

Ronald Reagan Presidential Library
Digital Library Collections

This is a PDF of a folder from our textual collections.

WHORM Subject File Code: CO171

(Countries: Venezuela, Republic of)

Case file Number(s): 530000-End

Box Number: 221

To see more digitized collections visit:

<https://www.reaganlibrary.gov/archives/digitized-textual-material>

To see all Ronald Reagan Presidential Library inventories visit:

<https://www.reaganlibrary.gov/archives/white-house-inventories>

Contact a reference archivist at: **reagan.library@nara.gov**

Citation Guidelines: <https://reaganlibrary.gov/archives/research-support/citation-guide>

National Archives Catalogue: <https://catalog.archives.gov/>

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name WHITE HOUSE OFFICE OF RECORDS MANAGEMENT:
SUBJECT FILE

Withdrawer

DLB 9/24/2010

File Folder CO171 (VENEZUELA) (5300000-END)

FOIA

S10-0306/01

Box Number 221

SYSTEMATIC

162

| DOC NO | Doc Type | Document Description | No of Pages | Doc Date | Restrictions |
|--------|----------|-------------------------------------|-------------|------------|--------------|
| 1 | LETTER | SIMON CONTRERAS TO REAGAN 616068 | 3 | 10/28/1988 | B6 |

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA]
- B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

ID # _____

20171

WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

8727686

O - OUTGOING

H - INTERNAL

I - INCOMING

Date Correspondence Received (YY/MM/DD) 87 10 21

Name of Correspondent: Mr. Mrs. Miss Ms. Ronald D. Sanders

MI Mail Report

User Codes: (A) _____ (B) _____ (C) _____

Subject: Asks for help to get equipment released by Republic of Venezuela at Part of Maracaibo since 1979

ROUTE TO:

ACTION

DISPOSITION

| Office/Agency | (Staff Name) | Action Code | Tracking Date YY/MM/DD | Type of Response | Code | Completion Date YY/MM/DD |
|---------------|--------------|-------------|---------------------------|------------------|------|-----------------------------|
| | CoHyde | ORIGINATOR | 87 10 22 | PY | C | 87 10 08 TR |
| | <u>DOS</u> | R | 87 10 25 | PY | A | 87 10 06 TR |
| | | | 1 1 | | | 1 1 |
| | | | 1 1 | | | 1 1 |
| | | | 1 1 | | | 1 1 |

ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet
to be used as Enclosure

- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: _____

Keep this worksheet attached to the original incoming letter.
 Send all routing updates to Central Reference (Room 75, OEOB).
 Always return completed correspondence record to Central Files.
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: L Individual Codes: 4200 _____

Prime Subject Code: C0 171 - _____ Secondary Subject Codes: _____

PRESIDENTIAL REPLY

| Code | Date | Comment | Form |
|------|------|---------|------|
|------|------|---------|------|

| | | | |
|---|--|-------------|----------|
| C | | Time: _____ | P- _____ |
|---|--|-------------|----------|

| | | | |
|-----|--|-------------|--------------|
| DSP | | Time: _____ | Media: _____ |
|-----|--|-------------|--------------|

SIGNATURE CODES:

CPn - Presidential Correspondence

- n - 0 - Unknown
- n - 1 - Ronald Wilson Reagan
- n - 2 - Ronald Reagan
- n - 3 - Ron
- n - 4 - Dutch
- n - 5 - Ron Reagan
- n - 6 - Ronald
- n - 7 - Ronnie

CLn - First Lady's Correspondence

- n - 0 - Unknown
- n - 1 - Nancy Reagan
- n - 2 - Nancy
- n - 3 - Mrs. Ronald Reagan

CBn - Presidential & First Lady's Correspondence

- n - 1 - Ronald Reagan - Nancy Reagan
- n - 2 - Ron - Nancy

MEDIA CODES:

- B - Box/package
- C - Copy
- D - Official document
- G - Message
- H - Handcarried
- L - Letter
- M - Mailgram
- O - Memo
- P - Photo
- R - Report
- S - Sealed
- T - Telegram
- V - Telephone
- X - Miscellaneous
- Y - Study

