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1983 Summit of Industrialized Nations

DIRECTORY

DIALING INSTRUCTIONS...

Colonial Williamsburg	CWF
Hospitality House	HH
Motor House	MH
Private Residence	PR
Student Center	SC
Tyler Hall	TH
Williamsburg Lodge	WL
William & Mary College	W&M
William & Mary Hall	W&MH

Local Calls Dial 9 + 7 digit number

F.T.S. Dial 8 + 7 digit F.T.S. number
 (Government Offices)

Dial 8 + Area Code + 7 digit number
(except Metro D.C. Area)

Dial 8 + 202 + 7 digit number (D.C.
Metro Area; i.e., Maryland,
Virginia)

There are some off-net areas from Williamsburg (Newport News, Norfolk, Richmond) that are not accessible by our F.T.S. lines. Therefore, to reach these numbers:

Dial 8 + 724-0911. Tell the Operator you are in Williamsburg, and that you want a patch. Then give the area code and the number you wish to call.

Internal Calls - Dial the 3 digit extension of the party you wish to reach.

Colonial Williamsburg - Dial 20 + 4 digit extension or room or room number.

Hospitality House - Dial 21 + 4 digit extension or room number.

William & Mary College - Dial 22 + 4 digit extension.

SPECIAL FEATURES. - INCOMING CALLS ONLY

TRANSFERRING CALLS - Depress switchhook once. Wait for dial tone to resume. Dial desired station number. When station answers, announce call and hang up.

ADD-ON-CALLS - Depress switchhook once. Wait for dial tone to resume. Dial desired station number. When station answers, depress switchhook once. A three-way connection is established.

CONSULTATION HOLD CALLS - Depress switchhook once. Wait for dial tone to resume. Dial desired station number; when station answers, consult the third party. After conversation is completed, third party hangs up. Then it is necessary to depress switchhook once to restore the original call.

FOR TRANSFERRING CALLS - Add-on calls and consultation hold calls, if the called station fails to answer or station is busy, depress switchhook twice. You will then be reconnected with the original party.

CALL FORWARDING

Call Forwarding is a feature which allows the subscriber to redirect his/her incoming calls to another station within the system.

1. Any station from which calls have been forwarded may still be used to place outgoing calls.
2. Calls may only be forwarded to another station within the system. Calls may not be forwarded to outside numbers.
3. While a station is in the call forwarding mode, the phone will "ping" everytime a call is forwarded. The call cannot be answered on this "ping". It is simply a reminder that all calls have been forwarded from that station.
4. Calls from a given station may be forwarded to only one other station at a time. However, several subscribers may forward their calls to the same station at one time.
5. If calls from one station are forwarded to a second station, the second station cannot forward those calls to a third station. If this feature is activated from the second station, only calls specifically for the second station will be forwarded. Any calls for the first station will still ring at the second station.

SUMMIT CONFERENCE - TELEPHONE & LOCATION DIRECTORY

Summit Switchboard: 253-5800

Press Switchboard: 253-5850

<u>NAME</u>	<u>DEPT.</u>	<u>LOCATION</u>	<u>TELE. X & BOARD</u>	<u>AFTER HOURS TELEPHONE</u>
ANDREWS, MARY ANN	ADM	SC	SUMMIT 411	HH 6638
ANDREWS, TOM	PRESS	SCB	SUMMIT 461	MH 5451
BALFOUR, DAVE	TRANS	SC	SUMMIT 451	456
BANKS, JIM	CONST	W&MH	PRESS 381	
BASTION, KEN	ADM	SC	SUMMIT 411	HH 6265
BATTAILE, MARY	OPS	SC	SUMMIT 401	HH 6453
BICKMORE, HATTIE	ACCO	SC	SUMMIT 425	HH 6351
BOCHNOWICH, DAVE	ADM	SC	SUMMIT 411	HH 6355
BRUTTEN, LORI	OPS	SC	SUMMIT 401	HH 6458
CLAREY, DON	ADV	SC	SUMMIT 431	WL 4356
COLLIAS, MARY	OPS	SC	SUMMIT 401	HH 6359
COCHRAN, ANGELA	ADV	SC	SUMMIT 431	WL 4324
COCHRAN, BUTCH	ADV	SC	SUMMIT 431	WL 4326
CORLE, FRED	ADM	SC	SUMMIT 411	HH 6236
COUDERT, ANN	ADV	SC	SUMMIT 431	HH 6321
DeCOTEAUX, ANDREA	ADV	SC	SUMMIT 431	HH 6317
DENNING, DAN	PRESS	SCB	SUMMIT 461	MH 5463
DOUGLAS, DOUG	OPS	SC	SUMMIT 401	564-3049
DURKIN, TOM	ADM	SC	SUMMIT 411	HH 6411
EASTLAND, LARRY	OPS	SC	SUMMIT 401	407
EDWARDS, BECKI	OPS	SC	SUMMIT 401	408
FORD, EMILY	ADM	SC	SUMMIT 411	HH 6349
FOLEY, H. P. CO.	CONST	W&MH	PRESS 380	
GAISER, MARIDELL	PRESS	SCB	SUMMIT 461	MH 5375

