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File Folder SOUTH AMERICA - SURVEY TRIP, NOVEMBER 1982 (1)

FOIA

F97-0066/18

Box Number 202 10869

COHEN, D.

11

DOC NO	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
1	LIST	PRESIDENT SITE SURVEY PARTICIPANTS, PARTIAL	1	11/3/1982	B6 B7(C) B7(E)
2	SCHEDULE	PAGE 5 ONLY, PARTIAL	1	ND	B7(E)

Freedom of Information Act - [5 U.S.C. 552(b)]

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B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE

WASHINGTON

November 3, 1982

MEMORANDUM FOR PARTICIPANTS OF THE PRESIDENTIAL SITE SURVEY

FROM: WILLIAM F. SITTMANN *WFS*
SUBJECT: Trip to South and Central America

The following schedule is to be used for planning purposes:

FRIDAY, NOVEMBER 5

8:00 a.m. BAGGAGE CALL in West Basement foyer. Leave bags unlocked and hand carry all film.
9:00 a.m. Vans for staff requiring transportation to Andrews Air Force Base depart West Basement.
9:30 a.m. Guests and staff with own transportation should be at Andrews AFB, Base Operations Building.
10:00 a.m. 26000 departs Andrews en route Brasilia.

SEE ATTACHMENT FOR SUMMARY SCHEDULE

NOVEMBER WEATHER

Brasilia, Brazil -- typically warm, humid and wet, mid 60's to high 80's.

Sao Paulo, Brazil -- generally cloudy, warm and humid, 60's to low 70's, elevation in excess of 2,600 ft.

Rio de Janeiro, Brazil -- warm, humid with frequent showers, 80's during day; 70's during evening.

Bogota, Columbia -- relatively cool, mid 60's during day; 50's during evening, elevation over 8,300 ft.

Cartagena, Columbia -- warm, humid and frequent rainfall, mid 70's during morning; 80's during afternoon.

San Jose, Costa Rica -- mild and frequent rain, upper 50's to mid 70's, elevation of 3,700 ft.

NOTE: Please be sure you have passport and updated record of vaccinations.

A detailed schedule and list of participants will be distributed on the plane.

THE WHITE HOUSE

WASHINGTON

SCHEDULE FOR THE PRESIDENTIAL SITE SURVEY TEAM TO

SOUTH AND CENTRAL AMERICA

Friday, November 5 thru Monday, November 8, 1982

Friday, November 5

10:00 a.m. (EDT)

Depart Andrews Air Force Base en route
Brasilia
(Flying Time: 8 hrs. 30 mins.
Time Change: - 2 hrs.)

8:30 p.m.
(Local Time)

Arrive Brasilia

RON

Saturday, November 6

1:00 p.m.

Depart Brasilia en route Sao Paulo
(Flying Time: 1 hr.)

2:20 p.m.

Arrive Sao Paulo

6:30 p.m.

Depart Sao Paulo en route Rio de Janeiro
(Flying Time: 1 hr.)

7:30 p.m.

Arrive Rio de Janeiro

RON

Sunday, November 7

10:00 a.m.

Depart Rio de Janeiro en route Bogota
(Flying Time: 5 hrs. 30 mins.)

1:30 p.m.

Arrive Bogota

5:00 p.m.

Depart Bogota en route Cartagena
(Flying time: 1 hr. 15 mins.)

6:15 p.m.

Arrive Cartagena

RON

Monday, November 8

11:00 a.m.

Depart Cartagena en route San Jose
(Flying Time: 1 hr. 35 mins.
Time Change: + 1 hr.)

11:35 a.m.

Arrive San Jose

4:00 p.m.

Depart San Jose en route Andrews Air
Force Base.
(Flying Time: 4 hrs. 40 mins.
Time Change: + 1 hr.)

9:40 p.m. (EDT)

Arrive Andrews Air Force Base

10:00 a.m. Survey Team departs Andrews Air Force Base en
(EDT) route Brasilia.

Flight Time: 8 hrs. 30 mins.
Time Change: - 2 hrs.
Food Service: Lunch & Snacks

8:30 p.m. Arrive Brasilia International Airport.
(Local Time)

Met by: Ambassador Langhorne A.
Motley (Tony)
Harry Kopp, Deputy Chief of
Mission

Proceed to motorcade and board.

MOTORCADE ASSIGNMENTS

Car 1	Amb. Motley M. Deaver T. Enders
Car 2	R. Darman E. Hickey S. Roosevelt
Car 3	H. Kopp M. McManus A. Rosenberger
Car 4	L. Schwartz W. Sittmann A. Adams
Bus	All others

NOTE: The above will be the STANDARD
MOTORCADE ASSIGNMENTS throughout trip.

NOTE: Messrs. Deaver and Enders
proceed to Amb. Motley's Residence.
All others proceed to hotel.

9:00 p.m. Informal barbecue hosted by Amb. Motley for White
House Team.

STANDARD MOTORCADE ASSIGNMENTS

10:30 p.m. Barbecue concludes.

NOTE: Messrs. Deaver and Enders remain overnight at Amb.'s Residence. All others proceed to Hotel National.

SATURDAY, NOVEMBER 6, 1982

7:30 a.m. BAGGAGE CALL in Control Room. Leave bags unlocked and hand carry all film.

