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WITHDRAWAL SHEET

Ronald Reagan Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. contact sheet	re: Vietnam Unkown Soldier Ceremony (1p, partial)	5/25/84	F-7 B7 CJ 11/21/00
COLLECTION: <i>Advance / Office of Presidential Secretaries</i> HOOLEY, JAMES L. Files <i>Event</i>			cas
FILE FOLDER: <i>16000</i> Event: Vietnam Unkown Soldier 5/25/84 [1 of 3] OA 16001			10/31/95

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National security classified information [(a)(1) of the PRA].
- P-2 Relating to appointment to Federal office [(a)(2) of the PRA].
- P-3 Release would violate a Federal statute [(a)(3) of the PRA].
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA].
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].

C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- F-1 National security classified information [(b)(1) of the FOIA].
- F-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- F-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- F-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- F-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].
- F-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

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FILE FOLDER: <i>16000</i> Event: Vietnam Unkown Soldier 5/25/84 [1 of 3] OA 16001			10/31/95 <i>6/29/2005</i>

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CONTACT SHEET

EVENT

NAME: VIETNAM UNKNOWN SOLDIER CEREMONY

DATE: May 25, 1984

LOCATION: U. S. Capitol Rotunda

ADVANCE

LEAD: Steve Studdert

WHCA Ken Bassman

PRESS: Hugh o'Neill

USSS

TRIP DESK: Tami Kriner

MILITARY LTCOL Bill Drennan

PRE-ADVANCE DATE: May 17, 1984 (Thurs.)

TIME: 9:00 a.m. (Vans depart 8:45 a.m.)

CONTACT

NAME AND TITLE:

COL. Tom Groppel
MDW

ADDRESS:

OFFICE PHONE:

(202) 693-0636

RESIDENCE PHONE:

(Miller - 484-6845)

(NOTE: Speechwriter - Al Myer and Researcher - Julie Cave)
(2986) (7750)

THE WHITE HOUSE

WASHINGTON

May 21, 1984

Mrs Reagan will
go to Rotunda
event not Arlington

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: WILLIAM HENKEL *WH*

SUBJECT: VIETNAM UNKNOWN SOLDIER ARRIVAL CEREMONY AT U. S. CAPITOL, FRIDAY, MAY 25, 1984

Attached is a proposed summary schedule.

EVENT CONCEPT

The President will participate in the arrival ceremony of the casket at the U. S. Capitol on Friday, May 25, 1984.

The Vietnam Unknown Soldier will lie in state in the Rotunda of the U. S. Capitol from approximately 2:45 p.m. Friday, May 25, 1984 until 12:00 p.m. on Memorial Day, Monday, May 28, 1984.

The President will move from the holding room to the Rotunda during the five minutes the body is transported to the catafalque in the Rotunda. The clergy will conduct a short service.

The President will proceed to the podium and deliver a eulogy. Following the eulogy, a soldier bearing The Presidential wreath will enter the Rotunda and position himself at the foot of the casket. The President will move from the podium and place the Presidential wreath, assisted by the wreath bearer. The wreath bearer will exit as The President returns to his original position. The clergy will give the benediction. After the benediction, The President will depart the Rotunda and proceed to the holding room, to the motorcade for boarding, then return to The White House.

The ceremony in the Rotunda will be very brief. It is expected to begin at approximately 2:50 p.m. and conclude by 3:00 p.m.

RECOMMENDED PRESS COVERAGE

1. Eulogy - PRESS POOL COVERAGE/CAPITOL HILL PRESS

Approve ✓

Disapprove _____

05/21/84 1:00 p.m.

FRIDAY, MAY 25, 1984

PAGE 2

2. Placing of Presidential Wreath - PRESS POOL COVERAGE/CAPITOL
HILL PRESS

Approve ✓

Disapprove _____

cc: M. McManus
D. Fischer
F. Ryan
W. Sittmann

05/21/84 1:00 p.m.

THE WHITE HOUSE

WASHINGTON

PROPOSED SUMMARY SCHEDULE OF THE PRESIDENT

2:25 p.m. THE PRESIDENT departs the Oval Office en route motorcade for boarding.

2:30 p.m. THE PRESIDENT departs The White House en route U. S. Capitol.

Drive Time: 10 mins.

2:40 p.m. THE PRESIDENT arrives U. S. Capitol, Carriage Entrance, and proceeds to holding room.

2:45 p.m. THE PRESIDENT departs holding room and proceeds to Rotunda via elevator.

2:46 p.m. THE PRESIDENT is escorted to position in Rotunda and remains standing.

PRESS POOL COVERAGE
CAPITOL HILL PRESS COVERAGE

2:49 p.m. Casket enters Rotunda and is placed on catafalque.

2:50 p.m. Clergy conducts short service.

2:53 p.m. THE PRESIDENT proceeds to podium and delivers eulogy.

2:55 p.m. THE PRESIDENT proceeds from podium to foot of casket and, assisted by wreath bearer, places Presidential wreath.

2:56 p.m. THE PRESIDENT returns to original position.

2:57 p.m. Clergy gives benediction.

2:58 p.m. THE PRESIDENT departs the Rotunda and proceeds, via elevator, to holding room.

05/21/84 1:00 p.m.

FRIDAY, MAY 25, 1984

PAGE 2

3:02 p.m. THE PRESIDENT departs holding room en route motorcade
for boarding.

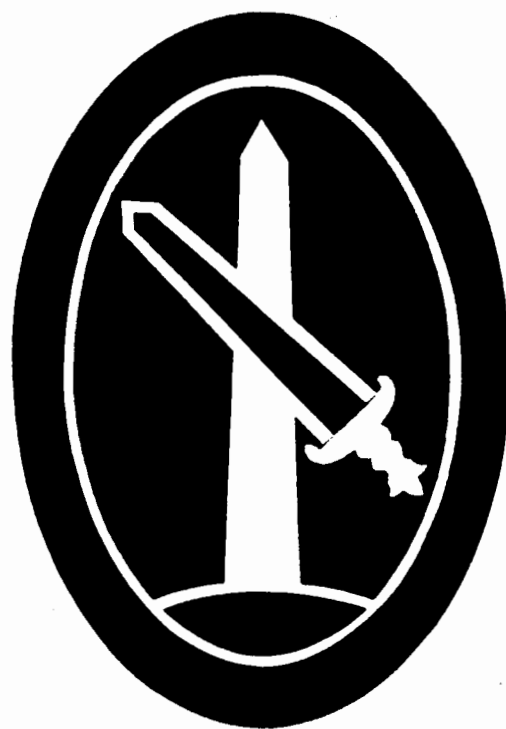
3:05 p.m. THE PRESIDENT departs U. S. Capitol en route The White
House.

Drive Time: 10 mins.

3:15 p.m. THE PRESIDENT arrives The White House.

05/21/84 1:00 p.m.

WASHINGTON CEREMONIES



FOR OFFICIAL USE ONLY

**THE STATE FUNERAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

1. The Unknown Soldier of Vietnam will arrive at Andrews Air Force Base, with ceremony, and escorted by motorcade to the US Capitol for lying in state. The deceased will be received with ceremony at the US Capitol and lie in state in the Capitol Rotunda for approximately 3 days. A guard of honor will attend the deceased until departure from the US Capitol. Public viewing during the period of lying in state in the Capitol Rotunda will be continuous until two hours prior to the departure from the Capitol. Following the lying in state, the deceased will be moved from the US Capitol with ceremony and placed on the caisson on the East Plaza of the Capitol and proceed to Delaware and Constitution Avenue to join the main funeral procession to Arlington National Cemetery. A flyover will be conducted as the caisson is centered on Memorial Bridge. The funeral service will be conducted in the Amphitheater, Arlington National Cemetery (ANC), followed by interment at the Tomb of the Unknown Soldier.

2. EXECUTION.

Ceremonies.

- (1) Arrival - Andrews Air Force Base (Annex A)
- (2) Arrival - US Capitol and Lying in State (Annex B)
- (3) Guard of Honor, US Capitol (Annex C)
- (4) Departure - US Capitol (Annex D)
- (5) Main Funeral Procession to Arlington National Cemetery (ANC) (Annex E)
- (6) Funeral Service - Amphitheater, ANC (Annex F)
- (7) Interment - Tomb of the Unknown Soldier, ANC (Annex G)

3. RESPONSIBILITIES.

- a. The President directs that a State Funeral be conducted and notifies the Congress.

b. The Congress is the approving authority for use of the US Capitol for a State Funeral, and makes the Rotunda available for the State ceremony through its own procedures.

c. The Sergeants at Arms of the US Senate and the US House of Representatives will be responsible for deliveries of state funeral announcements prepared by the US Army Military District of Washington (MDW), to members of Congress and together with the Architect of the Capitol, will coordinate all support to the ceremonies at the Capitol.

d. The Marshal of the US Supreme Court will be responsible for delivery of announcements prepared by MDW to the Chief Justice of the United States and Associate Justices (active and retired).

e. The Department of State, Office Chief of Protocol, will be responsible for delivery of announcements prepared by MDW, to members of the Diplomatic Corps and foreign military attaches.

f. The Department of the Army (Director of the Army Staff) will--

(1) Furnish a liaison officer to MDW, to coordinate activities and participation of the Department of Defense.

(2) Furnish field grade escort officers.

(3) Designate a time and place for briefing of all military and distinguished persons in coordination with The Commander (CDR), MDW.

g. The Department of the Army, The Adjutant General, will have responsibility for drafting, obtaining approval, and dispatching worldwide notification messages.

h. Department of the Navy, Department of the Air Force, and the Department of Transportation will—

(1) Furnish a liaison officer to MDW to coordinate participation of the Marine Corps, Navy, Air Force and Coast Guard.

(2) Provide ceremonial and support personnel as indicated herein.

i. The Commanding General, US Army Military District of Washington, as the designated representative of the President of the United States, will—

(1) Plan, coordinate, and conduct all arrangements for this State Funeral.

(2) Coordinate the participation of all branches of the government and the Diplomatic Corps.

(3) Formulate the list of honorary pallbearers and notify persons selected.

(4) Issue announcements to distinguished persons to attend the funeral service and certain other phases of the funeral ceremony to include:

(a) Reply as to acceptance.

(b) Time and place of participation.

(c) Seating and parking permits as appropriate.

(5) Provide a guard of honor, composed of representatives of all Armed Forces, to attend the deceased.

(6) Coordinate transportation arrangements, utilizing the personnel and facilities of all Armed Forces as required.

(7) Designate an escort officer to accompany the deceased to Washington, DC.

(8) Establish a funeral operations task force, staffed by officers and clerical personnel from his staff, to coordinate and finalize details relative to implementation of the funeral.

j. Chiefs, general and special staff offices of MDW, will—

(1) Insure that selected members (officer, enlisted, and civilian) of their offices are trained in functions, responsibilities, and operations to implement this funeral plan. (See MDW Reg 1-1)

(2) Insure that sufficient trained personnel, capable of carrying out the operational responsibilities of respective staff offices will be available on short notice for 24-hour duty with Director, Ceremonies and Special Events, or in their offices. This will include typists, stenographers, and other administrative personnel. This constitutes an exception to paragraph 3c, MDW Reg 690-555.

k. Supporting elements will develop a fully coordinated support Annex for the interment of the Unknown Soldier of Vietnam. These supporting plans will be forwarded to the Director of Ceremonies and Special Events for approval and inclusion in the final document.

l. Director, Ceremonies and Special Events, MDW, will—

(1) Supervise all ceremonial and support activities related to the implementation of this funeral plan. Coordinate the overall funeral operations and activities of the staff representatives.

(2) Coordinate with the post commanders, and commanders and activities providing support, for implementation of the funeral plan.

(3) Provide internal audio support as required.

(a) Install recorders and record all services.

(b) Install audio reinforcement system at gravesite for services.

(4) Prepare necessary reports.

m. Deputy Chief of Staff, Operations, Plans and Security (DCSOPS), MDW, will—

(1) Coordinate all matters pertaining to reception, support, and administration of the service academies, the Army and Air Force National Guard, US Air Force flyover, and the reserve components of all Armed Forces.

(2) Coordinate participation of all police agencies concerned, and exercise overall control of the Military Police committed in support of the funeral.

(3) Insure that uniform and equipment requirements for these elements are coordinated with the appropriate liaison officer, agency, or staff office.

(4) Determine from the liaison officer, agency, or staff office, the administrative and logistic requirements necessary for their participation and coordinate these requirements with the appropriate elements.

(5) Prepare Annex L to the funeral plan.

h. Deputy Chief of Staff, Logistics (DCSLOG), MDW, will—

a. Provide transportation and logistical support as required.

b. Prepare Annex K to the funeral plan.

o. Deputy Chief of Staff, Personnel (DCSPER), MDW, will—

a. Supervise and coordinate all activities relative to VIP arrangements.

b. Prepare Annex M to the funeral plan.

p. Public Affairs Officer, MDW, will—

a. Supervise and coordinate all activities related to satisfying requests from

the news media and provide for military news coverage.

b. Prepare Annex J to the funeral plan.

q. MDW Chaplain will—

(1) Coordinate all religious services, to include the funeral service and interment.

(2) Prepare Annex O to the funeral plan.

r. Deputy Chief of Staff, Communications-Electronics (DCSC-E), MDW, will—

(1) Provide special telephone and radio communications.

(2) Publish the funeral operations telephone directory.

(3) Provide other communications support as required.

(4) Prepare Annex T to the funeral plan.

s. United States Army Audio-Visual Center (USAAVC), will—

(1) Provide audio-visual support, to include photographic coverage upon request of Director, Ceremonies and Special Events.

(2) Provide videotape recording of funeral events covered by commercial television on request of Director, Ceremonies and Special Events.

(3) Coordinate all activities through the MDW Public Affairs Officer (PAO).

(4) Prepare Annex P to the funeral plan.

t. Staff Medical Adviser, MDW, will—

(1) Coordinate and provide medical support from the Armed Services as required.

(2) Prepare Annex N to the funeral plan.

u. Commanding Officer, The United States Army Band (Pershing's Own) (TUSAB), will—

(1) Coordinate all music for the funeral, to include funeral service, processions, and interment.

(2) Prepare Annex S to the funeral plan.

v. US Air Force (TAC) will—

(1) Provide tactical aircraft in support of this plan.

(2) Prepare Annex R to the funeral plan.

w. Superintendent, ANC will—

(1) Coordinate all activities within Arlington National Cemetery.

(2) Prepare Annex Q to the funeral plan.

x. Liaison personnel will be present in the office of Ceremonies and Special Events on a 24-hour basis if required, and will coordinate the participation of the service, agency, or organization that which they represent.

4. ADMINISTRATIVE, LOGISTICAL, AND OPERATIONAL SUPPORT.

- | | | |
|----|--|-----------|
| a. | Administrative, Logistical, and
Operational Support - General | (Annex H) |
| b. | TOG Floral Detail | (Annex I) |
| c. | MDW PAO | (Annex J) |
| d. | MDW DCSLOG | (Annex K) |
| e. | MDW DCSOPS | (Annex L) |
| f. | MDW DCSPER | (Annex M) |
| g. | MDW SMA | (Annex N) |
| h. | MDW Chaplain | (Annex O) |
| i. | USAAVC | (Annex P) |

- j. ANC (Annex Q)
- k. US Air Force Flyover (Annex R)
- l. TUSAB (Annex S)

5. COMMAND AND SIGNAL.

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- b. After Action Reports. (Annex U)

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- A-2 Participating personnel
- A-3 Troop reporting time
- A-4 Sequence of events
- A-5 Sequence of events - Inclement weather

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Appendix 3 - Diagram - Arrival Andrews Air Force Base

(Inclement weather)

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Soldier

Appendix 3 - Diagram - Interment at the Tomb of the Unknown

Soldier

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**ANNEX A TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW
Fort McNair
Washington, DC 20319

ARRIVAL - ANDREWS AIR FORCE BASE

A-1. General. The deceased will arrive at Andrews AFB, Washington, DC on Friday, 25 May 1984 at approximately 1400 hours. An appropriate ceremony will be conducted.

A-2. Participating personnel.

a. Civilian group:

- (1) Honorary pallbearers.
- (2) National Commanders Veteran Organizations.

b. Military personnel:

(1) Special Honor Guard.

(a) Chairman, Joint Chiefs of Staff.

(b) Chief of Staff, US Army.

(c) Commandant, US Marine Corps.

(d) Chief of Naval Operations.

(e) Chief of Staff, US Air Force.

(f) Commandant, US Coast Guard.

(2) Escort Commander, (CDR, MDW).

(3) Clergy.

(4) The US Air Force Band.

(5) US Army, 3d US Infantry (The Old Guard)

(a) Assistant ceremony site control officer, one (1).

(b) Saluting battery.

- (c) Body bearers, one (1) officer, two (2) enlisted
- (d) Color bearer (National color), one (1) enlisted.
- (e) Honor cordon, one (1) officer, one (1) NCO and three (3) enlisted.
- (f) Floral detail, one (1) officer, two (2) NCOs and one (1) enlisted.
- (g) Marking detail.
- (h) *Door Openers, two (2) enlisted.*
- (i) *Traffic guides one (1) NCO and four (4) enlisted.*

(6) US Marine Corps (Marine Barracks Washington DC).

- (a) Body bearers, two (2) enlisted.
- (b) Color guard (National color), one (1) enlisted.
- (c) Honor cordon, four (4) enlisted.

(7) US Navy (Naval District Washington).

- (a) Body bearers, two (2) enlisted.
- (b) Color guard (National color), one (1) enlisted.
- (c) Honor cordon, four (4) enlisted.

(8) US Air Force (76th Military Airlift Wing).

(a) Ceremony site control officer, one (1)

(b) Body bearer, one (1) enlisted.

(c) Honor cordon, four (4) enlisted.

(d) Press cordon.

(9) US Coast Guard (USCG Headquarters).

(a) Body bearer, one (1) enlisted.

(b) Honor cordon, four (4) enlisted.

(10) Medical support personnel.

A-3. Troop Reporting Time: 1300.

A-4. Sequence of Events.

a. The honor cordon will be formed to flank the route which the casket will follow from the aircraft to the hearse.

b. Members of the reception party will be directed to the Distinguished Visitors Lounge on arrival, and will be escorted as a group to their ceremonial position five (5) minutes prior to arrival of the aircraft. Their vehicles will be formed as indicated in Appendix 2 and 3.

c. When the aircraft has landed the assistant site control officer will direct the body bearers to enter the aircraft and secure the casket.

d. As the casket appears at the base of the ramp, the body bearers will halt and the cordon commander will bring the honor cordon to PRESENT ARMS. The band will play four "Ruffles and Flourishes" followed by a hymn, and the saluting battery will fire a 21 gun salute (five seconds between rounds). On the first note of the hymn, the casket preceded by the National color and clergy, will be carried at a slow cadence between the ranks of the honorary pallbearers and honor cordon and placed in the hearse.

e. When the casket has been secured, the band will stop playing, the honor cordon will be brought to ORDER ARMS, and the reception party will be directed to their vehicles.

f. When the casket is in place and all personnel are seated in their vehicles, the cortege will depart led by the escort commander. The procession will move in the numerical order indicated in Appendix 2 at a rate of 30 miles per hour. The departure route from Andrews AFB will be through the main gate to Suitland Parkway. USAF security police will provide traffic control on Andrews AFB.

g. Upon departure of the last vehicle from the area, the National color guard, body bearers, band, honor cordon, support personnel, and security police will be dismissed. The floral detail from TOG will immediately unload any flowers on the aircraft and take them to the US Capitol. An AFPD vehicle will escort the floral truck to the Capitol along the same route used by the motorcade.

A-5. Sequence of Events - Inclement Weather.

a. When adverse weather requires that the arrival ceremony be performed under cover, a hangar will be designated and personnel participating in the ceremony will be positioned as shown in Appendix 3. As the aircraft bearing the deceased arrives and parks, the honor cordon will move into position. As soon as the ramps are in position, the assistant site control officer will direct the body bearers to enter the aircraft and secure the casket.

b. As the casket appears at the base of the ramp, the body bearers will halt and the cordon commander will bring the honor cordon to PRESENT ARMS. The band will play four "Ruffles and Flourishes" followed by a hymn and the saluting battery will fire a 21-gun salute (five seconds between rounds). On the first note of the hymn, the casket, preceded by the National color and clergy, will be carried between the honorary pallbearers and ranks of the honor cordon and placed in the hearse.

c. When the casket has been secured, the band will stop playing, the honor cordon will be brought to ORDER ARMS, and the reception party will be directed to their vehicles.

d. When the casket is in place and all personnel are seated in their vehicles, the cortege will depart led by the escort commander. The procession will move in the numerical order indicated in Appendix 3 at a rate of 30 miles per hour. The departure route from Andrews AFB will be through the main gate to Suitland Parkway. USAF security police will provide traffic control on Andrews AFB.

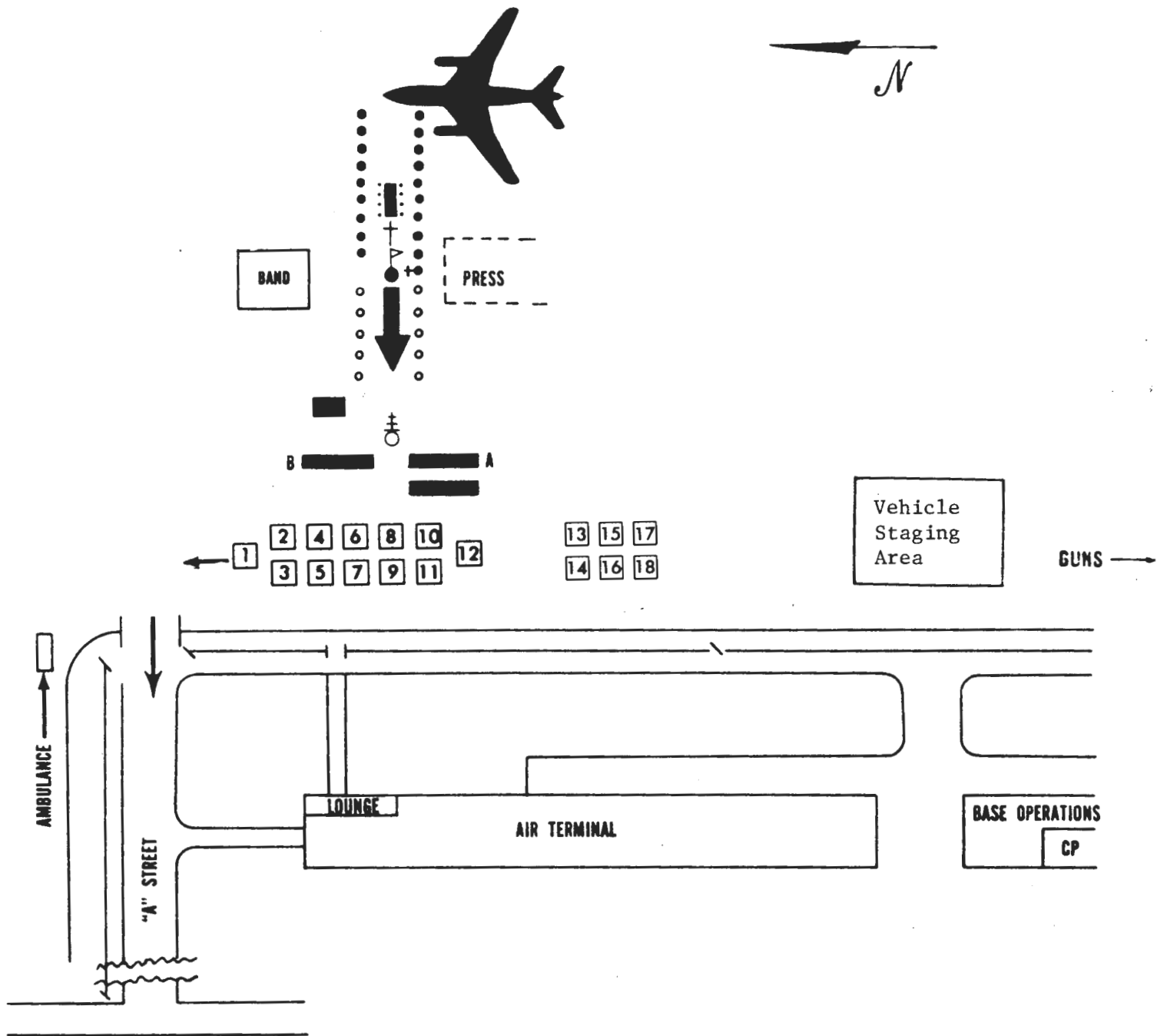
e. Upon departure of the last vehicle from the area, the National color guard, body bearers, band, honor cordon, support personnel, and security police will be dismissed. The floral detail from TOG will immediately unload any flowers on the aircraft and take them to the US Capitol. An AFBPD vehicle will escort the floral truck to the Capitol along the same route used by the motorcade.

APPENDIX 1 (CEREMONIAL AND SUPPORT TROOP CHECKLIST FOR ANDREWS AIR FORCE BASE ARRIVAL) TO ANNEX A

[illegible]

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APPENDIX 2 (ARRIVAL, ANDREWS AFB) TO ANNEX A



VEHICLES

- 1-Escort Commander
- 2-7-Special Honor Guard
- 8-11-Honorary Pallbearers
- 12-Clergy
- 13-16-National Commanders
- 17-18-Veterans organizations

PARTICIPANTS

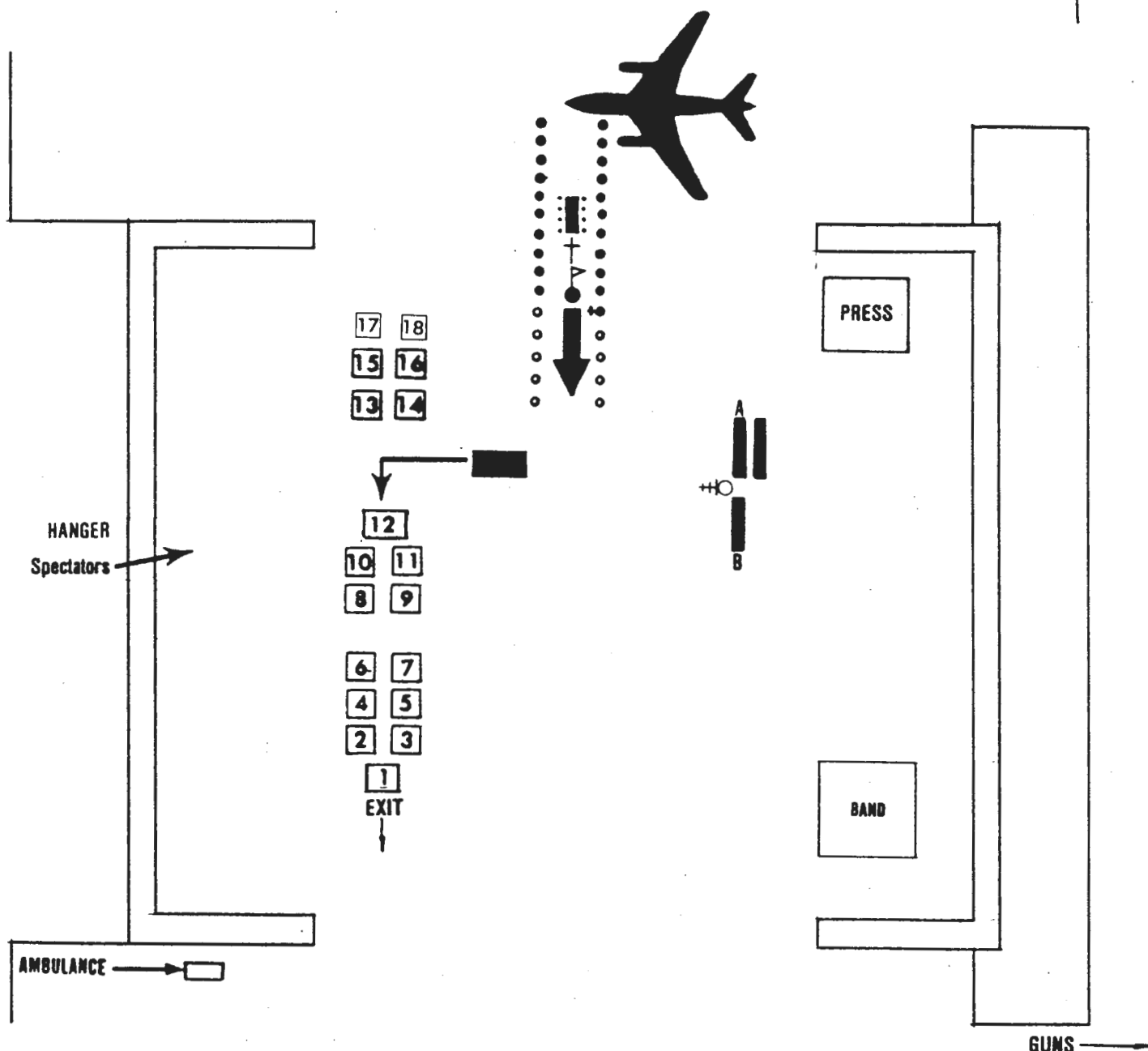
- A National Commanders
- A Veterans organizations
- B Special Honor Guard

SYMBOLS

- National Color
- ⋮ Body Bearers & Casket
- Honor Cordon
- Honorary Pallbearers
- ⊕ Cordon Commander
- X Security Cordon
- ⊕ Escort Commander
- ⊕ Clergy
- Hearse

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APPENDIX 3 (ARRIVAL, ANDREWS AFB, INCLEMENT WEATHER) TO ANNEX A



VEHICLES

- 1-Escort Commander
- 2-7-Special Honor Guard
- 8-11-Honorary Pallbearers
- 12-Clergy

- 13-18-National Commanders & Special Honor Guard Veterans organizations

PARTICIPANTS

- A National Commanders
- Veterans organizations

SYMBOLS

- National Color
- ⋮ Body Bearers & Casket
- Honor Cordon
- Honorary Pallbearers
- † Cordon Commander
- X Security Cordon
- ⊕ Escort Commander
- † Clergy
- Hearse

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**ANNEX B TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

ARRIVAL AT THE US CAPITOL AND LYING IN STATE

B-1. General. The deceased will lie in state in the Rotunda of the US Capitol from approximately 1445 hours on Friday, 25 May 1984 until 1200 hours on Memorial Day, Monday, 28 May 1984. Following the arrival ceremony at the Capitol, the public will be permitted to file past the bier until 1000 hours on Memorial Day.

B-2. Participating personnel.

a. Civilian group:

- (1) Honorary pallbearers.

(2) National Commanders Veteran Organizations

(3) Reception committee (positioned in the Capitol Rotunda).

(a) President of the United States.

(b) Chiefs of State and Heads of Government.

(c) Vice President of the United States.

(d) Speaker of the US House of Representatives.

(e) Chief Justice of the United States and Associate Justices (active and retired), Marshal, and Clerk.

(f) Dean of the Diplomatic Corps and Diplomatic Corps.

(g) Members of the Cabinet.

