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Mtg - 11-3-82

THE WHITE HOUSE

WASHINGTON

April 19, 1982

MEMORANDUM FOR: Richard J.K. Stratford
Special Assistant to the
Undersecretary for Management
Department of State

FROM: John E. Schrote
Deputy Director
Presidential Personnel

SUBJECT: John Tiller, GS15
Special Assistant for International Sports

Pursuant to the goals, direction, and standards established by President Reagan, the Presidential Personnel Office has thoroughly reviewed the qualifications of the above named candidate.

We find John Tiller to be well qualified and committed to the program set forth by the President. In light of this, we approve him for the post set forth and named above.

- : Implementation Date
- : Official implementing action

Please return copy to JESchrote, PPO White House

Personal Qualifications Statement

Read instructions before completing form

Form Approved: OMB No. 50-R0387

1 Kind of position (job) you are filing for (or title and number of announcement)

2 Options for which you wish to be considered (if listed in the announcement)

3 Home phone
Area Code: 215 | 438-4185

4 Work phone
Area Code: 215 | 891-2248 | Extension:

5 Sex (for statistics only)
☒ Male ☐ Female

6 Other last names ever used
N/A

Name (Last, First, Middle)
TILLER, JOHN ROBERT

Street address or RFD no. (include apartment no. if any)
346 EAST MEEHAN AVENUE

City: PHILADELPHIA State: PENNA. ZIP Code: 19119

8 Birthplace (City & State or foreign country)
PHILADELPHIA, PENNSYLVANIA

9 Birth date (Month day year)
JUNE 15, 1941

11 If you have ever been employed by the Federal Government as a civilian, give your highest grade, classification series, and job title
ADMINISTRATIVE ASSISTANT U.S. CONGRESSMAN PA.-7th
Dates of service in highest grade (Month day and year)
From JANUARY 1, 1975 To DECEMBER 31, 1976

12 If you currently have an application on file with the Office of Personnel Management for appointment to a Federal position, list (a) the name of the area office maintaining your application, (b) the position for which you filed, and (if appropriate) the date of your notice of rating, (c) your identification number, and (d) your rating

DO NOT WRITE IN THIS BLOCK FOR USE OF EXAMINING OFFICE ONLY

Material Entered register
☐ Submitted ☐ Returned

Notations

Form reviewed
Form approved

Option	Grade	Earned Rating	Preference	Aug Rating
			☐ 5 Points (Ten)	
			☐ 10 Pts. 30 or More Comp. Dis.	
			☐ 10 Pts. Less Than 30 Comp. Dis.	
			☐ Other 10 Points	
			☐ Disallowed	
			☐ Being Investigated	

Initials and date

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY
Preference has been verified through proof that the separation was under honorable conditions, and other proof as required

☐ 5 Point ☐ 10 Points Less Than 30 Comp. Dis. ☐ 10 Points Less Than 30 Comp. Dis. ☐ Other

Signature and title: _____ Date: _____

Agency: _____

16 Are you interested in being considered for employment by:

A State and local government agencies? ☒

B Congressional and other public offices? ☒

C Public international organizations? ☒

17 Where will you accept a job?

A In the Washington, D.C. Metropolitan area? ☒

B Outside the 50 United States? ☒

C Anyplace in the United States? ☒

D Only in (specify locality): _____

18 Indicate your availability for overnight travel

A Not available for overnight travel: ☐

B 1 to 5 nights per month: ☐

C 6 to 10 nights per month: ☒

D 11 or more nights per month: ☐

19 Are you available for part-time positions (fewer than 40 hours per week) offering:

A 20 or fewer hours per week? ☒

B 21 to 31 hours per week? ☒

C 32 to 39 hours per week? ☒

20 Veteran Preference. Answer all parts. If a part does not apply to you, answer "NO"

A Have you ever served on active duty in the United States military service? (Exclude tours of active duty for training in Reserves or National Guard)

B Have you ever been discharged from the armed services under other than honorable conditions? You may omit any such discharge changed to honorable or general by a Discharge Review Board or similar authority.

If "YES" give details in item 34

C Do you claim 5-point preference based on active duty in the armed forces?

If "YES" you will be required to furnish records to support your claim at the time you are appointed

D Do you claim 10-point preference?

If "YES" check the type of preference claimed and complete and attach Standard Form 15, Claim for 10-Point Veteran Preference, together with the proof requested in that form

Type of Preference ☐ Compensable Disability 30% or More ☐ Compensable Disability Below 30% ☐ Non-compensable Disability ☐ Purple Heart Recipient ☐ Soldier ☐ Widower ☐ None

E List dates, branch, and serial number of all active service (enter "N/A" if not applicable)

From: _____ To: _____ Branch of Service: _____ Serial or Service Number: _____

N/A

☒ A Name and address of employer's organization (include ZIP code if known)		Date employed (month/year)		From <u>7-76</u> <u>PRESENT</u> <u>37</u>	
DELAWARE COUNTY GOVERNMENT COURTHOUSE MEDIA, PA. 19063		Salary of position		Beginning \$ <u>24,000</u> yr. <u>MEDIA</u> Ending \$ <u>30,000</u> yr. <u>PA.</u>	
Exact title of your position		Name of immediate supervisor		Area Code Telephone number	
DIRECTOR OF INTERGOV. AFFAIRS		MATT HAYES		215 891-2427	
Kind of business or organization (manufacturing, accounting, social services, etc.)		If Federal service (civilian, military, Series, grade or rank, and category)		Your reason for wanting to leave	
COUNTY GOVERNMENT		N/A		VARIES	
Description of work (Describe your principal duties, responsibilities, and projects, significant in the past year)					
IN CHARGE OF STATE AND FEDERAL PROJECTS AND FUNDING. HANDLE PROBLEMS BETWEEN STATE OR FEDERAL AND LOCAL GOVERNMENTS. GOVERNMENTAL RELATIONS WORK WITH HUD, EDA, EPA, SBA, DOT, etc. GRANTSMAN SERVE ON VARIOUS BOARDS AND COMMITTEES ON BEHALF OF THE COUNTY EXECUTIVE BRANCH					
☒ B Name and address of employer's organization (include ZIP code if known)		Date employed (month/year)		From <u>1-75</u> <u>12-76</u> <u>40+</u>	
U.S. CONGRESS WASHINGTON, D.C.		Salary of position		Beginning \$ <u>20,000</u> yr. <u>CHESTER</u> Ending \$ <u>22,000</u> yr. <u>PENNA.</u>	
Exact title of your position		Name of immediate supervisor		Area Code Telephone number	
ADMINISTRATIVE ASSISTANT		CONG. R.W. EDGAR		202 224-2011	
Kind of business or organization (manufacturing, accounting, social services, etc.)		If Federal service (civilian, military, Series, grade or rank, and category)		Your reason for wanting to leave	
FEDERAL GOVERNMENT		N/A		REORGANIZATION	
Description of work (Describe your principal duties, responsibilities, and projects, significant in the past year)					
SETTING UP CONGRESSIONAL OFFICES OFFICE SUPERVISOR AND CONGRESSIONAL DISTRICT SUPERVISOR HANDLE CONSTITUENT COMPLAINTS AND REQUEST VARIED CONGRESSIONAL DUTIES					
☒ C Name and address of employer's organization (include ZIP code if known)		Date employed (month/year)		From <u>9-66</u> <u>9-75</u> <u>36</u>	
THE SCHOOL DISTRICT OF PHILADELPHIA 22nd & PARKWAY PHILADELPHIA, PENNSYLVANIA		Salary of position		Beginning \$ <u>5,600</u> yr. <u>PHILADELPHIA</u> Ending \$ <u>18,000</u> yr. <u>PENNSYLVANIA</u>	
Exact title of your position		Name of immediate supervisor		Area Code Telephone number	
TEACHER		VARIED (PRINCIPAL)		215 843-1133	
Kind of business or organization (manufacturing, accounting, social services, etc.)		If Federal service (civilian, military, Series, grade or rank, and category)		Your reason for leaving	
EDUCATION		N/A		CHANGE OF OCCUPATION	
Description of work (Describe your principal duties, responsibilities, and projects, significant in the past year)					
TEACHER OF HISTORY AND GOVERNMENT, GEOGRAPHY, SOCIAL STUDIES					
For additional experience blocks, use Standard Form 171-A or blank sheets of paper					

Item 18. EXPERIENCE (Continued from SF-171, Personal Qualifications Statement)