9323880

UNCLASSIFIED

(CLASSIFICATION)

DEPARTMENT OF STATE
EXECUTIVE SECRETARIAT
TRANSMITTAL FORM

'87 OCT -6 P4:49

S/S 8727686

DATE October 6, 1987

EOR: MR. GRANT GREEN
EXECUTIVE SECRETARY
NATIONAL SECURITY COUNCIL
THE WHITE HOUSE

REFERENCE:

TO: President Reagan FROM: President Ronald D. Sanders

DATE: 10/02/87 SUBJECT: Help To Get Equipment

Released By Republic of Venezuela at Port of Maracaibo Since 1979

REFERRAL DATED: September 25, 1987 ID# 532160
(IF ANY)

_____ THE ATTACHED ITEM WAS SENT DIRECTLY TO THE
DEPARTMENT OF STATE

ACTION TAKEN:

- _____ A DRAFT REPLY IS ATTACHED.
- _____ A DRAFT REPLY WILL BE FORWARDED.
- _____ A TRANSLATION IS ATTACHED.
- X _____ AN INFORMATION COPY OF A DIRECT REPLY IS ATTACHED.
- _____ WE BELIEVE NO RESPONSE IS NECESSARY FOR THE REASON
CITED BELOW.
- _____ THE DEPARTMENT OF STATE HAS NO OBJECTION TO THE
PROPOSED TRAVEL.
- _____ OTHER (SEE REMARKS).

REMARKS:


DIRECTOR
SECRETARIAT STAFF

UNCLASSIFIED

(CLASSIFICATION)



United States Department of State

Washington, D.C. 20520

OCT 6 1987

Ronald D. Sanders, President
National Expositions, Inc.
New Kensington, Pa. 15068

Dear Mr. Sanders:

Your letter to the President concerning portable amusement equipment being held in Venezuela was referred to me for response. I telephoned our Consulate in Maracaibo for an update of the situation there.

I understand that the equipment you mentioned was embargoed by a Venezuelan court pending the outcome of a lawsuit against you there. The suit is still unresolved, and the equipment unreleasable.

The United States cannot represent you in a private legal proceeding, so there may be no way for the government to assist. Nonetheless, I have forwarded a copy of your letter and this one to Consulate Maracaibo for review and comment, if appropriate.

Sincerely,

A handwritten signature in dark ink, appearing to be 'L. Bradley Hittle'.

L. Bradley Hittle
Venezuela Country Officer

cc. Consulate Maracaibo

8727686

T H E W H I T E H O U S E O F F I C E

REFERRAL

SEPTEMBER 25, 1987

TO: DEPARTMENT OF STATE

ACTION REQUESTED:

DIRECT REPLY, FURNISH INFO COPY

DESCRIPTION OF INCOMING:

ID: 532160

MEDIA: LETTER, DATED SEPTEMBER 14, 1987

TO: PRESIDENT REAGAN

FROM: MR. RONALD D. SANDERS
PRESIDENT
NATIONAL EXPOSITIONS, INC.
953 5TH AVENUE
NEW KENSINGTON PA 15068

SUBJECT: ASKS FOR HELP TO GET EQUIPMENT RELEASED BY
REPUBLIC OF VENEZUELA AT PORT OF MARACAIBO
SINCE 1979

PROMPT ACTION IS ESSENTIAL -- IF REQUIRED ACTION HAS NOT BEEN
TAKEN WITHIN 9 WORKING DAYS OF RECEIPT, PLEASE TELEPHONE THE
UNDERSIGNED AT 456-7486.