Travel Mary Oliver x 467

<u>NAME</u>	<u>DEPT.</u>	<u>LOCATION</u>	<u>TELE. X & BOARD</u>	<u>AFTER HOURS TELEPHONE</u>
GARDNER, PAM	ADV	SC	SUMMIT 431	HH 6319
HARPER, STAN	COMM	TH	SUMMIT 485	493
HEBB, JENNIFER	OPS	SC	SUMMIT 401	HH 6455
HUFNER, WAGNER	CONST	W&MH	PRESS 380	
HUNTER, DARREL	CONST	W&MH	PRESS 384	
HURT, ALTHEA	ADV	SC	SUMMIT 431	HH 6315
JELLIFFE, PETER	OPS	SC	SUMMIT 401	hh 6342
JERNIGAN, TAMMI	OPS	SC	SUMMIT 467	HH 6361
JEROME, DALE	ACCO	SC	SUMMIT 425	457
JOHNSON, LINDSEY	ADV	SC	SUMMIT 431	HH 6311
KANE, KEN	CONST	W&MH	PRESS 381	
KIRLIN COMPANY	CONST	W&MH	PRESS 384	
LaFLEUR, JERRY	OPS	SC	SUMMIT 467	HH 6456
LEWIS, H. D.	ACCO	SC	SUMMIT 425	458
LOCKE, DIANE	OPS	SC	SUMMIT 401	HH 6336
MAIOLO, JOE	CONST	W&MH	PRESS 381	
MALLOY, PAT	ADM	SC	SUMMIT 411	418
MAZANEK, STEVE	CONST	W&MH	PRESS 381	
McMANUS, MIKE	ADM	SC	SUMMIT 411	417
MERMOUD, FRANK	ADV	SC	SUMMIT 431	WL 4312
MORGAN, GLEN	CONST	W&MH	PRESS 381	
MORRIS, DAN	ADV	SC	SUMMIT 431	HH 6309
OWENS, SANDY	COMM	TH	SUMMIT 485	459
PEACOCK, D.	PRESS	SCB	SUMMIT 461	
PRICE, O'BRIEN	TRANS	SC	SUMMIT 451	HH 6346
READ, ELLEN	ADM	SC	SUMMIT 411	HH 6255
REINHOLD, FRANK	OPS	SC	SUMMIT 467	HH 6353
RICHARDSON, LLOYD	OPS	SC	SUMMIT 401	HH 6343

<u>NAME</u>	<u>DEPT.</u>	<u>LOCATION</u>	<u>TELE. X & BOARD</u>	<u>AFTER HOURS TELEPHONE</u>
ROSSI, TOM	C&P	TH	SUMMIT 400	.
SHANAGHAN, KATE	OPS	SC	SUMMIT 401	HH 6457
SILVA, ERNIE	TRANS	SC	SUMMIT 451	HH 6344
SINCLAIR, KELLY	ADM	SC	SUMMIT 467	HH 6360
STEPHENS, AMANDA	OPS	SC	SUMMIT 401	HH 6459
SULLIVAN, RITA	ADM	SC	SUMMIT 467	HH 6415
SWIFT, JUDD	ACCO	SC	SUMMIT 425	430
WERNER, DICK	C&P	TH	SUMMIT 485	740-0953
WHITENIGHT, EDITH	COMM	TH	SUMMIT 485	229-9404
ZOPFI, T.	OPS	SC	SUMMIT 401	HH 6357

EMERGENCY NUMBERS

EMERGENCY MEDICAL & AMBULANCE SERVICE	911
DRUG CENTER	253-0111
FIRE DEPARTMENT	229-1313
HEALTH DEPARTMENT	253-4813
HOT LINE	253-0111
PHYSICIAN EXCHANGE	229-8286
POISON CONTROL	253-6005
POLICE DEPARTMENT	229-1544
PROJECT ASSIST	253-6000
WILLIAMSBURG COMMUNITY HOSPITAL	253-6000

HOTELS

FORT MAGRUDER INN	220-2250
HOLIDAY INN 1776	220-1776
HOLIDAY INN WEST	229-5060
HOSPITALITY HOUSE	229-4020
MINUET MANOR MOTEL	220-2367
MOTOR HOUSE	229-1000
RAMADA INN EAST	229-4100
WILLIAMSBURG INN	229-1000
WILLIAMSBURG HILTON	220-2500
WILLIAMSBURG LODGE & CONFERENCE CENTER	229-1000

THE WHITE HOUSE
WASHINGTON

May 3, 1983

*Send to D. Barber
54*

MEMORANDUM FOR MICHAEL K. DEEVER
FROM: MICHAEL A. McMANUS, JR. *mac*
SUBJECT: Proposed Menus for the 1983 Summit of
 Industrialized Nations

The following is the latest proposed menus for the Summit:

Saturday, May 28th

Dinner: Buffet

American Barbecue:
 Beef Barbecue
 Pork Barbecue
 Chicken Barbecue

Blackened Red Fish

Deep Fried Catfish
 Hush Puppies

Louisiana Jambalaya

Cheese and Chili Corn Bread

 Cole Slaw

Assorted Desserts

WINE: To be selected

Sunday, May 29th

Lunch:

Seafood Raw Bar

Crab from:
California
Florida
Chesapeake
Alaska

with choice of three sauces

Clams and Oysters on the half-shell
Smoked Salmon and Sturgeon

Fried Chicken with
Smithfield Ham
Strained Capers

Pastrami Sandwich
Corned Beef Sandwich
American Cheese Sandwich

Watercress Salad
American Cheese

Assorted Breads
Bagels with Cream Cheese and
Sliced Onions

Assorted Desserts

WINE: To be selected.