7:50 a.m. Following depart hotel en route Amb.'s Residence for working breakfast:

R. Darman
E. Hickey
M. McManus
W. Sittmann
A. Adams
E. Rosenberger
E. Pollard
T. Quinn

STANDARD MOTORCADE ASSIGNMENTS

At conclusion of breakfast above group adjourns to adjacent meeting room for discussions.

NOTE: All others are on own for breakfast at hotel.

9:45 a.m. Groups depart residence and hotel for tours.

STANDARD MOTORCADE ASSIGNMENTS

10:00 a.m. Tour of American Embassy (proposed drop-by site).

10:15 a.m. Tour of Itamaraty (Foreign Office) -- proposed dinner site.

10:40 a.m. Tour of Planalto (President's Office) -- proposed bilateral site.

11:10 a.m. Tour of Alvorada (official residence) -- proposed overnight for the President.

11:50 a.m. Tour of Granja (Camp David equivalent) for those listed below:

M. Deaver
R. Darman
E. Hickey
M. McManus
T. Enders
E. Rosenberger
E. Pollard
W. Drennan

NOTE: All others proceed to aircraft and board.

1:00 p.m. Depart Brasilia International Airport en route Sao Paulo.

Flight time: 1 hr. 20 mins.

Time change: none

Food Service: Light Snacks

2:20 p.m. Arrive Viracopos International Airport, Sao Paulo, Brazil (about 60 miles out of town).

2:30 p.m. Depart airport via Brazil Air Force aircraft en route Congonhas Airport (downtown).

2:50 p.m. Arrive Congonhas Airport.

Proceed to motorcade and board for transport to tours.

STANDARD MOTORCADE ASSIGNMENTS

3:15 p.m. Tour of Maksoud Plaza Hotel -- proposed overnight for the President (Pres. Suite A, 2 story unit on floors 7 and 8, hotel has 416 rooms).

4:00 p.m. Tour of Anhembi Convention Center -- possible speech site (most suitable site located, seats 3,325 less seats removed for press).

4:30 p.m. FEB Memorial -- possible site for wreath laying ceremony. (This memorial commemorates Brazil expeditionary force that fought with U.S. 5th Army in World War II. Four other WW II allied nations have previously erected plaques. The American Society of Sao Paulo has a U.S. plaque ready for unveiling. It is located 1.2 miles from Anhembi Convention Center.)

Depart en route Congonhas Airport.

STANDARD MOTORCADE ASSIGNMENTS

5:10 p.m. Arrive Congonhas Airport.

5:15 p.m. Depart via Brazilian aircraft en route Viracopos International Airport.

SATURDAY, NOVEMBER 9, 1982

Page 4

5:35 p.m. Arrive Viracopos International Airport.
5:45 p.m. Depart Viracopos International Airport, Sao Paulo,
Brazil, en route Rio de Janeiro.

Flight Time: 40 mins.
Time Change: None
Food Service: Light Snacks

6:25 p.m. Arrive Galeao International Airport, Rio de
Janeiro, Brazil.

Proceed to motorcade and board for transport to
Rio Palace Hotel.

<u>STANDARD MOTORCADE ASSIGNMENTS</u>

7:10 p.m. Arrive Rio Palace Hotel.

EVENING -- FREE TIME

REMAIN OVERNIGHT

SUNDAY, NOVEMBER 7, 1982

8:00 a.m. BAGGAGE CALL in Control Room. Leave bags unlocked
and hand carry all film.

a.m. Breakfast on own.

NOTE: Rio Palace Hotel only really appropriate hotel for the President's overnight in Rio. Ballroom also proposed speech site.

9:20 a.m. Depart hotel en route Galeao International Airport.

<u>STANDARD MOTORCADE ASSIGNMENTS</u>

9:50 a.m. Arrive Galeao International Airport.

10:00 a.m. Depart Galeao International Airport, Rio de
Janeiro, Brazil en route Bogota, Columbia.

BALANCE OF SCHEDULE TO BE DETERMINED BY ADVANCEMAN, JIM KUHN.

11/3/82 12:30 p.m.

PRESIDENTIAL SITE SURVEY PARTICIPANTS

The Honorable Michael K. Deaver, Assistant to the President and Deputy Chief of Staff

The Honorable Richard G. Darman, Assistant to the President and Deputy to the Chief of Staff

The Honorable Edward V. Hickey, Jr., Assistant to the President and Director of Special Support Services

The Honorable Michael A. McManus, Jr., Deputy Assistant to the President and Deputy to the Deputy Chief of Staff

The Honorable Thomas O. Enders, Assistant Secretary of State for Inter-American Affairs

The Honorable Selwa Roosevelt, Chief of Protocol

The Honorable William F. Sittmann, Special Assistant to the President and Special Assistant to the Deputy Chief of Staff

Mr. Alvin P. Adams, Deputy Executive Secretary, Department of State

Mr. Eric Rosenberger, Press Coordinator

Mr. Mark Weinberg, White House Press Office

Mr. Alfonso Sapia-Bosch, Staff Member, National Security Council

Mr. Edward Pollard, Assistant Director for Protective Operations, United States Secret Service

