

ALLEN, MARIE B.: Files, 1981-1984 – REAGAN LIBRARY COLLECTIONS

Material noted **in bold** within this collection is currently available for research use. If a folder is available for research use it may still have withdrawn material due to Freedom of Information Act restrictions. Most frequent withdrawn material is national security classified material, personal privacy, protection of the President, etc. Any non-bolded folder is closed for research.

The non-bolded folders are subject to Freedom of Information Act (FOIA) requests under the provisions of the Presidential Records Act (PRA).

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**ALLEN, MARIE B.: Files, 1981-1984**

National Archives and Records Administration – Presidential Papers  
(White House Office of Records Management)

Marie Allen was a detailee from the National Archives and Records Administration assigned to the White House to assist with the implementation of the Presidential Records Act. She was located in the Office of Records Management.

The Library has received several accessions and other identified material for this collection and it will be added and made available for research use at a later date. The material consists of more of the Old Executive Office Building History Group material and some reference material gathered by Marie Allen and Rod Ross (an additional detailee from the National Archives and Records Administration) intended for the future Reagan Library.

This collection currently consists of three series: SERIES I: Presidential Libraries Material, 1977-1987; SERIES II: Subject File; and SERIES III: Old Executive Office Building History Group, 1977-1989.

**SERIES I: PRESIDENTIAL LIBRARIES MATERIAL, 1975-1987 (0.4 l.ft., Box 1)**

This series consists of brochures, booklets and publications regarding the existing Presidential Libraries as of 1981. The series includes information about the holdings, hours, directions, exhibits, research facilities and practices regarding the various Libraries. There were multiple copies of these items, but the Library has retained two copies where multiples were available. Allen used these files as hand-outs for inquiries on various other Presidential Libraries. In addition, material was added to this series after Allen returned to the National Archives. The series is arranged in the order of the individual presidency.

**SERIES II: SUBJECT FILE, 1972-1984 (0.7 l.ft.; Box 2-3)**

This series consists of materials regarding preservation issues for various media types and textual records; historical societies within the Washington, DC area; workshops on handling federal records; a copy of the Presidential Records Act; a report to Congress on the progress and archival practices under the Presidential Recordings and Materials Preservation Act (PRMPA); and a set of White House administrative memos sent out to all staff regarding basic principles and practices within the White House and Old Executive Office Building. The series is arranged alphabetically.

**SERIES III: EXECUTIVE OFFICE BUILDING HISTORY GROUP (1.ft.; Box 3-6)**

This series consists of material regarding the activities of the Executive Office Building History Group. Marie Allen was a member of this group. Material concerns meetings of the group; background information on the construction of the building; previous occupants of the building; plans for renovating various rooms; photos of the building, floor plans and fixtures; original construction drawings particularly of the decorative elements of the building; and Allen's handwritten notes on this material. There are a number of oversize items for this series.

Container List

**SERIES I: Presidential Libraries Materials**

Box 1

**Herbert Hoover Presidential Library**

**Herbert Hoover Presidential Library List of Holdings, 1977**

**Herbert Hoover Presidential Library List of Holdings, 1987**

**Franklin D. Roosevelt Library and Museum**

**Harry S. Truman Library and Museum**

**Harry S. Truman Library List of Holdings, 1982**

**Harry S. Truman Library List of Holdings, 1987**

**Eisenhower Center**

**Dwight D. Eisenhower Library**

**Dwight D. Eisenhower Library List of Holdings, May 1977**

**Dwight D. Eisenhower Library List of Holdings, 1981**

**Dwight D. Eisenhower Library List of Holdings, 1988**

**John F. Kennedy Library List of Holdings, 1975**

**John F. Kennedy Library List of Holdings, 1986**

**Lyndon B. Johnson Library – “Papers of Lyndon B. Johnson”**

**Lyndon B. Johnson Library List of Holdings – Draft, 1977 (1)(2)**

**[Gerald R. Ford Library Dedication – Photos]**

**Gerald R. Ford Library List of Holdings, 1987**

**Carter Center**

**SERIES II: Subject File**

Box 2

**American Institute for Conservation of Historic and Artistic Works (AIC)**

**[Articles of Incorporation Note]**

**“Buildings and Equipment for Archives”**

**Cal State Fullerton Oral History Program re: Robert Finch**  
***Files Handbook for Congressional Offices: Senate Members, June 1972***  
**Files Improvement Workshop – Instructor’s Script (1)(2)**  
**Files Improvement Workshop – Student Workbook**  
**Library of Congress *Cataloging Service Bulletin*, Winter 1981**  
**[Lithographs]**  
***Lucky Landmark: A Study of a Design and Its Survival – The Galveston Post Office –***  
**GSA Historical Study #4**  
**Max Friedersdorf Notes**  
**National Archives Guide, *1900 Federal Population Census*, 1978**  
**National Archives Public Schedules, 1983**  
**National Audio Visual Center – National Archives (1)-(3)**  
**“New Installations of Archives” A Report by Ingvar Andersson**  
**Preservation Material**  
**Presidential Recordings and Materials Preservation Act (PRMPA): A Report to**  
**Congress, March 1975 (1)-(4)**