RETURN CORRESPONDENCE, WORKSHEET AND COPY OF RESPONSE
(OR DRAFT) TO:

AGENCY LIAISON, ROOM 91, THE WHITE HOUSE, 20500

SALLY KELLEY
DIRECTOR OF AGENCY LIAISON
PRESIDENTIAL CORRESPONDENCE

JC
DOJ

NATIONAL EXPOSITIONS INC.
953 FIFTH AVENUE
NEW KENSINGTON, PA. 15068

532160

September 14, 1987

8727686

President Ronald Reagan
White House
1600 Pennsylvania Avenue
Washington, DC 20500

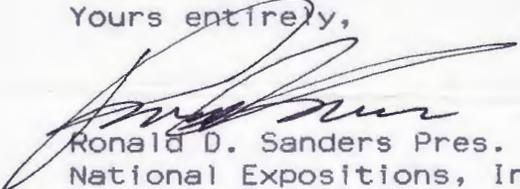
Mr. President:

Shelley
I am writing this letter requesting your help. This matter concerns a large quantity of portable amusement equipment being held by the Republic of Venezuela, at the Port of Maracaibo since 1979. All avenues for retrieval of this equipment and compensation have been expended in the United States. Our courts recently ruled no jurisdiction. Efforts by our State Department and persons in the Carter administration were useless. I was quietly advised by the Central Intelligence Agency not to return to Venezuela .

This equipment is being held illegally by the host government. This ordeal has caused considerable pain, financially and other wise, to various American citizens. It forced this company to insolvency costing jobs and commerce. We are a small company and have little resources or leverage. We have been raped and our equipment extorted by the country of Venezuela. Justice is beyond our reach.

This humble request for help is the only other thing that I can think of. I apologize for taking your valuable time with such a minor problem. Any assistance will be greatly appreciated.

Yours entirely,


Ronald D. Sanders Pres.
National Expositions, Inc
Phone 412 337 3289

PS: Keep up the good work

NATIONAL EXPOSITIONS INC.
953 FIFTH AVENUE
NEW KENSINGTON, PA. 15068

December 14, 1987

8752882

President Ronald Reagan
White House
1600 Pennsylvania Avenue
Washington, DC 20500

Mr. President:

I am writing this letter requesting your help. This matter concerns a large quantity of portable amusement equipment being held by the Republic of Venezuela, at the Port of Maracaibo since 1979. All avenues for retrieval of this equipment and compensation have been expanded in the United States. Our courts recently ruled no jurisdiction. Efforts by our State Department and persons in the Carter administration were useless. I was quickly advised by the Central Intelligence Agency not to return to Venezuela.

This equipment is being held illegally by the host government. This ordeal has caused considerable pain, financially and otherwise, to various American citizens. It forced this company to insolvency costing jobs and commerce. We are a small company and have little resources or leverage. We have been treated and our equipment expropriated by the country of Venezuela. Justice is beyond our reach.

This unique request for help is the only other thing that I can think of. I apologize for taking your valuable time with such a minor problem. Any assistance will be greatly appreciated.

Yours entirely,

Ronald D. Sanders Pres.
National Expositions, Inc.
Phone 412 337 3299

P.S: Keep up the good work

DP

575308

BYS

20171

0642 redo

NATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20506

T-1604-11

FD00642

Deputy Natl Sec Advisor
has seen

ACTION

February 4, 1988

MEMORANDUM FOR JOHN D. NEGROPONTE

FROM: STEPHEN I. DANZANSKY *sm for*

SUBJECT: Appointment Request for Frank Alcock

Michael Sherman of Collier, Shannon, Rill and Scott called seeking an appointment February 8 with you for Frank Alcock, 2nd Vice President of Petroleos de Venezuela (Tab A). Alcock is making one of his periodic trips to the U.S. Sherman said Alcock is interested in discussing Enserch's case under Section 232 of the Trade Expansion Act of 1962 as amended by the Trade Act of 1974, regarding oil imports and discussing energy security generally. Enserch has asked the Secretary of Commerce to determine that oil imports are a threat to national security and requests remedial action. Commerce has the case under review.

Sherman said Alcock is positioned either to become Ambassador to the U.S. or President of Petroleos de Venezuela. We have nothing to confirm this. Sherman, who represents the Venezuelan oil industry, may wish to demonstrate his connections.

Because of pending proceedings, whose results may be reviewed here, we recommend that you not see Alcock. On the other hand, this Directorate is prepared to listen to what Alcock has to say.

Kim Flower *F* and Nicholas *N* Rostow concur.

RECOMMENDATION:

That we see Frank Alcock in the Directorate.