(h) Members of Congress.

(i) State and Territorial Governors.

(j) Deputy Secretary of Defense, Service Secretaries and Assistant Secretary of Transportation.

b. Military personnel:

- (1) Special honor guard.
- (2) Escort commander (CDR, MDW).
- (3) Clergy.
- (4) The US Navy Band.
- (5) US Army 3rd US Infantry (The Old Guard).
 - (a) Ceremony site control officer, one (1).
 - (b) Body bearers; one (1) officer, two (2) enlisted.
 - (c) Honor cordon, one (1) officer, one (1) NCO and nine (9) enlisted.
 - (d) Color bearer, (National color) one (1) enlisted.
 - (e) Saluting battery.
 - (f) Guard of honor.

1. Commander of the guard of honor one (1) officer also serves as commander of the 1st relief.

2. NCOs of the guard, six (6).

3. Sentinels of the guard, five (5) enlisted.

(g) Floral detail; one (1) officer, two (2) NCOs and one (1) enlisted.

(h) Marking detail.

(i) Wreath bearer one (1) enlisted.

(j) *Door openers four (4) enlisted.*

(k) *Ushers one (1) officer, one (1) NCO and eight (8) enlisted.*

(6) US Marine Corps (Marine Barracks Washington DC).

(a) Body bearers, two (2) enlisted.

(b) Color guard (National color), one (1) enlisted.

(c) Honor cordon, ten (10) enlisted.

(d) Guard of honor.

1. Commander of the relief, one (1) officer.

2. NCOs of the guard, six (6).

3. Sentinels of the guard, five (5) enlisted.

(7) US Navy (Naval District Washington).

(a) Body bearers, two (2) enlisted.

(b) Color guard (National color), one (1) enlisted.

(c) Honor cordon, ten (10) enlisted.

(d) Guard of honor.

1. Commander of the relief, one (1) officer.

2. NCOs of the guard, six (6).

3. Sentinels of the guard, five (5) enlisted.

(8) US Air Force (76th Military Airlift Wing).

(a) Body bearer, one (1) enlisted.

(b) Honor cordon, ten (10) enlisted.

(c) Guard of honor.

1. Commander of the relief, one (1) officer.

2. NCOs of the guard, six (6).

3. Sentinels of the guard, five (5) enlisted.

(9) US Coast Guard (USCG Headquarters).

(a) Body bearer, one (1) enlisted.

(b) Honor cordon, ten (10) enlisted.

(c) Guard of honor.

1. Commander of the relief, one (1) officer.

2. NCOs of the guard, six (6).

3. Sentinels of the guard five (5) enlisted.

(10) Medical Support Personnel.

B-3. Troop Reporting Time: 1315

B-4. Sequence Of Events.

a. The honor cordon will be formed on the East Capitol steps from the Plaza to the Rotunda. (Appendix 2).

b. The reception committee will be positioned in the Rotunda at approximately 1430. (Appendix 3).

c. As the motorcade arrives, the vehicles halt to discharge passengers who immediately take their positions.

d. When all participants are in position, the ceremony site control officer will signal the body bearers to take their position behind the hearse. The cordon commander will then bring the honor cordon to ATTENTION and PRESENT ARMS. The band will play four "Ruffles and Flourishes" followed by a hymn and the saluting battery will fire a 21-gun salute (five seconds between rounds).

e. On the first note of the hymn, the body bearers will move the casket from the hearse and the escort officer will lead the special honor guard between the honorary pallbearers up the East Capitol steps and into the Rotunda. As the last member of the special honor guard wheels to follow the escort officer, the National color guard will wheel into column followed by the clergy, the casket, and the honorary pallbearers.

f. When the procession has entered the Rotunda, the band will cease playing and the honor cordon will be brought to ORDER ARMS, both units will then be dismissed.

g. Upon entry into the Rotunda, the honorary pallbearers and the special honor guard will take their positions to the left of the entrance. The National color guard, clergy, and body bearers will proceed to the center of the Rotunda and approach the catafalque. The clergy will take his position near the foot of the casket (position 1) while the casket is being placed on the catafalque. After the casket has been placed on the catafalque, the body bearers will remain in their positions while the National color is posted and the color guard dismissed. A guard of honor will then take their positions around the casket. When they are in position, the body bearers will be dismissed, the clergy will conduct a short service and then move to position 2. (See Appendix 3). A eulogy will then be delivered by the President.

h. Following the eulogy, a soldier bearing the Presidential wreath will enter the Rotunda and position himself at the foot of the casket. The President will then move from his position and place the Presidential wreath, assisted by the wreath bearer. The wreath bearer will exit as the President returns to his original position. The clergy will then give the benediction.

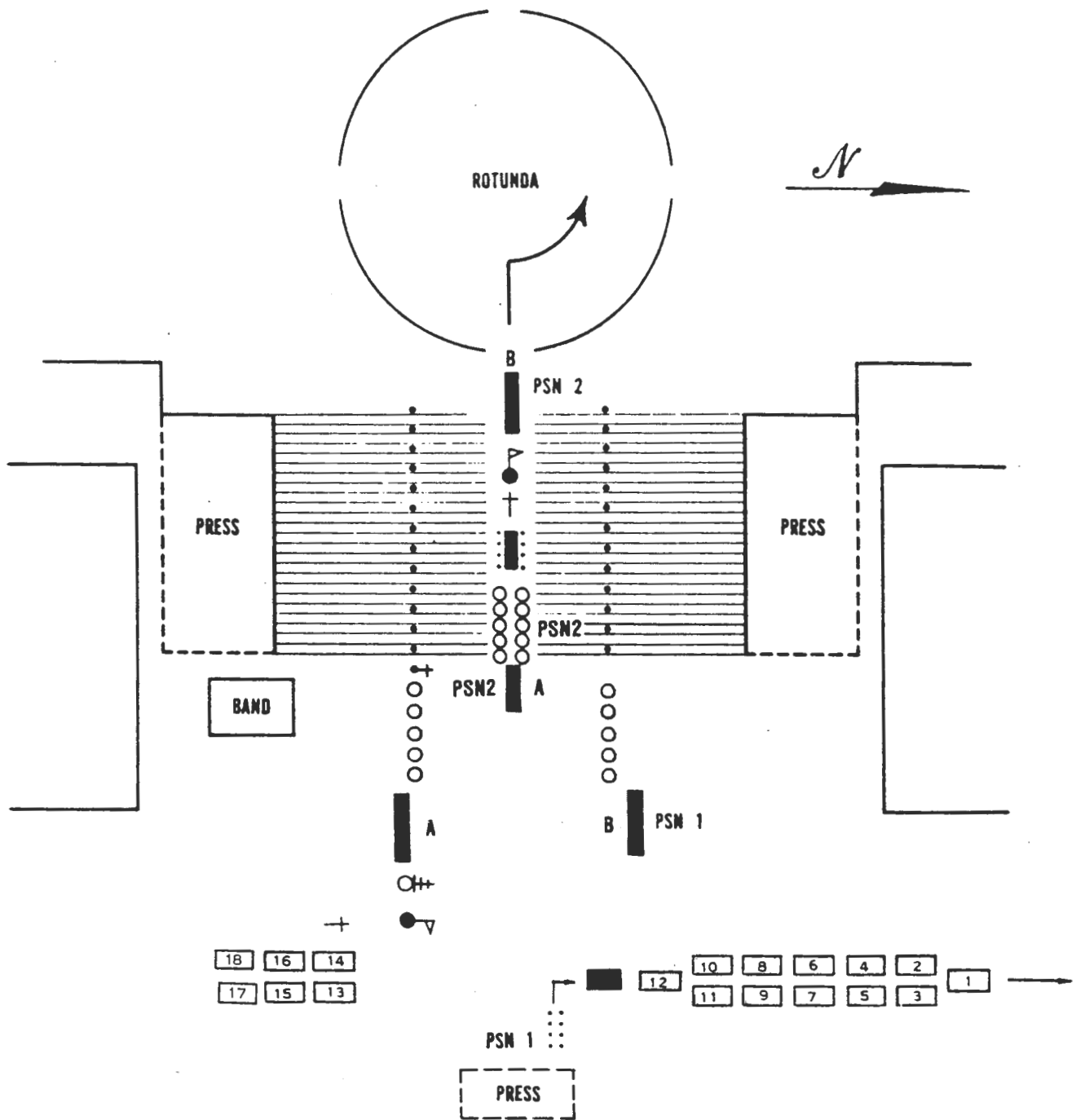
i. After the benediction, the participants will depart.

APPENDIX 1 (CEREMONIAL AND SUPPORT TROOP CHECKLIST FOR ARRIVAL AT THE U.S. CAPITOL) TO ANNEX B
AND LYING IN STATE

[illegible]

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APPENDIX 2 (ARRIVAL AT THE US CAPITOL FROM ANDREWS AFB) ANNEX B



VEHICLES









1-Escort Commander
2-7-Special Honor Guard
8-11-Honorary Pallbearers
12-Clergy
13-16-National Commanders
Veterans organizations

PARTICIPANTS

**A National Commanders
Veterans organizations**

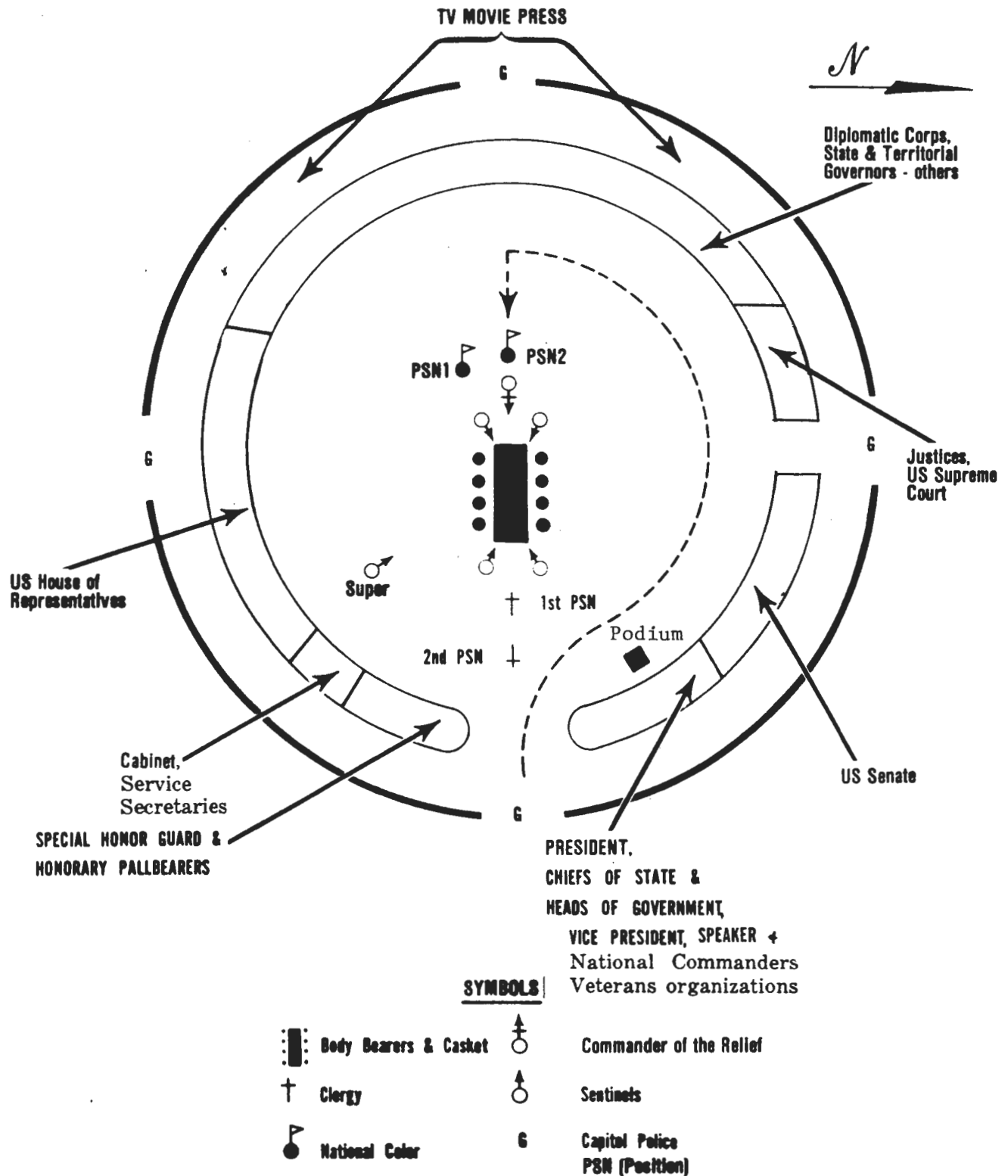
SYMBOLS

SYMBOLS

	National Color		Honorary Pallbearers
	Body Bearers & Casket		Escort Commander
	Honor Cordon		Clergy
	Cordon Commander		Hearse
			PSN (Position)

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APPENDIX 3 (ARRIVAL, LYING IN STATE US CAPITOL) TO ANNEX B RECEPTION COMMITTEE



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**ANNEX C TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

GUARD OF HONOR

C-1. General.

a. The Commanding Officer, 3d United States Infantry (The Old Guard) will furnish the necessary Army personnel for the guard of honor and for the training of all other service personnel participating in the guard of honor.

b. The guard of honor will be posted in the US Capitol throughout the period of lying in state. Commanders of the relief will report with their reliefs to the commander of the guard of honor one hour prior to ceremony time. All personnel will be in ceremonial uniform and will have in their possession the necessary clothing and equipment.

C-2. Responsibilities.

- (1) Commander of the guard of honor.
 - a. Also serves as the commander of the relief of the day shift.
 - b. Is responsible for placing floral tributes at the bier.
- (2) Commanders of the relief will—
 - (a) Insure that there is no disorderly or improper conduct on the part of any person or persons in the vicinity of the casket.
 - (b) Insure the prompt and efficient performance of duties by the sentinels of their relief.
 - (c) Insure that all sentinels of their relief are on time and in proper uniform.
 - (d) Inspect all sentinels of their relief, brief them on their orders and duties, and insure all instructions are clearly understood.
 - (e) Insure that the changes from one position to the other are made simultaneously by all members of the relief.

(f) Insure that the members of the relief, when not on duty, stay at their assigned area and conduct themselves properly.

(g) Act as duty officer after coming off post.

c. General.

(1) The guard will change every 30 minutes, on the hour and the half hour.

(2) The supernumerary will change with each guard relief.

(3) All marching will be done with a 30-inch step.

(4) Care will be exercised to insure that sentinels do not make any noticeable facial movement such as moving the eyes, licking lips, etc.

(5) Heel clicks will be distinct.

(6) All counting, movements, and marching will be done at slow cadence.

(7) Commander of the relief will not change positions while visitors are close to the casket, viewing the deceased, or in prayer beside the casket.

(8) If an individual feels as though he is going to fall out, he assumes the position of attention or parade rest, depending on which position he is in, and will then resume his original position. The supernumerary will move and take his place.

(9) Each relief will be ready 15 minutes prior to posting time. The commander of the relief will then rehearse the 14 count silent guard change.

(10) The commander of the relief will march his relief from the guard quarters to the rotunda and wait for the signal of the old commander of the relief. This is done to not disturb those who may be in a time of meditation at the catafalque.

(11) No verbal commands will be given.

C-3. Miscellaneous. The 3d US Infantry (The Old Guard) will coordinate and supervise the following logistical and administrative requirements.

- a. Billeting.
- b. Transportation.
- c. Messing.
- d. Signal.
- e. Medical.
- f. Floral detail.
- g. Marking detail.

C-4. Organization of shifts and reliefs.

Commander of the guard of honor (3d US Infantry)

DAY SHIFT

1st Relief

USA off (1) Commander of the relief

USMC NCO (1) Sentinel

USN NCO (1) Sentinel

USAF NCO (1) Sentinel

USCG NCO (1) Sentinel

USA NCO (Supernumerary)

2d Relief

USMC Off (1) Commander of the relief

USA NCO (1) Sentinel

USN NCO (1) Sentinel

USAF NCO (1) Sentinel

NIGHT SHIFT

1st Relief

USA NCO (1) Commander of the relief

USMC EN (1) Sentinel

USN EN (1) Sentinel

USAF EN (1) Sentinel

USCG EN (1) Sentinel

USA EN (Supernumerary)

2d Relief

USMC NCO (1) Commander of relief

USA EN (1) Sentinel

USN EN (1) Sentinel

USAF EN (1) Sentinel

USCG NCO (1) Sentinel

USMC NCO (Supernumerary)

3d Relief

USN Off (1) Commander of the relief

USA NCO (1) Sentinel

USMC NCO (1) Sentinel

USAF NCO (1) Sentinel

USCG NCO (1) Sentinel

USN NCO (Supernumerary)

4th Relief

USAF Off (1) Commander of the relief

USA NCO (1) Sentinel

USMC NCO (1) Sentinel

USN NCO (1) Sentinel

USCG NCO (1) Sentinel

USAF NCO (Supernumerary)

USCG EN (1) Sentinel

USMC EN (Supernumerary)

3d Relief

USN NCO (1) Commander of relief

USA EN (1) Sentinel

USMC EN (1) Sentinel

USAF EN (1) Sentinel

USCG EN (1) Sentinel

USN EN (Supernumerary)

4th Relief

USAF NCO (1) Commander of the relief

USA EN (1) Sentinel

USMC EN (1) Sentinel

USN EN (1) Sentinel

USCG EN (1) Sentinel

USAF EN (Supernumerary)

5th Relief

USCG Off (1) Commander of the relief

USA NCO (1) Sentinel

USMC NCO (1) Sentinel

USN NCO (1) Sentinel

USAF NCO (1) Sentinel

USCG NCO (Supernumerary)

5th Relief

USCG NCO (1) Commander of the relief

USA EN (1) Sentinel

USMC EN (1) Sentinel

USN EN (1) Sentinel

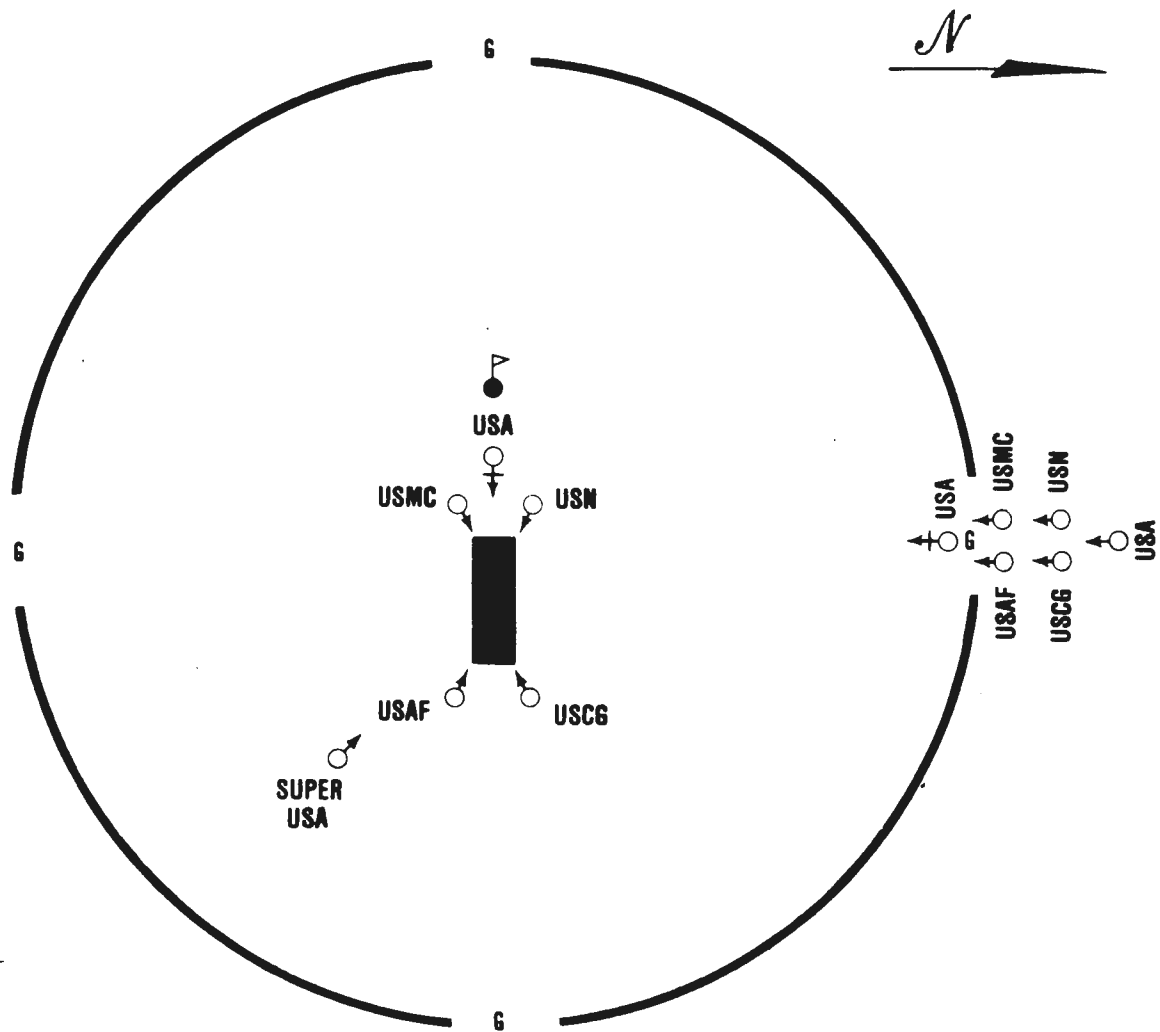
USAF EN (1) Sentinel

USCG EN (Supernumerary)

Commander of the guard of honor is also commander of the relief of the day shift.

Commander of the relief of the night shift, US Army officer Senior service is always positioned on the right.

APPENDIX 1 (GUARD OF HONOR) TO ANNEX C



SYMBOLS

● National Color
■ Casket



Commander of the Relief



Sentinels

G

Capitol Police

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**ANNEX D TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

DEPARTURE FROM THE US CAPITOL

D-1. General. At 1200 hours, Memorial Day, Monday, 28 May 1984, the deceased will be moved with ceremony from the US Capitol.

D-2. Participating personnel.

a. Civilian group.

- (1) National Commanders Veteran Organizations.
- (2) Honorary pallbearers.

b. Military personnel:

- (1) Special honor guard.
- (2) Escort commander, (CDR, MDW).
- (3) Clergy.
- (4) The US Coast Guard Band.
- (5) US Army, 3d US Infantry (The Old Guard).

- (a) Ceremony site control officer, one (1).
- (b) Body bearers, two (2) enlisted.
- (c) Color bearer (National color), one (1) enlisted.
- (d) Honor cordon, one (1) officer, one (1) NCO and nine (9) enlisted.
- (e) Floral detail; one (1) officer, two (2) NCOs and one (1) enlisted.
- (f) Caisson detail; one (1) NCO, three (3) enlisted and six (6) white

horses.

- (g) Saluting battery. (Located at Fort Myer. See para D-5.)

(6) US Marine Corps (Marine Barracks Washington DC).

(a) Body bearers, two (2) enlisted.

(b) Color guard (National color), one (1) enlisted.

(c) Honor cordon, ten (10) enlisted.

(7) US Navy (Naval District Washington).

(a) Body bearers, two (2) enlisted.

(b) Color guard (National color), one (1) enlisted.

(c) Honor cordon, ten (10) enlisted.

(8) US Air Force (76th Military Airlift Wing).

(a) Body bearer, one (1) enlisted.

(b) Honor cordon, ten (10) enlisted.

(9) US Coast Guard (USCG Headquarters).

(a) Body bearer, one (1) enlisted.

(b) Honor cordon, ten (10) enlisted.

(10) Medical support personnel.

D-3. Troop Reporting Time: 1100.

D-4. Sequence of Events

a. The honor cordon will be formed on the East Capitol steps from the Plaza to the Rotunda (Appendix 2).

b. The national commanders of the veterans organizations, honorary pallbearers, and special honor guard will be positioned on the East Capitol Plaza at approximately 1155 hours.

c. At 1200 hours, the guard of honor will be dismissed and the body bearers will secure the casket, and proceed to the East door of the Rotunda preceded by the National color and clergy.

d. As the National color appears the cordon commander will bring the honor cordon to ATTENTION and PRESENT ARMS. The body bearers will halt at the head of the steps and the band will play four "Ruffles and Flourishes" followed by a hymn. On the first note of the hymn, the procession will pass between the ranks of the honor cordon to the caisson. The music will stop after the casket is secured on the caisson. The honor cordon will then be brought to ORDER ARMS, and all participants will enter their vehicles.

D-4. Movement to Arlington National Cemetery.

- a. When the casket has been secured on the caisson and all personnel are seated in their vehicles, the motorcade will depart led by the escort commander.
- b. The motorcade will move in the order indicated (Appendix 2) at the rate of 3 miles per hour.
- c. The National color guard and body bearers will take their prescribed positions around the caisson prior to the departure of the cortege from the East Capitol Plaza.
- d. When all participants have departed the area the honor cordon and support personnel will be dismissed.

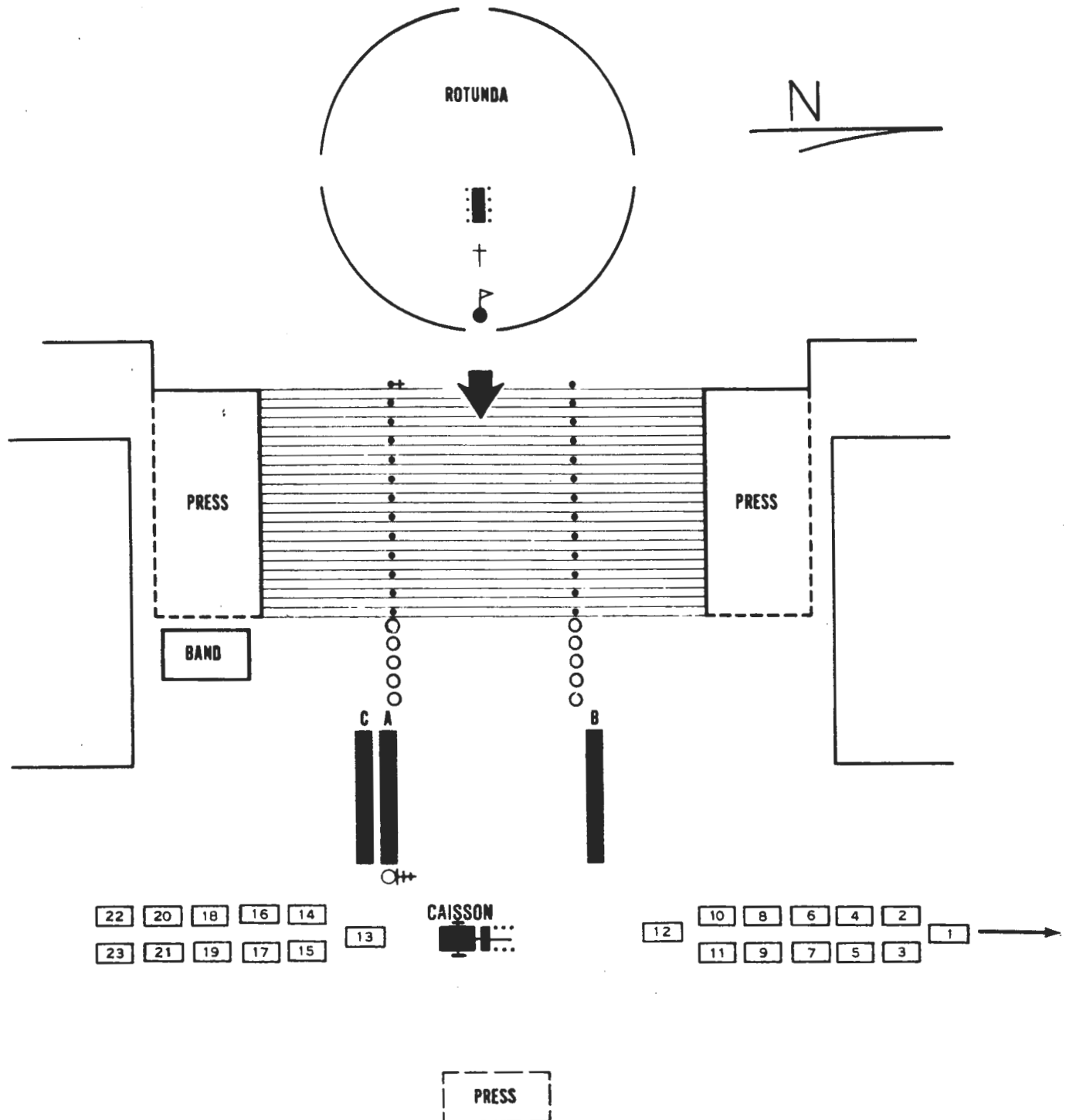
D-5 Minute gun salute. On the day of interment, a 21-minute gun salute will be fired commencing at noon on Whipple field Fort Myer, *and on the parade field Ft. Mc Blair.* Guns will be fired at 1-minute intervals. Personnel will not salute. (AR 600-25).

APPENDIX 1 (CEREMONIAL AND SUPPORT TROOP CHECKLIST FOR DEPARTURE FROM U.S. CAPITOL) TO ANNEX D

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APPENDIX 2 (DEPARTURE FROM THE U.S. CAPITOL) ANNEX D



VEHICLES:

- 1-Escort Commander
- 2-7 Special Honor Guard
- 8-11.Honorary Pallbearers
- 12- Clergy
- 13-19.National Commanders
Veterans organizations
- 20-22- OTHER MOURNERS

PARTICIPANTS:

- A National Commanders
Veterans organizations
- B Special Honor Guard
- C OTHER MOURNERS

SYMBOLS

- Flag National Color
- Circle Honorary Pallbearers
- Rectangles Body Bearers & Casket
- Cross Clergy
- Star Escort Commander
- Star Cordon Commander
- Star Honor Cordon

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**ANNEX E TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW
Fort McNair
Washington, DC 20319

MAIN FUNERAL PROCESSION TO ARLINGTON

NATIONAL CEMETERY

E-1. General.

The starting point (SP) for the main funeral procession will be at 3d Street and Constitution Avenue. Movement to Arlington National Cemetery will follow the period of lying in state. The motorcade will be assembled on the East Capitol Plaza and at approximately 1215 will join the main funeral procession at the intersection of Delaware Avenue and Constitution Avenue.

E-2. Conduct of the Main Funeral Procession. (Appendixes 2 and 3)

a. Control personnel.

- (1) Site control officer, 3d US Infantry (The Old Guard).
- (2) March unit guides from each service, one (1) NCO and five (5) enlisted.

b. Participating personnel, in order of march: (Appendix 2)

- (1) Police escort.
- (2) Escort commander (CDR, MDW).
- (3) Commander of troops. (Commanding Officer, US Army, 3d US Infantry (The Old Guard)), and staff (one field grade officer each from the Army, Marine Corps, Navy, Air Force, and Coast Guard).

