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WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name PRESIDENT, OFFICE OF THE: PRESIDENTIAL BRIEFING PAPERS

Withdrawer

RBW 1/16/2008

File Folder 01/14/1983 (CASEFILE 117214)

FOIA

S07-077

Box Number

14

ID Doc Type	Document Description	No of Pages	Doc Date	Restrictions
48943 MEMO	WILLIAM CLARK TO RR RE MTG W/UN SEC. GENERAL PEREZ DE CUELLAR	1	ND	B1
48944 MEMO	WILLIAM CLARK TO RR RE MTG W/UN SEC. GENERAL PEREZ DE CUELLAR [PG 2 IS A COPY OF DOC 48943)	2	1/13/1983	B1
48945 TALKING POINTS	RE MTG W/UN SEC GENERAL PEREZ DE CUELLAR	1	ND	B1
48946 MEMO	SEC. SCHULTZ TO RR RE VISIT OF JAVIER PEREZ DE CUELLAR	2	1/8/1983	B1

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

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Page 1 of 1 ID # 117214

**WHITE HOUSE
OFFICE OF RECORDS MANAGEMENT
WORKSHEET**

☐ X-MEDIA
☐ H-INTERNAL

Name of Document: BRIEFING PAPERS
FOR PRESIDENT'S
SCHEDULED
APPOINTMENTS FOR

JAN 14 83

Subject Codes:

1) Subject: Meeting with elected officers of
the House of Representatives

P R 0 0 7 - 0 1

FG 0 3 2 -

P R 0 0 3 -

LE

FG 0 0 6 -

IT 0 8 6 -

2) Meeting with key Republican
leadership staff of the House of
Representatives to thank them
for help in securing passage of
Administration Legislation

3) List of invitees/attendees for meeting
of the National Security Council

4) List of invitees/attendees for meeting
with PEREZ DE CUELLER, Secretary
General of the United Nations

ROUTE TO:		ACTION		DISPOSITION		
Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
RMHENL		RSZ			C	

Referral Note:

THE SCHEDULE OF PRESIDENT RONALD REAGAN

Friday, January 14, 1983



9:00 ^{9:06} am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (Clark) <i>Geoff. Kemp, Mr. & Son N</i>	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (45 min)	<u>Personal Staff Time</u>	Oval Office
10:45 ^{10:47} am (45 min)	<u>National Security Council Meeting</u> (Clark)	Cabinet Room
11:30 am (30 min)	Meeting with UN Secretary General Cuellar	Oval Office
OPEN PRESS	(Clark) (distributed separately)	
12:00 m (1 hr)	<u>Lunch and Personal Staff Time</u>	Oval Office
1:00 pm ^{1:30} (20 min)	<u><i>Press Briefing</i></u> <u>Congressional Time</u> (Duberstein) (TAB A)	Oval Office
1:20 ^{1:36} pm 1:54	<u><i>Press Briefing Room</i></u> Personal Staff Time Remainder of Afternoon	Oval Office/ Residence
8:15 pm (5 min)	<u>Phone Call to Job Fair Telethons</u> (Moorhead) (TAB B)	Residence
2:30-3:03	<u><i>Congressional Time</i></u>	
2:50	<u><i>Press Staff Time</i></u>	

UNP 1/13/83
4:30 pm

THE SCHEDULE OF
PRESIDENT RONALD REAGAN



Friday, January 14, 1983

9:00 am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
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11:30 am (30 min)	Meeting with UN Secretary General Cuellar (Clark)	Oval Office
	(distributed separately)	
12:00 m (1 hr.)	<u>Lunch and Personal Staff Time</u>	Oval Office
1:00 pm (20 min)	Congressional Time <i>Press Briefing</i> (Dubenstein) (TAB A)	Oval Office
1:30 pm 2:00	Personal Staff Time <i>Press Rm.</i> Remainder of Afternoon <i>Cong. Briefing</i>	Oval Office/ Residence
8:15 pm (5 min)	<u>Phone Call to Job Fair Telethons</u> (Moorhead) (TAB B)	Residence

