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Memorandum

To : RR

Date : May 28, 1971

Subject: Tuesday, June 1
Scheduled Appointments

From : PG

TUESDAY, JUNE 1

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM
10:00 am	Cabinet Meeting (Governor's Office - 1½ hours)
11:30 am	RR Personal
Noon:	Lunch in Office
1:30 pm	RR Personal
2:00 pm	Brief Meeting with class from Coleman School (San Rafael - Governor's Office - 10 minutes) PG
2:30 pm	Community Relations Time (Governor's Office - ½ hour) (Memo will be available Tuesday Morning)
3:00 pm	Legal Affairs time (Governor's Office - ½ hour) (See Attached Memo)
3:30 pm	Legislative time (Governor's Office - 1 hour)
4:30 pm	RR Personal
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

To : RR

Date : June 1, 1971

Subject: Wednesday, June 2
Scheduled Appointments

From : PG

WEDNESDAY, JUNE 2

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM
9:30 am	RR Personal
11:00 am	Depart for Resources Auditorium Remarks to RR Appointees to RR Appointees to Resources Boards and Commissions (30 minutes) (See Attached Memo)
	Return to Capitol
Noon:	Biennial picture on West Steps of Capitol with members of Senate and Assembly and Constitutional Officers - sponsored by CREA
12:30 pm	Legislative lunch in office
1:30 pm	Legislative time (Governor's Office - 1 hour)
2:30 pm	RR Personal
3:30 pm	Appointments Meeting (Governor's Office - ½ hour)
4:00 pm	Meeting with ER (Governor's Office - ½ hour)
4:30 pm	Meeting with MKD (Governor's Office - ½ hour)
	Depart for Executive Residence
7:00 pm	Private dinner at Lt. Governor's Residence
	(Overnight - Sacramento)

Memorandum

RAE

To : RR

Date : June 2, 1971

Subject: Thursday, June 3
Scheduled Appointments

From : PG

THURSDAY, JUNE 3

9:30 am	RR, NR depart Executive Residence for Nauman and Son Funeral Home, 400 Freeport Boulevard
9:50 am	Arrive Chapel for Roy Priest's Funeral (See Attached Memo) Proceed to Executive Residence
Noon:	Private lunch at Residence (See Attached Memo)
1:40 pm	Depart for Office
2:00 pm	Legislative time (Governor's Office - 1 hour) (See Attached Memo)
3:00 pm	Meeting with Verne Orr (Governor's Office - 45 minutes)
3:45 pm	Education time (Governor's Office - 45 minutes) (See Attached Memo)
4:30 pm	RR Personal
4:45 pm	Depart for Sacramento Metro Airport
5:00 pm	Depart via PSA #680 for Los Angeles
5:55 pm	Arrive Los Angeles - proceed to RR Residence
Evening:	Private Dinner (Overnight - Los Angeles)

Memorandum

RR

Date : June 3, 1971

Subject: Friday, June 4
Scheduled Appointments

From : PG

FRIDAY, JUNE 4

10:30 am	RR depart LA Residence for LA Press Club
11:00 am	RR arrive Los Angeles Press Club, Hollywood Freeway and Vermont (213-665-1141) for Press Conference
11:40 am	RR depart LA Press Club for Greater Cornerstone Baptist Church, 5946 South Figueroa Street (213-751-9880)
Noon:	RR arrive Greater Cornerstone Baptist Church for meeting with BK (See Attached Memo)
1:30 pm	RR depart church
1:45 pm	Lunch at Biltmore - Suite 11334
3:00 pm	RR arrive KHJ radio studios, 5515 Melrose Avenue, Hollywood (213-462-2133) for taping
4:00 pm	RR depart KHJ for LA Residence
4:30 pm	RR arrive Residence
6:55 pm	RR and NR depart LA Residence for Century Plaza Hotel (Black-Tie)
7:20 pm	RR and NR arrive Century Plaza Hotel (213-277-2000) for POW MIA Dinner (See Attached Memo)
10:05 pm	RR depart Century Plaza Hotel for LA Residence

(Overnight - Los Angeles)

SATURDAY, JUNE 5
THRU
SUNDAY, JUNE 6 } No Aps Scheduled
(Los Angeles)

Memorandum

To : RR

Date : June 3, 1971

Subject: Friday June 4
Meeting with BK

From : PG

Noon:

RR arrive Greater Cornerstone Baptist Church, meet BK, Mel Bradley and Reverend Boyd Estes (Community Baptist Church) and proceed to podium to be seated with the ad hoc Steering Committee Members:

Reverend Boyd Estes, Chairman
Reverend Joseph Griffin, Good Shepherd Baptist Church
Reverend J. B. Reese - Amos Methodist Church
Reverend Wilbert Hudson - Greater Cornerstone Baptist Church
Reverend Hathaway - Santa Monica
Reverend W. J. English - Harbor City
Reverend T.T. Turner - Good Will Missionary Baptist Church
Reverend James Bobo - Miracle Baptist Church

PROGRAM

Invocation - Reverend Wilbur Hudson
Statement of purpose of meeting (open the lines of communication between the ministers and the Governor. Establish a better rapport) - Reverend Estes

Intro of RR

RR remarks

Q&A - moderated by Reverend Griffin

Adjournment - Reverend Griffin

1:30 pm

RR depart church

Memorandum

To : RR

Date : June 3, 1971

Subject: Friday, June 4
POW MIA Dinner

From : PG

7:20 pm RR, NR arrive Century Plaza Hotel
213-277-2000 and proceed to Pacific
Palisades Room for reception honoring
RR and NR (In progress since 7:00)

7:40 pm RR and NR proceed to Bel Aire Room for
photographs

8:00 pm RR and NR proceed to LA Ballroom with
headtable for POW dinner

PROGRAM

Mrs. Joseph Udouch, dinner chairman, intro MC
Robert K. Dornan
Invocation - Reverend Bruce Kurrle
Presentation of Colors
National Anthem
Pledge of Allegiance
MC intro headtable guests and POW-MIA families

8:15 pm

Dinner

MC intro Mr. James Sheldon, Director USO,
Hollywood
Sheldon intro entertainment
Entertainment
MC intro Mrs. Stephen Hanson, Board of Directors
National League of Families of POWs. For
thank you
MC intro Lt. Robert Frishman, released POW for
remarks
MC intro RR

9:40 pm

RR remarks

10:00 pm

MC intro Mrs. Wesley Schierman
Schierman intro Mr. Stu Nelson
Nelson present ALPA Resolution