Approve *JAN 2/4/88*

Disapprove _____

Attachment
Tab A

Letter from Michael Sherman

Prepared by:
Eric Melby *EM*

NSC#8800642

Collier, Shannon, Rill & Scott
Attorneys-at-Law

1055 Thomas Jefferson Street, N. W.
Washington, D. C. 20007

Telephone: (202) 342-8400

Telecopier: (202) 338-5534

Telex: 440665 CSRS UI
Writer's Direct Dial Number

(202) 342-8562

January 26, 1988

Robert A. Collier (1917-1984)
Thomas F. Shannon
James F. Rill
William W. Scott
David A. Hartquist
Richard S. Silverman
R. Timothy Columbus
Lauren R. Howard
Paul D. Cullen
Kathleen E. McDermott
Michael D. Sherman
Mark L. Austrian
Jeffrey W. King
Joel Yohalem
John B. Williams
Paul C. Rosenthal
Gary Jay Kushner
Robert N. Steinwurtzel
James R. Loftis, III
John L. Wittenborn
Jeffrey L. Leiter
Michael R. Kershow
Jeffrey S. Beckington

Robert L. Meuser
Judith L. Oldham
Patrick B. Fazzone
Jeanne M. Forch
Laurence J. Lasoff
Christopher J. MacAvoy
Kathleen Weaver Cannon
Patrick J. Coyne
Daniel J. Harrold
T. Michael Jankowski
Carol A. Mitchell
Frederick D. Baker
Joel M. Mitnick
K. Michael O'Connell
B. Michael Hodge
Mark D. Dopp
Mary T. Staley
Robert M. Huber
J. Keith Ausbrook
Gerard P. Fox
Rosanne A. Hurwitz
Robin H. Beeckman
Anne M. Coffey

Mr. Eric Melby
Director, International Economic Affairs
National Security Council
Room 365, Old Executive Office Building
Washington, D.C. 20506

Dear Mr. Melby:

Thank you for your assistance in attempting to arrange a meeting for Monday, February 8, 1988, between John Negroponete of the National Security Council and Frank Alcock, the Second Vice President of Petroleos de Venezuela, S.A. ("PDVSA"), and Alfredo Essis, the Special Assistant to the President of PDVSA. In addition, I wanted to inform you that Venezuela's Ambassador to the United States, the Honorable Valentin Hernandez, would attend any such meeting.

Enclosed is some biographical information about the Ambassador, Mr. Alcock, and Mr. Essis. I greatly appreciate your efforts on this matter and hope that Mr. Negroponete's schedule will be able to accommodate the meeting.

Sincerely,



Michael D. Sherman
Counsel, Venezuelan Oil Industry

MDS:jlh
enclosure

CURRICULUM VITAE

Valentín Hernández appointed Ambassador of Venezuela to the United States in February 1984, has had a long and distinguished career.

Born on November 4, 1925 in San Fernando de Apure, he completed primary and secondary studies at the San Pablo Institute and Pedagogical Institute of Caracas. He was a member of the first class of petroleum engineers to graduate from the Central University of Venezuela in July 1948, and later pursued graduate studies at the London School of Economics from September 1959 to July 1961.

He began his career as a petroleum engineer with Creole Petroleum Corporation, where he was employed from 1948 to 1949. He left that company to enter private business, first as Manager of Rural Engineering Works, C.A., from 1949-58, and then as Manager of San Antonio Constructions, C.A. from 1956-63.

In 1963, Ambassador Hernández entered the Venezuelan Foreign Service with the rank of Economic Counselor and was posted to the Embassy of Venezuela in Great Britain where, on various occasions, he served as Chargé d' Affaires, ad interim. He left the Foreign Service in 1964.

On December 2, 1965, he was appointed Ambassador Extraordinary and Plenipotentiary to the United Kingdom of Libya, the Republic of Tunisia, and the Kingdom of Morocco, with residence in Tripoli. Following this tour of duty, on August 21, 1969, he was appointed Ambassador Extraordinary and Plenipotentiary to Romania, where he served until 1972. In December

of that year he was appointed Ambassador Extraordinary and Plenipotentiary to Austria where he would remain until March 1974.