(4) First March Unit.

(a) Commander (field grade officer, USA) and staff (one company grade officer each from the Army, Marine Corps, Navy, Air Force, and Coast Guard).

(b) The US Army Band (Pershing's Own).

(c) Company of Cadets, USMA.*

- (d) Company of Midshipmen, USNA.
- (e) Squadron of Cadets, USAFA.
- (f) Company of Cadets, USCGA.
- (g) Company, US Army, 3d US Infantry (The Old Guard)*
- (h) Company, US Marine Corps.*
- (i) Company, US Navy.*
- (j) Squadron, US Air Force.*
- (k) Company, US Coast Guard.*

(5) Second March Unit.

(a) Commander (US Army National Guard) and staff (one field grade officer each from the Army Reserve, Marine Corps Reserve, Naval Reserve, Air National Guard, and Coast Guard Reserve).

(b) The US Navy Band.

(c) Company, Army National Guard.

- (d) Company, US Army Reserve.
- (e) Company, US Marine Corps Reserve.
- (f) Company, US Naval Reserve.
- (g) Squadron, Air National Guard.
- (h) Squadron, US Air Force Reserve.
- (i) Company, US Coast Guard Reserve.

***Mandatory participants.**

(6) Third March Unit.

- (a) Chairman, Joint Chiefs of Staff.
- (b) The US Air Force Band.
- (c) Special honor guard.
- (d) Honorary pallbearers.
- (e) National color guard.

(f) Clergy.

(g) Caisson.

(h) Body bearers.

(i) The Commander-in-Chief, Veterans of Foreign Wars, Host of
Veteran's Day National Committee.

(j) National commanders of the veteran organizations.

(k) *Hearse provided by ANC, as back up for the caisson.*

(n) ~~(X)~~ Police escort.

(7) Formation of service units:

(a) Company mass; nine (9) personnel in the front rank. Each company will consist of a company commander, guidon bearer, and three (3) platoons. Each platoon will consist of a platoon leader, guide and three (3) squads of nine (9) personnel.

(b) The right flank platoon of the active duty US Army company, US Marine Corps company, US Navy company, US Air Force Squadron, and US Coast Guard company will be the military escort at the Memorial Amphitheater ANC.

(8) Size of bands: One hundred (100) personnel plus leader, nine (9) personnel in the front rank for the main funeral procession. Bands at other ceremonies consist of one (1) officer and fifty-seven (57) personnel.

(9) Vehicles - two (2) abreast, five (5) yard interval and distance.

(10) March distances. (Appendix 2)

(a) Twelve (12) steps between units within a march unit.

(b) Thirty-six (36) steps between march units.

(c) Twelve (12) steps between commander of troops, march unit commander, and band.

(d) Twelve (12) steps between National color and clergy.

(e) Twelve (12) steps between caisson and clergy.

(f) Ten (10) yards between the caisson and the Host of Veteran's Day National Committee.

(g) Five (5) yards between vehicles.

(h) All vehicles will close up when arriving at the ceremonial site.

(11) Assembly area for procession to Arlington National Cemetery will be Constitution Avenue between 3d Street, NW and Delaware Avenue. See Appendix 3.

(12) Starting point (SP) will be 3d Street, NW and Constitution Avenue.

(13) Troop Reporting Time: 1000.

(14) Time of departure for initial point will be at approximately 1230.

(15) Route of march for the procession to Arlington National Cemetery is west on Constitution Avenue, southwest on Henry Bacon Drive to Memorial Drive via Memorial Circle and Memorial Bridge. (Appendix 3)

(16) Rate of march;

(a) Police escort will move at three (3) miles per hour.

(b) Cadence - one hundred (100) steps per minute.

(c) Time - fifty (50) minutes for the caisson to center on Memorial Bridge.

E-3. Flyover. US Air Force will coordinate arrangements for a flight of twenty one (21) tactical aircraft to fly over the main funeral procession when the caisson is centered on Memorial Bridge.

E-4. Street Honor Cordon. (See Appendix 3)

a. Street honor cordon flanking the route of the procession will face center three (3) steps from the curb at ten (10)-step intervals.

b. Composition of the street honor cordon:

(1) *US Coast Guard - two (2) officers, and sixty (60) enlisted.*

(2) *(1)* US Air Force - ^{*ten (10)*}~~twelve (12)~~ officers, four hundred and ^{*twelve (412)*}~~ninety (490)~~

enlisted (corner Delaware Avenue - Constitution Avenue, to 12th Street, NW, inclusive).

(3) *(2)* US Navy - ^{*ten (10)*}~~twelve (12)~~ officers, four hundred and ^{*twelve (412)*}~~ninety (490)~~ enlisted

(12th Street, NW and Constitution Avenue to west side of Henry Bacon Drive.

(4) *(3)* US Marine Corps - ^{*ten (10)*}~~12~~ officers, ^{*four hundred and twelve (412)*}~~490~~ enlisted (West side of Henry Bacon

Drive to the bridge crossing Jefferson Davis Highway).

(5) *(4)* US Army.

(a) Ceremony site control officer (US Army, 3d Infantry (The Old Guard)).

(b) ^{*Ten (10)*}~~Twelve (12)~~ officers, four hundred and ^{*twelve (412)*}~~ninety (490)~~ enlisted (from bridge crossing Jefferson Davis Highway to Memorial Amphitheater, Arlington National Cemetery.

Note: (1) Location of cordon elements will be updated.

(2) Each Service will, ^{Provide} 19 supernumeraries with the exception of the USCG, their requirement is 4 supernumeraries.

E-5. Sequence of Events.

a. All troops will report ⁽¹⁾one hour prior and be in position thirty (30) minutes prior to the time scheduled for the procession to begin movement.

b. When the funeral cortege joins the main funeral procession the escort commander (CDR, MDW) will take his position at the head of the column and proceed upon signal from the ceremony site control officer.

c. The street honor cordon will individually come to PRESENT ARMS when the National color guard is six (6) steps from their position, and will return to ORDER ARMS after the caisson has passed six (6) steps beyond their position.

d. The procession is from 3d Street, NW and Constitution Avenue to Arlington National Cemetery.

(1) Police escort will remain with main funeral procession until it enters the cemetery.

(2) Main funeral procession will continue to Memorial Gate where it will turn left to Roosevelt Drive and proceed to the Memorial Amphitheater.

E-6. Procession inside Arlington National Cemetery to the Memorial Amphitheater (see Annex F).

APPENDIX 1 (CEREMONIAL AND SUPPORT TROOP CHECKLIST FOR THE MAIN FUNERAL PROCESSION) TO ANNEX E
TO ARLINGTON NATIONAL CEMETERY

DUTY	USA			USMC			USN			USAF			USCG			TOTAL		
	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP
COT (Cmdr, TOG)	1															1		
Site Control Officer	1															1		
COT's Staff (Fld Grade)	1			1			1			1			1			5		
First March Unit																		
Cmdr(USA, Field Grade)	1															1		
Cmdr's Staff (Co Grade)	1			1			1			1			1			5		
TUSAB	1		100													1		100
* Company, USMA	4	3	82													4	3	82
Company, USNA							4	3	82							4	3	82
Company, USAFA										4	3	82				4	3	82
Company, USCGA													4	3	82	4	3	82
* Company, USA	4	3	82													4	3	82
* Company, USMC				4	3	82										4	3	82
* Company, USN							4	3	82							4	3	82
* Squadron, USAF										4	3	82				4	3	82
* Company, USCG													4	3	82	4	3	82
Second March Unit																		
Cmdr(USANG) Field Grade	1															1		
Cmdr's Staff(Field Grade)	1			1			1			1			1			5		
*Mandatory participants																		

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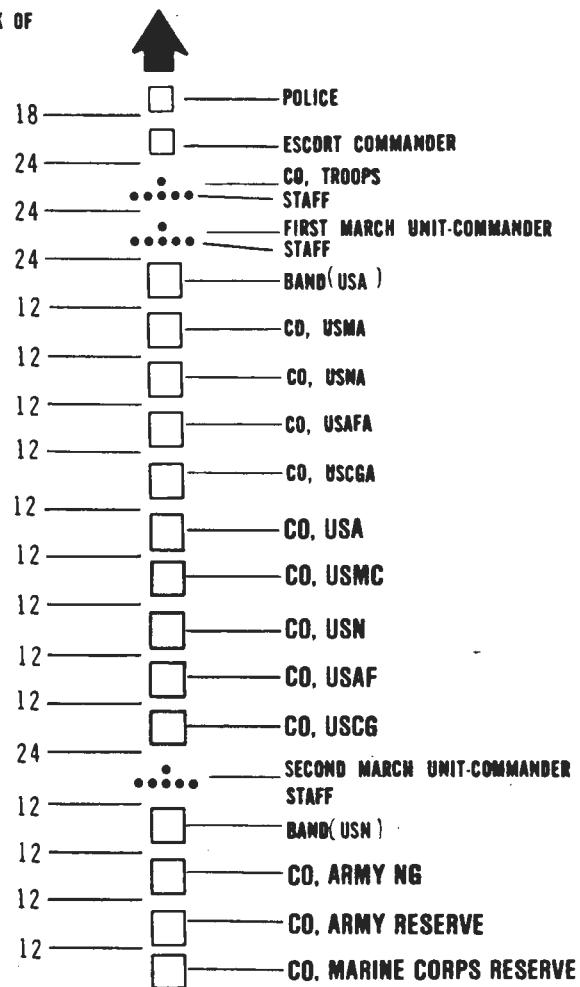
APPENDIX 1 (CEREMONIAL AND SUPPORT TROOP CHECKLIST FOR THE MAIN FUNERAL PROCESSION) TO ANNEX E
TO ARLINGTON NATIONAL CEMETERY, CONTD

DUTY	USA			USMC			USN			USAF			USCG			TOTAL		
	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP
USN Band							1		100							1		100
Company, USANG	4	3	82													4	3	82
Company, USAR	4	3	82													4	3	82
Company, USMCR				4	3	82										4	3	82
Company, USNR							4	3	82							4	3	82
Squadron, ANG										4	3	82				4	3	82
Squadron, USAF										4	3	82				4	3	82
Company, USCGR													4	3	82	4	3	82
Third March Unit																		
National Host of																		
Veterans Day Committee																		
USAF Band										1		100				1		100
National Cmdrs of																		
Veterans Organizations																		
Street Honor Cordon	10		412	10		412	10		412	10		412	2		60	42		1708
Supernumeraries			18			18			18			18			4			76
For Street Honor Cordon																		1784

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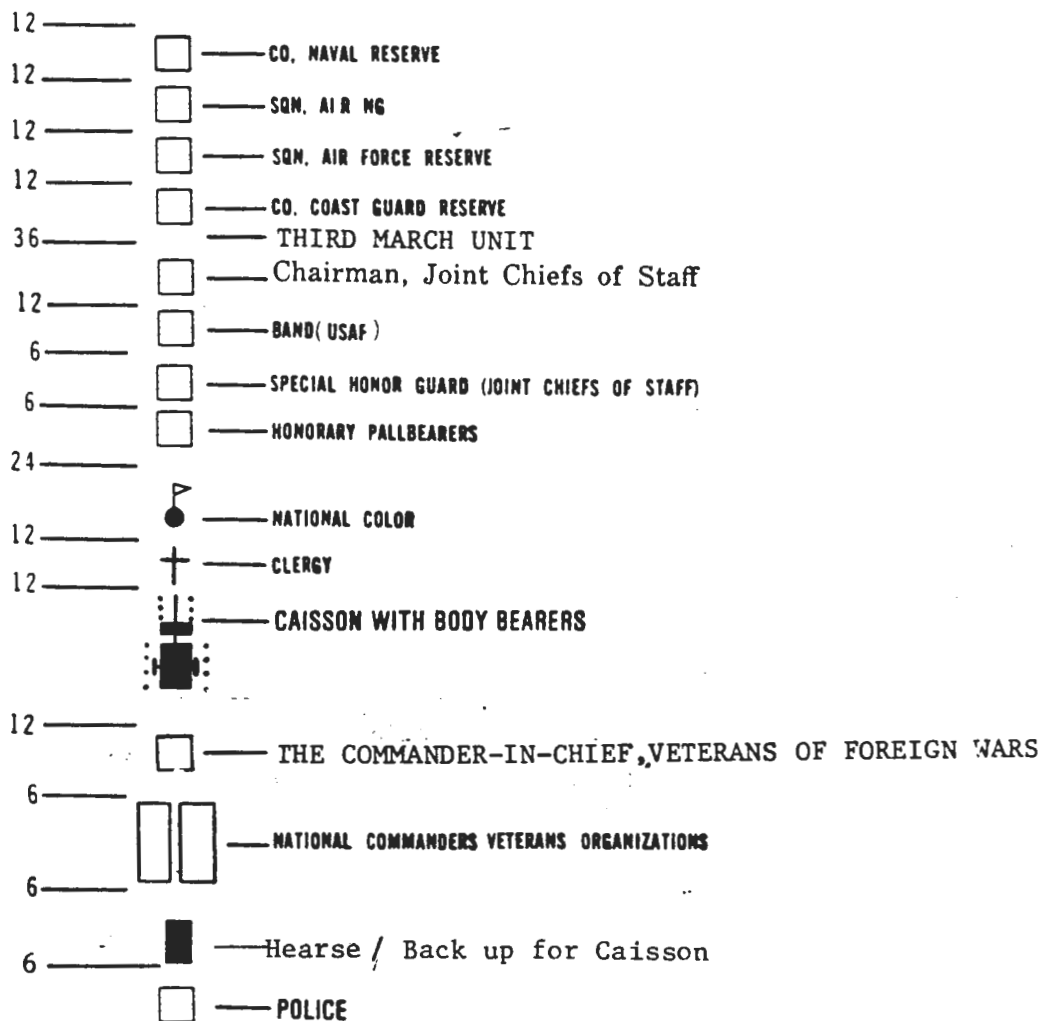
APPENDIX 2 (ORDER OF MARCH, MAIN FUNERAL PROCESSION) TO ANNEX E

STEPS BETWEEN LAST RANK OF
MARCH ELEMENT AND CO
OF FOLLOWING UNIT



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APPENDIX 2 (ORDER OF MARCH, MAIN FUNERAL PROCESSION) TO ANNEX E (CON'T)



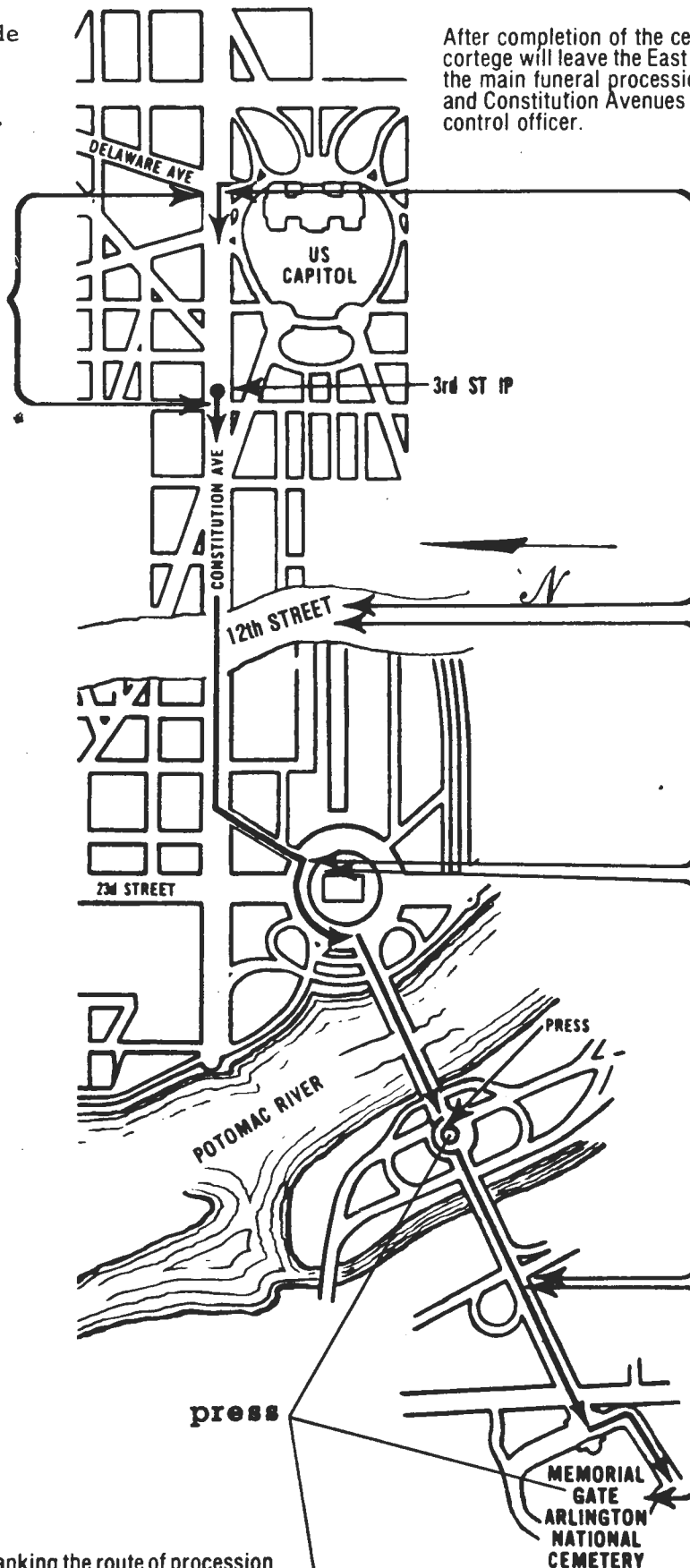
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APPENDIX 3 (ROUTE, MAIN FUNERAL PROCESSION) TO ANNEX E

Note: USCG will provide 60 personnel for the Street Honor Cordon. Diagram to be updated.

After completion of the ceremony at the U.S. Capitol, the cortege will leave the East Capitol Plaza and take its place in the main funeral procession at the intersection of Delaware and Constitution Avenues on command of the ceremony site control officer.

Assembly area
Constitution Avenue
between 3d Street, NW,
and Delaware Avenue.



U.S. Air Force—12 officers, 490 enlisted (corner Delaware Avenue—Constitution Avenue, to 12th Street, NW, inclusive).

U.S. Navy—12 officers, 490 enlisted (12th Street, NW, and Constitution Avenue to west side of Henry Bacon Drive and Constitution Avenue to include the bridge).

U.S. Marine Corps—12 officers, 490 enlisted (Henry Bacon Drive and Constitution Avenue to the bridge crossing Jefferson Davis Highway).

U.S. Army—12 officers, 490 enlisted (from bridge crossing Jefferson Davis Highway to Memorial Amphitheater Arlington National Cemetery, inclusive).

Note: Street honor cordons flanking the route of procession will face center three steps from the curb at ten-step intervals.

Arlington House

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**ANNEX F TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

**FUNERAL SERVICE AT THE MEMORIAL AMPHITHEATER
ARLINGTON NATIONAL CEMETERY**

F-1. General. The funeral service will be conducted in the Amphitheater, Arlington National Cemetery on Memorial Day at approximately 1400 hours followed by interment at the Tomb of the Unknown Soldier.

F-2. Participating personnel:

a. Civilian group:

- (1) National Commanders Vetran Organizations.
- (2) Honorary pallbearers.
- (3) Superintendent, Arlington National Cemetery.

b. Military personnel:

- (1) Special honor guard.
- (2) Escort commander, (CDR, MDW).
- (3) Clergy.
- (4) The US Marine Band (Amphitheater).
- (5) The USA Chorus (Apse).
- (6) Military escort consisting of the US Army Band and one (1) platoon of each of the regular services, US Army, US Marine Corps, US Navy, US Air Force, and US Coast Guard.
- (7) US Army (3d US Infantry (The Old Guard)).
 - (a) Ceremony site control officer, one (1).
 - (b) *Presidential* ~~Traffic and~~ parking details, one (1) NCO and four (4) enlisted.
 - (c) Ushers, one (1) officer, one (1) NCO and ten (10) enlisted.
 - (d) Floral detail; one (1) officer, two (2) NCO's and one (1) enlisted.
 - (e) *Door openers, four (4) enlisted.*

(8) US Marine Corps (Marine Barracks, Washington DC). Ushers, one (1) Officer, one (1) NCO, and ten (10) enlisted.

(9) US Navy (Naval District of Washington). Ushers, one (1) officer, one (1) NCO, and ten (10) enlisted.

(10) US Air Force (76th Military Airlift Wing). Ushers, one (1) officer, one (1) NCO and ten (10) enlisted.

(11) US Coast Guard (USCG Headquarters). Ushers, one (1) officer, one (1) NCO, and five (5) enlisted.

(12) Medical support personnel.

F-3. Troop Reporting Time: Security 0730, all others 1200.

F-4. Sequence of Events

a. When the procession arrives at Memorial Gate, Arlington National Cemetery, the escort commander, commander of troops, and Staff, the United States Army Band, and the right platoon from each of the regular forces (Army, Navy, Marines, Air Force, and Coast Guard) will continue into the cemetery via Roosevelt Drive. The other staffs, the other bands and the remainder of the marching elements will proceed south on Eisenhower Drive to the embussing point located on York Drive.

b. As the march units enter Memorial Gate, the procession will be met by the Superintendent of Arlington National Cemetery, who will lead the procession via Roosevelt, Wilson, and Memorial Drives to the Amphitheater. The USMC band will play a prelude thirty (30) minutes prior to the funeral service.

c. The caisson will be drawn up to the west entrance of the Amphitheater. As the procession halts vehicles will close up as directed, and remain in position until completion of the service. The funeral party will enter the Amphitheater and take positions at their seats. The Presidential party will have been escorted to the Memorial Display Room, and when all is ready the President and his party will be escorted to their seats in the Apse. The USMC band will stop playing.

d. After the President of the United States is seated in the Apse, the military escort will be brought to PRESENT ARMS and the US Army Band will play four "Ruffles and Flourishes" followed by a hymn. On the first note of the hymn the body bearers will secure the casket, and the National color, clergy and casket will proceed on flagstone walk around the north side of the Amphitheater to the steps nearest the Apse. The National color, clergy, and casket will continue up the steps into the Apse. The National color is posted, and when the casket is in place, the band will stop playing, and the body bearers and National color bearer will be dismissed. When the body bearers and National color bearer have cleared the Apse the United States Marine Corps Band will begin the funeral service with the playing of the National Anthem. Upon completion of the National Anthem, the military escort will ORDER ARMS and come to PARADE REST.

e. After the military escort has come to PARADE REST there will be one (1) minute of silence. Upon the completion of one (1) minute of silence the President of the United States will then present the Medal of Honor to the Unknown Soldier of Vietnam. The funeral service will then continue, (see Appendix 1 to Appendix O). The military escort, less the United States Army Band (-), will move to the embussing area, visitor center ANC. That portion of the United States Army Band participating in the interment ceremony will move to the Plaza.

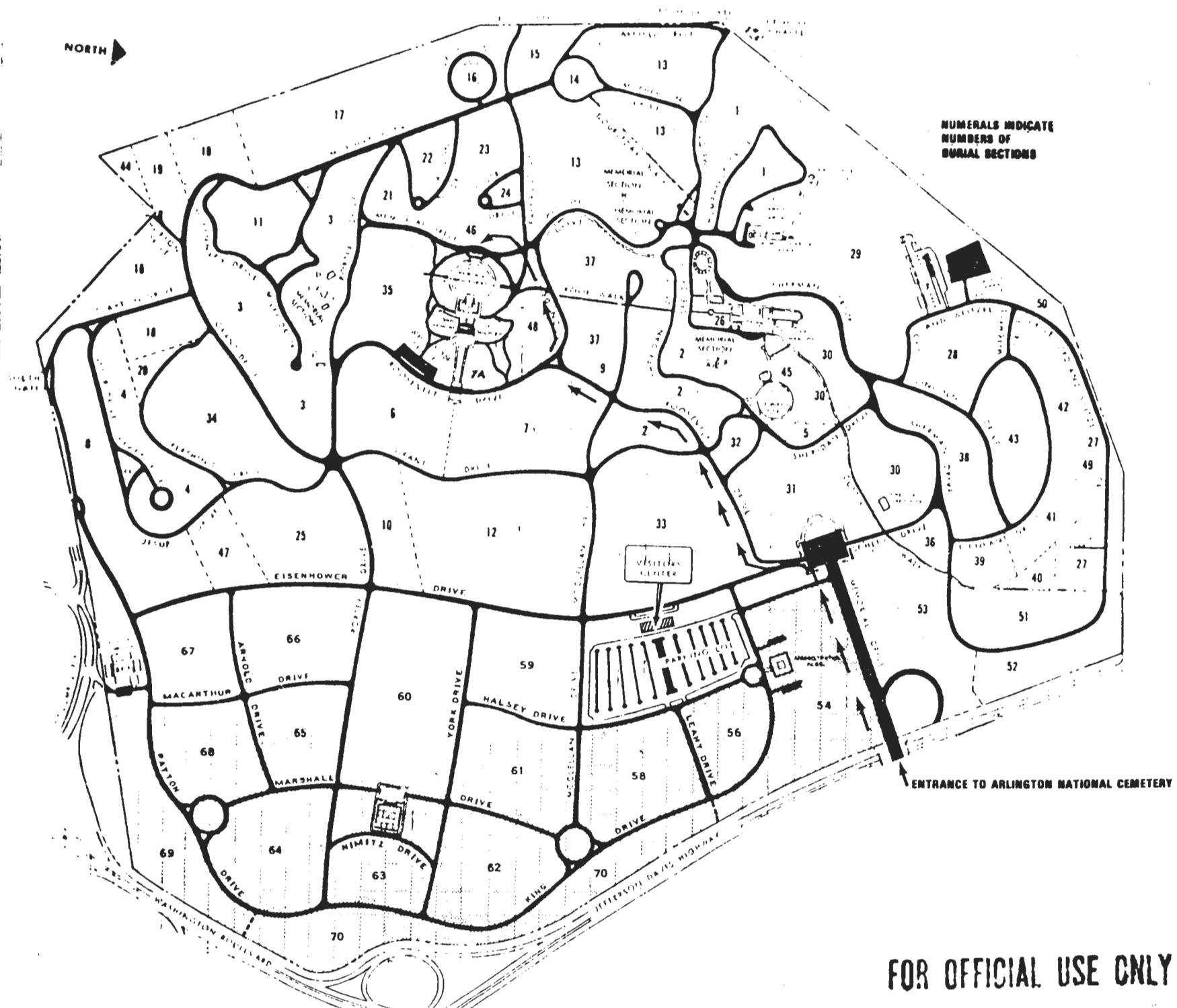
APPENDIX 1 (CEREMONIAL AND SUPPORT TROOP CHECKLIST FOR THE FUNERAL SERVICE AT THE) TO ANNEX F
MEMORIAL AMPHITHEATER, ARLINGTON NATIONAL CEMETERY

DUTY	USA			USMC			USN			USAF			USCG			TOTAL		
	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP	O	NCO	EP
Site Control Officer	1															1		
Band, USMC (seated)				1		56										1		56
* Traffic Guides MP	1		*													1		*
* Parking Guides MP	1		*													1		*
Ushers	1	1	10	1	1	10	1	1	10	1	1	10	1	1	5	5	5	45
Floral Detail	1	2	1													1	2	1
Medical Support TOG	1	1	8													1	1	8
* Chorus	1		*													1		*
Door Openers			2															2
Presidential																		
Parking detail		1	4														1	4
West Entrance																		
Door Openers			4															4
Memorial Display Room and																		
North door for casket																		
* As required																		

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5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49

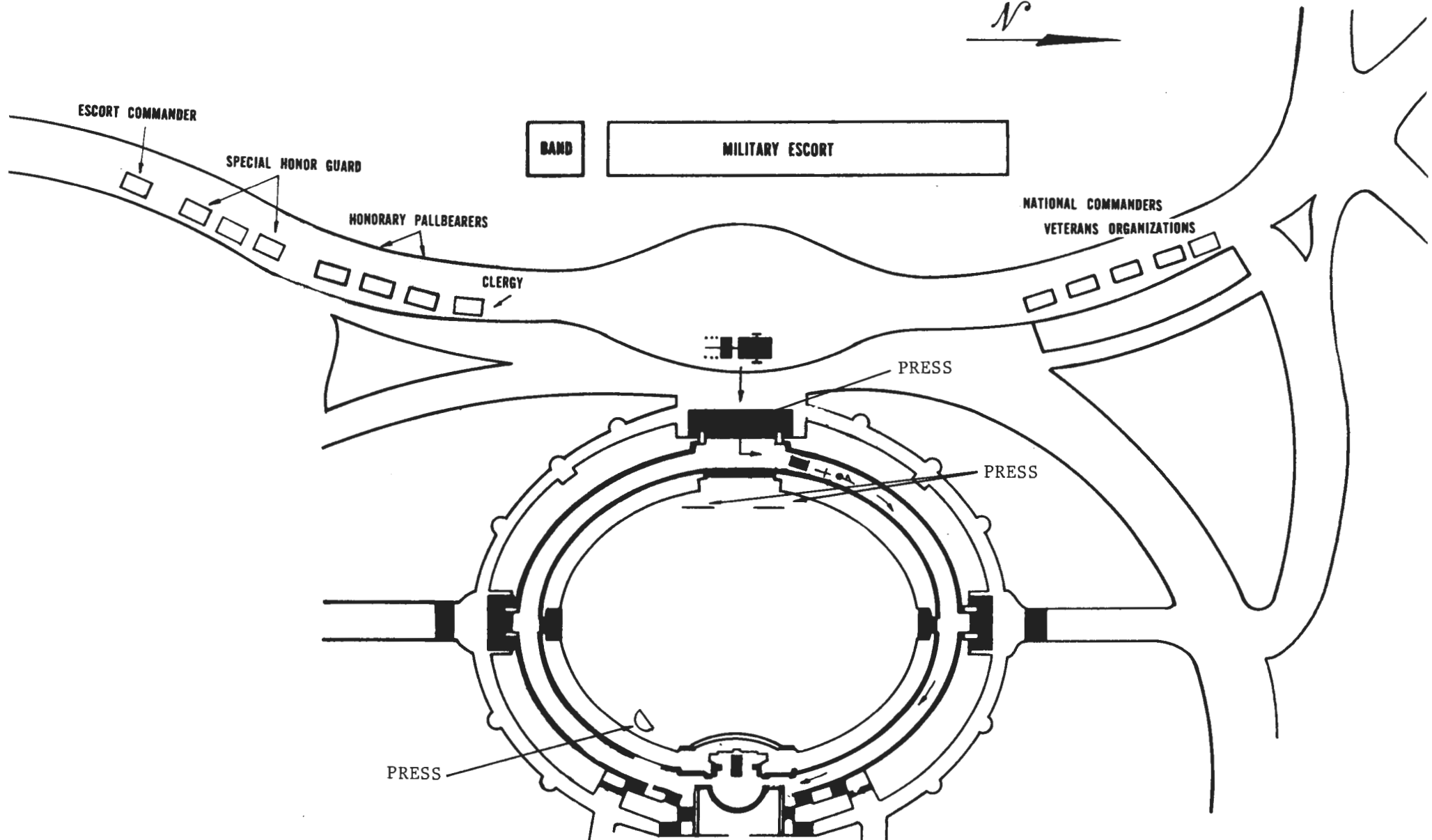
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APPENDIX 2 (ROUTE, ANC TO FUNERAL SERVICE) TO ANNEX F

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APPENDIX 3 (ARRIVAL FUNERAL SERVICE, AMPHITHEATER, ANC) TO ANNEX F



VEHICLES

See parking diagram for
Arlington National Cemetery

PARTICIPANTS

All participants will be seated
prior to movement of caisson

SYMBOLS



National Color



Body Bearers & Casket



Caisson



Clergy

FOR OFFICIAL USE ONLY

**ANNEX G TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW
Fort McNair
Washington, DC

INTERMENT AT THE TOMB OF THE UNKNOWN SOLDIER

G-1. General. Upon completion of the funeral service in the Amphitheater, those individuals not participating in the interment ceremony on the plaza and who desire to view the Tomb, will remain within the Amphitheater. Upon completion of the interment ceremony on the Plaza, those desiring to view the Tomb will exit the Amphitheater to the South (right, facing the Apse) and West and proceed to the Tomb via the South walk.