Sunday, May 29th

Dinner:

Soup

Bisque of Corn and Crab
or
Thin Beef and Shrimp Gumbo
or
Filet of Beef Gumbo

Entrée

Oyster and Ham in Creole Sauce
or
Roast Duck with Louisiana Pecan Sauce
or
Roast Duck with Louisiana Fig Sauce
or
Estouffade of Crab and Shrimp
in Deep Fried Eggplant Boats

Creole Salad
(Tomato and Cheese)

Chocolate Cabins with Hot Chocolate Sauce

WINE: To be Selected

Monday, May 30th

Lunch:

Nachos

Chili con Carne with Pinto Beans

Tortillas

Beef Tamales

Fish Tamales with Fresh Coriander Sauce

Chiles con Gueso Steak

Salsa Picante

Assorted Desserts

Polvorones

Guava Shells with Cream Cheese

Mango and Papaya Ice Cream

WINE: To be selected

Monday, May 30th

STATE DINNER:

American Caviar on Sally Lunn Toast Points
Garni

Black Bean Soup

A Rack of Lamb Salad with American Cheese
(Kentucky Bibb/Vinaigrette Sauce)

Boneless Chicken Legs and Thighs
Stuffed with Wild Rice and Mushrooms

Cream Sauce

Wild Rice

Asparagus Tips

Hot Baked California Goat Cheese
with Native Olive Oil

Assorted Desserts

WINE: To be selected

CRAIG CLAIBORNE

April 28, 1983

Mr. James Miles
Vice President-General Manager
Hotels and Restaurants Division
The Colonial Williamsburg Foundation
Williamsburg, VA 23185

Dear Jim:

I am enclosing herewith as promised copies of the menus we discussed in our meeting last week.

This is provided in some haste and some of these menus are subject to revision if agreeable. I am enclosing also random recipes. More will follow.

I will telephone to ask on Monday whether or not you have charcoal or gas fired grills to be used for some of these recipes. If you do not, I feel quite certain that I can have them provided.

I also wonder if your chef has facilities for steaming. At least one of the recipes will demand steaming facilities (if the recipe is to be used at that final dinner) for 200 (I believe that is the number) stuffed chicken or perhaps 400 (I doubt this) stuffed quail. In my own pantry I have standard double-rack steamers (11 inches in diameter) that accommodate 16 portions at a time.

Best regards,



May 24, 1983

MEMORANDUM FOR:

FROM: MICHAEL K. DEAVER

SUBJECT: Williamsburg Summit - May 28-31, 1983

The following information has been compiled to help guide you as to your activities and participation during the Summit.

Involvement of White House staff, senior staff or otherwise, is extremely limited throughout the weekend. Therefore, I strongly urge you to review this information carefully. It should help guide you as to what, if any, activities you are expected to be involved in, and more importantly, which ones you are not.

As hosts for the Summit, we should keep in mind that it is important for us to exercise the same restraint in terms of numbers of personnel as we are requiring of the other delegations. In almost every case, each delegation is limited to 3 staff plus the personal representative traveling with the Heads of Delegation and remaining at the meeting sites. In our case, this means that only the President's doctor, the Military Aide, David Fischer and the designated Personal Representative for that event will travel with the President to each meeting site.

In light of this, each staff member should carefully evaluate his plans to attend the Summit.

WHITE HOUSE STAFF BRIEFING FOR
THE SUMMIT OF INDUSTRIALIZED NATIONS

May 28 - 31, 1983

DEPARTURE FROM THE WHITE HOUSE

A separate memorandum has been distributed detailing departure, baggage and dress information.

MEALS AND PER DIEM

The Summit will be providing 24 hour meal service in the Williamsburg Inn Regency Room for those holding official Summit meal tickets. However, meal tickets will be limited to those members of the U. S. Official Party.

Others may purchase meals at any time at the Regency Room at a set price per meal (approx. \$10 or \$12).

Members of the U. S. Official Party, since they will receive meal tickets, will not be eligible to receive per diem for the Summit. (A pro-rated amount will be given to the Official Party for non Summit days, i.e., Friday evening and Tuesday morning.)

All others will receive a per diem of \$23.00 per day. Those manifested on Air Force One will receive their per diem from Jeanne Bull in the Staff Office upon arrival in Williamsburg. Those manifested on the C-9 will receive per diem from Jim Neil on the flight to Williamsburg.

CREDENTIALS

Official Party and Staff manifested on Air Force One will receive the appropriate passes and credentials for Summit activities upon arrival in Colonial Williamsburg, in the Staff Office in Providence Wing.

For those arriving on the C-9, credentials will be distributed while en route by bus from Langley AFB to Colonial Williamsburg.

Access pins and passes will be severely restricted; only those with essential need will be given full access credentials. Others will be issued limited credentials which are appropriate to the particular site which they can demonstrate a need for access (see separate section).