UNP 1/13/83
4:30 pm

THE SCHEDULE OF PRESIDENT RONALD REAGAN

Friday, January 14, 1983




9:00 am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	0905 - 0930	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (Clark) <i>GEOR KEMP, MIKE GUTIN</i>	0930 - 0950	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>		Oval Office
10:00 am (45 min)	<u>Personal Staff Time</u> CRIME BILL VETO MESSAGE TO PRESUS		Oval Office
10:45 am (45 min)	<u>National Security Council Meeting</u> (Clark)	<i>1045 - 1130</i>	<u>Cabinet Room</u>
11:30 am (30 min)	<u>Meeting with UN Secretary General Cuellar</u> <i>PHOTO OP</i> (Clark) <i>(PRESUS HAS BRIEF PAPER)</i> (distributed separately)	<i>1132 - 1207</i>	Oval Office
12:00 m (1 hr.)	<u>Lunch and Personal Staff Time</u>		Oval Office
<i>2:30</i> 1:00 pm (20 min)	<u>Congressional Time</u> (Duberstein)	<i>2:30 - 240</i> (TAB A)	Oval Office
<i>2:50</i> 1:20 pm	<u>Personal Staff Time Remainder of Afternoon</u>		Oval Office/ Residence
8:15 pm (5 min)	<u>Phone Call to Job Fair Telethons</u> (Moorhead)	(TAB B)	Residence
1-1:30	<u>Press Brief for President (Oval Office)</u>		<i>Meese, Deaver, Gergin, Sporkas, Duberstein, Shultz, Clark</i>
1:30 - 2:00	<u>Press Availability in Press Briefing Room</u> <i>1:35 - 1:55</i>		
2:00 - 2:30	<u>Personal Staff Time in Oval Office</u> <i>1:55 -</i>		UNP 1/13/83 4:30 pm

THE WHITE HOUSE

WASHINGTON

January 14, 1983

MEMORANDUM FOR DAVE FISCHER

FROM: M. B. OGLESBY, JR. 

SUBJECT: Attendance at Congressional Hour
Meeting With President Reagan

The following officers of the House of Representatives attended the 2:30 p.m. meeting with the President in the Oval Office at which time a group photograph was taken:

Benjamin J. Guthrie, Clerk of the House
Jack Russ, Sergeant at Arms
James T. Molloy, Doorkeeper
Robert V. Rota, Postmaster
Donnald K. Anderson, Manager of the Democratic Cloakroom

Also in attendance were:


Kenneth M. Duberstein, Assistant to the President for
Legislative Affairs
M.B. Oglesby, Jr., Deputy Assistant to the President
for Legislative Affairs

THE WHITE HOUSE

WASHINGTON

January 14, 1983

MEMORANDUM FOR DAVE FISCHER

FROM: M.B. OGLESBY, JR. 

SUBJECT: Attendance at Congressional Hour
Meeting With President Reagan

The following House Republican leadership staff attended the 2:35 p.m. meeting with President Reagan at which time individual photographs were taken:

Hyde H. Murray, Republican Clerk
Walter P. Kennedy, Republican Sergeant at Arms
Tom L. Winebrenner, Republican Doorkeeper
Ronald W. Lasch, Republican Postmaster
Mike Johnson, Office of the Republican Leader
David Kehl, Office of the Republican Leader
Bill Gavin, Office of the Republican Leader
William Pitts, Office of the Republican Leader
Thomas H. Anderson, Office of the Republican Whip
James Bynum, Office of the Republican Whip
David Hoppe, Office of the Republican Whip
Henry Gandy, Office of the Republican Whip
Jan Olson, Executive Director of the Republican
Conference
Tim Wyngaard, Executive Director of the Republican
Policy Committee
Jay Pierson, Assistant Manager of the Republican
Cloakroom
Steve Pfister, Assistant Manager of the Republican
Cloakroom
Jim Oliver, Chief Republican Page

Also in attendance were:

Kenneth M. Duberstein, Assistant to the President
for Legislative Affairs
M.B. Oglesby, Jr., Deputy Assistant to the President
for Legislative Affairs

THE WHITE HOUSE

WASHINGTON

MEETING WITH ELECTED OFFICERS OF THE HOUSE OF REPRESENTATIVES

DATE: Friday, January 14, 1983
LOCATION: The Oval Office
TIME: 2:00 p.m. (5 minutes)
FROM: Kenneth M. Duberstein *Ker D.*

I. PURPOSE

To thank the elected officers of the House of Representatives for their various support services during the last Congress, by providing them with a group photograph with the President.

