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National Archives Catalogue: <https://catalog.archives.gov/>

EM/

HOOPER INSTITUTE

ON WAR, REVOLUTION AND PEACE

Stanford, California 94305



FEB 26 1981

February 21, 1981

The Honorable Edwin Meese III
Counsellor to the President
The White House
Washington, D. C. 20005

ws

030548

4610
5300

FE008-01

PL Reagan
PRO11

Dear Ed,

We propose to adopt the following access policy for the records of the Reagan/Bush Campaign Committee and the Office of the President-Elect, which we recently acquired for the Reagan Collection. Unless you advise me to the contrary, I will adhere to these guidelines.

- (1) Published materials, such as press releases, speeches, news summaries, schedules, and clippings will be opened as soon as they are processed (about 8 months). Requests from the White House will be honored immediately, and we will attempt to respond as expeditiously as possible to inquiries from the press.
- (2) Nonpublished materials, such as position papers, memoranda, correspondence, and other similar documents, (including all of your files) will be closed indefinitely, unless otherwise directed by the Reagan Collection Trustees or President Reagan. Individuals who have contributed papers, such as Richard Allen, Darrell Trent, yourself, and others, will, of course, be granted access to their own papers.

We have also received materials from DMI and Campaign '80 (Dailey and Associates), including a complete set of videotapes of the campaign television advertisements. I am currently working out restriction policies with Richard Wirthlin and Peter Dailey, consistent with the guidelines described above. I will send you a statement of these policies for your review, when they are available.

Sincerely yours,

(Mrs.) Molly Sturges Tuthill
Research Fellow
Reagan Collection

MST:et

DECISION: Approve _____ Disapprove _____





ROBERT KEITH GRAY
CHAIRMAN

April 27, 1981

File
030549
ws
FE008-01

The Honorable
Edwin Meese, III
Counsellor to the President
The White House
Washington, D.C. 20500

Dear Ed:

I appreciate your letter transmitting the request from the Hoover Institute and its wish to receive selected items from the Inaugural Committee for its collection.

I doubt if you had the time, Ed, to look through the catalog and see the items which the Institute has selected. In total, they come to a value of \$6,693 and by and large are the most expensive items of the line uniquely created for this Inauguration.

Since this is too big a bite for the Inaugural Committee to chew, we will contact the manufacturers of the items and see if they are willing to make their products available at no cost.

For your information, Ed, very few of the items selected by the Institute are historically repetitive. With the exception of the license plates (which were not among the items selected) the Inaugural Medal, the Inaugural Book and the First Day Covers, none of the items which we sold to raise funds for the Presidential Inaugural - 1981 had been previously sold. Under the circumstances, I cannot help but be curious why the Hoover Institute either does not want a duplicate of everything we have for sale in order to make its collection complete rather than a selection of the "top of the line" items.

Have someone contact me if the above handling of the matter is not completely satisfactory.

All the best.

/ded

Reagan Collection

NATIONAL PUBLIC RELATIONS / PUBLIC AFFAIRS

THE POWER HOUSE
WASHINGTON, D.C. 20007
202 333-7400

030549

#200

FE008.01

FG001-03

14 April 1981

Dear Bob:

I have attached a copy of a letter received from Hoover Institute regarding receiving selected items from the Inaugural Committee, which may be added to their collection of President Reagan's material. The attached catalogue would like these items which Hoover Institute would appreciate receiving.

Bob, I would greatly appreciate it if you could accommodate them. If it is possible to get the material at no cost, that would be appreciated also. In any event, they would like this material so that their collection can be complete for the record.

With kindest personal regards,

Sincerely,

EDWIN MEESE III
Counsellor to the President

Mr. Robert K. Gray
Gray and Company
The Power House
3255 Grace Street, N.W.
Washington, D.C. 20007

EM:ET:mam

cc: Ed Meese with incoming

Reagan Collection

THE WHITE HOUSE

WASHINGTON

14 April 1981

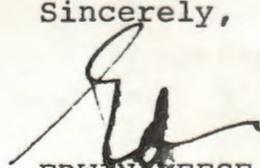
Dear Bob:

I have attached a copy of a letter received from Hoover Institute regarding receiving selected items from the Inaugural Committee, which may be added to their collection of President Reagan's material. The attached catalogue contains these items which Hoover Institute would appreciate receiving.

Bob, I would greatly appreciate it if you could accommodate them. If it is possible to get the material at no cost, that would be appreciated also. In any event, they would like this material so that their collection can be complete for the record.

With kindest personal regards,

Sincerely,



EDWIN MEEZE III
Counsellor to the President

Mr. Robert K. Gray
Gray and Company
The Power House
3255 Grace Street, N.W.
Washington, D.C. 20007

The following is a list of the
 names of the persons who have
 been appointed to the various
 positions in the Executive
 Department of the Government
 since the 1st of January, 1901.
 The names are given in the
 order in which they were
 appointed, and the date of
 their appointment is given
 in parentheses.

EDWIN M. LEAHY
 Comptroller of the Treasury

Mr. Robert M. Gray
 Civil and Company
 157 West Street
 Washington, D. C.

