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3/31/83

WHITE HOUSE ENTERTAINMENT REPORT

PAGE

AS OF DATE: MARCH 31, 1983

DEPUTY CHIEF OF STAFF

PAYEE	ACCOUNT	PURPOSE	DATE	AMOUNT
CENTURY PLAZA		OFFICIAL MEETING	10/08/82	45.32
BLAIR HOUSE		LUNCHEON	10/25/82	95.00
WH STAFF MESS	WHSA-01	JACKSON PLACE LUNCHEON	10/15/82	46.35
BLAIR HOUSE		LUNCHEON	10/22/82	112.15
BLAIR HOUSE		BREAKFAST	11/05/82	137.40
BLAIR HOUSE		LUNCHEON	11/09/82	100.33
RANCHO LAS PALMAS		OFFICIAL MEETINGS	01/02/83	55.10
BLAIR HOUSE		COMMUNICATIONS STRATEGY MEETING ✓	01/07/83	96.98
BLAIR HOUSE		WEEKLY COMMUNICATIONS STRATEGY MEETING ✓	01/21/83	95.88
BLAIR HOUSE		COMMUNICATIONS & STRATEGY MEETINGS ✓	02/04/83	193.74
W.H. STAFF MESS	DEAV-04	LUNCHEONS FOR VARIOUS MEETINGS	01/17/83	454.22
ORGANIZATION TOTAL				1,432.47

THE WHITE HOUSE
WASHINGTON

April 6, 1983

MEMORANDUM FOR: MICHAEL K. DEAVER
FROM: THERESA A. ELMORE
ADMINISTRATIVE OFFICER
SUBJECT: STATUS OF FY 1983 TRAVEL AND ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your office as of March 31, 1983 and the funds available for your use until March 31, 1983.

OFFICE OF THE DEPUTY CHIEF OF STAFF
March 31, 1983

<u>Account</u>	<u>Budget until 3/31/83</u>	<u>Obligated to date</u>	<u>Remaining funds</u>
Travel	\$17,500	\$12,980	\$4,520
Entertainment	\$1,000	\$1,432	-\$432

Note that the charges include only those obligations reported to the Administrative Office by the above date and additional obligations incurred during this period but not yet reported will be included in the charges when reported. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above. This document will be provided to you on a monthly basis so that your office may budget funds for these accounts accordingly.

As we have now concluded the first six-month budget period for fiscal year 1983, the status of your office's travel and entertainment funds will be reviewed so that allocations for the second half of 1983 will accurately reflect your office's actual usage and needs. The revised allocations will be provided to you during April.

Attachments

Pat
What are
they charging
me for
entertainment?

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT
 * ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
1745	MC MANUS	WILLIAMSBURG, VA.	11/12/82-11/12/82	S	PHOTOGRAPHIC SITE SURVEY	.00	.00
2415	SITTMANN	WILLIAMSBURG, VA.	11/12/82-11/12/82	S	PHOTOGRAPHIC SITE SURVEY	.00	.00
TRIP TOTAL							.00
2416	SITTMANN	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2574	DEAVER	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2575	MOORE	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
TRIP TOTAL							.00
0719	EVANS	MIAMI/NEW ORLEANS	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	120.00	
1746	MC MANUS	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	TRAVEL WITH THE PRESIDENT	112.50	
2555	DEAVER	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	220.00	
2557	MOORE	LA./FL.	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	120.00	
6748	FISCHER	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	112.50	
6749	OSBORNE	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	112.50	
TRIP TOTAL							797.50
2414	SITTMANN	L.A./SANTA BARBARA	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	513.00	
2572	DEAVER	L.A./SANTA BARBARA	11/28/82-11/29/82	O	JOIN THE PRESIDENT	105.50	
2573	MOORE	SANTA BARBARA/L.A.	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	513.00	
6750	OSBORNE	SANTA BARBARA/L.A.	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	105.50	
TRIP TOTAL							1,237.00
0722	EVANS	SOUTH AMERICA	11/30/82-12/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
1743	MC MANUS	SOUTH AMERICA	11/26/82-12/04/82	S	ADVANCE PRESIDENTIAL TRIP	.00	.00
1744	MICHAEL MC MANUS	POINTS IN SOUTH AMER	11/17/82-11/22/82	S	ADVANCE THE PRESIDENT	.00	.00