G-2. Pre-positioned personnel.

- a. Superintendent, Arlington National Cemetery. (site control officer)
- b. Assistant site control officer. (3d US Infantry)

c. Saluting battery.

d. Armed Forces color guard.

e. Armed Forces troop formation on the plaza flanking the Tomb of the Unknown Soldier.

f. Firing party.

g. The USA band.

h. Bugler.

i. Wreath bearer.

j. *Guard of Honor (modified)*
~~_____~~

Plaza guards.

k. ~~_____~~

l. Plaza guides.

m. x. Floral detail.

n. x. Medical support.

o. x. Marking detail.

G-3. Participating Personnel.

- a. President of the United States.
- b. Former Presidents.
- c. Special honor guard.
- d. Honorary Pallbearers.
- e. National Commanders Veteran Organizations.
- f. The Secretaries of the Defense, Transportation, Army, Navy, and Air Force.
- g. The Chief Justice of the United States and associate Justices.
- h. Vice President.
- i. Speaker of the House of Representative.

G-4. Dignitaries to be positioned on the steps.

- a. Former Presidents.

- b. Diplomatic Corps.
- c. Widows of Former Presidents.
- d. US Ambassador to the United Nations.
- e. The Senate President Pro Tempore and Chairmen of Senate Committees.
- f. Senate Majority Leader.
- g. Senate Majority Whip.
- h. Senate Minority Leader.
- i. Senate Minority Whip.
- j. Members of the Senate.
- k. House Majority Leader.
- l. House Majority Whip.
- m. House Minority Leader.
- n. House Minority Whip.

- o. Chairmen of Committees of the House of Representatives.
- p. Members of the House of Representatives.
- q. Director of the Office of Management and Budget.
- r. Under Secretaries of Executive Departments.

G-5. Sequence of Events.

a. Upon completion of the funeral service the body bearers will move the casket to the Memorial Display Room and place it on a church truck. The clergy will precede the casket followed by the escort commander, president, superintendent and National Commanders Veteran's Organizations. The Vice Presidential Speaker of the House, Chief Justice of the United States and former Presidents and Service Secretaries will retire to the Memorial Display Room where they will be organized and ushered to their positions on the plaza and await the signal for the commencement of the interment ceremony.

b. Concurrently, the honorary pallbearers, special honor guard, designated dignitaries and those participants who were seated in the Amphitheater boxes will proceed to the Plaza without delay and take their positions on the Plaza or on the steps, as appropriate. The posted National color will remain in the Apse.

c. The carillon will commence playing upon completion of the funeral service in the Amphitheater.

d. When all participants for the interment ceremony are in position on the Plaza, the site control officer will direct the body bearers to move the casket from the Memorial Display Room. When the doors open the carillon will cease playing.

e. As the casket is moved through the Memorial Display Room toward the Plaza, the President and escort commander will join the procession and follow the casket. national commanders will follow the President and escort commander.

f. As the casket reaches the second landing leading to the Plaza, the body bearers will halt. The commander of troops will bring the honor guard to PRESENT ARMS and the United States Army Band will play four (4) "Ruffles and Flourishes", followed by a hymn. Upon completion of the musical honors, the clergy, body bearers, President and other members who were seated in the Apse, will descend the steps. The body bearers will place the casket on the crypt, while the Presidential party takes their positions on the Plaza (Annex G). When all participants are in position the band will cease playing, and the honor guard will ORDER ARMS.

g. The Committal Services will then proceed. Each Chaplain, in turn, will step forward, conduct his service, and return to his place.

Jewish. Chaplain

Orthodox. Chaplain

Catholic. Chaplain

Protestant. Chaplain

h. When the Chaplains have completed their services, the President of the United States will place a wreath. The commander of troops will command PRESENT ARMS when the President touches the wreath. After the President has placed the wreath he will

return to his position facing the Tomb of the Unknown Soldier. A 21 gun salute will then be fired at five (5) second intervals.

i. At the completion of the gun salute the honor guard will ORDER ARMS and the Clergy will deliver the final benediction. At the conclusion of the benediction the commander of troops will command PRESENT ARMS, and the firing party will fire three volleys. Immediately following the firing of the volleys, the bugler will play TAPS.

j. When TAPS has been completed, the honor guard will ORDER ARMS and PARADE REST. The band will then play "America the Beautiful" and the body bearers will fold the interment flag and present it to the escort commander. The escort commander will then present the flag to the President who will turn and present the flag to the Superintendent, Arlington National Cemetery for safekeeping.

k. The ceremony is thus concluded and the President and others will be ushered off the Plaza. The honor guard will then be dismissed.

l. The floral detail will move the floral tributes from the Amphitheater and place them on the steps flanking the Tomb of the Unknown Soldier, facing the Memorial Display Room.

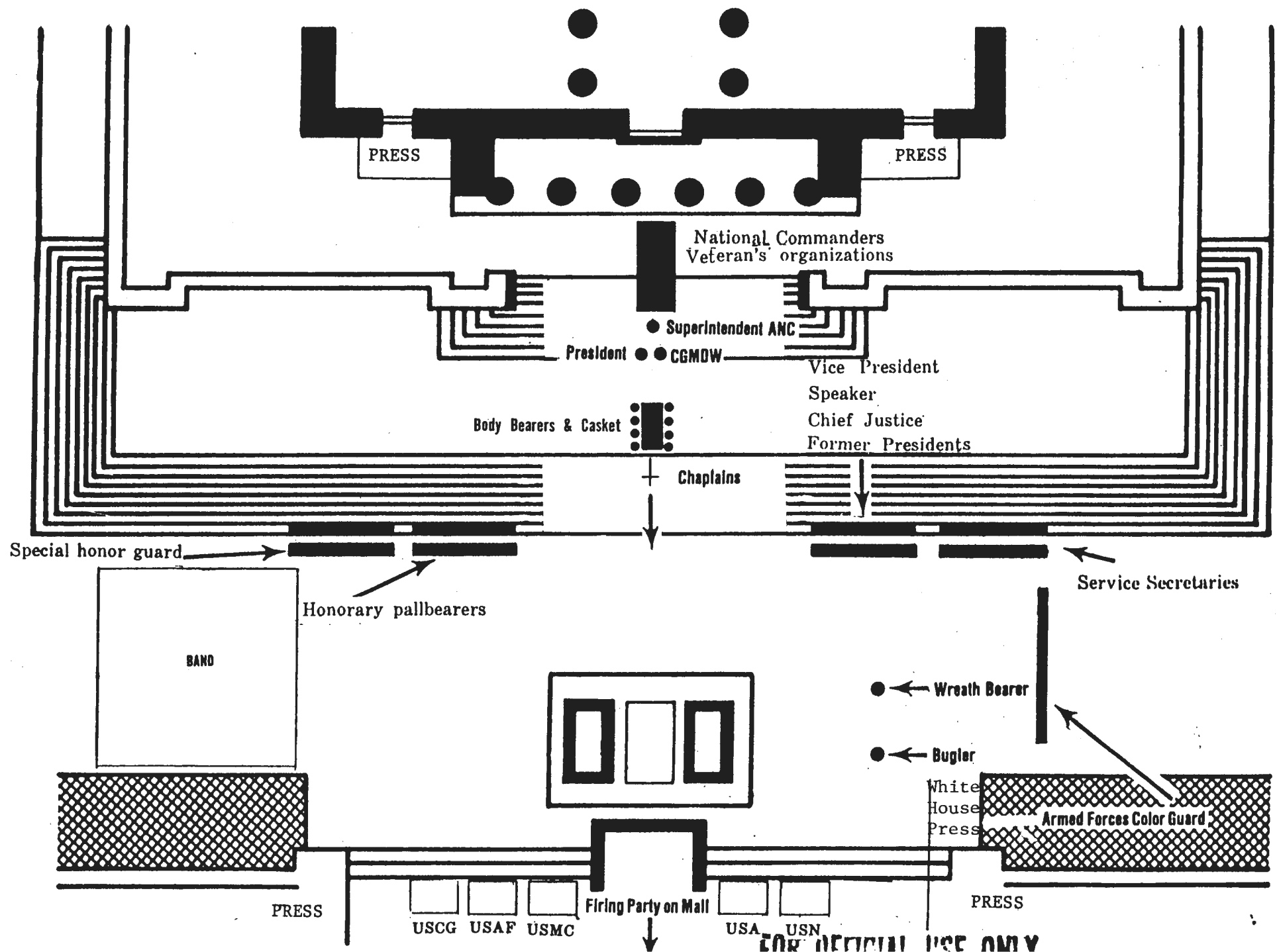
m. The carillon will be played while the participants are leaving and while the public files-by the crypts. There will be no further ceremonies conducted after the interment. The public, however, will be given the opportunity to file by the crypt, to pay their respects, immediately upon completion of the interment ceremony.

APPENDIX 1 (CEREMONIAL AND SUPPORT TROOP CHECKLIST FOR INTERMENT AT THE TOMB OF) TO ANNEX G
THE UNKNOWN SOLDIER, ARLINGTON NATIONAL CEMETERY

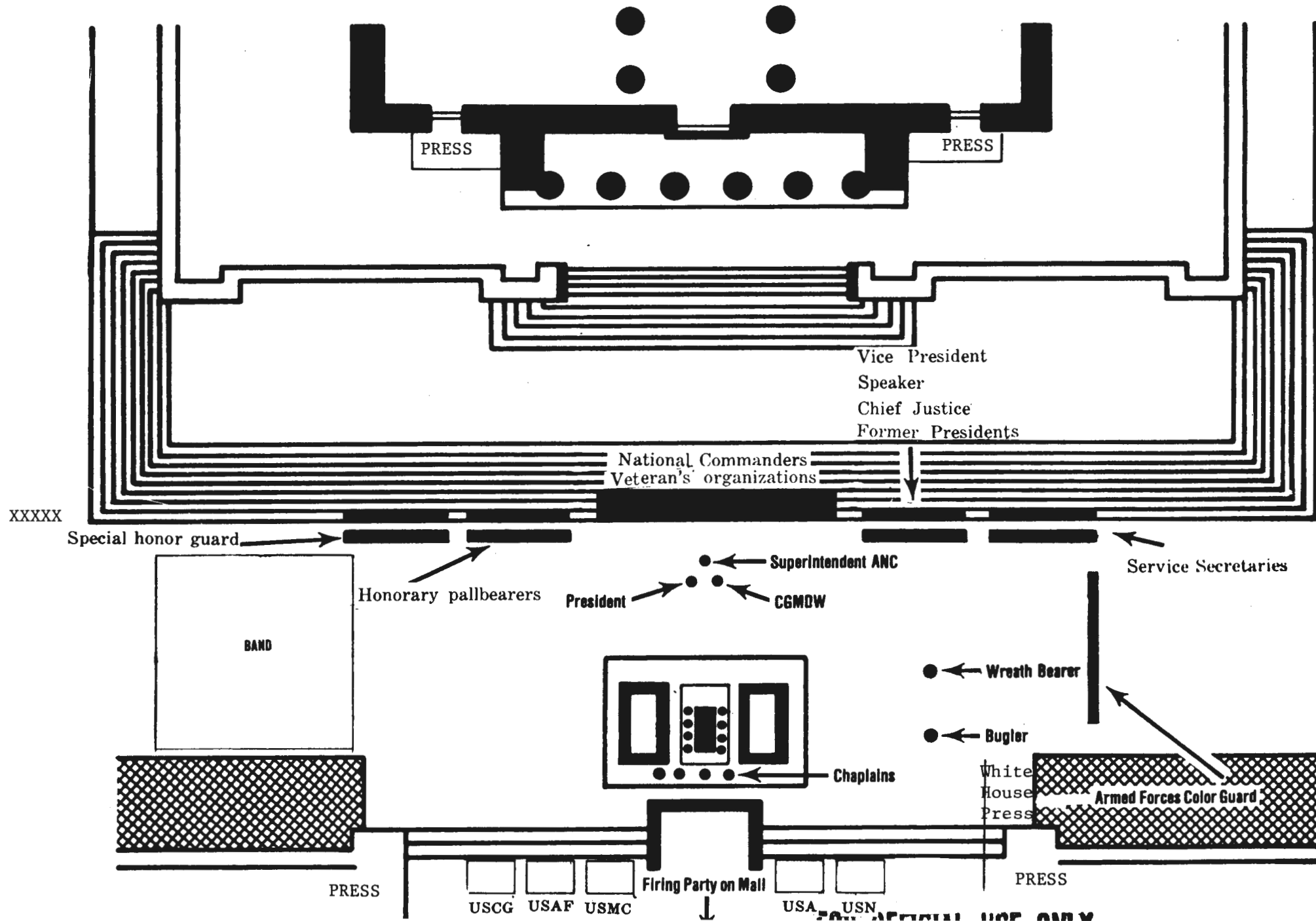
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APPENDIX 2 (INTERMENT, TUS) TO ANNEX G



APPENDIX 3 (INTERMENT, TUS) TO ANNEX G



**ANNEX H TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW
Fort McNair
Washington, DC 20319

ADMINISTRATIVE, LOGISTICAL, AND OPERATIONAL SUPPORT

H-1. Purpose. Participating troop units will provide sufficient self-support to sustain operations for the duration of the requirement, except as provided herein. Interservice and intraservice agreements for supplies and services, when required, will be in accordance with current directives.

H-2. Responsibilities.

a. Funeral operations personnel will be kept to a minimum number required to coordinate actions and make decisions. Representatives of staff offices will use their normal duty sections to the extent necessary to obtain information, to carry out actions, and for clerical support. (MDW Reg 1-1)

b. Staff office representatives are responsible for proper coordination of all actions and will have authority, within parameters established by their respective staff.

c. Staff sections not delegated the responsibility for the conduct of the actual ceremonial functions after this plan is placed into effect will be prepared to provide available resources and support upon call from the FOC.

H-3. Funds.

a. Each MDW activity incurring costs incident to a state funeral will pay the costs from their current available funds. Related costs should be accounted for separately in STANFINS using a Unique Accounting Processing Code (APC). Request for reimbursement should be forwarded to DCSRM-B as a high priority unfinanced requirement (UFR). DCSRM will afford the highest priority to this requirement within existing undistributed resources. DCSRM will also forward the requirement for reimbursement to HQDA as prescribed by DA PAM 1-1.

b. Any other Army agency, headquarters, or unit which incurs cost incident to this funeral will pay the costs from available funds and forward documentation through normal command funding channels with a request for reimbursement.

c. Funds for costs incurred by other services, i.e., Marine Corps, Navy, Air Force, and Coast Guard, will be the responsibility of those services and will not be provided by the Department of the Army.

d. Each agency, headquarters, or unit, regardless of service, which expends funds in connection with this funeral should forward a cost data summary to CDR, MDW, ATTN: ANRM-B. This summary is for historical information only and is not for reimbursement of funds.

H-4. Coordinating instructions. Necessary coordination between local authorities, armed services, and installations that are anticipated to be participants, or are to provide services or resources, will be accomplished by or through this headquarters.

**ANNEX I TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

FLORAL DETAIL

I-1. General. The 3d US Infantry (The Old Guard) will coordinate and supervise all logistical and administrative requirements and provide necessary personnel.

I-2. Requirements.

a. Personnel (minimum).

Officer, one (1).

NCOs, two (2).

Enlisted, one (1).

b. Equipment.

(1) Folding chairs, six (6).

- (2) Typewriter, one (1).
- (3) Floral register, one (1).
- (4) Flower stands, twelve (12).
- (5) Cards, white, 3x5, four hundred (400).
- (6) "S" hooks, one hundred (100).
- (7) Book on flower identification, one (1).
- (8) Flower trays, two (2).
- (9) Pair white gloves per individual, two (2).

c. Procedures for floral detail.

(1) Andrews Air Force Base transport all floral tributes to the U.S. Capitol for lying in state.

(2) Lying in State.

(a) Remove the card accompanying each floral piece and assign the piece a serial number from the floral register.

(b) Record a description of the floral piece in the floral register.

(c) Make a duplicate card on a 3x5" white card and place into the envelope attached to the flowers.

(d) Insure the wreath from the President is placed at the foot of the casket.

(e) Insure the wreaths from the Senate and the House are adjacent to the casket. As you face the casket from the foot the Senate wreath is placed on the left and the House wreath is placed on the right. Wreaths should not interfere with the guard of honor.

(f) Display prominently flowers from Chiefs of State and Heads of Government.

(g) Insure the envelope containing the original cards from the floral displays is classified FOR OFFICIAL USE ONLY. Information will not be disclosed except on a "need to know" basis. The cards in the envelopes will be reproduced by xerox process in one copy. Photocopy as many cards on one sheet as will fit neatly. Envelope containing cards will then be turned over to the Director of Ceremonies, MDW.

(h) Insure flowers are moved from the rotunda of the Capitol 60 minutes prior to removal of the casket and taken to the next ceremonial site.

(i) Request police escort for the flower vans to the Amphitheater Arlington National Cemetery, for the funeral service.

(3) Funeral service.

(a) Insure flowers are not moved from the Amphitheater until the site control officer has insured the honor guard is off the plaza and all is ready.

(b) When all is ready the flowers will be moved from the Amphitheater and placed on the steps flanking the Tomb of the Unknown Soldier, facing the Memorial Display Room.

(c) Give the floral register envelope containing the original cards from the floral pieces to Director of Ceremonies and Special Events.

(d) Floral pieces delivered to ANC should be processed in the same manner as those received at the Capitol.

**ANNEX J TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

PUBLIC AFFAIRS

J-1. Purpose. To establish requirements, procedures and responsibilities for assisting news media in covering the Interment of the Unknown Soldier of Vietnam. Such coverage is in consonance with the President's policy of providing the public with prompt access to maximum information on important and historic events.

J-2. Responsibilities.

a. The Office of the Chief of Public Affairs (OCPA), Department of the Army, will provide a Liaison Officer to coordinate with the Public Affairs Officer, Military District of Washington.

b. The Public Affairs Officer (PAO), MDW, is responsible for all news media arrangements to include answering all inquiries from the general public and news media relating to funeral ceremonies. He will keep the following officials informed of activities and developments: The Public Information Division, OCPA and Information Services Officer, Andrews Air Force Base.

c. The Public Affairs Officer will insure maximum coverage by news media consistent with:

(1) The policies of the Department of the Army as outlined in DA Pam 1-1, "State, Official and Special Military Funerals," AR 360-5, and AR 600-25.

(2) The maintenance of proper decorum of the ceremony.

d. Immediately upon notification, the PAO will establish a press center. It will be staffed on a 24-hour basis throughout the entire period for response to queries from news media representatives and from the general public. Principal responsibilities are:

(1) Accreditation of all news media representatives and the issuance of press accreditation buttons and parking passes if required.

(2) Press pool arrangements.

(3) Preparation and distribution of press kits containing fact sheets on each phase of the state funeral.

(4) Site Public Affairs Officers will advise and assist site control officers on all matters relating to the press and will be the points of contact for all members of the press at individual sites.

J-3. Administration.

a. All military units expected to participate should prepare Hometown News Release forms for all participating personnel. Upon execution of the plan, these forms should be forwarded to the MDW Public Affairs Officer for release to respective hometown news centers.

b. Each MDW PAO representative will have in their possession a copy of this plan or those specific appendixes which apply to their immediate area of responsibility.

c. Site control personnel will be shown press accreditation samples so that they will recognize and cooperate with accredited news media representatives. All contacts with the press will be courteous, and all press queries will be relayed to site PA representatives on the scene or to the press center.

d. A public affairs office representative will be positioned in the funeral operations center to keep the press center officer informed of last minute changes and details when required.

e. When security requires, PA personnel will accompany representatives of the news media to attest to their authorized presence.

**TAB A (ARRIVAL AT ANDREWS AFB) TO ANNEX J TO CEREMONIAL PLAN
FOR THE INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. Responsibilities: The MDW PAO will be responsible for overall coordination of news media coverage and will have representatives on site as necessary. The Public Affairs Officer, Andrews Air Force Base will have primary responsibility for providing facilities to the news media covering the arrival of the remains at Andrews AFB.

2. Sequence of events:

a. When the aircraft arrives, the body bearers will enter, secure the casket and move it to the base of the ramp.

b. When the casket reaches the base of the ramp it will stop and the cordon commander will order "Present Arms."

c. The band will play four ruffles and flourishes, and a hymn and the salute battery will fire a 21-gun salute (at five second intervals).

d. On the first note of the hymn, the National color, clergy, and the casket will proceed through the ranks of the honorary pallbearers and the honor cordon to the hearse.

e. When the casket and all members of the cortege are in place, the cortege will depart for the U.S. Capitol, leaving Andrews AFB via Suitland Parkway.

TAB A (CON'T)

3. Sequence of events - Inclement Weather:

In case of inclement weather, the ceremony may take place inside a hangar. The sequence of events will be essentially as above.

4. Following are the expected media requirements for the arrival ceremony:

a. Press area at the ceremony site including a platform to accommodate 200 media personnel, with electrical and multiple audio outlets (facilities used in the past for similar activities have been satisfactory).

b. Parking spaces for approximately 100 media member vehicles.

c. Space, if required, for live broadcast equipment.

d. Parking passes, if required, for media members.

5. Coordination: Activities at Andrews Air Force Base will be coordinated with the Andrews Air Force Base PAO.

6. Ground Rules: The Andrews Air Force Base PAO will establish ground rules for media on the installation.

7. Command Post Location: Flight Line Press Office, telephone 981-6681.

**TAB B (ARRIVAL AT THE US CAPITOL, LYING IN STATE) TO ANNEX J TO
CEREMONIAL PLAN FOR INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. Responsibilities: The MDW PAO will be responsible for overall coordination of news media coverage and will have representatives on site as necessary. The Architect of the U.S. Capitol will have primary responsibility for providing facilities to the news media covering the arrival of the remains at the U.S. Capitol. MDW DCSLOG will provide flatbed trailer(s) for elevated press stands at East Capitol site.

2. Sequence of Events:

a. An honor cordon and reception party will be in place prior to the arrival of the procession at the U.S. Capitol.

b. As the cortege arrives it will discharge the passengers, who will take their positions for the arrival ceremony.

c. When the participants are in position the body bearers will take their position behind the hearse, the cordon will come to "Present Arms," the band will play four ruffles and flourishes, followed by a hymn and the salute battery will fire a 21-gun salute (at five-second intervals).

d. On the first note of the hymn the body bearers will remove the casket from the hearse. The escort commander will then lead the National color, the clergy, the casket, the honorary pall bearers and the Presidential Party up the East Steps to the Rotunda.

TAB B (CON'T)

e. Upon entering the rotunda the participants will take their positions and the National color, the personal color, the clergy and the body bearers will approach the catafalque, where the casket will be placed.

f. After the National and personal colors are posted the guard of honor will take its position around the casket and the body bearers will be dismissed.

g. The clergy will conduct a short ceremony and the President will deliver a eulogy.

h. After the eulogy the President will place a wreath at the foot of the casket.

3. Following are the expected media requirements for the arrival at the U.S. Capitol:

a. Press areas beside the East Capitol steps, with electrical and multiple audio outlets.

b. Space opposite the East Capitol Steps for a flatbed trailer(s), with electrical and multiple audio outlets.

c. Press area(s) inside the Rotunda.

d. Parking spaces for approximately 100 news media vehicles.

e. Space, if required, for live broadcast equipment.

TAB B (CON'T)

4. Following are expected media requirements during the lying in state:

a. Press area(s) inside the Rotunda for coverage during the public viewing, with electrical outlets and multiple audio outlets.

b. Parking space for news media covering the lying in state.

5. Coordination:

a. The use of space and facilities will be coordinated with the Architect of the Capitol.

b. Multiple audio outlet facilities will be coordinated with designated news media pools.

c. The use of flatbed trailer(s) will be coordinated with MDW DCSLOG.

6. Ground Rules:

a. Media members will stay inside the designated press areas for the duration of the ceremonies.

TAB B (CON'T)

b. During the lying in state, once the official party has departed, photographers and cameramen may be allowed to roam around the Rotunda for additional coverage as long as they are escorted and do not interfere with the operations of the Guard of Honor.

c. If more media members than can be accommodated at one time desire to film the lying in state, they will be escorted in turn by a MDW PAO or U.S. Capitol representative.

7. Command Post Location: TBA

**TAB C (DEPARTURE FROM THE U.S. CAPITOL MAIN FUNERAL PROCESSION TO
ARLINGTON NATIONAL CEMETERY) TO ANNEX J TO CEREMONIAL PLAN FOR
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. Responsibilities: The MDW PAO will be responsible for overall coordination of news media coverage. The Architect of the Capitol will be responsible for press areas on the East Steps of the U.S. Capitol; MDW PAO will be responsible for the placement of flatbed trailers opposite the East Steps of the U.S. Capitol, positions in Arlington National Cemetery, and for supervising activities in those press areas; the National Park Service will be responsible for press locations requested by the news media along the funeral route.

2. Sequence of events:

a. At 1200 hours the casket bearers will relieve the Guard of Honor, and with the official party, move the casket to the East Steps of the U.S. Capitol.

b. As the National color appears at the head of the steps the band will play four ruffles and flourishes, and a hymn.

c. On the first note of the hymn the casket will move through the honor cordon to the caisson, where the casket will be secured.

TAB C (CONT)

d. When the casket is secured and official party members are in their vehicles, the procession will leave for Arlington National Cemetery. At approximately 1215 it will join the main funeral procession at the intersection of Delaware Avenue and Constitution Avenue.

e. The route of the procession will be west on Constitution Avenue, south-west on Henry Bacon Drive to Memorial Drive via Memorial Circle and Memorial Bridge, west on Roosevelt and Wilson Drives in ANC to the West Entrance of the Memorial Amphitheater.

f. Flyover - as the caisson centers on Memorial Bridge a flight of 21 tactical aircraft will fly over the main funeral procession.

3. Following are expected news media requirements for the departure from the U.S. Capitol and the procession to the Memorial Amphitheater:

a. Press areas on the East Steps of the U.S. Capitol and on flatbed trailers opposite the East Steps.

b. In the traffic circle at the end of Memorial Bridge.

c. At the entrance to Arlington National Cemetery above the Memorial Gate (parking on Sherman Drive).

d. In front of Arlington House (parking in the old Admin Building parking lot).

TAB C (CON'T)

e. At the West Entrance to the Memorial Amphitheater.

f. Parking space at the U.S. Capitol for news media vehicles and broadcast equipment is outlined in TAB B, ANNEX J.

4. Coordination:

a. Press, power, parking and other arrangements at the U.S. Capitol will be coordinated with the Architect for the U.S. Capitol.

b. Arrangements for press areas along the funeral route, including the traffic circle, between the U.S. Capitol and Arlington National Cemetery, will be coordinated with the National Park Service.

c. Press areas in Arlington National Cemetery and Director, Ceremonies and Special Events, MDW.

5. Ground Rules: News media members should be in a press area prior to the arrival of the procession at that point, and they should remain in that area until after the procession has passed so as not to interfere with the procession. News media members moving from one area to another must be escorted.

6. Command Post Location: TBA.

**TAB D (ARRIVAL AT MEMORIAL AMPHITHEATER - FUNERAL SERVICE) TO ANNEX J
TO CEREMONIAL PLAN FOR INTERMENT OF THE UNKNOWN SERVICEMAN OF
VIETNAM**

1. Responsibilities: The MDW Public Affairs Office will be responsible for all aspects of news media coverage of the funeral service in Arlington National Cemetery.

2. Sequence of events:

a. When the procession arrives at the Memorial Amphitheater the caisson will be drawn up to the West Entrance. The funeral party will enter the Amphitheater in the same order as the funeral procession.

b. After the President has been seated in the Amphitheater the band will play four ruffles and flourishes and a hymn. At the beginning of the hymn, the casket, National color and personal color, and Clergy will walk to the north side of the Amphitheater, to the steps nearest the Apse, up the steps and into the Apse.

c. When the casket is in place, the casket bearers will be dismissed and the band will begin the funeral service by playing the National Anthem.

3. Media locations:

a. Above the collonade at the West Entrance to the Amphitheater for the general press.

b. On the floor of the Amphitheater for the White House Press (if necessary).

TAB D (CONT)

c. Platforms at the rear of the Amphitheater.

d. Platform on Memorial Drive across from the West Entrance to the Amphitheater.

4. Coordination:

a. The location and construction of press areas requiring platforms will be coordinated with the Superintendent, Arlington National Cemetery.

b. The location and availability of multiple audio and video outlets will be coordinated with the responsible news media pool chairman.

c. Access to the press areas will be coordinated with the U.S. Secret Service and other security agencies, as needed.

d. Movement and positioning of the White House Press Pool will be coordinated with the White House Press Office.

**TAB E (INTERMENT SERVICE) TO ANNEX J TO CEREMONIAL PLAN FOR THE
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. Responsibilities: MDW PAO will be responsible for coordinating all news media coverage of the committal service.

2. Sequence of events:

a. After the completion of the funeral service the Presidential party will move up to the Memorial Display Room and the other dignitaries will move up to their positions on the Plaza and the Steps.

b. Once all the participants for the interment ceremony are in place, the body bearers will move the casket from the Apse into the Memorial Display Room, preceded by the clergy.

c. As the casket is moved through the Memorial Display Room toward the Plaza the official party will join it and follow it to the Plaza.

d. The body bearers will stop at the second landing leading to the Plaza and the band will play four ruffles and flourishes and a hymn.

e. After the completion of honors the clergy, body bearers, President and other members of the official party will descend the steps.

TAB E (CONT)

f. While the casket is being placed on the crypt, the members of the official party will take their positions on the Plaza.

g. The Committal Service will then proceed.

h. After the Committal Service has been completed the President will place a wreath, return to his position, and a 21-gun salute will be fired (five second intervals).

i. After the 21-gun salute, Chaplain will offer the final benediction, the firing party will fire three volleys and the bugler will play "Taps".

j. This will conclude the ceremony.