SCENARIO OF SUMMIT EVENTS AND STAFF PARTICIPATION

Friday, May 27

The President has no events scheduled outside Providence Hall residence on the 27th. Staff may enjoy free time, although most Colonial Williamsburg historical sites will be closed. Travel throughout Colonial Williamsburg will be restricted to foot traffic and Official Vehicles (White House cars -- Carpet -- are included in this latter group).

Listings of local restaurants, theaters, etc. will be placed in staff rooms. However, staff should keep in mind that the area is not prepared to handle the influx of delegations which will be in town; therefore, reservations are recommended.

The Advance Staff is preparing activities for the staff for evenings throughout the Summit. Schedules and announcements for those activities will be placed in staff rooms.

Saturday, May 28

The President will hold private meetings and briefings in his residence until the early afternoon. The Summit events begin on Saturday afternoon with the arrivals of the Heads of Delegations.

The Saturday schedule is as follows:

1. ARRIVALS OF HEADS OF DELEGATIONS

Heads of Delegations will be arriving at Langley AFB between 1:00 pm and 4:00 pm. As each arrives, he/she will be transported by helicopter to the Market Square Arrival Area in Colonial Williamsburg. There, the Head of Delegation will board a colonial carriage and be transported along the grassy mall to the Governor's Palace, where President Reagan will be waiting. Upon arrival at the Palace, the Head of State will join President Reagan for the national anthems of the two nations and for a pass-by of Fife and Drum troops.

The President and Head of Delegation will then proceed inside Governor's Palace for a brief courtesy meeting, following which President Reagan will walk the Head to the rear garden and bid farewell. The President will then return to Governor's Palace to await the next arrival.

This ceremony will be repeated for the arrival of each Head of Delegation (7 times).

OFFICIAL PARTY/STAFF PARTICIPATION

The Secretaries of State and Treasury, as well as the President's designated Personal Representative, will have scheduled activities. The rest of the Official Party can observe the arrival ceremonies from the U.S. Official Party viewing area at Governor's Palace. White House staff may join the Official Party in the viewing area to observe the arrivals. No unauthorized persons will be allowed entrance into the Governor's Palace itself. Members of the Senior Staff whom the President requests to see will be escorted through the West Garden entrance to the Palace by the Presidential Advanceman for the Summit; all others should remain outside the building.

2. BILATERAL MEETINGS AT PROVIDENCE HALL

In the late afternoon following the arrival ceremonies, the President will conduct bilateral meetings with 2 Heads of Delegation. These will be held within the Providence Hall residence.

OFFICIAL PARTY/STAFF PARTICIPATION

No Official Party or staff participation except as requested by the President.

3. CARTER'S GROVE RECEPTION AND DINNER

In the evening, the President will attend a reception with the other Heads of Delegation for Official Delegation members, followed by dinner for the Heads of Delegations only.

The Secretary of State will host dinner at Carter's Grove for the Foreign Ministers. The Secretary of the Treasury will host dinner for the Finance Ministers. These will take place during the Heads of Delegations dinner.

The designated Personal Representative for each Head of Delegation will also attend a separate dinner at Carter's Grove.

The members of the Official Party other than those listed above will be expected to depart Carter's Grove following the pre-dinner reception; dinner will be available for them at the Williamsburg Inn.

OFFICIAL PARTY/STAFF PARTICIPATION

Staff participation: None. (By Summit regulations only the following will be allowed in attendance: Military Aide, the Presidential Physician and David Fischer).

Official Party participation: Reception before dinner, then return to Colonial Williamsburg. Assistants to The President, not included in the Official Party, will be invited to the reception. Ground transportation will be provided for reception guests.

Sunday, May 29

Sunday will be the most important day of the Summit. The President will attend church with other Heads of Delegations, will attend the first meeting of all the Heads (in the House of Burgesses in the Colonial Capitol), and walk with the other Heads to lunch at Raleigh Tavern. Following lunch, the Summit Heads will join the Ministers of each nation and the Personal Representatives in a Plenary Session at Williamsburg Inn. That evening, the President will attend a working dinner with the other Heads of Delegations in the Colonial Governor's Palace.

The schedule for Sunday events is as follows:

1. The President will attend 8:30 am Service at Bruton Parish Church with the several other Heads of Delegations.

OFFICIAL PARTY/STAFF INSTRUCTIONS

Staff Participation: None; no staff will be allowed in church.

Official Party Participation: None.

2. HEADS OF DELEGATION MEETING AT CAPITOL

The President and the other Heads of Delegations will hold their first formal session in the Chamber of the House of Burgesses. This meeting is restricted to the Heads themselves; the Personal Representatives may enter the Chamber only if summoned by one of the Heads.

OFFICIAL PARTY/STAFF PARTICIPATION

None. Admission into the Capitol will be restricted to the Military Aide, the Presidential Physician and David Fischer.

3. LUNCHEON AT RALEIGH TAVERN

The President and the other Heads will have lunch within historical Raleigh Tavern.

OFFICIAL PARTY/STAFF PARTICIPATION

None; admission to the Tavern will be limited to the Military Aide, the Presidential Physician and David Fischer. The Secretaries of State and Treasury, and the Personal Representatives, will have lunch meetings at other sites with their counterparts.

4. PLENARY MEETING AT WILLIAMSBURG INN

The President and the other Heads of Delegations will meet in the East Lounge of the Williamsburg Inn, first with the Ministers and the Personal Representatives, then briefly with the Personal Representatives.

