

Ronald Reagan Presidential Library Digital Library Collections

This is a PDF of a folder from our textual collections.

Collection: Coordination Office, NSC: Records,
1983-1989

Folder Title: Soviet Advance Meeting (1)

Box: RAC Box 22

To see more digitized collections visit:

<https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library inventories visit:

<https://reaganlibrary.gov/document-collection>

Contact a reference archivist at: reagan.library@nara.gov

Citation Guidelines: <https://reaganlibrary.gov/citing>

National Archives Catalogue: <https://catalog.archives.gov/>

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

Box Number RAC BOX 22

COLLINS

7

ID	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
154630	PAPER	RE MEETING W/SOVIET ADVANCE TEAM	3	ND	B1
154631	MEMO	FOR SUMMIT PREPARATIONS GROUP RE ATTACHED	1	11/9/1987	B1
154632	REPORT	(PAGE 1 ONLY)	1	ND	B1
154633	REPORT		2	11/6/1987	B1
154634	REPORT		1	11/6/1987	B1
154635	REPORT		1	11/7/1987	B1
154636	REPORT		1	ND	B1
154637	REPORT		1	11/6/1987	B1
154638	PAPER	RE MEETING W/SOVIET ADVANCE TEAM	3	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

Box Number RAC BOX 22

COLLINS

7

ID	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
154639	MEMO	MARYBEL BATJER TO COLIN POWELL RE MEETING	1	ND	B1
154641	TALKING POINTS	FOR MEETING W/SOVIET ADVANCE TEAM	4	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA]
- B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE
WASHINGTON

Summit
SOP

November 6, 1987

MEMORANDUM FOR JAMES L. HOOLEY

FROM: MARYLOU SKIDMORE ~~POANNE~~ HILDEBRAND *MS*
SUBJECT: QUESTIONS FOR SOVIET DELEGATION IN PREPARATION
FOR UPCOMING SUMMIT

The following is a list of questions that we came up with in preparation for the Summit that can be asked of the Soviets when they arrive next week. We have attempted to separate them by issue, although many of them are somewhat overlapping and general.

OVERALL

1. How many people and planes will be in the total Soviet Delegation?
2. How many people and what are the names and titles of those in the "Official Delegation"?
3. Will the Soviet delegation be traveling directly to or from another country before and/or after traveling to the United States?
4. What type of interpretation is desired for the different events?
5. Will there be a gift exchange and to what extent?
6. Are we terming this an "Official Visit" or "Working Visit"?
7. Is there any questions with regard to payment of any bills?
8. Do they have a list of questions for us?

SCHEDULE

1. When does General Secretary Gorbachev arrive and depart? When does the remainder of the Soviet delegation arrive/depart?
2. Is the proposed schedule of events agreeable?

10/06/87 3:00 p.m.

3. Outside of the official/state protocol and working events, are there any groups, people or places that the General Secretary would like to see and/or meet with while in Washington, D.C.?

4. Can we, should we plan to do a Joint Statement on the last day before departure?

5. When there is a tete-a-tete meeting occurring between the President and General Secretary, will there be simultaneous plenary meetings occurring between U.S. and Soviet delegations?

ACCOMMODATIONS

1. What is the General Secretary's overnight location?

2. What is the Soviet delegation's overnight location?

MRS. GORBACHEV

1. Is Mrs. Gorbachev accompanying the General Secretary?

2. What kind of events does she want to do separately and what will she do with Mrs. Reagan?

3. How many people will travel with her?

4. Is there anyone in particular that she would like to meet?

PRESS/MEDIA

1. Will there be members of the press accompanying the Soviet delegation and where will they remain overnight?

2. Are they establishing their own press center or will they participate in International Press Center?

3. Credentialing - will they coordinate with us on credentialing of their media?

RECIPROCITY

1. Motorcade vehicles and aircraft (helicopters) - will they use ours or bring their own?

2. If/When the President and General Secretary Gorbachev need to travel together to an event location, will they ride in a U.S. limo?

3. Desire/ability to schedule separate activities after protocol and working events are taken care of in schedule.
4. Will the Soviets host a dinner at a location in Washington?
5. Access (see questions under separate section).

ADVANCE PERIOD

1. Will there be a specific advance team assigned that will remain in Washington until the Summit or will the information come from the Embassy?
2. Is there one point of contact from the Soviet team?
3. When can we get with the advance team and schedule walkthroughs, surveys, etc.?

ACCESS

1. What kind of access will they require to event sites prior to events? Advance team? Security? Communications? Press?
2. What kind of access will they require to events during events? Doctor? Military Aide? Personal Assistant? Security? Communications?
3. Will we be allowed access to a reciprocal dinner site if there is one?
4. Will "identification badges" be required in addition to normal identification pins?

MISCELLANEOUS

1. Do they have a list of people they want to invite to the treaty signing?
2. Who, if anyone, is remaining in Washington? If no one, when & who will return
3. Will we feed entire Gorbachev party?

TIME STAMP

NATIONAL SECURITY COUNCIL
EXECUTIVE SECRETARIAT STAFFING DOCUMENTSYSTEM LOG NUMBER: 8261~~SECRET~~ACTION OFFICER: ErmarthDUE: 10 NOV☐ Prepare Memo For President☐ Prepare Memo Green to Peterson / Murr☒ Prepare Memo For Carlucci / Powell☐ Appropriate Action☐ Prepare Memo _____

to _____

CONCURRENCES/COMMENTS*

PHONE* to action officer at ext. 5112

FYI

☐ ☒ Batjer
☐ Bemis
☐ Brooks
☐ Burns
☐ Childress
☐ Cobb
☐ Cockell
☐ Cohen
☐ Collins
☐ Danzansky
☐ Dean
☐ Donley
☐ Douglass
☐ Ermarth
☐ Farrar
☐ Flower
☐ Fortier
☐ Frazier
☐ Grime
☐ Heiser

FYI

☐ Henhoeffter
☐ Herbst
☐ Howard
☐ Howland
☐ Jameson
☐ Kelly, B.
☐ Kelly, J.
☐ Kimberling
☐ Kissell
☐ Ledsky
☐ Lewis
☐ Linhard
☐ Mahley
☐ Matthews
☐ McNamara
☐ Melby
☐ Michael
☐ Miskel
☐ Oakley
☐ Paal

