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THE WHITE HOUSE  
WASHINGTON

December 5, 1983

NATIONAL SECURITY DECISION  
DIRECTIVE NUMBER 118

PREPARATIONS FOR THE 1984 ECONOMIC SUMMIT (X)

This Directive clarifies the responsibilities of various agencies in preparing for the 1984 Economic Summit meeting in the United Kingdom.

I. Preparations with Other Governments - "Sherpa" Team

I have redesignated Allen Wallis, Under Secretary of State for Economic Affairs, to be my Personal Representative for the preparation of policy aspects of the Summit meeting. Together with Douglas McMinn of the National Security Council Staff, and Beryl Sprinkel, Under Secretary for Monetary Affairs in the Department of the Treasury, these individuals will direct the overall preparations for the Summit. (X)

II. Preparations within the U.S. Government

The President's Personal Representative will chair an Interdepartmental Group (IG Summit) of the Senior Interdepartmental Group for International Economic Policy (SIG-IEP), consisting of representatives at the Under Secretary level from the Vice President's office, the Departments of Treasury, Defense, Agriculture, Commerce and Energy, Director of Central Intelligence, USTR, NSC and CEA. The IG and SIG will have responsibility for reviewing policy preparations for the Summit, and providing general Cabinet guidance on issues. These groups will also prepare the briefing materials and coordinate U.S. participation in other international meetings where Summit issues will be discussed. (X)

In carrying out their direct responsibilities for the Summit, the President's Personal Representative will report to a Summit White House Group (SWHG) chaired by Robert McFarlane, the

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Assistant to the President for National Security Affairs, and Michael Deaver, the Deputy Chief of Staff. The Summit White House Group will have primary responsibility for all matters relating to the Summit, and will provide recommendations to me for decisions. These recommendations will be reviewed, as necessary, by the National Security Council expanded to include the agencies represented by the SIG-IEP. ~~DS~~

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