OFFICIAL PARTY/STAFF PARTICIPATION

Participation will be limited to those requested by the President to attend briefings just prior to the Plenary Session; to the Secretaries of the Cabinet in the first Plenary session; to the

Personal Representatives in the two Plenary Sessions; and a personal secretary for the U. S. Official Party. NOTE: There will be a staff office adjacent to the President's holding room for which one member of the President's staff will be designated.

5. DINNER AT THE GOVERNOR'S PALACE

The President will attend dinner with the other Heads of Delegations in the Colonial Governor's Palace.

The Secretaries of State and Treasury, along with their counterparts from the other nations, will attend a reception with the heads prior to the dinner; then these Cabinet members will depart for dinner at a separate location. The Personal Representatives will have a reception and dinner at another location, also.

OFFICIAL PARTY/STAFF PARTICIPATION

Other than those listed above, there will be no participation by the Official Party or the Staff in the Governor's Palace dinner.

Only the Military Aide, the Presidential Physician and David Fischer are expected to accompany the President, and dinner will be made available to them at a location nearby.

Monday, May 30

On Monday, the President will begin the last full day of the Summit with a Plenary Session at the Williamsburg Inn. For lunch, the Heads of Delegations will travel to Bassett Hall, where (weather permitting) they will eat in the garden. In the afternoon, they will issue the Joint Statement before several thousand members of the International Press Corps at William and Mary Hall. President Reagan will return to his residence for private time while the Heads of Delegations brief their respective press entourages on Summit accomplishments.

On Monday evening, the President and Mrs. Reagan will host an Official Dinner at the Rockefeller Folk Art Center.

1. PLENARY SESSION AT WILLIAMSBURG INN

The President will meet with the other Heads and the Ministers and Personal Representatives in a Plenary Session.

OFFICIAL PARTY/STAFF PARTICIPATION

As on the previous day, those requested by the President for briefings prior to the meetings, and the staff member designated as the personal secretary in the U. S. Staff Office adjacent to the President's holding room, will be expected to attend.

As always, the Military Aide, the Presidential Physician and David Fischer will also be in attendance at the Inn.

2. LUNCH AT BASSETT HALL

The President and the other Heads will eat lunch while the Joint Statement is being compiled.

OFFICIAL PARTY/STAFF PARTICIPATION

None.

The Military Aide, the Presidential Physician and David Fischer will have lunch provided in a tent, along with their counterparts from the other nations.

The Ministers and Personal Representatives will attend luncheons at other locations.

3. JOINT STATEMENT AT WILLIAM AND MARY HALL

The Heads of Delegations will issue the Joint Statement of the Summit before approximately 6,000 credentialed members of the Press from 8 nations.

OFFICIAL PARTY/STAFF PARTICIPATION

All members of the Official Party and staff are invited to attend; reserved seating will be available, although staff members should indicate their intention to attend to the Advance Staff in the Providence Wing Staff Office.

4. OFFICIAL DINNER FOR DELEGATION HEADS AND GUEST

The President and Mrs. Reagan will host an Official Dinner on Monday evening for the Heads of Delegation of each nation and his/her guests. The dinner will be preceded by a reception for all dinner guests on the patio outside Williamsburg Inn; the dinner itself will be held in the oval garden of the Rockefeller Folk Art Center nearby.

The President and Mrs. Reagan will greet dinner guests in a receiving line before escorting into the dinner the other Heads of Delegations. Dinner will be followed by entertainment behind Williamsburg Inn.

OFFICIAL PARTY/STAFF PARTICIPATION

The Official Party is expected to join the President and Mrs. Reagan at dinner. Staff not invited to attend the dinner will have free time.

Arrangements will be made for dinner and shelter for the following persons only:

The Military Aide
The Presidential Physician
David C. Fischer

Tuesday, May 31

On Tuesday, the only official activity for the President and Mrs. Reagan will be bidding farewell to the Heads of Delegations. This will take place in Williamsburg Inn, and will not be open to staff viewing. The Official Party members from the other nations will bid farewell to Secretaries Shultz and Regan in another room at the Inn.

Official Party members and staff manifested on Air Force One will be transported by helicopter from Providence Hall to Langley AFB. Those manifested aboard the C-9 will be transported later in the day to Langley in Vans. Baggage call will be announced prior to departure.

PASS AND IDENTIFICATION SYSTEM FOR
SUMMIT OF INDUSTRIALIZED NATIONS IN WILLIAMSBURG

The security identification system for the Williamsburg Economic Summit is based upon a three-zone concept, access to which is determined by a combination pin-and-pass system. The system was designed to provide for the necessary movement of authorized personnel, vehicles and equipment throughout the three restrictive zones; and to provide a means for strictly limiting the number of authorized personnel at the various sites.

THE THREE ZONES

The Economic Summit, with the exception of Carter's Grove, will be held within the confines of Colonial Williamsburg. Security for the Summit encompasses three types of restrictive zones. Two of the zones lie entirely within the third, known as the "Greater Zone." The other two are described as the "Residence Zone," and the "Site Zone."