Dates of employment (month, year) From JULY-1976 To present time		Exact title of position DIR. OF INTERGOV. AFFAIRS		Number and kind of employees you supervise VARIES	
Salary or earnings Starting \$ 24,000 per YR. Final \$ 30,000 per YR.		Classification Grade (If in Federal service)		Place of employment (City & State) MEDIA, PENNSYLVANIA	
Name and address of employer (firm, organization, etc.) DELAWARE COUNTY GOVERNMENT COURTHOUSE, MEDIA, PA. 19063		Name, title, and present address of immediate supervisor MATTHEW HAYES, EXEC. DIR. MEDIA, PA. 19063		Kind of business or organization (Manufacturing, accounting, maintenance, etc.) COUNTY GOV.	
Reason for leaving UPWARD MOBILITY					
Description of work IN CHARGE OF STATE AND FEDERAL PROJECTS AND FUNDING HANDLE PROBLEMS BETWEEN STATE, FEDERAL AND LOCAL GOVERNMENTS GOVERNMENTAL RELATIONS WORK WITH GOVERNMENTAL AGENCIES e.g. HUD, EDA, SBA, DOT, ETC. GRANTSMAN SERVE ON VARIOUS BOARDS AND COMMITTEES ON BEHALF OF THE COUNTY EXECUTIVE BRANCH					

Dates of employment (month, year) From 1-75 To 12-76		Exact title of position ADMINISTRATIVE ASSISTANT		Number and kind of employees you supervised FOUR	
Salary or earnings Starting \$ 20,000 per YR. Final \$ 22,000 per YR.		Classification Grade (If in Federal service)		Place of employment (City & State) CHESTER, PA.	
Name and address of employer (firm, organization, etc.) U.S. CONGRESS WASHINGTON, D.C.		Name, title, and present address of immediate supervisor CONGRESSMAN R.W. EDGAR WASH., D.C.		Kind of business or organization (Manufacturing, accounting, maintenance, etc.) GOVERNMENT	
Reason for leaving REORGANIZATION					
Description of work SETTING UP CONGRESSIONAL OFFICES OFFICE SUPERVISOR AND CONGRESSIONAL DISTRICT SUPERVISOR HANDLE CONSTITUENT COMPLAINTS AND REQUEST VARIED CONGRESSIONAL DUTIES					

Dates of employment (month, year) From 9-66 To 9-75		Exact title of position TEACHER		Number and kind of employees you supervised NONE	
Salary or earnings Starting \$ 5,600 per YR. Final \$ 18,000 per YR.		Classification Grade (If in Federal service)		Place of employment (City & State) PHILA., PA.	
Name and address of employer (firm, organization, etc.) THE SCHOOL DISTRICT OF PHILADELPHIA PHILADELPHIA, PA.		Name, title, and present address of immediate supervisor VARIED (PRINCIPAL)		Kind of business or organization (Manufacturing, accounting, maintenance, etc.) EDUCATION	
Reason for leaving CHANGE OF OCCUPATION					
Description of work TEACHER OF HISTORY AND GOVERNMENT, GEOGRAPHY, SOCIAL STUDIES					

22 A Special qualifications and skills (skills with machines, patents or inventions, your most important publications (do not submit copies unless requested), your public speaking and publications experience, membership in professional or scientific societies, etc.)

**PUBLIC SPEAKER
WRITER
ORGANIZER OF PUBLIC AFFAIRS (LOGISTICS)**

B Kind of license or certificate (pilot, registered nurse, lawyer, radio operator, CPA, etc.)

**TEACHER OF HISTORY-SECONDARY LEVEL IN
PA. & N.J.**

C Latest license or certificate

Year State or other licensing authority
74-75 PA.- EDUCATION

D Approximate number of words per minute

Typing Shorthand
30 -0-

23 A Did you graduate from high school or will you graduate within the next nine months, or do you have a GED high school equivalency certificate?

Yes Month and Year No Highest grade completed
X 6-60

B Name and location (city and State) of latest high school attended

**LA SALLE COLLEGE HIGH SCHOOL
PHILADELPHIA, PENNSYLVANIA**

Dates Attended		Years Completed		No. of Credits Completed		Type of Degree (e.g., B.A.)	Year of Degree
From	To	Day	Night	Semester Hours	Quarter Hours		
'66	'74		X	36		M.A.E.	'74
'70	'74		X	12			
'60	'64	X				B.S.	
E Chief graduate college subjects				No. of Credits Completed			
				Semester Hours	Quarter Hours		
HISTORY & GOVERNMENT				96		36	
PSYCHOLOGY				30			
RELIGION				60			
F Major field of study at highest level of college work						100+	
POLITICAL SCIENCE							

G Other schools of training (for example, trade, vocational, Armed Forces, or business). Give for each the name and location (city, State and ZIP Code, if known), of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificate, and any other pertinent data.

24 Honors, awards, and scholarships received

SCHOLARSHIP TO HIGH SCHOOL AND COLLEGE (COMPLETE)

25 Languages other than English. List the languages, other than English, in which you are proficient and indicate your level of proficiency by putting a check mark (✓) in the appropriate column. Candidates for positions requiring conversational ability in a language other than English may be given an interview conducted solely in that language. Describe in item 34 how you gained your language skills and the amount of experience you have had (e.g., completed 72 hours of classroom training, spoke language at home for 16 years, self-taught, etc.)

Name of Language	PROFICIENCY							
	Can Read and Understand Lectures		Can Converse		Have Facility to Translate Articles, Technical Materials, etc.		Can Read Articles, Technical Materials, etc. for Own Use	
	Fluently	With Difficulty	Fluently	Passively	Into English	From English	Easily	With Difficulty
N/A								

26 References. List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under item 21, Experience.

Full Name	Present Business or Home Address (number, Street, City, State and ZIP Code)	Telephone Number (include Area Code)	Business or Occupation
FAITH RYAN WHITTLESEY	MEDIA COURTHOUSE, MEDIA, PA. 19063	215-891-2222	ELECTED OFFICIAL
CHARLES KEELER	(SAME AS ABOVE)	215-891-2328	" "
MATTHEW RYAN	HOUSE OF REP., HARRISBURG, PA.	215-LO-6-2000	" "

Are you a citizen of the United States?
If not, are you a resident alien?

NOTE: A conviction or a firing does not necessarily mean you cannot be appointed. The circumstances of the occurrence(s) and how long ago they occurred are important. Give all the facts so that a decision can be made.

26. Within the last five years have you been fired from any job for any reason?

29. Within the last five years have you quit a job after being notified that you would be fired?

If your answer to 26 or 29 above is YES, give details in Item 34. Show the name and address, including ZIP Code, of employer, approximate date, and reasons in each case. This information should agree with your answers in Item 21, Experience.

30. A. Have you ever been convicted, forfeited collateral, or are you now under charges for any felony or any firearms or explosives offense against the law? (A felony is defined as any offense punishable by imprisonment for a term exceeding one year, but does not include any offense classified under the laws of a State as a misdemeanor which is punishable by a term of imprisonment of two years or less.)

B. During the past seven years have you been convicted, imprisoned, on probation or parole or forfeited collateral, or are you now under charges for any offense against the law not included in A above?

NOTE: When answering A and B above, you may omit: (1) traffic fines for which you paid a fine of \$50.00 or less; (2) any offense committed before your 18th birthday which was finally adjudicated in a juvenile court or under a youth offender law; (3) any conviction the record of which has been expunged under Federal or State law; and (4) any conviction set aside under the Federal Youth Corrections Act or similar State authority.

31. While in the military service were you ever convicted by a general court martial?

If your answer to 30A, 30B, or 31 is YES, give details in Item 34. Show for each offense: (1) date; (2) charge; (3) place; (4) court; and (5) action taken.

32. Does the United States Government employ in a civilian capacity or as a member of the Armed Forces any relative of yours (by blood or marriage)? (See Item 32 in the attached instruction sheet.)

If your answer to 32 is YES, give in Item 34 for such relatives: (1) name; (2) present address, including ZIP Code; (3) relationship; (4) department, agency, or branch of the armed forces.

33. Do you receive, or do you have pending application for retirement or retiree pay, pension, or other compensation based upon military, Federal civilian, or District of Columbia Government service?

If your answer to 33 is YES, give details in Item 34. If military retired pay, include the rank at which you retired.

Your Statement cannot be processed until you have answered all questions, including Items 27 through 33 above. Be sure you have placed an X to the left of EVERY marker. ◀ above either in the YES or NO column.