FYI

☐ Perina
☐ Porter
☐ Reger
☐ Rodman
☐ Rosenberg
☐ Ross
☐ Rostow
☐ Saunders
☐ Scharfen
☐ Snider
☐ Sorzano
☐ ☒ Steiner
☐ Stevens
☐ Tahir-Kheli
☐ Tarbell
☐ Tice
☐ Tillman
☐ Tobey
☐ _____
☐ _____

INFORMATION ☒ Green☐ Carlucci (advance)☒ Courtney☐ Powell (advance)☒ Secretariat CRW☐ 8147

COMMENTS

UNCLASSIFIED UPON REMOVAL
OF CLASSIFIED ENCLOSURE(S)~~SECRET~~mh
212613Logged By JP

Return to Secretariat



8732367

United States Department of State

Washington, D.C. 20520

8261

November 9, 1987

SECRET/SENSITIVE

MEMORANDUM FOR MR. FRANK C. CARLUCCI
THE WHITE HOUSE

Subject: Meeting with Soviet Advance Team

The Soviet advance team for the December 7 summit will meet for the first time with our own November 11. The attached paper outlines points we recommend be considered by the White House and NSC in preparing for that meeting. As will be noted, we suggest focusing discussion on our U.S. scheduling proposals, which we understand to have been reviewed over the weekend by the President. We also highlight certain press, administrative and other issues which might usefully be addressed in an initial meeting.

Melvyn Levitsky
Melvyn Levitsky
Executive Secretary

DECLASSIFIED
Dept. of State Guidelines, July 21, 1997
BY mn NARA, DATE 2/26/13

SECRET/SENSITIVE
DECL:OADR

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
154630	PAPER RE MEETING W/SOVIET ADVANCE TEAM	3	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i>	<i>No of</i>	<i>Doc Date</i>	<i>Restric-</i>
	<i>Document Description</i>	<i>pages</i>		<i>tions</i>

154631 MEMO

1 11/9/1987 B1

FOR SUMMIT PREPARATIONS GROUP RE
ATTACHED

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.



United States Department of State

Washington, D.C. 20520

8147

~~CONFIDENTIAL~~

November 4, 1987

MEMORANDUM FOR MR. FRANK C. CARLUCCI
THE WHITE HOUSE

Subject: Arrival of Soviet Advance Team for Summit Planning

The Soviet advance team for the visit to the United States of General Secretary Gorbachev will arrive in Washington at 1:30 p.m. on November 10 via the regularly scheduled Aeroflot flight. The advance team is prepared to begin work on the morning of November 11. Members of the team will include:

V.I. Chernishev	Ministry of Foreign Affairs
I.M. Sherbakov	Protocol
M.S. Dokychaev	Security
O.I. Matyuhev	Ministry of Foreign Affairs
A.G. Rozanov	Ministry of Foreign Affairs
I.S. Pakhomov	Ministry of Foreign Affairs
V.P. Novikov	Ministry of Foreign Affairs
A.L. Tarasov	Institute of USA and Canada
A.G. Sviridov	Protocol
V.N. Velichko	Security
V.B. Pestov	Adjutant
N.P. Balikovskiy	Security

Melvyn Levitsky
Melvyn Levitsky
Executive Secretary

~~CONFIDENTIAL~~
DECL:OADR

DECLASSIFIED
Dept. of State Guidelines, July 21, 1997
BY h p NARA, DATE 426113

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restrictions</i>
154632	REPORT (PAGE 1 ONLY)	1	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restrictions</i>
-----------	---	------------------------------	-----------------	---------------------

154633 REPORT

2 11/6/1987 B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
154634	REPORT	1	11/6/1987	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
-----------	---	------------------------------	-----------------	---------------------------------

154635 REPORT

1 11/7/1987 B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
154636	REPORT	1	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
154637	REPORT	1	11/6/1987	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

DEPARTMENT OF STATE

'87 NOV -9 P3:32

WASHFAX RECEIPT
DEPARTMENT OF STATE

B

S/S #

UNCLASSIFIED UPON REMOVAL
OF CLASSIFIED ENCLOSURE(S)

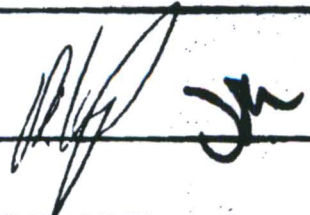
Mh 2/26/13

MESSAGE NO. 021753 CLASSIFICATION SECRET No. Pages 4
FROM: LYNN PASCOE S/S 75302 7224
(Officer name) (Office symbol) (Extension) (Room number)
MESSAGE DESCRIPTION MEETING WITH SOVIET ADVANCE TEAM (8732367)

TO: (Agency)	DELIVER TO:	Extension	Room No.
NSC	WILLIAM COURTNEY		
NSC	MARY BELL BATJER		

FOR: CLEARANCE ☐ INFORMATION ☐ PER REQUEST ☒ COMMENT ☐

REMARKS: PLEASE CALL MARY BELL UPON RECEIPT - URGENT!

S/S Officer: 

EXPEDITE



United States Department of State

Washington, D.C. 20520

November 9, 1987

~~SECRET/SENSITIVE~~

MEMORANDUM FOR MR. FRANK C. CARLUCCI
THE WHITE HOUSE

Subject: Meeting with Soviet Advance Team

The Soviet advance team for the December 7 summit will meet for the first time with our own November 11. The attached paper outlines points we recommend be considered by the White House and NSC in preparing for that meeting. As will be noted, we suggest focusing discussion on our U.S. scheduling proposals, which we understand to have been reviewed over the weekend by the President. We also highlight certain press, administrative and other issues which might usefully be addressed in an initial meeting.