6-10-81 FYJ
F: NAME

HOOVER INSTITUTION

ON WAR, REVOLUTION AND PEACE

Stanford, California 94305



April 23, 1981

030550

WS 4610
5300

FE008-01

PR011

FG001-03

The Honorable Edwin Meese III
Counselor to the President
The White House
Washington, D. C. 20500

Dear Ed,

I wanted to apprise you of two quite outstanding gifts
to the Reagan Collection.

The first is from U.S. Borax and is comprised of seven
thirty minute films of all the programs in which the President
starred while he was affiliated with the company.

The other is a gift from ABC News of nine 3/4 inch video-
tapes of their entire coverage of Inauguration Day 1981. To
illustrate the magnitude of this donation, I have just received
a letter from NBC News offering us the same footage for \$1,800.

The collection is continuing to grow at a rather staggering
rate, but with the superb help of the entire archives staff, all
of it has been organized and in some cases a preliminary index
has been prepared. In any event, all of the approximately 500
boxes of material received since November are organized and, given
a sufficient description, the retrieval of a specific document can
be done quite quickly.

We will be sending you the preliminary inventory to the
material from the Office of the President-elect in the next few
days. (This will include all of your material.)

Sincerely,

(Mrs.) Molly Sturges Tuthill
Research Fellow
Reagan Collection

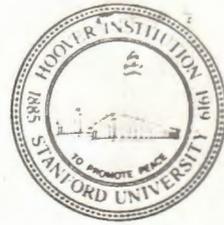
MST:et
Enclosures

APR 29 1981

HOOVER INSTITUTION

ON WAR, REVOLUTION AND PEACE

Stanford, California 94305



April 23, 1981

Mr. Richard Miller
Manager of Household Products
U.S. Borax and Chemical Company
3075 Wilshire Boulevard
Los Angeles, CA 90010

Dear Mr. Miller:

On behalf of the Hoover Institution and those of us associated with the Reagan Collection, I want to extend our thanks to you and U.S. Borax for your donation of copies of the seven television films in which President Reagan appeared during his affiliation with your company. It is an extraordinarily generous gift and one which will add greatly to our chronicling of the career of the President.

We will proceed on the assumption that U.S. Borax holds the copyright to these films and they will be used for viewing purposes only by the Hoover Institution.

We are indeed in your debt and hope that if we can ever be of assistance to you in furnishing materials or information, you will not hesitate to let us know.

Sincerely,

(Mrs.) Molly Sturges Tuthill
Research Fellow
Reagan Collection

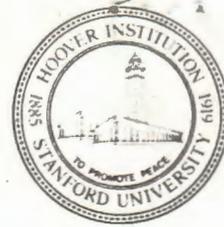
MST:et

cc: Edwin Meese III, Counselor to the President ✓
Robert D. Woodworth, Vice President and Director of
McCann-Erickson

HOOVER INSTITUTION

ON WAR, REVOLUTION AND PEACE

Stanford, California 94305



April 23, 1981

Mr. Rick Giacalone
American Broadcasting Companies, Inc.
1330 Avenue of the Americas
New York, New York 10019

Dear Mr. Giacalone:

Please forgive my delay in responding to your letter, but I have been away on vacation.

On behalf of the director, W. Glenn Campbell, and those of us associated with the Hoover Institution Archives and the Reagan Collection, I want to extend our thanks to you and ABC for your donation of the video-tapes of your coverage of the 1981 Inaugural ceremonies for President Reagan. It was an extraordinarily generous gift and one which will add greatly to our chronicling of the career of the President.

The donation agreement which was included with the tapes has been signed by W. Glenn Campbell, director of the Hoover Institution, and the original is herein enclosed.

I hope that if I can be of any help to you in furnishing information or material to ABC, you will not hesitate to let me know.

Again, may I express our appreciation for your generosity.

Sincerely,

(Mrs.) Molly Sturges Tuthill
Research Fellow
Reagan Collection

MST:et

Enclosure

cc: Edwin Meese III, Counselor to the President ✓
W. Glenn Campbell, Director, The Hoover Institution

5 June 1981

030552

4610

5300

FE008-01

WS

FG 001-04

FG 001-03

PL Reaga

PROID

Dear Molly:

Thank you very much for the initial registry of materials from the Transition Office and your letter of 6 May 1981. You can be sure that I will hold the information "close."

Seeing all those boxes on the street as they were being loaded during the Inaugural made me thankful that you were in charge of the project.

Your diligence is commendable and all of us appreciate your efforts to make sense and history of those hectic days.

With best personal wishes,

Sincerely,

EDWIN MEESE III
Counsellor to the President

Mrs. Molly Sturges^X Tuthill
Research Fellow
Hoover Institution on War,
Revolution and Peace
Stanford, CA 94305

cc w/entire package: Mitchell Stanley, WW
cc: E. Meese
EM:ms:emb-22a

4
Reagan Collection

Dear Molly:

Thank ^{you} very much for the initial registry
of materials from the Transition Office and your
letter of 6 May 1981. You ~~may~~ can be
sure that I ~~will~~ will hold the information
"close." Seeing all those boxes on the street
as they were being loaded during the haulage
made me ~~wonder if~~ thankful that you were
in charge of the project.