3. Following are the requirements for the news media at the Committal Service:

a. A three-tiered platform on the South side of the Plaza beside the Tomb of the Unknown Soldier.

b. A three-tiered platform on the North side of the Plaza beside the Tomb of the Unknown Soldier.

c. Space for the White House Press Pool, who will move from the Amphitheater to the Plaza.

TAB E (CON'T)

d. Multiple audio and video outlets.

e. Parking space for microwave transmission vans.

4. Coordination:

a. Access to the press areas will be coordinated with the U.S. Secret Service and with other security agencies involved.

b. Parking and space requirements will be coordinated with the Superintendent, Arlington National Cemetery and the Director, Ceremonies and Special Events.

c. Requirements for audio and video multiple outlets will be coordinated with responsible news media pool chairmen.

d. Transportation requirements will be coordinated with MDW DCSLOG.

5. Ground rules:

a. Because of security and ceremonial considerations, media members will not be allowed to move from one press area to another during the ceremony.

TAB E (CON'T)

b. Press parking will be in the Visitor's Parking Lot. Media members will be allowed to drop off equipment at the Memorial Amphitheater until one hour before the arrival of the funeral procession. MDW PAO will provide shuttle transportation between the parking lot and the Amphitheater.

c. Media will be badged indicating press site to which assigned.

**TAB F (ACCREDITATION AND PRESS PASSES) TO ANNEX J TO CEREMONIAL PLAN
FOR THE INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. Maximum access to all aspects of the funeral will be granted to the news media, consistent with security and physical limitations.
2. The Public Affairs Officer, MDW, will be responsible for issuing press passes, at times and places announced.
3. Passes will be issued to bona fide news media members possessing a local press pass, e.g., National, White House, DC Police or Capital Hill Press Pass or an application on the media outlet's letterhead paper signed by an editor or bureau chief with a telephone number. All media members will be required to give names, SSAN, date and place of birth. These will be available for U.S. Secret Service security checks if necessary.
4. Passes will be picked up in person by media members at the Old Admin Building, Arlington National Cemetery. Organizations requesting large numbers of passes may authorize one individual to pick up all passes for that organization after submitting a list of all personnel needing a pass.
5. Military personnel, Secret Service, Metropolitan Police and Park Service representatives will be briefed as to the nature of news media identification and restrictions on the movements of media representatives.
6. Passes will be issued for use at one site only. News media personnel without proper identification will not be given access to a press area.

**TAB G (POOL ARRANGEMENTS) TO ANNEX J TO CEREMONIAL PLAN FOR THE
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. It is not expected that pool coverage will be necessary except, perhaps, in the U.S. Capitol.
2. Audio requirements will be pooled through the use of a multiple audio outlet at the funeral and committal sites so as to preclude unsightly numbers of microphones.
3. The White House pool, size to be determined by the White House press office, will be handled jointly by the White House Press Office and MDW PAO.

**TAB H (PRESS KITS) TO ANNEX J TO CEREMONIAL PLAN FOR THE
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. The MDW PAO will prepare press kits explaining details of the funeral for news media representatives.
2. Press kits will be available at the Public Affairs Office and at press sites during the funeral.
3. Each press kit will contain the following information:
 - a. A biography of the CG, MDW, explaining his role in the ceremonies.
 - b. A general schedule of events for the entire period.
 - c. A specific sequence for following events, listing troops involved, commanders and other significant details for:
 - (1) Arrival at Andrews Air Force Base
 - (2) Arrival at U.S. Capitol
 - (3) Lying in State
 - (4) Funeral Procession from U.S. Capitol to ANC
 - (5) Funeral ceremony at Memorial Amphitheater
 - (6) Committal at the Tomb of the Unknown Soldier
 - d. Fact sheets explaining the background and traditions related to military funerals.

TAB H (CON'T)

e. Photographs and historical material about the interment of the World War I, World War II and the Korean War Unknowns.

f. A history of the Tomb of the Unknown Soldier and the Tomb Guards.

g. The original release announcing the selection of a Vietnam Unknown.

TAB I (COORDINATION, AUGMENTATION AND ADMINISTRATION) TO ANNEX J
TO CEREMONIAL PLAN FOR THE INTERMENT OF
THE UNKNOWN SERVICEMAN OF VIETNAM

1. Coordination:

a. The PAO MDW, will coordinate Press Coverage of all funeral-connected ceremonies in Washington, D.C., during the state funeral.

b. The following agencies will provide points of contact with MDW PAO for the planning and conduct of the funeral.

- (1) Office of the Chief of Public Affairs, DA
- (2) U.S. Capitol
- (3) Andrews AFB PAO
- (4) Army Audiovisual Center
- (5) National Park Service

2. Augmentation - MDW PAO is authorized three officers, five civilians and eight military personnel. With OCPA concurrence, MDW PAO will be augmented by ten officers from OCPA, as required during the funeral period. MDW PAO also will be augmented by the Public Affairs Staffs of the 3d Infantry and the U.S. Army Band. HQ, USAG will be tasked to provide other augmentation as necessary.

TAB I (CON'T)

3. Administration:

a. All military units expected to participate should prepare Hometown News Release forms for all participating personnel. Upon execution of the plan these forms should be forwarded to the MDW PAO for release to respective hometown news centers.

b. Each MDW PA representative will carry in his/her possession a copy of this plan or those specific appendices which apply to his/her immediate area of responsibility.

c. Ceremonial site control personnel will be familiarized with press accreditation procedures so that they will recognize and cooperate with accredited news media representatives. All contacts with the press will be courteous, and all press queries will be relayed to the site PA representative on the scene or to the Press Center.

d. A Public Affairs representative will be positioned in the Funeral Operations Center to keep the Press Center Officer informed of last minute changes and details, if necessary.

e. When security requires, PA personnel will accompany representatives of the news media to attest to their authorized presence.

**TAB J (PHOTO DOCUMENTATION) TO ANNEX J TO CEREMONIAL PLAN FOR THE
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. MDW PAO will be responsible for coordinating still and motion picture documentation of the state funeral with the Army Audiovisual Center.
2. Photo positions for documentary photographers will be determined prior to each event. Because of ceremonial and security restrictions, those positions will be the same as news media positions unless specifically designated by MDW PAO.

**TAB K (PRESS CENTER OPERATIONS) TO ANNEX J TO CEREMONIAL PLAN FOR THE
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. During the course of the funeral the MDW Public Affairs Office will operate press centers at three locations - the MDW Public Affairs Office, the old Administration Building in Arlington National Cemetery and at the Memorial Amphitheater, with functions and duty hours as detailed below.
2. The MDW Public Affairs Office will operate with extended hours, as demanded by the situation, beginning one week prior to the arrival of the Unknown at Andrews Air Force Base. Its functions will include preparing and issuing news releases and press kits, answering queries, maintaining a record of activities and general coordination of public affairs activities.
3. The temporary Press Center at the old Administration Building will open one week prior to the arrival of the Unknown at Andrews Air Force Base and will operate for hours to be determined by the MDW PAO. Its functions will be to issue press passes to news media members, coordinate accreditation with the U.S. Secret Service, conduct site surveys of Arlington National Cemetery press sites with the news media and other functions as needed.
4. The Press Center at the Memorial Amphitheater will be operational 24 hours prior to the funeral service and will be open as needed until the completion of the committal service. Its functions will be to provide on-site coordination and assistance to the news media, serve as a communications and transportation center during the funeral, provide briefings for news media members and other functions as needed.

TAB K (CON'T)

5. Upon implementation of this plan, 10 parking spaces in the parking lot opposite building 41, Fort McNair, will be reserved for news media parking.

**TAB L (ON-SITE OPERATIONS) TO ANNEX J TO CEREMONIAL PLAN FOR THE
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. The PAO representative assigned to each site will be responsible for:
 - a. Assuring that the press area is constructed and arranged as planned.
 - b. Coordinating any changes, adjustments or unforeseen requirements with the Site Control Officer and MDW Press Center and the site Secret Service agent, if necessary.
 - c. Issuing credentials on-site, if necessary, after coordination with the MDW PIO.
 - d. Supplying press kits to media members, as well as answering questions about the ceremonial aspects of the funeral.
2. Basic on-site rules for media representatives are as follows:
 - a. Assuming no pools are involved, all positions will be on a first-come, first-served basis.
 - b. If pools are used, pool members will be chosen by the media representatives and will take positions as determined by the pool.
 - c. Multiple audio and/or video outlets and lighting will be provided by media members, based on their pool assignments.

TAB L (CON'T)

d. Because of the timing of the funeral ceremonies the amount of coverage expected, and the constraints caused by space availability and accessibility, media members should not expect to be able to move from one press area to another during the funeral.

e. Couriers will be allowed access and egress from press area to carry film from the sites and will be credentialed as regular media. Their movement will be coordinated with the traffic control personnel by the PAO site officer.

3. PAO site officers will have a copy of the PAO annex to this plan in their possession while on site.

4. Any questions that cannot be resolved by the PAO site officer will be referred to MDW PAO.

**TAB M (COMMUNICATIONS) TO ANNEX J TO CEREMONIAL PLAN FOR THE
INTERMENT OF THE UNKNOWN SERVICEMAN OF VIETNAM**

1. PAO site officers will have a two-way radio while working on a site.
2. PAO representatives should check radio communications soon after arriving at the site and make occasional checks after that to assure the radios are working properly. They should also make a radio check any time they change locations and to report any significant actions or problems.
3. If radio communications are not possible, the PAO representative should establish another method of communicating, either through another radio net or by telephone.
4. The total number of radios expected to be needed is 18.

**TAB N (LOGISTICS - TRANSPORTATION AND EQUIPMENT) TO ANNEX J TO
CEREMONIAL PLAN FOR THE INTERMENT OF
THE UNKNOWN SERVICEMAN OF VIETNAM**

1. Transportation.

a. In addition to the vehicles assigned to MDW PAO, additional vehicle requirements from MDW DCSLOG are expected for:

D+1 - 6 sedans plus drivers

D+2 - 6 sedans plus drivers

D+3 - 6 sedans plus drivers

1 carryall plus driver

b. Drivers should report to the front of Building 41, Fort McNair by 0700 each day and expect to be released by 1700. Vehicles will remain at MDW PAO after 1700 for possible use by PAO personnel.

2. Equipment: The following equipment will be needed from the sources indicated:

a. MDW DCSLOG

(1) Two flatbed trailers for press stands at the U.S. Capitol, with a one-level riser on the rear of each trailer.

(2) Black bunting to drape the flatbed trailers and press stands.

(3) Two cots, mattresses and bedding for use in the Press Center.

TAB N (CON'T)

b. ANC - Press stands, ropes and stanchions at the West Entrance of the Memorial Amphitheater and at the Tomb of the Unknown Soldier.

c. MDW Communications - Electronics - Twelve hand-held radios (the office has six currently) compatible with radios on hand. (Alternative - lease additional radios from Motorola.)

**ANNEX K TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQ MDW

Fort McNair

Washington, DC 20319

The Deputy Chief of Staff for Logistics (DCSLOG)

K-1. Purpose. To establish requirements, procedures and responsibilities for the logistical support of Ceremonial Instructions 1-1.

K-2. Assumptions.

a. We will have 90 days notice before implementation of Ceremonial Instructions 1-1, 4 to 5 days notice on other State funerals.

b. The Transportation Command Post will be located in the Recreation Center at Fort Myer.

c. The vehicle staging area will be located in the central section of the Tri-Service Parking Lot.

d. Congress will obtain their own Commerical bus transportation.

e. Secret Service will handle all transportation requirements for Chiefs of State and Heads of Government who are classified as "protectees."

f. State Department will provide transportation for the Diplomatic Corps.

g. DCSPER will submit transportation requirements for Foreign Military attaches.

h. Veterans and patriotic organizations will provide their own transportation, except those vehicles required to be in the cortege and funeral procession.

i. A Site Control Officer, provided by The Old Guard, will instruct drivers as to their position in the cortege and funeral procession.

K-3. Responsibilities. DCSLOG MDW will be responsible for providing/coordinating all transportation support both in and outside the National Capital Region and logistical support as required.

a. Chief, Plans, Operations, and Management (POM) Office will:

(1) Act as point of contact for all logistics requirements. Known requirements are shown in Appendix 1.

(2) Notify DCSLOG division chiefs, DCSACQ, and CO USASCAF, when the

Funeral Operations Center is activated by Ceremonies and Special Events.

(3) Report to Funeral Operations Center if DCSLOG representative is requested.

(4) Establish a Logistics Operation Center in Building 15, Room 13, Cameron Station. The POM senior Logistics Management Specialist will be responsible for the operation of the LOC in the absence of the Chief.

(5) Coordinate with appropriate agencies for air transportation as necessary. (See Appendix 2.)

(6) Coordinate with other MDW agencies for location of the Transportation Command Post and vehicle staging area at Fort Myer.

(7) In coordination with divisions, notify the Logistics Systems Office (LSO) if computer facilities are required to be active during other than normal duty hours.

(8) Act as point of contact for other military services in transportation and logistics matters.

b. Each DCSLOG Division Chief will designate a coordinator for their division.

(1) The Transportation Coordinator will:

(a) Coordinate all transportation requirements.

(b) Establish a transportation command post to control and dispatch all vehicles. (See Appendix 3.)

(c) Establish staging area for vehicles (Map at Appendix 4).

(d) Insure that one hearse is provided by ANC.

(e) Insure that PR&Cs are processed to obtain contract vehicles as required.

(f) Insure that rented vehicles are inspected and dents, scratches and missing parts are noted upon receipt and turn in.

(g) Use military vehicles if available.

(h) Request support from Chief, Pentagon Motor Pool as required.

(i) Brief drivers regarding their responsibilities and verify that they have a valid state and/or government drivers license.

(j) Provide maps and accident report form in each vehicle.

(k) Arrange for drivers to be instructed by DCSC-E in the use of radios.

(l) Provide instructions for escorts on the proper utilization of vehicles and drivers.

(m) Select drivers for cortege and funeral procession.

(n) Provide a pump operator at the Fort Myer motor pool service station and provide instructions to override or capability to activate any existing automated pump controls.

(2) The Supply and Maintenance Coordinator will be responsible for providing support to include:

(a) Communications/electronic equipment repair.

(b) Preparation of PR&Cs for supplies as necessary.

(c) Other Supply and Maintenance support as required.

(3) The Troop Support Coordinator will ensure the provision of meals and provide other troop support as necessary.

(4) The Programs, Budget and Administration Coordinator will:

(a) Provide clerical support for DCSLOG activities.

(b) Ensure that costs records are maintained and forwarded through normal command funding channels.

c. Ceremonies and Special Events will task DCSLOG direct for all transportation

requirements.

d. USASCAF will respond to all Transportation taskings from DCSLOG.

e. DCSOPS will:

(1) Acquire driver support from other military services as needed.

(2) Provide security for vehicle staging area.

f. DCSC-E will provide communication equipment as required.

g. DCSPER will:

(1) Acquire driver support from MDW resources and provide the names to DCSLOG.

(2) Request two NCOs from each service which provides drivers. NCOs will coordinate drivers and work in transportation command post. Four NCOs are required as a minimum. If only one service is used, all NCOs will be from that service.

h. All MDW activities will determine known logistical support requirements and provide DCSLOG POC a list of those requirements as soon as possible using formats at Appendix 5.

K-4. Coordinating Instructions.

a. DCSLOG POC will coordinate with:

(1) All MDW activities regarding support requirements.

(2) Other military services at the earliest practical date for transportation support as required. Points of contact are as follows:

(a) US Navy: NDW, Public Works Dept., Washington Navy Yard, Phone 433-2554.

(b) US Air Force: 76 Airlift Division/XR, Andrews AFB, MD, 981-4089/6508/6350/3445.

(c) Fort Meade DIO, AUTOVON 923-7268.

(d) Fort Belvoir DIO, 664-3454.

(3) DCSACQ on establishing procedures for submitting Purchase Request and Commitment (PR&C).

(4) CDR, Fort Myer for vehicle staging area.

(5) DCSC-E for communication support requirements.

(6) DCSPER on briefing escorts on proper utilization of vehicles and drivers.

(7) DCSPER Recreation Services for use of Fort Myer Recreation Center for

Transportation Command Post.

b. All agencies outside of MDW will coordinate directly with DCSLOG POC concerning transportation and logistics matters.

VEHICLE REQUIREMENTS BY ACTIVITY

	D-4	D-1	D	D+1	D+2	D+3	D+4
Sedans		30 DCSPER	72 DCSPER 2 PAO 2 C&SE 2 POM	2 C&SE 2 PAO 2 POM 30 DCSPER	2 C&SE 2 PAO 2 POM 30 DCSPER	72 DCSPER 4 PAO 2 C&SE 2 POM	
Vans, 1 1/2 ton			1 TOG	1 TOG	1 TOG	1 TOG	
Panels			1 PAO 1 TOG	1 PAO 1 TOG	1 PAO 1 TOG	2 PAO 1 TOG	
Carry All		4 TOG	4 TOG	2 TOG 1 OPS	2 TOG 1 OPS	3 TOG 1 OPS	
Buses, 25 PAX		1 TOG	1 TOG			2 OPS 1 PAO	
Buses, 45 PAX	2 DCSPER		4 TOG 3 DCSPER	2 TOG	2 TOG	15 TOG 3 DCSPER 3 Band	
Trailer, Flatbed	2 PAO	2 PAO	2 PAO	2 PAO	2 PAO	2 PAO	2 PAO
5-ton Tractor	2 PAO	2 PAO				1 TOG	2 PAO
Trailer, Lowboy						1 TOG	

D = Day of Arrival at Andrews Air Force Base

Appendix 1 (Known Requirements) to Annex K

SUPPLIES/SERVICES

	COLOR	QTY	FOR
Bunting	Green	1 roll	PAO
Umbrellas	Black	50	TOG
Cots		25	TOG
Portable Latrines		50	TOG*
10-gal insulated containers (Water)		12	TOG*

*Projected but not requested.

Appendix 2 (Passenger Air Travel) to Annex K

1. Responsibilities: Commander, USASCAF will arrange for movement of passengers and accompanying baggage in support of funeral commitments, when requested by DCSLOG, MDW. The Travel Branch, USASCAF will:

a. Accept commitment from MDW DCSLOG including the following information:

- (1) Identification of moving group/unit.
- (2) Number of passengers.
- (3) Date/time available to move.
- (4) Requested departure date and time.
- (5) Requested departure airfield.
- (6) Requested arrival date and time at destination.
- (7) Requested arrival airfield.
- (8) Passenger information list (Name, Grade, Senior Passenger).
- (9) Point of contact not on the flight (Name, Grade, Office, Symbol, Duty and Home phone).

(10) Cargo Requirements (Pieces, Weight, cube, special handling requirements, weapons/ammunition).

(11) Funding source/citation.

b. Process request in following sequence:

(1) Commercial Mode (First Option).

(a) ITO arranged for CONUS moves IAW para 306001, AR 55-355.

(b) MTMC arranged for CONUS moves, IAW para 306001, AR 55-355.

(c) MAC arranged for OCONUS moves IAW AFM 26-1.

(2) Military Mode (Second Option).

(a) SAM coordinator, arranged for CONUS or Overseas moves, IAW Ltr, 12 Aug 81, subject: Admin Airlift Support.

(b) First option commercial, Second option military airlift.

2. Coordinating Instructions:

a. USASCAF Contacts (1B862).

(1) MSG Perkins (Duty: 694-1218 Home: 301/972-6621).

(2) Ms. Tomlinson (Duty: 695-0533 Home: 301/735-6957).

(3) LTC Conway (Duty: 695-5643 Home: 301/378-5295).

b. USAF (CVAM) Contacts (4D945).

(1) COL Wood (Duty: 695-3411 Home: TAC Switch V227-1203 Drop 1033).

(2) LTC Zachowsky (Duty: 695-3411 Home: TAC Switch V227-1203 Drop 637).

(3) Mr. Wagner (Duty: 695-3411 Home: TAC Switch V227-1203 Drop 737).

c. Funding:

(1) Normally travel will be supported by competent funded travel orders to reimburse MAC or commercial carriers for transportation provided.

(2) Unfunded travel, to be supported an agency which is not the using agency (i.e., MAC), will be arranged, prior to use, with USAS SAM Coordinator.

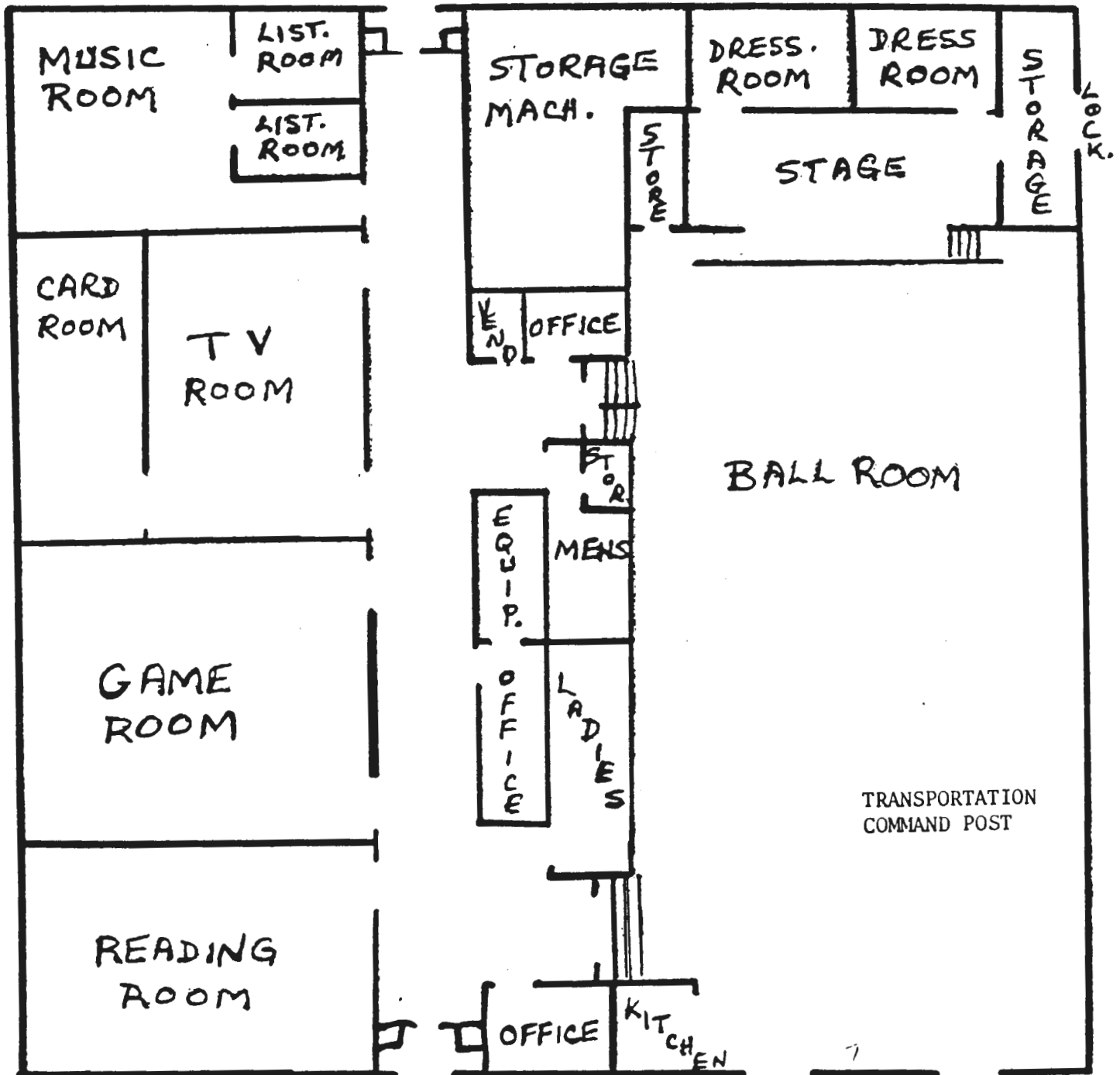
(3) SAM, SAAM or Charter Aircraft will be arranged, based on availability, mission requirements and funding.

3. Service Support: Admin Airlift as arranged by USAF.

FORT MYER RECREATION CENTER

BUILDING 405

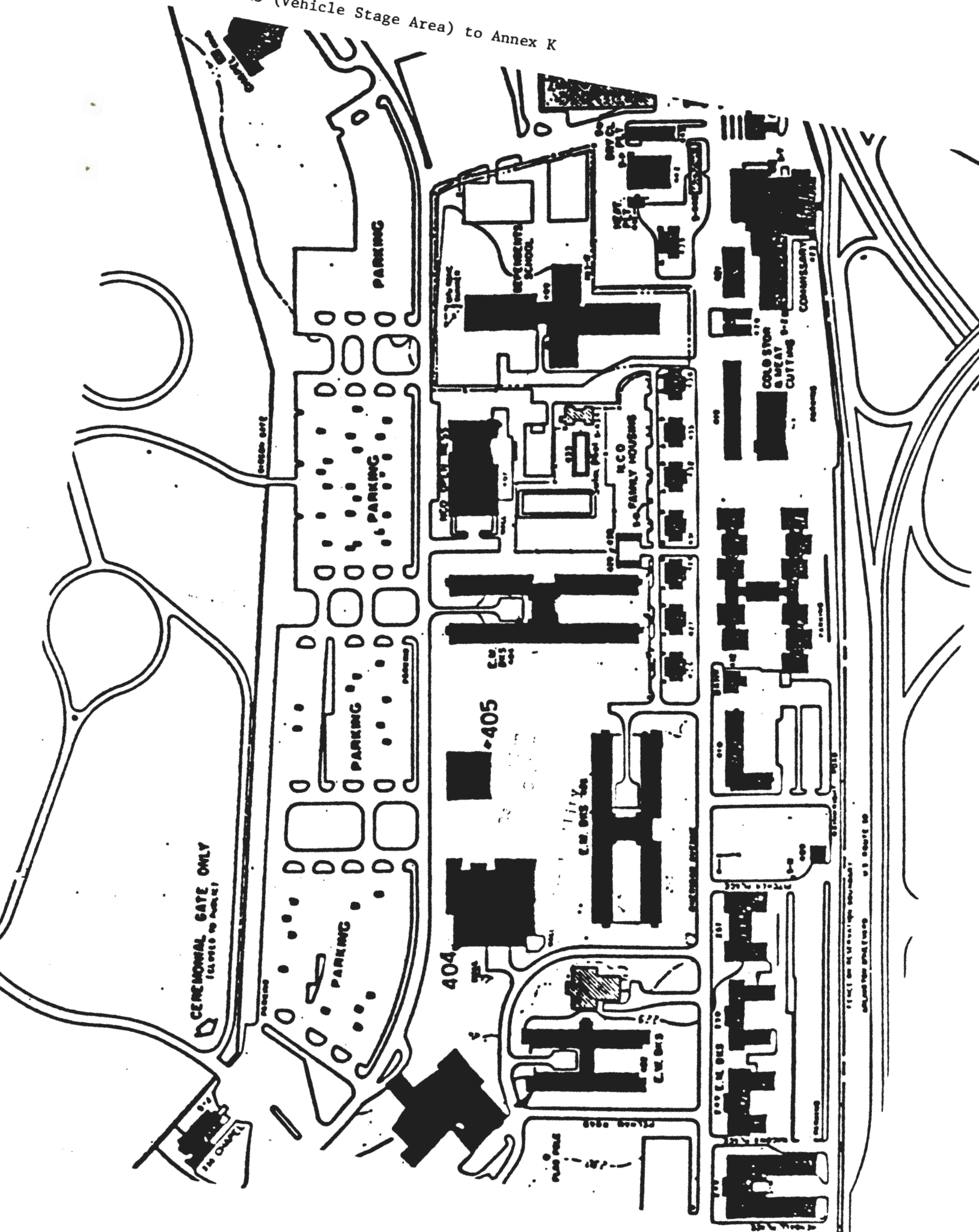
NORTH ENTRANCE



SOUTH ENTRANCE

PATIO ENTRANCE

Appendix 4 (Vehicle Stage Area) to Annex K



DISPOSITION FORM

For use of this form, see AR 340-15; the proponent agency is TAGO.

REFERENCE OR OFFICE SYMBOL		SUBJECT																																																																																								
		STATE/OFFICIAL Funeral Logistics Support (Transportation)																																																																																								
TO MDW DCSLOG ATTN: ANLOG- POM Bldg 15, Cameron Station Alexandria, Virginia 22314		FROM Organization/POC		DATE		CMT1																																																																																				
<p>1. Reference DA PAM 1-1, STATE, OFFICIAL AND SPECIAL MILITARY FUNERALS.</p> <p>2. In support of designated _____ Funeral as referenced in DA PAM above, request the following transportation support:</p> <p>a. Vehicle Requirements:</p> <table border="1"> <thead> <tr> <th>Type of Vehicle</th> <th>Number Vehicles</th> <th>Number Passengers</th> <th>Date Required</th> <th>With/Without Driver</th> <th>Purpose</th> <th>Special Requirements</th> </tr> </thead> <tbody> <tr> <td>Limo</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sedan</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Military</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Unmarked</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Carry All</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Van, 1½ ton</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Panels</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Bus:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>25 PAX</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>44 PAX</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							Type of Vehicle	Number Vehicles	Number Passengers	Date Required	With/Without Driver	Purpose	Special Requirements	Limo							Sedan							Military							Unmarked							Carry All							Van, 1½ ton							Panels							Bus:							25 PAX							44 PAX							Other:						
Type of Vehicle	Number Vehicles	Number Passengers	Date Required	With/Without Driver	Purpose	Special Requirements																																																																																				
Limo																																																																																										
Sedan																																																																																										
Military																																																																																										
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Carry All																																																																																										
Van, 1½ ton																																																																																										
Panels																																																																																										
Bus:																																																																																										
25 PAX																																																																																										
44 PAX																																																																																										
Other:																																																																																										

b. Requesting organization POC will coordinate directly with Transportation Coordinator regarding required pick-up times and expected release times.

c. Requesting Organization:

(1) POC:

(2) POC Phone Number:

d. Additional Information:

DISPOSITION FORM

For use of this form, see AR 340-15; the proponent agency is TAGO.

REFERENCE OR OFFICE SYMBOL	SUBJECT
	STATE/OFFICIAL Funeral Logistics Support (Supply)

TO MDW DCSLOG
ATTN: ANLOG- POM
Bldg 15, Cameron Station
Alexandria, Virginia 22314

FROM Organization/POC DATE

CMT 1

1. Reference DA PAM 1-1, STATE, OFFICIAL AND SPECIAL MILITARY FUNERALS.

2. In support of designated _____ Funeral as referenced in DA PAM above, request the following supplies:

- a. Item Name:
- b. Item Description:
- c. Quantity:
- d. NSN:
- e. Document No:
- f. Authority:
- g. Funding Code (Leave Blank):
- h. Account Processing Code (APC) (Leave Blank):
- i. Suggested Source of Supply:
- j. Sole Source Justification (If Needed):
- k. Date Required:
- l. Requesting Organization:
 - (1) POC:
 - (2) POC Phone Number:
- m. Additional Information:

DISPOSITION FORM

For use of this form, see AR 340-15; the proponent agency is TAGO.