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
1747	MCMANUS	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
2413	SITTMANN	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
2423	FISCHER	SOUTH AMERICA	11/30/82-12/04/82	S	ACCOMPANY THE PRESIDENT	.00	
2541	BYE	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
2552	DEAVER	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
TRIP TOTAL						.00	
MONTH TOTAL						2.034.50	

3/31/83 TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF
AS OF DATE: MARCH 31, 1983 FISCAL YEAR: 83
FOR MONTH: DECEMBER 1982 PAGE 1

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT
* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
0397	OSBORNE	AZ./CALIF.	12/27/82-01/02/83	0	ACCOMPANY THE PRESIDENT	945.00	
0723	EVANS	CHICAGO/SANTA BARB	12/27/82-01/03/83	0	ACCOMPANY THE PRESIDENT	1,382.14	
2559	DEAVER	L.A./SANTA BARBARA	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	
2560	SITTMANN	L.A./SANTA BARBARA	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	
2561	MOORE	L.A./PALM SPRINGS	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	
6745	FISCHER	L.A./SAN FRANCISCO	12/27/82-01/01/83	0	COMMERCIAL TRAVEL BACK TO WASH;D.C.	556.50	
	TRIP TOTAL					5,621.14	
	MONTH TOTAL					5,621.14	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
0725	CHRIS KORODY	LOS ANGELES	01/23/83-01/25/83	P	ORGANIZE PRESIDENTIAL SLIDE SHOW	.00	.00
4028	ALLEN	CALIFORNIA	01/27/83-01/31/83	O	ATTEND BEAR BRYANT FUNERAL	677.00	
TRIP TOTAL						677.00	
0724	MICHAEL EVANS	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
2420	SITTMANN	SEATTLE/CALIFORNIA	12/04/82-12/08/82	S	SITE SURVEY FOR QUEEN'S VISIT	.00	.00
2999	MICHAEL DEEVER	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
3000	PAT A BYE	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
3147	WILL F SITTMANN	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
6732	DAVID FISCHER	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
TRIP TOTAL						.00	.00
2976	BYE	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00
2996	DEEVER	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00
3127	SITTMANN	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	.00	.00 *
4452	MICHAEL EVANS	CHICAGO	01/19/83-01/20/83	O	ACCOMPANY PRESIDENT	15.00	15.00
6730	FISCHER	CHICAGO	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00
TRIP TOTAL						60.00	
1709	MICHAEL MCMANUS	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00
2994	SHIRLEY MOORE	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00
2997	MICHAEL DEEVER	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00
2998	MICHAEL DEEVER	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00
3126	WILLIAM SITTMANN	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00
4453	MICHAEL EVANS	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00

3/31/83 TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF
AS OF DATE: MARCH 31, 1983 FOR MONTH: JANUARY 1983 FISCAL YEAR: 83 PAGE 16