In 1974, he was appointed Minister of Mines and Hydrocarbons and served in this capacity for five years. During this period of time he was elected President of the OPEC Conference of Ministers on several occasions.

Ambassador Hernández has also served as the Venezuelan representative to a number of international conferences, among them: The International Coffee Council, with headquarters in London, England; the IV Petroleum Congress held in Beirut, Lebanon, in December 1963; the XII OPEC Meeting in Kuwait in 1966; the VI Arabian Petroleum Congress in Baghdad, Iraq, in - - March, 1969; the XIII Conference Meeting of OPEC held in Vienna., Austria in 1967; and the Ministerial Meeting of the Group of 77 of the United Nations held in Algiers, Algeria in October 1967. During his assignment as -- Ambassador to Austria, he also represented Venezuela at the International Atomic Energy Commission.

Ambassador Hernández has received extensive recognition for his diplomatic efforts. He has been decorated twice by the Government of Venezuela, with the Order of the Liberator (Great Sash) and the Order of Francisco de Miranda (First Class), and the following countries: Mexico (Aztec Eagle, First Class); Romania (Order of Tudor Vladimirescu); Austria (Gold Cross, Sash), Iran (Order of Homayoun, Great Cross); Qatar (Order of Independence, First Class), Kuwait (Order of Kuwait, First Class); Saudi Arabia (Order of H.M. King Abdul Azis, First Class); Spain (Great Cross of Isabel the Catholic, First Class); Brazil (Order of the Southern: Cross, Great Sash);

and Portugal (Military Order of Christ, Great Sash).

He is married to Ysabel Díaz Gorrín and they have four Children,
Valentin Eduardo, Marisela, Bibiana and Clementina Hernández.

* * * * *

Mr. Frank Alcock

**Second Vice President
Petroleos de Venezuela, S.A.**

Mr. Alcock is Second Vice President of Petroleos de Venezuela, S.A. (PDVSA), the holding company of the Venezuelan national oil industry. He attained that position in the fall of 1986. From 1981 until he became Second Vice President of PDVSA, Mr. Alcock served as President of Corpoven, S.A., one of the three vertically-integrated oil companies that comprise PDVSA. Mr Alcock has also held senior executive positions with Mobil of New York and Paris, served as Executive Vice President of Mobil Venezuela, and as President of the Venezuelan Oil Industry Association. He was also President of Llanove (Ex-Mobil), Cevegas and a member of the first Board of Directors of the holding company, Petroleos de Venezuela. In addition to his extensive petroleum experience, Mr. Alcock was President of Xerox de Venezuela.

Mr. Alcock is an economist with degrees from Oxford and Harvard Business School as well as the Central University of Venezuela in Caracas.

ALFREDO B. ESSIS

Special Assistant to the President, Petroleos de Venezuela, S.A.

Education: Degree in Petroleum and Geological Engineering, University of Tulsa

Previous Positions: He entered the petroleum industry in 1961 with Mobil Oil Company. Then, he became a research professor and the Chief Director of the Institute of Petroleum at the Simòn Bolívar University. In Corpoven, S.A., he has performed the duties of General Manager of Technology, Assistant General Manager of Production, and Manager of the Western Region Division of Corpoven.

NATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20506

ACTION

January 27, 1988

MEMORANDUM FOR JOHN D. NEGROPONTE

FROM: STEPHEN I. DANZANSKY *SM*

SUBJECT: Appointment Request for Frank Alcock

Michael Sherman of Collier, Shannon, Rill and Scott called seeking an appointment February 8 with you for Frank Alcock, 2nd Vice President of Petroleos de Venezuela. Alcock is making one of his periodic trips to the U.S. He is interested in discussing the Section 232 case on oil imports and discussing energy security generally.

Sherman said Alcock is positioned either to become Ambassador to the U.S. or President of Petroleos de Venezuela. We have nothing to confirm this.

Should you not wish to see Alcock, we will see him in the Directorate.

RECOMMENDATION:

That you see Frank Alcock on February 8.

Approve _____

Disapprove _____

Alternatively, that we see him in the Directorate.