34. Item No. Space for detailed answers. Indicate item numbers to which the answers apply.

If more space is required, use full sheets of paper approximately the same size as this page. Write on each sheet your name, birth date, and announcement or position title. Attach all sheets to this Statement at the top of page 3.

ATTENTION—THIS STATEMENT MUST BE SIGNED

Read the following paragraphs carefully before signing this Statement.

A false answer to any question in this Statement may be grounds for not employing you, or for dismissing you after you begin work, and may be punishable by fine or imprisonment (U.S. Code, Title 18, Section 1001). All the information you give will be considered in reviewing your Statement.

AUTHORITY FOR RELEASE OF INFORMATION

I have completed this Statement with the knowledge and understanding that any or all items contained herein may be subject to investigation prescribed by law or Presidential directive and I consent to the release of information concerning my capacity and fitness by employers, educational institutions, law enforcement agencies, and other individuals and agencies, to duly accredited investigators, Personnel Staffing Specialists, and other authorized employees of the Federal Government for that purpose.

CERTIFICATION

I certify that all of the statements made by me are true, complete and correct to the best of my knowledge and belief, and are made in good faith.

SIGNATURE (Sign in ink)

John Miller

DATE

1-19-81

POSITION DESCRIPTION (Please Read Instructions on the Back)

1. Agency Position No.

S-53652

2. Reason for Submission

☐ Redescription
☐ Reestablishment

Explanation (Show any positions replaced)

3. Service

☒ New
☐ Other

☒ Dept'l

☐ Field

4. Employing Office Location

Washington DC

5. Duty Station

Washington DC

6. CSC Certification No

7. Fair Labor Standards Act

☒ Exempt ☐ Nonexempt

8. Employment/Financial Stmt Required

☒ Yes ☐ No

9. Subject to IA Action

☐ Yes ☒ No

10. Position Status

☒ Competitive
☐ Excepted (Specify)

11. Position is

☐ Supervisory
☐ Managerial
☐ Neither

12. Sensitivity

☐ Critical
☐ Noncritical
☐ Nonsensitive

13. Competitive Level Code

14. Agency Use

15. Classified/Graded by

Official Title of Position

Pay Plan

Occupational Code

Grade

Initials

Date

a. Civil Service Commission

b. Department, Agency, or Establishment

Special Assistant

GS

301

15

HP

2/4/82

c. Bureau

Special Assistant
(Schedule C)

GS

301

15

ks

d. Field Office

e. Recommended by Supervisor or Initiating Office

16. Organizational Title of Position (if different from official title)

17. Name of Employee (if vacancy, specify)

18. Department, Agency, or Establishment

Department of State

a. First Subdivision Bureau of International Organization Affairs

b. Second Subdivision Senior Deputy Assistant Secretary

c. Third Subdivision Office of International Sports

d. Fourth Subdivision

e. Fifth Subdivision

19. Employee Review. This is an accurate description of the major duties and responsibilities of my position

Signature of Employee (optional)

20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge

that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations

a. Typed Name and Title of Immediate Supervisor

Philip C. Wilcox, Jr.

Acting Senior Deputy Assistant Secretary

Signature

Date

1/18/82

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

Nicholas Platt

Acting Assistant Secretary

Signature

Date

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the Civil Service Commission or, if no published standards apply directly, consistently with the most applicable published standards.

22. Standards Used in Classifying/Grading Position

Typed Name and Title of Official Taking Action

J. E. Melton, Director

PER/PPM

Signature

Date

2/3/82

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the Civil Service Commission. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the Commission

23. Position Review

Initials

Date

Initials

Date

Initials

Date

Initials

Date

Initials

Date

a. Employee (optional)

b. Supervisor

c. Classifier

24. Remarks

25. Description of Major Duties and Responsibilities (see attached)

The incumbent serves as Special Assistant on matters relating to international physical education and sports activities.

DUTIES:

- By virtue of close, personal and confidential relationship with the Senior Deputy Assistant Secretary, the incumbent will negotiate with officials of other U.S. Government agencies in the development of U.S. policies toward and positions on international sports programs, especially the 1984 Olympic Games. These negotiations are at times sensitive in nature.
- Serves as principal channel of advice to the Senior Deputy Assistant Secretary on matters relating to international physical education and sports activities.
- Based on intimate knowledge of superior's aims, attitudes and objectives, the incumbent will analyze proposed, on-going, and new international physical education and sports policies and programs to evaluate their effectiveness in achieving U.S. objectives and recommend U.S. positions and policies based on this analysis.
- Develops Bureau recommendations on important policy matters related to the international physical education and sports activities which involve considerable public and governmental, including Congressional, interest.
- Coordinates U.S. policy and its developments with officials of the Department of State, other Federal agencies and non-governmental organizations, particularly in connection with worldwide sports competitions such as the 1984 Olympic Games in Los Angeles.
- Serves as the focal point for gathering information, formulating policies and implementing courses of action to ensure the best possible outcome for the Los Angeles Olympics, which will intensify as the date approaches.
- Personally drafts position papers, briefing papers, action memoranda, etc.
- By request of the Senior Deputy Assistant Secretary, serves as spokesperson of U.S. interests to officials of the Secretariats of International Organizations, defending U.S. views in the international sports and physical education area.
- As requested by superior, performs special projects of a confidential nature.

SUPERVISION RECEIVED

Works under the overall supervision of the Senior Deputy Assistant Secretary for International Organization Affairs who provides general policy guidance and authorization of completed work. Works closely with the Director of IO/CU in developing policies and procedures.

RESUME

JOHN TILLER

730 24th Street NW, Apt. 815
Washington, D.C. 20037
Telephone: 202-338-0060 (H)
202-632-8854 (O)

346 East Meehan Avenue
Philadelphia, Pa. 19119
Telephone: 215-438-4185 (H)

EMPLOYMENT SUMMARY:

1981 - Present Special Assistant to the Secretary of State
(Department of State, Washington, D.C.)
1977 - 1981 Director of the Office for Intergovernmental Affairs
(Delaware County, Pennsylvania)
1975 - 1976 Administrative Assistant to U.S. Congressman
(Fifth Congressional District, Pa.)
1964 - 1974 Teacher of Government, Political Science, World
History, American History, Black History, Geography
and World Culture (Pennsylvania and New Jersey)

EDUCATION:

Graduate - Pennsylvania State University, Pa.
Temple University, Pa.
Undergraduate - Saint Joseph University, Pa.
(B.S., Political Science - 1964)
Secondary - La Salle College High School, Pa.

GOVERNMENT-RELATED EXPERIENCE:

- . Working familiarity with Federal agencies and departments (Labor, Immigration, SBA, Transportation, Commerce, IRS, Social Security, Energy, Health & Welfare, HUD, Defense, State).
- . Working familiarity with State (Pa.) agencies and departments (Health, Commerce, Agriculture, Community Affairs, Welfare, Labor, Treasury, Energy, and Transportation).
- . Working familiarity with the legislative process at State (Pa.) and Federal levels.
- . Organized and administered District Congressional Offices.
- . Setting up community development programs.
- . Solving constituent problems at Local, State, and Federal levels.
- . Grantsman (Articulating county needs in the form of grant application).
- . Monitoring of State and Federal Funds in Delaware County, Pa.
- . Personnel experience (hiring, training, supervising, motivating).
- . Organizing divergent groups to unify and cooperate for political objectives.

BIOGRAPHICAL NOTES:

- . High School Basketball Coach.
- . Developed breakfast program for disadvantaged youngsters.
- . Experienced political campaign organizer and adviser.
- . Campaigned and advanced for Ronald Reagan and George Bush in Pa. & N.J.
- . Community Organizer.
- . Member of Reagan-Bush Transition Team - State Department.
- . Assisted Alexander Haig and William Clark in confirmation hearings.

THE WHITE HOUSE

WASHINGTON

October 13, 1982

file here

MEMORANDUM FOR:

MICHAEL K. DEEVER

FROM:

JOHN F. W. ROGERS *JFR*
Deputy Assistant to the President
for Management

SUBJECT:

Salary Adjustments

This memorandum provides you with the specific salary adjustments for your White House Office staff pursuant to the October general pay increase. The attachment lists each member of your office, their previous salary, and their revised salary. As stated in Mr. Baker's memorandum of October 8, 1982 on this subject, the amount of the pay increase for each employee is 4% of their basic salary, except for persons hired subsequent to June 1, 1982, persons whose salary has been increased subsequent to June 1, 1982, and persons whose salary is currently at the maximum limitation for their level of appointment. If a particular person on the attached list is covered by one of these categories, a footnote will identify the applicable reason for exclusion from the general pay increase.