Major William Drennan, Air Force Aide to the President

Dr. Eric Louie, Assistant Physician for the President

Mrs. Jeannie Bull, Administrative Coordinator, Department of State

Mr. Thomas Quinn, Assistant Special Agent in Charge, Presidential Protective Division, United States Secret Service

Mr. Jack Kightlinger, White House Photographer

Mrs. Patricia Bye, Administrative Assistant to Mr. Deaver

Colonel John Tuck, White House Communications Agency (WHCA)

Lt. Col. Bruce Gorton, White House Communications Agency (WHCA)

Mr. Harold Quann, AT & T Representative

Major Keith Urbach, Air Force One Advance

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DOC Document Type

NO Document Description

*No of
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Doc Date

Restrictions

1 LIST

1 11/3/1982 B6

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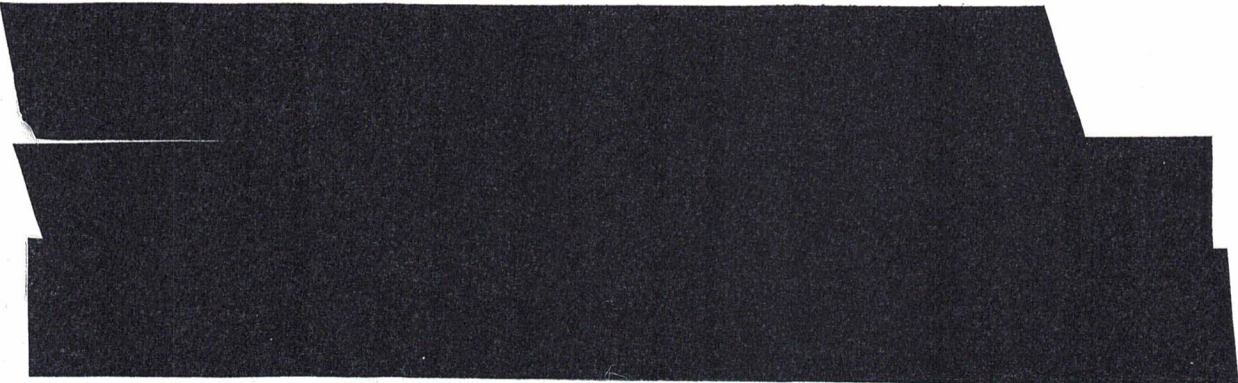
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Major Robert Flanagan, Marine One Advance



Mr. James Manning, State Department Office of Security

Mr. Cornell Jennings, White House Military Office

Mr. Bill Headline, CBS News

Mr. Tom Dawson, Treasury Department

SCHEDULE FOR PRESIDENTIAL SURVEY TEAM

Sunday, November 7:

10:00 a.m. Depart Galeão International Airport, Rio de Janeiro, Brazil, enroute to Bogota, Colombia.
(Flying time: 5 hours 30 minutes.
Time change: Plus 2 hours).

1:30 p.m. Arrive El Dorado International Airport
(Military side), Bogota.

-- Met by:

Ambassador Thomas D. Boyatt;
Alexander F. Watson, Deputy Chief of Mission;
Other Embassy Officers.

1:35 p.m. Depart for Embassy.

Motorcade Assignments:

Car 1	Ambassador Boyatt M. Deaver T. Enders
Car 2	R. Darman E. Hickey S. Roosevelt
Car 3	M. McManus A. Watson, DCM E. Rosenberger
Car 4	M. Coughlin, Admin Counselor W. Sittmann. A. Adams
Bus	All Others

1:50 p.m. Brief Meeting at Embassy to introduce
Survey Team to counterparts and discuss
Team's schedule and issues.

2:20 p.m. Official Survey Team proceeds to Foreign
Ministry for meeting with Colombian officials,
Director General of Protocol Ambassador
Jaime Azevedo and Deputy Director Julio Riano,

Sunday, November 7 - Cont'd

to discuss the President's Schedule.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

-- Meeting Participants:

M. Deaver	S. Roosevelt
R. Darman	E. Pollard
E. Hickey	T. Quinn
M. McManus	Amb. Boyatt
T. Enders	A. Watson
W. Sittmann	C. Bernal
A. Adams	H. Eisner
E. Rosenberger	

-- Note: Some members of Survey Team will have separate itineraries.

2:30 p.m. Survey Team arrives at Foreign Ministry for meeting.

3:00 p.m. Survey Team departs from Foreign Ministry for Presidential Palace (Palacio Narino), site of initial protocolary meeting.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

3:10 p.m. Survey Team arrives Presidential Palace for survey of bilateral meeting site.

3:40 p.m. Survey Team departs from Palace to visit Plaza Bolivar.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

-- Ambassador Enders and Ambassador Boyatt depart from Presidential Palace for meeting with Foreign Minister Rodrigo Lloreda Caicedo at his residence.

Sunday, November 7 - Cont'd

3:50 p.m. Survey Team arrives Plaza Bolivar, proposed site of wreath-laying ceremony.

4:00 p.m. Survey Team departs from Plaza Bolivar to visit Quinta Bolivar.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

4:10 p.m. Survey Team arrives Quinta Bolivar (Bolivar's Home) for survey of alternative site for wreath-laying ceremony.

4:25 p.m. Survey Team departs Quinta Bolivar for airport.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

4:30 p.m. All other Survey Team members and counterparts arrive El Dorado Airport.