Your diligence is commendable and all
of ^{us} ~~of~~ appreciate your efforts to make ^{sense} ~~sense~~
of those ~~task~~ hectic days.

With Best Personal Wishes

~~Ed~~ Sign Ed

Return complete package
to Mitchell Stanley

and
history

HOOVER INSTITUTION

ON WAR, REVOLUTION AND PEACE

Stanford, California 94305

May 6, 1981



The Honorable Edwin Meese III
Counselor to the President
The White House
Washington, D. C. 20500

Dear Ed,

Enclosed please find a copy of the preliminary register to the materials from the Office of the President-elect now in the Reagan Collection at the Hoover Institution. This is a preliminary register and it will be refined once the flow of additional materials diminishes and as time permits.

Since the Hoover Institution is not yet prepared to publicize its possession of transition documents, we would appreciate your keeping this register for your own personal use. If you receive questions from the press or public about specific documents, we would prefer that you refer them to us.

We intend to commence working on a similar register for the campaign papers immediately. In the meantime, they have been arranged and generally identified so that given some description of the source and subject, retrieval of documents from that record group is possible.

We at the Hoover Institution appreciate the cooperation that was given us by the campaign and transition staffs in the gathering of this extraordinary collection of material at times when the demands on time and energy were unusually great. We hope that the organization of the papers which has been done to date and the refinements which will continue to be made will make the materials easily identifiable and usable for you.

I would personally add that without the cooperation of the entire staff of the Hoover Institution Archives, the processing of the nearly 500 boxes of material we have received since November could not have been done so quickly or thoroughly.

Sincerely,

Molly

(Mrs.) Molly Sturges Tuthill
Research Fellow
Reagan Collection

(415) 497-3061

MST:et
Enclosure

Ar Biff
10/31/83

REGISTER

REAGAN COLLECTION
OFFICE OF THE PRESIDENT-ELECT

SERIES DESCRIPTION:

<u>Box Nos.</u>	<u>Series</u>
1- 96	DIRECTOR OF THE TRANSITION (Edwin Meese III)
97-130	DEPUTY DIRECTOR, OFFICE OF EXECUTIVE BRANCH MANAGEMENT (William E. Timmons)
131-264	DEPUTY DIRECTOR, PUBLIC AFFAIRS (Robert Garrick)
265-315	DEPUTY DIRECTOR, OFFICE OF DOMESTIC POLICY COORDINATION (Darrell M. Trent)
316-327	PERSONAL ADMINISTRATIVE ASSISTANT TO THE PRESIDENT-ELECT (Helene Von Damm)

CONTAINER LIST:

Box Nos.	Contents
1	DIRECTOR OF THE TRANSITION (Edwin Meese III) Edwin Meese III files Debate Reagan-Anderson, 9/21/80, Baltimore, Maryland Debate Reagan-Carter, 10/28/80, Cleveland, Ohio Reagan quote books (2) Reagan-Bush on the issues
2	Miscellaneous binders (reports, minutes, etc.)
3-4	Unsorted material
5-6	Briefing books and reports
7	Voter Group Directory Electoral College Book The Carter Record Republican Governor Strike Issues Book
8-9	Studies, reports and briefing books
10-18	Pre-Convention Ronald Reagan files
19-20	Mitchell Stanley files
21-23	Miscellaneous files
24-26	Scheduling of tours
27	Stickers, stationery
28	Bumper stickers
29	Campaign buttons
30	<u>Decision Making Information</u> (2 vols.)
31	Republican Convention
32	Campaign material
33	Campaign files
34	Reports, newsletters, memos
35-37	Memos, correspondence
38	Files and news clips
39-41	RFP files and news clips
42-50	Unsorted material
51-61	Correspondence, position papers, memos, news clips

- 62-66 DIRECTOR OF THE TRANSITION (Contd.)
 - Edwin Meese III files (Contd.)
 - Senior Staff Members files
- 67 Incoming files
- 68-71 New clips and di-gests
- 72-76 News clips
- 77-79 Miscellaneous files
- 80-84 Comptroller's Office (Verne Orr)
- 85 Presidential Scheduling
- 86 Legal Affairs (Peter McPherson)
- 87-93 Regional Development Commission Transition Team
- 94-96 Foreign Affairs and Defense (Richard Allen)
- 97-101 DEPUTY DIRECTOR, OFFICE OF EXECUTIVE BRANCH MANAGEMENT (William E. Timmons)
 - William E. Timmons files
- 102-107 Resources and Development Group (Richard Fairbanks)
- 108-112 Economic Affairs Group (Stanton D. Anderson)
 - Stanton D. Anderson files
- 113 Bill Morris files
- 114 Analise Anderson files
- 115 Legal and Administrative Services (Loren Smith)
- 116-130 Congressional Relations (Tom C. Korologos)
- 131-139 DEPUTY DIRECTOR, PUBLIC AFFAIRS (Robert Garrick)
 - Robert Garrick files
- 140 Operations Center (Alex Troffey)
- 141-158 Public Response (Fonda McGowan)
- 159 Research Library (Raisa Scriabin)
 - Transition Team Position Papers
 - 1: Office of Executive Branch Management.
Council on Wage & Price Stability
 - 1A: Council on Wage and Price Stability
 - 2: Office of Executive Branch Management
 - 2A: Department of Commerce
 - 3: Office of Executive Branch Management.
Department of Treasury

DEPUTY DIRECTOR, PUBLIC AFFAIRS (Contd.)
 Research Library (Contd.)