DECLASSIFIED
Dept. of State Guidelines, July 21, 1997
BY mm NARA, DATE 2/26/13

Melvyn Levitsky
Melvyn Levitsky
Executive Secretary

Dept. of State Guidelines, July 21, 1997
BY mm NARA, DATE 2/26/13

~~SECRET/SENSITIVE~~
DECL:OADR

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
154638	PAPER RE MEETING W/SOVIET ADVANCE TEAM	3	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE
WASHINGTON

11:00 a.m.

208 -

Cardell Hall.

PROPOSED MEETING AGENDA

U.S./U.S.S.R. SUMMIT COORDINATING MEETING

WEDNESDAY, NOVEMBER 11, 1987

Room 208 Old Executive Office Building

- I. **Welcome** - Ambassador Selwa Roosevelt, Chief of Protocol for the United States; Amb. Roosevelt calls upon Soviet Delegation to introduce themselves, then turns the meeting over to Tom Griscom.
- II. **Opening Remarks and Introductions** - The Honorable Thomas Griscom, Assistant to the President and Director of Communications
- III. **Remarks** - Ambassador Rozanne L. Ridgway, Assistant Secretary of State for European and Canadian Affairs
- IV. **Summit Agenda/Schedule** - The Honorable Colin Powell, Deputy Assistant to the President for National Security Affairs and National Security Advisor Designee
- V. **Logistics/Coordination** - The Honorable James I. Hooley, Deputy Assistant to the President and Director of Presidential Advance, and Ms. Marybel Batier, Deputy Executive Secretary of the National Security Council and Executive Director of Summit Preparation Group

11/09/87 6:30 p.m.

ПРЕДЛАГАЕМАЯ ПОВЕСТКА ДНЯ
ВСТРЕЧИ ДЛЯ КООРДИНАЦИИ АМЕРИКАНО-СОВЕТСКОЙ
ВСТРЕЧИ В ВЕРХАХ

СРЕДА, 11 НОЯБРЯ 1987 г.

К. 208, ПРАВИТЕЛЬСТВЕННАЯ КАНЦЕЛЯРИЯ БЕЛОГО ДОМА (СТАРОЕ ЭДАНИЕ)

- I. Приветственное слово - Посол Селва Рузвельт, Заведующий протоколом для правительства США; посол Рузвельт предлагает советской делегации представить себя и потом передает слово Томасу Грискому.
- II. Вступительные замечания и представление присутствующих - Томас Гриском, Помощник президента и заведующий связью.
- III. Замечания - Посол Розанн Л. Риджуэй, Заместитель государственного секретаря по европейским и канадским делам.
- IV. Повестка дня и расписание встречи в верхах - Колин Паул, Заместитель помощника президента по вопросам национальной безопасности и назначенный на должность советника по национальной безопасности.
- V. Административная подготовка и координация программы - Джэкс Л. Хули, Заместитель помощника президента и заведующий передовым планированием, и г-жа Мэрибел Батжер, Заместитель исполнительного секретаря Совета национальной безопасности и исполнительный директор группы по подготовке встречи в верхах.

УЧАСТНИКИ

ВСТРЕЧИ ДЛЯ КООРДИНАЦИИ АМЕРИКАНО-СОВЕТСКОЙ

ВСТРЕЧИ В ВЕРХАХ

СРЕДА, 11 НОЯБРЯ 1987 г.

К. 208, ПРАВИТЕЛЬСТВЕННАЯ КАНЦЕЛЯРИЯ БЕЛОГО ДОМА (СТАРОЕ ЗДАНИЕ)

1. Посол Селва Рузвельт, Заведующий протоколом для правительства США.
2. Томас Гриском, Помощник президента по связи и планированию.
3. Посол Розанн Риджуэй, Заместитель государственного секретаря по европейским и канадским делам.
4. Колин Л. Паул, Заместитель помощника президента по вопросам национальной безопасности.
5. Джэк Курtemanч, Заместитель помощника президента и начальник штата жены президента.
6. Джэms Л. Хули, Заместитель помощника президента и заведующий передовым планированием.
7. Фриц В. Эрмарт, Специальный помощник президента по вопросам национальной безопасности.
8. Марлин Фицуатер, Помощник президента и главный заместитель секретаря по связи с прессой.
9. Роберт Халл, Заместитель секретаря по связи с прессой.
10. Марк Вайнберг, Специальный помощник президента и заместитель секретаря по связи с прессой.
11. Томас Саймонс, Заместитель заместителя секретаря по европейским и канадским делам, госдепартамент США.
12. Мэрибел Батжер, Заместитель исполнительного секретаря по внешним делам при Совете национальной безопасности.
13. Тайрус У. Кобб, Заведующий европейскими и советскими делами при Совете национальной безопасности, (протоколист).
14. Марк Паррис, Заведующий Отделом СССР при госдепартаменте США.
15. Банни Мурдак, Заместитель заведующего протоколом визитов.
16. Майор Военного Морского Флота Стив Чиландер, Военный помощник президента.

17. Специальный руководящий сотрудник, Отдел охраны президента, Служба охраны президента США.
18. Уйллиам Хопкинс, переводчик.
19. Заместитель специального руководящего сотрудника, Служба охраны президента США

Предлагаемая программа визита
Генерального секретаря Горбачева с супругой

Понедельник, 7 декабря 1987 г.

- 1100 Генеральный секретарь и г-жа Горбачева приземляются на авиабазе Эндрюс. Их встречает Госсеретарь Дж. Шульц; содержание короткой приветственной церемонии подлелит согласованию.
Отъезд с авиабазы Эндрюс в резиденцию или отель.
ПРИМЕЧАНИЕ: Осмотр Вашингтона с воздуха по пути в резиденцию или отель.
- 1300 Прибытие в Белый дом. Встреча с Президентом и г-жой Рейган. Приветственная церемония на Южной лужайке (приветственные слова, с переводом).
- 1330 Переходят в Овальный кабинет. Начало встреч.
ПРИМЕЧАНИЕ: г-жа Рейган сопровождает г-жу Горбачеву в резиденцию на чай и фотографирование.
ПРИМЕЧАНИЕ: г-жа Горбачева уезжает из Белого дома в резиденцию или отель.
- 1500 Конец встречи. Отъезд из Белого дома в резиденцию или отель.
- 1900 Ужин в Белом доме.