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT
* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
6741	DAVID FISCHER	BOSTON	01/26/83-01/26/83	0	ACCOMPANY PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						737.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
2980	MICHAEL DEEVER	NEW YORK	02/07/83-02/08/83	0	ACCOMPANY MRS REAGAN/SUMMIT PREP	151.66	
TRIP TOTAL						151.66	
1710	MICHAEL MCMANUS	ST LOUIS MO	02/01/83-02/01/83	0	ACCOMPANY THE PRESIDENT	.00	
2562	SHIRLEY MOORE	ST LOUIS MO	02/01/83-02/01/83	0	ACCOMPANY THE PRESIDENT	.00	
2997	MICHAEL DEEVER	ST LOUIS MO	02/01/83-02/01/83	0	TRAVEL WITH PRESIDENT	.00	
4454	MICHAEL EVANS	ST LOUIS MO	02/01/83-02/01/83	0	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
1712	MCMANUS	LA/SF/OREGON	02/28/83-03/05/83	S	MEET W/ OLIMPIC COMM JOIN PRESIDENT	130.00	*
2563	MOORE	SB/LA/SF	02/28/83-03/05/83	S	TRAVEL WITH THE PRESIDENT	.00	
2868	OSBORNE	CALIF./OREGON	02/28/83-03/05/83	0	ACCOMPANY THE PRESIDENT	.00	
2979	DEEVER	SD/PS/LA/SB/SF/SEATL	02/28/83-03/08/83	S	TRAVEL WITH THE QUEEN	.00	
3129	SITTMANN	SD/PS/LA/SB/SF	02/28/83-03/08/83	S	QUEEN VISIT WEST COAST	.00	
3130	BLUME	QUEEN WEST COAST	02/25/83-03/08/83	S	QUEEN WEST COAST	.00	
4455	EVANS	SB/LA/SF	02/28/83-03/05/83	S	TRAVEL WITH THE PRESIDENT	.00	
6733	DAVID FISCHER	ST LOUIS MO	02/01/83-02/01/83	S	ACCOMPANY THE PRESIDENT	.00	
6734	FISCHER	LA/SF/SANTA BARBARA	02/28/83-03/05/83	S	TRAVEL WITH PRESIDENT	.00	
9781	DONNA BLUME	SAN FRANCISCO CA	12/02/82-12/08/82	S	ADVANCE THE QUEENS VISIT	.00	
TRIP TOTAL						130.00	
MONTH TOTAL						281.66	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
TRIP TOTAL							
2992	MOORE	ORLANDO, FL.	03/08/83-03/08/83	0	ACCOMPANY THE PRESIDENT	22.50	.00
4456	EVANS	ORLANDO, FL.	03/08/83-03/08/83	0	ACCOMPANY THE PRESIDENT	.00	
6746	FISCHER	ORLANDO, FL.	03/08/83-03/08/83	0	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						22.50	
MONTH TOTAL						22.50	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4458	EVANS	MORGANTOWN, WV.	04/13/83-04/14/83	N	ADDRESS STUDENTS AT W. VA. UNIV.	.00	
TRIP TOTAL						.00	
MONTH TOTAL						.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
1702	MICHAEL MCMANUS	PARIS FRANCE	12/11/82-12/13/82	S	ECONOMIC SUMMIT MEETING	.00	.00
1714	CRAWFORD	SAN DIEGO	03/15/83-03/18/83	S	SHERPA ECONOMIC SUMMIT	.00	.00
1715	MCMANUS	SAN DIEGO	03/15/83-03/18/83	S	SHERPA ECONOMIC SUMMIT	.00	.00
TRIP TOTAL						.00	.00
MONTH TOTAL						.00	.00

ORGANIZATION TOTAL

12, 980.00

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 29, 1983

MEMORANDUM FOR: SHIRLEY MOORE
FROM: LAURA EDDY
ADMINISTRATIVE OFFICE
SUBJECT: PUBLICATION REQUEST: THE NATIONAL ENQUIRER FOR MR. DEAVER

Same Eddy

Thanks

Your request has been approved by this office and is being processed for ordering and payment.

In the case of a subscription renewal, please disregard any subsequent renewal notices. In the case of a new publication, you should expect to receive your book, or the first issue of your subscription, in approximately ~~six to eight~~ ^{four} weeks.

Thank you for forwarding your request to the Administrative Office.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 25, 1983

TO: LAURA EDDY
FROM: SHIRLEY MOORE
MICHAEL K. DEAYER'S OFFICE

PLEASE SUBSCRIBE TO NATIONAL ENQUIRER FOR
MR. DEAYER. ASAP, PLEASE. THANKS.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 25, 1983

TO: ADM OFFICE
FROM: PAT BYE *CB*
Adm Asst to Michael K. Deaver
SUBJECT: Frame request

Request: 1 8X10 red leather frame.

Purpose: To be used to display official photo in
the Office of the Deputy Chief of Staff.

Thank you.

THE WHITE HOUSE
WASHINGTON

March 16, 1982

MEMORANDUM FOR: SENIOR STAFF

FROM: JOHN F. W. ROGERS
DEPUTY ASSISTANT TO THE PRESIDENT
FOR MANAGEMENT

SUBJECT: GUIDELINES FOR EXPENDITURE OF THE
ENTERTAINMENT ALLOWANCE FOR THE
EXECUTIVE OFFICE OF THE PRESIDENT

Congress has authorized and appropriated a modest sum to the White House Office for official entertainment expenses of the Executive Office of the President. The allowance is available to cover expenses of those elements of the EOP which do not have expense allowances included in their own appropriations accounts; that is, the White House Office, Domestic Policy Staff, National Security Council, Council of Economic Advisers, and the Office of Administration.

Procedures for Drawing on the Funds

Because the fund is appropriated as part of the White House Office account, all expenditures from it must be processed through the White House Administrative Office.

Advance approval from my office is required before a planned function can be funded from the account. Requests for approval should be accompanied by a cost estimate.

Incidental entertainment expenses for which reimbursement is sought should be forwarded to the Administrative Office, Room 1, together with a receipted bill, a description of the purpose and nature of the entertainment, and a description of the category of guests.

Reimbursement may be declined if funds are not available or the entertainment is inconsistent with the guidance given below.