Transition Team Position Papers (Contd.)

- 3A: Department of Treasury Final Report
- 4: Department of Transportation. National Transportation Safety Board
- 4A: Department of Transportation Personnel Backup Book I
- 4B: Office of Executive Branch Management. National Transportation Safety Board
- 5: Export Import Bank. Interim Transition Report

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- 5A: Transportation Personnel Backup Book II
- 5A: Export Import Bank of the U.S. Report. Attachments
- 5A: Export Import Bank of the U.S.
- 5B: U.S. Department of Transportation Final Report
- 6B: Department of Agriculture - Dec. 8, 1980. Farm Credit Administration. Commod. Futures Trading Corporation
- 6C: Department of Agriculture Final Report - Dec. 22, 1980

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- 7: Office of Executive Branch Management. Department of Energy
- 7A, 7B: Department of Energy
- 8: Office of Executive Branch Management. Federal Energy Regulatory Commission
- 8A: FERC Transition Team Final Report - Dec. 18, 1980
- 8B: FERC Transition Team Backup Book - Dec. 18, 1980

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- 8C: FERC Backup Book for Chapter VI "Items on Team Leader's Checklist"
- 9: Department of Interior and Water Resources Council - Dec. 8, 1980
- 10: Office of Executive Branch Management. Environmental Protection Agency
- 10B: Office of the President-Elect. U.S. EPA Final Report Vol. III
- 10C: Office of the President-Elect. U.S. EPA Final Report Vol. I
- 10C: Office of the President-Elect. U.S. EPA Final Report Vol. II

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- 11: Office of Executive Branch Management. Nuclear Regulatory Commission
- 11A: Nuclear Regulatory Commission. Final Transition Report
- 11B: FERC Transition Team Section III Backup Book Vol. II
- 11C: FERC Transition Team Section III Backup Book Vol. I
- 13: Office of Executive Branch Management. Syn-Fuels Corporation

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DEPUTY DIRECTOR, PUBLIC AFFAIRS (Contd.)
Research Library (Contd.)

Transition Team Position Papers (Contd.)

- 13A: Syn-Fuel Final
- 14: Office of Executive Branch Management.
National Aeronautics & Space Administration
- 14B: NASA Transition Team Report - Dec. 19,
1980. IX Personnel Appendix Tabs 1 to 3

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- 14C: NASA Transition Team Report - Dec 19,
1980. IX Personnel Appendix Tabs 4.a to
4.e
- 14D: NASA Transition Team Report - Dec. 19,
1980. IX Personnel Appendix Tabs 4.f to
4.k
- 15: Office of Executive Branch Management.
Department of Defense
- 15A: Department of Defense
- 16: Office of Executive Branch Management.
Veterans Administration
- 16A: VA Final Book 1
- 16A: VA Final Book 2
- 16A: VA Final Book 3

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- 17: Department of Education
- 17, 18, 19, 20, 21: Vol I Action, CSA Educa-
tion, HHS, HUD
- 18B: Human Resources
- 18D: HHS. HUD Final
- 19: Department of Housing & Urban
Development

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- 18C: Human Resources Group Interim Report
- 18E: HHS Appendix to Final Report
- 20A: Action - Final
- 22: Department of Justice and Appendices

168

- 22A: Department of Justice Final Report
- 22B: Appendices to Justice Department Final
Report
- 23A: General Services Administration Vol. I
- 23B: GSA Vol. II

169

- 23: GSA
- 24: Office of Personnel Management
- 24A: Office of Personnel Management Final
- 25: Civil Aeronautics Board
- 25A: Civil Aeronautics Board Final
- 26: FCC
- 26A: FCC Final Vol. I
- 26A: FCC FINAL Vol. II
- 27: FTC

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- 27A: FTC
- 27A: FTC
- 27B: FTC
- 28: ICC
- 28A: ICC Final
- 29A: Federal Maritime Commission