Вторник 8 декабря 1987 г

- Утро Короткая встреча с Вице-президентом Бушем (приблизительно 10 минут). Завтрак с представителями общественности (деловых кругов, трудовых организаций, академических кругов, религиозных организаций, деятелей в области культуры). Место завтрака должно быть определено.
- 0925 Генеральный секретарь прибывает в Белый дом и его проводят в Овальный кабинет для встреч.
- 1130 Конец встреч. Отъезд из Белого дома в резиденцию или отель.
- 1320 Генеральный секретарь подъезжает к Дипломатическому подъезду и следует в Красный зал.
- 1325 Генерального секретаря встречает Президент и они проходят в Восточный зал.
Барабанная дробь и фанфары; объявление из-за кулис; музыка: "Да здравствует Президент".
- 1345 Входят в Восточный зал для церемонии подписания Договора о Ракетах средней дальности.

Вторник, 9 декабря 1987 г.

- 1400 Конец церемонии подписания договора. Переход в Государственную столовую. Входят в Государственную столовую и занимают места для обращений по телевидению.
- 1410 Обращения американскому и советскому народам.
- 1445 Конец обращений и возвращение в Овальный кабинет.
- 1500 Начало встреч.
- 1700 Конец встреч. Прощание и отъезд из Белого Дома в резиденцию или отель.
- 1900 Президент и г-жа Рейган приезжают в Советское посольство на ответный ужин.
- 2100 Президент и г-жа Рейган уезжают из советского посольства.

Среда 9 декабря 1987 г

- 0800 Завтрак с Президентом и представителями Конгресса в Семейной столовой. Переходят в Овальный кабинет для встреч.
- 0930 Начало встреч.
- 1100 Конец встреч. Завтрак (место должно быть определено).
- 1325 Конец завтрака.
- 1330 Начало встреч.
- 1555 Конец встреч.
ПРИМЕЧАНИЕ: г-жа Рейган и г-жа Горбачева входят в овальный кабинет.
- 1600 Выходят наружу для прощальной церемонии (программа прощальной церемонии подлежит определению).
- 1625 Отъезд из Белого дома. Место назначения подлежит определению.
- 1740 Прибытие на авиабазу Эндрюс. Встречает Вице-президент Буш. Короткая прощальная церемония.
- 1745 Отлет с авиабазы Эндрюс в Москву.

Lunch List

THE WHITE HOUSE

WASHINGTON

PROPOSED MEETING PARTICIPANTS

U.S./U.S.S.R. SUMMIT COORDINATING MEETING

WEDNESDAY, NOVEMBER 11, 1987

Room 208 Old Executive Office Building

- ✓ Ambassador Selwa Roosevelt, Chief of Protocol of the United States
- (Thomas C. Griscom, Assistant to the President for Communications and Planning
- ✓ Ambassador Rozanne L. Ridgway, Assistant Secretary of State for European and Canadian Affairs
- ~~Colin L. Powell, Deputy Assistant to the President for National Security Affairs~~
- ✓ (Jack Courtemanche, Deputy Assistant to the President and Chief of Staff to the First Lady
- ✓ James L. Hooley, Deputy Assistant to the President and Director of Presidential Advance
- ✓ Fritz W. Ermarth, Special Assistant to the President for National Security Affairs
- ✓ (Mark Weinberg, Special Assistant to the President and Assistant Press Secretary
- ✓ Thomas Simons, Deputy Assistant Secretary for European and Canadian Affairs, U.S. Department of State
- ✓ Marybel Batjer, Deputy Executive Secretary for External Affairs
- ✓ Tyrus W. Cobb, Director of European and Soviet Affairs, National Security Council, (Notetaker)
- ✓ Mark Parris, Director, European and Soviet Affairs, U.S. Department of State
- ✓ Bunny Murdock, Assistant Chief of Protocol for Visits
- ✓ (Major Steve Chealander, Air Force Military Aide to the President
- ~~Ray Shaddick, Special Agent in Charge, Presidential Protective Division, United States Secret Service~~
- ✓ Interpreter — William Hopkins

✓ Tim Towell

✓ James Hooley

✓ Gary Foster

✓ Michael Lake

✓ Joseph Breunau

✓ Kimberly O'Brien

✓ Ken Bassman - WHCA

✓ Sam Watson - VP

✓ Harlow Fitzwater

✓ Chrissy Galass.

✓ Dick Griffin

✓ Steve Harrison

✓ Dick Griffin

Bob Dejav

11/10/87 9:30 a.m.

DRAFT**THE WHITE HOUSE**

WASHINGTON

PROPOSED SUMMARY SCHEDULE**FOR THE VISIT OF****GENERAL SECRETARY AND MRS. GORBACHEV****MONDAY, DECEMBER 7, 1987**

- 11:00 a.m. General Secretary and Mrs. Mikhail Gorbachev arrive Andrews Air Force Base. Met by: Secretary of State George Shultz; Brief arrival ceremony TBD. Depart Andrews Air Force Base en route Residence/Hotel. NOTE: Aerial tour of Washington en route Residence/Hotel.
- 1:00 p.m. Arrive The White House. Greet THE PRESIDENT and Mrs. Reagan. Participate in Arrival Ceremony on the South Lawn (including remarks with interpretation).
- 1:30 p.m. Proceed to Oval Office. Meetings begin. NOTE: Mrs. Reagan escorts Mrs. Gorbachev inside Residence for tea and photo opportunity. NOTE: Mrs. Gorbachev departs The White House en route Residence/Hotel.
- 3:00 p.m. Meeting concludes. Depart The White House en route Residence/Hotel.
- 7:00 p.m. State Dinner at The White House.

TUESDAY, DECEMBER 8, 1987

- Morning Brief meeting with Vice President Bush (approximately 10 mins.) Breakfast with a cross-section of community leaders (business, labor, academic, cultural, religious) at location TBD.
- 9:25 a.m. Arrive The White House and is escorted to the Oval Office for meetings.
- 11:30 a.m. Meetings conclude. Depart The White House en route Residence/Hotel.
- 1:20 p.m. Arrive Diplomatic Entrance and proceed to Red Room.
- 1:25 p.m. Greeted by THE PRESIDENT, proceed to East Room.
- 1:30 p.m. Ruffles and Flourishes; Announcement (off-stage); "Hail to the Chief"
- 1.45 Arrive East Room and participate in signing of INF Treaty.