10:20 pm

RR, NR depart for Los Angeles Residence
(Overnight - Los Angeles)

Memorandum

To : RR

Date : June 3, 1971

Subject: Friday, June 4
POW MIA DINNER
Main Headtable

From : PG

Mr. Stu Nelson, TWA Captian
Mrs. Bruce Kurrle, Minister's wife
Mr. Joe Udouch, Inter-airline Concern Committee
Mrs. John Schmitz
Bob Dornen, Master of Ceremonies
Mrs. Joe Udouch, dinner chairman
RR
Mrs. Carol Hanson, Board of Directors, National League
of Families
Mrs. Leslie Schieman, POW wife
Lt. Robert Frishman, Returned POW
Mrs. RR
Walter Cunningham, Astronaut
Mrs. Bob Dornen
Congressman John Schmitz
Mrs. Stu Nelson
Reverend Bruce Kurrle, Invocation

Other VIP's in attendance:

Francis Gary Powers
Commander Lloyd Bucher
Walter Lantz, Creator of "Woody Woodpecker"
General Omar Bradley
Mr. Barcoff, President of American Fighter
Pilots' Association

Memorandum

To : RR

Date : June 3, 1971

Subject: Second Headtable List
for POW MIA Dinner

From : PG

Mr. James Sheldon, Director USO, Hollywood
Miss Ann B. Davis, Star of ABC's Brady's Bunch
Mr. Ron Wardell, American Airlines
Mrs. Elvin Hayes
Brigadier General L. E. Brown, Commander 3rd Aircraft
Wing, El Toro
Mrs. Charles Layton, inter-airline concern committee
Mr. Elvin Hayes, San Diego Rockets Basketball Team
Mrs. Timothy Crawford, Inter-Airline Concern Committee
Brigadier General Robin Olds, Norton AFB
Mrs. Larry Stevens. wife of missing in Action Lt.
Captian Charles Layton, WAL
Mrs. James Sheldon
Mr. Timothy Crawford, Continental Airlines
Mrs. Ronald Wardell, inter-Airlines Concern Committee
Mr. Douglas Hagdahl, released POW

Memorandum

RAS

RR

Date : June 4, 1971

Subject: Monday, June 7
Appointments

From : PG

MONDAY, JUNE 7

8:45 am	Depart Executive Residence for Senator Hotel
9:00 am	Haircut
9:30 am	Meeting with EM
10:00 am	RR Personal
11:00 am	Meeting with JJ (Governor's Office - 1 hour)
Noon:	Lunch in Office
1:30 pm	Meeting with AS (Governor's Office - ½ hour) (See Attached Memo)
2:00 pm	Cabinet Meeting (Governor's Office - 1 hour)
3:00 pm	Cabinet Time (Governor's Office - 1½ hours) (See Attached Memo)
4:30 pm	Legislative time (Governor's Office 15 minutes)
	Depart for Executive Residence (Overnight - Sacramento)

Memorandum

to : RR

Date : June 7, 1971

Subject: Tuesday, June 8
Scheduled Appointments

From : PG

TUESDAY, JUNE 8

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM (Governor's Office - $\frac{1}{2}$ hour)
9:30 am	RR Personal
11:00 am	Meeting with ER (Governor's Office - $\frac{1}{2}$ hour)
11:30 am	Legislative time (Governor's Office - $\frac{1}{2}$ hour)
Noon:	Lunch in Conference Room
1:30 pm	Legal Affairs time (Governor's Office - $\frac{1}{2}$ hour) (See Attached Memo)
2:00 pm	Cabinet meeting (Governor's Office - $1\frac{1}{2}$ hours)
3:30 pm	RR Personal
4:00 pm	Legislative time (Governor's Office - 1 hour)
	Depart for Executive Residence (Overnight - Sacramento)

RAB

Memorandum

: RR

Date : June 8, 1971

Subject: Wednesday, June 9
Scheduled Appointment

From : PG

WEDNESDAY, JUNE 9

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM
9:30 am	RR Personal
11:00 am	Meeting with NH (Governor's Office - 10 minutes) (See Attached Memo)
11:10 am	RR Personal
Noon:	Legislative lunch in office
1:30 pm	Legislative time (Governor's Office - 1 hour)
2:30 pm	RR Personal
3:00 pm	Appointments Meeting (Governor's Office - ½ hour)
3:30 pm	RR Personal
	Depart for Executive Residence
7:15 pm	Depart for Cal Expo for State Horse Show
7:30 pm	State Horse Show
approx. 8:30 pm	RR, Skipper present award to winner of 3rd event.
	(Overnight - Sacramento)

Memorandum

RR

Date : June 9, 1971

Subject: Thursday, June 10
Appointments

From : PG

THURSDAY, JUNE 10

8:45 am	Depart Executive Residence for Office
9:00 am	Legislative time (Governor's Office - 1 hour)
10:00 am	RR Personal
Noon:	Press briefing lunch in Conference Room
1:30 pm	Press Conference
2:00 pm	Work Session (Governor's Office - 1½ hours)
3:30 pm	Education time (Governor's Office - ½ hour) (See Attached Memo)
4:15 pm	Meeting with MKD (Governor's Office - 10 minutes) (See Attached Memo)
	Depart for San Francisco
7:45 pm	Arrive San Francisco for private dinner (See Attached Memo)
	(Overnight - St. Francis Hotel)

Memorandum

To : Pat Gayman

Date : June 8, 1971

Subject :

From : Nancy Reynolds

Following is information regarding the Governor's appearance on KGO on Friday, June 11, at 11:00 a.m.

It will be a half hour interview show called "Hello World". The format of the show is to have some phone calls coming in to ask questions relative to the subject to be discussed.

About 15 minutes into the program, the Governor will receive a phone call from Senator Barry Goldwater from Washington asking one or two pertinent questions on the welfare situation in California.

At the end of the program a surprise phone call will come into the studio from someone who has been a big influence in the Governor's life. In this case the call will be from Congressman H. R. Gross of Iowa. Beck and Jenkins have both advised that the Governor should be aware of the Gross call even though pretending surprise on the air.

The Interviewer will be Russ Coughlin.

Producers who will meet the Governor at the entrance will be Rufus Peterson and Sylvia Hernandez.

