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**WHITE HOUSE
OFFICE OF RECORDS MANAGEMENT
WORKSHEET**

☐ X - MEDIA
☐ H - INTERNAL

Name of Document: BRIEFING PAPERS FOR
PRESIDENT'S SCHEDULED
APPOINTMENTS FOR X X X X X X X

Subject Codes:

PR007.01

Subject: Tentative Presidential schedules

for : 820111

820112

820113

820114

820115

820116

820117

820118

820119

820120

820121

820122

820123

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All are dated 820107

ROUTE TO:

ACTION

DISPOSITION

Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
RMMATT	RSZ	1 / 1			1 / 1

Referral Note: _____

1/7/82

Monday, January 11

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver) Oval Office
9:30 am (15 min)		National Security Briefing (Clark), Oval Office
9:45 am (15 min)		Senior Staff Time Oval Office
10:00 am (30 min)		Meeting with Executive Committee of National Conference of State Legislatures (Williamson) State Dining Room
10:30 am (30 min)		Personal Staff Time Oval Office
11:00 am (45 min)	T	Consultative Meeting with Senate GOP group re 1983 Budget (Duberstein) Cabinet Room
11:45 am (15 min)		Meeting with Govs. Treen, Clements and Jack Kemp (Williamson) Oval Office
12:00 m (60 min)		Issues Briefing Lunch (Darman/Fuller) Cabinet Room
1:00 pm (30 min)		Personal Staff time Oval Office
1:30 pm (45 min)	T	Consultative Meeting with House GOP group re 1983 Budget (Duberstein) Cabinet Room
4:00 pm (30 min.)		Personnel Time (James) Oval Office
4:30 pm (30 min)		Staff Time (Baker, Meese, Deaver) Oval Office
5:30 pm	N	Dropby W. H. Reception for Hoover Institute Residence

1/7/82

Tuesday, January 12

9:00 am (30 min)	Staff Time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	National Security Briefing (Clark),	Oval Office
9:45 am (15 min)	Senior Staff Time	Oval Office
10:00 am (15 min)	Personal Staff Time	Oval Office
10:30 am	Depart for Visit to Department of Transportation (Fuller/Studdert)	
12:00 m	Return White House from DOT	
12:00 m (90 min)	Lunch and Personal Staff Time	Oval Office
1:30 pm (15 min)	Puerto Rico Statehood Statement (Williamson)	Oval Office
2:00 pm (60 min)	Cabinet Time (Fuller)	Cabinet Room
3:00 pm (60 min)	Personal Staff Time	Oval Office
5:30 pm (30 min)	Staff Time (Baker, Meese, Deaver)	Oval Office

1/7/82

Wednesday, January 13

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)		National Security Briefing,	Oval Office
9:45 am (15 min)		Senior Staff Time	Oval Office
10:00 am (30 min)		Personal Staff Time	Oval Office
11:00 am (15 min)		Meeting (FIAB) (Meese)	Cabinet Room
11:15 am (10 min.)		Photo Opportunity, Association of American Editorial Cartoonists (Speakes)	Oval Office
11:30 am (30 min.)		Presentation of Diplomatic Credentials	Oval Office
12:00 m (75 min)	T	Housing Industry Luncheon (Dole)	Cabinet Room

1/7/82

Thursday, January 14

9:00 am Staff Time (Baker, Meese, Deaver) Oval Office
(30 min)
9:30 am National Security Briefing (Clark), Oval Office
(15 min)
9:45 am Senior Staff Time Oval Office
(15 min)

10:00 am Personal Staff Time Oval Office
(15 min)

10:00-10:30 Depart
AM To New York City WHOOOP ASTORIA
1st young people 5 min.
2nd N.Y. VIPS. 5 min.

12:30
12:00 Noon Attend New York Partnership Luncheon in
New York City private sector initiative
Running then
for planning 14,000 same jobs 1,000 people
1:30-2:30
3:00-3:30

To Residence per Scheduling

1/7/82

Friday, January 15 Martin Luther King Birthday

9:00 am Staff Time (Baker, Meese, Deaver) Oval Office
(30 min)
9:30 am National Security Briefing (Clark), Oval Office
(15 min)

9:45 am Senior Staff Time Oval Office
(15 min)

10:00 am Personal Staff Time Oval Office
(30 min)

10:30 am Cabinet Time (Fuller) Cabinet Room
(60 min)

5:30 pm Staff Time (Baker, Meese, Deaver) Oval Office
(30 min)

1/7/82

Saturday, January 16

Personal

7:30 pm

Touchdown Club Awards Dinner in Washington
BLACK TIE (Sheraton Washington)

Sunday, January 17

Personal

1/7/82

Monday, January 18

9:00 am Staff Time (Baker, Meese, Deaver) Oval Office
 (30 min)
9:30 am National Security Briefing (Clark), Oval Office
 (15 min)
9:45 am Senior Staff Time Oval Office
 (15 min)

10:00 am Personal Staff Time Oval Office
 (30 min)

