



Allen, Marie B.: Files, 1981-1984

Finding Aid Type

White House Staff and Office File Collections

Subtitle/Office

National Archives and Records Administration – Presidential Papers (White House Office of Records Management)

Disclaimer

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Please note this collection as arranged is available in full for research use. The additional material for this collection is not available for research use.

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Record Type

Textual

Scope and Content Note

Marie Allen was a detailee from the National Archives and Records Administration assigned to the White House to assist with the implementation of the Presidential Records Act. She was located in the Office of Records Management.

The Library has received several accessions and other identified material for this collection and it will be added and made available for research use at a later date. The material consists of more of the Old Executive Office Building History Group material and some reference material gathered by Marie Allen and Rod Ross (an additional detailee from the National Archives and Records Administration) intended for the future Reagan Library.

This collection currently consists of three series: SERIES I: Presidential Libraries Material, 1977-1987; SERIES II: Subject File; and SERIES III: Old Executive Office Building History Group, 1977-1989.

Series List

SERIES I: Presidential Libraries Materials

This series consists of brochures, booklets and publications regarding the existing Presidential Libraries as of 1981. The series includes information about the holdings, hours, directions, exhibits, research facilities and practices regarding the various Libraries. There were multiple copies of these items, but the Library has retained two copies where multiples were available. Allen used these files as hand-outs for inquiries on various other Presidential Libraries. In addition, material was added to this series after Allen returned to the National Archives. The series is arranged in the order of the individual presidency.

SERIES II: Subject File

This series consists of materials regarding preservation issues for various media types and textual records; historical societies within the Washington, DC area;

workshops on handling federal records; a copy of the Presidential Records Act; a report to Congress on the progress and archival practices under the Presidential Recordings and Materials Preservation Act (PRMPA); and a set of White House administrative memos sent out to all staff regarding basic principles and practices within the White House and Old Executive Office Building. The series is arranged alphabetically.

SERIES III: Old Executive Office Building History Group

This series consists of material regarding the activities of the Executive Office Building History Group. Marie Allen was a member of this group. Material concerns meetings of the group; background information on the construction of the building; previous occupants of the building; plans for renovating various rooms; photos of the building, floor plans and fixtures; original construction drawings particularly of the decorative elements of the building; and Allen's handwritten notes on this material. There are a number of oversize items for this series.

Last Modified Date

2024-02-26

SERIES I: Presidential Libraries Materials

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Box 1

Status	Title
OPEN	Herbert Hoover Presidential Library
OPEN	Herbert Hoover Presidential Library List of Holdings, 1977
OPEN	Herbert Hoover Presidential Library List of Holdings, 1987
OPEN	Franklin D. Roosevelt Library and Museum
OPEN	Harry S. Truman Library and Museum

Status	Title
OPEN	Harry S. Truman Library List of Holdings, 1982
OPEN	Harry S. Truman Library List of Holdings, 1987
OPEN	Eisenhower Center
OPEN	Dwight D. Eisenhower Library
OPEN	Dwight D. Eisenhower Library List of Holdings, May 1977
OPEN	Dwight D. Eisenhower Library List of Holdings, 1981
OPEN	Dwight D. Eisenhower Library List of Holdings, 1988
OPEN	John F. Kennedy Library List of Holdings, 1975
OPEN	John F. Kennedy Library List of Holdings, 1986
OPEN	Lyndon B. Johnson Library - "Papers of Lyndon B. Johnson"
OPEN	Lyndon B. Johnson Library List of Holdings - Draft, 1977 (1)(2)
OPEN	[Gerald R. Ford Library Dedication - Photos]
OPEN	Gerald R. Ford Library List of Holdings, 1987
OPEN	Carter Center

SERIES II: Subject File

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Box 2

Status	Title
OPEN	American Institute for Conservation of Historic and Artistic Works (AIC)
OPEN	[Articles of Incorporation Note]
OPEN	"Buildings and Equipment for Archives"
OPEN	Cal State Fullerton Oral History Program re: Robert Finch

Status	Title
OPEN	<i>Files Handbook for Congressional Offices: Senate Members, June 1972</i>
OPEN	Files Improvement Workshop – Instructor’s Script (1)(2)
OPEN	Files Improvement Workshop – Student Workbook
OPEN	Library of Congress <i>Cataloging Service Bulletin</i> , Winter 1981
OPEN	[Lithographs]
OPEN	<i>Lucky Landmark: A Study of a Design and Its Survival – The Galveston Post Office – GSA Historical Study #4</i>
OPEN	Max Friedersdorf Notes
OPEN	National Archives Guide, <i>1900 Federal Population Census, 1978</i>
OPEN	National Archives Public Schedules, 1983
OPEN	National Audio Visual Center – National Archives (1)-(3)
OPEN	“New Installations of Archives” A Report by Ingvar Andersson
OPEN	Preservation Material
OPEN	Presidential Recordings and Materials Preservation Act (PRMPA): A Report to Congress, March 1975 (1)-(4)