Memorandum

to : RR

Date : June 10, 1971

Subject: Friday, June 11
Scheduled Appointments

From : PG

FRIDAY, JUNE 11

10:15 am	Meeting in Suite with Dan London (See Attached Memo)
10:45 am	Depart for KGO Studios - Channel 7 277 Golden Gate Avenue (415-863-0077)
11:00 am	Arrive KGO for interview (See Attached Memo)
11:45 am	Return to St. Francis for lunch in suite
1:40 pm	Depart for KPIX Studios - Channel 5 - 2655 Van Ness (415-776-5100)
1:50 pm	Arrive studio for taping of "Newsmakers"
	Panel: Rod Sherry, Host Rollen Post, KPIX Political Editor Syd Kossin, S.F. Examiner Political Editor
approx. 2:40 pm	Depart for San Francisco Airport
3:20 pm	Depart for LAX via TWA 78
4:30 pm	Arrive LAX - proceed to RR Residence
8:30 pm	Depart for KNXT Studios - Channel 2 6121 Sunset Boulevard (213-469-1212)
9:00 pm	Taping of "Newsmakers" Panel: Bill Ames, new News Director Warren Olney, Sacto - based KNXT reports someone yet to be selected

Following taping RR to join NR at the
Bistro.

Memorandum

RR

Date : June 10, 1971

Subject: Friday, June 11
10:30 Meeting

From : PG

At 10:15 today you will be meeting with Dan London, per his request. He is, as you know a Deputy Chief of Protocol for Northern California - you appointed him to succeed Jack Hume.

Two items may be mentioned:

- 1) The trip to Japan. Dan has many contacts there and has visited Japan on several occasions. If he introduces the subject of the trip, you may wish to refer him to Mike Deaver.

- 2) Meetings with Consul Generals.

We have received more requests of late for you to meet with new consul generals. Obviously, there just is not enough time to do this on an individual basis. I have been in touch with Claude Battault, French Consul General and Dean of the Consular Corps. We have arranged a date in September for the San Francisco Consular Corps to honor you and Mrs. Reagan at a reception. This will give you an opportunity to meet with all the members at a time convenient for all.

SATURDAY, JUNE 12

No Appointments Scheduled
(Overnight - Los Angeles)

SUNDAY, JUNE 13

Evening:

Motion Picture Relief Fund Dinner
Music Center

(Overnight - Los Angeles)

Memorandum

RR

Date : June 11, 1971

Subject: Monday, June 14

From : PG

MONDAY, JUNE 14

9:00 am (PDT) RR, MKD, PJB, EVH, BH depart LAX
via TWA #66 for Boston Logan Airport
(BOS)

5:13 pm (EDT) RR arrive BOS, meet RWT and proceed in
cars to Fonda del Corro Inn, Worcester
Road, Framingham, (617-872-6503)

6:00 pm RR arrive Fonda del Corro and
proceed to suite

7:10 pm RR depart Fonda Inn for Chateau De Vill
Worcester Road, Framingham (617-879-5300)

7:20 pm Arrive Chateau De Ville and proceed to
Key Committee Reception (\$500 plus
contributions) in progress since
6:30 pm

7:45 pm RR enter dining room with headtable for
fundraising dinner (BLACK TIE)

PROGRAM

7:50 pm Toast to President Richard Nixon

7:52 pm National Anthem

7:55 pm Invocation - Reverend James Savage

8:00 pm Dinner

Introduction of distinguished guests -
Harcourt Wood, dinner co-chairman

8:40 pm Performance by Clover Club Glee Club

9:10 pm Introduction headtable - Bill Weeks,
dinner co-chairman

9:25 pm Weeks introduction of Senator Edward
Brooke or Senator Saltonstall

Brooke remarks

MONDAY, JUNE 14 (Cont.)

PROGRAM

9:35 pm	Weeks introduction of Governor Francis W. Sargent
	Sargent remarks
9:45 pm	Sargent introduce RR
9:50 pm	RR Remarks
10:30 pm	RR depart for Fonda Inn (Overnight - Framingham)

Memorandum

To : RR

Date : June 11, 1971

Subject: Tuesday, June 15
Scheduled Appointments

From : PG

TUESDAY, JUNE 15

Morning:

No Appointments Scheduled

* 1:30 pm

RR proceed to Valencia Room in Fonda Inn for Press Conference

RR introduced by Herb Weight, Mass. GOP Chairman

2:00 pm

RR return to Fonda Inn

3:10 pm

RR depart Fonda Inn for Manchester, New Hampshire via car

4:25 pm

RR arrive Sheraton Wayfarer Hotel, Bedford New Hampshire (603-622-3766) and proceed to Bedford Room for Press Conference

4:30 pm

Press Conference begins with RR introduced by New Hampshire Republican State Chairman, Robert Whalen

5:00 pm

RR proceed to Terrace Room, Sheraton Wayfarer (if incimate weather, the Brookside Room) for private cocktail party (\$500 plus contributors, Washington delegation, and state party leaders)

RR proceed to Executive Cottage, Sheraton Wayfarer

6:50 pm

RR depart Sheraton Wayfarer for Manchester Armory, Canal Street (603-622-7311)

7:05 pm

RR arrive Armory for headtable forming (See Attached list)

7:10 pm

RR proceed to dinner with headtable

PROGRAM

Introduction of headtable by Robert Cohen,
Press Conference and Press Relations
Chairman for dinner

7:15 pm Dinner

8:00 pm Cohen introduce Robert Whalen, New Hampshire
GOP State Chairman

Cohen introduces Congressman Louis Wyman

Wyman remarks

Cohen introduces Senator Norris Cotton

Cotton Remarks

Cohen introduces Congressman Cleveland (James)

Cleveland remarks

Cohen introduces Governor Walter Peterson

Peterson introduces RR

8:30 pm RR remarks

9:10 pm Benediction

9:15 pm RR depart Manchester Armory for Fonda Inn

10:25 pm RR arrive Fonda Inn

(Overnight - Framingham)

MAIN HEADTABLE FOR DINNER TUESDAY, JUNE 15

Governor Walter Peterson

Mrs. Peterson

Senator Norris Cotton

Mrs. Norris Cotton

Congressman James Cleveland

Mrs. James Cleveland

Congressman Louis C. Wyman

Mrs. Louis Wyman

Mr. Robert Wayland, New Hampshire GOP State Chairman

RR

Memorandum

To : RR

Date : June 11, 1971

Subject: Wednesday, June 16
Scheduled Appointments

From :