1. The Greater Zone

The entire area known as "Colonial Williamsburg" encompasses the Greater Zone. Any type of Summit pass will gain admission to the Greater Zone. Access to the Greater Zone will be controlled by roadblock and four checkpoints; security posts and foot patrols will enforce the integrity of the zone.

2. Residence Zone

The Residence Zone will take in the historic homes located on Francis Street between South England and Blair, as well as the Williamsburg Inn and Providence Hall and Wings. The Visiting Heads of Delegation will be housed in the historic homes, with the exception of the Prime Minister of Japan, who will reside in the Williamsburg Inn. President Reagan will stay in Providence Hall, while his accompanying staff and the Official Party will be housed in Providence Wings.

3. The Site Zones

The Site Zones will be established around the buildings and areas in which Summit events will be held. This will further isolate these particular areas during the periods of time that the Heads of Delegations will be utilizing them.

ACCESS TO SECURED ZONES

As stated before, any type of Summit pass will gain access to the Greater Zone. However, in order to be admitted to a Residence Zone, a person must show either a Residence Pass or a Country Pass in combination with an Official Delegation Pin. In order to gain access to a Site Zone, all persons must display a combination of Country Pass, Official Delegation Pin and name on an access list.

The only persons who will be given access to secure Summit meeting places other than those displaying Country Badge, Official Party Pin and name on access list are those who arrive at the sites in the Presidential motorcade. There will be no exceptions, unless arranged for as explained in the next section.

PASS DISTRIBUTION AND EMERGENCY ACCESS PROCEDURE

Very careful consideration has been given to allocation of pins and passes, based upon an assessment of need for access, site by site. Care has been taken to avoid violating the spirit of the Summit in terms of parity among nations. Numbers of passes and pins to be issued are very restricted. Therefore, only those with absolute need for access to sites will receive them.

Others will be issued appropriate passes for the levels of access which it has been determined they will require.

A system has been put in place to gain access to any staff member who demonstrates a need for access to a site on an emergency basis. A limited number of Official Party pins will be kept on-hand by two members of my staff, Bill Sittmann and Bill Henkel. They will remain on Sierra radio throughout the visit. Any staff member who believes he/she has a legitimate need to gain access to a Summit site need only dial 248 on any White House telephone and ask the radio room to raise either of these two gentlemen with a request to call you at whatever extension you are at. (NOTE: All black telephones in Colonial Williamsburg are WHCA phones). Sittmann or Henkel will return the call as soon as possible and will accept your request. Arrangements will be made for those with legitimate need to receive the appropriate pin for the amount of time needed.

For those holders of a Country Pass and an Official Delegation Pin who anticipate need for access to a secured site, arrangements can be made on the day prior to such need for inclusion on the access list for a site. This is done by contacting Karen Groomes through Signal and explaining your reason for needing access. If the request is deemed appropriate, you will be notified that your name has been added to the access list.

For those who hold Summit Support passes, inclusion on the access lists for sites can be arranged in the same way: contacting Karen Groomes and requesting inclusion.

~~CONFIDENTIAL~~THE WHITE HOUSE
WASHINGTON~~CONFIDENTIAL~~

May 24, 1983

DECLASSIFIED
Sec. 34(a), E.O. 12958, as amended
White House, Dec. 11, 2008
BY NARA *als* DATE 2/13/11

MEMORANDUM FOR THE PRESIDENT

FROM: WILLIAM P. CLARK *WPC*

SUBJECT: More Briefing Materials for Williamsburg

Attached are the materials you will need at Williamsburg for the Sunday morning "Heads-only discussion" (a copy of what we sent in yesterday's briefing package), the Sunday lunch discussion of East-West issues and the Sunday afternoon plenary discussion of world economic growth. We will be boiling these papers down further as a result of the briefing sessions.

Tomorrow we spend the entire day in briefings which will prepare you for Sunday in Williamsburg, the most important day of the Summit.

cc Vice President
Ed Meese
Jim Baker
Mike Deaver

~~CONFIDENTIAL~~

Declassify on: OADR

~~CONFIDENTIAL~~

SUNDAY MORNING "HEADS-ONLY" SESSION

WORLD ECONOMIC RECOVERY

- A. Techniques
- B. Opening and Closing Remarks
- C. Contingency Talking Points
- D. Objectives Checklist

YOUR ROLE AS CHAIRMAN OF THE SUMMIT

Sunday Morning Heads Only Session

Topics: World Economic Recovery - Themes, Assessment and Commitments

Time Allotted: 9:00 - 11:30 a.m.

Objectives:

- conduct general, elevated discussion (avoid details) on individual and common approaches to sustained recovery
- secure consensus on general theme, tone and structure of the joint statement (as close to the thematic paper as possible)
- identify issues of special interest for discussion with Ministers in the afternoon

Techniques:

- suggest at outset desire for discussion of general approaches, identification of broad themes, tone and structure for joint statement and your intent to summarize at the end
- lead off with your own statement emphasizing common interests (avoid arguing any contentious points at the beginning)
- turn to Mitterrand to continue discussion (puts him in the position of starting contentiousness if he is so inclined)
- do not answer Mitterrand, but guide discussion, if possible, to Kohl and Thatcher who will oppose Mitterrand's points if necessary
- as each leader speaks, check off points on your thematic paper outline as they are raised and any notations that may be appropriate
- after all leaders have spoken, ask for discussion on points that have not been raised (e.g., ask Mitterrand if he has any comments on technology - will flatter him) or focus discussion on points of difference that need further explanation
- break for 10 minutes or so at an opportune point and have coffee or tea served.