11:00 am T Urban Affairs Meeting (Fuller) Cabinet Room
 (45 min)

11:45 a.m. Courtesy Call, Fellowship of Christian
 (10 min.) Athletes (Duberstein) Oval Office

12:00 m Issues Briefing Lunch (Darman/Fuller)
 (60 min) Cabinet Room

1:15 pm T Meeting with Minister of International Trade
 of Japan (Fuller/Clark) Oval Office

1:45 pm T Meeting with National Association of Towns and
 (20 min) Townships (Williamson) Cabinet Room

4:00 pm TV Guide Interview (Speakes)
 (30 min)

5:30 pm Staff Time (Baker, Meese, Deaver) Oval Office
 (30 min)

1/7/82

Tuesday, January 19

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver) Oval Office
9:30 am (15 min)		National Security Briefing (Clark), Oval Office
9:45 am (15 min)		Senior Staff Time Oval Office
10:00 am (30 min)		Personal Staff Time
11:00 am (60 min)	T	Visit to the State Department (Fuller/Studdert)
12:15 pm	T	Social Commentators Lunch
4:00 pm (30 min)		Personnel Time (James) Oval Office
5:00 pm (45 min)		Taping Session (1) Actors Fund Medal (2) European Management Forum Symposium (3) Public Service Armed Forces Advertisement (4) Bob Hope Heart Research Institute (5) 60-year celebration of WOR-Radio-New York (6) Press Club Salute to Congress Dinner on 1/27 (Goode/Bakshian)
5:30 pm (30 min)		Staff Time (Baker, Meese, Deaver) Residence

1

First Year Anniversary

Staff Time (Baker, Meese, Deaver) Oval Office

National Security Briefing (Clark), Oval Office

Senior Staff Time Oval Office

Personal Staff Time Oval Office

T Meeting re Miami Crime (Darman/Fuller)
Roosevelt Room

Cabinet Meeting	Cabinet Room
1. <u>Agenda</u> 2. <u>Minutes</u> 3. <u>Report of the Secretary</u> 4. <u>Report of the Treasurer</u> 5. <u>Report of the Committee on the State of the Union</u> 6. <u>Report of the Committee on the State of the Nation</u> 7. <u>Report of the Committee on the State of the World</u> 8. <u>Report of the Committee on the State of the Universe</u> 9. <u>Report of the Committee on the State of the Cosmos</u> 10. <u>Report of the Committee on the State of the Galaxy</u> 11. <u>Report of the Committee on the State of the Universe</u> 12. <u>Report of the Committee on the State of the Cosmos</u> 13. <u>Report of the Committee on the State of the Galaxy</u> 14. <u>Report of the Committee on the State of the Universe</u> 15. <u>Report of the Committee on the State of the Cosmos</u> 16. <u>Report of the Committee on the State of the Galaxy</u> 17. <u>Report of the Committee on the State of the Universe</u> 18. <u>Report of the Committee on the State of the Cosmos</u> 19. <u>Report of the Committee on the State of the Galaxy</u> 20. <u>Report of the Committee on the State of the Universe</u>	1. <u>Agenda</u> 2. <u>Minutes</u> 3. <u>Report of the Secretary</u> 4. <u>Report of the Treasurer</u> 5. <u>Report of the Committee on the State of the Union</u> 6. <u>Report of the Committee on the State of the Nation</u> 7. <u>Report of the Committee on the State of the World</u> 8. <u>Report of the Committee on the State of the Universe</u> 9. <u>Report of the Committee on the State of the Cosmos</u> 10. <u>Report of the Committee on the State of the Galaxy</u> 11. <u>Report of the Committee on the State of the Universe</u> 12. <u>Report of the Committee on the State of the Cosmos</u> 13. <u>Report of the Committee on the State of the Galaxy</u> 14. <u>Report of the Committee on the State of the Universe</u> 15. <u>Report of the Committee on the State of the Cosmos</u> 16. <u>Report of the Committee on the State of the Galaxy</u> 17. <u>Report of the Committee on the State of the Universe</u> 18. <u>Report of the Committee on the State of the Cosmos</u> 19. <u>Report of the Committee on the State of the Galaxy</u> 20. <u>Report of the Committee on the State of the Universe</u>

Meeting with Juan Antonio Samarench (Deaver)
Oval Office

Staff Time (Baker, Meese, Deaver) Oval Office

GOP Fundraiser Reception (Washington Hilton)
BLACK TIE

1/7/82

Thursday, January 21

10:30 am
(30 min)

Haircut

11:00 am
(30 min)

Staff Time (Baker, Meese, Deaver) Oval Office

11:30 am
(15 min)

National Security Briefing (Clark) Oval Office-

11:45 am
(15 min)

Senior Staff Time Oval Office

12:00 m
(60 min)

Lunch with the Vice President Oval Office

1/7/82

Friday, January 22

10:30 am N Depart for Camp David

Saturday, January 23

N CAMP DAVID

Sunday, January 24

N CAMP DAVID

5:00 p.m. N Return to White House