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MEMORANDUM

THE WHITE HOUSE
WASHINGTON

047868

3100

Co

FG038

PR007-01

October 29, 1981

TO: THE VICE PRESIDENT
FROM: MICHAEL K. DEEVER *Mike*
SUBJECT: Private Meetings With Heads of State

In order to eliminate the continuing confusion about attendees at the private meetings with the President and heads of state, please assume that the President expects you to attend unless your office is otherwise specifically notified by NSC.

cc: Secy Haig
E. Meese
J. Baker
✓ R. Allen

NSC # 8106351

THE WHITE HOUSE
WASHINGTON

TO: RICHARD ALLEN
FROM: MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Information

Action

81 OCT 31 AID: 45

RECEIVED

81 OCT 30 AM : 55

JANET COLSON ✓ _____

BUD NANCE _____

DICK ALLEN _____

IRENE DERUS _____

JANET COLSON _____

BUD NANCE _____

PETER _____

CY TO VP _____

CY TO MEESE _____

CY TO BAKER _____

CY TO DEEVER _____

CY TO BRADY _____

also sent copy to staff.

SHOW CC _____

SHOW CC _____

SHOW CC _____

SHOW CC _____

SHOW CC _____

Comments:

THE WHITE HOUSE
WASHINGTON

10/30

Janice,

Send copy to
staff then give to
Janet on Monday.

done ✓

H

RECEIVED 02 NOV 81 09

TO ALLEN

FROM DEEVER, M

DOCDATE 29 OCT 81

047868

KEYWORDS: AP

VISIT

AVP

SUBJECT: VP ATTENDANCE AT PRES PRIVATE MTGS W/ HEADS OF STATE

ACTION: FOR RECORD PURPOSES

DUE:

STATUS C

FILES WH

FOR ACTION

FOR CONCURRENCE

FOR INFO

TYSON

LENZ

GREGG

LILLEY

BAILEY

Shoemaker

COMMENTS

REF#

LOG

NSCIFID

(C / C)

ACTION OFFICER (S)

ASSIGNED

ACTION REQUIRED

DUE

COPIES TO

DISPATCH

W/ATTCH FILE

(C)