Detaillees assigned to your office will receive the 4% pay adjustment from their employing agency in accordance with the changes in the General Schedule.

Thank you.

ADMINISTRATIVELY CONFIDENTIAL

<u>Name</u>	<u>From</u>	<u>To</u>
<u>OFFICE OF MR. DEEVER</u>		
Deaver, Michael K.	\$60,662	No Change *
McManus, Michael A., Jr.	\$59,500	No Change *
Moore, Shirley	\$41,920	\$43,596
Bye, Patricia	\$34,657	\$36,043
Blume, Donna L.	\$24,000	No Change ***
 <u>Immediate Office of the President</u>		
Fischer, David C.	\$52,517	\$54,617
Osborne, Kathleen	\$42,968	\$44,686
 <u>Detailee</u>		
Hickey, Edward V., Jr. (from Department of State)	\$60,662	No Change *
Sittmann, William F. (from Department of State)	\$50,000	No Change *
Moorhead, J. Upshur, II (from Department of Commerce)	\$54,755	\$56,945

* Maximum salary limit.

*** New employee since June 1, 1982.

Name

From

To

WHITE HOUSE PHOTO OFFICE

Evans, Michael

\$52,517

\$54,617

THE WHITE HOUSE

WASHINGTON

November 1, 1982

Dear Mr. Lourie:

Mr. Deaver has asked me to thank you for your letter indicating your interest in working in his office this summer. He appreciates your interest, however we do not foresee any openings on the staff at that time.

I am returning your resume in the event you may wish to apply directly to the White House Personnel office for information on other possible employment.

Sincerely,

SHIRLEY MOORE
Staff Assistant to
Michael K. Deaver

Mr. Alexander Lourie
5653 S. Blackstone Apt. 2W
Chicago, Ill 60637

5653 S Blackstone Apt 2W
Chicago, Ill 60637
October 25, 1982

Mr. Michael K. Deaver
Assistant to the President
The White House
Washington, DC 20500

Dear Mr. Deaver:

I am in my final year of the JD/MBA program at the University of Chicago and am interested in working in your office as an aide or assistant upon my graduation this June. I believe that such a position would not only be challenging, but would also permit me to contribute to the Administration in a most effective manner.

Enclosed please find a copy of my resume. I would appreciate the opportunity to discuss my qualifications with you in greater detail.

Very truly yours,


Alexander Lourie

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

October 27, 1982

TO: JOSEPH CANZERI
FROM: MICHAEL K. DEAVER
SUBJECT: Boards and Commissions

We've done some checking and find there are no vacancies on the American Battle Monuments Commission. Those appointed will serve out the length of the President's term.

There will be six vacancies in March of 1984 to the National Cancer Advisory Board. This is a six year term.

In February, 1983, there will be a vacancy on the President's Cancer Panel. This is a three member board which Armand Hammer chairs. The new member, however, must be a distinguished scientist or physician.

Mr. Joseph Canzeri
3213 P Street, N.W.
Washington, D.C. 20007

THE WHITE HOUSE
WASHINGTON

*do a memo
to JC.*

October 22, 1982

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: T. A. D. THARP *TT*

SUBJECT: Boards and Commissions

There are presently no vacancies on the American Battle Monuments Commission. We appointed all eleven members in January and they will serve out the length of the President's term.

Regarding the National Cancer Advisory Board, we previously appointed six members in June of 1982. However, there are six more vacancies in March of 1984. This is an 18 member Board with a six-year term.

Also, there is an upcoming vacancy on the President's Cancer Panel in February of 1983. This is a three member board which Armand Hammer chairs. The new member must, by law, be a distinguished scientist or physician.

Please let me know if I may be of further assistance.

THE WHITE HOUSE
WASHINGTON

October 27, 1982

Dear Mr. Farr:

Mr. Deaver has asked me to thank you for sending him the resume on Kathie J. Klass. It has been forwarded to the office of Presidential Personnel for review and consideration.

If a position commensurate with her background becomes available, they will be in touch with her.

Sincerely,

SHIRLEY MOORE
Staff Assistant to
Michael K. Deaver

The Honorable Sam Farr
State Capitol
Sacramento, CA 95814

STATE CAPITOL
SACRAMENTO 95814
(916) 445-8196

SANTA CRUZ COUNTY
701 OCEAN STREET
ROOM 540-A
SANTA CRUZ, CA 95060
(408) 425-1503

MONTEREY COUNTY
1200 AGUAJITO ROAD
MONTEREY, CA 93940
(408) 646-1980

Assembly California Legislature

COMMITTEES:
CONSTITUTIONAL AMENDMENTS
VICE CHAIRMAN
BUSINESS AND PROFESSIONS
EDUCATION
ENERGY AND NATURAL RESOURCES



A handwritten signature in dark ink, appearing to read "Sam Farr", written over a horizontal line.

SAM FARR

ASSEMBLYMAN, TWENTY-EIGHTH DISTRICT
REPRESENTING SANTA CRUZ AND MONTEREY COUNTIES

October 5, 1982

Michael Deaver
Deputy Chief of Staff and
Assistant to the President
1600 Pennsylvania Avenue
Washington, D.C. 20500

Dear Mr. Deaver:

Please review the attached resume. Here is a person, with regard to party affiliation, who is obviously a dedicated public servant. She has shown by experience, education and dedication that she supports the efforts of all of us in government service in providing total support to the citizens we are privileged to serve.

I urge your fullest consideration of her desire for an appointment as a commissioner on the U.S. Consumer Product Safety Commission.

Sincerely,

A handwritten signature in dark ink, appearing to read "Sam Farr", written over a horizontal line.

SAM FARR

Member of the Assembly

SF/d/l
Encl.

THE WHITE HOUSE

WASHINGTON

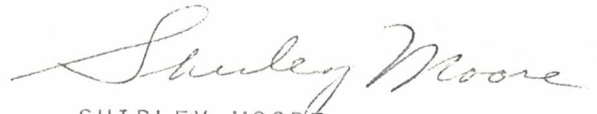
October 25, 1982

Dear Mr. Lace:

Mr. Deaver has received your letter expressing your interest in a possible temporary job with the Secret Service. To apply for employment, you must apply directly to the Personnel Division, United States Secret Service, 1800 G Street, N.W., Washington, D.C. 20223. A completed SF 171 is required.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Shirley Moore".

SHIRLEY MOORE
Staff Assistant to
Michael K. Deaver

Colonel Richard W. Lace
1301 Carolina Drive
Sanford, NC 27330

cc: USSS - Personnel Division

COL. R. W. LACE

20 Oct. 1982

Mike Deaver:

Enclosed are some of the newspaper columns I have been writing to support the President down here in Democratic country.

I've been fortunate to have excellent feedback on these articles.

Thought perhaps the President would like to know there are a lot of us out here working for him.

→ I recently wrote you about a temporary job with the SS. I've just learned that quite a few Drug Enforcement and Customs agents are to be hired to eliminate the narcotic problem. As a retired Police Lieutenant and Office of Naval Intelligence in WW 2 I'd like a chance at that down here where so much is coming in along the NC coast.

Enclosed are the news columns.

Ragards;

Richard W. Lace

1301 Carolina Dr,

Sanford, N.C. 27330

Phone 919-499-5695

R.W. Lace

THE WHITE HOUSE

WASHINGTON

October 18, 1982

Dear Mr. Cooper:

Thank you for your recent letter recommending Mr. James Thompson for membership on the President's Foreign Intelligence Advisory Board. I have passed your recommendation on to Bill Clark and to the White House Personnel Office. Mr. Thompson has had other favorable recommendations as well. No decision has yet been made as to additions to the Board. When and if such a decision is made, please be assured that your recommendation of Mr. Thompson will weigh strongly in his favor.

Thank you again for giving the President your considered judgment on this important assignment.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Mr. John Serman Cooper
Covington & Burling
P.O. Box 7566
Washington, D.C. 20044

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

October 15, 1982

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: WILLIAM P. CLARK *WPC*SUBJECT: Recommendation of Mr. James Thompson for
PFIAB Membership

I have checked with Presidential personnel and Mr. Thompson is on their short list. I understand that Anne Armstrong is looking for a scientist as the Board is somewhat short on scientific talent. Given the Board's heavy work load and need for intelligence expertise, I think I also would favor someone with a more directly related technical background.

I have attached a short reply for you to John Sherman Cooper.