Approve _____

Disapprove _____

Prepared by:
Eric Melby

NATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20508

ACTION

January 27, 1988

MEMORANDUM FOR JOHN D. NEGROPONTE

FROM: STEPHEN I. DANZANSKY SM

SUBJECT: Appointment Request for Frank Alcock

Michael Sherman of Collier, Shannon, Rill and Scott called seeking an appointment February 8 with you for Frank Alcock, 2nd Vice President of Petroleos de Venezuela. Alcock is making one of his periodic trips to the U.S. He is interested in discussing the Section 232 case on oil imports and discussing energy security generally.

Sherman said Alcock is positioned either to become Ambassador to the U.S. or President of Petroleos de Venezuela. We have nothing to confirm this.

Should you not wish to see Alcock, we will see him in the Directorate.

RECOMMENDATION:

That you see Frank Alcock on February 8.

Approve _____ Disapprove _____

Alternatively, that we see him in the Directorate.

Approve _____ Disapprove _____

Prepared by:
Eric Melby

**National Security Council
The White House**

System # _____
 Package # 0642
 DOCLOG JP A/O _____

88 23 SEQUENCE TO 35

HAS SEEN DISPOSITION

| | | | |
|-----------------|----------|-----------|----------|
| Marybel Batjer | _____ | _____ | _____ |
| Paul Stevens | <u>1</u> | <u>PM</u> | <u>A</u> |
| John Negroponte | <u>2</u> | <u>JP</u> | _____ |
| Colin Powell | _____ | _____ | _____ |
| Situation Room | _____ | _____ | _____ |
| West Wing Desk | <u>3</u> | _____ | <u>N</u> |
| NSC Secretariat | _____ | _____ | _____ |

I = Information **A = Action** R = Retain D = Dispatch N = No further Action

cc: VP Baker Other _____

COMMENTS

Should be seen by: _____
 (Date/Time)

1/27
 Get Nick Postow concurrence — esp.
 re section 232 case as potential agenda
 item. PM done

RECEIVED 27 JAN 88 11

TO NEGROPONTE FROM MELBY
MELBY

DOC DATE 27 JAN 88
04 FEB 88

KEYWORDS: OIL ENERGY ALCOCK, FRANK
VENEZUELA AP

SUBJECT: APPT REQUEST FOR ALCOCK / VP OF PETROLEOS DE VENEZUELA / RE OIL
IMPORTS & ENERGY SECURITY

ACTION: FOR DECISION DUE: STATUS X FILES WH

FOR ACTION FOR CONCURRENCE FOR INFO
NEGROPONTE ROSTOW

COMMENTS

REF# LOG NSCIFID (AK)

| ACTION OFFICER (S) | ASSIGNED | ACTION REQUIRED | DUE | COPIES TO |
|--------------------|----------|---------------------------|-----|--------------|
| | C 2/5 | Negroponte Approved Recom | | EDN SID CHON |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

DISPATCH _____ W/ATTCH FILE WH (C) ✓
AAK

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy auditing of the accounts.

In the second section, the author details the various methods used to collect and analyze data. This includes both primary and secondary research techniques. The primary research involved direct observation and interviews with key stakeholders, while secondary research focused on reviewing existing literature and industry reports.

The third section presents the findings of the study. It highlights several key trends and patterns observed in the data. For example, there was a significant increase in the use of digital services over the period studied. Additionally, the research identified a strong correlation between customer satisfaction and the quality of service provided.

Finally, the document concludes with a series of recommendations for future research and practical applications. It suggests that further studies should explore the long-term impact of these trends and investigate ways to enhance service quality based on the findings.