Box 3

Status	Title
OPEN	Presidential Recordings and Materials Preservation Act (PRMPA): A Report to Congress, March 1975 (5)(6)
OPEN	Presidential Records Act, 1978
OPEN	Supreme Court Historical Society
OPEN	Treasury Historical Association (1)(2)
OPEN	“Welcome to the White House” Booklet
OPEN	“Will Success Spoil the Presidential Libraries?” By James E. O’Neill
OPEN	White House Administrative Memos – Allen Copy – January 1981-November 1981
OPEN	White House Administrative Memos – Allen Copy – December 1981-April 1982

Status	Title
OPEN	White House Administrative Memos - Allen Copy - May 1982-September 1982
OPEN	White House Administrative Memos - Allen Copy - October 1982-March 1983
OPEN	White House Administrative Memos - Allen Copy - April 1983-August 1983
OPEN	White House Administrative Memos - Allen Copy - September 1983-November 1983
OPEN	White House Administrative Memos - Allen Copy - December 1983-January 1984

SERIES III: Old Executive Office Building History Group

This series consists of material regarding the activities of the Executive Office Building History Group. Marie Allen was a member of this group. Material concerns meetings of the group; background information on the construction of the building; previous occupants of the building; plans for renovating various rooms; photos of the building, floor plans and fixtures; original construction drawings particularly of the decorative elements of the building; and Allen's handwritten notes on this material. There are a number of oversize items for this series.

Box 3, cont.

Status	Title
OPEN	The Executive Office Building: Originally State, War and Navy Building (1)(2)
OPEN	The Executive Office Building: Originally State, War and Navy Building Draft - 1962
OPEN	State Department Library - Photo
OPEN	Executive Office Building - General Services Administration Historical Study #3 (1)(2)

Box 4

Status	Title
OPEN	White House Telephone Directory, October 1975 (1)(2)
OPEN	Executive Office of the President -Telephone Directory, Fall 1978 (1)(2)

Status	Title
OPEN	“Executive Office Building: 17th Avenue and Pennsylvania Avenue, NW (1)-(3)
OPEN	Executive Office Building History Group
OPEN	History of Old Executive Office Building (OEOB) Rooms
OPEN	Status of Cordell Hull Cabinet Conference Room
OPEN	OEOB Room 200 – Occupants of Room 200
OPEN	OEOB Room 208
OPEN	OEOB Rooms 308/528 (1)(2)
OPEN	OEOB Room 474 – General History [Indian Treaty Room]
OPEN	Notes from EOB History by GSA Study No. 3 – Reconstruction of Electrical History
OPEN	Notes on Photos of Power Equipment OEOB, 1907-1912
OPEN	[Notes on Historical Societies, Journals & Historians]
OPEN	[Notes on NARS Film Library re: OEOB]
OPEN	[Notes on Picture Resources & NARS Photos]
OPEN	[Photo of Painting by Charles T. Webber]
OPEN	[Photocopies of Various Photos]
OPEN	Background Research: “The Generals: Pershing and MacArthur” (excerpt)
OPEN	Background Research: MacArthur
OPEN	Background Research: General Pershing
OPEN	Background Research: William Howard Taft
OPEN	Background Research: Theodore Roosevelt
OPEN	Background Research: “The Press Conference System”
OPEN	Background Research: “Eisenhower Story”
OPEN	Background Research: <i>Architectural Forum</i> , January 1963 – Article on Washington, DC (1)(2)
OPEN	State Department Wing [Background, Notes, Research, Photos] (1)(4)

Box 5

Status	Title
OPEN	Old State Department Wing [Notes, Articles, Photos] (1)-(8)

Status	Title
OPEN	[Moldings, Decorations, Floor Plans & Lighting for Executive Office Building] (1)(2)
OPEN	"A Day with the President" - "Uncle Sam - The Good Neighbor" (RG 59-18) (The Foreign Service) - Paramount News ("Eisenhower's First Press Conference) RG200-PN - 12:54 (Videocassette) - Stored in Audio-Visual
OPEN	Old EOB Tour, 12/19/1982 (Audiocassette) - Stored in Audio-Visual
OPEN	Relatives of Richard von Ezdorf, Katherine Albee (Mrs. Richard Albee, Granddaughter-in-law) and her Children: John, Robert, and Mary - Discussion in Room 415, OEOB with Marie B. Allen 08/06/1982 (Audiocassette) - Stored in Audio-Visual
OPEN	Clement Conger: 10/05/1982 Lecture Tour of the White House Arranged by the EOB History Group (Audiocassette) - Stored in Audio-Visual
OPEN	Clement Conger: 10/07/1982 Lecture Tour of the White House Arranged by the EOB History Group (Audiocassette) - Stored in Audio-Visual
OPEN	Col. Ellenberger 02/23/1983 EOB History Tape (Audiocassette) - Stored in Audio-Visual
OPEN	EOB History Group: 03/15/1983 Restoration in Room 274 (VP Office), 1981-1982: Chase Untermeyer and Jennifer Ann Fitzgerald (Audiocassette) - Stored in Audio-Visual
OPEN	EOB History Group: 06/23/1983 Karel Yasko: "20th Century Efforts to Tear Down or Remodel the OEOB" (Audiocassette) - Stored in Audio-Visual
OPEN	Photo Negatives of Floor Plans and Decorative Elements for Executive Office Building - Stored in Audio-Visual

