

## RYAN, FREDERICK J.: Files, 1982-1989 – REAGAN LIBRARY COLLECTIONS

Some folders, segments or whole boxes of these Presidential records are currently available for research. This available material is noted **in bold** on the container list. The remainder of the collection is closed for research.

The non-bolded folders listed in these inventories are subject to Freedom of Information Act (FOIA) requests under the provisions of the Presidential Records Act (PRA)

If you are interested in submitting a FOIA request for access to any of the unavailable records listed in these inventories or have any questions about these collections or series, please contact our archival staff at 1-800-410-8354, outside the US at 1-805-577-4012, or email [reagan.library@nara.gov](mailto:reagan.library@nara.gov)

### **RYAN, FREDERICK J.: Files, 1982-1989**

Office of Appointments and Scheduling; Deputy Director, 1982

Office of Appointments and Scheduling; Special Assistant to the President and Director of Appointments and Scheduling, 1983-1989

Private Sector Initiatives; Special Assistant to the President for Private Sector Initiatives, 1985-1989 (See [separate inventory](#))

### **Biographical Note**

Frederick Ryan served as the Chief of Staff of the Office of Ronald Reagan after the President left office in January 1989. He now serves as Chairman of the Board of the Reagan Foundation, the private organization affiliated with the Reagan Library.

### **Office Information**

Frederick Ryan was the third Director of the Office of Appointments and Scheduling, a position he held until the end of the administration. The first director, Gregory Newell, has a small collection at the Library. The second director, William Sadlier, does not have a collection. However, Sadlier's work product can be found within various office series.

From 1985 until the end of the Administration, Mr. Ryan also served as the head of the White House Office of Private Sector Initiatives. See separate inventory for material pertaining to his Private Sector Initiatives role.

### **Collection Scope and Content Note**

There is only a small amount of work product for Mr. Ryan within this office. The day-to-day function of maintaining schedules and appointments for the President are contained within the Office series. Ryan worked primarily outside of this office with other staff members, particularly Michael Deaver when he was at the White House, in shaping the President's schedule.

This collection has been arranged in five series. They are: Series I: Chronological File; Series II: Subject File; Series III: Long-Range Scheduling Meetings; Series IV: Monday Morning Memos; Series V: Events Scheduling Decision Memos.

**SERIES I: CHRONOLOGICAL FILE, 1985-1988 (0.2 l.ft., Box 1)**

This series consists of outgoing memos on events, meetings, and other topics, outgoing letters regarding invitations and scheduling, and a small number of incoming letters. This material is arranged in chronological order.

**SERIES II: SUBJECT FILE, 1983-1987 (0.5 l.ft., Boxes 1-2)**

The subject file consists of memos, schedules, schedule proposals, reports, meeting agendas, speech outlines, talking points, letters, and notes regarding events and appointments for the President. Also present is correspondence regarding Presidential Medal of Freedom nominations. This series is arranged alphabetically by subject.

**SERIES III: LONG-RANGE SCHEDULING MEETINGS, 1982-1988 (0.6 l.ft., Boxes 2-4)**

This series consists of meeting agendas from Long-Range Scheduling Meetings regarding scheduling requests. The agendas are arranged chronologically.

**SERIES IV: MONDAY MORNING MEMOS, 1982-1984 (0.5 l.ft., Boxes 4-5)**

This series consists of briefing memos, meeting agendas, schedules, issues updates, and issue tracking reports pertaining to weekly update meetings held with the President. This material is arranged chronologically by meeting date.

**SERIES V: EVENTS SCHEDULING DECISION MEMOS, 1983-1987 (0.3 l.ft., Box 5)**

This series consists of memos to Michael Deaver and members of his staff, James Rosebush and Don Regan from Fred Ryan reviewing long range scheduling themes, getting approval for specific planned events and suggestions for making scheduling more efficient. It is arranged in chronological order.

**CONTAINER LIST**

Box 1

**SERIES I: CHRONOLOGICAL FILE, 1985-1988**

**[Outgoing Correspondence 1985] (1)(2)**

**[Outgoing Correspondence 1986] (1)-(3)**

**[Outgoing Correspondence 1987]**

**[Outgoing Scheduling Letters October-December 1986]**

**[Outgoing Scheduling Letters 1987]**

**[Outgoing Scheduling Letters January-June 1988]**

**[Incoming Correspondence 1987]**

**SERIES II: SUBJECT FILE, 1983-1987**

Box 1, cont.

**[Advance Seminar]**

**[Budget Events 1985]**

**[Communication Plan 1985 Budget and State of the Union]**

**A Day in the Life of the President [1000<sup>th</sup> Day of Presidency (10/17/1983)]**

**[Economic Summit - Tokyo 1986]**

**[Ethnic Organizations – Proposed Telephone Calls July 1985-August 1985]**

**[Geneva Summit] (1)-(3)**

**[Lane, L. W. Jr.]**

**[Luce, Clare Booth]**

**[Medal of Freedom Recommendations, 1986-1987] (1)-(4)**

Box 2

**[Medal of Freedom Recommendations, 1986-1987] (5)-(10)**

**[Medal of Freedom Nomination Lists 1986]**

**[MX Peacekeeper Missile – Public Affairs 1985]**

**[Office of Intergovernmental Affairs Six-Month Plan for January 1986-June 1986]**

**[Office of Public Liaison Six-Month Plan for January 1986-June 1986]**

**Pending Issues (empty)**

**[Political 1984] (1)(2)**

**[Political Events May 1985]**

**[Presidential Events and Themes 1985]**

**[President's Committee on the Arts and Humanities 1987]**

**[Ronald Reagan Leadership Award (Eureka College)]**

**[Shuttle Launch]**

**[Speech Material for Use with Press 1983]**

**[Tax Reform Fall Campaign 1985]**

SERIES III: LONG-RANGE SCHEDULING MEETINGS, 1982-1988

Box 2 cont.