REFERENCE OR OFFICE SYMBOL

SUBJECT

STATE/OFFICIAL Funeral Logistical Support (Troop Support)

TO MDW DCSLOG

FROM Organization/POC

DATE

CMT 1

ATTN: ANLOG- POM

Bldg 15, Cameron Station

Alexandria, Virginia 22314

1. Reference DA PAM 1-1, STATE, OFFICIAL AND SPECIAL MILITARY FUNERALS.

2. In support of designated _____ Funeral as referenced in DA PAM above, request the following Troop Support:

a. Organization Supported:

(1) POC:

(2) POC Phone Number:

b. Type Support Needed:

c. Where:

d. When:

e. Quantity:

f. Date: _____ Time: _____

g. Additional Information:

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ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM

HQ MDW
Fort McNair
Washington, DC 20319

The Deputy Chief of Staff for Operations, Plans, and Security (DCSOPS)

L-1. PURPOSE. To establish requirements, procedures and responsibilities for coordination of selected march units, flyover, and security, and other DCSOPS responsibilities in support of this plan.

L-2. RESPONSIBILITIES.

a. Plans and Operations Division.

(1) Coordinate all matters pertaining to notification, reception, support, and administration of the representative elements of the service academies and the reserve components of all Armed Forces as appropriate. (See Appendices 1, 2, and 4.)

(2) Pass troop, uniform, and equipment requirements for these elements to the appropriate liaison officer, agency, or staff office. (See Appendix 3.)

(3) Determine from liaison officers, agencies, or staff offices, the administrative and logistical requirements necessary for their participation.

(4) Coordinate these requirements with the appropriate elements of the Funeral Operations (FO) staff.

(5) Coordinate all matters pertaining to the US Air Force Flyover (21 tactical aircraft) while procession (casket) at middle of Memorial Bridge).

(6) Notify select march units of procession formation time and place.

(7) Notify march units that, when procession and funeral march are over, units will be released by the site officer and are free to return to home station.

(8) Coordinate any Army aviation requirements.

(9) Supervise use of command contingency stocks to support the march or the interment.

(10) Request from Director of Military Support (DOMS), ODCSOPS, HQDA any required personnel or equipment augmentation, not previously arranged.

b. Law Enforcement Division.

(1) Direct all law enforcement activities and coordinate with MDW elements and other Federal, state, and local government agencies to provide security, traffic control, parking, escorts, and liaison for all ceremonies and related activities. (See Appendix 5.)

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ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

- (2) Coordinate all required police escorts.
- (3) Provide and coordinate parking/traffic control in Arlington National Cemetery (ANC).
- (4) Coordinate security cordon requirements with civilian police.
- (5) Provide, as needed, covert security in ANC.

L-3. NOTIFICATION PROCEDURES.

a. Duty Hours. When conditions exist which warrant activating the FO during duty hours, the Director, Ceremonies and Special Events will notify the following staff sections: DCSOPS, DCSPER, DCSLOG, DCSC-E, and Public Affairs Officer, and the Superintendent, ANC.

b. Non-duty Hours. When conditions exist which appear to warrant the activation of the FO during non-duty hours, the USA MDW Staff Duty Officer (SDO) will immediately contact the Director, Ceremonies and Special Events, or the Memorial Affairs Officer, or Plans Officer). Ceremonies and Special Events will notify the Command Group, and determine if the FO should be activated. If the FO is activated, the SDO will notify the Staff sections in paragraph a, above.

APPENDICES:

- 1. Notification List
- 2. Troop List
- 3. Uniform and Equipment
- 4. Notification Message
- 5. Security

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APPENDIX 1 (NOTIFICATION LIST) TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

The organizations listed herein, based on C&SE determination, will be contacted and requested to participate in main the funeral procession:

ORGANIZATION	CONTACT	TELEPHONE NO	REMARKS
1. <u>US Army</u>	LTC McEldowney	Duty Hrs: AV 688-2354/	a. Cadets will travel by bus from West Point to WASH DC will require (approx six hours). 1/3rd Inf will provide 82 M-14 rifles with bayonets for OIC. Cadets will bring sabers and leather rifle slings.
a. US Military Academy	CPT Oliver	4355/2886	
	SGM Bishop	Coml (914) 938-XXXX	
		Nonduty Hrs: AV 688-3500/3030/2555	
(Office of the Commandant ATTN: S-3, USCC (MACC-C for messages) West Point, NY 10996)		Coml (914) 446-2242/3354/4956	b. Billeting coord by DCSOPS (preferably Sheraton Motel, Silver Spring, MD). 115 box lunches will be provided by DCSLOG.
			c. Local transportation (one sedan-3 days) will be required for advance party (Arr Coml Air).
b. Army National Guard, DC	COL Coffey	Duty Hrs: AV 288-5126/	The DC National Guard has been nominated by the NG Bureau to represent the ARNG at State and Official Funerals in the DC Area.
	LTC Mallory	5124/5127/	
	MAJ Wood	5119/5125	
HQ, DC National Guard DPOT/MS 2001 E Capitol St. WASH DC, 20003		Coml (202) 433-XXXX	
		Nonduty Hrs: Ask for Duty Officer	
c. US Army Reserve	Call Office of the Chief of Army Reserve	AV 225-2446/1423 Coml (202) 288-XXXX	When Army Reserve unit participates, POC will be 97th Army ARCOM (AV 923-5996, Coml (301) 677-XXXX).
HQDA (DAAR-PE) (Pers) Room 3E383, Pentagon WASH DC 20310			

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APPENDIX 1 (NOTIFICATION LIST) TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

ORGANIZATION	CONTACT	TELEPHONE NO	REMARKS
<p>2. <u>US Air Force</u></p> <p>US Air Force Academy US Air Force Reserve US Air National Guard</p> <p>76th ALD Bldg 1419, Rm 214 Andrews AFB, MDW 20331</p>	<p>LTC Beard MAJ Jones</p>	<p>Duty Hrs: AV 858-6350/4641/ 5871 Com1 (301) 981-XXXX</p> <p>Nonduty Hrs: AV 858-5058/ (Command Post) 2368</p>	<p>a. 76th ALD, Andrews AFB, will coordinate all USAF participation to include Academy, Guard, and Reserve march units, and flyover.</p> <p>b. Cadets will travel to WASH DC by air.</p> <p>c. Billeting, messing, and transportation requirements will be coordinated by USAF Contact Officer with Andrews and Bolling AFBs.</p>
<p>3. <u>US Navy Academy</u></p> <p>b. US Naval Academy</p> <p>Operations Officer Office of the Commandant of Midshipmen US Naval Academy Annapolis, MD 21402</p> <p>b. US Naval Reserve</p> <p>c. US Marine Corps Reserve</p> <p>Naval & Marine Corps Reserve Center Armed Forces Reserve Center, Bldg 351 Anacostia, WASH DC 20374</p>	<p>Cdr Byrnes</p> <p>CAPT Knapp LT(JG) Yates</p> <p>CPT Martin</p>	<p>Duty Hrs: AV 281-2738/3867 3867</p> <p>Nonduty Hrs: Com1 (301) 267-2701/2/3</p> <p>Duty Hrs: AV 228-3849/4475</p> <p>Duty Hrs: Com1 (202) 433-3612/3/4</p>	<p>Cadets will travel to WASH DC by bus and return to Annapolis the same way.</p>

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APPENDIX 1 (NOTIFICATION LIST) TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

ORGANIZATION	CONTACT	TELEPHONE NO	REMARKS
4. <u>US Coast Guard</u>			
a. US Coast Guard Academy	1. CAPT Sproat HQ US Coast Guard	Duty Hrs: AV 642-1830 Nonduty: Com1 (202) 426-1587	a. HQ US Coast Guard will coordinate all USCG participation to include academy, and Reserve units.
b. US Coast Guard Reserve	2. Mr. J.R. Ward Mrs. Donnelly PAO, USCG	Com1 (202) 426-1900	b. Cadets will travel to WASH DC by air and return the same way. c. Local transportation and messing will be coordinated by the USCG Contact Officer.
Commandant United States Coast Guard BPA-3/43 2100 2d St SW WASH DC 20593			
5. <u>Veterans Organizations</u>			
Dir, Ceremonies & Special Activities Dept of Memorial Affairs (40B) Veterans Administration 810 Vermont Ave, NW WASH DC 20420	Mr. Donald Skinder	Office: AV N/A	The Veterans' Day National Committee will coordinate all aspects of participation by the commanders of the various Veterans Organizations chartered by Congress.
	Mr. Richard Bain	Com1 (202) 389-5231/5232	
		Nonduty: Com1 (703) 920-1612	

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APPENDIX 2 (TROOP LIST) TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

TROOP LIST FOR MAIN FUNERAL PROCESSION

ORGANIZATION	Field Grade Off	Co Grade Off	ENL**	Cadet Off	Cadets**
	*				
US Military Academy				4	85
US Naval Academy				4	85
US Air Force Academy				4	85
US Coast Guard Academy				4	85
Army National Guard	1	4	85		
US Army Reserve	1	4	85		
US Marine Corps Reserve	1	4	85		
US Naval Reserve	1	4	85		
Air National Guard	1	4	85		
US Air Force Reserve	1	4	85		
US Coast Guard Reserve	1	4	85		

* Army National Guard Officer is Commander, Second March Unit; other officers are staff.

** Includes one guidon bearer and three (NCO) Platoon guides.

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APPENDIX 3 (UNIFORM & EQUIPMENT) TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

UNIFORM AND EQUIPMENT REQUIREMENTS

NOTE: This is a guide for general uniform and equipment requirements. Specific needs will vary depending on the circumstances. Dir, C&SE will provide necessary guidance to DCSOPS.

ORGANIZATION	Over- coat *	Service Gloves *	Rain- coat	White Gloves	Arms	Fixed Bayonets	Full Dress "A"	Service Class Belt	Pistol/ Cartridge	Garrison Cap	Guidon
US Military Academy	X	X	X	X	X	X	X				X
US Naval Academy	X	X	X	X	X	X	X				X
US Air Force Academy	X	X	X	X	X	X	X				X
US Coast Guard Academy	X	X	X	X	X	X	X				X
Army National Guard	X	X	X		X	X		X	X	X	X
US Army Reserve	X	X	X					X	X	X	X
US Marine Corps Reserve	X	X	X					X	X	X	X
Air Naval Reserve	X	X	X					X	X	X	X
Air National Guard	X	X	X		X	X		X	X	X	X
US Air Force Reserve	X	X	X					X	X	X	X
US Coast Guard Reserve	X	X	X					X	X	X	X

* WINTER ONLY

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JOINT MESSAGE FORM FOR OFFICIAL USE ONLY

APPENDIX 4	NOTIFICATION MESSAGE	TO CEREMONIAL PLAN FOR THE	ORIG MSG IDENT
INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.			

RC 14

MESSAGE HANDLING INSTRUCTIONS

FROM: CDR USAMDW WASHDC //ANOPS-OP-0//

TO: COMDT USA MILITARY ACADEMY WEST POINT NY //MACC-C//

CDR 76TH ALD ANDREWS AFB MD

CHIEF US NAVAL ACADEMY ANNAPOLIS MD //OPS OFF//

COMDT US COAST GUARD WASHDC //BPA-3/43//

CDR DC NATIONAL GD WASHDC //DPOT/MS//

HQDA WASHDC //DAAR-PE-PERS//

USNR ARMED FORCES RESERVE CEN ANACOSTIA WASHDC {MAIL}

USMCR ARMED FORCES RESERVE CEN ANACOSTIA WASHDC {MAIL}

DIR CEREMONIES AND SPECIAL ACTIVITIES {40B} VETERANS

ADMIN WASHDC {MAIL}

F O U O

SUBJECT: CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM

A. MDW REG 1-6, MILITARY FUNERALS, 30 SEP 83.

B. DA PAM 1-1, STATE, OFFICIAL, AND SPECIAL MILITARY FUNERALS, 30 DEC 65.

C. MDW CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

ANC&SE, ANPE

DRAFTER TYPED NAME, TITLE, OFFICE SYMBOL, PHONE JAMES M. SIMMS, MAJ, GS, OPS OFF, ANOPS-OP-0, 31027		SPECIAL INSTRUCTIONS	
RELEASEE	TYPED NAME, TITLE, OFFICE SYMBOL AND PHONE CLAUDE L. STULTS, LTC, GS, ANOPS, 30220		DATE TIME GROUP
	SIGNATURE		

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JOINT MESSAGE **FOR OFFICIAL USE ONLY**

PAGE	DTG-RELEASE TIME	PRECEDENCE	CLASS	SPECAT	LMF	CIC	ORIG-MSG IDENT
APPENDIX 4	NOTIFICATION MESSAGE	TO CEREMONIAL PLAN FOR THE	INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.				

MESSAGE HANDLING INSTRUCTIONS

1. THE EXECUTION OF CEREMONIAL INTERMENT PLAN WILL BE _____.
MARCHING UNITS ARE TO BE IN WASH DC NLT _____.
2. ADDRESSEES ARE REQUESTED TO PROVIDE THE FOL INFO ACCORDING TO REQUIREMENTS NOTED IN REF C:
LINE A: NR OF PERSONNEL ARRIVING IN WASH DC.
LINE B: ETA WASH DC.
LINE C: MODE OF TRANSPORTATION TO AND FROM WASH DC.
LINE D: REQUIREMENTS FOR HQ, MDW TO SUPPORT UNIT WHILE IN WASH DC.
3. POC THIS HQ: MAJ SIMMS/MSG BOEDDEKER, ODCSOPS, AUTOVON 223-1027/0233.

DRAFTER TYPED NAME TITLE OFFICE SYMBOL PHONE		SPECIAL INSTRUCTIONS	
TYPED NAME TITLE OFFICE SYMBOL AND PHONE		FOR OFFICIAL USE ONLY SECURITY CLASSIFICATION	
SIGNATURE			
		DATE TIME GROUP	

APPENDIX 5 (SECURITY) TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

REFERENCES. Maps: Washington, DC and Metropolitan area, 1980; US Capitol: Arlington National Cemetery; and Memorial Amphitheater, ANC.

1. SITUATION.

a. General. The purpose of this appendix is to provide general guidance pertaining to basic consideration for security and escort planning. Specific guidance for each phase of the operation is covered in detail in TABS A-D, this appendix.

b. Friendly Forces.

- (1) District of Columbia Metropolitan Police Department - MPD
- (2) United States Park Police - USPP
- (3) United States Capitol Police - USCP
- (4) United States Secret Service - USSS
- (5) Security Police, Andrews AFB (AAFB)
- (6) Prince George's County, Maryland Police
- (7) Maryland State Police
- (8) Arlington County, Virginia Police
- (9) Virginia State Police
- (10) Arlington National Cemetery Security Police
- (11) US Army Criminal Investigation Command (USACIDC)
- (12) Armed Forces Police Detachment (AFPD)

2. **MISSION.** Law Enforcement Division, ODCSOPS, directs all law enforcement activities and coordinates with MDW elements and other Federal, state, and local government agencies to provide security, traffic control, parking, escorts, and liaison for all ceremonies and related activities.

3. EXECUTION.

a. Concept of Operation.

(1) Police functions (law enforcement, traffic control, parking, and escorts) outside the MDW Installation will be accomplished by the appropriate civilian or Federal law enforcement agency having jurisdiction. Entry of police agencies into neighboring jurisdictions (for escort purposes) will be facilitated by AFPD. Police functions inside ANC will be accomplished primarily by the MDW MP Company.

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APPENDIX 5 (SECURITY) TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

(2) Execution will consist of four distinct phases:

- (a) Arrival of remains at Andrews AFB and movement to US Capitol (TAB A).
- (b) Arrival and repose at US Capitol (TAB B).
- (c) Movement from US Capitol to Memorial Amphitheater, ANC (TAB C).
- (d) Funeral service and interment in ANC (TAB D).

b. Coordinating Instructions. This appendix is in effect for planning upon receipt and implementation on order.

(1) Commander, MDW MP Company will be prepared to support all phases of the appendix (TABS A-D) with necessary personnel and equipment.

(2) Commander, AFD will be prepared to support all movement phases of this appendix (TABS A-C). OPCON of AFD passes to ODCSOPS upon implementation of this plan.

(3) Post provost marshals will be prepared to take necessary steps to make the maximum number of personnel possible available to Commander, MDW Military Police Company in support of this plan.

4. SERVICE SUPPORT. Omitted.

5. COMMAND AND SIGNAL.

a. Signal.

(1) Primary means of communication during coordination phase will be by telephone.

(2) Primary means of communication during operational phases will be the MDW operational military police radio nets and the Special Reactions Team (SRT) operational radio net.

b. Command.

(1) Overall point of contact will be the ODCSOPS-LE representative in the MDW EOC.

(2) Onsite or mobile command posts will be established for each phase of the operation (TABS A-D).

TABS:

A-Arrival AAFB and Movement to US Capitol
B-Arrival and Repose at US Capitol
C-Movement from US Capitol
D-Funeral and Interment in ANC

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TAB A (ARRIVAL AAFB AND MOVEMENT TO US CAPITOL) TO APPENDIX 5 TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

1. SITUATION.

a. General. The purpose of this tab is to set forth the procedures to be used during arrival of the deceased at Andrews AFB (AAFB) and movement to the US Capitol.

b. Friendly Forces. See basic Appendix.

2. MISSION. ODCSOPS-LE will be responsible for coordinating security, traffic control, parking, and escort responsibilities of all appropriate law enforcement agencies in support of this phase of the operation.

3. EXECUTION.

a. Concept of Operation.

(1) Security Police, Andrews AFB, will be requested to provide security cordon, traffic control, parking, and escorts on the airfield.

(2) AFD will provide appropriate escort and communications vehicles for motorcade for movement from Andrews to US Capitol.

(3) USPP, in coordination with MPD, will be requested to provide escorts, outriders, and intersection coverage during movement.

(4) MPD, in coordination with USPP, will be requested to provide escorts, outriders, and intersection coverage during movement.

(5) Maryland State Police, in coordination with Prince George's County Police, will be requested to provide intersection coverage from main gate, Andrews AFB, to Suitland Parkway.

(6) Prince George's County Police, in coordination with Maryland State Police, will be requested to provide intersection coverage from main gate, Andrews AFB, to Suitland Parkway.

(7) Commander, MDW MP Company will provide one officer for duty as ODCSOPS-LE site liaison officer.

b. Coordinating Instructions.

(1) Communications will be established between site liaison officer and ODCSOPS-LE representative in MDW EOC. Liaison officer will also maintain contact with police agencies involved in the escort, the ODCSOPS-LE site liaison officer at the US Capitol, and MDW ceremonies C&SE onsite personnel.

(2) Coordination will be made as required for escort of VIPs, troops, and equipment from home station to Andrews AFB, and return.

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TAB A (ARRIVAL AAFB AND MOVEMENT TO US CAPITOL) TO APPENDIX 5 TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

(3) Coordination will be made as required with USSS and USACIDC for increased security measures necessary due to presence of VIPs.

4. SERVICE SUPPORT. Omitted.

5. COMMAND AND SIGNAL.

a. Signal.

(1) Primary means of communication will be AFPD operational radio net.

(2) Alternate means of communication will be Fort Myer MP operational radio net.

b. Command. A mobile command post will be utilized during this phase of the operation.

Enclosure:

1 - Repose Route

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TAB B (ARRIVAL AND REPOSE AT US CAPITOL) TO APPENDIX 5 TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

1. SITUATION.

a. General. The purpose of this tab is to set forth procedures to be used during arrival and lying in state of the deceased at the US Capitol.

b. Friendly Forces. See basic Appendix.

2. MISSION. ODCSOPS-LE will be responsible for coordinating security, traffic control, and parking for this phase of the operation.

3. EXECUTION

a. Concept of Operation.

(1) USCP will be requested to provide security, traffic control, and parking on US Capitol grounds (Encl 1).

(2) Commander, MDW MP Company will provide one officer for duty as ODCSOPS-LE liaison officer.

b. Coordinating Instructions.

(1) Communications will be established between site liaison officer and ODCSOPS-LE representative in MDW EOC. Liaison officer will maintain contact with USCP and MDW C&SE onsite personnel. Prior to movement from US Capitol to ANC, liaison officer will establish communications with ODCSOPS-LE liaison officer for that movement.

(2) Coordination will be made as required with USSS and USACIDC for increased security measures due to presence of VIPs.

4. SERVICE SUPPORT. Omitted.

5. COMMAND AND SIGNAL.

a. Signal.

(1) Primary means of communication will be AFD operational radio net.

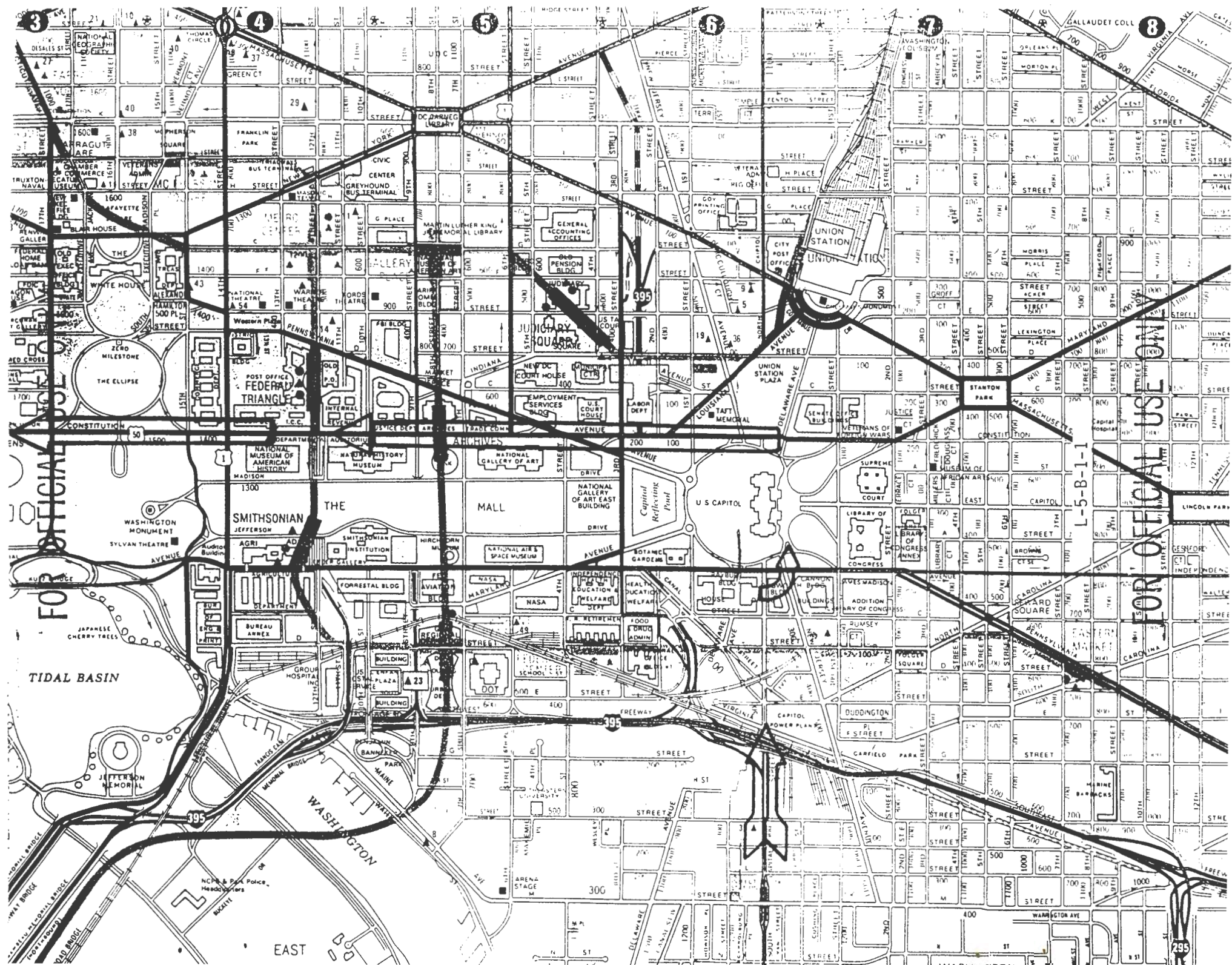
(2) Alternate means of communication will be Fort Myer MP operational radio net.

b. Command. Command Post will be established in USCP Office.

Enclosure:

1 - Arrival Route

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TAB C (MOVEMENT FROM US CAPITOL) TO APPENDIX 5 TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

1. SITUATION.

a. General. The purpose of this tab is to set forth escort procedures to be followed during movement of the deceased from the US Capitol.

b. Friendly Forces. See basic Appendix.

2. MISSION. ODCSOPS-LE will coordinate security, traffic control, and escort responsibilities of all appropriate federal and civilian law enforcement agencies in support of this phase of the operation.

3. EXECUTION.

a. Concept of Operation.

(1) AFDPD will provide appropriate escort and communications vehicles for the main funeral procession from the US Capitol to ANC. Also provide appropriate escort vehicles for floral truck from US Capitol to ANC (Encl 1).

(2) USPP, in coordination with MPD, will be requested to provide escorts and outriders during the movement, as well as security along the route.

(3) MPD, in coordination with USPP, will be requested to provide escorts and outriders during the movement, as well as security along the route.

(4) USCP will be requested to provide traffic control and security on US Capitol grounds.

(5) Commander, MDW MP Company will provide one officer for duty as ODCSOPS-LE site liaison officer.

b. Coordinating Instructions.

(1) Communications will be established between site liaison officer and ODCSOPS-LE representative in MDW EOC. Liaison officer will also maintain contact with police agencies involved in the escort, the ODCSOPS-LE onsite liaison officers at the US Capitol and ANC, and MDW C&SE onsite personnel.

(2) Coordination will be made as required with USSS and USACIDC for increased security measures necessary due to presence of VIPs.

4. SERVICE SUPPORT. Omitted.

5. COMMAND AND SIGNAL.

a. Signal.

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FOR OFFICIAL USE ONLY

TAB C (MOVEMENT FROM US CAPITOL) TO APPENDIX 5 TO ANNEX L TO CEREMONIAL PLAN FOR
THE INTERMENT OF THE UNKNOWN SOLDIER OF VIETNAM.

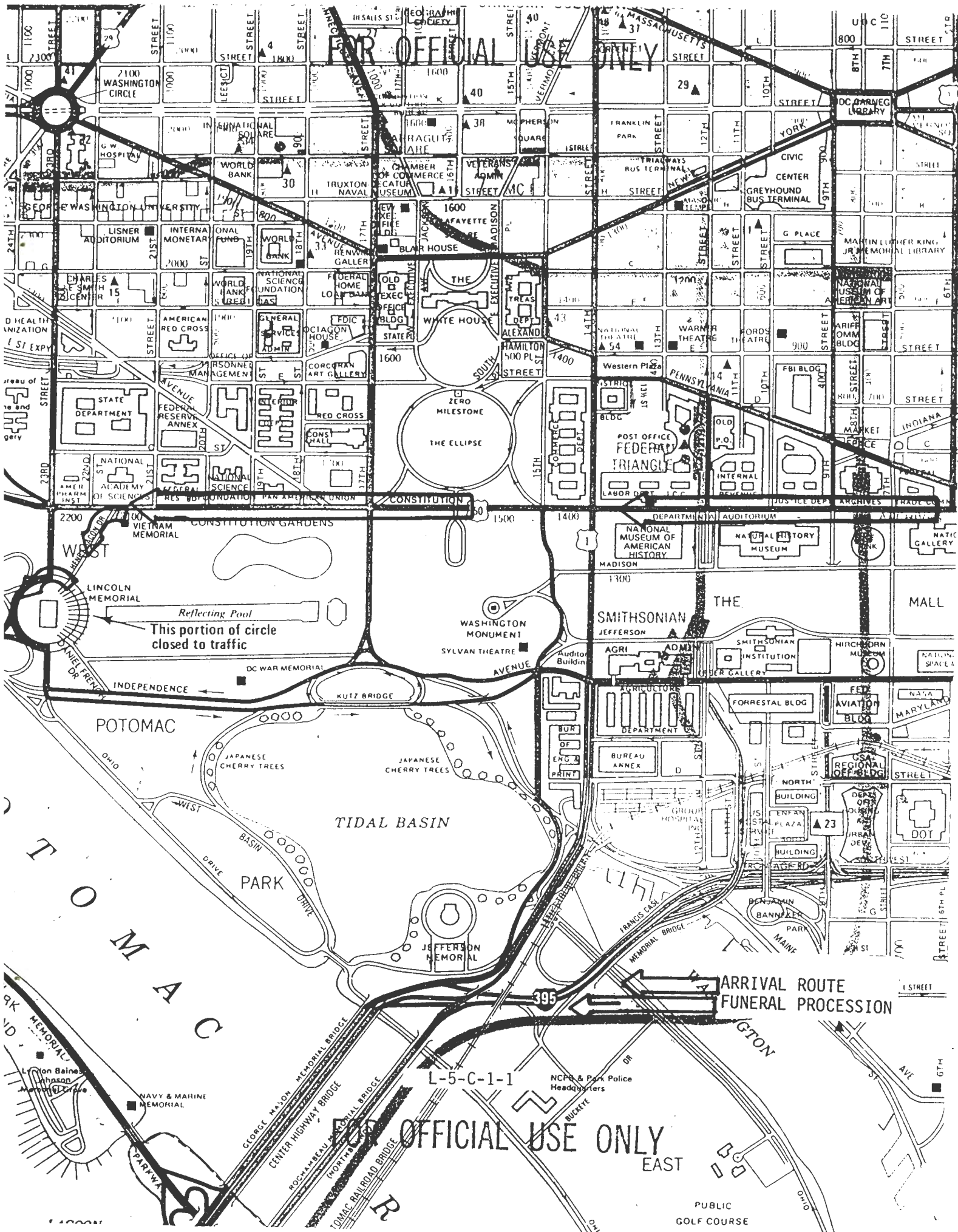
- (1) Primary means of communications will be AFPD operational radio net.
- (2) Alternate means of communication will be Fort McNair MP operational radio net.
 - b. Command. A mobile command post will be utilized during this phase of the operation.

Enclosure:

1 - Funeral Procession Route

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FOR OFFICIAL USE ONLY



L-5-C-1-1

NCPD & Park Police
Headquarters

FOR OFFICIAL USE ONLY

EAST

PUBLIC
GOLF COURSE

FOR OFFICIAL USE ONLY

TAB D (FUNERAL AND INTERMENT IN ANC) TO APPENDIX 5 TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT FOR THE UNKNOWN SOLDIER OF VIETNAM.

1. SITUATION.

a. General. The purpose of this tab is to set forth the procedures to be used in ANC for a state funeral.

b. Friendly Forces. See basic Appendix.