- summarize at the conclusion what has been said highlighting areas of agreement, especially for joint statement. Ask others for comments on your summary and clarify or modify as necessary.
- agree on how all countries will represent the morning meeting to the press

Things to Watch Out For:

- topics that were not presented in the preparations and do not appear in the thematic paper

Late Sunday Morning Session with Foreign Ministers

Topic: Summarize Morning Heads Only Session for Foreign Ministers

Time Allotted: 11:30 - 11:45 a.m.

Objectives:

- provide a common summary of the morning's discussion to Foreign Ministers for purposes of briefing the press

Techniques:

- repeat your summary from the conclusions of the morning heads only session

Sunday, May 29 - 9:00 - 11:30 a.m. - Heads Only

Objectives for this Session

- To establish the positive tone for the Summit discussions and joint statement.
- To seek agreement on a medium-term strategy for achieving a balanced sustained, non-inflationary recovery.
- To identify potentially contentious issues from other participants.
- To conclude the session with consensus on the essentials and understanding on points of difference.
- To secure consensus on the themes of interrelationship and realistic optimism for the joint statement.

President's Opening Remarks

Values

- Before economic discussions we should emphasize this Summit brings together countries with common dedication to liberty, democracy and the individual. The importance of these bonds overshadows trade and exchange rates.
- Our common prosperity is more than material gain, it is the reflection of our most important shared values of individual freedom, personal creativity, moral purpose and human dignity, and the guarantee of our common strength in defense of these basic values.
- Economic progress in past year in the U.S. and elsewhere reflects the determined efforts of both governments and the significant sacrifice of our people to rid our economies of a decade of stagflation and mounting unemployment.
- We want this summit to be known as the "Recovery Summit." Our tone should be optimistic, not just on economic recovery, but about our societies. Our democratic societies have been through a severe test and have shown the resilience to make the sacrifices necessary for a sustained, non-inflationary recovery.

U.S. Recovery

- U.S. recovery underway (rise in GNP, consumer spending, modest unemployment downturn); other countries are also into recovery.
- Problems remain: Interest rates still too high; budget deficits still too large; more capital investment and technological development needed.

-- To bring down future budget deficits and to counteract inflationary expectations causing high interest rates, we are pursuing a standby tax plan. To encourage investment we have passed tax measures which encourage capital formation.

-- We are also encouraging stable and moderate monetary growth.

-- Most important, we need more jobs for our citizens.

-- Our employment bill is designed to rebuild old infrastructure -- roads, bridges and dams. Our job training programs are structured to train people for the jobs of the future, not the past.

-- But the real key to unemployment is a wide, deep, sustained, non-inflationary recovery.

International Recovery

-- I would like to outline our approach to world economic recovery.

-- Our approach is balanced - it recognizes the relationships between our domestic prosperity and international trade; between convergence of economic performance and stable exchange rates; between trade and finance; between economic prosperity and security.

-- No single policy or action that will cure our economic ills. We must act on a broad front and take advantage of key interrelationships in the world economy.

-- The world is looking to this meeting for reassurance that this recovery will not be like other recent ones, that we have a consensus on nurturing and sustaining a non-inflationary recovery over a period of several years, avoiding short-term "quick fixes," and setting a firm long-term course that will bring prosperity and jobs.

-- Only a durable recovery will make any dent in the cumulative unemployment we have inherited from the past. This is especially true for Europe, where unemployment is still increasing.

-- Hence we must not abort recovery through inflation as we encourage growth through our policies we must maintain the fight against inflation to achieve lower interest rates, and more stable exchange rates.

-- We must reverse protectionism and begin to work to achieve further trade liberalization, so that prosperity can spread.

-- We must support the international financial system and strengthen world economic cooperation and institutions.

-- Finally, we must always keep in mind the security dimension of our economic relations with the East, so as not to make our

President's Closing Remarks

-- We have had a good general discussion this morning. In a few minutes, we will call in our foreign ministers and personal representatives to tell them what happened. I would like to sum up a few key points.

-- I think we agree that the message we send from Williamsburg should be one of confidence and realistic optimism.

-- We should emphasize that our approach to recovery is a balanced, medium-term plan to achieving sustained, non-inflationary economic growth.

-- We have stressed interrelationships and policies of growth, trade and finance that mutually reinforce one another.

-- I believe that in our joint statement we should reflect these ideas in the introduction, and then go on to talk about some of the more specific actions we will call for in individual specific areas, both immediate actions and longer term.

-- We have discussed some of the specifics this morning; this afternoon with our ministers and personal representatives we will discuss others in more detail.

(Foreign ministers and personal representatives enter room and President summarizes the morning session. Secretary Shultz will then brief the press.)

Domestic Policy/Multilateral Surveillance/Intervention

Objectives for this Topic

- To agree that fundamental national economic performance (inflation rates, interest rates, monetary policy) determine exchange rates;
- To agree to continue the multilateral surveillance process begun at Versailles as the best mechanism to bring about the convergence necessary for exchange rate stability.
- To deflect French proposals for a new Bretton Woods conference to fix exchange rates.