Box 3

**Presidential Recordings and Materials Preservation Act (PRMPA): A Report to**  
**Congress, March 1975 (5)(6)**  
**Presidential Records Act, 1978**  
**Supreme Court Historical Society**  
**Treasury Historical Association (1)(2)**  
**“Welcome to the White House” Booklet**  
**“Will Success Spoil the Presidential Libraries?” By James E. O’Neill**  
**White House Administrative Memos – Allen Copy – January 1981-November 1981**  
**White House Administrative Memos – Allen Copy – December 1981-April 1982**  
**White House Administrative Memos – Allen Copy – May 1982-September 1982**  
**White House Administrative Memos – Allen Copy – October 1982-March 1983**  
**White House Administrative Memos – Allen Copy – April 1983-August 1983**  
**White House Administrative Memos – Allen Copy – September 1983-November**  
**1983**  
**White House Administrative Memos – Allen Copy – December 1983-January 1984**

SERIES III: Old Executive Office Building History Group

Box 3, cont.

**The Executive Office Building: Originally State, War and Navy Building (1)(2)**  
**The Executive Office Building: Originally State, War and Navy Building Draft –**  
**1962**  
**State Department Library – Photo**  
**Executive Office Building – General Services Administration Historical Study #3**  
**(1)(2)**

Box 4

**White House Telephone Directory, October 1975 (1)(2)**  
**Executive Office of the President -Telephone Directory, Fall 1978 (1)(2)**

**“Executive Office Building: 17<sup>th</sup> Avenue and Pennsylvania Avenue, NW (1)-(3)**  
**Executive Office Building History Group**  
**History of Old Executive Office Building (OEOB) Rooms**  
**Status of Cordell Hull Cabinet Conference Room**  
**OEOB Room 200 – Occupants of Room 200**  
**OEOB Room 208**  
**OEOB Rooms 308/528 (1)(2)**  
**OEOB Room 474 – General History [Indian Treaty Room]**  
**Notes from EOB History by GSA Study No. 3 – Reconstruction of Electrical History**  
**Notes on Photos of Power Equipment OEOB, 1907-1912**  
**[Notes on Historical Societies, Journals & Historians]**  
**[Notes on NARS Film Library re: OEOB]**  
**[Notes on Picture Resources & NARS Photos]**  
**[Photo of Painting by Charles T. Webber]**  
**[Photocopies of Various Photos]**  
**Background Research: “The Generals: Pershing and MacArthur” (excerpt)**  
**Background Research: MacArthur**  
**Background Research: General Pershing**  
**Background Research: William Howard Taft**  
**Background Research: Theodore Roosevelt**  
**Background Research: “The Press Conference System”**  
**Background Research: “Eisenhower Story”**  
**Background Research: *Architectural Forum*, January 1963 – Article on Washington, DC (1)(2)**  
**State Department Wing [Background, Notes, Research, Photos] (1)(4)**

Box 5

**Old State Department Wing [Notes, Articles, Photos] (1)-(8)**  
**[Moldings, Decorations, Floor Plans & Lighting for Executive Office Building] (1)(2)**  
**“A Day with the President” – “Uncle Sam – The Good Neighbor” (RG 59-18) (The Foreign Service) – Paramount News (“Eisenhower’s First Press Conference) RG200-PN – 12:54 (Videocassette) – Stored in Audio-Visual**  
**Old EOB Tour, 12/19/1982 (Audiocassette) – Stored in Audio-Visual**  
**Relatives of Richard von Ezdorf, Katherine Albee (Mrs. Richard Albee, Granddaughter-in-law) and her Children: John, Robert, and Mary – Discussion in Room 415, OEOB with Marie B. Allen 08/06/1982 (Audiocassette) – Stored in Audio-Visual**  
**Clement Conger: 10/05/1982 Lecture Tour of the White House Arranged by the EOB History Group (Audiocassette) – Stored in Audio-Visual**  
**Clement Conger: 10/07/1982 Lecture Tour of the White House Arranged by the EOB History Group (Audiocassette) – Stored in Audio-Visual**  
**Col. Ellenberger 02/23/1983 EOB History Tape (Audiocassette) – Stored in Audio-Visual**  
**EOB History Group: 03/15/1983 Restoration in Room 274 (VP Office), 1981-1982: Chase Untermeyer and Jennifer Ann Fitzgerald (Audiocassett) – Stored in Audio-Visual**