- 171 DEPUTY DIRECTOR, PUBLIC AFFAIRS (Contd.)
 Research Library (Contd.)
 Transition Team Position Papers (Contd.)
 29: Federal Maritime Commission
 29B: Pending Legislation affecting Federal
 Maritime Commission
 30: Consumer Produce Safety Commission
 30A: Consumer Produce Safety Commission
 31: Federal Emergency Management Agency
 33A: Postal Service Final
- 172
 31A: Federal Emergency Management Agency
 32: Advisory Commission on Intergovernmental
 Relation
 34: Smithsonian Institution
 34B: Smithsonian Institution
 35A: Council on Historic Preservation Final
 36: Miscellaneous, Boards and Commissions
 37A: Legal Service Corporation Final
 38: National Endowment of the Arts
- 173
 33: U.S. Postal Service
 35: Advisory Council on Historic Preservation
 37: Legal Services Corporation
 39: U.S. Railway Association
 40: Federal Home Loan Bank Board
 40A: Federal Home Loan Bank Board Final
 41: Small Business Administration
- 174
 39A: U.S. Railway Association
 41, 41A: U.S. Small Business Administration
 41B: U.S. Small Business Administration Vol. I
 42, 42A: International Trade Commission
 43: Regional Development Commission
 43A: Regional Development Commission Final
- 175
 44, 44A: National Credit Union Administration
 45: National Labor Relations Boards
 45A: National Labor Relations Boards (Final)
 46: Department of Labor
- 176
 46A: Department of Labor (Final)
 48: International Agencies
 49: Federal Deposit Insurance Corporation
 49: FDIC
 50: National Science Foundation
 50A: National Science Foundation
 51: Security Exchange Commission
- 177
 51A: Security Exchange Commission
 52: U.S. Civil Rights Commission
 52A: U.S. Commission on Civil Rights
 53: Corporation for Public Broadcasting
 53A: Corporation for Public Broadcasting Final
 54: Department of State
 55: Equal Employment Opportunity Commission
 56: Admin. Conference of the U.S
- 178
 56A: Admin. Conference of the U.S.
 56A: Equal Employment Opportunity Commission
 57, 57A: National Endowment for the Humanities (1 vol.)
 58: Federal Election Commission

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DEPUTY DIRECTOR, PUBLIC AFFAIRS (Contd.)

Research Library (Contd.)

Transition Team Position Papers (Contd.)

59: Legislation supported by Appalachian Region

60: Farm Credit Administration

61: National Consumer Co-op Bank

63: U.S. Regulatory Commission

64: Commod. Futures Trading Commission

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Housing Report

Executive Branch Agencies (general)

Reports - General

181-189

Heritage Foundation Studies

Action/LSC/CSA, 1st draft, Oct. 22, 1980 (2 vols.)

Environmental Protection Agency, 1st draft, Oct. 31 (2 vols.)

Intelligence Community, 1st draft, Nov. 3 (1 vol.)

National Endowments for the Arts and the Humanities, 1st draft,
Oct. 31 (2 vols.)

Office of Management and Budget (2 vols.)

Personnel Management, revised version, Nov. 5 (2 vols.)

Regulatory Reform, 1st draft, Oct. 31 (2 vols.)

Departments (for each department except the Defense Department
there is a study prepared by the Pacific Legal Foundation,
dated Sept. 9, 1980, entitled ORGANIZATIONAL PROFILE,
Department of...)

Agriculture, 2nd draft, Oct. 28 (2 vols.)

Commerce, 1st draft, Oct. 31 (2 vols.)

Defense, 2nd draft, Oct. 29 (2 vols.)

Education, 1st draft, Oct. 29 (2 vols.)

Energy, 1st draft, Oct. 28 (2 vols.)

Health and Human Services, 1st draft, Oct. 31 (2 vols.)

Housing and Urban Development, 1st draft, Oct. 30 (2 vols.)

Interior, 1st draft, Oct. 15 (2 vols.)

Justice, 1st draft, Oct. 27 (2 vols.)

Labor, 1st draft, Oct. 30 (2 vols.)

State, 1st draft, Oct. 28 (2 vols.)

Transportation, 1st draft, Oct. 22 (2 vols.)

Treasury, 1st draft, Oct. 31 (2 vols.)

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AEI (American Enterprise Institute) legislation analyses

AIM (Accuracy in Media) analyses

RNC (Republican National Committee) Daily News Summary

191

Morning Digest. Foreign Media Report, Nov. 1979 - Jan. 1981

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Key Issue Tracking Report

Aug. - Oct. 1980

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Oct. 1980

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Rand Corporation Studies

Newsletters

Clippings and articles on Ronald Reagan

Research Library (Contd.)

Operations Daily News Summary, 9/21/80 - 10/31/80
 Operations Update and News Summary, 8/18/80 - 9/15/80
 NYT (New York Times) Information Service
 The Carter Record
 Western Regional Council

- 196 Background notes for foreign countries
- 197 Solicited Policy Studies
 Unsolicited Policy Studies - land use
- 198-199 Unsorted material
- 200-205 "Miscellaneous Campaign Material"
- 206-209 Miscellaneous publications
- 210 Publications catalogs
- 211 Miscellaneous writings about Ronald Reagan and his record
- 212 Reagan's campaign cassette recordings
 Reagan's correspondence
- 213-216 Reagan's radio speeches
- 217 Reagan's Radio Commentary discussions
- 218 Weekly Compilation of Presidential Documents, Aug. - Dec. 1980
- 219-239 Background File
- 240 The Washington Monitor's Congressional Yellow Book
 The Washington Monitor's Federal Yellow Book
 Department of Defense News Clips (2 vols.)
- 241 Public Papers of the Presidents. Jimmy Carter
 1977
- 242 1978
- 243 1979
- 244 House of Representatives. Miscellaneous documents
- 245-248 The Reagan Record, 1967-1974 (many duplicates)
- 249 Personnel, Transition employees and volunteers (Joyce Kaiser)
 Salaried Staff
 A-C
- 250 D-I
- 251 J-O
- 252 P-S
- 253 T-Z

254 DEPUTY DIRECTOR, PUBLIC AFFAIRS (Contd.)
 Personnel (Contd.)
 Salaried Staff (Contd.)
 Miscellaneous

255 Volunteers
 A-B

256 C-Da

257 De-F

258 G-I

259 J-L

260 M-N

261 O-R

262 S

263 T-Z

264 Miscellaneous

265-268 DEPUTY DIRECTOR, OFFICE OF DOMESTIC POLICY COORDINATION (Darrell M. Trent)
 Darrell M. Trent files
 Papers received from Darrell M. Trent
 Early files during the campaign, including daily files on
 task force members, people, Ohio Conference of Teamsters,
 public broadcasting, etc.

269-274 Daily News Digest, Aug. 1980 - January 1981

275 RNC Daily News Summary, August 1980 - October 1980
Reagan-Bush news summaries, July 1980 - October 1980
 Various news clips and summaries

276-277 Transition correspondence signed by Edwin Meese III (machine
 response)
 Chronological file of Darrell M. Trent
 Jerrier Haddad Reports on Transportation

278 2 large envelopes containing energy materials from first
 Halbouty meeting

279-280 Transition policy files

281 Correspondence: General and Personal
 RR Presentation - December 1980
 Flow Charts of Policy Office
 Travel Folder of Policy Office
 Potential White House Candidates

282-284

DEPUTY DIRECTOR, OFFICE OF DOMESTIC POLICY COORDINATION (Contd.)

Darrell M. Trent files (Contd.)

Papers received from Darrell M. Trent (Contd.)

- Transition correspondence, including Darrell M. Trent's memos and Ideas & Input on Energy, Health, Environment, Education, S&T, Small Business and Miscellaneous
- Special Trade Representative
- Employ Requests
- Thank you and Recognition Meeting
- Personnel
- Memos: Incoming
- International Affairs

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- Requests for employment considerations
- FDA Creative Ideas
- Ideas & Input: economic
- Federal Emergency Management Agency
- Cabinet recommendations received
- Reorganization/Executive Office of the President
- President Appointee Briefing Information

286

- National Energy Policy (history, problems and solutions) and a strategy for success - GTV006
- Critique of past policy statements - GTV014
- Matrix of Energy Issues (socio-economic, political, environmental and technical) - GTV013
- Draft of Energy Speech (in a scholarly and statesman-like style) - GTV011
- Draft of Energy Speech (visceral aspects of the Carter years) - GTV012
- Federal Energy Management in Transition (a critique of history and current deficiencies)
- Key Energy Issues, September 1980
- Press releases
- Governor Reagan speaks out on the issues
- Edison Electric Institute material

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- Presidential Briefing Papers/drafts
- Transition report: Federal Organization and Management Reform; prepared by Organization and Management Team, Office of Policy Coordination, January 19, 1981
- Proposed Welfare Reform Briefing for President-Elect Ronald Reagan, January 6, 1981
- Studies on Health and other subjects
- Office of Science and Technology Policy, Executive Office of the President: Transition Briefing Book
- A strategic Overview of Key Energy issues - GTV016 + National Energy Policy and Strategy (the vanishing imperative) - GTV018 ((in same binder))
- Executive and Legislative energy related actions during administrative transition - GTV021
- 2 copies of issue papers, prepared by the Science and Technology Team
- Energy Policy Issues: questions and answers - GTV017

288 DEPUTY DIRECTOR, OFFICE OF DOMESTIC POLICY COORDINATION (Contd.)

Darrell M. Trent files (Contd.)

Papers received from Darrell M. Trent (Contd.)

Heritage Foundation Studies

Action/LSC/CSA, 1st draft, Oct. 22, 1980

Environmental Protection Agency, 1st draft, Oct. 31

Intelligence Community, 1st draft, Nov. 3

Mandate for Leadership. Executive Summaries

National Endowments for the Arts and the Humanities, Oct. 9

Office of Management and Budget

Personnel Management (revised version), Nov. 5

289

Regulatory Reform, 1st draft, Oct. 31

Departments

Agriculture, 2nd draft, Oct. 28

Commerce, 1st draft, Oct. 31

Defense, 2nd draft, Oct. 29

Energy, 1st draft, Oct. 28

290

Interior, 1st draft, Oct. 15

Justice, 1st draft, Oct. 27

Labor, 1st draft, Oct. 30

State, 1st draft, Oct. 28

Transportation, 1st draft, Oct. 22

Treasury, 1st draft, Oct. 31

291

The First 100 Days Report

Resumes - Miscellaneous (2 vols.)

Resumes - Recommended (2 vols.)

Agricultural Task Force Report

Business Advisory Panel Report

Energy Policy Task Force Report (third draft)

Energy Policy Task Force Report (2 copies) Red Cover dated
11-5/80

Draft (with no cover) of Energy Policy Task Force Report

Science and Technology Task Force Report -12/80

Housing Policy Task Force - Second Draft Report 1-21/81

Strategic Minerals Task Force Report 12/80

Recommendation for Reagan Administration Non-Proliferation
Policy

292

Business Advisory Group - Input During Campaign

Positions and Comments of the U.S. Chamber Of Commerce on

Reagan Policy Statement (reference material - 3 books)

Rail Regulatory Reform

293

FY 81 OMB Overview

Important Positions in the Administration (a review)

Reagan Speaks out on the Issues

Reagan and Bush on the Issues

Transition Press Releases

Chronological Index of Reagan for President News Releases

broken down by task force and issues, 11-6/79 to 6-12/80

Transition News Summary Notebook

294

Congressional Advisory Reports (3 vols.)

Darrell M. Trent's copies of 7 a.m. policy meetings (2 vols.)

Unidentified binder of Darrell M. Trent

295 DEPUTY DIRECTOR, OFFICE OF DOMESTIC POLICY COORDINATION (Contd.)
Darrell M. Trent files (Contd.)

Papers received from Darrell M Trent (Contd.)

Secretarial Briefing Books

- Treasury
- Labor
- Commerce
- Agriculture
- Interior
- HUD
- Transportation
- Health and Human Services

2 binders on nuclear issues and on the White House Senior Staff

296 Secretarial Briefing Book (large overall briefing book)
Proposed Welfare Reform (briefing for R. Reagan, 1-6/81)
Task Force Biographies (3 vols.)
Transition Staff Biographies (1 vol.)

297-304 Papers received directly from Transition Office
Advisory Groups

305 Advisory Groups and Press releases

306-309 Miscellaneous files

310-312 Science and Technology (Arthur Beuche)

313-315 Organization and Management (Charles J. Bingman)

316-318 PERSONAL ADMINISTRATIVE ASSISTANT TO THE PRESIDENT-ELECT (Helene Von Damm)
R. Reagan's Speech Notes and Phone Request Notes

319-326 Unsorted Correspondence , Fall 1980-1981

327 Binders on Ronald Reagan, Nancy Reagan and Mike Deaver

PRELIMINARY INVENTORY - OFFICE OF THE PRESIDENT-ELECT - INCREMENT

Received from the Department of the Treasury, David Chew - 4/20/81

- # 1 Transition Briefing Book: "Treasury Initiatives & Issues, November 15, 1980"
(3 copies)
- # 2 Transition Briefing Book: "Treasury Organization & Personnel,
November 15, 1980" (2 copies)
- # 3 Department of the Treasury
Transition Memos
Personnel files & memos:





CENTRAL CITY ASSOCIATION OF LOS ANGELES

Fib
032914
FE008-01

August 3, 1981

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Chief Operating Officer
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SECRETARY
CHRISTOPHER L. STEWART
Executive Vice President
Central City Association
of Los Angeles

Mr. Robert H. Tuttle
145 North La Brea Avenue
Los Angeles, CA 90036

Dear Bob,

Attached is a letter from Craig Fuller regarding the Presidential Library.

Although the Presidential Library Committee has not been established, I concur in Craig's recommendation that we formulate a proposal and submit it to the White House (Craig Fuller) to be held for the Committee. In addition to rehabilitating Los Angeles' current Central Library, I recommend an alternative proposal be drafted which would propose construction of a new Presidential Library in downtown Los Angeles.

Bob, as Craig indicated in his letter, committee members will most likely be limited to those individuals close to the President, thus, I suspect your father will be on the committee. Perhaps we should also consider sending copies of the proposals to those individuals who we think might either be on the committee or have a great deal of influence with those eventually selected to serve on the Presidential Library Committee.

Sincerely,

Christopher L. Stewart

CLS:plb

CC: Rodney Rood
Craig Fuller ✓
John Welborne

THE WHITE HOUSE
WASHINGTON

July 18, 1981

RECEIVED

JUL 23 1981

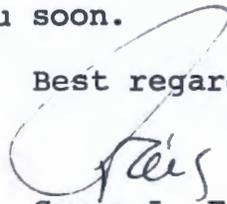
C.L.S.

Dear Chris:

I have done some checking on the question you raised concerning the Presidential library. At the present time we are just beginning to consider what approach we will take with this matter. It appears that the first major step we would take would be to establish a committee to solicit funds, study various sites and building design alternatives and, subsequently, purchase land and then construct the actual building. In light of that, I believe it would be appropriate if you wish to put forward a proposal to have it considered by a committee once it was appointed. Also, if you have recommendations concerning possible participations on such a committee, please forward them. It is my hunch however that members of the committee will be limited to individuals closely associated with the Reagans.

I will talk to you soon.

Best regards,



Craig L. Fuller

Mr. Christopher L. Stewart
Executive Vice President
Central City Association
of Los Angeles
523 West Sixth Street, Suite 200
Los Angeles, California 90014

BB

032914

4200

PY: FE008-01

July 18, 1981

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Best regards,

Craig L. Fuller

Mr. Christopher L. Stewart
Executive Vice President
Central City Association
of Los Angeles
523 West Sixth Street, Suite 200
Los Angeles, California 90014

Memo to Mrs. Thesse from
Fred Felding 6/22/81 attached
re: Preparations for Ronald
Reagan Presidential Library

THE WHITE HOUSE

WASHINGTON

July 13, 1981

MEMORANDUM FOR CRAIG FULLER

FROM: Kenneth Cribb *KCC*
SUBJECT: Presidential Library

As I reported to you orally, H.P. Goldfield has the lead on the Presidential Library issue for Office of Counsel. He feels that a substantive response to the interested LA civic leaders would be premature, given the fact that there will be a detailed study of the whole Library project.