Attachment

*OK on draft
- JSC
Clear Sam Cooper*

THE WHITE HOUSE

WASHINGTON

October 13, 1982

Dear Secretary Pierce:

I'd be grateful if you could give some special consideration to Marilyn Ryan of Scaramento for Intergovernmental Relations Officer at HUD. She is an outstanding gal who can make an important contribution to the Reagan Administration.

Thank you for your attention to this matter.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

The Honorable Samuel R. Pierce
Secretary of Housing and Urban Development
451 7th Street, S.W.
Washington, D.C. 20410

October 12, 1982

*Let's do a
note to Sam.*

Mike,

In reviewing Marilyn Ryan's resume which you sent over to me, I determined that her talents could best be utilized by placing her in the Intergovernmental Relations Officer vacancy at HUD; thus I forwarded Marilyn's resume to Maryann Urban with a memo requesting serious consideration be given Marilyn's candidacy.

Maryann returned the file to me stating that Secretary Pierce wants to fill the position with a Black (the previous appointee was a Black Republican).

At this morning's staff meeting, Helene asked the status on Marilyn and upon Maryann's recitation of the facts, Helene requested us to do our utmost in finding a slot as soon as possible.

Lynn

THE WHITE HOUSE
WASHINGTON

October 13, 1982

Dear Patti:

Thanks so much for taking the time to let us know that Jim Sanders did such a super job for the President. We really appreciate the input and I intend to let Jim know how pleased you were. It is seldom that we hear when things go right.

With best wishes.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Mrs. Patricia Mordigan Hawkins
United for Arizona
Suite 2000
3003 North Central Avenue
Phoenix, Arizona 85012

Jim Sanders



BOARD OF TRUSTEES

NORMAN P. McCLELLAND
Chairman, Board of Trustees
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Shamrock Foods Company
Phoenix, Arizona

WILSON BARRETT
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Vice President
Motorola Inc.
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JAMES C. O'MALLEY
Chairman of the Board
The O'Malley Companies
Phoenix, Arizona

A. MILTON WHITING
Chairman and President
Kaibab Industries
Phoenix, Arizona

EXECUTIVE DIRECTOR

P. MORDIGAN HAWKINS

October 6, 1982

Mr. Michael K. Deaver
Deputy Chief of Staff
Assistant to the President
The White House
Washington, D.C. 20500

Dear Mike:

Yesterday I had the delightful opportunity to hear two speeches by the new Administrator of the SBA, Mr. James Sanders. He was here for the Annual Arizona Conference on Small Business.

I would feel remiss if I didn't drop you this note to let you know how much everyone enjoyed him. Of particular importance to me, was the effective way he conveyed the philosophies and actions of both President Reagan and his Administration.

As you and I both know, often times, members of an Administration do not effectively use their speaking engagements to enhance the President's programs. This certainly was not the case with Mr. Sanders and I wanted to compliment you on such a superb choice.

Needless to say, I follow your activities vis à vis the media -- keep it up Mike! You're doing a grand job. It's so refreshing to see a President "stick to his promises" and the strength of his convictions is definitely what this country needs!

If you get my way, please give me a ring and feel free to contact me if I can be of any assistance.

Warm regards,

A handwritten signature in cursive script that reads "Patti".

Patricia Mordigan Hawkins
(Mrs. Jasper S. Hawkins, Jr.)
Executive Director

PMH:jm

THE WHITE HOUSE

WASHINGTON

October 13, 1982

Dear Strom:

Thanks for your recommendation of Patrick Cleburn McClary, III for appointment as Administrator of the Veterans Administration.

I certainly appreciate the input and have taken the liberty of forwarding your letter to the Presidential Personnel Director so that Mr. McClary can be considered for this position.

With best wishes.

Sincerely,

MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

The Honorable Strom Thurmond
United States Senate
209 Russell Senate Office Building
Washington, D.C. 20510



STROM THURMOND
SOUTH CAROLINA

The President Pro Tempore
UNITED STATES SENATE

October 6, 1982

*Thank and
send to
Mike.*

Honorable Michael K. Deaver
Deputy Chief of Staff and
Assistant to the President
The White House
Washington, D.C. 20500

Dear Mike:

I would like to recommend to you Patrick Cleburn McClary, III for appointment as Administrator of the Veterans Administration in Washington, D.C.

A native of South Carolina, Clebe McClary graduated from Erskine College in South Carolina. While in college he distinguished himself by being named the recipient of the American Legion Award. He has since been honored by his college with the Algernon Sydney Sullivan Award, which is given to an outstanding alumnus.

Clebe McClary enlisted in the Marine Corps in 1966 and was commissioned as a second lieutenant. He served as platoon leader of the 1st Reconnaissance Battalion, 1st Marine Division in Vietnam. During his service in Vietnam, Lt. McClary led his platoon in hand-to-hand combat with the enemy and received the Bronze Star, three purple hearts and the Silver Star for his bravery and valor.

Mr. McClary is currently directing Clebe McClary Ministries and is a motivational speaker for the Marine Corps. He is a dynamic individual with a national reputation for his love of the United States and interest and personal involvement with veterans affairs. He is ideally suited to fill the position of Administrator of the Veterans Administration, a position that requires strong decisive leadership and compassion for people.

I strongly recommend Clebe McClary to you and urge your most careful consideration of him for this appointment.

With warmest regards and best wishes,

Sincerely,

Strom

THE WHITE HOUSE

WASHINGTON

October 8, 1982

Dear Mr. Schneider:

On behalf of Michael Deaver, thank you for your letter concerning the appointment of Dee Ann Jepsen as Special Assistant to the President and Elizabeth Dole as Chair of the White House Coordinating Council on Women.

Dee Jepsen brings to the White House over twenty years of experience in public service and work with voluntary organizations. Elizabeth Dole is a distinguished public servant who has served a numbers of Presidents as her attached biography indicates. The fact that Elizabeth and Dee are spouses of United States Senators should not be grounds to prevent these women from bringing their impressive qualifications to a position of importance in the service of President Reagan.

Again, thank you for writing.

Sincerely,



Diana Lozano
Special Assistant to
the President

Mr. Robert L. Schneider
510 Compton Road
Cincinnati, Ohio 45215

cc: Michael Deaver w/copy of incoming

THE WHITE HOUSE
WASHINGTON
ELIZABETH HANFORD DOLE

Elizabeth Hanford Dole, Assistant to the President for Public Liaison, directs President Reagan's major outreach program at the White House. She is responsible for assuring that the views of key organizations are considered by the President in developing public policy and her work with non-governmental organizations provides a means of establishing a consensus for the Reagan Administration's policies and programs.

Mrs. Dole graduated with distinction in political science from Duke University, where she was president of the student body and elected to Phi Beta Kappa. She received a Master's Degree in Education from Harvard University, and her Law Degree from Harvard Law School. Mrs. Dole planned the first National Conference on Education of the Deaf in this country for the Department of Health, Education, and Welfare in 1966, after which she defended indigents in the D.C. Court system. From 1969 to 1973, she served as Executive Director of the President's Committee on Consumer Interests, and then as Deputy Assistant to the President for Consumer Affairs. In 1973, she was appointed to the Federal Trade Commission where she worked, as a Commissioner, to promote competition in the marketplace and to eliminate unfair and deceptive market practices.

In 1972, Mrs. Dole received the Arthur S. Flemming Award for Outstanding Government Service, and in 1974, Time magazine chose her as one of America's 200 "Faces for the Future."

She currently serves on the Board of Trustees of Duke University and the Board of Advisors for the Duke Business School. She is also a member of the Board of Directors of the National Council on Aging; the Board of Directors for the American Council on Young Political Leaders; the Board of Directors of the Wolf Trap Foundation for the Performing Arts; the National Advisory Council of the National Federation of Republican Women; and the Overseers Committee to Visit the John F. Kennedy School of Government; and serves as a trustee of the Washington Opera.

During the 1980 Presidential campaign, Mrs. Dole served as Chairman of Voters for Reagan/Bush and was a member of the Reagan/Bush Truth Squad. As one of the five directors in the Office of the President-Elect, she directed the Human Resources Division during the Presidential transition.

A native of Salisbury, North Carolina, she is married to Bob Dole, United States Senator from Kansas and Chairman of the Senate Finance Committee.

#

DEE ANN DELANEY JEPSEN

BORN: March 7, 1934
Davenport, Iowa

Dee Jepsen has been active in her husband's political career for over 20 years, from his election as a county supervisor, to his post as Iowa's Lieutenant Governor, to his successful race in 1978 for the U. S. Senate.