616068

ID # _____

WHITE HOUSE
CORRESPONDENCE TRACKING WORKSHEET

20171

- O - OUTGOING
- H - INTERNAL
- I - INCOMING

Date Correspondence Received (YY/MM/DD) 88/11/07

Name of Correspondent: Mr. Mrs. Miss Ms. Simon R. Contreras

MI Mail Report User Codes: (A) _____ (B) _____ (C) _____

Subject: Complaint against personnel in Caracas Embassy for way brother Juan Francisco Contreras

ROUTE TO: was treated ACTION DISPOSITION

| Office/Agency | (Staff Name) | Action Code | Tracking Date YY/MM/DD | Type of Response | Code | Completion Date YY/MM/DD |
|---------------|----------------|-------------|------------------------|------------------|------|--------------------------|
| | CoHyde | ORIGINATOR | 88/11/10 | | C | 88/11/20 |
| | DOS | R | 88/11/15 | | C | 88/11/18 |
| | DOS | R | 88/11/21 | | A | 88/11/28 |
| | | | | | | |
| | | | | | | |
| | | | | | | |

ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure
- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: _____

Keep this worksheet attached to the original incoming letter.
 Send all routing updates to Central Reference (Room 75, OEOB).
 Always return completed correspondence record to Central Files.
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: L Individual Codes: 4000 _____

Prime Subject Code: CO 171 Secondary Subject Codes: _____

PRESIDENTIAL REPLY

| Code | Date | Comment | Form |
|------|-------|-------------|--------------|
| C | _____ | Time: _____ | P- _____ |
| DSP | _____ | Time: _____ | Media: _____ |

SIGNATURE CODES:

- CPn - Presidential Correspondence**
- n - 0 - Unknown
- n - 1 - Ronald Wilson Reagan
- n - 2 - Ronald Reagan
- n - 3 - Ron
- n - 4 - Dutch
- n - 5 - Ron Reagan
- n - 6 - Ronald
- n - 7 - Ronnie

- CLn - First Lady's Correspondence**
- n - 0 - Unknown
- n - 1 - Nancy Reagan
- n - 2 - Nancy
- n - 3 - Mrs. Ronald Reagan

- CBn - Presidential & First Lady's Correspondence**
- n - 1 - Ronald Reagan - Nancy Reagan
- n - 2 - Ron - Nancy

MEDIA CODES:

- B - Box/package
- C - Copy
- D - Official document
- G - Message
- H - Handcarried
- L - Letter
- M - Mailgram
- O - Memo
- P - Photo
- R - Report
- S - Sealed
- T - Telegram
- V - Telephone
- X - Miscellaneous
- Y - Study

UNCLASSIFIED
(Classification)

DEPARTMENT OF STATE
EXECUTIVE SECRETARIAT
TRANSMITTAL FORM

S/S 8834363

Date November 30, 1988

For: Mr. Paul Schott Stevens
Executive Secretary
National Security Council
The White House

Reference:

To: President Reagan From: Mr. Simon R. Contreras
Date: 10/28/88 Subject: Visa for Juan F. Contreras
Referral Dated: 11/21/88 ID# 616068

_____ The attached item was sent directly to the
Department of State.

Action Taken:

- _____ A draft reply is attached.
- _____ A draft reply will be forwarded.
- _____ A translation is attached.
- X An information copy of a direct reply is attached.
- _____ We believe no response is necessary for the reason
cited below.
- _____ The Department of State has no objection to the
proposed travel.
- _____ Other (See Remarks).

Remarks:


Director
Secretariat Staff

UNCLASSIFIED
(Classification)

20 MAY 31 A 6: 59

[Handwritten signature]

SECTION 1

- _____ TO THE DIRECTOR, FBI
- _____ FROM THE SAC, NEW YORK
- _____ RE: [Illegible]
- _____ [Illegible]
- _____ [Illegible]
- _____ [Illegible]
- _____ [Illegible]

SECTION 2

_____ [Illegible]

DATE: 5/31/68

TIME: 6:59 AM

TO: DIRECTOR, FBI

FROM: SAC, NEW YORK

RE: [Illegible]

[Illegible]

SECTION 3

[Illegible]

DATE: 5/31/68

COMMUNICATIONS SECTION
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

[Illegible]



United States Department of State

Washington, D.C. 20520

November 28, 1988

Mr. Simon R. Contreras
Apartment 1
2110 North Monroe Street
Arlington, VA 22207

Dear Mr. Contreras:

Thank you for your recent letters to the President and Vice President concerning the recent visa denial of your brother, Juan Francisco Contreras. As much as they would like to, President Reagan and Vice President Bush cannot personally answer every letter that they receive. Since your inquiry involves a visa matter, it was referred to me for reply.