2. MISSION. ODCSOPS-LE will be responsible for coordinating security, traffic control, and parking in and around ANC during this phase of the operation.

3. EXECUTION.

a. Concept of Operation.

(1) Commander, MDW MP Company in coordination with USPP, USSS, USACIDC, and ANC Security Police will provide:

(a) Perimeter security and access control for Memorial Amphitheater and the gravesite (Encl 1).

(b) Countersniper and reaction force personnel (Encl 2).

(c) Route security, traffic control, and parking inside ANC (Encl 3).

(d) Two bomb dog teams for sweep of Memorial amphitheater and vicinity of gravesite.

(e) One officer for duty as OIC of the security detail and necessary personnel and equipment in support of this tab.

(2) Chief, Law Enforcement Division will provide one officer for duty as site liaison officer and necessary MPI personnel for covert close-in security.

b. Coordinating Instructions. Chief, Law Enforcement Division will coordinate with appropriate federal and civilian law enforcement agencies for additional security as may be required.

4. SERVICE SUPPORT. Omitted

5. COMMAND AND SIGNAL.

a. Signal.

(1) Primary means of communication will be Fort McNair MP operational radio net.

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TAB D (FUNERAL AND INTERMENT IN ANC) TO APPENDIX 5 TO ANNEX L TO CEREMONIAL PLAN FOR THE INTERMENT FOR THE UNKNOWN SOLDIER OF VIETNAM.

(2) Alternate means of communication will be Fort Myer MP operational radio net.

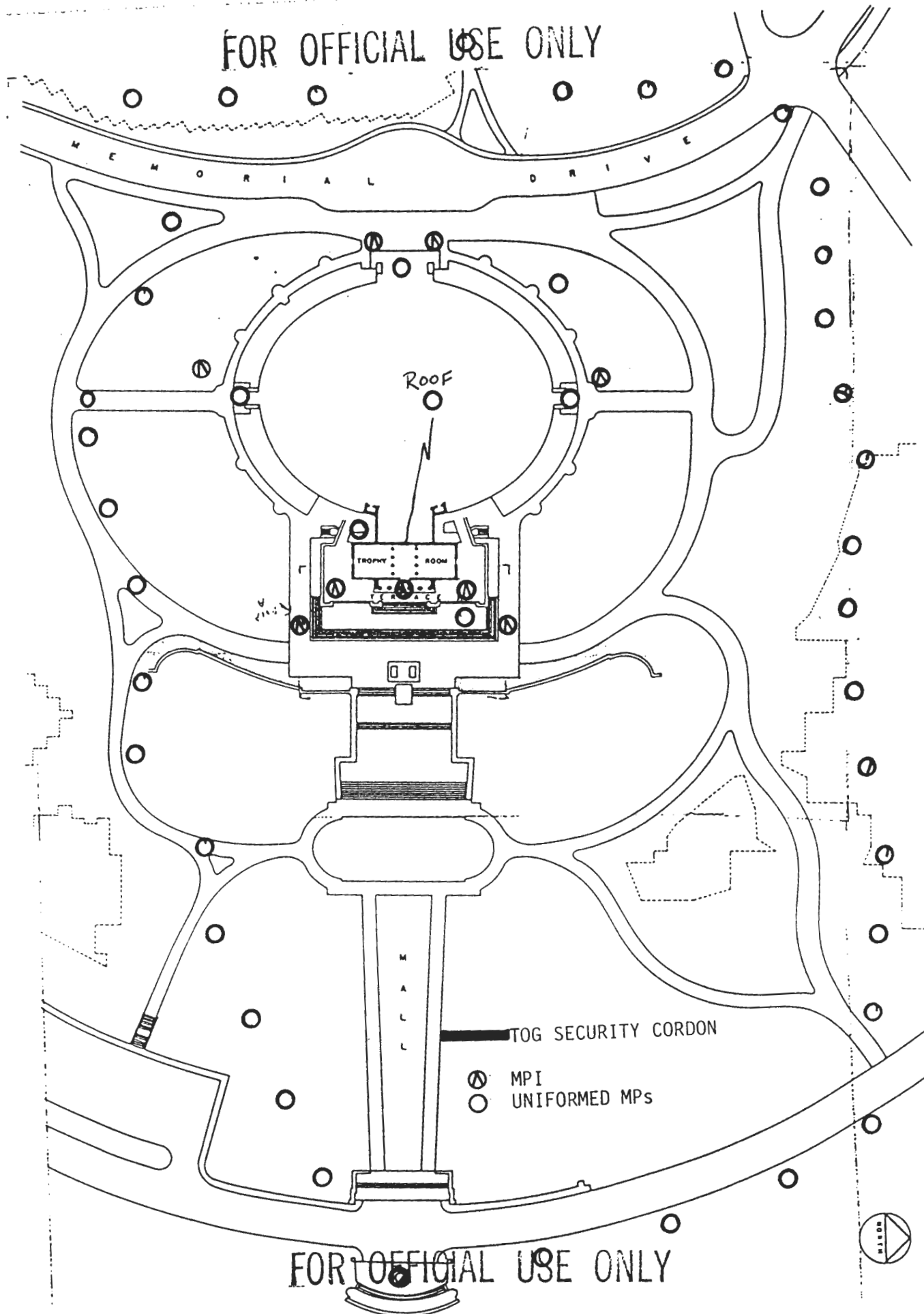
(3) Countersniper and reaction force teams will utilize SRT operational entrance to the Memorial Amphitheater.

Enclosures:

- 1 - ANC Perimeter Security
- 2 - Reaction Force
- 3 - Traffic Control

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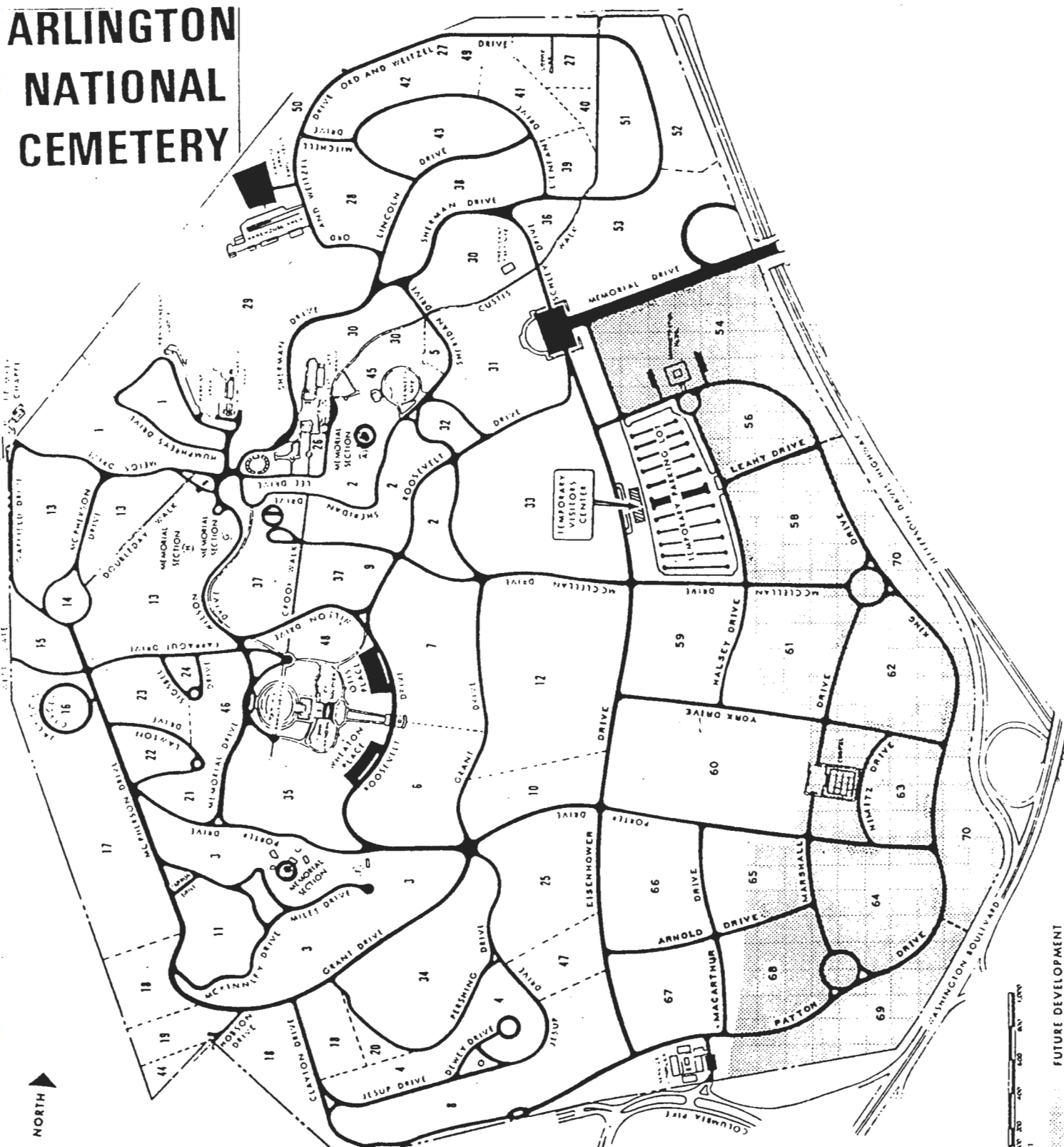
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FOR OFFICIAL USE ONLY

- COUNTER-SNIPER TEAM
- SPECIAL REACTION TEAM

ARLINGTON NATIONAL CEMETERY



FOR OFFICIAL USE ONLY

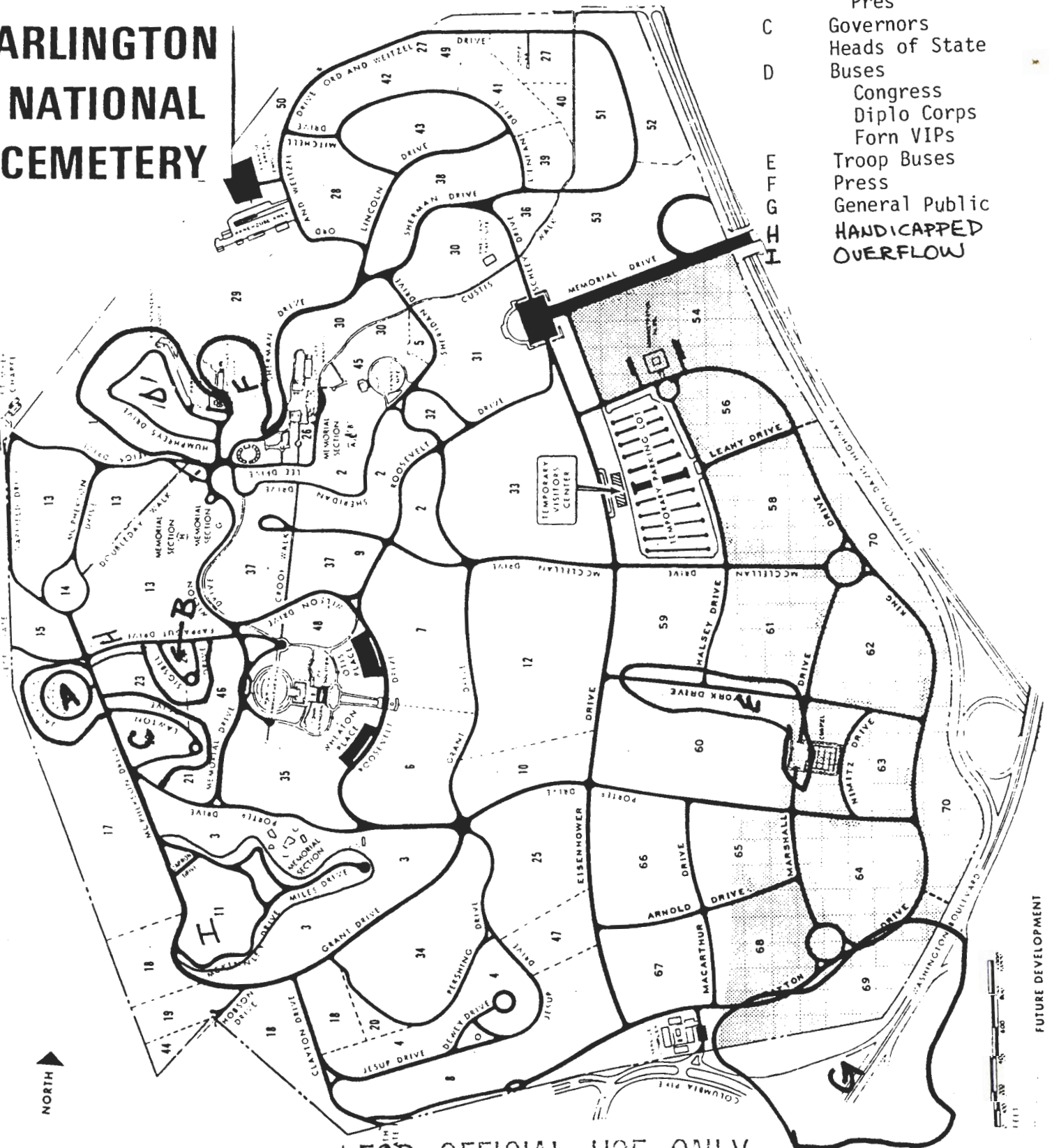
FUTURE DEVELOPMENT

FOR OFFICIAL USE ONLY

PARKING AREAS

AREA	AUTH FOR
A	4 Stars
B	Cabinet/Supreme Ct. Service Sec. Former Pres
C	Governors Heads of State
D	Buses Congress Diplo Corps Forn VIPs
E	Troop Buses
F	Press
G	General Public
H	HANDICAPPED
I	OVERFLOW

ARLINGTON NATIONAL CEMETERY



FOR OFFICIAL USE ONLY

FUTURE DEVELOPMENT

**ANNEX M TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

The Deputy Chief of Staff for Personnel (DCSPER)

M-1. Purpose. To establish requirements, procedures and coordination of responsibilities of VIP arrangements in support of this plan.

M-2. Responsibilities. DCSPER, MDW will —

a. Operate the DCSPER VIP Arrangement Section. Section will be operated in Building 48, Ft McNair on a 24-hour basis beginning with the order to execute this plan until funeral operations are terminated.

b. Maintain funeral guest lists. Guest lists will be verified and updated periodically with D, C&SE, Protocol Office HQDA, and all military services.

c. Implement guest notification procedures. Designate VIPs/guests will be notified by telephone, telegram, or mailgram as soon as DCSPER is instructed to do so by the Funeral Operations Center.

d. Brief and assign escort officers to those VIPs/guests designated by Director, Ceremonies and Special Events and Protocol Office, HQDA.

(1) Escort officers will be briefed at the Pentagon by personnel from DCSPER and D, C&SE.

(2) Escort officers will be assigned specific VIPs/guests as requirements are identified.

(3) Escort officers will be provided white gloves and escort officer packets containing information on their specific tasks, the funeral service, their designated VIPs guests, uniform requirements and transportation.

(4) Escort officer will be taken on a bus tour of the designated funeral sites immediately following the briefing.

e. Prepare and implement seating plans for the Amphitheater, Arlington National Cemetery.

(1) DCSPER designates general seating areas for designated guests well in advance of the funeral service.

(2) Specific seating areas for guests are determined immediately prior to the

funeral service as soon as guest attendance has been clarified.

(3) All guests are seated in accordance with the final seating plan.

f. Assemble funeral credentials. Required credentials (funeral announcement, seating and parking tickets) are on hand in DCSPER and are ready for dispatch.

g. Establish and operate a credential distribution point at the Administration Building, Arlington National Cemetery.

h. Coordinate the distribution of funeral credentials to all designated VIPs/guests. Credentials are primarily distributed by the credential distribution point and escort officers. Personnel from the DCSPER VIP Arrangement Section may be required to assist in the distribution of credentials.

i. Brief ushers on the seating plan. DCSPER will brief all ushers immediately prior to the funeral service. Ushers will be assigned specific areas within the amphitheater and provide copies of the detailed seating plan.

j. Provide liaison officers to the Funeral Operations Center (FOC) when required.

k. Prepare and staff obituary general orders (when required).

AMPHITHEATER - ARLINGTON NATIONAL CEMETERY

SEATING PLAN FOR THE INTERMENT OF THE UNKNOWN OF VIETNAM:

Total Seating Capacity: 3,774

APSE (40 spaces)

President

Vice-President

Ex-Presidents

Chief Justice Supreme Court

Officiating Clergy

Cdr, MDW

Other Designated Guests

Boxes 1-10 (100 spaces)

Diplomatic Corps

Boxes 11-12 (20 spaces)

Senate and House of Representative Leadership

Alcove 11-12 (20 spaces)

Senate and House of Representative Leadership

Boxes 13-14 (20 spaces)

Governors

Alcove 13-14 (20 spaces)

Governors

Boxes 15-16 (20 spaces)

District of Columbia Government

Alcove 15-16 (20 spaces)

District of Columbia Government

Boxes 17-26 (100 spaces)

Distinguished Guests

Alcove 17-28 (120 spaces)

Distinguished Guests

Boxes 27-28 (20 spaces)

Service Secretaries

Boxes 29-30 (20 spaces)

Chiefs of State

Heads of Government

Alcove 29-30 (20 spaces)

Chiefs of State

Heads of Government

Boxes 31-32 (20 spaces)

Cabinet

Alcove 31-32 (20 spaces)

Cabinet

Boxes 33-34 (20 spaces)

Wheelchair guests

Boxes 35-36 (20 spaces)

Supreme Court

Boxes 37-38 (20 spaces)

Special Honor Guard

Boxes 39-40 (20 spaces)

Honorary Pallbearers

Boxes 41-42 (20 spaces)

National Commanders, Veterans Organizations

Section A (315 spaces)

Press

Distinguished Guests

Medal of Honor Recipients

Section B (380 spaces)

Presidential Block

Senate

Band

Section C (315 spaces)

Foreign Military Attaches

4-Star Generals and Admirals

Section D (231 spaces)

Distinguished Guests

Section E (388 spaces)

Distinguished Guests

Section F (423 spaces)

1-2-3-Star Generals and Admirals

Section G (423 spaces)

Veterans Organizations

Patriotic Groups

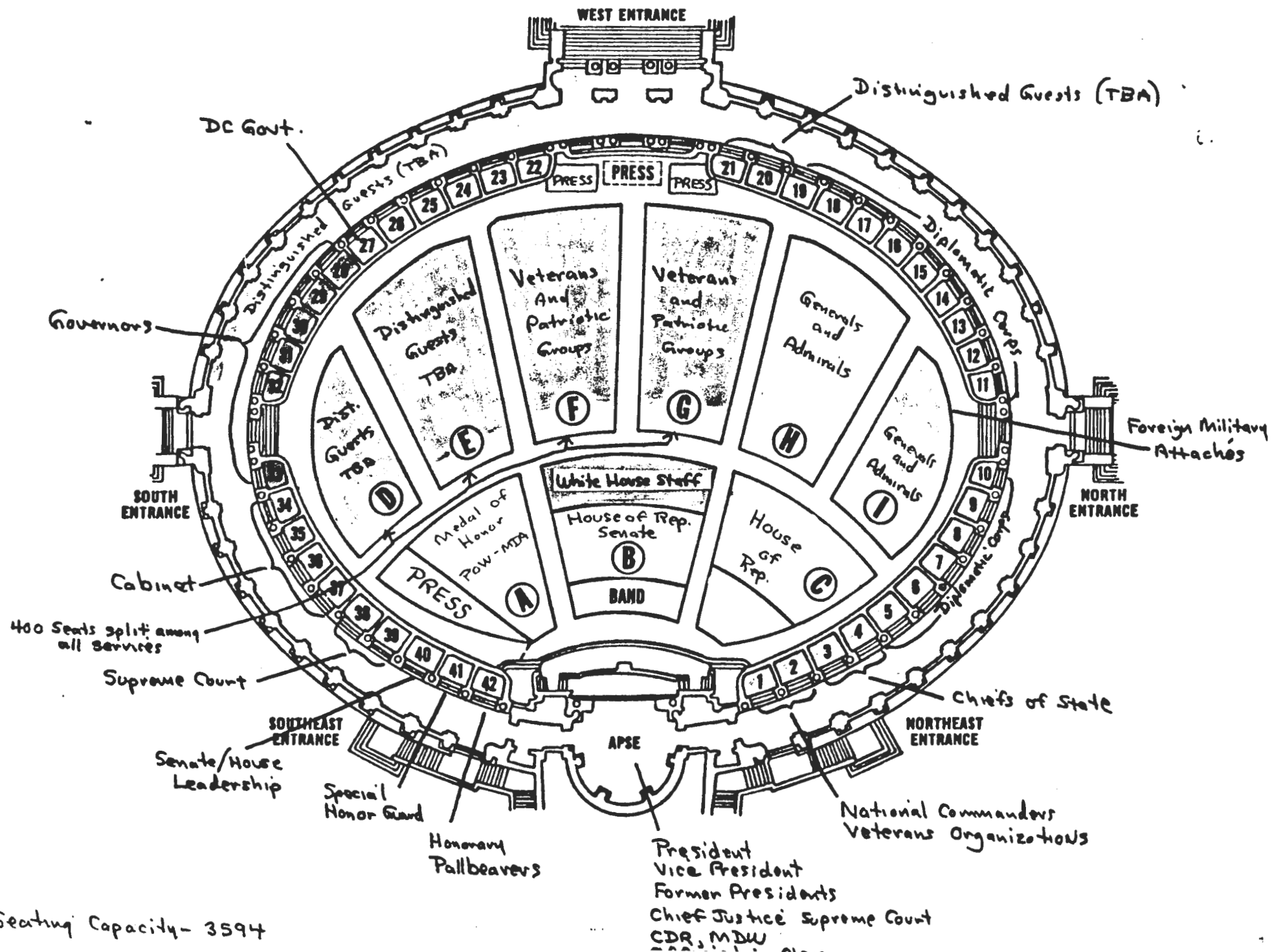
Section H (388 spaces)

House of Representatives

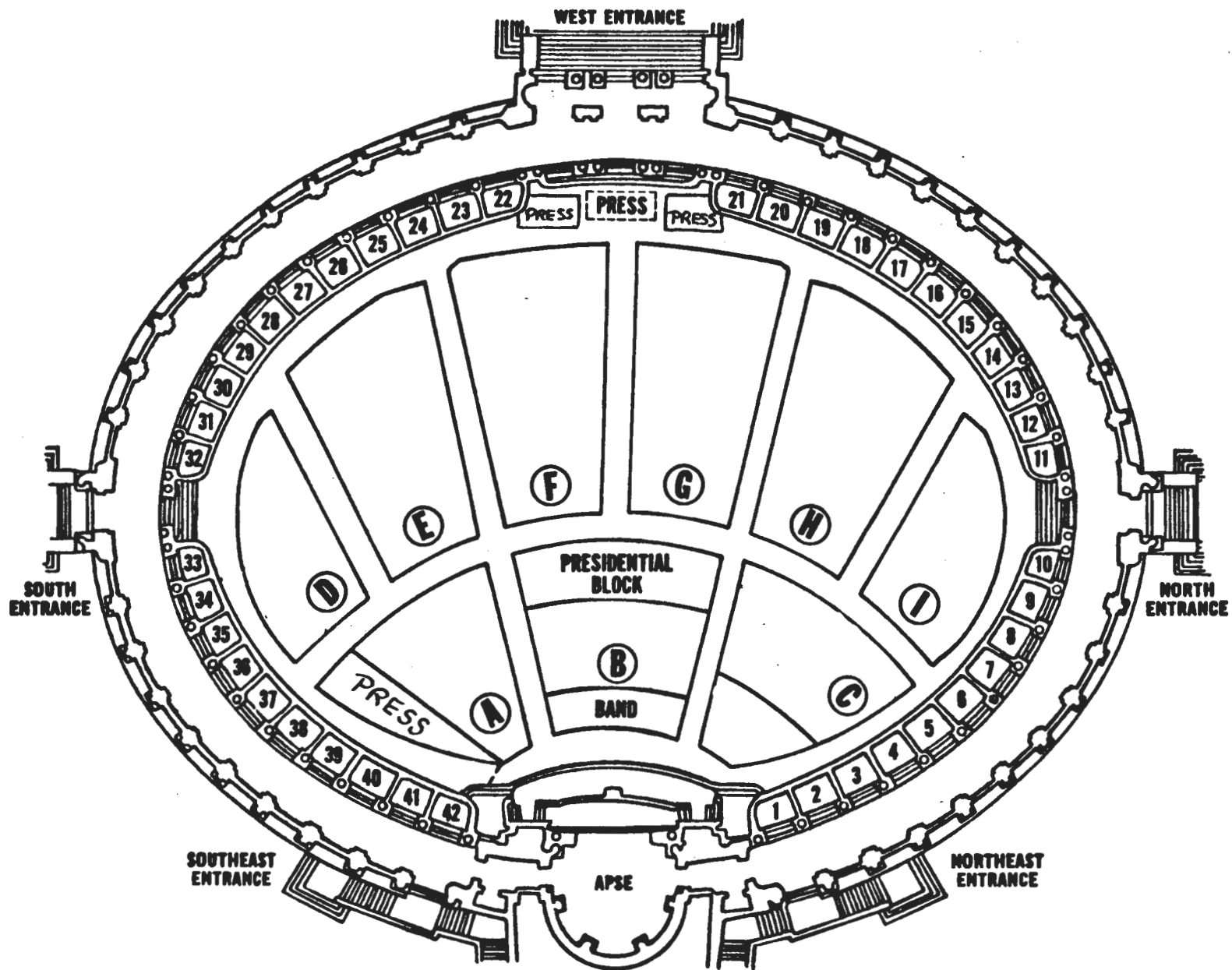
Section I (231 spaces)

House of Representatives

2d Revision - 1 May 84



Seating Capacity - 3594



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**ANNEX N TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQ MDW

Fort Lesley J. McNair

Washington, DC 20319

MEDICAL SUPPORT

N-1. General. Medical Support will be provided to troops and participants at each event location during the three day interment ceremony. A combination of military and civilian medical resources will be used during periods when public attendance is expected to be high.

N-2. Purpose. The purpose of this Annex is to provide planning guidance; assign responsibilities for medical support to armed services; and to coordinate overall military and civilian medical support requirements.

N-3. Armed Service Responsibilities.

Ceremony

Service Responsibility

Diagram

Arrival, Andrews AFB

US Air Force

App 2, Annex A

Ceremony	Service Responsibility	Diagram
Arrival, US Capitol	US Navy	App 1, Annex N
Lying in State, US Capitol (approx 60 hrs)	US Navy	
Departure, US Capitol	US Navy	App 1, Annex N
Street Cordon (Constitution Avenue):		
Delaware Ave to 12th St NW	Air Force	App 2, Annex N
12th St NW to Jeff Davis Bridge	US Navy/USCG	App 2, Annex N
Jeff Davis Bridge to ANC	US Army	App 2, Annex N
Funeral and Interment		
Ceremony	US Army	App 3, Annex N

N-4. Coordinating Instructions.

a. Each service is responsible for providing necessary medical supplies, equipment, service uniform items and transportation for their medical personnel involved in supporting ceremonies and events as indicated in N-3 above.

b. Each service is responsible for providing trained medical personnel to support the ceremonies/events listed in N-3 above. This includes establishing reliefs (shifts) for those ceremonies/events of long duration to satisfy expected requirements.

c. Emergency evacuation in life threatening situations will normally be accomplished by the District of Columbia Rescue Squad (Tele 911) from location in the District of Columbia, and the Arlington Fire Department (Rescue Squad) (Tele 527-8900) from locations at Arlington National Cemetery and Fort Myer.

d. Nearby hospitals with emergency reception capabilities are as follows (See Washington, DC Transportation, Map, Reprint 1980).

Name/Address/Telephone	General Location	Event
Capitol Hill Hospital 700 Constitution Avenue, NE Washington, D. C. Emergency Telephone 269-8769	(Block V-24) 7 Blocks east of US Capitol	All events at US Capitol & Vicinity
Howard University Hospital 2041 Georgia Avenue, NW Washington, D. C. Emergency Telephone 745-1131	(Block S-21) (20 Blocks North of Constitution Ave on Georgia Avenue)	Street Cordon Coverage - (Eastern portion, between 3d St NW and White House)

George Washington University

Hospital	(Block U-18)	Street Cordon
901 23d St, NW	(9 blocks north	Coverage -
Washington D. C.	of Constitution Ave	(Western portion,
Emergency Telephone 676-3211	on 9th St NW)	from White
		House to
		Memorial Bridge)

Arlington County Hospital	(Block K-4)	Memorial Drive
1701 N. George Mason Drive	West on Washington	and Arlington
Arlington, Virginia	Blvd, Right on George	Cemetery
Emergency Telephone 558-6161	Mason Drive)	

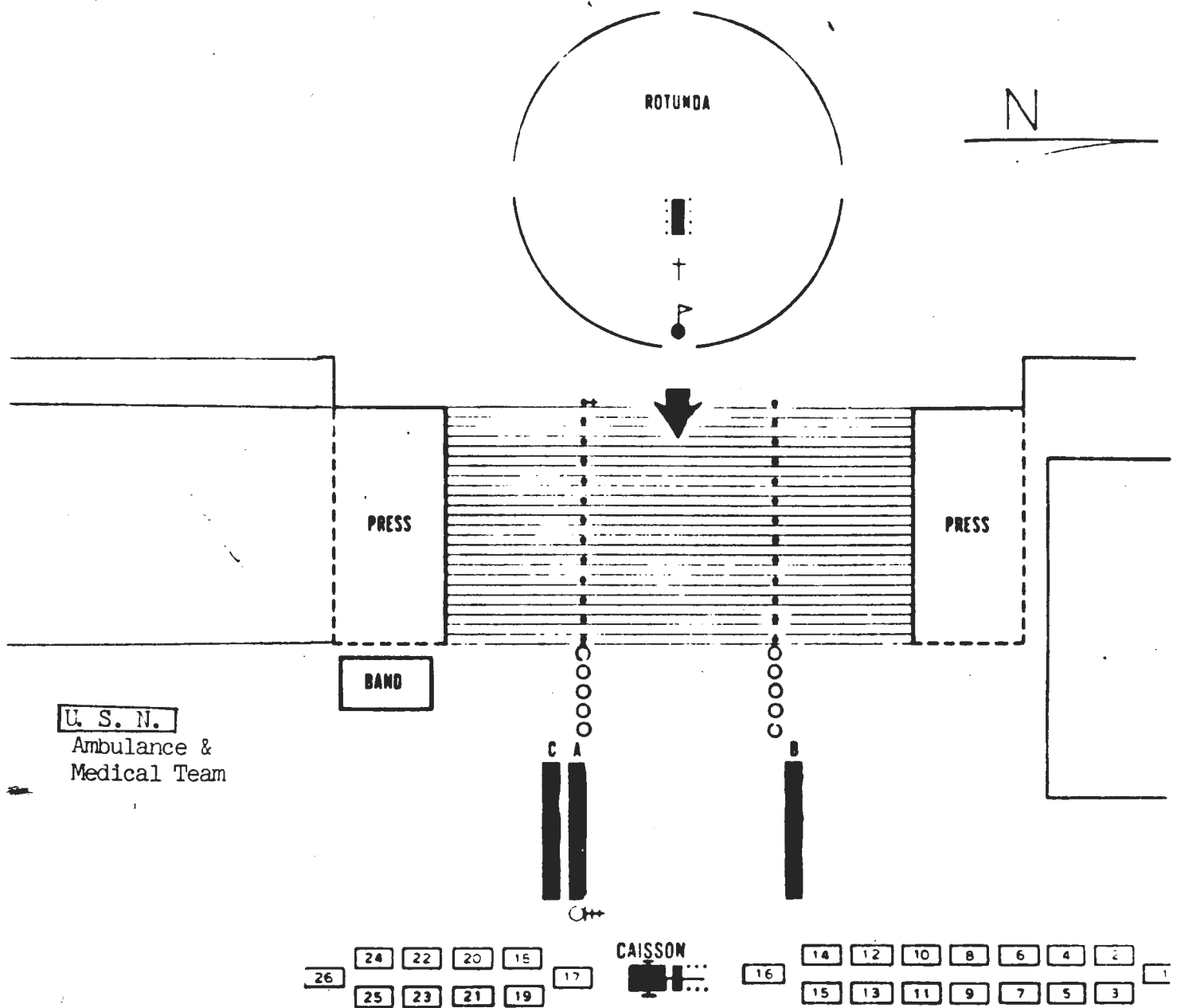
National Orthopedic Hospital	(Block M-6)	Memorial Drive
2455 Army Navy Drive	South on I395, Exit	and Arlington
Arlington, Virginia	at Glebe Road, left	Cemetery
Emergency Telephone 553-2417	under I395, left to	
	Army Navy Drive	

e. Coordination with civil medical authorities in District of Columbia and Arlington County will be accomplished by Staff Medical Adviser, US Army Military District of Washington.

f. Overall medical support coordination will be accomplished by Staff Medical Adviser, US Army Military District of Washington (Building 58, Fort McNair) Telephone 693-0306/1040/1218.