4:50 p.m. Survey Team arrives El Dorado Airport. Site survey of formal arrival ceremony.

5:00 p.m. Survey Team plus Ambassador, DCM, Administrative Counselor, Regional Security Officer, and Public Affairs Officer depart for Cartagena.
(Flying time: 1 hour 15 minutes.
Time change: None).

6:15 p.m. Arrive Crespo International Airport, Cartagena.

6:20 p.m. Depart via motorcade for Cartagena Hilton Hotel.

Motorcade Assignments:

Car 1 Ambassador Boyatt
M. Deaver
T. Enders

Car 2 R. Darman
E. Hickey
S. Roosevelt

Sunday, November 7 - Cont'd

Car 3 M. McManus
 A. Watson
 E. Rosenberger

Car 4 M. Coughlin
 W. Sittmann
 A. Adams

Bus 1 - Bus 2 All Others

6:40 p.m. Arrive Cartagena Hilton Hotel. Pick-up
 room keys at Check-In Center, Second floor.

7:00 p.m. Meeting in Drake Popa Room, Third floor.

-- Meeting Participants:

M. Deaver	T. Enders
R. Darman	W. Sittmann
E. Hickey	E. Rosenberger
M. McManus	M. Weinberg
J. Kuhn	Amb. Boyatt
W. Drennan	A. Watson
A. Adams	G. Whitman
S. Roosevelt	M. Coughlin
T. Quinn	C. Howard
J. Bull	P. Deshazo
A. Sapia-Bosch	
E. Littlejohn	

7:30 p.m. Meeting concludes. Hilton Hotel survey
 and tour of press facilities begins.

8:20 p.m. Entire Survey Team departs Cartagena
 Hilton Hotel via motorcade enroute to
 Club de Pesca.

STANDARD MOTORCADE ASSIGNMENTS

8:40 p.m. Arrive Club de Pesca for dinner. Humberto
 Rodriguez, Governor of Bolivar, will be
 present. No-host at this time.

10:30 p.m. Dinner concludes. Depart Club de Pesca for
 Cartagena Hilton Hotel via motorcade.

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2 SCHEDULE

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Sunday, November 7 + Cont'd

10:50 p.m. Arrive Cartagena Hilton Hotel. RON.

Monday, November 8:

8:15 a.m. Baggage Call. Place bags outside doors.

8:30 a.m. Official Survey Team departs Cartagena Hilton Hotel via motorcade for site surveys. Official Survey Team same as Sunday evening meeting participants except add:

J. Kightlinger
B. Headline
P. Bye

--All others to have separate itinerary.

8:40 a.m. Arrive Club Naval to Survey possible Presidential dinner site.

8:55 a.m. Depart Club Naval via boat enroute Casade Huespedes Ilustres (Colombian Presidential guest house).

Boat I

M. Deaver	W. Drennan
R. Darman	E. Pollard
E. Hickey	T. Quinn
A. McManus	Amb. Boyatt
T. Enders	G. Whitman
W. Sittmann	
E. Rosenberger	

Boat II

M. Weinberg	P. Bye
J. Kuhn	B. Headline
A. Adams	A. Watson
S. Roosevelt	W. Harris
J. Bull	M. Coughlin
J. Tuck	C. Howard
A. Kightlinger	P. Deshazo
A. Sapia-Bosch	

9:05 a.m. Arrive Colombian guest house for survey of possible Presidential RON and dinner site.

10:00 a.m. Depart Colombian guest house via boat enroute to convention center. (Boat manifest as before.)

10:15 a.m. Arrive convention center for survey of possible speech site.

10:30 a.m. All others arrive airport.

10:35 a.m. Depart convention center via motorcade enroute airport. (Motorcade alignment as before.)

10:55 a.m. Arrive airport.

11:00 a.m. Depart Cartagena, Colombia, enroute San Jose, Costa Rica.

--Flying time: 1 hour 35 minutes.

--Time change: Plus one hour.

11:35 a.m. Arrive Juan Santamaria International Airport, San Jose.

11:40 a.m. Survey Team departs airport enroute Ambassador McNeil's Residence.

--Motorcade Alignment:

Car I

M. Deaver
Ambassador McNeil
T. Enders

Car II

R. Darman
E. Hickey
S. Roosevelt

Car III

M. McManus
G. Jones, DCM
E. Rosenberger

Car IV

W. Sittmann
A. Adams
E. Ruehle, Admin Couns.

Bus - All Others

--(Note: Survey Team to Ambassador's Residence: Same as arrival meeting in Cartagena. All others proceed to Embassy to meet with counterparts.

12:00 Noon Survey Team arrives Ambassador's Residence for meeting. Lunch Provided.

1:00 p.m. Survey Team departs Ambassador's Residence enroute national theatre

SCHEDULE FOR PRESIDENTIAL SURVEY TEAM

Monday, November 8:

11:35 a.m. Arrive Juan Santamaria International
Airport, San Jose, Costa Rica.

11:40 a.m. Survey Team departs airport enroute to
Ambassador McNeil's residence.

