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BO

ID # 576867 CU

FE008-01

WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

O - OUTGOING

H - INTERNAL

I - INCOMING

Date Correspondence Received (YY/MM/DD) 1 1



Name of Correspondent: Rhett B. Dawson

MI Mail Report

User Codes: (A) _____ (B) _____ (C) _____

Subject: Preliminary Thoughts on Library Exhibitions

ROUTE TO:

ACTION

DISPOSITION

Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
<u>enhs</u>	ORIGINATOR	<u>88,09,15</u>		<u>C</u>	<u>88,09,16</u>
<u>cuat 35</u>	Referral Note:	<u>for ABE</u>			
<u>uculo</u>		<u>88,09,15</u>		<u>C</u>	<u>88,09,16</u>
	Referral Note:	<u>88,09,16</u>			
	Referral Note:	<u>Sept 16 88 ABE memo to Rhett Dawson</u>			
		<u>1 1</u>			<u>1 1</u>
	Referral Note:				
		<u>1 1</u>			<u>1 1</u>
	Referral Note:				

ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure
- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: _____

Keep this worksheet attached to the original incoming letter.
 Send all routing updates to Central Reference (Room 75, OEOB).
 Always return completed correspondence record to Central Files.
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: _____ Individual Codes: _____

Prime Subject Code: _____ Secondary Subject Codes: _____

PRESIDENTIAL REPLY

Code	Date	Comment	Form
C	_____	Time: _____	P- _____
DSP	_____	Time: _____	Media: _____

SIGNATURE CODES:

CPn - Presidential Correspondence
n - 0 - Unknown
n - 1 - Ronald Wilson Reagan
n - 2 - Ronald Reagan
n - 3 - Ron
n - 4 - Dutch
n - 5 - Ron Reagan
n - 6 - Ronald
n - 7 - Ronnie

CLn - First Lady's Correspondence
n - 0 - Unknown
n - 1 - Nancy Reagan
n - 2 - Nancy
n - 3 - Mrs. Ronald Reagan

CBn - Presidential & First Lady's Correspondence
n - 1 - Ronald Reagan - Nancy Reagan
n - 2 - Ron - Nancy

MEDIA CODES:

B - Box/package
C - Copy
D - Official document
G - Message
H - Handcarried
L - Letter
M - Mailgram
O - Memo
P - Photo
R - Report
S - Sealed
T - Telegram
V - Telephone
X - Miscellaneous
Y - Study

THE WHITE HOUSE
WASHINGTON
September 16, 1988

MEMORANDUM FOR RHETT B. DAWSON
ASSISTANT TO THE PRESIDENT FOR OPERATIONS

FROM: ARTHUR B. CULVAHOUSE, JR.
COUNSEL TO THE PRESIDENT

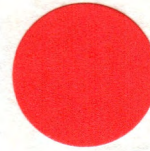
Original Signed by ABC

SUBJECT: Preliminary Thoughts on Library Exhibitions

Counsel's Office has reviewed the memorandum for the President and Mrs. Reagan on the above-referenced matter. While we have no legal objection to the development of a list of themes for library exhibitions at this time or to the particular themes that the memorandum specifies, as presently drafted we simply do not understand what response is expected of the President and First Lady. Consequently, we recommend that the memorandum be refined to identify exactly what decisions, if any, the President and First Lady are being asked to make (e.g., are they being asked to agree to this list of themes or for their suggestions of additional themes, or both). If, on the other hand, the memorandum is intended to be purely information, we recommend that it clearly indicate that to be the case. Subject to this comment, Counsel's Office has no legal objection to presenting this memorandum to the President and First Lady.

Thank you for bringing this matter to our attention.

THE WHITE HOUSE
WASHINGTON
September 15, 1988



MEMORANDUM FOR ARTHUR B. CULVAHOUSE, JR.

FROM: PATRICIA MACK BRYAN *PMB*

SUBJECT: Preliminary Thoughts on Library Exhibitions

Attached for your review and signature is a memorandum to Rhett Dawson on the above-referenced matter.

Attachment

THE WHITE HOUSE
WASHINGTON

TO: Ken Duberstein
B. OGLESBY
A.B. CULVAHOUSE ✓

FROM RHETT B. DAWSON
Assistant to the President
for Operations

Please provide your comments and
recommendations directly to my
office by close of business
today.

Thank you.

THE WHITE HOUSE

WASHINGTON

1988 SEP 13 PM 6:24

September 13, 1988

MEMORANDUM FOR THE PRESIDENT AND MRS. REAGAN

FROM: FREDERICK J. RYAN, JR. *frj*

SUBJECT: Preliminary Thoughts on Library Exhibitions

As the plans for building the Library progress, we should begin thinking about the exhibitions that it will contain. Although the Library will house all of the papers from your Administration, the vast majority of the visitors will be interested in the exhibit area. In fact, other Presidential Libraries have reported that over 99% of their visitors are interested in the exhibit center while less than one percent come to review the papers.

The design of the exhibit space will be a long process which will last until the Library opens in 1991. Throughout this process we will be able to develop the exhibits into their final form. Through the use of video displays, still photographs, charts and mementos of your Administration, we will be able to present a history of your Presidency to future generations that will visit the Library.

In order to begin the process of designing the exhibition area, we need to develop a preliminary list of possible themes to be presented in the exhibits. This list will be a starting point for design specialists to follow as they begin to develop display formats.