11/10/87 3:00 p.m.

TUESDAY, DECEMBER 9, 1987

PAGE 2

2:00 p.m. Treaty signing ceremony concludes. Proceed to State Dining Room.
Arrive State Dining Room and be seated for televised messages.
2:10 p.m. Broadcast messages to the American and Soviet people.
2:45 p.m. Conclude broadcast and return to Oval Office.
3:00 p.m. Meetings begin.
5:00 p.m. Meetings conclude. Bid farewell and depart the White House en route Residence/Hotel.
7:00 p.m. THE PRESIDENT and Mrs. Reagan arrive Soviet Embassy and participate in reciprocal dinner.
9:00 p.m. THE PRESIDENT and Mrs. Reagan depart Soviet Embassy.

WEDNESDAY, DECEMBER 9, 1987

8:00 a.m. Breakfast with THE PRESIDENT and Congressional Leaders in Family Dining Room.
Proceed to the Oval Office for meetings.
9:30 a.m. Meetings begin.
11:00 a.m. Meetings conclude. Lunch (TBD) begins.
1:25 p.m. Lunch concludes.
1:30 p.m. Meetings begin.
3:55 p.m. Meetings conclude. NOTE: Mrs. Reagan and Mrs. Gorbachev arrive Oval Office.
4:00 p.m. Proceed outside for departure ceremony.
Departure Ceremony Program TBD
4:25 p.m. Depart The White House en route location TBD.
5:40 p.m. Arrive Andrews Air Force Base.
Met by: Vice President Bush; Brief Departure Ceremony
5:45 p.m. Depart Andrews Air Force Base en route Moscow, U.S.S.R.

11/10/87 3:00 p.m.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
154639	MEMO MARYBEL BATJER TO COLIN POWELL RE MEETING	1	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

COORDINATION OFFICE, NSC: RECORDS

Withdrawer

MJD 2/26/2013

File Folder

SOVIET ADVANCE MEETINGS (1)

FOIA

F02-073/5

COLLINS

Box Number

RAC BOX 22

7

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
154641	TALKING POINTS FOR MEETING W/SOVIET ADVANCE TEAM	4	ND	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE

WASHINGTON

PROPOSED SUMMARY SCHEDULE

FOR THE VISIT OF

GENERAL SECRETARY AND MRS. GORBACHEV

MONDAY, DECEMBER 7, 1987

- (A) 11:00 a.m. General Secretary and Mrs. Mikhail Gorbachev arrive Andrews Air Force Base. Met by: Secretary of State George Shultz; Brief arrival ceremony TBD.
- (B) Depart Andrews Air Force Base en route Residence/Hotel. NOTE: Aerial tour of Washington en route Residence/Hotel.
- (C) 1:00 p.m. Arrive The White House. Greet THE PRESIDENT and Mrs. Reagan. Participate in Arrival Ceremony on the South Lawn (including remarks with interpretation).
- 1:30 p.m. Proceed to Oval Office. Meetings begin. NOTE: Mrs. Reagan escorts Mrs. Gorbachev inside Residence for tea and photo opportunity.
- (D) NOTE: Mrs. Gorbachev departs The White House en route Residence/Hotel.
- 3:00 p.m. Meetings conclude. Depart The White House en route Residence/Hotel.
- (E) 7:00 p.m. State Dinner at The White House.

TUESDAY, DECEMBER 8, 1987

- (F) Morning Brief meeting with Vice President Bush (approximately 10 mins.) Breakfast with a cross-section of community leaders (business, labor, academic, cultural, religious) at location TBD.
- 9:25 a.m. Arrive The White House and is escorted to the Oval Office for meetings.
- 11:30 a.m. Meetings conclude. Depart The White House en route Residence/Hotel.
- 1:20 p.m. Arrive Diplomatic Entrance and proceed to Red Room.
- 1:25 p.m. Greeted by THE PRESIDENT, proceed to East Room.
- 1:45 p.m. Puffles and Flourishes; Announcement (off-stage); "Hail to the Chief"
- Arrive East Room and participate in signing of INF Treaty.

11/10/87 6:30 p.m.

TUESDAY, DECEMBER 9, 1987

PAGE 2

2:15 p.m. Treaty signing ceremony concludes. Proceed to State Dining Room.
Arrive State Dining Room and be seated for televised messages.
2:25 p.m. Broadcast messages to the American and Soviet people.
3:00 p.m. Conclude broadcast and return to Oval Office.
3:05 p.m. Meetings begin.
5:00 p.m. Meetings conclude. Bid farewell and depart the White House en route Residence/Hotel.
(G) 7:00 p.m. THE PRESIDENT and Mrs. Reagan arrive Soviet Embassy and participate in reciprocal dinner.
9:00 p.m. THE PRESIDENT and Mrs. Reagan depart Soviet Embassy.

WEDNESDAY, DECEMBER 9, 1987

(H) 8:00 a.m. Breakfast with THE PRESIDENT and Congressional Leaders in Family Dining Room.
Proceed to the Oval Office for meetings.
9:30 a.m. Meetings begin.
(I) 11:00 a.m. Meetings conclude. Lunch (TBD) begins.
1:25 p.m. Lunch concludes.
1:30 p.m. Meetings begin.
3:55 p.m. Meetings conclude. NOTE: Mrs. Reagan and Mrs. Gorbachev arrive Oval Office.
4:00 p.m. Proceed outside for departure ceremony.
Departure Ceremony Program TBD
4:25 p.m. Depart The White House en route location TBD.
5:40 p.m. Arrive Andrews Air Force Base.
Met by: Vice President Bush; Brief Departure Ceremony
5:45 p.m. Depart Andrews Air Force Base en route Moscow, U.S.S.R.

11/10/87 6:30 p.m.