II. BACKGROUND

At the beginning of each Congress the House of Representatives elects certain officers to perform the administrative tasks necessary to assure the efficient operation of the House. These officers include the Clerk, Sergeant at Arms, Doorkeeper, Postmaster and Chaplain. Although the officers are Democrats and are nominated by the Democratic Caucus, they are elected by the full House and have willingly provided an abundance of information and assistance to Administration staff.

Benjamin J. Guthrie is Clerk of the House. His duties include presiding at the opening session of each Congress, certifying the passage of bills, keeping various House accounts and controlling all House papers and documents.

Jack Russ is the House Sergeant at Arms. The Sergeant at Arms has jurisdiction over Members' pay, the Capitol police and parking privileges.

James T. Molloy is House Doorkeeper. The Doorkeeper enforces the rules relating to the privileges of the House floor and acts as superintendent of the House document room.

Robert V. Rota is House Postmaster. He is responsible for the safe and prompt delivery of all congressional mail.

II. BACKGROUND Continued:

Donnald K. Anderson is manager of the Democratic Cloakroom. He is not an elected officer but performs the important task of regulating the flow of information to and from Members while they are on the House floor.

Providing this group the opportunity to be photographed with the President will assure their continued help and assistance to Administration staff in our many dealings with Capitol Hill.

III. PARTICIPANTS

See Attachment

IV. PRESS PLAN

White House Photographer only.

V. SEQUENCE OF EVENTS

President to greet the assembled officers to be followed by group photo.

Attachment A: List of Participants
Attachment B: Talking Points

Attachment A

PARTICIPANTS

The President
The Vice President

Benjamin J. Guthrie
Jack Russ
James T. Molloy
Robert V. Rota
James D. Ford
Donnald K. Anderson

Clerk of the House
Sergeant at Arms
Doorkeeper
Postmaster
Chaplain -(Regretted)
Manager, Democratic Cloakroom

Kenneth M. Duberstein
M. B. Oglesby, Jr.

Attachment B

SUGGESTED TALKING POINTS

- Congratulate the group on their election as officers of the House of Representatives and note that it is a great honor.
- Thank the group for their willingness to help members of your Administration in so many important ways.
- Wish the officers the best of luck as they undertake their various responsibilities during the 98th Congress.

THE WHITE HOUSE

WASHINGTON

MEETING WITH KEY HOUSE REPUBLICAN

LEADERSHIP STAFF

DATE: Friday, January 14, 1983
LOCATION: The Oval Office
TIME: 2:05 p.m. (15 minutes)
FROM: Kenneth M. Duberstein *Kr D.*

I. PURPOSE

To thank certain House Republican leadership staff, for their extensive help in securing passage of Administration legislative initiatives, by providing them with individual photographs with the President.

II. BACKGROUND

During the last Congress the able assistance provided by Republican leadership staff was important to virtually every major legislative initiative undertaken by the Administration. While Members supply the requisite number of votes needed to secure passage of a bill, the often tedious but essential leg-work is the duty of the staff. Drafting legislation and amendments, writing speeches, and summoning Members to the House floor for a vote are just some of the essential services provided by these staffers.

Several staffers in this group also exercise a significant amount of influence on Members and how they vote on certain issues. Because their duties include providing Members with information on pending business, their explanation of a bill and the political ramifications of voting for or against it often allows them to affect a Congressman's decision.

Providing these key Republican leadership staffers the opportunity to have individual photographs with the President will assure their continued support and assistance.

III. PARTICIPANTS

See Attachment

IV. PRESS PLAN

White House Photographer only.

V. SEQUENCE OF EVENTS

President to greet the group to be followed by individual photographs.