Use of Entertainment Funds

1. Appropriated funds may not be used for entertainment unless specifically appropriated for that purpose, 43 Comp. Gen. 305. Nor may funds appropriated to one agency for that purpose be transferred to another.
2. Entertainment funds are not intended for the benefit of government officers or employees. Thus, they may not be used to pay for the cost of meals, theater tickets or other entertainment for federal officials but only for their non-government guests. There are two exceptions:
 - a. If a reception or similar event is scheduled for the purpose of entertaining non-government guests, the entire amount may be charged as entertainment expenses without deducting the cost of government officials who are present.
 - b. If support staff who are not customarily expected to work overtime are required to work during dinner, entertainment funds may be used to provide them something to eat.
3. Entertainment funds expended should be proportionate to the circumstances and the identity of the guest, keeping in mind this Administration's commitment of frugality in government. For example:
 - o Meetings should not be scheduled for lunchtime if a morning coffee and danish session would be as productive.
 - o Lunch or dinner expenses appropriate to a one-time only foreign visitor may be considered excessive with respect to a businessman who meets regularly with government officials.
 - o Efforts should be made to minimize the costs of receptions being planned by using government facilities or food service or by considering cost in selecting the food and beverages to be served.

THE WHITE HOUSE

WASHINGTON

March 10, 1983

MEMORANDUM FOR: MICHAEL K. DEAVER
FROM: THERESA A. ELMORE
ADMINISTRATIVE OFFICER
SUBJECT: STATUS OF FY 1983 TRAVEL AND
ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your office as of February 28, 1983 and the funds available for your use until March 31, 1983.

OFFICE OF THE DEPUTY CHIEF OF STAFF
February 28, 1983

<u>Account</u>	<u>Budget until 3/31/83</u>	<u>Obligated to date</u>	<u>Remaining funds</u>
Travel	\$17,500	\$12,166	\$5,334
Entertainment	\$1,000	\$785	\$215

Note that the charges include only those obligations reported to the Administrative Office by the above date and additional obligations incurred during this period but not yet reported will be included in the charges when reported. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above. This document will be provided to you on a monthly basis so that your office may budget funds for these accounts accordingly.

The information above has been provided to the Chief of Staff, and thus it is imperative that these budgets be adhered to.

Attachments

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT
 * ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
0400	FISCHER	CAMP DAVID	10/01/82-09/30/83	O	BLANKET AUTHORIZATION OFFICIAL TRAV	500.00	
1748	MCMANUS	FRANCE/GERMANY	10/25/82-10/30/82	S	PRE-ADVANCE PRESIDENTIAL TRIP	.00	
2545	DEAVER	CAMP DAVID	10/01/82-09/30/83	O	BLANKET AUTHORIZATION OFFICIAL TRAV	300.00	
9973	MOORE	CAMP DAVID	10/01/82-09/30/83	O	BLANKET AUTHORIZATION OFFICIAL TRAV	500.00	
TRIP TOTAL						1,300.00	
0714	EVANS	OHIO	10/04/82-10/04/82	P	ACCOMPANY THE PRESIDENT	.00	
1739	MCMANUS	COLUMBUS, OH.	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	
2408	SITTMANN	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	
2544	MOORE	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	
2546	DEAVER	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	
6726	FISCHER	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
0716	EVANS	RENO/SANTA BARBARA	10/07/82-10/11/82	O	ACCOMPANY THE PRESIDENT	378.98	
1738	MCMANUS	VA./CALIF.	09/29/82-10/01/82	P	ACCOMPANY THE PRESIDENT	.00	
1740	MCMANUS	NEVADA/CALIF./TEXAS	10/07/82-10/11/82	P	ACCOMPANY THE PRESIDENT	580.53	
2537	MOORE	CALIFORNIA	10/07/82-10/11/82	O	ACCOMPANY THE PRESIDENT	378.98	
2539	SITTMANN	NEVADA/CALIFORNIA	10/07/82-10/09/82	P	ACCOMPANY THE PRESIDENT	156.73	
2543	DEAVER	NEVADA/CALIFORNIA	10/07/82-10/09/82	P	ACCOMPANY THE PRESIDENT	110.73	
2867	OSBORNE	RENO/SANTA BARBARA	10/07/82-10/11/82	O	ACCOMPANY THE PRESIDENT	196.85	
6727	FISCHER	NEVADA/CALIFORNIA	10/07/82-10/10/82	O	ACCOMPANY THE PRESIDENT	355.98	
TRIP TOTAL						2,158.78	
0717	EVANS	ILLINOIS/OMAHA, NE.	10/20/82-10/21/82	O	ACCOMPANY THE PRESIDENT	112.50	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
1742	MC MANUS	IL./NE.	10/20/82-10/21/82	P	TRAVEL WITH THE PRESIDENT	34.50	*
2407	SITTMANN	IL./NE.	10/20/82-10/21/82	P	ACCOMPANY THE PRESIDENT	110.00	
2542	BYE	ILLINOIS/NEBRASKA	10/20/82-10/21/82	O	PRESIDENTIAL TRIP	84.50	
2551	DEAVER	IL./NE.	10/20/82-10/21/82	O	ACCOMPANY THE PRESIDENT	28.75	*
6729	FISCHER	ILLINOIS/NEBRASKA	10/20/82-10/21/82	O	ACCOMPANY THE PRESIDENT	78.75	
	TRIP TOTAL					449.00	
2538	MOORE	NORTH CAROLINA	10/26/82-10/26/82	O	ACCOMPANY THE PRESIDENT	.00	
2553	DEAVER	RALEIGH, N.C.	10/26/82-10/26/82	P	TRAVEL WITH THE PRESIDENT	.00	
	TRIP TOTAL					.00	
2412	SITTMANN	WY./MT./NV./N.M.	10/28/82-10/29/82	P	ACCOMPANY THE PRESIDENT	125.25	
2540	DEAVER	WY./MT./NV./N.M.	10/28/82-10/29/82	P	ACCOMPANY THE PRESIDENT	.00	
2554	MOORE	WY./MT./NV./UT./N.M.	10/28/82-10/29/82	O	ACCOMPANY THE PRESIDENT	125.25	
6731	FISCHER	WY./MT./NV./UT./N.M.	10/28/82-10/29/82	P	ACCOMPANY THE PRESIDENT	125.25	
	TRIP TOTAL					375.75	
	MONTH TOTAL					4,283.50	