THE WHITE HOUSE

WASHINGTON

November 10, 1987

MEMORANDUM FOR MARYBEL BATJER

FROM:

JIM DYER 

SUBJECT:

List of potential attendees to Congressional Breakfast

Our thinking at this time would be to invite the top three leadership of both parties in the House and Senate. In addition we would invite the chairman and ranking member of the Intelligence, Armed Services, Appropriations and Foreign Affairs-Foreign Relations Committees. We would also include Senator Ted Stevens, our Chairman of the Senate Arms Control Observer Group.

The members are as follows:

SENATE

Senator Robert C. Byrd (D-WV)
Senator Alan Cranston (D-CA)
Senator Dan Inouye (D-HI)
Senator Sam Nunn (D-GA)
Senator Claiborne Pell (D-RI)
Senator David Boren (D-OK)
Senator John Stennis (D-MS)

Senator Bob Dole (R-KS)
Senator Alan Simpson (R-WY)
Senator Strom Thurmond (R-SC)
Senator John Warner (R-VA)
Senator Jesse Helms (R-NC)
Senator Bill Cohen (R-ME)
Senator Mark Hatfield (R-OR)
Senator Ted Stevens (R-AL)

HOUSE

Speaker Jim Wright (D-TX)
Rep. Tom Foley (D-WA)
Rep. Tony Coelho (D-CA)
Rep. Les Aspin (D-WA)
Rep. Dante Fascell (D-FL)
Rep. Louis Stokes (D-OH)
Rep. Jamie Whitten (D-MS)

Rep. Bob Michel (R-IL)
Rep. Trent Lott (R-MS)
Rep. Dick Cheney (R-WY)
Rep. William Dickinson (R-AL)
Rep. William Broomfield (R-MI)
Rep. Henry Hyde (R-IL)
Rep. Silvio Conte (R-MA)

SUGGESTED TALKING POINTS FOR TOM GRISCOM

- The President is excited that the General Secretary has accepted his invitation to visit the United States.
- The President was hopeful that he could have had more time with the General Secretary to show him different areas of the country and groups of people in the United States, but understands tight scheduling.
- The President and the General Secretary have established a good rapport and working relationship, first in Geneva and then in Iceland.
- Feel confident that we, as their representatives, will also have a good working relationship and look forward to continuing this relationship while preparing for this historical meeting between our two leaders in December. Know that many members of your team have worked with members of our team in the past during Geneva and Iceland and this will help provide a sense of continuity.
- Our agenda for the December Summit is set with the following specific goals in mind:
 - To provide an occasion which advances the cause of peace and mutual understanding, not only between our leaders, but also our people.
 - To sign an agreement on Intermediate Range Nuclear Missiles.
 - Provide the normal protocol activities that are accorded all foreign visitors while in the United States (state arrival ceremony, state dinner, etc.).
 - Provide extensive meeting time, including one-on-one meetings, for the President and the General Secretary for further discussions on arms control, regional issues, human rights and bilateral relations.
 - Provide the General Secretary with an opportunity to meet with both national political leaders (U.S. Congress) and community leaders (during breakfast on second day) to offer first-hand view of the U.S.
- I will now turn the discussions over to Assistant Secretary Roz Ridgway, who will make brief remarks. General Colin Powell, the President's designee for National Security Advisor, will then give a brief overview of the proposed schedule.

PROPOSED TALKING POINTS

o The President is pleased that the General Secretary has accepted his invitation to visit the United States.

o The President was hopeful that he could have had more time with the General Secretary to show him different areas of the country and groups of people in the United States, but understands tight scheduling.

o The President and the General Secretary have established a good rapport and working relationship, first in Geneva and then in Iceland.

o Feel that we, as their representatives, will also have a good working relationship and look forward to continuing this relationship while preparing for this historical meeting between our two leaders in December. Know that many members of your team have worked with members of our team in the past during Geneva and Iceland and this will help provide a sense of continuity.

o Our agenda for the December Summit is set with the following goals in mind:

o To sign the agreement on Intermediate Range Nuclear Missiles that has been agreed to by both the U.S. and the U.S.S.R.

o Provide the normal protocol activities that are accorded all foreign visitors while in the United States (arrival ceremony, state/official dinner, etc.).

o Provide extensive one-on-one meeting time for the President and the General Secretary for further discussions on arms control, regional issues, human rights and bilateral relations.

o Continue the process of providing the basis for a more stable and constructive relationship for long term peace.

o Provide the General Secretary with an opportunity to meet with both national political leaders (U.S. Congress) and community leaders (during breakfast on second day) to offer first-hand view of the U.S.

o Discuss further the idea of the President visiting the U.S.S.R. during the first half of 1988.

TALKING POINTS, contd.

o We will want to discuss further, in separate meetings that will include substantive representatives from the White House, the State Department and from your side, exactly what the agendas of the meetings between the President and the General Secretary will cover and any necessary Treaty details. This meeting today will serve as an introduction to the people who will be responsible for providing information and putting the trip together, outline the proposed schedule for the trip, and discuss logistics.

o Outline of scenario -

o First day: Official protocol arrival on South Lawn, brief one-on-one meeting for initial photos, etc. between the President and General Secretary while Mrs. Reagan hosts a tea for Mrs. Gorbachev, and a protocol dinner at the White House that night.

o Second day: Gorbachev breakfast/meeting with the Vice President and community leaders, substantive meeting time, treaty signing ceremony, joint television messages to U.S. and U.S.S.R., afternoon meetings and reciprocal dinner that evening.

o Third day: Gorbachev breakfast/meeting with Congressional leaders in the White House, substantive meeting time, break for lunch, afternoon meetings resume, social event (TBD) for U.S. and U.S.S.R. delegations and departure ceremony.

o Upon conclusion of our discussions, Mr. Hooley and Ms. Batjer, will begin the discussions on the coordination of the logistics of this advance period, the actual trip, event sites, press logistics, etc.

