**SITTMANN, WILLIAM: Files, 1981-1983 – REAGAN LIBRARY COLLECTIONS**

This collection is available in whole for research use. Some folders may still have withdrawn material due to Freedom of Information Act restrictions. Most frequently withdrawn material is national security classified material, personal privacy, protection of the President, etc.

**SITTMANN, WILLIAM: Files, 1982-1985 (5.3 l.ft.; Box 1-15)**

**Biography**

William Frederick Sittmann was born in Decatur, Indiana on February 20, 1949.

He earned an A.A. degree from Valley Forge Military Academy in 1969, and a B.A. degree in Political Science from the University of Richmond in 1972. From 1974 to 1982 he held various positions in the Department of State, serving as a visit officer in the Office of Protocol, a Special Agent for Dignitary Protection, and Assistant Secretary of State for Administration. As part of these functions, Sittmann coordinated various Presidential foreign trips, such as the October 1981 trip to the economic summit in Cancun, Mexico.

Being familiar with Sittmann, Michael Deaver asked Sittmann to move to the White House as a detailee, replacing his assistant Joseph Canzeri. Canzeri had abruptly resigned in February 1982 when accused of ethics violations (he was later exonerated). Sittmann took on much of Canzeri’s role of helping with arrangements for presidential trips, state visits, media events, and other special occasions. Sittmann also handled various “special projects” on behalf of Mr. Deaver and the Office of the Deputy Chief of Staff, as Canzeri had. However, Sittmann seems to have been less involved in Vice Presidential and First Lady events than Canzeri. In June 1983 Sittmann formally left the State Department, and was put on the White House payroll.

Sittmann left the White House staff effective April 15, 1985. He soon joined Michael K. Deaver and Associates, the consulting firm that Mr. Deaver founded after his own departure from the White House. After this firm disbanded, Sittmann became a vice president with the New York-based consulting firm Kissinger and Associates.

Sittmann worked in the National Security Council during the George H. W. Bush administration, including as Executive Secretary of the NSC. After this, he served on the boards of various organizations and corporations in the Washington, DC area.

William Sittmann passed away on February 10, 2017 in the Washington, DC area.

**Scope Note**

The William Sittmann collection contains material regarding President Reagan’s travel and events. Many of the folders from early 1982 include Joseph Canzeri memos and other work product. Sittmann utilized this material as he took on Canzeri’s duties.
Sittmann provided Mr. Deaver with regular updates on his work, often on a daily basis. These are filed in Deaver’s collection.


SERIES DESCRIPTIONS

SERIES I: ACTION ITEMS FROM MICHAEL DEAVER, 1982-1983. (0.2 l.ft., Box 1)

This series contains material relating to items forwarded to Sittmann for further action, including requests for events and meetings with President Reagan and senior White House staff, and requests for Presidential letters and messages. Most requests originally came from the general public, with the remainder originating with White House staff people or members of Congress. On his copies of the items, Sittmann usually noted how he dealt with them – for example, forwarding them to another White House staff person for direct action or reply.

SERIES II: EUROPEAN TRIP 1982 (1.1 l.ft., Box 2-5)

This series contains material relating to the planning for Ronald Reagan’s first trip to Europe as President (June 2, 1982-June 11, 1982). The trip’s primary purpose was to attend the 1982 Economic Summit (Summit of Industrialized Nations) at Versailles, France. It was expanded to include stops in Ireland and Great Britain, a NATO meeting in West Germany, a visit to NATO headquarters in Brussels, and a visit with the Pope at the Vatican. The Reagan Library has left this series in its original order.

SERIES III: SOUTH AND CENTRAL AMERICA TRIP, 1982 (0.6 l.ft., Box 5-6)

This series contains material relating to planning, pre-advance, and final scheduling for this trip, which was Ronald Reagan’s first visit to Latin America as President (November 29, 1982-December 4, 1982). It included stops in Brazil, Colombia, Honduras, and Costa Rica. The Reagan Library has left this series in its original order.

SERIES IV: SUBJECT FILE, 1981-1985 (1.5 l.ft., Box 6-10)

This alphabetically arranged series contains material relating to the full range of Mr. Sittmann’s work. This includes contacts with White House staff and outside organizations, presidential scheduling issues, travel and advance work, administrative matters, and special projects that were assigned to Sittmann.