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 ** ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
1745	MCMANUS	WILLIAMSBURG, VA.	11/12/82-11/12/82	S	PHOTOGRAPHIC SITE SURVEY	.00	.00
2415	SITTMANN	WILLIAMSBURG, VA.	11/12/82-11/12/82	S	PHOTOGRAPHIC SITE SURVEY	.00	.00
TRIP TOTAL							.00
2416	SITTMANN	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2574	DEAVER	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2575	MOORE	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
TRIP TOTAL							.00
0719	EVANS	MIAMI/NEW ORLEANS	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	120.00	
1746	MCMANUS	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	TRAVEL WITH THE PRESIDENT	112.50	
2555	DEAVER	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	220.00	
2557	MOORE	LA./FL.	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	120.00	
6748	FISCHER	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	112.50	
6749	OSBORNE	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	112.50	
TRIP TOTAL							797.50
2414	SITTMANN	L.A./SANTA BARBARA	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	513.00	
2572	DEAVER	L.A./SANTA BARBARA	11/28/82-11/29/82	O	JOIN THE PRESIDENT	105.50	*
2573	MOORE	SANTA BARBARA/L.A.	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	513.00	*
6750	OSBORNE	SANTA BARBARA/L.A.	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	105.50	
TRIP TOTAL							1,237.00
0722	EVANS	SOUTH AMERICA	11/30/82-12/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
1743	MCMANUS	SOUTH AMERICA	11/26/82-12/04/82	S	ADVANCE PRESIDENTIAL TRIP	.00	.00
1744	MICHAEL MCMANUS	POINTS IN SOUTH AMER	11/17/82-11/22/82	S	ADVANCE THE PRESIDENT	.00	.00

3/04/83

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF
AS OF DATE: FEBRU

FOR N
FISCAL YEAR: 83

FOR MONTH: NOVEMBER 1982

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LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT
* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
1747	MC MANUS	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
2413	SITTMANN	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
2423	FISCHER	SOUTH AMERICA	11/30/82-12/04/82	S	ACCOMPANY THE PRESIDENT	.00	
2541	BYE	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
2552	DEAVER	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
TRIP TOTAL						.00	
MONTH TOTAL						2,034.50	

3/04/83	TRAVEL REPORT FOR:	DEPUTY CHIEF OF STAFF	FOR MONTH:	DECEMBER	PAGE
		AS OF DATE:	FISCAL YEAR:	83	14
		FEBRUARY 28, 1983			