**[Long-Range Scheduling Meetings September 1982-October 1982]**

**[Long-Range Scheduling Meetings November 1982-December 1982]**

**[Long-Range Scheduling Meetings January 1983]**

**[Long-Range Scheduling Meetings August 1983]**

**[Long-Range Scheduling Meetings September 1983-October 1983]**

**[Long-Range Scheduling Meetings November 1983-December 1983]**

Box 3

**[Long-Range Scheduling Meetings January 1984-February 1984]**

**[Long-Range Scheduling Meetings March 1984-April 1984]**

**[Long-Range Scheduling Meetings May 1984-June 1984]**

**[Long-Range Scheduling Meetings July 1984-August 1984]**

**[Long-Range Scheduling Meetings September 1984-October 1984]**

**[Long-Range Scheduling Meetings November 1984-December 1984]**

**[Long-Range Scheduling Meetings January 1985]**

**[Long-Range Scheduling Meetings February 1985]**

**[Long-Range Scheduling Meetings March 1985]**

**[Long-Range Scheduling Meetings April 1985]**

**[Long-Range Scheduling Meetings May 1985]**

[Long-Range Scheduling Meetings June 1985]  
[Long-Range Scheduling Meetings July 1985]  
[Long-Range Scheduling Meetings August 1985]  
[Long-Range Scheduling Meetings September 1985]  
[Long-Range Scheduling Meetings October 1985]  
[Long-Range Scheduling Meetings November 1985]  
[Long-Range Scheduling Meetings December 1985]  
[Long-Range Scheduling Meetings January 1986-March 1986]  
[Long-Range Scheduling Meetings April 1986-June 1986]  
[Long-Range Scheduling Meetings July 1986-September 1986]  
[Long-Range Scheduling Meetings October 1986-December 1986]  
[Long-Range Scheduling Meetings January 1987-March 1987]  
[Long-Range Scheduling Meetings April 1987-June 1987]  
[Long-Range Scheduling Meetings July 1987-September 1987]  
[Long-Range Scheduling Meetings October 1987-December 1987]

Box 4

[Long-Range Scheduling Meetings January 1988-March 1988]  
[Long-Range Scheduling Meetings April 1988-June 1988]  
[Long-Range Scheduling Meetings July 1988-September 1988]  
[Long-Range Scheduling Meeting Cumulative Results Memo November 1983-  
February 1984]

SERIES IV: MONDAY MORNING MEMOS, 1982-1984

Box 4, cont.

**Monday Morning Memo 11/08/1982 (1)(2)**  
**Monday Morning Memo 11/22/1982**  
**Monday Morning Memo - Weekly Update 12/06/1982 (1)(2)**  
**Monday Morning Memo - Weekly Update 12/13/1982**  
**Monday Morning Memo - Weekly Update 12/20/1982 (1)(2)**  
**Monday Morning Memo - Weekly Update 01/13/1983**  
**Monday Morning Memo - Weekly Update 02/07/1983**  
**Monday Morning Memo - Weekly Update 02/14/1983**  
**Monday Morning Memo - Weekly Update 02/22/1983**  
**Monday Morning Memo Week of 04/11/1983**  
**Monday Morning Memo - Weekly Update 04/18/1983**  
**Monday Morning Memo - Weekly Update 04/25/1983**  
**Monday Morning Memo 05/02/1983**  
**Monday Morning Memo Tuesday 05/10/1983**  
**Monday Morning Memo - Weekly Update 06/06/1983**  
**Monday Morning Memo - Weekly Update 06/27/1983**

Box 5

**Monday Morning Memo - Weekly Update 07/11/1983**  
**Monday 08/08/1983**

**Monday Morning Update 10/03/1983**  
**Weekly Update Tuesday 10/11/1983**  
**Monday Morning Update 10/17/1983**  
**Weekly Update Monday 10/31/1983**  
**Monday Morning Update 11/28/1983**  
**Monday Morning Update 12/05/1983**  
**Monday Morning Update 01/16/1984**  
**Monday Morning Update 01/23/1984**  
**Monday Morning Update 01/30/1984**  
**Weekly Update Tuesday 02/21/1984**  
**Monday Morning Update 03/19/1984**  
**Monday Morning Update 04/09/1984**  
**Monday Morning Update 05/14/1984**  
**Monday Morning Update 09/10/1984**

**SERIES V: EVENTS SCHEDULING DECISION MEMOS, 1983-1987**

Box 5, cont.

**[Events Scheduling Decision Memos – To Deaver Office, 08/08/1983-03/29/1984]**  
**[Events Scheduling Decision Memos – To Deaver Office, 03/30/1984-05/10/1984]**  
**[Events Scheduling Decision Memos – To Deaver Office, 05/11/1984-05/31/1984]**  
**[Events Scheduling Decision Memos – To Deaver Office, June 1984-July 1984]**  
**[Events Scheduling Decision Memos – To Deaver Office, 08/01/1984-10/29/1984]**  
**[Events Scheduling Decision Memos – To Deaver Office, 10/30/1984-12/31/1984]**  
**[Events Scheduling Decision Memos – To Deaver Office, January 1985-February 1985]**  
**[Events Scheduling Decision Memos – To Deaver Office, March 1985-May 1985]**  
**[Events Scheduling Decision Memos – To Don Regan, September 1985-June 1986]**  
**[Events Scheduling Decision Memos – To Don Regan, July 1986-February 1987]**