President's Talking Points

- We all must continue to pursue policies to reduce budget deficits, especially by reducing expenditures, to lower inflationary expectations and high interest rates.
- We must pursue appropriate non-inflationary growth of money supplies to achieve and maintain low inflation and interest rates.
- The study that we commissioned at Versailles showed that fundamental national economic performance determines the exchange rates between countries.
- The study also showed that exchange rate intervention can only be a limited tool in the short term, but is most effective when done in a coordinated way by mutual agreement.
- (In response to proposal from Mitterrand for international monetary conference, let Kohl and Thatcher speak first) A conference is an interesting idea, but I believe it is premature. What we really need to continue our efforts, begun at Versailles, to reach better convergence of economic performance.
- In this connection, we should publish as an annex to our joint statement, the excellent statement the finance ministers have prepared on strengthening economic convergence.

Talking Points for Individual Topics

Trade

Objective for this Topic

- To gain agreement that a strong worldwide recovery and prosperity for the LDCs depends on trade.
- To gain agreement on a commitment to combat protectionism as the worldwide recovery proceeds.

President's Talking Points

- In difficult economic times we all feel increased domestic pressures to protect our own businessmen and workers.
- We have all had to compromise as a result of these pressures. We have all had to make some arrangements which restrict trade. It is a hard political fact of life.
- As recovery strengthens, we must avoid and reverse protectionist actions. If we do not, our recovery itself will be impeded and we will all suffer. Trade contributes to a strong recovery; it cannot simply wait for recovery.
- It is also vital for LDC debtor nations to have access to our markets if they are to manage their debt.
- In the United States, we may run a \$70B trade deficit, and we will have a Presidential election in 1984. Yet we will not give in to partisan politics and protectionist pressures.
- Our agreements or arrangements on steel, or on automobiles, or on agricultural products, must be seen as short-term measures which we should aim to remove as soon as possible.
- We must do more with GATT, making it adapt to the emerging issues of the 80's such as trade in high technology products and services.
- Our goal in this decade must be further trade liberalization, supported by a sound international financial system.
- This afternoon, I suggest we discuss in more detail how to implement the agreement I know we share to reverse protectionism and dismantle trade barriers.

Objectives for this Topic

-- To reach agreement on a balanced approach to supporting the international financial system.

President's Talking Points

-- Our five-part strategy includes (1) economic adjustment by debtor countries, (2) a strengthened IMF role, (3) commercial bank roll-overs and new money, (4) government assistance and bridging efforts, and (5) global economic recovery.

-- U.S. has taken lead in attempting to solve problems of the major Latin American debt problems, Mexico and Brazil; others of you have shared this burden and taken the lead in other countries.

-- International financial assistance to the developing world is one of the most important forms of economic assistance, and it helps us by providing expanding markets for our goods.

-- It is critical that the Summit and other industrialized countries keep our markets open to the LDCs so they can sell goods and service their debts (relationship between trade and finance).

-- It is also necessary to have close consultation among our trade and finance officials.

East-West Trade

Objectives for this Topic

- To reach agreement that East-West trade policies should reflect Western security interests.
- To endorse the results achieved in recent months in COCOM (technology transfer), the IEA (energy security), the OECD (subsidized credits).
- To reach agreement that this work should be continued.

President's Talking Points

- For the last two summits -- Ottawa and Versailles -- I have consistently emphasized the importance of looking at our economic relations with the East in a security framework.
- I am glad to see that since Versailles we have undertaken the serious analytical work necessary to work out sensible policies in this area.
- We do not believe in economic warfare, but we do believe that our economic relations with the East should not make our defense tasks more difficult, or lead to uneconomic transactions with the East.
- We believe that the results of the IEA study on energy security, the results of the COCOM high-level meeting, the OECD studies on trade and finance and the study done by the Economic Committee of NATO provide the elements of the framework we seek.
- We should endorse the results already achieved in these other bodies, take action on them in our national policies and continue the work into the future.

OBJECTIVES CHECKLIST FOR SUNDAY MORNING SESSION

Williamsburg not just economic discussion, but a meeting of nations with shared values of individual freedom and democracy which give prosperity its meaning.

Notes:

Recovery is underway in the West, real improvement in last year.

- [] Reduced inflation and interest rates, increased productivity
- [] Reduced oil dependence has helped bring price decline
- [] Recovery in the Summit countries will spread, reviving trade and easing debt problems of LDCs

Notes:

Problems remain to be tackled

- [] Unemployment, particularly among the young
- [] Differences in inflation rates among countries
- [] High interest rates due to inflationary expectations, high current and future budget deficits
- [] Protectionist pressures threaten recovery by choking off trade
- [] Conditions in developing countries still acute, including international debt burdens

Notes:

Interrelationship that link our economies

- [] Link between domestic individual growth and open trading system
- [] Link between convergence of domestic policies and non-inflationary sustainable growth
- [] Link between open markets and availability of financing
- [] Link between economic cooperation and world progress

Notes:

Sustaining the recovery requires balanced, steady action over long term across all these interrelationships

- [] Promoting conditions for growth in each country
- [] Maintaining fight against inflation
- [] Reversing protectionism; liberalizing trade
- [] Supporting world financial system

Notes: