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THE STATE OF NEVADA
EXECUTIVE CHAMBER

Carson City, Nevada 89710
January 3, 1985

RICHARD H. BRYAN
Governor

TELEPHONE
(702) 885-5670

File

Mr. Michael K. Deaver
General Chairman
The Committee for the 50th American
Presidential Inaugural
Washington, D.C. 20599

Dear Mr. Deaver:

Thank you very much for the invitation to participate in the 50th celebration of an American Presidential Inaugural. I shall keep the license plates as a cherished memento.

Although I cannot attend the Inaugural celebration, I would like to extend my best wishes for a festive and memorable occasion.

Sincerely,


RICHARD H. BRYAN
Governor

RHB:am



STROM THURMOND
SOUTH CAROLINA

File

The President Pro Tempore

UNITED STATES SENATE

Decmeber 21, 1984

Hon. Michael K. Deaver
General Chairman
Inaugural Committee
Washington, DC 20599

Dear Michael:

I would like to express my appreciation to you for your letter of recent date and for the personalized set of Inaugural license plates.

You were most kind to think of me with this special gift, and I will proudly display the tags on my automobile.

I hope you are doing nicely, and with kindest regards and Greetings of the Season,

Sincerely,

Strom

Strom Thurmond

ST/ks

Preston H. Long

860 FIFTH AVENUE
NEW YORK, N.Y. 10021
...12) 249-0188

Full

January 8, 1985

Michael E. Deaver
General Chairman
The Committee for the
50th American Presidential Inaugural
Washington, D. C. 20599

Dear Mike:

My thanks to you and Ron for asking
me to be an honorary chairperson for the inaugural.

I accept. I consider it to be an honor,
indeed.

I look forward to seeing you both soon
so I can express my appreciation in person.

Sincerely,

Preston

MARK O. HATFIELD
OREGON



United States Senate
WASHINGTON, D. C.

January 7, 1984

Dear Mike:

The 50th American Presidential Inaugural License plates are a great way to celebrate the event, and I appreciate the tags you sent me. They are proudly displayed on my car.

Best wishes as you continue your work to make this event successful.

Sincerely,

A handwritten signature in black ink, appearing to be "M. Hatfield", written below the word "Sincerely,".

MBM

January 11, 1985

file

Mr. Michael K. Deaver, General Chairman
The Committee for the
50th American Presidential Inaugural
Washington, D.C. 20599

Dear Mike,

I don't know whether to thank you first for the great honor of being asked to serve as an Honorary Chairperson of the 50th American Presidential Inaugural or for those absolutely marvelous, patriotic looking license plates!

To say I am honored to have been asked to serve our great President in yet another way is an extreme understatement. With this 50th Inaugural comes another four years of honest, sensitive, budget and people minded government that our nation desperately needs, and I am proud to be a part of it.

The license plates were put on my Rolls Royce today where they will be prominently displayed for all to see. I think they are wonderful, and I am pleased to have such a low number.

Thank you again, Mike, for all you have done for the Republican Party and especially for President Reagan personally in your years of service to him. I know the President will sorely miss your expertise, and exceptional devotion, but I am confident that your decision to leave was made with great care and much thought.

My wish for you is that all your future endeavors will be successful.

Keep in touch.

Best Wishes,

Mrs. George C. Brock

PRESERVATION COPY

1404 CENTURY TOWERS WEST
2220 AVENUE OF THE STARS
LOS ANGELES, CALIFORNIA 90067



Congress of the United States
House of Representatives
Washington, D.C. 20515

FEL

Robert E. Badham
Fortieth District, California

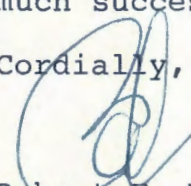
January 14, 1985

Dear Mike:

Thank you so much for sending me the personalized set of Inaugural license plates. I will display them with pride.

I appreciate your thoughtfulness, and I wish you much success when you begin your new endeavors.

Cordially,


Robert E. Badham
Member of Congress

REB:hb

Mr. Michael K. Deaver
General Chairman
Committee for the 50th
Presidential Inaugural
Washington, D.C. 20599

ROBERT C. BYRD
WEST VIRGINIA

United States Senate
Office of the Democratic Leader
Washington, D.C. 20510

File

January 3, 1985

The Honorable Michael K. Deaver
General Chairman
The Committee for the 50th American
Presidential Inaugural
1900 Anacostia Drive, S.E.
Washington, D.C. 20599

Dear Mr. Deaver:

I have received the complimentary, personalized set of Inaugural license plates that you so thoughtfully sent to me. I appreciate your consideration in this regard, and I look forward to keeping them as souvenirs of the 50th American Presidential Inaugural.

With best regards, I am

Sincerely yours,

Robert C. Byrd

Robert C. Byrd

RCB:mh

*Thank
you.*

SENATOR RICHARD G. LUGAR
CHAIRMAN

MITCHELL E. DANIELS, JR.
EXECUTIVE DIRECTOR

National Republican Senatorial Committee

MEMORANDUM FOR MICHAEL DEEVER

November 7, 1984

FROM DICK LUGAR *RL*

RE: INAUGURAL

*Full success with
RW & MT & get
me a
response*

*Done
Wahlstand
File*

Congratulations on our historic victory. With the President's help (and some luck) we were successful in holding our Senate majority. I am grateful for your help. Thank you.

Now I must turn my attention to a matter of great concern among my colleagues.

During the 1980 Inaugural, Senators had extreme difficulty securing tickets for their major donors and political allies. Many have asked me what provision, if any, can be made to alleviate these problems in 1985. And, with a growing NRSC major donor base, the Committee is also concerned.

I would like to propose a new solution to help you and the NRSC have a successful and problem-free Inaugural. I propose that the NRSC be tasked with all arrangements, invitations and the like for one of the Inaugural sites. The NRSC would invite its own major donors as well as the guests of Senators. The NRSC would remit \$1,000,000 immediately to the Inaugural Committee, and, if ticket sales justified, additional amounts equal to 50% of the value of all tickets sold.

In return, the Inaugural Committee would arrange for the stop-by visit of the President, Vice President, and any entertainment that appeared at other Inaugural Ball sites and include the Ball site in all press releases, etc. Likewise, the Ball under our supervision would in no way be called anything except an Inaugural Ball.

The NRSC would bear the cost of printing and mailing all invitations, delivering tickets, ticket will call and decoration costs.

I think this is an innovative arrangement that would benefit both the Inaugural Committee and the NRSC. I look forward to discussing this new approach with you personally.



BRUCE NESTANDE

SUPERVISOR THIRD DISTRICT

ORANGE COUNTY HALL OF ADMINISTRATION

10 CIVIC CENTER PLAZA, SANTA ANA, CALIFORNIA 92701-4061

PHONE: 834-3330 (AREA CODE 714)

*Bill
discuss with
RW & let
me know.* Nov. 12 '84

Dear Mike,

Congratulations on a magnificent victory.
The President's performance was superb.

During the last days of the campaign
I wrote you a letter which might
have gone astray during the
helter-skelter times. In that note I in-
dicated my availability to come
East and assist with the
inauguration for whatever time
period.

Please let me know if I can
be of assistance. It would be
a pleasure to be involved.

Best wishes,

Bruce

P.S. The President received 75% of
the Orange County vote - a record.

WILKINSON, BARKER, KNAUER & QUINN

LAW OFFICES

1735 NEW YORK AVENUE, N. W.

WASHINGTON, D. C. 20006

(202) 783-4141

CABLE: "WILBAR"

TELEX: (710) 822-9349

TELECOPIER: (202) 833-2360

ERNEST L. WILKINSON
(1899-1978)
ROBERT W. BARKER
ROSEL H. HYDE
EARL R. STANLEY
PAUL S. QUINN
LEON T. KNAUER
RICHARD ANTHONY BAENEN
PIERRE J. LAFORCE
GORDON C. COFFMAN

GLEN A. WILKINSON
LUD ASHLEY, P. C.
PATRICIA L. BROWN
OF COUNSEL
L. ANDREW TOLLIN
KENNETH E. SATTEN
F. THOMAS MORAN
KENNETH D. PATRICH
LUISA L. LANCETTI
PATRICIA A. GOTSCHALK
RICHARD M. MARSH*

November 15, 1984

*UTAH BAR ONLY

Fred Fielding, Esquire
Counsel to the President
The White House
Washington, D.C. 20500

Re: Presidential Inaugural Committee - 1985

Dear Fred:

Two steps need to be taken immediately and almost simultaneously:

1. Filing with the Recorder of Deeds the Articles of Incorporation of Presidential Inaugural Committee - 1985.
2. Official designation by written order of the President of the following to arrange and conduct the Inaugural ceremony and the functions and activities related thereto:
 - a. Presidential Inaugural Committee - 1985
 - b. Michael K. Deaver as Chairman

We have prepared and enclose a copy of Articles of Incorporation. These are based upon articles from past years, updated.

We have also prepared a document for your consideration and presentation to the President for signature.

If you approve and we can get the President's signature today on the appointment, we can also execute and file the Articles of Incorporation, with yourself, Pierre J. LaForce and myself as incorporators, today. The Articles designate Michael K. Deaver, Ronald H. Walker and John F.W. Rogers as Directors of the Corporation, as we discussed.

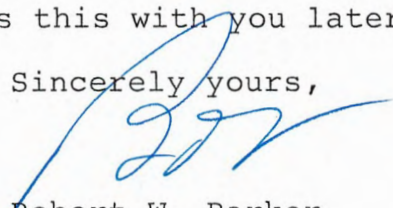
Fred Fielding, Esq.
November 15, 1984
Page Two

I am sending copies of this letter and the enclosures to Messrs. Deaver and Walker so you may coordinate with them as appropriate.

As soon as these steps are completed, we should have a first meeting of Directors to adopt Bylaws and authorize necessary action, such as bank accounts.

I will expect to discuss this with you later today.

Sincerely yours,



Robert W. Barker

Enclosures

cc: Hon. Michael K. Deaver
Mr. Ronald H. Walker
(w/encl.)

SENATOR WILLIAM PROXMIRE

WISCONSIN

FOR RELEASE AFTER 6:30 P.M. THURSDAY, NOVEMBER 15, 1984, FOR FRIDAY AMs

Senator William Proxmire (D-Wis.) in a statement from his Washington office Thursday said "It's inaugural time and once again the press and the American taxpayer are going to be taken for an expensive ride. Already statements are being made and reprinted by newspapers that 'the government didn't spend a dime on the last inaugural' -- setting the stage for the same declarations this year. The only trouble is such pious declarations are totally false."

Proxmire is a member of the Defense Subcommittee of the Committee on Appropriations and a senior member of the Joint Economic Committee.

"There are several organizations that participate in the inaugural arrangements", Proxmire said. "Foremost is the Presidential Inaugural Committee. This is a privately financed committee that is charged with total control over the inaugural. In 1981 this committee spent \$16.3 million on inaugural activities -- all privately financed. (It should be noted that there was a loss to the Treasury from the tax deductions claimed by individuals giving funds to the Presidential Inaugural Committee.)

"But that is only part of the total expenditures. The Presidential Inaugural Committee receives a huge subsidy from the Department of Defense -- almost \$2 million additional dollars of manpower and services in 1981.

"Specifically in 1981 DoD provided 1,533 military personnel for social aides, drivers, and ushers. They spent the equivalent of 105 man-years chauffeuring and escorting inaugural VIPs around Washington, D.C. The military drivers logged an incredible 250,000 miles ferrying members of the Presidential Inaugural Committee and other VIPs -- the same as driving from Washington, D. C. to the West Coast and back 47 times.

"The costs of the military manpower, using standard DoD salary estimating procedures, was \$1.2 million. In addition the Armed Forces spent at least \$600,000 in administrative costs and expenses by bringing in service personnel to act as chauffeurs from surrounding states.

"Some Presidential Inaugural Committee members had an Armed Forces chauffeur driving them to and from home from the third week of November until the end of January -- all at taxpayers expense. These are the same people who claimed that no tax funds were spent!

"Not only is the Presidential Inaugural Committee subsidized by the Department of Defense, the General Services Administration has an inaugural appropriation of \$1.5 million and the District of Columbia is given \$2.3 million for the ceremony -- both coming from tax funds.

(OVER)

"Thus every time the taxpayer hears the soon-to-be quoted phrase — 'not a army of tax funds will be spent on the inaugural' — they should know it's only wishful thinking or outright avoidance of the facts.

"All Americans are proud of the inaugural ceremony. It is a grand event signifying the peaceful transfer or continuation of power in the world's greatest democracy.

"What I would like to see is the Presidential Inaugural Committee getting this Administration off on the right track by picking up all the bills — for DoD, GSA and D.C. — not just a few and then falsely claiming no tax funds were spent."

* * * * *

NOTE: A letter from Proxmire to the Comptroller General of the United States on this subject follows:

MARK G. MATTHEL, CHIEF, CHAIRMAN
TED STEVENS, ALASKA
LOWELL P. WICKER, JR., CONN.
JAMES A. MC CLURE, IDAHO
PAUL LARSEN, NEV.
JERRY GARN, UTAH
THOMAS COCHRAN, WIS.
MARK ANDREWS, N. DAK.
JAMES ABONOR, S. DAK.
ROBERT W. EASTEN, JR., WIS.
ALFONSO W. D'AMATO, N.Y.
MACE MATTHELY, CA.
WARREN RUDMAN, N.H.
ARLEN SPECTER, PA.
PETE V. DOMENICI, N. MEX.
JOHN C. STENNIS, MISS.
ROBERT C. BYRD, W. VA.
WILLIAM PROXMIRE, WIS.
DANIEL E. BOUTTE, HAWAII
ERNEST F. HOLLINGS, S.C.
THOMAS F. EAGLETON, MO.
LAWTON CHILES, FLA.
J. BENNETT JOHNSTON, LA.
WALTER D. HODGES, N. Y.
QUENTIN N. BURDICK, N. DAK.
PATRICK J. LEAHY, VT.
JIM SASSER, TENN.
DENNIS D. CONNORS, ARIZ.
DALE BUMPERS, ARK.
J. KEITH KENNEDY, STAFF DIRECTOR
FRANCIS J. SULLIVAN, MINORITY STAFF DIRECTOR

United States Senate

COMMITTEE ON APPROPRIATIONS
WASHINGTON, D.C. 20510

November 12, 1984

The Honorable Charles A. Bowsheer
Comptroller General of the United States
General Accounting Office
441 - G Street, N. W.
Washington, D. C. 20548

Dear Mr. Bowsheer:

On April 18, 1983, you indicated in a letter opinion to me that "we must conclude that much of the support provided by DoD for 1981 inaugural activities was without proper legal authority." In addition you noted that "Lack of a statutory base for this support has resulted in practices questionable on policy as well as legal grounds."

You recommended that Congress undertake a review of the Presidential Inaugural Ceremonies Act and establish a clear basis in policy and law for continuing participation by Federal Agencies. This, however, has not occurred and we are again facing the prospect that thousands of military personnel will be used for the 1985 inaugural ceremonies without proper authorization in law.

You may remember that during the 1981 inaugural, 1,533 military personnel were used as personal and social aides, drivers, and ushers. They spent the equivalent of 105 man-years chauffeuring and escorting inaugural VIPs around Washington, D. C. The military drivers logged an incredible 250,000 miles ferrying members of the Presidential Inaugural Committee and other VIPs—the equivalent of driving from Washington, D. C. to the West Coast and back 47 times.

The cost of the military manpower, using standard DoD salary estimating procedures, was \$1.2 million. In addition the Armed Forces spent at least \$600,000 in administrative costs and expenses by bringing in service personnel to act as chauffeurs from surrounding states.

Some Presidential Inaugural Committee members had an Armed Forces chauffeur driving them to and from home from the third week of November until the end of January—all at taxpayer expense.

(MORE)

Certain military personnel were selected for social escort duty for visiting VIPs. These personnel were required to have the rank of major or above--although occasional exceptions were made for a "really outstanding Captain" according to the Armed Forces Inaugural Committee.

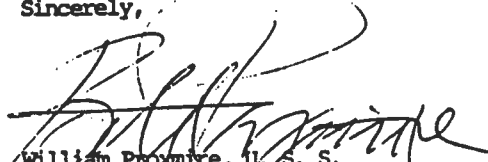
In your exhaustive examination of the legal authorization for using military personnel for the inaugural, you concluded that the only statutory provision that specifically authorizes DoD to provide support for inaugural activities is 10 U.S.C. 2543, the codification of section 6 of the Presidential Inaugural Ceremonies Act of August 6, 1956, ch 974. This law only refers to assistance of a medical or safety nature, as you pointed out, and "does not authorize DoD to provide the number of personnel and the wide-ranging inaugural support referred to in DoD's report to us."

All other legal justifications cited by DoD were rejected in your lengthy opinion.

Under these circumstances, I hereby ask you to insist that no federal assistance be provided to the 1985 inaugural unless specifically authorized by law. In addition I ask that you examine whether or not the Anti-Deficiency Act or any other Act has or would be violated by the expenditure of federal funds for a purpose that is not authorized in law. Furthermore would you please indicate which officials should be held accountable under the provisions of the Anti-Deficiency Act.

Given the timing of the preparations for the inaugural, I would hope that you could examine this quickly and issue guidelines and restrictions to the relevant participating bodies before significant expenditures of public funds are undertaken.

Sincerely,



William Proxmire, U. S. S.

BOX 9: 1981 PIC MATERIALS

1. Vice President's Reception Committee Final Report
2. Invitation Control Final Report
3. Hospitality Committee Report
4. Information Center Report

BOX 10: 1981 PIC MATERIALS MISCELLANEOUS

1. Nationalities Division After Action Report
2. Young Voters Committee Final Report
3. Hispanic Division Final Report
4. Blacks Division Final Report
5. Veterans Final Report
6. Religious Participation Final Report
7. Handicapped Final Report
8. State/Territorial Societies Final Report
9. Major Donor Candlelight Dinner Committee Final Report
10. Correspondence Control Final Report
11. Invitation Control Final Report
12. Security Trailer Final Reports
13. Medical Committee Final Report
14. Outdoor Band Concert Final Report
15. License Plate Group Final Report
16. Labor Committee Final Report
17. PIC Facilities Final Report
18. Concert Committee Final Report
19. Finance/Guarantor Ticket Liaison Final Report
20. Business, Industry, Special Events Group XVII Final Report
21. Ticket Control/Will Call Memorandum
22. Cultural Events Final Report
23. Transportation Committee Final Report

BOX 11: 1981 PIC MATERIALS

1. Information Center Final Report
2. Volunteer Committee Final Report
3. Precedents Set by 1977 Committee

BOX 12: 1981 PIC MATERIALS

1. Transportation Final Report
2. Construction of Presidential Reviewing Stand Final Report
3. Security and Credentials Final Report

AS OF OCTOBER 12, 1984		APPROVED BUDGET	ACTUAL BUDGET CHECK	OBLIGATIONS	EXPENSES
CONVENTION					
10	RNC COMMITTEES	57,048	47,313	47,313	47,313
1010	CONTESTS AND CREDENTIALS	18,000	8,265	8,265	8,265
1015	SITE COMMITTEE	39,048	39,048	39,048	39,048
15	ARRANGEMENTS COMMITTEES	649,302	631,175	627,275	627,275
1510	ARRANGEMENT EXECUTIVE	114,100	119,944	116,044	116,044
1515	DECORATIONS	5,000	4,387	4,387	4,387
1520	ENTERTAINMENT	5,000	2,341	2,341	2,341
1520X	ENTERTAINMENT OPS	141,472	118,539	118,539	118,539
1525	HOST COMMITTEE	7,000	25,403	25,403	25,403
1525X	HOST COMMITTEE OPS	23,205	36,530	36,530	36,530
1530	HOUSING	26,952	18,243	18,243	18,243
1530X	HOUSING OPS	54,589	54,017	54,017	54,017
1535	NEWS MEDIA	10,000	6,321	6,321	6,321
1535X	NEWS MEDIA OPS	200,000	201,343	201,343	201,343
1540	PROGRAM PLANNING	440,800	428,700	428,700	428,700
1540X	PROGRAM PLANNING OPS	477,900	491,822	491,822	491,822
1545	SECURITY	5,000	5,255	5,255	5,255
1550	SPECIAL EVENTS	5,000	1,730	1,730	1,730
1550X	SPECIAL EVENTS OPS	25,000	28,184	28,184	28,184
1555	TICKETS AND BADGES	8,000	6,464	6,464	6,464
1555X	TICKETS AND BADGES OPS	181,990	206,847	206,847	206,847
1560	TRANSPORTATION	5,000	4,032	4,032	4,032
1560X	TRANSPORTATION OPS	98,641	134,736	134,736	134,736
1565	VIP	5,000	5,440	5,440	5,440
1565X	VIP OPS	9,900	11,846	11,846	9,176
1570	YOUTH ACTIVITIES	12,450	2,915	2,915	2,915
1570X	YOUTH ACTIVITIES OPS	22,350	63,667	63,667	63,667
20	CONVENTION COMMITTEES	385,000	277,320	277,320	277,320
2010	PERMANENT ORGANIZATIONS	5,000	574	574	574
2015	RESOLUTIONS (PLATFORM)	360,000	270,008	270,008	270,008
2020	RULES COMMITTEE	20,000	6,738	6,738	6,738
25	CONVENTION MANAGEMENT	1,617,436	1,705,124	1,662,301	1,610,236
2510	ACCOUNTING	87,200	91,085	86,002	69,486
2515	ADVANCE LIAISON	33,333	33,333	33,333	33,333
2520	CONVENTION OFFICE-DALLAS	83,000	102,298	102,298	102,298
2525	CONVENTION OFFICE-DC	98,863	170,961	160,384	160,384
2530	CONVENTION MANAGER	138,000	134,614	134,614	134,614
2535	CONVENTION STAFF	834,919	837,886	816,701	811,668
2540	LEGAL	164,100	204,157	204,157	178,189
2545	MANAGEMENT INFO SYSTEMS	178,021	130,790	124,812	120,264

30	CONVENTION OPERATIONS	2,664,057	2,753,393	2,736,643	2,610,885
3000X	CONVENTION MANAGER OPS	0	0	0	0
3010	CONVENTION ADMINISTRATION	40,000	40,068	40,068	40,068
3015*	OPS SUMMARY (X COST CENTERS)	1,235,047	1,347,531	1,347,531	1,344,861
3020	CONVENTION TECHNICAL SERVICES	70,000	89,589	89,589	89,589
3025	OFFICIAL REPORTING	85,500	131,229	131,229	51,229
3027	OFFICIAL PROCEEDINGS	68,200	78,534	78,534	78,534
3035	HEADQUARTERS HOTEL - HYATT	270,310	292,099	278,073	278,073
3040	SERGEANT-AT-ARMS	22,000	11,386	11,386	11,386
3041	SECURITY OPS AND USHERS	827,000	742,570	739,846	696,758
3045	CHIEF PAGE	20,000	10,754	10,754	10,754
3050	OTHER CONVENTION OFFICERS	26,000	9,633	9,633	9,633
35	CONVENTION HALL	2,107,157	2,370,060	2,370,060	2,370,060
3510	CONSTRUCTION-AUDIO VISUAL	288,200	280,455	280,455	280,455
3515	CONSTRUCTION-COORDINATION	239,630	238,731	238,731	238,731
3525	CONSTRUCTION-DEL/ALT SEATING	0	1,107	1,107	1,107
3530	CONSTRUCTION-LIGHTING	15,000	9,852	9,852	9,852
3535	CONSTRUCTION-OFFICES	174,000	157,465	157,465	157,465
3540	CONSTRUCTION-PODIUM	441,500	494,243	494,243	494,243
3542	CONSTRUCTION-PODIUM OFFICES	29,500	12,824	12,824	12,824
3545	CONSTRUCTION-PODIUM PRESS BOXES	228,000	199,091	199,091	199,091
3550	CONSTRUCTION-PUBLIC SEATING	16,000	44,589	44,589	44,589
3555	CONSTRUCTION-SOUND	5,000	1,137	1,137	1,137
3560	CONSTRUCTION-SKY SUITES	75,800	95,854	95,854	95,854
3565	COMMUNICATIONS	349,027	512,479	512,479	512,479
3570	DECORATIONS-INSIDE ENTRANCE	34,000	52,651	52,651	52,651
3572	DECORATIONS-INSIDE HALL	126,500	170,123	170,123	170,123
3571	DECORATIONS-OUTSIDE ENTRANCE	20,000	41,407	41,407	41,407
3573	DECORATIONS-YOUTH ARENA	20,000	8,673	8,673	8,673
3575	CONSTRUCTION MISCELLANEOUS	5,000	5,300	5,300	5,300
3580	OFFICE TRAILERS	30,000	32,957	32,957	32,957
3585	SANITATION	10,000	11,122	11,122	11,122
40	SPECIAL CONVENTION ACTIVITIES	100,000	117,436	117,436	117,436
4010	REPUBLICAN NATIONAL COMMITTEE	100,000	117,436	117,436	117,436
50	RESERVE	500,000	178,179	0	0
5010	RESERVE	500,000	178,179	0	0
	TOTAL BUDGET----->	8,080,000	8,080,000		
	TOTAL OBLIGATIONS---->			7,838,348	
	TOTAL EXPENSES---->				7,660,525

* NOTE: COST CENTER 3015 IS A TOTAL OF ALL X COST CENTERS

Notes on meeting with Mary Jane Wick
Oct 26, 1984

Subject: Inaugural Planning.

- Lists for invitations should be compiled at state level - Coordinator for each state should be appointed Nov 7th. Deadline for lists into Inaugural office should be Nov 15. Some one person needs to bind logs.
- Order for Invitations Printing should be given to Breewood Printers Nov 7th.
- Need to hire Calligraphers to address invitations Nov 10th.
- Invitations should be in the mail by Nov 29. To avoid Christmas rush.
- Someone should get NR's list of invitation ideas.
- Check with GSA to see status of 1980 Inaugural anniversary stand.
- What did 2nd Nixon Inaugural eliminate from 1st Inaugural (events)

- Need event for Eagles - Recommend OAS Building - Coordinate Eagles schedule with DRNC.
- ✓ Catalogue of Inaugural gifts from 80 - Catalogue needs to be in the mail by Nov 20 in order for people to purchase as Christmas gifts.
- Licence plate program - who does?
- recommends Bill Cordus for protocol related activities ✓ with Ron Walper.
- Last time had local Balls all over USA - Do we want to do again?
- In 1980 - Inaugural Committee arranged and paid for museum tours all over Washington for Inuites.

1985 PRESIDENTIAL INAUGURAL
DRAFT - ~~CONFIDENTIAL~~

DETERMINED TO BE AN
ADMINISTRATIVE MARKING
E.O. 12958, Sec. 1.3(a)

By NARA COB

7/18/11

PERSONNEL

GENERAL CHAIRMAN
MIKE DEAVER

EXECUTIVE ASSISTANT
BILL SITTMANN

CHAIRMAN
RON WALKER

DIRECTOR AND GENERAL MANAGER
JOHN ROGERS

GENERAL COUNSEL
FRED FIELDING - HONORARY
SHERRY COOKSEY

COMMUNICATIONS AND PRESS DIRECTOR
JIM LAKE - HONORARY
LINDA GOSDEN
MIKE MILLER

DIRECTOR OF OPERATIONS
BILL HENKEL

GROUP DIRECTOR-SPECIAL EVENTS
JIM HOOLEY

GROUP DIRECTOR-GOVERNMENT RELATIONS
DAN DENNING

GROUP DIRECTOR-SECURITY LIAISON
KEN HILL

DIRECTOR OF INVITATION AND TICKET CONTROL
RED CAVANEY

GROUP DIRECTOR-INVITATIONS
KAREN HART

GROUP DIRECTOR-TICKET CONTROL
EMILY FORD

TREASURER AND CHIEF FINANCIAL OFFICER
BAY BUCHANAN - HONORARY
FRED HALE
CAROL DILLON (ACCOUNTING/BUDGET/PAYROLL)

DIRECTOR OF ADMINISTRATION

GROUP DIRECTOR-SERVICES
H.D. LEWIS

GROUP DIRECTOR-PERSONNEL

GROUP DIRECTOR-AUTOMATED SYSTEMS
PATTY BONNEY

DIRECTOR OF MARKETING
DOUG BLASER

DIRECTOR OF PUBLIC LIAISON
FRED RYAN

GROUP DIRECTOR OF COMMUNITY RELATIONS
JIM LOW

GROUP DIRECTOR OF SPECIAL GROUPS LIAISON
KEN BASTIAN

Think about a role for Pat Devine
& Lindsay St Cyr for Inaugural.

WEEK OF: JT. 14

OCT. 21

OCT. 28

NOV. 4

Design organization chart

Identify potential personnel

Identify Advisory Board

Identify potential Honorary Chairpersons

DETERMINED TO BE AN
ADMINISTRATIVE MARKING
E.O. 12958, Sec 1.3(a)

6605

Date

2/18/11

Begin to design fundraising structure (rogers, Buchanan)

Discuss Guaranty Fund

Discuss announcement procedure
-Date- 11/8/84 *Lat*
-Spokesperson - Speakes
-Content - Deaver, Walker, Rogers
-Release - 11/2 *- Lat*

Begin to identify personnel to be detailed from gov't *- IR BS*

Discuss legal authority to detail from gov't *- IR*

Begin to contact key personnel at Director and Group Director level *- aft*

Seed money from 1981 Inaugural Bill (Fitzgerald - *BS*)

Identify Chairman for Fund-raising activities (Rodgers, Welch, etc.) *- mld*

Discuss staff salary levels *- IR*

Discuss personnel ceiling

Refine event calendar

Develop theme *- IR*

Develop preliminary budget *- IR*

Discuss Golden Anniversary concept

Meet with Chairman of Advisory Board

Discuss Honorary Chairpersons
11/2 - mld

Meet with Congressional Committee
-Military
-GSA
-NPS

Contact Ticketron, Sears on ticket plan *- RW*

Insurance *- Ja*

Office space operational *- IR*

Meeting of Advisory Board

Hire Directors

Assess availability of event space

Assess availability of hotel space

Discuss gift catalogue *- IR*
-item selection
-available by 11/19/84

Discuss license plates *- IR*

*mt
Jae-*

*congr
men*

*Trans - Tlano
VP officer*

PRE-OCT. 14

Survey military installation (blueprint/floor plans)

GSA pre-election action plan

CONFIDENTIAL

OCT. 21

OCT. 28

NOV. 4

F: CT. 14

an organization chart
 ify potential personnel
 tify Advisory Board
 tify potential Honorary
 airpersons

 EXEMPT
 MINISTR
 12958, S

RA

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Date

7/18/11

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 GSA pre-election action plan

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 -item selection
 -available by 11/19/84

Discuss license plates

WEEK OF: NOV. 11

NOV. 18

NOV. 25

DEC. 2

Appoint State Coordinators
Order Invitations
Identify/hire calligraphers
State invite lists to PIC
by 11/15

Special invitation requests
from Mrs. Reagan
Gift Catalog in mail 11/20

Invitations in mail 11/29

1985

FINANCE COMMITTEE

1. Chief Fundraising Arm
2. Guarantee Fund
3. Inaugural Trust

COMMUNICATIONS AND PRESS

1. Press Liaison
2. Advertising and Promotion

SPECIAL GROUPS LIAISON

1. White House Liaison
2. Reagan/Bush '84
3. Friends of the First Family
4. Friends of the Second Family
5. RNC
6. Congressional
7. Judiciary
8. Governors, Mayors and State Legislators
9. Religious
10. Diplomats
11. Volunteer Committees

ENTERTAINMENT AND EVENTS

1. Inaugural Balls
2. Inaugural Gala
3. Concerts
4. Dinners
5. Fireworks and Special Displays
6. V.P. Salute
7. Special Projects

ADMINISTRATION AND GENERAL SUPPORT

1. Facilities
2. Personnel
3. Security
4. Transportation
5. Critical Path
6. Correspondence
7. Housing
8. Equipment
9. Medical
10. Procurement
11. Printing & Graphics
12. Purchasing
13. Automation & Information Systems
14. Construction: Bleachers & Reviewing Stand
15. Mementos
16. Book Project
17. Archives
18. Inaugural Program
19. Volunteers

MILITARY SUPPORT

1. Parade
2. Ceremonies
3. Aides and Drivers

SECRETARY AND GENERAL COUNSEL

1. Legal Matters
2. Permits
3. Insurance
4. Contracts

TREASURER

1. Accounting
2. Budget
3. Internal Control
4. Imprest Fund
5. Payroll

INVITATION AND TICKET CONTROL

1. Invitations
2. Tickets: Balls, Parade, Events
3. Will Call Office

1985

FINANCE COMMITTEE

- Rodgers / m-mans

1. Chief Fundraising Arm
2. Guarantee Fund
3. Inaugural Trust

COMMUNICATIONS AND PRESS

- Lake - Bill Green - Turner

1. Press Liaison
2. Advertising and Promotion

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Fin. - Sat w/ Sunday

venue unit

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603

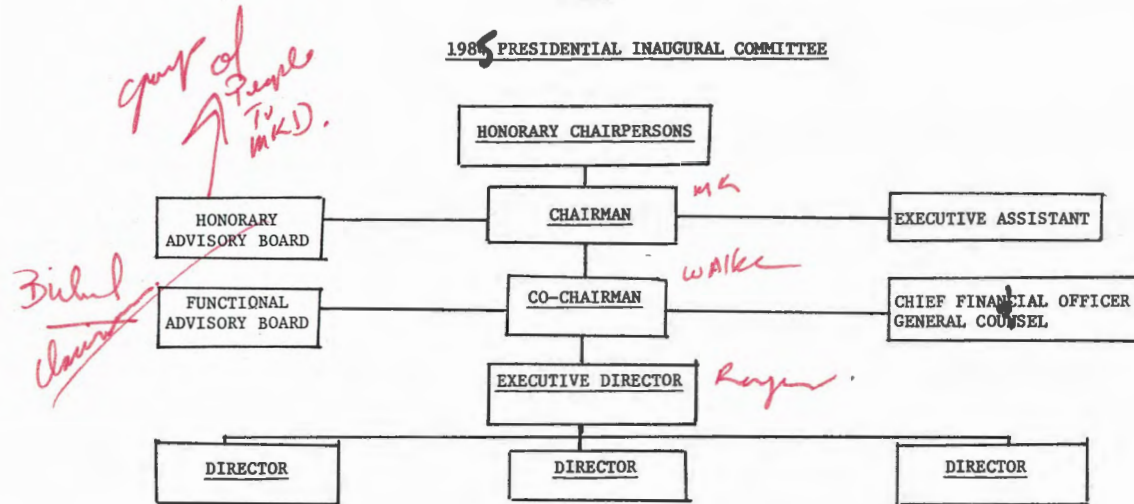
Date 2/18/11

For: Denver-Syn Only Personnel & Highly Confidential
Name: Walker

10-2-84

DRAFT

1984 PRESIDENTIAL INAUGURAL COMMITTEE



EXECUTIVE DIRECTOR

DIRECTOR OF ADMINISTRATION

DEP DIR OF PERSONNEL

DEP DIR OF PROCUREMENT

DEP DIR OF CORRESPONDENCE

DEP DIR OF INVITATION/TICKET CONTROL

DIRECTOR OF OPERATIONS

DEP DIR OF HOUSING

DEP DIR OF TRANSPORTATION

DEP DIR OF SECURITY

DEP DIR OF FACILITIES

DIRECTOR OF SPECIAL EVENTS

DEP DIR OF BALLS

DEP DIR OF CONCERTS

DEP DIR FOR SALUTE TO VP

DEP DIR OF DINNERS

DIRECTOR OF SPECIAL GROUP LIAISON

DEP DIR FOR WHITE HOUSE LIAISON
AND FIRST FAMILY AND FRIENDS

DEP DIR FOR SECOND FAMILY AND FRIENDS

DEP DIR FOR CONGRESSIONAL AND STATE RELATIONS

DEP DIR FOR DIPLOMATIC/HONORED GUEST RELATIONS