Today, she works closely with Roger as a full-time unsalaried assistant in his office on Capitol Hill. Senator Jepsen describes the two of them as "a team".

In 1966, Dee was elected as County Co-chairman of the Scott County Republican Party and was awarded the "Outstanding Republican Woman" award in recognition of her exceptional leadership.

An articulate inspirational and religious speaker, she is a frequent guest on local and national radio and television, including the Christian Broadcasting Network, the PTL Broadcasting Network, and various syndicated network talk shows. She was a featured speaker during the Washington for Jesus rally in April 1980 and 1982, and during the 1981 International Convention of Federated Women's Clubs. Addressing many and varied audiences around the country, Mrs. Jepsen also speaks on voluntarism and political issues with a special sensitivity to the role of women.

In between raising six children and managing an active household, Dee performed with the WIC Players, A Christian women's theater group. She also was one of the co-founders of "The Home Place," a successful career clothing firm. While her husband served in the Army Reserve, Dee took an active role as president of the local Reserve Officers' Ladies Association.

Since coming to Washington, Dee Jepsen has been involved in a wide-range of activities on Capitol Hill in addition to her work with her husband. She helped organize a weekly Bible study for Senate wives, and is an officer of the Republican Congressional Wives' Club and the Ladies of the Senate. She is also an active member of the Congressional Wives for Soviet Jewry. With her husband and Congressman and Mrs. Jack Kemp (R-NY), she founded CREED (Christian Rescue Effort for the Emancipation of Dissidents). This non-profit organization, on which Mrs. Jepsen serves on the Advisory Board, has been highly successful in bringing about the release of dissidents behind the Iron Curtain by public and political pressure.

Dee also serves on the board of the STEP Foundation, a private organization that is working with suburban churches to encourage their activity in the inner cities of America. She is on the board of the American Christian Heritage Foundation, a non-profit organization involved in a national Christian outreach ministry.

Prior to the 1980 elections, Mrs. Jepsen traveled nationwide on a speaking tour in support of Ronald Reagan and various Republican congressional candidates. She has also taught at various campaign seminars for congressional candidates.

In December of 1982, Mrs. Jepsen was appointed by President Reagan to serve on the President's Task Force on Private Sector Initiatives which has helped to encourage private efforts and voluntarism to assist the needy in local communities.

With her husband, Dee was the recipient of the 1982 Christian Statesmanship Award presented by the James Robison Evangelistic Association. On behalf of the work of CREED, Mrs. Jepsen accepted the 1982 Freedom Award from Christian Solidarity International for service to the oppressed and persecuted people of the world.

In her spare time, Dee enjoys painting and working with stained glass. She studied painting for four years through the Municipal Art Gallery in Davenport, Iowa. Several of her oil paintings hang in the Senator's office and one of her recent works will be featured on the Senator's 1982 Christmas card.

Dee Jepsen has written "The Heart of Washington", a monthly column for Iowa newspapers, giving Iowans back home a "behind-the-scenes" look at life in the Nation's Capital.

The former Dee Ann Delaney likes to recall that she was reared on a farm in Davenport, Iowa, and began her education in a one-room country school house before going on to the Immaculate Conception Academy, an all girls school. She and her husband are the parents of six grown children and three grandchildren.

THE WHITE HOUSE
WASHINGTON

TO:

Red Caneney

FROM:

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

- ☐ Information
- ☐ Action

Sept 22-82
Dear Mr. Deaver,

The President's recent appointment of Dee Jepsen, wife of Senator Jepsen as Liaison on women's issues and the selection of Elizabeth Dole, wife of Senator Dole as chairperson of the White House Coordinating Council on Women. served to reinforce the growing perception that this Administration is more interested in providing employment, grants and contracts to friends and relatives, than in dealing with issues.

I urge you to speak out against practices which reduce the Administration's credibility.

(RNC #2431928)

Respectfully,
Robert L. Schreder
510 Compton Rd
CIND, OH 45215



ROBERT D. RAY
GOVERNOR

Office of the Governor

STATE CAPITOL
DES MOINES, IOWA 50319

October 1, 1982

*Set up
lunch when
he wants to.*

Mr. Michael K. Deaver
Deputy Chief of Staff
Assistant to the President
The White House
Washington, D.C. 20500

Dear Mike:

Thank you so much for your call and consideration of me to become an Ambassador.

There is a lot to commend it and it could be a most interesting experience. Just because the opportunity did not seem right for me at this time, I do want you to know I greatly appreciate the call.

I am going to be out of the country for a week, but the next time I get to Washington, I will give you a call. Hopefully, we could have lunch and visit as you suggested.

Again, thank you and best regards.

Sincerely,

A handwritten signature in dark ink, appearing to be "RDR".

Robert D. Ray
Governor

RDR:sq

THE WHITE HOUSE

WASHINGTON

October 1, 1982

Dear Herb:

Shirley told me of your conversation last month, and we have already passed along to Presidential Personnel your recommendation of Martin R. Rogan.

I appreciate the input and thank you for taking the time to tell us about Mr. Rogan.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Mr. Herbert A. Stade
President
Oak Brook Builders Inc.
60 Baybrook Lane
Oak Brook, Illinois 60521



Oak Brook Builders Inc.

Builders and General Contractors

60 BAYBROOK LANE

OAK BROOK, ILLINOIS 60521

(312) 654-3211

September 27, 1982

Mr. Michael K. Deaver
The White House
Washington, D.C. 20500

Dear Mike,

When I called last week, Shirley told me that she had you booked solid up to the time you were leaving for New Jersey later in the afternoon.

It was great talking with her again. I had not spoken to her since I flew some of the United Air Lines charter flights for you during the campaign,

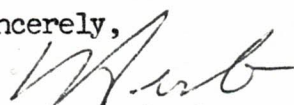
Mike, the reason I'm writing is to let you know, if you are not already aware, that the Chicago H.U.D. Regional Administrator's post is open here now.

A man highly qualified for the Chicago Regional Administrator's job at H.U.D. is Martin R. Rogan, the now #2 man at the Chicago area H.U.D. office.

Marty has been at the Chicago H.U.D. office since 1971 as Deputy Manager and has done an exceptional job, participating in the development of over 200,000 units. He is highly experienced and a top drawer administrator. I know he has the backing of Jim Thompson and Don Totten and I have written to Chuck Percy about him. Marty's office phone number is 312-353-7660.

Best personal wishes to you and the Reagans and to all our friends there and say Hi to some of those gals that "defected" from United Air Lines to the White House.

Sincerely,


Herbert A. Stade
President

HS/mk
encl

*White
ack 4 send to
personnel*

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

September 29, 1982

TO: MIKE DEAVER
THRU: KEN DUBERSTEIN *Ker D.*
FROM: PAM TURNER *PT*
SUBJECT: The Nomination of Admiral Elmo Zumwalt, Jr.

*Mike
Here's the whole
story.
Ker D.*

Status:

On September 22, 1982, the Senate approved by voice vote the nomination of Elmo Zumwalt to be a Member of the General Advisory Committee of the U.S. Arms Control and Disarmament Agency. On September 23, the Senate (again by voice vote) vitiated passage of the Zumwalt nomination and requested the President to return the nomination papers to the Senate. On September 24, the White House returned said papers, and the Zumwalt nomination has been returned to the Senate Executive Calendar pending further action. Senator John Warner (R-Virginia) has sent a letter to Senator Percy, Chairman of the Senate Foreign Relations Committee, outlining a number of his concerns with regard to the Zumwalt nomination and requesting additional information on that nomination.

Chronology:

11/9/81

White House Office of Legislative Affairs began political clearance procedure in the Senate on the nomination of Elmo Zumwalt. At this time, Senate Majority Leader Howard Baker, Senator John Warner (R-Virginia), Senator Paul Laxalt (R-Nevada), and the Senate Republican Policy Committee were notified that Zumwalt was being cleared as a potential nominee to serve on the General Advisory Committee of the U.S. Arms Control and Disarmament Agency. All clearances are routinely conducted at a staff level, and it was noted that Zumwalt is a resident of Virginia. At that time, no objections were noted.

- 5/26/82 The nomination of Elmo Zumwalt was formally transmitted to the United States Senate and referred to the Senate Foreign Relations Committee. Notification was made to Senator Warner's office one day prior to the nomination being sent to the Senate.
- 9/21/82 The Senate Foreign Relations Committee reported the Zumwalt nomination en bloc with numerous other ACDA nominees.
- 9/22/82 The Senate was prepared to act on the Zumwalt nomination along with numerous other nominees on the Executive Calendar. As a part of their routine notification procedure, the Senate Republican Cloakroom notified Senator Warner's staff (because Zumwalt is a resident of Virginia) that they were preparing to act on the nomination. Senator Warner asked that the nomination be held back, but through an oversight, the nomination was passed anyway that evening along with numerous other nominees.
- 9/23/82 Upon learning that the Senate had acted on the Zumwalt nomination despite his objections, Senator Warner went to Majority Leader Baker to ask that the Senate vitiate their passage of the nomination and return it to the Senate Calendar. At the same time, Senator Harry Byrd (I-Virginia) made a similar request of Senate Minority Leader Robert Byrd. The leadership agreed, and the Senate, by voice vote, approved Senator Baker's unanimous consent request that the Senate approval of the Zumwalt nomination be vitiated and that the nomination be returned to the Executive Calendar (see page S12081 of the CONGRESSIONAL RECORD, attached). The Senate then formally requested return of the Zumwalt papers from the White House.
- 9/24/82 The White House returned Admiral Zumwalt's papers to the United States Senate pursuant to the Senate's request. This action was taken subsequent to discussion among the White House Office of Legal Counsel, Office of Presidential Personnel, and Legislative Affairs Office.

Present:

The Zumwalt nomination is currently on the Executive Calendar and subject to further Senate action through the remainder of the 97th Congress. Senate Majority Leader Baker has indicated that favorable action on the nomination is unlikely in view of the strong objection from both Virginia Senators. Senator Warner has requested Foreign Relations Committee Chairman Percy to provide him with additional information on Admiral Zumwalt's qualifications (see Senator Warner's letter, attached).

Conclusion:

Despite the fact that Congressional staff did not initially indicate objection to the Zumwalt nomination, it is apparent that both Senator John Warner and Senator Harry Byrd have deep concerns about the nomination. A number of Senator Warner's concerns are outlined in his attached letter, and from a political standpoint, it should be noted that both Warner and Byrd bear scars of earlier political skirmishes with Zumwalt in Virginia.

Both Senate Majority Leader Baker and Senator Warner have indicated that Senate passage of the Zumwalt nomination was a "mistake." Both Baker and Warner assumed that the nomination would be held until objections could be worked out, but it was unintentionally included in the larger group of nominees cleared by the Senate. Furthermore, Senate Majority Leader Baker has indicated that there is no way the nomination will move unless and until the objections are cleared up. Senator Warner and Senator Percy will be discussing the Zumwalt issue further, but it is doubtful that favorable Senate action can be obtained in the near future.

cc: Jim Baker

guarantee that a single one of these children will be located by anxious parents. It will, however, guarantee that any parent may insure that son or daughter's name is part of a centralized computer network. If results in only one mother or father reunited with a lost son or daughter, the Missing Children Act will be a success. I wish to commend the bill's principal sponsor, Senator HAWKINS, and chief counsel, Jay Howell, for their unwavering commitment to seeing the enactment of the Missing Children Act and for their willingness to work with the administration to address the concerns of the FBI. As a result, I believe that we have the opportunity to now enact legislation to assist thousands of families each year. Mr. HUDDLESTON. Mr. President, may the Senate be considering a vital, important piece of legislation, S. 1701, the Missing Children Act, was introduced to provide some means for addressing the difficult problem of identifying children who have disappeared from their families. Hearings which have been held on this bill have dramatically shown the need for some action to help locate missing children. This legislation would establish a national clearinghouse for information on missing children and the unidentified dead. Currently, the National Crime Information Center within the FBI maintains a national missing persons file; even while this system exists, information for only 10 percent of all missing children is now entered into the system. There are many reasons for the low utilization including lack of knowledge regarding the existence of such a file, limited resources and power to provide information to the system, and reluctance by local officials to use a nationwide system for a missing child problem. S. 1701 would amend current law to permit parents, legal guardians, and next of kin to list their missing children with the NCIC. This will help increase the utilization of the national clearinghouse and hopefully lead to the identification of more missing children.

S. 1701 will also establish for the first time a national center for information about the unidentified dead. Each year, 2,000 dead persons are buried and no information about their identity is available. Because of this, families live for years holding out hope that their missing relatives will be found alive. By providing a place where information about these persons can be filed, we will help provide an end to needless suffering for families across the country. Deeper information about the unidentified dead would have to be entered into the national system 15 days after death to help provide positive identification and to help solve many cases which were previously impossible to

By approving S. 1701, we will be showing our concern for families who have known the anguish that comes when a child is missing. We also will be providing a means of preventing needless tragedy for many families in the future. I am pleased to be a cosponsor of this legislation and urge its passage by the Senate.

The PRESIDING OFFICER. The bill is open to further amendment. If there be no further amendment to be proposed, the question is on the engrossment and third reading of the bill.

The bill was ordered to be engrossed for a third reading, was read the third time, and passed, as follows:

S. 1701

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as the "Missing Children Act."

SEC. 2. (a) Section 534(a) of title 28, United States Code, is amended—

(1) by striking out "and" at the end of paragraph (1);

(2) by redesignating paragraph (2) as paragraph (4);

(3) by inserting after paragraph (1) the following new paragraphs:

"(2) acquire, collect, classify, and preserve any information which would assist in the identification of any deceased individual who has not been identified after the discovery of such deceased individual;

"(3) acquire, collect, classify, and preserve any information from authorized officials of the Federal Government, the States, cities, and penal and other institutions, and acquire, collect, and classify any information from a parent, legal guardian, or next of kin of an unemancipated person, as defined by the laws of the State of residence of such person, which would assist in the location of any missing person including but not limited to any missing person who—

"(A) is under proven physical or mental disability making the person a danger to himself or others;

"(B) is in the company of another person under circumstances indicating that his physical safety is in danger;

"(C) is missing under circumstances indicating that the disappearance was not voluntary; or

"(D) is unemancipated as defined by the laws of his State of residence and after such parent, legal guardian or next of kin of such unemancipated person has reported the missing person to the appropriate law enforcement agency which has jurisdiction to investigate such matter: *Provided*, That the failure of any parent, legal guardian or next of kin of any unemancipated person to provide accurate information to the United States Government or any agency or employee thereof, or the failure of any parent, legal guardian or next of kin of any unemancipated person to remove such information in a timely manner shall not give rise to any cause of action against the United States Government or any agency or employee thereof; and"; and

(4) by striking out "exchange these records" in paragraph (4) (as so redesignated) and inserting in lieu thereof "exchange such records or information".

SEC. 3. (a) The heading for section 534 of title 28, United States Code, is amended to read as follows:

"§ 534. Acquisition, preservation, and exchange of identification records and information; appointment of officials"

(b) The table of sections at the beginning of chapter 33 of such title is amended by striking out the item relating to section 534 and inserting in lieu thereof the following new item:

"534. Acquisition, preservation, and exchange of identification records and information; appointment of officials."

Mr. BAKER. Mr. President, I move to reconsider the vote by which the bill was passed.

Mr. ROBERT C. BYRD. I move to lay that motion on the table.

The motion to lay on the table was agreed to.

FEDERAL COURT REFORM ACT OF 1982, H.R. 6872, TO BE HELD AT THE DESK

Mr. BAKER. Mr. President, I have a request that I believe has been cleared, and I will state it now for the consideration of the minority leader and other Senators.

I ask unanimous consent that H.R. 6872, the Federal Court Reform Act of 1982, be held at the desk pending further disposition.

The PRESIDING OFFICER. Is there objection? The Chair hears none, and it is so ordered.

UNITED STATES ARMS CONTROL AND DISARMAMENT AGENCY

Mr. BAKER. Mr. President, I have discussed this matter with the minority leader, and it has been cleared on this side.

I ask unanimous consent, at the request of the Senator from Virginia, that the action taken yesterday by the Senate on the confirmation of Elmo Russell Zumwalt, Jr., to be a Member of the General Advisory Committee of the U.S. Arms Control and Disarmament Agency, be vitiated, and that the nomination be replaced on the Executive Calendar; if and when the President returns the notification of confirmation to the Senate.

The PRESIDING OFFICER. Is there objection? The Chair hears none, and it is so ordered.

HIGHER EDUCATION ACT—AMENDMENTS OF 1982

Mr. BAKER. Mr. President, I ask that the Chair lay before the Senate a message from the House of Representatives on S. 2852.