THE WHITE HOUSE

WASHINGTON

PROPOSED MEETING PARTICIPANTS

U.S./U.S.S.R. SUMMIT COORDINATING MEETING

WEDNESDAY, NOVEMBER 11, 1987

Room 208 Old Executive Office Building

Ambassador Selwa Roosevelt, Chief of Protocol of the
United States

Thomas C. Griscom, Assistant to the President for
Communications and Planning

Ambassador Rozanne L. Ridgway, Assistant Secretary of State for
European and Canadian Affairs

Colin L. Powell, Deputy Assistant to the President for National
Security Affairs

Jack Courtemanche, Deputy Assistant to the President and Chief
of Staff to the First Lady

James L. Hooley, Deputy Assistant to the President and Director
of Presidential Advance

Fritz W. Fmrarth, Special Assistant to the President for
National Security Affairs

— Mark Weinberg, Special Assistant to the President and Assistant
Press Secretary

Thomas Simons, Deputy Assistant Secretary for European and
Canadian Affairs, U.S. Department of State

Marybel Batjer, Deputy Executive Secretary for External Affairs

Tyrus W. Cobb, Director of European and Soviet Affairs,
National Security Council, (Notetaker)

Mark Parris, Director, European and Soviet Affairs, U.S.
Department of State

Bunny Murdock, Assistant Chief of Protocol for Visits

Major Steve Chealander, Air Force Military Aide to the
President

Ray Shaddick, Special Agent in Charge, Presidential Protective
Division, United States Secret Service
Interpreter

* Ken Bassman - WHCH.
* Sam Watson - Vice Pres.

THE WHITE HOUSE

WASHINGTON

PROPOSED MEETING PARTICIPANTS

U.S./U.S.S.R. SUMMIT COORDINATING MEETING

WEDNESDAY, NOVEMBER 11, 1987

Room 208 Old Executive Office Building

7-4543 Ambassador Selwa Roosevelt, Chief of Protocol of the
United States
2174 Thomas C. Griscom, Assistant to the President for
Communications and Planning
7-9626 Ambassador Rozanne L. Ridgway, Assistant Secretary of State for
European and Canadian Affairs
2957 Colin L. Powell, Deputy Assistant to the President for National
Security Affairs
Jack Courtemanche, Deputy Assistant to the President and Chief
of Staff to the First Lady
James L. Hooley, Deputy Assistant to the President and Director
of Presidential Advance
Fritz W. Ermarth, Special Assistant to the President for
National Security Affairs
2100 ✓ Mark Weinberg, Special Assistant to the President and Assistant
Press Secretary
7-1126 Thomas Simons, Deputy Assistant Secretary for European and -
Canadian Affairs, U.S. Department of State
Marybel Batjer, Deputy Executive Secretary for External Affairs
Tyrus W. Cobb, Director of European and Soviet Affairs,
National Security Council, (Notetaker)
7-6729 Mark Parris, Director, European and Soviet Affairs, U.S.
Department of State
- 7-1676 Bunny Murdock, Assistant Chief of Protocol for Visits
2150 Major Steve Chealander, Air Force Military Aide to the
4112 President
Ray Shaddick, Special Agent in Charge, Presidential Protective
Division, United States Secret Service
Interpreter

WHSSS/11 Nov 87

US-USSR SUMMIT COORDINATING MEETING

POINTS

ON 208 TRAINING AIDS

Tab 1: Coordinating Meeting Agenda

Tab 2: Helicopter Arrival (5 Minutes)

Tab 3: Motor Sightseeing Tour (2-3 Minutes)

Dual screen projection is available for (1) displaying the meeting agenda and proposed Summit schedule, (2) a notional aerial arrival tour of Washington, D.C., and (3) a notional motorcade tour of Washington, D.C.

Meeting Agenda/Summit Schedule

- The Coordinating Meeting agenda will be displayed via dual screen projection (English version on viewers left, Russian version on right)
- The proposed Summit agenda (2-pages) is available for display in both English and Russian. [direct video operator to switch to second page when ready]

Aerial Arrival Tour (Tab 2) Hard Copy on Easel

- A series of aerial photographs and maps are available for display via dual screen projection.
- Left screen depicts notional helicopter flight from Andrews AFB to Washington monument landing area.
- Right screen displays map highlighting notional flight route in black.
- [A map provided by WHMO of Marine Helicopter Squadron-1 standard flight route options is also available, but is not recommended for display unless necessary]

Motorcade Tour of Washington Points of Interest (Tab 3) Small hard copy map on easel

- Left screen displays proposed route annotated in red for motor tour of Mall areas and central city.
- Right screen displays photos sequenced to accompany route.

THE WHITE HOUSE
WASHINGTON

PROPOSED MEETING AGENDA

U.S./U.S.S.R. SUMMIT COORDINATING MEETING

WEDNESDAY, NOVEMBER 11, 1987

Room 208 Old Executive Office Building

- I. Welcome - Ambassador Selwa Roosevelt, Chief of Protocol for the United States; Amb. Roosevelt calls upon Soviet Delegation in introduce themselves, then turns the meeting over to Tom Griscom.
- II. Opening Remarks and Introductions - The Honorable Thomas Griscom, Assistant to the President and Director of Communications
- III. Remarks - Ambassador Rozanne L. Ridgway, Assistant Secretary of State for European and Canadian Affairs
- IV. Summit Agenda/Schedule - The Honorable Colin Powell, Deputy Assistant to the President for National Security Affairs and National Security Advisor Designee
- V. Logistics/Coordination - The Honorable James L. Hooley, Deputy Assistant to the President and Director of Presidential Advance, and Ms. Marybel Batjer, Deputy Executive Secretary of the National Security Council and Executive Director of Summit Preparation Group

TAB 2

HELICOPTER ARRIVALFLIGHT FROM ANDREWSTO MONUMENT
(NOTIONAL)