In selecting these preliminary themes, we are suggesting a balance of exhibitions on substantive issues (i.e., Administration programs, etc.) and insights into the personal "human side" of the Reagans.

With that in mind, we suggest the following as preliminary subjects for exhibits:

- Ronald Reagan growing up
(Mementos of his early years, i.e. letter sweater, radio broadcasting microphone, the life guard log, etc)
- The President and Mrs. Reagan - their special relationship
- The Campaigns
1976, 1980, 1984
- The First Lady's activities
Drug program in the United States
Carrying the message overseas
Foster grandparents

- **Economic Recovery**
 The Tax Cut
 Tax Reform
 Longest peace-time recovery in recent history
- **Arms Control**
 Zero option proposal
 INF Agreement
 The Reagan/Gorbachev Summits
 S.D.I.
- **Foreign Policy**
 Presidential international trips
 Major foreign policy initiatives
 The President's relationship with international leaders
- **Rebuilding our nation's defenses**
 New pride in the military
- **Preparing America for the 21st Century**
 High technology breakthroughs during this Administration
- **Excellence in Education**
- **Promoting Private Sector Initiatives**
 The record breaking increases in voluntarism and
 charitable giving
- **Life at the White House**
 State Dinner table
 Restoring the White House and the Old Executive Office
 Building
- **Presidential humor**
- **The President's special relationship with young people**
- **The Governor's days**
- **The Hollywood Days**
- **Gifts from foreign leaders**
 (This is a very popular exhibit at other Libraries)
- **Air Force One/ Marine One**
- **The Presidential Limousine**
- **Reproduction of the Oval Office**

With your guidance on these and other possible exhibit themes, we can begin work with design specialists to consider the most effective ways of presenting the messages in the Library.

THE WHITE HOUSE
WASHINGTON

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PP005.01

1988 SEP 13 PM 6:24

September 13, 1988

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Foster grandparents

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 Longest peace-time recovery in recent history
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- **Gifts from foreign leaders**
 (This is a very popular exhibit at other Libraries)
- **Air Force One/ Marine One**
- **The Presidential Limousine**
- **Reproduction of the Oval Office**

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THE WHITE HOUSE
WASHINGTON

1988 SEP 15 PM 6:57 6:57

TO: Ken Duberstein
B. OGLESBY ✓
A.B. CULVAHOUSE

FROM RHETT B. DAWSON
Assistant to the President
for Operations

Please provide your comments and recommendations directly to my office by close of business today.

Thank you.

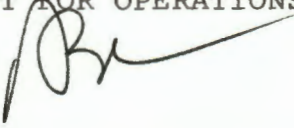
— no comment
per MBO

THE WHITE HOUSE

WASHINGTON

September 16, 1988
1988 SEP 16 PM 2:27

MEMORANDUM FOR RHETT B. DAWSON
ASSISTANT TO THE PRESIDENT FOR OPERATIONS

FROM: ARTHUR B. CULVAHOUSE, JR. 
COUNSEL TO THE PRESIDENT

SUBJECT: Preliminary Thoughts on Library Exhibitions

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Thank you for bringing this matter to our attention.

THE WHITE HOUSE
WASHINGTON

1988 SEP 15 PM 5:09

TO: Ken Duberstein ✓
B. OGLESBY
A.B. CULVAHOUSE

FROM RHETT B. DAWSON
Assistant to the President
for Operations

Please provide your comments and
recommendations directly to my
office by close of business
today.

Thank you.

*Rhett
What are your
thoughts?
RBD
9/15*

THE WHITE HOUSE
WASHINGTON

TO: Ken Duberstein - *see note*
B. OGLESBY - *nic*
A.B. CULVAHOUSE

FROM RHETT B. DAWSON
Assistant to the President
for Operations

Please provide your comments and
recommendations directly to my
office by close of business
today.

Thank you.

THE WHITE HOUSE
WASHINGTON

June 1, 1988

PY-3

582625
FE008-01
FE010
FE006-01

MEMORANDUM FOR RHETT DAWSON

FROM: FREDERICK J. RYAN, JR. *FJR*
SUBJECT: Additional Space for
Presidential Papers Review Project

As you know, a group of archivists has been reviewing the President's papers for eventual transfer to the Library.

On June 1, two additional reviewers are expected to join the effort and two more are being requested from the Archives. Three more archival technicians are also expected to be added to the project soon.

We would like to request that additional space be provided as soon as possible on the fourth floor of the OEOB.

Thank you for your assistance.

bcc: Biff Henley

THE
RONALD REAGAN
PRESIDENTIAL FOUNDATION

602862
4800
FE008-01

September 4, 1987

The Honorable Kathleen Osborne
Special Assistant to the President
The White House
Washington, D.C. 20500

Dear Kathy:

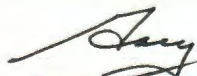
Just a brief note to apprise you of the new officers of The Ronald Reagan Presidential Foundation. At its annual meeting on September 2, the Trustees elected William French Smith as Chairman and re-elected Edwin Meese, William Clark and Martin Anderson.

The Trustees also elected Mary Jane Wick as Chairman, Executive Committee of the Board of Governors.

All of us at the Foundation appreciate your kind and gracious efforts on our behalf. We try not to add to your burdens, but your efforts are indispensable to the success of our project.

With warm appreciation, I am

Cordially,



Gary L. Jones
Executive Director

1025 THOMAS JEFFERSON STREET, N.W., SUITE 820, WASHINGTON, D.C. 20007 202-342-2900

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