I would like to assure you that consular officers abroad are expected to give prompt and courteous service to visa applicants. In view of your description about the events surrounding your brother's recent visa application at the American Embassy in Caracas, I have ask the Embassy's Consul General to look into this matter. I have asked that a report be sent directly to you on the circumstances surrounding your brother's application. A copy of the response will be sent to this office for additional consideration. Please let me know if you have any further questions after you have had an opportunity to review the information you will be receiving from the post.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sharon P. Wilkinson".

Sharon P. Wilkinson
Director, Office of
Public and Diplomatic
Liaison, Visa Services

Enclosure:
DSL-851

2

OFFICE OF ADMINISTRATOR CONTROL AND TRACKING SLIP (00B3)

Assigned to : NON-VA MATTER Control Number: 0081115026
Action Required: APPROPRIATE ACTION
FOR SIGNATURE : CHIEF OF STAFF Priority : WHITE HOUSE
Originator : KELLEY 616068, SALLY
Organization : WH Facility :
Written to : VA, On : 10/28/88
Subject : COMPLAINT - EMBASSY IN CARACAS
On Behalf Of : CONTRERAS, SIMON

FYI COPIES TO :

ASSIGNMENT TRACKING SECTION

| <u>Assigned To</u> | <u>Assn Date</u> | <u>Actn Code</u> | <u>Susp Date</u> | <u>Comp Date</u> | <u>Excused Delay</u> | <u>Comments</u> |
|--------------------|------------------|------------------|------------------|------------------|----------------------|--|
| 4 | 11/15 | AA | 11/17 | 11/16 | | RETN TO WH HR |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

INTERIM CONTACTS WITH WRITER AND ORIGINATOR NOTES

| <u>Date</u> | <u>Summary of Contacts</u> | <u>ORIGINATORS NOTES:</u> |
|-------------|----------------------------|---------------------------|
| | | |
| | | |
| | | |
| | | |

READER: HTR RVR: RELATED CONTROL #S:
 KEYER: HTR FILE:

8834363

'88 NOV-21 2:01 PM

T H E W H I T E H O U S E O F F I C E

REFERRAL

NOVEMBER 21, 1988

TO: DEPARTMENT OF STATE

ACTION REQUESTED:

DIRECT REPLY, FURNISH INFO COPY

DESCRIPTION OF INCOMING:

ID: 616068

MEDIA: LETTER, DATED OCTOBER 28, 1988

TO: PRESIDENT REAGAN

FROM: MR. SIMON R. CONTRERAS
APARTMENT 1
2110 NORTH MONROE STREET
ARLINGTON VA 22207

SUBJECT: COMPLAINT AGAINST PERSONNEL IN CARACAS
EMBASSY FOR WAY BROTHER JUAN FRANCISCO
CONTRERAS WAS TREATED

PROMPT ACTION IS ESSENTIAL -- IF REQUIRED ACTION HAS NOT BEEN
TAKEN WITHIN 9 WORKING DAYS OF RECEIPT, PLEASE TELEPHONE THE
UNDERSIGNED AT 456-7486.

RETURN CORRESPONDENCE, WORKSHEET AND COPY OF RESPONSE

(OR DRAFT) TO:

AGENCY LIAISON, ROOM 91, THE WHITE HOUSE, 20500

SALLY KELLEY
DIRECTOR OF AGENCY LIAISON
PRESIDENTIAL CORRESPONDENCE

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

WHITE HOUSE OFFICE OF RECORDS MANAGEMENT:
SUBJECT FILE

Withdrawer

DLB 9/24/2010

File Folder

CO171 (VENEZUELA) (5300000-END)

FOIA

S10-0306/01
SYSTEMATIC

Box Number

221

162

DOC Document Type

NO Document Description

No of Doc Date Restric-
pages tions

| | | | | |
|---|---------------------------|---|------------|----|
| 1 | LETTER | 3 | 10/28/1988 | B6 |
| | SIMON CONTRERAS TO REAGAN | | | |
| | 616068 | | | |

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.