H.P. suggests that any correspondence on this subject from the LA civic leaders be forwarded to him for a reply.

I attach a memorandum from Fred Fielding to Ed Meese on preparations for a Presidential Library.

THE WHITE HOUSE
WASHINGTON

June 22, 1981

MEMORANDUM FOR EDWIN MEESE III
COUNSELLOR TO THE PRESIDENTFROM: FRED F. FIELDING 
SUBJECT: Preparations for Ronald Reagan
Presidential Library

Ed Thomas has asked Counsel's Office to provide you with guidance with respect to the necessary steps which have and should be undertaken in preparing for the establishment of a Reagan Presidential Library. Over the last several months, Counsel's Office has met with representatives from the National Archives and Records Service ("NARS") concerning this matter. Additionally, at the request of Helene Von Damm, we have prepared a memorandum on the subject.

While the Presidential Records Act of 1978, 44 U.S.C. Sections 101 note, 2201 et seq. (Supp. III 1979), asserts government ownership of Presidential records, it clearly contemplates that records of a particular Administration will be maintained as a discrete collection in a Presidential library or similar depository.

The Presidential Libraries Act, as amended, 44 U.S.C. Section 2101 et seq. (1976 & Supp. III 1979), authorizes the Administrator of GSA to accept as a gift to the United States a library constructed with private funds to house the records and memorabilia of a particular President. Before accepting the library, the Administrator must place the details of the agreement before the Congress so that it will have an opportunity to review any conditions attached to the gift and consider the future maintenance costs to the United States. In that regard, the Administrator may accept gifts or bequests of money or other property for the purpose of maintaining or improving a Presidential library.

Under these circumstances, those planning a Reagan library should coordinate both with the President and with NARS. Preliminary decisions on the basic concept of the library should be made before fund-raising and planning begin.

These involve determinations on a series of issues:

- o Will the library house only Presidential records or include campaign records and records of other public service?
- o Will the library include museum-type displays or serve primarily as a research facility?
- o Will it focus on the President's Administration, on the President himself, or on a particular theme (e.g., the President as communicator, a new beginning in fiscal policy, a return to federalism)?
- o Will it be directed at an operating program (e.g., visiting scholar system, public lecture series) or serve mainly as a library/museum?

Since these decisions will affect planning for the library, they should be made early. The Archivist and Administrator of GSA should be consulted at an early stage as well, both because of the Archivist's expertise and because GSA has no obligation to accept a building which it considers poorly designed or too expensive to administer.

Once the basic parameters are set by the President, the next step in establishing a Presidential Library is for the President to appoint a committee to solicit the funds necessary to (i) study the various site and building design alternatives, and (ii) subsequently purchase the land (if the land is not donated) and construct the actual building. The monies must come from private donations. The fund raising committee should consider the fact that although private funds are used to purchase the land and build the library, the operational and maintenance expenses for the completed library will be the responsibility of the Federal government to the extent private contributions are not endowed to cover such expenses.

From an historical perspective, Presidential libraries fund raising and planning committees were established during the terms of President Franklin D. Roosevelt through Gerald R. Ford. While the Richard M. Nixon Foundation was formed in 1969, it did not begin its fund raising efforts until a much later date. The Gerald R. Ford Commemorative Committee, formed in 1973, was initially established to honor his career as a congressman, and did not begin planning for a Presidential library until 1974.

Past fund raising committees consisted of members of the President's family, key White House staff, officials of academic institutions which had been associated with the President, prominent business leaders, and longstanding friends and associates of the President. The committees conducted preliminary investigations of possible sites for the library, planned fundraising for construction, and set up communications with various State and local government and educational entities to gain support for the library. After establishment of the library, the founding organizations continued to provide financial and other support for library programs, exhibits, and special events.

Attached hereto are (i) lists of members of and donors to several Presidential library planning and support organizations, and (ii) brochures regarding the Roosevelt, Truman, Eisenhower, Kennedy and Johnson libraries.

Recommendation

I recommend that Counsel's Office, in consultation with you, Jim Baker, Mike Deaver and Helene Von Damm prepare a decision memorandum for the President to elicit his views with respect to (i) the various sites which would be logical choices for establishing a Reagan Presidential Library; (ii) the individuals who should be asked to serve on the fund raising and planning committees; and (iii) the character and style of the proposed library/museum.

Approve _____

Disapprove _____

03814/CA

FED08-01

September 1, 1981

NOTE FOR H.P. GOLDFIELD

FROM: CRAIG L. FULLER

RE: Preparations for Ronald Reagan
Presidential Library

Ed Meese decided it would be best to review several considerations with regard to the Presidential Library in a meeting with the various people involved in the project. Dick Darman and I will set up the meeting when we return.