-- Motorcade Assignments:

Car 1	M. Deaver Ambassador McNeil T. Enders
Car 2	R. Darman E. Hickey S. Roosevelt
Car 3	M. McManus G. Jones, DCM E. Rosenberger
Car 4	W. Sittmann A. Adams E. Ruehle, Admin Counselor
Bus	All Others

-- Note: Survey Team to Ambassador's resi-
dence: Same as arrival Meeting
in Cartagena. All others proceed
to Embassy to meet with counter-
parts.

12:00 noon Survey Team arrives Ambassador's residence
for meeting. Lunch provided.

1:00 p.m. Survey Team departs Ambassador's residence
enroute to National Theatre.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

1:25 p.m. Arrive National Theatre for site tour.

1:45 p.m. Depart National Theatre for Supreme Court.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

Monday, November 8 - Cont'd

1:50 p.m. Site survey Supreme Court Auditorium.

-- Note: Embassy understands that President Monge, during his meetings in Washington, recommended Auditorium site for Presidential Speech.

2:10 p.m. Survey Team departs for Casa Presidencial.

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

2:15 p.m. Site survey of Casa Presidencial (Presidential Office Building) for possible site of bilateral and working luncheon.

3:00 p.m. Depart for Cariari Hotel (possible alternate lunch and speech site).

:
: STANDARD MOTORCADE ASSIGNMENTS :
:

3:25 p.m. Arrive Cariari Hotel for survey.

3:30 p.m. All others arrive airport.

3:40 p.m. Depart Cariari Hotel for airport.

:
: . . . STANDARD MOTORCADE ASSIGNMENTS :
:

3:45 p.m. Survey Team arrives airport.

-- Site survey of arrival ceremony.

4:00 p.m. Depart San Jose enroute Andrews Air Force Base.

-- Flying time: 4 hours 40 minutes.

-- Time change: Minus 1 hour.

9:40 p.m. Survey Team arrives Andrews Air Force Base.

SURVEY TEAM VISIT

SAN JOSE

NOVEMBER 8, 1982

TABLE OF CONTENTS

PAGE NUMBER

1	Schedule
2	Car assignments
4	Costa Rican Officials
5	Control Officers
6	Key Embassy Officers
7	Key Administrative Officers
8	Tentative arrival ceremony scenario
9	Maps

SAN JOSE, COSTA RICA

NOVEMBER 8, 1982

S C H E D U L E

1135	Arrive San Jose
1200	Group I arrives Ambassador's residence
1210	Group II arrives Embassy
1300	Group I leaves Ambassador's residence for National Theater
1320	Group II leaves Embassy for National Theater
1325	Group I and II arrive National Theater
1345	Leave National Theater for Supreme Court
1350	Arrive Supreme Court
1410	Depart for Casa Presidencial
1415	Arrive Casa Presidencial
1510	Depart for Cariari Hotel Complex
1525	Arrive Cariari Hotel Complex
1535	Depart for Airport
1600	Wheels up

CAR ASSIGNMENTS

GROUP I

CAR NUMBER ONE:

Ambassador, Mr. Deaver, Mr. Enders

CAR NUMBER TWO:

Mr. Hickey
Mr. Darman
Ms. Roosevelt
Mr. Jones (DCM)

CAR NUMBER THREE:

Mr. McManus
Mr. Rosenberger
Ms. McAfee Sparks (PAO)

CAR NUMBER FOUR:

Mr. Sittmann
Mr. Adams
Mr. Godard (Political Officer)

CAR NUMBER FIVE:

Mr. Sapia-Bosch
Mr. Pollard
Mr. Quinn
Mr. Kuhn
Mr. Manning
Mr. Ruehle (Admin. Counselor)

CAR ASSIGNMENTS

GROUP II

BUS NUMBER SIX:

Mr. Weinsberg
Major Drennan
Dr. Louie.
Ms. Bull
Mr. Kightlinger
Ms. Bye
Col. Tuck
Ltc. Gorton
Mr. Quann
Major Urbach
Major Flanagan
Ms. Campbell
Mr. Calzada
Mr. Young
Mr. Jennings
Mr. Headline
Mr. Acosta (GSO)

COSTA RICAN OFFICIALS

- Sr. Maximiliano Oreamuno, Chief of Presidential Protocol
- Ambassador José Luis Cardona, Chief of Foreign Ministry Protocol
- Srita. Graciela Moreno, Director National Theater
- Sr. Ekhart Peters, Vice Minister of Foreign Relations
- Lic. Alvar Antillon, Foreign Ministry Director General

CONTROL OFFICERS

VISIT CONTROL OFFICER	DCM George Jones
DEPUTY VISIT CONTROL OFFICER	Ernest C. Ruehle
PUBLIC RELATIONS AND PRESS	Marilyn McAfee Sparks
LOGISTIC SUPPORT	Manuel Acosta
SECURITY	Charles Sparks
PHYSICAL SCENARIOS	Linda Watt
BRIEFING BOOK	Joseph L. Warner
MEDICAL LIAISON	Christine Rupprecht
COMMUNICATIONS	Loyce D. Clower
AIRCRAFT COORDINATION/SECURITY	Lt. Col. Robert McGarity
MOTORCADE	Charles Sparks, Russell Frisbie
FUNDS CONTROL/CURRENCY EXCHANGE	Joseph L. Warner
EVENTS OFFICERS	LTC. Robert McGarity Erhardt Rupprecht John Curry Ron Godard