The PRESIDING OFFICER laid before the Senate the following message from the House of Representatives:

Resolved, That the House insist upon its amendments to the bill (S. 2852) entitled "An Act to amend section 439 of the Higher Education Act of 1965 to make a technical amendment relating to priority of indebtedness, to provide for the family contribution schedule for student financial assistance for academic years 1983-1984, and 1984-1985,

WAGNER
100-100000-1

United States Senate

WASHINGTON, D.C. 20510

September 28, 1982

ARMED SERVICES COMMITTEE
Chairman, Strategic and Theater Nuclear Forces
Subcommittee
ENERGY AND NATURAL RESOURCES COMMITTEE
Chairman, Energy and Mineral Resources
Subcommittee
RULES AND ADMINISTRATION COMMITTEE
JOINT COMMITTEE ON PRINTING
REPUBLICAN SENATORIAL COMMITTEE

The Honorable Charles H. Percy
Chairman
Committee on Foreign Relations
United States Senate
Room 4229 - Dirksen Senate Office Building
Washington, D.C. 20510

Dear Mr. Chairman:

I am writing in regard to the nomination of Admiral Elmo R. Zumwalt to the General Advisory Committee of the Arms Control and Disarmament Agency.

The law which established the Arms Control and Disarmament Agency provides for a General Advisory Committee, not to exceed 15 members, appointed by the President by and with the advice and consent of the Senate. This General Advisory Committee is to advise the President, the Secretary of State and the Director of the Arms Control and Disarmament Agency on matters which affect arms control, disarmament and world peace.

It is my understanding that periodically the Advisory Committee, on a classified basis, submits their reports to the Director, the Secretary of State and the President. Since the duties of the members of the Committee involve very sensitive and important issues relating to our defense and national security, members of the Committee have access to and share in views on classified information.

Today I discussed with your staff the Act establishing the Committee, how the nominations were handled, and my concerns which are:

- (1) Is there precedent for a syndicated columnist, specializing on national security issues, serving on this particular advisory committee, or other comparable advisory committees serving in the sphere of national defense, intelligence and security?
- (2) Is there a potential conflict of interest in allowing a columnist to have access to classified government documents; and, presumably, access to classified contributions and discussions by other members of the Advisory Committee? Does the presence of a columnist inhibit free discussion?

- (3) Does such an appointment provide the columnist an advantage over other members of the journalism profession? Since the column is commercial - for a profit - does committee membership enhance marketability?
- (4) How did Admiral Zumwalt disclose and characterize his work as a practicing columnist in the official documents relating to conflict of interest submitted to the Committee?
- (5) Was there any representation, or inquiry by the Committee, to the effect that he would suspend his work as a columnist while serving on the Committee?

A preliminary examination by your staff of your Committee's files provided no information which they deemed adequate. They were very helpful but understandably need and asked for more time. I then decided to formalize this request by letter.

As you may recall, we briefly touched on these questions when we met in your office on the night Senator Byrd and I sought to have the nomination returned to the calendar. Once the nomination was returned to the calendar, I promptly called - as a courtesy - Eugene Rostow, Director of the Arms Control and Disarmament Agency, to inform him of the action unanimously taken by the Senate. I offered to meet with him in the event he desired additional details.

The press queried my office yesterday and this reply was given:

"The Virginia Senators were not advised that the final Senate action on the nomination of Admiral Zumwalt was imminent.

They feel that there should be more time for consideration of this matter."

Press reports today infer that past professional and personal relationships may become a part of this inquiry. My questions to the Committee, Mr. Chairman, are limited to those recited in this letter, for these reasons.

As you know, for over five years I served in the positions of Under Secretary and Secretary of the Navy and Admiral Zumwalt, as Chief of Naval Operations, worked with me for much of that period.

The relationships between Service Secretaries and their senior military partners are often competitive - at times adversarial - therein lies one of the strengths of our system of civilian control of the military. It is unique in government. It provides a freedom - which is essential - for senior military officers to advocate strongly positions on behalf of their respective Services.

In the interest of national defense and the integrity of the Services, and to enable successive teams of senior management to

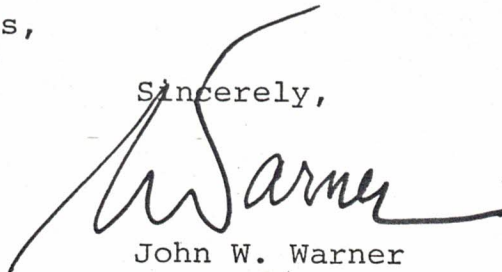
continue working within an environment of trust and confidentiality, both senior civilian and uniformed defense officials traditionally, and understandably, refrain from commenting publicly on personal differences they may have had. I have strictly adhered to that policy and will continue to do so.

Further, Mr. Chairman, I wish to assure you that this inquiry on Admiral Zumwalt is in no way associated with other pending nominations, particularly Norman Terrell. I reassured Mr. Rostow yesterday of my support for this nominee.

As soon as the Committee staff is prepared, I will be pleased to meet with you.

With warmest personal regards,

Sincerely,

A handwritten signature in dark ink, appearing to read "Warner", with a long, sweeping horizontal stroke extending to the right.

John W. Warner

Copy to:

Senator Harry F. Byrd, Jr.

Admiral Elmo R. Zumwalt (upon request)

bcc: Pam Turner

THE WHITE HOUSE

WASHINGTON

September 29, 1982

Dear Mr. Carroll:

Mr. Deaver has asked me to thank you for your letter and assure you your resume has been considered by Presidential Personnel. At present, however, there are no positions available.

Thanks again for taking the time to write.

Sincerely,

SHIRLEY MOORE
Staff Assistant to
Michael K. Deaver

Mr. Robert S. Carroll
National Political Consultants
150 Nassau St. Suite 1709
New York, N.Y. 10038



NATIONAL POLITICAL CONSULTANTS

Campaign Management
Public Relations
Direct Mail
Fund Raising
Media/Press
List Management
Government Liaison

ROBERT S. CARROLL
DONALD G. PEMBERTON

September 16th, 1982

Mr. Michael K. Deaver
Deputy Chief of Staff
THE WHITE HOUSE
Washington, DC

Deaver
do you remember
him?

Dear Mike:

I hope all is going well at the White House.

During the past eighteen months I have occasionally written to you passing on suggestions and alike that I felt would be helpful to the President and the GOP. You know of my long and active support of the President both in '76 and '80.

not true
I would still like to play an active role in the Reagan administration. From what I have been reading you are preparing to make changes in many areas so I would like to have my name placed in consideration for any position you would consider appropriate based on my resume in the personnel office.

I genuinely hate to bother you with what amounts to a job application but if I can't get consideration from someone at the top I doubt much could be done.

Please have one of your very capable assistants get their hands on my file and give it a once over. I can be reached at the number below, or my home (212) 924 5280.

Thanks for the help and I'll give Shirley a call to see if we can get together when I get to DC.

Warm regards,

Robert S. Carroll

September 27, 1982

File
File
told Lynn
9-29-82
sm

Shirley:

Regarding the attached letter Mike received from Robert Carroll, please bring the attached copy of memo to Mike's attention.

I believe Carroll sat next to Mike at some event way back when. Since then, Carroll has been writing Mike and Helene as though they were all old buddies.

George Clark, Reagan Chairman in New York, says Carroll, if appointed to anything in the Administration, would be an embarrassment to the President. As a result of the 1978 incident notated on the attached memo, we placed Carroll in the "06" (do not hire) file.

My suggestion is to ignore the letter from him, returning his letter for our files. If you feel you have to respond, write a "thank you for your letter, but at present there are no positions available" sort of missive.

~~If Mike wants to handle any other way, I will, of course, follow his instructions.~~

Lynn

cc: Tad Tharp

THE WHITE HOUSE
WASHINGTON

3/17/82

Lynn:

Per Shirley Moore, Mike does not know Robert Carroll and by no means is he a must hire. Lunch is still on for the 24th.

Nona

9/25/82

Mike
Shirley

See attached remarks

March 12, 1982

Don't know -
check through
w/ Shirley

TO: HELENE VON DAMM
FROM: LYNN ROSS WOOD *LRW*
SUBJECT: ROBERT S. CARROLL

This is the first I have heard of Mr. Carroll.
His resume has been languishing in the files.

Please let me know if Mike wants him on the
"must place" list.

ATTACHMENT

Helene - FYI

3/31/82 George Clark reports that in
1976 - Carroll was a RD delegate
1978 - Disavowed his support for RD
1980 - Did nothing

George further
reports that

1978 Supreme Court of N.Y. expunged Carroll
from ballot (as committeeman) because of fraud!
George in all good conscience could not support
Carroll; in fact, George is opposed to any
appointment.

LRW