- ANDREWS AFB: General Secretary Gorbachev's point of arrival in US; transfer to helicopter for local flight to the Washington Monument past many of the major sights of the city. From Andrews the flight will proceed Northwest to the city.
- ROBERT F. KENNEDY STADIUM: The flight will cross the Potomac River and into the main part of the city flying over Robert F. Kennedy Stadium. This playing field for the Washington Redskin American football team is named in honor of Robert Kennedy, the younger brother of our famous President -- John Kennedy.
- CAPITOL HILL: Turnng due west, the flight will approach the national capitol building on the south side. Reversing course and circling the Capitol; many landmarks and views will available.
- LIBRARY OF CONGRESS: The Library of Congress will be beneath the airplane as it circles around to the north.
- PANORAMIC VIEW TO EAST: To the east will be the Potomac.
- CAPITOL HILL FROM THE NORTH: Looking across the capitol to the south is the Smithsonian museum one of our nations oldest and finest cultural centers.
- THOMAS CIRCLE: Continuing on to the West towards the White House, we will fly over Thomas Circle -- one of many such circles which accent the city.
- THE WHITE HOUSE: Passing down the north side of the White House, both the West and East Wings will be clearly visable as will the Old Executive Office Building where we are right now.
- NAVAL OBSERVATORY: Looking to the north will be the Naval Observatory, the resident of the Vice President and Mrs. Bush.
- WASHINGTON CATHEDRAL: Further to the north is the Washington Cathedral.
- GEORGETOWN AND THE KEY BRIDGE: As our route takes us over the Potomac, the aircraft will turn south over Key Bridge and Georgetown.

- FEDERAL TRIANGLE: Out the left side of the craft will be a spectacular view of the Capitol, the historic monuments and the White House.

- ROOSEVELT ISLAND: Continuing south along the Potomac, we fly over Roosevelt Island and the Teddy Roosevelt Memorial.

- MARINE CORPS MEMORIAL: From the right side of the helicopter, the distinctive Marine Corp's Iwo Jima memorial will be in view.

- JOHN F. KENNEDY CENTER: Both the Watergate Hotel and the Kennedy Center for the Performing Arts will be on the Potomac waterfront to the left.

- ARLINGTON CEMETERY: To the right will be Arlington National Cemetery and the eternal flame at the John F. Kennedy gravesite.

- PENTAGON: Turning back towards the east over the Pentagon we will begin the final approach to the landing area.

- LINCOLN MEMORIAL: Our flight will take us between two of the capitol's most beautiful memorials. To the left will be the Lincoln Memorial.

- JEFFERSON MEMORIAL: To the right will be the elegant Thomas Jefferson Memorial, our third President and a framer of our Constitution.

- WASHINGTON MONUMENT: Directly ahead will be a view of the Washington Monument across the peaceful tidal basin.

- WASHINGTON MONUMENT: As the helicopter makes its final landing approach, the White House will be just a few kilometers to the north.

- OVERVIEW: This short ten minute journey will traverse some of our Capitol's most well known and picturesque sights.

NOTIONAL SIGHTSEEING

MOTOR TOUR OF D.C.

1. The proposed motor tour of Washington will begin at the White House and travel West down Pennsylvania Avenue to the US Capitol.
2. It will travel past the US Supreme Court and circle around the Library of Congress.
3. The motorcade will then travel east down Independence Avenue to the Air and Space Museum.
4. The route offers an excellent view of the Washington Monument off to the right.
5. The next stop will take the party past the Tidal Basin to the Jefferson Memorial.
- 6-7. Proceeding on to the Lincoln Memorial, it is only a short distance to the Vietnam Veteran's memorial.
8. Then across Memorial Bridge to the Arlington National Cemetery in Va. where many distinguished Americans rest, and to pay respects to the Tomb of the unknown soldier.
9. Next, they will travel to the Marine Corps Monument depicting Marines raising the US flag on Iwo Jima in 1945.
- 10-11. Traversing the Francis Scott Key Bridge into Georgetown, the motorcade will turn west and travel to the Kennedy Center for the Performing Arts.
12. They then drive past the US Dept of State, returning to the White House.

51

V.I. CHERNISHEV - chairnihSHAWF
I.M. SHERBAKOV - SUREbakov
M.S. DOKYCHAEV - dokICHAYEFF
O.I. MATYUHEV - (unknown)
A.G. ROZANOV - ROHzahnuff
I.S. PAKHOMOV - pahHOmuff
V.P. NOVIKOV - NAWveekuf
A.L. TARASOV - tahRAHsuff
A.G. SVIRIDOV - (unknown)
V.N. VELICHKO - (unknown)

V.B. PESTOV - PESToff
N.P. BALIKOVSKIY - balikOFFsky
A.A. TIATECHKIN - (unknown)
V.N. SHEVCHENKO - shefCHENko

Note from Fritz Ermarth:

Russian names tend to be irregular in accent.
Don't be embarrassed simply to ask for correct
pronunciation. A good ice breaker at the start

V.I. CHERNISHEV - chairnihSHAWF
I.M. SHERBAKOV - SUREbakov
M.S. DOKYCHAEV - dokiCHAYEFF
O.I. MATYUHEV - (unknown)
A.G. ROZANOV - ROHzahnuFF
I.S. PAKHOMOV - pahHOMuff
V.P. NOVIKOV - NAWveekuf
A.L. TARASOV - tahRAHsuff
A.G. SVIRIDOV - (unknown)
V.N. VELICHKO - (unknown)

V.B. PESTOV - PESToff
N.P. BALIKOVSKIY - baliKOFFsky
A.A. TIATECHKIN - (unknown)
V.N. SHEVCHENKO - shefCHENko

Note from Fritz Ermarth:

Russian names tend to be irregular in accent.
Don't be embarrassed simply to ask for correct
pronunciation. A good ice breaker at the start

53

V.I. CHERNISHEV - chairnihSHAWF
I.M. SHERBAKOV - SUREbakov
M.S. DOKYCHAEV - dokiCHAYEFF
O.I. MATYUHEV - (unknown)
A.G. ROZANOV - ROHzahnuuff
I.S. PAKHOMOV - pahHOMuff
V.P. NOVIKOV - NAWveekuff
A.L. TARASOV - tahRAHsuff
A.G. SVIRIDOV - (unknown)
V.N. VELICHKO - (unknown)

V.B. PESTOV - PESToff
N.P. BALIKOVSKIY - baliKOFFsky
A.A. TIATECHKIN - (unknown)
V.N. SHEVCHENKO - shefCHENko

Note from Fritz Ermarth:

Russian names tend to be irregular in accent.
Don't be embarrassed simply to ask for correct
pronunciation. A good ice breaker at the start