- 6 -
KEY EMBASSY OFFICERS

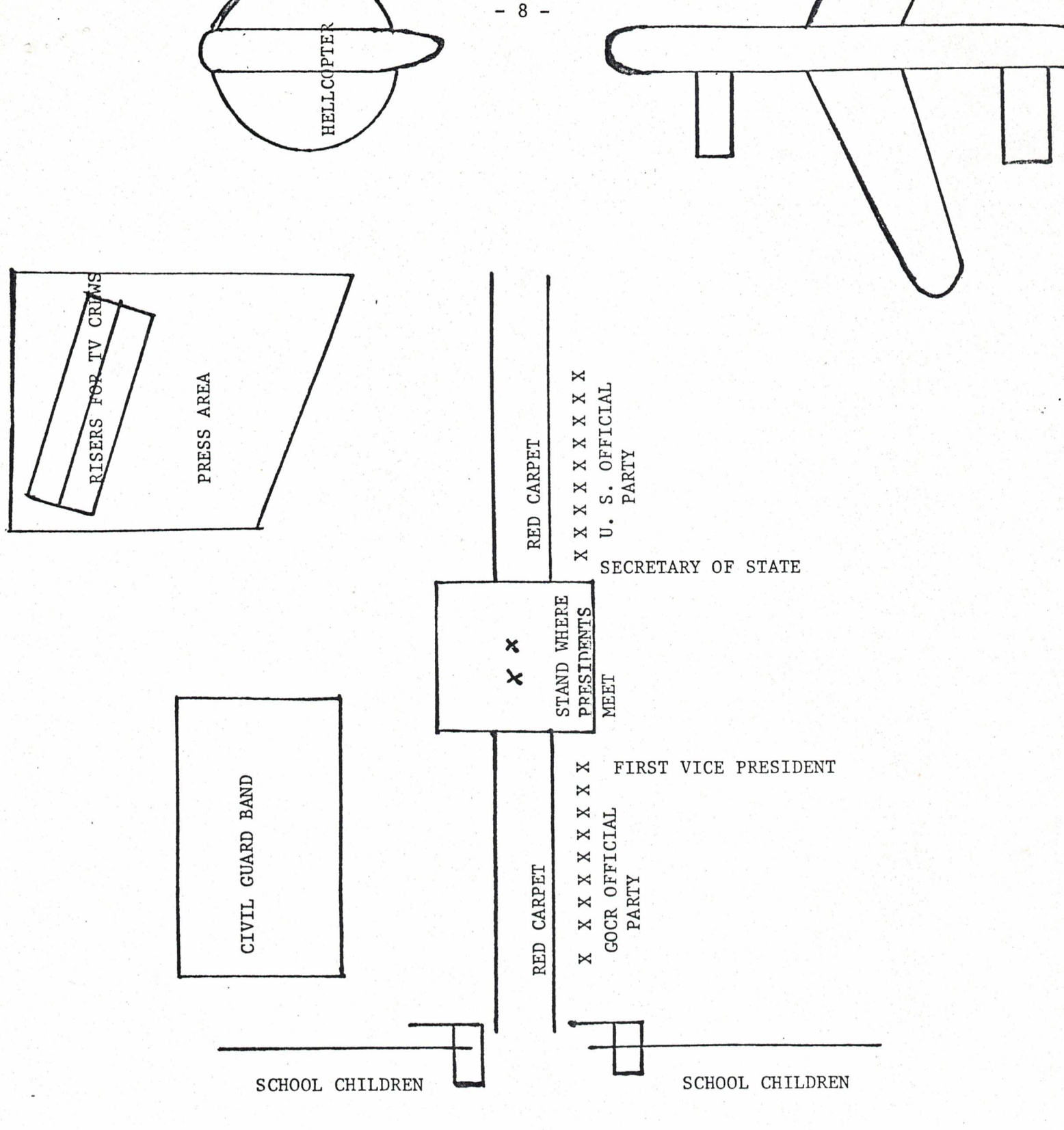
AMERICAN EMBASSY, SAN JOSE, COSTA RICA

EMBASSY NUMBER 33-11-55

<u>NAME</u>	<u>HOME PHONE</u>	<u>OFFICE EXT.</u>
AMBASSADOR FRANCIS J. McNEIL	28-19-43	240/250
GEORGE F. JONES Deputy Chief of Mission	24-86-19	233/240/250
MARILYN McAFEE SPARKS Counselor for Public Affairs	32-37-63	280/235
RONALD GODARD Chief, Political Section	32-55-32	254/273
JOHN CURRY Counselor for Economic Affairs	32-50-42	333/335
ERNEST C. RUEHLE Counselor for Administrative Affairs	32-48-40	218/265
DANIEL CHAIJ Counselor for International Development	32-90-14	306/336
LTC. ROBERT McGARITY Chief, Office of Defense Cooperation	28-16-62	319/338
DONALD CLEMENTS Special Agent in Charge, DEA	32-27-04	305
FRANKLIN LEE Agriculture Attaché	28-08-93	251/295
PEDRO/JEAN LUJAN Co-Directors, Peace Corps	24-89-43	239/268
LYNN CURTAIN Chief, Consular Section	28-03-67	328/23-36-89