WEDNESDAY, JUNE 16

9:00 am (EDT)	RR depart Fonda Inn for BOS
10:00 am	RR depart BOS for SFO via TWA #75
12:49 pm (PDT)	RR arrive SFO and proceed to charter plane Cessna 401, #4017 Q for flight to SEX airport
1:30 pm	RR arrive SEX Airport and proceed to Executive Residence

Memorandum

RA's

To : RR

Date : June 16, 1971

Subject: Thursday, June 17

From : PG

THURSDAY, JUNE 17

9:45 am	RR depart for Sacramento Inn
10:00 am	Greetings to Convention of Disabled American Veterans
	RR to make brief remarks only
	Proceed to office
	RR Personal
Noon:	Lunch alone in office
1:30 pm	Legislative time (Governor's Office - ½ hour)
2:00 pm	Work Session (Governor's Office - 1½ hours)
3:30 pm	RR Personal
5:30 pm	Depart for Sacramento Metro Airport (See Attached for Fresno Schedule) <i>Livestock Symposium</i> (Overnight - Los Angeles)

Friday, June 18

*Repente Meeting
(Overnight - Los Angeles)*

Memorandum

: RR

Date : June 17, 1971

Subject: Saturday, June 19
Scheduled Appointments

From : PG

SATURDAY, JUNE 19

7:45 pm

RR, NR, Skipper arrive Knott's
Berry Farm - proceed to John Wayne
Theatre (Brief meeting with John Wayne
regarding Knott Anniversary Announcement)
See below

Approx
8:10 pm

PROGRAM

Pat Buttram (MC) intros Winchester
Rifle people for presentation to
Wayne
Wayne responds

Buttram intros RR

RR brief (3-5 minutes) remarks regarding
John Wayne

RR and Wayne invite Mr. and Mrs. Knott
on stage - announce this is also
a surprise celebration on their
60th Wedding Anniversary

RR joins family in audience

8:30 pm

Film "BIG JAKE" (90 minutes)

approx
10:15 pm

Depart for RR Residence

(Overnight - Los Angeles)

Memorandum

: RR

Date : June 18, 1971

Subject: Monday, June 21
Scheduled Appointments

From : PG

MONDAY, JUNE 21

8:45 am	Depart Executive Residence for office
9:00 am	Meeting with EM
9:30 am	Legislative time (Governor's Office -)
12:30 pm	Haircut
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

RR

Date : June 21, 1971

Subject: Tuesday, June 22
Scheduled Appointments

From : PG

TUESDAY, JUNE 22

10:25 am	RR depart Executive Residence for San Francisco
11:55 am	RR arrive St. Francis Hotel, Geary and Powell Streets, San Francisco (415-397-7000) and proceed to backstage area of the Grand Ballroom
12:00 pm	RR meet headtable (list attached)
12:05 pm	RR enter Grand Ballroom with headtable for Commonwealth Club Luncheon

Program

Lunch

12:45 pm	Dr. Edmund Patrick Gaynor, President Commonwealth Club of California introduce RR
12:47 pm	RR remarks
1:15 pm	RR - Q&A - questions submitted in writing screened and presented by Dr. Gaynor
1:30 pm	Dr. Gaynor close meeting
1:35 pm	RR depart S ^T . Francis Hotel for Butler Aviation
2:00 pm	RR arrive Butler Aviation
2:05 pm	RR depart San Francisco for LAX via private jet
3:05 pm	RR arrive LAX and proceed to LA Residence

WEDNESDAY, JUNE 23

Noon

Town Hall, Biltmore
Los Angeles
Return to Sacto.

TUESDAY, JUNE 22 (Cont.)

6:15 pm

RR, NR depart for Universal Studios
for reception, dinner with TWA
Board of Directors

6:30 pm Reception

7:30 pm Dinner

(Following dinner a movie will be
shown - RR, NR free to leave if they
like

(Overnight - Los Angeles)

Memorandum

: RR

Date : June 23, 1971

Subject: Thursday, June 24
Scheduled Appointments

From : PG

THURSDAY, JUNE 24

8:45 am	RR depart Executive Residence for Office
9:00 am	Arrive Office
10:15 am	RR depart Office for Cal Expo and proceed to Mezzanine A for Boys' State Innauguration
	RR meet Ed Reinecke, Wilson Riles and Marshall McCone and proceed to platform
	<u>Program</u>
	Pledge of Allegiance
	Invocation
	Swearing in of Boys' State Governors by Judge Marshall McCone
	Boys' Governor Remarks
	Philo Chambers, Chief Counselor, American Legion California Boys' State intro RR
10:55 am	RR Remarks
	RR depart Cal Expo for Executive Residence
Noon:	Lunch at Executive Residence
1:45 pm	Depart Executive Residence for Office
2:00 pm	Arrive Office - Meeting with EM (See Attached Memo)
2:30 pm	Work Session (Governor's Office - 1 hour)

THURSDAY, JUNE 24 - CONT.

3:30 pm

RR Personal

(Overnight - Sacramento)

Memorandum

: RR

Date : June 24, 1971

Subject: Friday, June 25
Scheduled Appointment

From : PG

FRIDAY, JUNE 25

9:15 am RR depart Executive Residence for
Sacramento Metropolitan Airport

9:40 am RR depart SMF for LAX via PSA #280

10:35 am RR arrive LAX and proceed to Los Angeles
Hilton Hotel, 930 Wilshire Boulevard
(213-629-4321)

11:15 am RR arrive LA Hilton and proceed to Ballro
for brief appearance at American Legion
Auxiliary State Convention Business Meeti

11:20 am RR introduced by Mrs. Robert Melgard,
State President

RR proceed to platform escorted by:

Mrs. Rod Poytress, Distinguished Guest
Chairwoman
Mrs. Lloyd Schellive, Sgt-At-Arms
Mrs. Nick Vandervalk, Marshall

RR remarks

11:45 am RR depart LA Hilton for Biltmore Hotel,
5th and Grand, (213-624-1011)

11:50 am RR arrive Biltmore Hotel and proceed
to Biltmore Bowl for American Legion
State Convention Business Meeting
(Note: this is not a lunch)

11:55 am RR meet Gordon Elliot and Frank Nicol
(See Attached Memo)

12:00 pm RR introduced by Mr. Anthony A. (Tony)
Visco, Department Chairman of Distinguish
Guests and escorted to platform by Orenci
Perez, Department Sgt.-at-Arms

RR remarks

FRIDAY, JUNE 25 (Cont.)