SERIES V: EVENTS, 1982-1984 (1.4 l.ft., Box 10-13)

This series contains material relating to the scheduling and planning of various Presidential
events, including domestic trips, overseas travel, and meetings with foreign leaders. Most of the series is arranged chronologically by event.

SERIES VI: CORRESPONDENCE, 1982-1985 (0.5 l.ft., Box 14-15)

This series contains chronologically arranged material relating to Sittmann exchanges with White House staff or the public. Prominent topics include recommendations regarding Presidential events and trips, unsolicited requests for positions with the White House or the Reagan re-election campaign, Administration assistance for Meharry Medical College, and facility issues regarding the White House or other buildings used by White House staff.

CONTAINER LIST

SERIES I: ACTION ITEMS FROM MICHAEL DEAVER
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Michael Deaver Material Forwarded Out [to Sittmann] for Action, 1982,
01/07/1982-06/29/1982
Michael Deaver Material Forwarded Out [to Sittmann] for Action, 1982,
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[Action Material for James Baker by Sittmann]

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Box 1, cont.
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[Schedule for Presidential Trip to Europe, June 1982] (Binder) (1)-(3)
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William Sittmann U.S. State Department A/EX (Binder) (1)-(5)
[Visit of Survey Team – Paris, France 02/15/1982-02/16/1982] (1)(2)
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Visit of White House Survey Team – Bonn, Germany 02/19/1982
Europe – Diagrams – London
Cables – Survey Trip February 1982 (Binder) (1)-(3)
Pre Advance [Europe, April 1982] (1)(2)
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Box 3
Visit of White House Pre-Advance Team 04/13/1982-04/14/1982 (Binder) II (1)-(5)
White House Pre-Advance Visit – Bonn, Germany 04/16/1982-04/17/1982
Presidential Advance – April 1982-June 1982 (1)-(6)
[Advance Trip – Europe 1982 Preparation Information] (1)(2)
[Europe Trip 1982 – Advance Preparation] (Binder) (1)(2)
Sittmann –Rome (1)-(3)

Box 4
Sittmann – Bonn (1)-(6)
Sittmann – London (1)-(6)
Sittmann – Paris (1)-(7)

Box 5
Sittmann – Paris (8)(9)
Europe, 1982 – Miscellaneous

SERIES III: SOUTH AND CENTRAL AMERICA TRIP, 1982
Box 5, cont.
The Presidential Trip to South/Central America 11/30/1982-12/04/1982 (1)-(4)
Trip of President Reagan to Brazil, Colombia, Costa Rica and Honduras, 1982 (binder) (1)-(5)
President’s Trip to South/Central America Schedule – Draft #1 – Brasilia, Brazil
President’s Trip to South/Central America Schedule – Draft #2 – Brasilia – Sao Paulo, Brazil
President’s Trip to South/Central America Schedule – Draft #3 – Bogota, Colombia
President’s Trip to South/Central America Schedule – Draft #4 – Costa Rica and Honduras
President’s Trip to South/Central America: Cables 10/28/1982-10/31/1982
President’s Trip to South/Central America: Cables 11/01/1982-11/03/1982
President’s Trip to South/Central America: Cables 11/04/1982-11/06/1982
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President’s Trip to South/Central America: Cables 11/09/1982-11/10/1982
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President’s Trip to South/Central America: Cables 11/17/1982
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[Advertising Council] Advertising Council Programs – Involvement to Date by President and Mrs. Reagan in Ad Council Programs
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(bound report)
[Guest Lists] (1)(2)

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Christian and Jews, New York City 03/23/1982
Barbados-Jamaica Trip April 1982 (Binder) (1)-(6)
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Jamaica and Barbados (3)(4)
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California Trip August 1982
Trip Schedule Booklet for the President's Trip to Ohio 10/04/1982
The Visit of the Queen of England to U.S. February 1983-March 1983
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The Visit of the Queen of England to U.S. February 1983-March 1983
The Visit of the Queen of England to U.S. February 1983-March 1983
The Visit of the Queen of England to U.S. February 1983-March 1983
[12/04/1982-12/05/1982] (1)

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