KEY EMBASSY ADMINISTRATIVE PERSONNEL

<u>NAME</u>	<u>OFFICE NUMBER</u>	<u>HOME NUMBER</u>
ERNEST C. RUEHLE Administrative Counselor	218/265	32-48-40
CHARLES SPARKS Security Officer	241/218/265	32-37-63
MANUEL ACOSTA General Services Officer	300/210	28-23-22
JOSEPH L. WARNER Budget & Fiscal/Personnel Officer	212/208	28-09-42
LOYCE D. CLOWER Communication Programs Officer	329	32-40-26
BRITT CLEMENTS Community Liaison Officer	237	32-27-04
CHRISTINE RUPPRECHT Nurse	223	28-03-27
JOSEPH GOMEZ NCOIC-Marine Security Guard	260	32-30-31



TENTATIVE ARRIVAL CEREMONY SCENARIO

AIRPORT
TERMINAL
BUILDING

THE WHITE HOUSE

WASHINGTON

November 7, 1982

Dear Brigadeiro Correa Neves:

I want to thank you personally for the excellent cooperation which the Presidential Survey Team received from 4 COMAR during our visit to Sao Paulo November 6, 1982. Although it was necessarily a very brief visit, we were able to accomplish a great deal thanks in large part to the assistance we had from your command.

Please convey special appreciation to Col. Lincoln Guedes and Col. Marialdo Rodrigues Moreira at Viracopos, Col. Jose de Pinho at Congonhas and to your Chief of Staff Col. Sergio Favero.

With best wishes.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Major Brigadeiro do Ar
Joao Alberto Correa Neves
Comandante do 4 Comando Aereo Regional
Av. D. Pedro I, 100-5 and.
Sao Paulo - SP
Brasil

THE WHITE HOUSE

WASHINGTON

November 7, 1982

Dear Dr. Dutra:

Please accept my thanks for the assistance which you and other officers of the Federal Police provided to me and to the other members of the Presidential Survey Team during our rapid visit to Sao Paulo on November 6, 1982.

Dr. Marco Veronese is to be especially commended for the efficiency of his operation in providing security during our visit.

With best wishes.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Dr. Mario Cassiano Dutra
Superintendente da Policia Federal
R. Antonio de Godoi, 27
Sao Paulo - SP
Brasil

THE WHITE HOUSE

WASHINGTON

November 7, 1982

Dear Mr. Minister:

I want to thank you personally for the assistance which you and your staff provided during the visit to Sao Paulo of the Presidential Survey Team on November 6, 1982. Although our visit was a brief one, we were able to accomplish a great deal in preparation for the possible visit of President Reagan to Sao Paulo in early December.

It was a pleasure to meet you and to have you accompany us on our visit. Thank you again for your help.

Sincerely,

MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

Ministro Italo M. Alexandre Mastrogiovani
M.D. Chefe do Ceremonial
Palacio dos Bandeirantes
Av. Morumbi
Sao Paulo - SP
Brasil

THE WHITE HOUSE

WASHINGTON

November 7, 1982

Dear Dr. Mantelli:

I want to thank you for all of the assistance that you and your staff gave to me and to other members of the Presidential Survey Team during our visit to the Anhembi Convention Hall on November 6, 1982. You and the people of Sao Paulo can be justifiably proud of the outstanding facilities at Anhembi Park.

Please express my personal appreciation to Dona Junilse Negrini, the Program Coordinator at Anhembi, for taking the time on a Saturday afternoon to escort us through the Convention Hall.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Domingos Mantelli Filho
Presidente Paulistur
Parque Anhembi
Sao Paulo - SP
Brasil

Rio

November 7, 1982

Dear Colonel Pingarilho:

I would like to thank you very much for the extremely efficient way in which you arranged for police escort during my recent visit to Rio de Janeiro. I was greatly impressed by the professionalism of your staff.

With best wishes.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Colonel Edgard da Silva Pingarilho Filho
Commandant
Military Police of Rio de Janeiro
Rio de Janeiro, Brazil

THE WHITE HOUSE

WASHINGTON

November 7, 1982

Dear Colonel Sampaio:

I would like to express my deepest appreciation for the efficient way in which you handled arrangements for the landing and departure of our aircraft during my visit to Rio de Janeiro November 6 and 7. Please also thank the members of your staff on my behalf.

With best wishes.

Sincerely,

MICHAEL K. DEEVER

Assistant to the President

Deputy Chief of Staff

Colonel (Av) Joao Felipe Sampaio
de Lacerda Junior
Commander
Galeao Air Base
Rio de Janeiro, Brazil

E. H. ...

THE WHITE HOUSE
WASHINGTON

November 7, 1982

Dear Colonel Sampaio:

I would like to express my deepest appreciation for the efficient way in which you handled arrangements for the landing and departure of our aircraft during my visit to Rio de Janeiro November 6 and 7. Please also thank the members of your staff on my behalf.

With best wishes.

Sincerely,

MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

Colonel (Av) Joao Felipe Sampaio
de Lacerda Junior
Commander
Galeao Air Base
Rio de Janeiro, Brazil

THE WHITE HOUSE

WASHINGTON

November 7, 1982

Dear Dr. Antonio:

I would like to express my deepest appreciation for the efficient and discreet service that your staff accorded me and the members of this group during our visit to Rio de Janeiro on November 6 and 7. I was greatly impressed by the professionalism that these people displayed.