12:40 pm	RR depart Biltmore Hotel for Sheraton Universal Hotel, 30 Universal City Plaza, North Hollywood (213-980-1212)
1:10 pm	RR arrive Sheraton Universal and proceed to private suite for lunch
1:15 pm	Lunch
2:30 pm	RR depart Sheraton Universal for KNBC-TV Burbank, and taping of "News Conference"
2:45 pm	RR arrive KNBC-TV Burbank met by producer Helen Johnson and proceed to taping with panel: Bob Abernathy, Tom Brokaw, Ray Cullen
3:30 pm	RR depart KNBC-TV for Executive Residence
Evening:	Private dinner at Jack Benny Residence (Overnight - Los Angeles)

AMERICAN LEGION AUXILIARY

Mrs. Robert Melgard, President
Mrs. Robert Cuccaro, Vice President
Mrs. Harry Keyser, Secretary-Treasurer
Mrs. Leona Biley, Parliamentarian
Mrs. Harvey Goodrich, Chaplain
Mrs. Leon Farrand, Historian
Mr. Fred Tooker, Court Reporter
Mrs. Arthur Hanell, Past National President
Mrs. Oscar Nelson, National Representative
Mrs. Fred Keene, National Representative
Mrs. James White, National Executive Committeewoman

SEATED ON THE PLATFORM FOR THE AMERICAN LEGION STATE CONVENTION WILL BE:

Department Commander, Andrew P. Salontai
Department Adjutant, Edward Sharkey
Department Judge Advocate, William A. White
Court Reporter, Leon Silver
Assistant Court Reporter, Phil Silsby
T.V. Jones, Assistant Sergeant-At-Arms
Rachel McKune, Assistant Sergeant-At-Arms

Memorandum

RR

Date : June 23, 1971

Subject: Friday, June 25
11:55 am Appointment

From : PG

At 11:55 am you are scheduled very briefly to meet Gordon Elliott (Frank Nicol will intro him to you.) In your speech you will announce his appointment as Chairman of Governor's Jobs for Veterans Task Force. You may wish to point him out and ask him to stand when the announcement of appointment is made.

WEDNESDAY, JUNE 23

Noon:

Town Hall - Biltmore Bowl

RR to speak

Proceed to LAX

(Overnight - Sacramento)

THURSDAY, JUNE 24

10:30 am

Boys' State Inauguration Cal Expo
RR to Speak

Return to Executive Residence

Noon:

Lunch at Residence

Proceed to office

2:15 pm

RR Personal

Depart office

(Overnight - Sacramento)

FRIDAY, JUNE 25

AM

Greetings to the American Legion
Auxiliary

Noon:

American Legion Convention Lunch

RR to speak

Afternoon:

Taping of NBC's "News Conference"
in Burbank

(Overnight - Los Angeles)

SATURDAY, JUNE 26

No Appointments Scheduled

SUNDAY, JUNE 27

Afternoon:

Return to Sacramento

(Overnight - Sacramento)

Memorandum

RR

Date : June 25, 1971

Subject: Monday, June 28
Scheduled Appointments

From : PG

MONDAY, JUNE 28

8:45 am RR depart Executive Residence
for Office

9:00 am Arrive Office

RR Personal

Noon: Lunch alone in office

RR Personal

(Overnight - Sacramento)

Memorandum

RR

Date : June 28, 1971

Subject: Tuesday, June 29
Scheduled Appointments

From : PG

TUESDAY, JUNE 29

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - RR Personal
9:50 am	NR arrives office and proceeds to study HE and Dr. Graham meet Reagans in study HE escort NR to gallery RR, Dr. Graham proceed to Assembly Chambers
10:00 am	RR proceeds to platform - joined by Speaker Moretti; Pro Tem Mills, Assembly Bee, Lt. Governor Ed Reinecki Dr. Graham proceeds to platform <u>Program</u> Speaker intros platform Speaker intros Dr. Graham Dr. Graham speaks program adjourned RR returns to office RR Personal
11:45 am	Meeting with Dr. Graham
Noon:	Lunch with Dr. Graham and staff
1:30 pm	RR Personal Depart for Executive Residence (Overnight - Sacramento)

*The program is tentative and may be changed, according to Speakers office

Memorandum

To : RR

Date : June 29, 1971

Subject: Wednesday, June 30
Appointments

From : PG

WEDNESDAY, JUNE 30

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - RR Personal
Noon:	Legislative Lunch in Office
2:00 pm	RR Personal
3:15 pm	Republican Caucus - Upstairs
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

To : RR

Date : June 30, 1971

Subject: Thursday, July 1
Appointments

From : PG

THURSDAY, JULY 1

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - RR Personal
10:30 am	Meeting with MKD (Governor's Office - 15 minutes) (See Attached Memo)
10:45 am	RR Personal
11:30 am	Meeting with ER (Governor's Office - ½ hour)
Noon:	Lunch in Office
1:30 pm	RR Personal
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

RR

Date : July 1, 1971

Subject: Friday, July 2
Appointments

From : PG

FRIDAY, JULY 2

8:30 am Depart Executive Residence for Office

8:45 am Arrive Office - Meeting with Caucus

RR Personal

11:00 am Legislative time (See Attached Memo)

Noon: Haircut at Senator Hotel

12:30 am Lunch alone in office

RR Personal

(Overnight - Sacramento?)

Memorandum

To : RR

Date : July 6, 1971

Subject: Tuesday, July 6
Scheduled Appointments

From : PG

TUESDAY, JULY 6

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM
9:30 am	RR Personal
11:30 am	Bill Signing (Governor's Office - ½ hour)
Noon:	Lunch in Conference Room
1:30 pm	RR Personal
2:30 pm	Legal Affairs time (Governor's Office - 1 hour) (See Attached Memo)
3:30 pm	Legislative time (Governor's Office - 1 hour)
4:30 pm	RR Personal
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

To : RR

Date : July 6, 1971

Subject: Wednesday, July 7
Scheduled Appointments

From : PG

WEDNESDAY, JULY 78:45 am Depart Executive Residence for
Office9:00 am Arrive Office - press briefing in
Conference Room

10:30 am Press Conference

11:15 am Brief remarks to US Savings Bond Kick-Off
(Council Room) ET (See Attached Memo)

11:30 am RR Personal

Noon: Legislative lunch in office

1:30 pm Legislative time (Governor's Office -
1 hour)

2:30 pm RR Personal

3:00 pm Appointments Meeting (Governor's Office -
½ hour)3:30 pm Press time (Governor's Office -
½ hour) (See Attached Memo)4:00 pm Legal Affairs time (Governor's Office -
1 hour) (See Attached Memo)

Depart for Executive Residence

(Overnight - Sacramento)

Memorandum

To : RR

Date : July 7, 1971

Subject: Thursday, July 8
Scheduled Appointments

From : PG

THURSDAY, JULY 8

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM (See Attached Memo)
9:30 am	Legislative time (Governor's Office - 1 hour)
10:30 am	Community Relations time (Governor's Office - ½ hour) (See Attached Memo)
11:00 am	Meeting with Congressman Pettis and Jack Veneman (Governor's Office - ½ hour)
11:45 am	Brief meeting with Jerry Hull, President of Pacific Telephone and Gil Sheffield (Governor's Office - 10 minutes) EM
Noon:	Lunch alone in office
2:00 pm	Work Session (Governor's Office - 1½ hours)
3:30 pm	Education time (Governor's Office - 45 minutes)
4:15 pm	RR Personal
4:30 pm	Depart for SMF
5:00 pm	Depart for LAX via PSA 680
5:55 pm	Arrive LAX - proceed to RR Residence (Overnight - Los Angeles)

FRIDAY, JULY 9

~~9:00 am~~
~~9:30 am~~
~~10:00 am~~
~~11:00 am~~

No Appointments Scheduled

~~Arrive Office - Meeting with EM~~

~~RR Personal~~

~~Legislative time (Governor's Office -
1 hour)~~

~~Meeting with MKD (Governor's Office -
1 hour)~~

(Overnight - Los Angeles)

SATURDAY, JULY 10

No Appointments Scheduled

(Overnight - Santa Barbara)

SUNDAY, JULY 11

Afternoon:

8:30 p.m.

Return to RR Residence

RR family proceed to Sacramento

Depart for Sacto. P 2400 7/11
(Overnight - Sacramento)

Memorandum

To : RR

Date : July 12, 1971

Subject: Monday, July 12
Appointments

From : PG

MONDAY, JULY 12

8:45 am	Depart Residence for Senator Hotel
9:00 am	Haircut
	Proceed to office
9:30 am	RR Personal
11:30 am	Bill Signing time (Governor's Office - 1 hour) <i>Press Time</i>
Noon:	Lunch in office
1:00 <i>1:30</i>	Press Time <i>Bill Signing</i>
2:00 pm	Legislative time (Governor's Office - 1 hour)
3:00 pm	RR Personal
4:30 pm	Depart for SMF
5:00 pm	Depart via PSA 680 for LAX
5:55 pm	Arrive LAX - proceed to RR Residence
	(Overnight - Los Angeles)

Memorandum

To : RR

Date : July 12, 1971

Subject: Tuesday, July 13
Scheduled Appointment

From : PG

TUESDAY, JULY 13

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM
9:30 am	RR Personal
10:00 am	Cabinet Meeting (Governor's Office - 1½ hours)
11:30 am	RR Personal
Noon:	Lunch alone in office
2:00 pm	RR Personal
3:00 pm	Depart for SMF
3:30 pm	Depart via jet for Western Governors' Conference
	(Overnight - Wyoming)

Memorandum

To : RR

Date : July 12, 1971

Subject: Schedule for Western
Governors' Conference
July 13-14

From : PG

TUESDAY, JULY 13

3:00 pm	RR depart Office for SMF
3:30 pm PDT	RR depart SMF for Jackson Airport Jackson, Wyoming via private jet
6:00 pm MDT	RR arrive Jackson Airport and proceed to Jackson Lake Lodge, Jackson Hole, Wyoming (307-543-2811)
7:00 pm	RR arrive Jackson Lake Lodge and proceed to suite

(Overnight - Jackson Hole, Wyoming)

WEDNESDAY, JULY 14

7:00 am	RR depart suite for breakfast in Dining Room with other governors
8:20 am	RR depart East Dining Room for discussion session in the Explorers Room
8:30 am	RR and Hall, Brian, Carleson present panel on state welfare programs
10:30 am	Panel ends - coffee break
11:00 am	RR depart Jackson Lake Lodge for Jackson Airport
12:00 pm MDT	RR depart Jackson Airport via chartered jet for SMF, lunch on board
12:30 pm PDT	RR arrive SMF ^{Gate 41} and proceed to office
1:00 pm	RR arrive office

(Overnight - Sacramento)

ROOM ASSIGNMENTS FOR WESTERN GOVERNORS'
CONFERENCE

353	RR
355	Ed Meese
715	Paul Beck
361	Ed Hickey
709	Jim Hall
713	Dr. Earl Brian
711	Bob Carleson
357	Ralph Tarr
351	MT, JG, JL
	Thrasher and Miller

Memorandum

RR

Date : July 13, 1971

Subject: Wednesday, July 14
Scheduled Appointments

From : PG

WEDNESDAY, JULY 14

Approx.
1:00 pm

Arrive Office - RR Personal

Depart office for Executive Residence

(Overnight - Sacramento)

Memorandum

To : RR

Date : July 14, 1971

Subject: Thursday, July 15
Appointments

From : PG

THURSDAY, JULY 15

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office
9:30 am	Cabinet time (Governor's Office - (See Attached Memo) <i>Richardson Visit</i>)
11:45 am	Lunch in Council Room
2:30 pm	Depart for KCRA Studios (444-7300)
3:00 pm	Taping of Bill Buckley's "Firing Line"
4:00 pm	Return to office - Legislative meeting
5:00 pm	Depart for Executive Residence
Evening:	Private dinner (Overnight - Sacramento)

THURSDAY, JULY 15

9:00 am	Arrive Office - Meeting with EM
9:30 am	Cabinet time
Noon:	Lunch in office
1:30 pm	RR personal
2:30 pm	Depart for KCRA Studio
2:45 pm	Arrive studio for taping of Bill Buckley's "Firing Line"
	Proceed to Executive Residence (Overnight - Sacramento)

FRIDAY, JULY 16

Regents' - San Francisco
(Overnight - Los Angeles)

SATURDAY, JULY 17

No Appointments Scheduled
(Overnight - Los Angeles)

SUNDAY, JULY 18

Afternoon:	Return to Sacramento (Overnight - Sacramento)
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MONDAY, JULY 19

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM
9:30 am	RR Personal
11:00 am	Bill signing time (Governor's Office - 1 hour)
Noon:	Lunch in office
2:00 pm	Brief remarks to Consumer Fraud Task Force (Council Room - 20 minutes) ET
2:30 pm	Legislative time (Governor's Office - 1 hour)
3:30 pm	Cabinet time (Governor's Office - 1 hour)
4:30 pm	RR Personal
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

TJB

To : Governor Reagan

Date : July 19, 1971

Subject: Schedule for Tuesday,
July 20

From : Pat Gayman

TUESDAY, JULY 20

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - meeting with EM
9:30 am	RR personal
Noon	Lunch in conference room
2:00 pm	Cabinet meeting (Governor's Office - 1½ hours)
3:30 pm	RR personal
4:00 pm	Legislative time (Governor's Office - 1 hour)
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

To : RR

Date : July 20, 1971

Subject: Wednesday, July 21
Appointments

From : PG

WEDNESDAY, JULY 21

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive office - Meeting with EM
9:30 am	RR Personal
11:00 am	Meeting with PG (Governor's Office - ½ hour)
11:30 am	Bill signing (Governor's Office - ½ hour)
Noon:	Legislative Lunch
1:30 pm	Legislative time (Governor's Office - 1 hour)
2:30 pm	RR Personal
3:00 pm	Appointments Meeting (Governor's Office - ½ hour) (See Attached Memo)
3:30 pm	Meeting with Cabinet (Governor's Office - ½ hour)
4:00 pm	Meeting with MKD (Governor's Office - ½ hour) (See Attached Memo)
4:30 pm	RR Personal
	Depart for Executive Residence
	(Overnight - Sacramento)

Memorandum

To : RR

Date : July 21, 1971

Subject: Thursday, July 22

From : PG

Thursday, July 22

8:45 am Depart Executive Residence for Office

9:00 am Arrive Office - Meeting with EM
(See Attached Memo)

9:30 am Legislative time (Governor's Office -
1 hour)

10:30 am Community Relations Time (Governor's
Office - $\frac{1}{2}$ hour) (Memo available
7/22 am)

11:00 am RR Personal

11:50 am Meeting with PJB (Governor's Office -
10 minutes) (See Attached Memo)

Noon: Lunch alone in office

2:00 pm Work Session (Governor's Office -
 $1\frac{1}{2}$ hours)

3:30 pm RR Personal

Depart for Executive Residence

evening: Private dinner

(Overnight - Sacramento)

Memorandum

To : RR

Date : July 22, 1971

Subject: Friday, July 23
Scheduled Appointments

From : PG

FRIDAY, JULY 23

8:45 am	Depart Executive Residence for Senator Hotel
9:00 am	Haircut
	Proceed to office
9:30 am	RR Personal
10:00 am	Legislative time (Governor's Office - 1 hour)
11:00 am	Meeting with Lt. Governor Reinecke (Governor's Office - ½ hour)
11:30 am	RR Personal
Noon:	Depart for SMF
12:25 pm	Depart for LAX via PSA 380
1:20 pm	Arrive LAX - proceed to Residence
5:45 pm	Depart for LAX
6:15 pm	Depart for San Diego via PSA 680
6:40 pm.	<i>Arrive</i> San Diego Fund Raiser WHITE DINNER JACKET

(See Attached for detailed schedule)

FRIDAY, JULY 23

9:00 am

Arrive Office - Meeting with EM

9:30 am

RR Personal

10:00 am

Legislative time (Governor's Office -
1 hour)

11:00 am

RR Personal

Depart for Los Angeles

Evening:

San Diego Fund Raiser
at Town and Country Convention
Center

(Overnight - Los Angeles)

SATURDAY, JULY 24

No Appointments Scheduled

(Overnight - Los Angeles)

SUNDAY, JULY 25

No Appointments Scheduled

Return to Sacramento

(Overnight - Sacramento)

MONDAY, JULY 26

9:00 am	Arrive Office - Meeting with EM
9:30 am	RR Personal
11:00 am	Bill signing (Governor's Office - 1 hour)
Noon:	Lunch in office
2:00 pm	Legislative time (Governor's Office - 1 hour)
3:00 pm	RR Personal
	Depart Office
	(Overnight - Sacramento)

TUESDAY, JULY 27

9:00 am	Arrive office - Meeting with EM
9:30 am	RR Personal
10:00 am	Cabinet Meeting (Governor's Office - 1½ hours)
11:30 am	RR Personal
Noon:	Lunch in office
1:30 pm	RR personal
3:00 pm	Legislative time (Governor's Office - 1½ hours)
4:30 pm	RR Personal
	Depart office
	(Overnight - Sacramento)

Memorandum

RR

Date : July 27, 1971

Subject: Wednesday, July 28
Scheduled Appointment

From : PG

WEDNESDAY, JULY 28

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - Meeting with EM
9:30 am	RR Personal
11:00 am	Bill Signing Time (Governor's Office - 1 hour)
Noon:	Legislative Lunch in Conference Room
1:30 pm	RR Personal
2:00 pm	Legislative time (Governor's Office - 1 hour)
3:00 pm	RR Personal
3:30 pm	Meeting with County Supervisors (Governor's Office - ½ hour) (See Attached Memo)
	Depart for Executive Residence
Evening:	Legislative dinner at Executive Residence
	(Overnight - Sacramento)

WEDNESDAY, JULY 28

9:00 am	Arrive office - Meeting with EM
9:30 am	Legislative time (Governor's Office - 1 hour)
10:30 am	RR Personal
11:30 am	Bill signing (Governor's Office - 1/2 hour)
Noon:	Legislative lunch in Conference Room
1:30 pm	RR personal
2:00 pm	Legislative time (Governor's Office - 1 hour)
3:00 pm	RR Personal
	Depart Office
Evenings:	Legislative dinne. at Executive Residence
	(Overnight - Sacramento)

THURSDAY, JULY 29

9:00 am	Arrive office - Meeting with EM
9:30 am	Legislative time (Governor's Office - 1 hour)
10:30 am	RR Personal
11:30 am	Bill Signing (Governor's Office - 1/2 hour)
Noon:	Lunch in office
1:30 pm	RR Personal
2:00 pm	Work Session (Governor's Office - 1 1/2 hours)
3:30 pm	RR Personal
	Depart office
	(Overnight - Sacramento)

FRIDAY, JULY 30

9:00 am Arrive Office - Meeting with EM
9:30 am RR Personal
10:00 am Legislative time (Governor's Office -
1 hour)
11:00 am Bill Signing (Governor's Office -
1/2 hour)
11:30 am RR Personal

Depart for Los Angeles

Evening

~~Seating for Deen Martin Show~~ *Meredith*
(Overnight - Los Angeles) *8-6-71*

SATURDAY, JULY 31

No Appointments Scheduled
(Overnight - Los Angeles)

SUNDAY, AUGUST 1

No Appointments Scheduled
(Overnight - Los Angeles?)

Memorandum

RAS

To : Governor Reagan

Date : July 30, 1971

Subject: Monday, August 2
Appointments

From : Pat Gayman

8:45 am Depart Executive Residence
for Senator Hotel

9:00 am Haircut

Proceed to Office

9:30 am RR personal

Noon ~~Lunch with Staff and Cabinet
in Conference Room~~

2:00 pm RR personal

Depart Office for Executive
Residence

(Overnight - Sacramento)

Memorandum

RR

Date : August 2, 1971

Subject: Tuesday, August 3
Scheduled Appointments

From : PG

TUESDAY, AUGUST 3

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - RR Personal
11:00 am	Bill Signing Time (Governor's Office - 1 hour)
Noon:	Lunch with Cabinet and Staff in Conference Room
2:00 pm	RR Personal
	Depart for Executive Residence (Overnight - Sacramento)

Memorandum

To : RR

Date : August 3, 1971

Subject: Wednesday, August 4
Scheduled Appointment

From : PG

WEDNESDAY, AUGUST 4

8:45 am Depart Executive Residence for Office

9:00 am Arrive Office - RR Personal

11:00 am Legislative time (Governor's Office
1 hour)

Noon: Lunch in Office - Alone

1:30 pm RR Personal

4:15 pm Meeting with EVH (Governor's Office
10 Minutes) (See Attached Memo)

4:30 pm Picture with State Chamber of
Commerce (Governor's Office -
15 minutes)

Depart for Executive Residence
(Overnight - Sacramento)

Memorandum

RR

Date : August 4, 1971

Subject: Thursday, August 5
Scheduled Appointments

From : PG

Thursday, August 5

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - RR Personal
11:00 am	Legislative time (Governor's Office - 1 hour)
Noon:	Lunch in office
1:30 pm	RR Personal
2:00 pm	Work Session
3:30 pm	RR Personal
	Depart for Executive Residence (Overnight - Sacramento)

Memorandum

RR

Date : August 5, 1971

Subject: Friday, August 6
Scheduled Appointments

From : PG

FRIDAY, AUGUST 6

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive Office - RR Personal
10:00 am	Legislative time (Governor's Office - 1 hour)
11:00 am	RR Personal
11:20 am	RR depart Office for Mansion Inn
11:30 am	Arrive Mansion Inn and proceed to Terrace Room A for cocktail reception and pictures with Governor's Welfare Reform Committee
Noon:	Lunch with Governor's Welfare Reform Committee
1:30 pm	Depart Mansion Inn for SMF
2:00 pm	Depart SMF for LAX via PSA 480
2:55 pm	Arrive LAX - proceed to NBC Studios (Studio 4 - Side Door) (213-849-2471)
4:00 pm	Taping of Dean Martin Show
	Proceed to RR Residence
	(Overnight - Los Angeles)

Sat - Aug. 7

Sun. - Aug. 8

Mon. - Aug. 9

Los Angeles
(No aps scheduled)

No Public Aps scheduled
(Overnight - Sat.)

Memorandum

To : RR

Date : August 9, 1971

Subject: Tuesday, August 10
Appointments

From : PG

TUESDAY, AUGUST 10

8:45 am	Depart Executive Residence for Office
9:00 am	Arrive office - RR Personal
9:15 am	Appointments Meeting (Governor's Office 15 minutes) (See Attached Memo)
9:30 am	RR Personal
10:00 am	Cabinet Meeting (Governor's Office - 1½ hours)
11:30 am	RR Personal
Noon:	Lunch alone in office
1:30 pm	RR Personal
	Depart Office for Residence (Overnight - Sacramento)

Wed - Aug. 11

*No public aps scheduled
(Overnight - Sacramento)*

Memorandum

To : RR

Date : August 11, 1971

Subject: Thursday, August 12
Scheduled Appointment

From : PG

THURSDAY, AUGUST 12

8:45 am Depart Executive Residence for
office

9:00 am Arrive Office - RR Personal

11:45 am Meeting with WS (Governor's Office -
15 minutes) (See Attached Memo)

Noon: Lunch in office

1:30 pm Meeting with Lt. Governor Reinecke
(Governor's Office - ½ hour)

2:00 pm RR Personal

Depart Office

(Overnight - Sacramento)

Memorandum

To : RR

Date : August 11, 1971

Subject: Thursday, August 12
11:45 am Appointment

From : Bill Strobel

At 11:45 a.m. today you will present two Division of Highways employees with checks of \$10,680 (minus tax deductions) for developing a system that saved the state \$430,207 during the first year it was used. This, I am told is the greatest first year savings in the history of the California State Merit Awards Program.

They are Miss Ena E. Charlton, a Senior Clerk Typist who has been with the Highways Division for 16 years, and John W. Devinney, an Assistant Highway Engineer, who has been with the Highways Division for 25 years.

Together they developed a new method of preparing contract proposals and technical documents used by the Department of Public Works in its highway construction program. The bulk of the savings will come from changes in printing procedures.

In addition to these checks, the two employees are eligible for an additional \$11,000 in awards next year. The total of \$22,000 represents the difference between 10 per cent of the first year's savings accrued from their suggestion and monies received today.

Other^s including department officials and recipient's families will attend.

Memorandum

To : RR

Date : August 12, 1971

Subject: Friday, August 13
Scheduled Appointment

From : PG

FRIDAY, AUGUST 13

8:45 am	Depart Executive Residence for Senator Hotel
9:00 am	Haircut
	Proceed to office - RR Personal
10:00 am	Welfare Medi-Cal Bill Signing (Governor's Office)
10:30 am	Work Session (Governor's Office - 1 hour)
11:30 am	RR Personal
Noon:	Depart Office for SMF
12:25 pm	Depart SMF for LAX via PSA 380
1:20 pm	Arrive LAX and proceed to RR Residence (Overnight - Los Angeles)

Sat. - Aug. 14 -

Vacation to 9-3