Box 6 (Large Oversize)

Status	Title
OPEN	Paint Chips from Lower Wall & Dado of Room 208
OPEN	Paint Chips Room 208
OPEN	Okamoto Photos

Status	Title
OPEN	Lighting Fixtures - Rambusch, New York
OPEN	Parquet Floor Patterns - Haden & Widens - New York
OPEN	Drawing of Decorative Element
OPEN	Room 252 Decorative Elements
OPEN	Side Section Plan Drawing for West and Center Pavilions
OPEN	Elevations of Gates on West Executive Avenue, Showing Relative Lengths of Stiles and Positions of Hinges (1883)
OPEN	Design for Lamps
OPEN	Approaches, Flagging and Block Plan of West Front
OPEN	Floors in North Wing
OPEN	Design for Chandeliers Designed by Rick Ezdorf
OPEN	Design for a 2-4- & 6 Light Chandelier
OPEN	Preliminary Design of Gas Chandelier for Office Rooms
OPEN	Design for Proposed Mantels for Office and Clerical Rooms
OPEN	Design of Hearth for Fireplaces & Mantels for the Office of the Secretary of War
OPEN	Design for Fronts and Elevator Landings
OPEN	Design of Elevator Front
OPEN	Sketch Showing Modification of Front of Car in South Elevator of East Wing - For Use in the North Wing
OPEN	Shields for the 2-4 & 6 Light Chandeliers
OPEN	Design for Library
OPEN	North Wing - Wood-Work Drawing
OPEN	Design #1 & #2 for Center Pavilion
OPEN	North Wing - Iron Work Drawing No. 13
OPEN	North Wing - Iron Work Drawing No. 14
OPEN	North Wing - Iron Work Drawing No. 19
OPEN	Design for Doors and Frames - Main Entrance North Wing
OPEN	North Wing - Iron Work Drawing No. 41
OPEN	North Wing - Iron-Work Drawing No. 47
OPEN	North Wing - Iron Work Drawing No. 48
OPEN	Design of Domes Over Stairways

Status	Title
OPEN	North Wing – Iron Work Drawing No. 55
OPEN	Plan of Course – Curtains – First Story North Front
OPEN	North Wing – Stone-Work Drawing No. 50
OPEN	North Wing – Stone-Work Drawing No. 87
OPEN	Center Pavilion – East Front
OPEN	Details of Approaches – East Front – Stone Work No. 103
OPEN	Details of Driveways – N& S. Driveways – Stone-Work No. 105
OPEN	Details of Iron Fence – State Department
OPEN	Design for Galvanoplastic Panels for Library West Wing
OPEN	Arch No. 1 – Showing General Fullsize of Lattice Arches for Library West Wing
OPEN	Design of Tile-Floor for Library
OPEN	Fullsize of Panels, A-F for Railing in Library
OPEN	Details of Library Sections No. 41
OPEN	Details of Library Plans No. 39
OPEN	Details of Library Plans No. 37
OPEN	Details of Library Plans No. 36
OPEN	Details of Iron Work No. 25
OPEN	Doors and Windows in Library No. 51
OPEN	Stairs in Narrow Corridor-Rear of Library
OPEN	Details of Stairs Next to Library No. 47
OPEN	Details of Library Sections, No. 40
OPEN	Details of Library No. 46
OPEN	Details of Library No. 45
OPEN	Details of Library No. 44
OPEN	Miscellaneous Drawing No. 12
OPEN	View to West Side of White House – Rolled Photo
OPEN	View of Old Executive Office Building Under Construction- Rolled Photo
OPEN	Working Drawing for U.S. Post Office & Sub Treasury – 9C – Plan of Roof - Rolled

Status	Title
OPEN	Working Drawing for U.S. Post Office & Sub Treasury - 9D - Longitudinal Section - Rolled
OPEN	Working Drawing for U.S. Post Office & Sub Treasury - 12 - Devonshire Street Front - Rolled
OPEN	Working Drawing for U.S. Post Office & Sub Treasury - 13 - Elevation on Water Street (Rolled)
OPEN	Working Drawing for U.S. Post Office & Sub Treasury - 25 - Sections through Basement (Rolled)
OPEN	Working Drawing for U.S. Post Office & Sub Treasury - 33 - Details of Iron Work (Rolled)
OPEN	Name Plate - A. B. Mullett - Architect for the Executive Office Building (3 Brass Rubbing)
OPEN	Executive Office Building (Large Black & White Photo) - (In Map Case)
OPEN	Executive Office Building - Nicholas Satterlee, Architects - Book of Architectural Proposals, 1965 - (In Map Case)