Attachment A: List of Participants
Attachment B: Talking Points

Attachment A

PARTICIPANTS

The President
The Vice President

Hyde H. Murray
Walter P. Kennedy
Tommy L. Winebrenner
Ronald W. Lasch
Mike Johnson
Ralph Vinovich (Regretted)
William Pitts
Thomas H. Anderson
David Hoppe
Henry Gandy
Jan Olsen
Tim Wyngaard
Tim Harroun
David Kehl
Bill Gavin
Jay Pierson
Steve Pfister
James Bynum
Jim Oliver

Republican Clerk
Republican Sergeant at Arms
Republican Doorkeeper
Republican Postmaster
Republican Leader
Republican Leader
Republican Leader
Republican Whip
Republican Whip
Republican Whip
Republican Conference
Republican Policy Committee
Manager, Republican Cloakroom
Republican Leader
Republican Leader
Republican Cloakroom
Republican Cloakroom
Republican Whip
Chief Republican Page

Kenneth M. Duberstein
M.B. Oglesby, Jr.

Attachment B

SUGGESTED TALKING POINTS

- Note that before coming to Washington you had heard of the importance of congressional staff and that the last two years had confirmed to you the crucial role they play.
- Thank the staffers for their support and hard work.
- Ask that they continue to lend you and your staff their able assistance in the difficult days ahead.

B

REQUEST FOR APPOINTMENTS

To: Officer-in-charge
 Appointments Center
 Room 060, OEOB

WSC

Please admit the following appointments on January 14, 1983

for The President of White House
(NAME OF PERSON TO BE VISITED) (AGENCY)

The Vice President ✓
Admiral Daniel J. Murphy ✓

USUN:
Ambassador Jeane J. Kirkpatrick ✓

State:
Secretary George P. Shultz ✓
~~Deputy Secretary Kenneth Dam~~
Ambassador Mike Mansfield ✓

USTR:
Ambassador William E. Brock ✓
Ambassador David Macdonald ✓

Paul Wolfowitz ✓
Treasury:
Secretary Donald T. Regan ✓
Deputy Secretary R. T. McNamar ✓
Mr. Marc Leland ✓

JCS:
General Robert H. Barrow ✓

OMB:
Dr. Alton Keel ✓

OSD:
Secretary Caspar W. Weinberger ✓
Deputy Secretary Paul Thayer ✓

White House:
Mr. Edwin Meese III
~~Mr. James A. Baker III~~
Mr. Michael K. Deaver
Mr. Robert C. McFarlane ✓
~~Mr. Richard G. Darman~~ *may be late*

Commerce:
Deputy Secretary Guy Fiske ✓
Mr. Lionel Olmer ✓

NSC:
Dr. Gaston Sigur ✓
Colonel Michael Wheeler ✓
Mr. Roger Robinson ✓

Agriculture:
Acting Secretary Richard Lyng ✓

Charles Tyson ✓

Energy:
Secretary Donald P. Hodel ✓

CIA:
Mr. William J. Casey ✓

MEETING LOCATION

Building West Wing White House Requested by Carol Cleveland
 Room No. Cabinet Room Room No. 372 Telephone 3044
 Time of Meeting 10:45 a.m. Date of request January 14, 1983

Additions and/or changes made by telephone should be limited to three (3) names or less.

APPOINTMENTS CENTER: SIG/OEOB - 395-6046 or WHITE HOUSE - 456-6742

(cc: ~~Dave Fischer~~)
Kathy Osborne
Nell Yates

MEETING WITH U.N. SECRETARY GENERAL PEREZ DE CUELLAR

Friday, January 14, 1983 -- 11:30 a.m. -- Oval Office

U.S.

The President
The Vice President
Secretary Shultz
Ambassador Kirkpatrick
William P. Clark
Assistant Secretary Gregory Newell
Michael Guhin, NSC
McFarlane

U.N.

Secretary General Perez de Cuellar
William Buffum, Under Secretary General for
Political and General Assembly Affairs

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48943 MEMO

1

ND

B1

WILLIAM CLARK TO RR RE MTG W/UN SEC.
GENERAL PEREZ DE CUELLAR

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