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
O397	OSBORNE	AZ./CALIF.	12/27/82-01/02/83	0	ACCOMPANY THE PRESIDENT	945.00	*
O723	EVANS	CHICAGO/SANTA BARB	12/27/82-01/03/83	0	ACCOMPANY THE PRESIDENT	1,382.14	*
2559	DEAVER	L.A./SANTA BARBARA	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	*
2560	SITTMANN	L.A./SANTA BARBARA	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	*
2561	MOORE	L.A./PALM SPRINGS	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	*
6745	FISCHER	L.A./SAN FRANCISCO	12/27/82-01/01/83	0	COMMERCIAL TRAVEL BACK TO WASH;D.C.	556.50	*
TRIP TOTAL						5,621.14	
MONTH TOTAL						5,621.14	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
0725	CHRIS KORODY	LOS ANGELES	01/23/83-01/25/83	P	ORGANIZE PRESIDENTIAL SLIDE SHOW	.00	.00
TRIP TOTAL							.00
0724	MICHAEL EVANS	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
2420	SITTMANN	SEATTLE/CALIFORNIA	12/04/82-12/08/82	S	SITE SURVEY FOR QUEEN'S VISIT	.00	.00
2999	MICHAEL DEEVER	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
3000	PAT A BYE	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
3147	WILL F SITTMANN	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
6732	DAVID FISCHER	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00
TRIP TOTAL							.00
2976	BYE	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00
2996	DEEVER	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00
3127	SITTMANN	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00
4452	MICHAEL EVANS	CHICAGO	01/19/83-01/20/83	O	ACCOMPANY PRESIDENT	15.00	15.00
6730	FISCHER	CHICAGO	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00
TRIP TOTAL							75.00
1709	MICHAEL MCMANUS	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00
2994	SHIRLEY MOORE	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00
2997	MICHAEL DEEVER	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
2998	MICHAEL DEEVER	BOSTON	01/26/83-01/26/83	0	ACCOMPANY PRESIDENT	.00	
3126	WILLIAM SITTMAN	BOSTON	01/26/83-01/26/83	0	ACCOMPANY PRESIDENT	.00	
4453	MICHAEL EVANS	BOSTON	01/26/83-01/26/83	0	ACCOMPANY PRESIDENT	.00	
6741	DAVID FISCHER	BOSTON	01/26/83-01/26/83	0	ACCOMPANY PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						75.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
2980	MICHAEL DEEVER	NEW YORK	02/07/83-02/08/83	O	ACCOMPANY MRS REAGAN/SUMMIT PREP	151.66	
TRIP TOTAL						151.66	
1710	MICHAEL MCMANUS	ST LOUIS MO	02/01/83-02/01/83	O	ACCOMPANY THE PRESIDENT	.00	
2562	SHIRLEY MOORE	ST LOUIS MO	02/01/83-02/01/83	O	ACCOMPANY THE PRESIDENT	.00	
2997	MICHAEL DEEVER	ST LOUIS MO	02/01/83-02/01/83	O	TRAVEL WITH PRESIDENT	.00	
4454	MICHAEL EVANS	ST LOUIS MO	02/01/83-02/01/83	O	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
6733	DAVID FISCHER	ST LOUIS MO	02/01/83-02/01/83	S	ACCOMPANY THE PRESIDENT	.00	
9781	DONNA BLUME	SAN FRANCISCO CA	12/02/82-12/08/82	S	ADVANCE THE QUEENS VISIT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						151.66	

AS OF DATE: FEBRUARY 28, 1983

DEPUTY CHIEF OF STAFF

PAYEE	ACCOUNT	PURPOSE	DATE	AMOUNT
CENTURY PLAZA		OFFICIAL MEETING	10/08/82	45.32
BLAIR HOUSE		LUNCHEON	10/25/82	95.00
WH STAFF MESS	WHS-A-01	JACKSON PLACE LUNCHEON	10/15/82	46.35
BLAIR HOUSE		LUNCHEON	10/22/82	112.15
BLAIR HOUSE		BREAKFAST	11/05/82	137.40
BLAIR HOUSE		LUNCHEON	11/09/82	100.33
RANCHO LAS PALMAS		OFFICIAL MEETINGS	01/02/83	55.10
BLAIR HOUSE		COMMUNICATIONS STRATEGY MEETING	01/07/83	96.98
BLAIR HOUSE		WEEKLY COMMUNICATIONS STRATEGY MEETING	01/21/83	95.88
ORGANIZATION TOTAL				784.51