**EOB History Group: 06/23/1983 Karel Yasko: “20<sup>th</sup> Century Efforts to Tear Down or Remodel the OEOB” (Audiocassette) – Stored in Audio-Visual Photo Negatives of Floor Plans and Decorative Elements for Executive Office Building – Stored in Audio-Visual**

Box 6 (Large Oversize)

**Paint Chips from Lower Wall & Dado of Room 208**

**Paint Chips Room 208**

**Okamoto Photos**

**Lighting Fixtures – Rambusch, New York**

**Parquet Floor Patterns – Haden & Widens – New York**

**Drawing of Decorative Element**

**Room 252 Decorative Elements**

**Side Section Plan Drawing for West and Center Pavilions**

**Elevations of Gates on West Executive Avenue, Showing Relative Lengths of Stiles and Positions of Hinges (1883)**

**Design for Lamps**

**Approaches, Flagging and Block Plan of West Front**

**Floors in North Wing**

**Design for Chandeliers Designed by Rick Ezdorf**

**Design for a 2-4- & 6 Light Chandelier**

**Preliminary Design of Gas Chandelier for Office Rooms**

**Design for Proposed Mantels for Office and Clerical Rooms**

**Design of Hearth for Fireplaces & Mantels for the Office of the Secretary of War**

**Design for Fronts and Elevator Landings**

**Design of Elevator Front**

**Sketch Showing Modification of Front of Car in South Elevator of East Wing – For Use in the North Wing**

**Shields for the 2-4 & 6 Light Chandeliers**

**Design for Library**

**North Wing – Wood-Work Drawing**

**Design #1 & #2 for Center Pavilion**

**North Wing – Iron Work Drawing No. 13**

**North Wing – Iron Work Drawing No. 14**

**North Wing – Iron Work Drawing No. 19**

**Design for Doors and Frames – Main Entrance North Wing**

**North Wing – Iron Work Drawing No. 41**

**North Wing – Iron-Work Drawing No. 47**

**North Wing – Iron Work Drawing No. 48**

**Design of Domes Over Stairways**

**North Wing – Iron Work Drawing No. 55**

**Plan of Course – Curtains – First Story North Front**

**North Wing – Stone-Work Drawing No. 50**

**North Wing – Stone-Work Drawing No. 87**

**Center Pavilion – East Front**

**Details of Approaches – East Front – Stone Work No. 103**

**Details of Driveways – N& S. Driveways – Stone-Work No. 105**  
**Details of Iron Fence – State Department**  
**Design for Galvanoplastic Panels for Library West Wing**  
**Arch No. 1 – Showing General Fullsize of Lattice Arches for Library West Wing**  
**Design of Tile-Floor for Library**  
**Fullsize of Panels, A-F for Railing in Library**  
**Details of Library Sections No. 41**  
**Details of Library Plans No. 39**  
**Details of Library Plans No. 37**  
**Details of Library Plans No. 36**  
**Details of Iron Work No. 25**  
**Doors and Windows in Library No. 51**  
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**Details of Stairs Next to Library No. 47**  
**Details of Library Sections, No. 40**  
**Details of Library No. 46**  
**Details of Library No. 45**  
**Details of Library No. 44**  
**Miscellaneous Drawing No. 12**  
**View to West Side of White House – Rolled Photo**  
**View of Old Executive Office Building Under Construction- Rolled Photo**  
**Working Drawing for U.S. Post Office & Sub Treasury – 9C – Plan of Roof - Rolled**  
**Working Drawing for U.S. Post Office & Sub Treasury – 9D – Longitudinal Section  
- Rolled**  
**Working Drawing for U.S. Post Office & Sub Treasury – 12 – Devonshire Street  
Front – Rolled**  
**Working Drawing for U.S. Post Office & Sub Treasury – 13 – Elevation on Water  
Street (Rolled)**  
**Working Drawing for U.S. Post Office & Sub Treasury – 25 – Sections through  
Basement (Rolled)**  
**Working Drawing for U.S. Post Office & Sub Treasury – 33 – Details of Iron Work  
(Rolled)**  
**Name Plate – A. B. Mullett – Architect for the Executive Office Building (3 Brass  
Rubbing)**  
**Executive Office Building (Large Black & White Photo) – (In Map Case)**  
**Executive Office Building – Nicholas Satterlee, Architects – Book of Architectural  
Proposals, 1965 – (In Map Case)**