Again, many thanks.

Sincerely,

MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

Dr. Antonio Geraldo Mendes
Federal Police Delegate
Director, Department of Social
and Political Order
Rio de Janeiro, Brazil

THE WHITE HOUSE

WASHINGTON

November 7, 1982

Dear Mr. Rodriguez:

I greatly appreciated the outstanding arrangements and facilities which you made available for the use of myself and my staff during my visit to Rio de Janeiro. Everything possible was done to assure a pleasant stay.

With warm personal regards.

Sincerely,

MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

Mr. Alvaro Rodriguez
General Manager
Rio Palace Hotel
Av. Atlantica, 4240
Rio de Janeiro, Brazil

THE WHITE HOUSE
WASHINGTON

November 8, 1982

Dear Dr. Acevedo Sanchez:

I wish to thank you for your kind cooperation in the advanced planning of the details of President Reagan's visit to Columbia. I regret my trip was so brief and had to interfere with your weekend.

President Reagan's meeting with President Betancur will, we hope, strengthen the strong bonds of friendship and respect that have characterized our countries' relations for so many years. We attach great importance to this historic meeting and, with your cooperation and assistance, are confident it will be a success.

Sincerely,

MICHAEL K. DEAVER
Assistant to the President
Deputy Chief of Staff

Dr. Jaime Acevedo Sanchez
Director General of Protocol
Ministry of Foreign Relations
Bogota, Colombia

BOGOTA

THE WHITE HOUSE
WASHINGTON

November 8, 1982

Dear Major Mendez:

Thank you very much for meeting with me on Sunday to discuss the details of the meeting between President Betancur and President Reagan. I regret my trip was so short and that it interfered with your weekend.

President Reagan's plan to visit Colombia reflects the high regard we in the United States have for your country. We attach great importance to the visit and I feel your cooperation has done much towards making it a success.

Sincerely,

MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

Major Guillermo Mendez Amezquita
Edcan Aereo
Palacio Narino
Bogota, Colombia

CARTAGENA

Col. Orlando Moreno
Commandant, Cartagena Police Department

Dear Colonel Moreno:

I want to thank you personally for all the assistance you extended to our survey group during our visit to Cartagena on November 8-9. Our job was made much easier by your arrangements for security and traffic control. In particular, we noted the special attention given us by Lieut. Rodrigo Martinez.

Cartagena was one of the highlights of a very successful trip. I and my staff look forward to working with you again in the future.

Sincerely,

Michael Deaver

Policia Nacional de Bolivar
Centro
Carrera 3 No. 31-45 Calle Ricaurte
Cartagena, Colombia
S.A.

Mr. Jorge Arturo Torres
Director, Cartagena Convention Center

Dear Mr. Torres:

I want to thank you personally for all the assistance you provided to our survey group during our visit to Cartagena on November 8-9. I appreciated your taking the time to show us Cartagena's Convention Center. It certainly is an impressive facility.

Cartagena was one of the highlights of a very successful trip. I and my staff look forward to working with you again in the future.

Sincerely,

Michael Deaver

Centro de Convenciones de Cartagena
Getsemani, Antiguo Mercado Público
Cartagena, Colombia
S.A.

Mr. Alvaro Navarrete
Director, Crespo Airport

Dear Mr. Navarrete:

I want to thank you personally for the assistance you provided to our survey group during our visit to Cartagena on November 8-9. Our job was made much easier by your coordination of all the arrangements at the airport.

Cartagena was one of the highlights of a very successful trip. I and my staff look forward to working with you again in the future.

Sincerely,

Michael Deaver

Aeropuerto Internacional Crespo
Cartagena, Colombia
S.A.

Captain Roberto Guerrero
Chief of Staff, Cartagena Naval Base

Dear Captain Guerrero:

I want to thank you personally for all the assistance you extended to our survey group during our visit to Cartagena on November 8-9. Our job was made much easier by the security arrangements you provided.

Cartagena was one of the highlights of a very successful trip. I and my staff look forward to working with you again in the future.

Sincerely,

Michael Deaver

Base Naval
Bocagrande
Cartagena
Colombia S.A.

Mr. Haroldo Calvo Stevenson
Director, Casa de Huespedes Ilustres

Dear Mr. Calvo:

I want to thank you personally for all the assistance you and Tania Borge de Lequerica provided to our survey group during our visit to Cartagena on November 8-9. I was most helpful of you to arrange for us to see your beautiful guest house.

Cartagena was one of the highlights of a very successful trip. I and my staff look forward to working with you again in the future.

Sincerely,

Michael Deaver

Hon. Humberto Rodriguez
Governor of Bolivar

Dear Governor Rodriguez:

I want to thank you personally for all the assistance you and Chief of Protocol Maria Elisa Martinez extended to our survey group during our visit to Cartagena on November 8-9. Our job was greatly facilitated by the cars and boats you so kindly provided.

Cartagena was one of the highlights of a very successful trip. I and my staff look forward to working with you again in the future.

Sincerely,

Michael Deaver

Gobernación de Bolivar
Cartagena, Colombia
S.A.