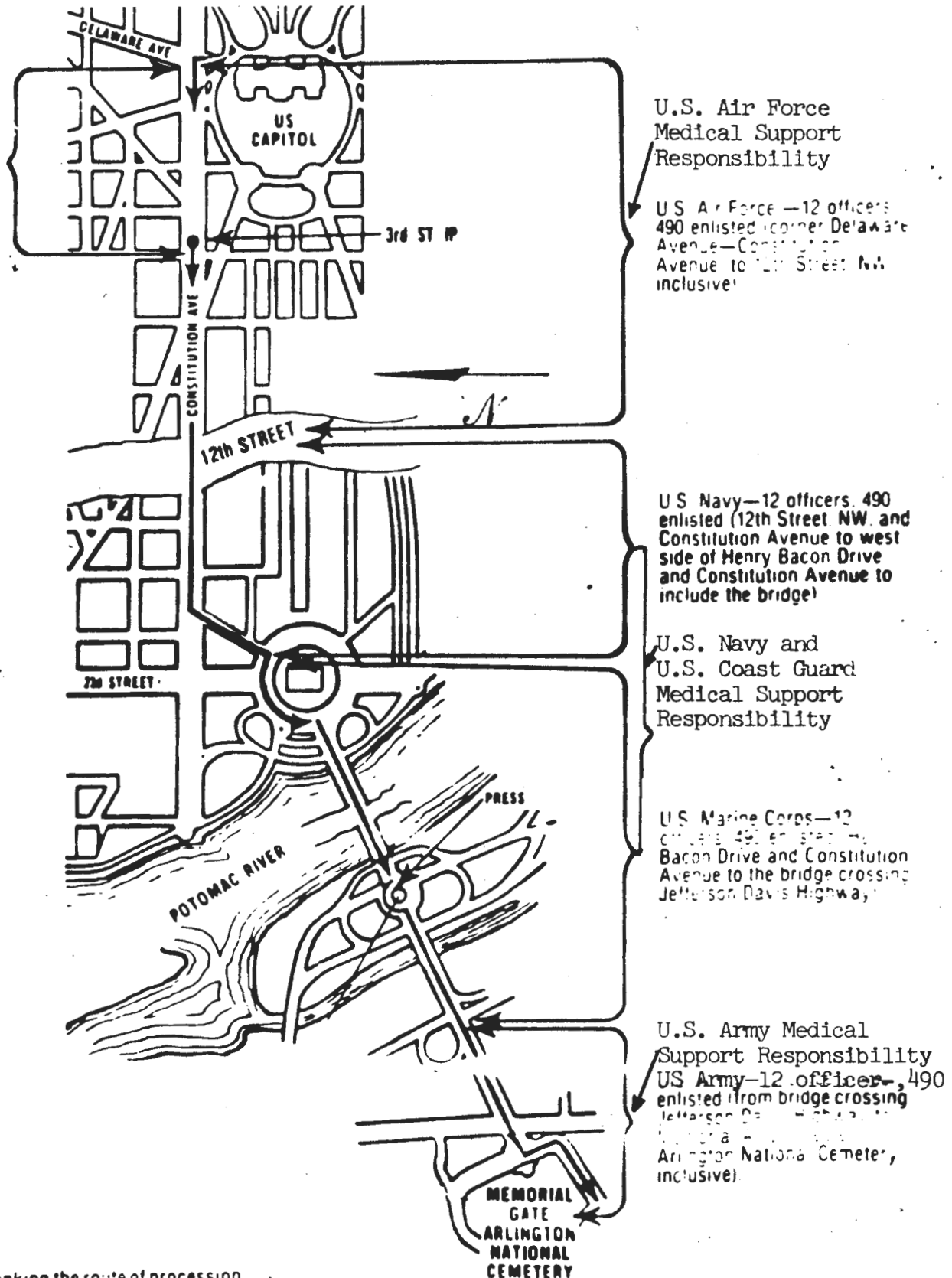
1. US Capitol
2. Street Cordon
3. Arlington Cemetery

APPENDIX 1 (US CAPITOL ARRIVAL/DEPARTURE) ANNEX N (MEDICAL SUPPORT)



APPENDIX 2 (STREET CORDON MEDICAL SUPPORT) TO ANNEX N

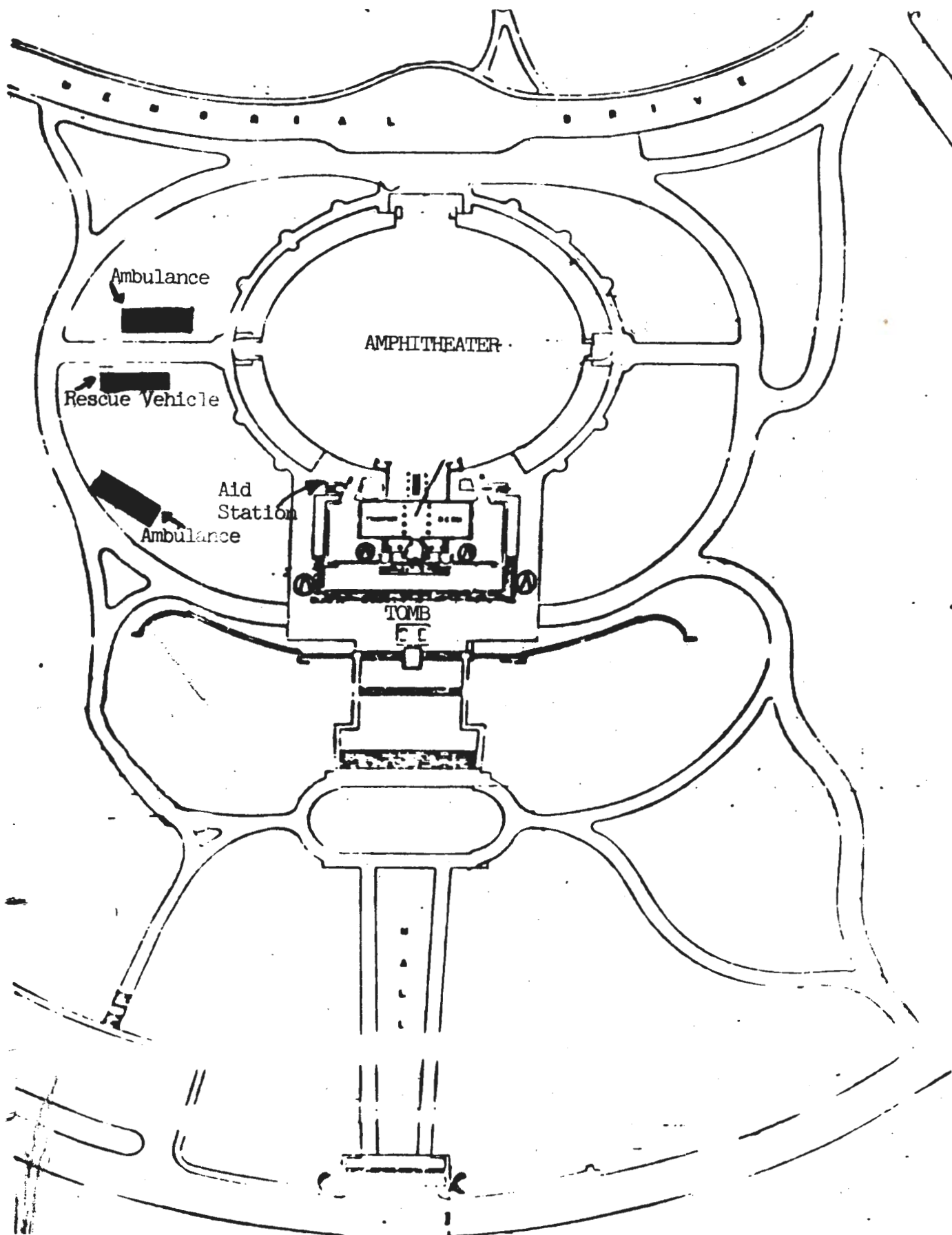
(MEDICAL SUPPORT)



Street cordon markings flanking the route of procession
at center three steps from the curb at ten-step
intervals

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APPENDIX 3 (FUNERAL AND INTERMENT) ANNEX N (MEDICAL SUPPORT)



**ANNEX O TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

MDW CHAPLAIN

O-1. Purpose. To provide guidance and coordination for clergy participation in the funeral and interment of the Unknown Serviceman of Vietnam.

O-2. Responsibilities. The MDW Chaplain will coordinate all religious services.

O-3. Participating Personnel. Four chaplains representing the major faith groups and the three services will be designated by the Armed Forces Chaplain Board to participate in the service. Chaplains will be designated by the Armed Forces Chaplain Board.

O-4. Sequence of Events.

a. Arrival - Andrews Air Force Base.

(1) Clergy report time. Clergy will report at 1300 hours on date designated for arrival of unknown soldier of Vietnam at Andrews Air Force Base.

(2) Clergy report place. Clergy will report to the Distinguished Visitors Lounge at Andrews Air Force Base.

(3) At five (5) minutes prior to arrival of the aircraft, clergy will be escorted as a group to their ceremonial position. Clergy vehicles will be formed as indicated in Appendix 2 to Annex A.

(4) The body bearers will enter the aircraft to secure the casket. As the casket appears at the base of the ramp, the body bearers will halt. The honor cordon will be brought to PRESENT ARMS.

(5) The senior chaplain will give command PRESENT ARMS.

(6) The band will play four (4) ruffles and flourishes, and the saluting battery will fire a 21-gun salute.

(7) Taking his cue from the honor guard the senior chaplain will give the command ORDER ARMS.

(8) The band will play a hymn. On the first note of the hymn the senior chaplain

taking his cue from the color guard will give the command ABOUT FACE and READY MARCH. The casket preceded by the National color and clergy will be carried at a slow cadence between the ranks of the honorary pallbearers and honor cordon and placed in the hearse.

(9) When the clergy has reached its position at the hearse, the senior chaplain will give the command PRESENT ARMS as casket is placed in the hearse.

(10) When the casket has been secured, the band will stop playing. The senior chaplain will give the command ORDER ARMS when the escort commander comes to ORDER ARMS.

(11) The clergy will then go to their vehicle and cortege will depart.

b. Arrival at the US Capitol.

(1) Upon arrival of the cortege at the US Capitol, the clergy will dismount and take positions behind the National color as shown in Appendix 2 to Annex B.

(2) As the escort commander comes to PRESENT ARMS, the senior chaplain will give the command for the clergy to PRESENT ARMS.

(3) The band will play four (4) ruffles and flourishes and the saluting battery will fire a 21-gun salute.

(4) The senior chaplain will give the command for the clergy to ORDER ARMS.

(5) The band will begin the playing of a hymn. The clergy follows the National color and precedes the casket to the Rotunda. As the National color begins its movement, the senior chaplain gives the command READY MARCH.

(6) Upon entry into the Rotunda, the clergy will follow the National color to the center Rotunda and approach the catafalque. The clergy will take their positions near the foot of the casket (Position 1, Appendix 3 to Annex B) while the casket is being placed on the catafalque.

(7) After the casket has been placed on the catafalque, the National color will be posted and the guard of honor will take their positions around the casket. The body bearers will then be dismissed. The invocation will then be given by the Protestant Chaplain and the Scripture lesson (Psalm 90) will be read by the Catholic Chaplain. The clergy will then move to Position 2, as shown in Appendix 3 to Annex B.

(8) Optional. At this point, if desired, it would be appropriate for chorus to sing.

(9) A eulogy will be delivered by the president who will then place the presidential wreath.

(10) Upon return to the president to his original position, the Jewish Chaplain will give the benediction.

(11) Following the benediction, the clergy will exit by the East entrance followed by the other participants of the cortege.

c. Departure from the US Capitol.

(1) Clergy will report to MDW Chaplain's office NLT 1100 hours on designated date. Two MDW sedans will transport clergy to the US Capitol to arrive NLT 1115 hours. The clergy sedans will proceed to proper place in procession.

(2) At 1200 hours, the guard of honor will be dismissed. As the body bearers secure the casket, the clergy will take positions as shown in Appendix 2, Annex D.

(3) When the body bearers have placed the casket on the church truck, the clergy will follow the National color through the East door of the Rotunda and halt at the head of the steps. The senior chaplain will give the commands for the clergy to begin movement and halt. He will then give the command PRESENT ARMS.

(4) The band will play ruffles and flourishes and begin the hymn.

(5) Upon completion of ruffles and flourishes, the senior chaplain will give the command ORDER ARMS.

(6) On the first note of the hymn, the National color begins its movement and the senior chaplain gives the command READY MARCH. The procession passes between the ranks of the honor cordon to the caisson.

(7) The clergy will take its position beside the caisson on its right side. The senior chaplain will give PRESENT ARMS as the casket is loaded on the caisson.

(8) After the casket is loaded, the music will stop and the senior chaplain gives ORDER ARMS as he sees the escort commander come to ORDER ARMS.

(9) The clergy will proceed to sedans after the OIC checks the caisson.

(10) As the funeral cortege joins the main funeral procession, the clergy dismounts and takes position in front of the caisson as indicated in Appendix 2 to Annex E.

(11) As the procession begins, the senior chaplain will give the command READY MARCH. The clergy will march twelve (12) paces behind the National color.

d. Funeral Service - Amphitheater, ANC.

(1) Upon arrival at the amphitheater, the clergy will position themselves alongside the escort commander at the curb facing the caisson and remain until funeral party enters the amphitheater and the president has been escorted to his seat.

(2) As the escort commander comes to PRESENT ARMS, the senior chaplain gives the command PRESENT ARMS.

(3) The band will play four (4) ruffles and flourishes followed by a hymn.

(4) On the first note of the hymn, body bearers will secure the casket and prepare to move. The senior chaplain will then give ABOUT FACE and as the casket begins to move, will give READY MARCH. The clergy will follow the National color on the flagstone walk around the North side of the amphitheater to the steps nearest the apse, then continue up the steps into the apse. The clergy will take a position at the head of the casket an PRESENT ARMS upon command of the senior chaplain.

(5) When the casket is in place, the band will stop playing and the senior chaplain gives ORDER ARMS.

(6) The band will then play the National Anthem. On the first note of the National Anthem, the senior chaplain will give PRESENT ARMS. At the conclusion of the National Anthem, the senior chaplain will give ORDER ARMS.

~~_____~~

⁷
(8) The Catholic Chaplain will then give the invocation.

⁸
(9) Trumpet call will be sounded by the band.

(9) *There will be one minute of silence*

(10) The audience will join in singing "My Country Tis of Thee".

(11) The president will make a brief address and present the Medal of Honor.

(12) Chorus (On Bended Knee).

(13) The Jewish Chaplain will read Psalm 91 followed by The US Army Chorus singing "The Last Words of David".

(14) The Protestant Chaplain will read the New Testament lesson from John 14:1-7, 15-17 and 27.

(15) The Chorus will sing "The 23d Psalm".

(16) The Orthodox Chaplain will ask the audience to stand and pronounce the benediction.

(17) The carillon will play a postlude while participants position themselves for the interment. The clergy remain in position in the apse with the color guard.

(18) Upon signal from the site control officer, the clergy will lead the casket from the apse through the Memorial Display Room and halt on the second landing leading to the plaza. The senior chaplain will order PRESENT ARMS. Upon completion of four (4) ruffles and flourishes, he orders ORDER ARMS.

(19) As the hymn begins, the senior chaplain orders READY MARCH and the clergy descends the steps.

(20) The clergy will take its position at the foot of the crypt.

(21) When the band stops playing, each chaplain in the following order steps forward, prays his committal prayer of his faith group and returns to his position.

Jewish

Orthodox

Catholic

Protestant

(22) The president will then place the presidential wreath.

(23) As the president touches the wreath, the senior chaplain gives PRESENT ARMS.

(24) Following the gun salute, the senior chaplain gives ORDER ARMS.

(25) The Protestant Chaplain will then give the benediction.

(26) As the honor cordon comes to present arms, the senior chaplain gives PRESENT ARMS. Volleys are fired and TAPS are played. The senior chaplain then gives ORDER ARMS.

(27) Clergy will remain in place during the flag presentation.

(28) The ceremony is concluded.

(29) The clergy will be transported back to Fort McNair at the conclusion of the ceremony by the MDW sedans.

O-5. Transportation.

a. MDW DCSLOG will provide two sedans for clergy participation.

b. Clergy will provide own transportation to Andrews Air Force Base on arrival date. MDW sedans will transport clergy back to Andrews Air Force Base after the arrival ceremony at the US Capitol.


c. Clergy will provide own transportation to Fort McNair on funeral date. MDW sedans will transport clergy to the US Capitol and back to Fort McNair upon completion of the interment at ANC.

O-6. Order of Service. Order of service for the funeral is at Appendix 1 to Annex O.

APPENDIX 1 TO ANNEX O

ORDER OF FUNERAL SERVICE

AMPHITHEATER

- | | | |
|---|------------------------------|------------------------------------|
| 1. | THE NATIONAL ANTHEM | FRANCIS SCOTT KEY |
| | THE US MARINE CORPS BAND | |
|  | | |
| 2. 3. | THE INVOCATION | CATHOLIC CHAPLAIN |
| 3. 4. | TRUMPET CALL | "ATTENTION" (Sounded |
| 4. | ONE MINUTE OF SILENCE | Three (3) Times) |
| 5. | "MY COUNTRY TIS OF THEE" | KATHREN L. BATES, |
| | (The Audience Participating) | SAMUEL A. WARD |
| 6. | ADDRESS AND PRESENTATION | THE PRESIDENT OF THE UNITED STATES |
| | OF MEDAL OF HONOR | |
| 7. | "ON BENDED KNEE" | UNKNOWN |
| | THE US ARMY CHORUS | |
| 8. | THE PSALM | (Ps 91) JEWISH CHAPLAIN |
| 9. | "THE LAST WORDS OF DAVID" | |
| | THE US ARMY CHORUS | |
| 10. | THE NEW TESTAMENT LESSON | PROTESTANT CHAPLAIN |
| | JOHN 14; 1-7, 15-17, 27 | |
| 11. | "THE TWENTY THIRD PSALM" | ALBERT HAY MALOTTE |
| | THE US ARMY CHORUS | |
| | SOLOIST | |
| 12. | THE BENEDICTION | ORTHODOX CHAPLAIN |
| 13. | POSTLUDE | CARILLONS |

**ANNEX P TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

US ARMY AUDIO-VISUAL CENTER

P-1. Purpose. To establish requirements, procedures, and responsibilities for documentary coverage of the Interment of the Unknown Serviceman of Vietnam. Such coverage is in consonance with Military District Washington Regulation No. 1-1 date 15 June 1982.

P-2. Responsibilities.

a. The US Army Audiovisual Center (USAAVC), Department of the Army, will provide a Project Officer to coordinate with the Director, Ceremonies and Special Events, and the Military District Washington Public Affairs.

b. The Project Officer (PO) USAAVC, is responsible for all documentary coverage

arrangements to include the coordination of documentary assets, location approval, facilities and transportation support, and communications

c. The Project Officer will insure maximum documentary coverage consistent with:

(1) The policies of the Department of the Army as outlined in DA Pam 1-1, "State, Official and Special Military Funerals", AR 360-5, and AR 600-25.

(2) The maintenance of proper decorum of the ceremony.

d. Immediately upon notification, the Project Officer will establish a control center. It will be staffed on a 24-hour basis throughout the entire period and will be physically located in the Production Office, USAAVC, Pentagon. Principal responsibilities:

(1) Coordinate coverage between teams at assigned locations.

(2) Provide liaison with Military District Washington Public Affairs as needed.

(3) Provide liaison with director, Ceremonies and Special Events as needed.

e. The US Army Audiovisual Center as the proponent agency for Military District Washington audiovisual documentation will coordinate the tasking of Army, Navy, Marine Corps, Air Force and Coast Guard resources to accomplish the following:

(1) Motion picture documentation (type 7247 negative film).

(2) Remote video documentation.

(3) Still picture documentation.

(4) Facilitation of motion and still photography release and archival holding.

(5) Off-air recording of relevant television broadcasts.

**ANNEX Q TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

ARLINGTON NATIONAL CEMETERY

Q-1. Purpose. To establish requirements, procedures, and responsibilities for the funeral service and interment of the Unknown Serviceman of Vietnam in Arlington National Cemetery.

Q-2. Responsibilities.

a. Superintendent, Arlington National Cemetery will be responsible for coordinating all requirements concerning the interment of the Unknown Serviceman of Vietnam in Arlington National Cemetery.

b. Established requirements are as follows:

(1) Five days prior to the date of interment, move the Tomb Guard to the Eastside of the Tomb. Erect construction fence around the Westside of the Tomb. Commence with the opening of the vault. This will include the following:

(a) Remove granite blocks currently covering vault.

(b) Remove concrete vault lid and place it, temporarily, in the storage room at the Amphitheater.

(c) Inscribe the memorial marble slab with the dates 1964-1975.

(d) After the Cemetery is closed to the public on the date of interment (1900 hours) properly place the concrete lid on the vault and install the white marble memorial slab.

(2) Close Cemetery to public (tourists) until the interment service has been completed. The general public will then be permitted to visit the Tomb up to 1900 hours. Coordinate with PAO, MDW, regarding the issuance of an appropriate press release.

(3) Block all other funerals on the date of burial.

(4) Provide DCSPER, MDW, with office space for issuing of credentials. Family Room A, at the new administration building will be available for this purpose.

(5) Provide hearse for pickup of remains at Andrews Air Force Base, and for transportation to the U.S. Capitol, and a hearse for backup in the event of a caisson malfunction.

(6) Erect press stands at various locations in ANC as required by PAO, MDW.

(7) Coordinate with DCSOPS and the Secret Service regarding security requirements, traffic control and parking in ANC. This will include erecting restraining ropes around the Amphitheater and the Tomb:

(8) Coordinate with DCSC-E and White House Communications office regarding the installation of required telephones.

(9) Prepare Amphitheater for funeral service and Tomb of the Unknown Soldier for interment:

(a) Put up U.S. Flags in colonnade and the Apse.

(b) Place 10 folding chairs in each box.

(c) Place 40 folding chairs on stage.

(d) Place the bier on the stage for the casket.

(e) Place a church truck in the Memorial Display Room.

(f) Place artificial grass and casket placer at the Tomb.

(10) Meet procession at Memorial Gate and escort the procession to the Memorial Amphitheater for the funeral service.

(11) Receive the interment flag from the President for proper display and safekeeping.

(12) After the official interment service has been completed, prepare the Tomb area for the public viewing. Area will be open to the public until 1900 hours.

(13) After all the public has departed from the area, proceed to close and seal the vault.

**ANNEX R TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

US AIR FORCE FLYOVER

R-1. Purpose. To establish requirements, procedures, and responsibilities for coordination of a flyover in support of this plan.

R-2. Responsibilities.

The US Air Force will—

- a. Provide liaison personnel and twenty-one (21) tactical aircraft to conduct a flyover as the caisson centers on Memorial Bridge.

**ANNEX S CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW
Fort McNair
Washington, DC 20319

THE UNITED STATES ARMY BAND

S-1. Purpose. To establish requirements, procedures, and responsibilities for coordination of musical support for this plan.

S-2. Responsibilities. Commanding Officer, The United States Army Band (Pershing's own) will:

- a. Coordinate all musical support.
- b. Furnish to appropriate bands all required ceremonial music, unless prior coordination indicates that each musical organization has all the necessary music.
- c. Provide Band, Chorus and bugler.

S-3 Sequence of Events.

a. Arrival - Andrews Air Force Base.

(1) Band: The United States Air Force Band

(2) Reporting time: 1300

(3) Sequence: When the body bearers are in position, the Commander of Troops will bring the cordon to Attention and Present Arms. On Present Arms of the Commander of Troops, the band plays FOUR RUFFLES AND FLOURISHES, followed by "O GOD OUR HELP, IN AGES PAST" (Protestant, Catholic). When the casket has been secured on the hearse, the band will stop playing.

(4) Reference: Annex A

b. Arrival at the U.S. Capitol and Lying in State.

(1) Band: The United States Navy Band.

(2) Reporting time: 1315

(3) Sequence: When the body bearers are in position, the Cordon Commander will bring honor cordon to Attention and Present Arms. On Present Arms of the Cordon Commander, the band will play FOUR RUFFLES AND FLOURISHES, followed by

"ETERNAL FATHER, STRONG TO SAVE" (Protestant, Catholic). When the procession has entered the Rotunda, the band will cease playing.

(4) Reference: Annex B.

c. Departure from the U.S. Capitol.

(1) Band: The United States Coast Guard Band.

(2) Reporting Time: 1100

(3) Sequence: The Cordon Commander will bring the honor cordon to Attention and Present Arms. When the body bearers halt at the head of the steps, the band will play FOUR RUFFLES AND FLOURISHES followed by "GREAT IS OUR LIVING GOD" and "LORD OF THE WORLD" (Jewish). When the casket is secured on the caisson, the band will cease playing.

(4) Reference: Annex D

d. Main funeral procession to Arlington National Cemetery.

(1) Bands:

(a) The United States Army Band (Pershing's Own)

(b) The United States Navy Band

(c) The United States Air Force Band

(2) Reporting time: 1200. Procession will assemble on Constitution Avenue between 3d Street, N.W. and Delaware Avenue.

(3) Sequence: On the march the bands will play march music as shown at Appendix 1. Rate of march will be 100 beats per minute. As the procession enters Arlington National Cemetery, the United States Army Band will continue as part of the main funeral procession to the Amphitheater. The United States Navy Band and The United States Air Force Band will proceed south on Eisenhower Drive with the remainder of the escort to the embussing point.

(4) Reference: Annex E.

e. Funeral service at the Memorial Amphitheater-Arlington National Cemetery.

(1) Bands:

(a) The United States Army Band and Chorus

(b) The United States Marine Band

(2) Reporting time: 1215

(3) Sequence:

(a) The United States Army Band will continue to play while marching

through the cemetery. The band and military escort will move to positions near west steps of the Amphitheater. After the funeral procession has arrived at the Amphitheater, The Marine Band will perform a 30 minute prelude, concluding when the funeral party and Presidential party are escorted to seats in the Amphitheater. When the funeral party has been positioned in the Amphitheater, the Escort Commander will bring the escort to Present Arms. On Present Arms of the Escort Commander, The United States Army Band plays FOUR RUFFLES AND FLOURISHES, followed by "GOD OF OUR FATHERS". When the casket is in place in the Apse, the band will stop playing. During the funeral service the band will reposition at gravesite.

(b) When the body bearers have cleared the Apse The United States Marine Band will begin the service with the playing of the National Anthem. The band will accompany the audience for "MY COUNTRY TIS OF THEE." The United States Army Chorus will sing "ON BENDED KNEE" a cappella. The United States Marine Band and the United States Army Chorus will perform "THE LAST WORDS OF DAVID" and "23D PSALM."

(4) Reference: Annex F and Annex O.

f. Interment Ceremony - Arlington National Cemetery.

(1) Band: The United States Army Band (Pershing's Own).

(a) When the body bearers reach the designated point, the Commander of troops will bring the honor guard to Present Arms. On Present Arms of the Commander of troops the band will play FOUR RUFFLES AND FLOURISHES, followed by "HOLY, HOLY, HOLY" (Protestant, Catholic). When body is in place over the grave, the band will

stop playing.

(b) At the conclusion of the benediction the Commander of troops will command Present Arms and the firing party will fire three volleys. Immediately following the firing of the volleys, the bugler plays TAPS.

(c) At the conclusion of TAPS the Commander of troops will command Order Arms. The band will then play "AMERICA THE BEAUTIFUL" while the body bearers fold the flag.

(2) Reference: Annex G.

S-4. Coordinating Instructions. Direct coordination with the United States Army Band on all musical matters is authorized.

Band	Arrival - Andrews Air Force Band	Arrival - US Capitol	Departure from US Capitol
The US Air Force Band	4 Ruffles + Flourishes O God Our Help in Ages Past		
The US Navy Band		4 Ruffles + Flourishes Eternal Father, Strong to Save	
The US Coast Guard Band			4 Ruffles + Flourishes Great is Our Living God and Lord of the World
The US Army Band			
The US Army Chorus			
The US Marine Band			

Band	Funeral Procession	Movement into Amphitheater	Funeral Service	Interment
The US Air Force Band	Soldiers of God "Remembrance" Dirge Funeral March - Chopin			
The US Navy Band	Triumphal March Battle Hymn Flowers of the Forest			
The US Coast Guard Band				
The US Army Band	Vanished Army March Solennelle Departed Comrades	4 Ruffles + Flourishes God of Our Fathers		4 Ruffles + Flourishes Holy, Holy, Holy TAPS America the Beautiful
The US Army			On Bended Knee 23rd Psalm The Last Words of David 23rd Psalm	
The US Marine	30 minute Prelude inside Amphitheater		My Country Tis of Thee The Last Words of David 23rd Psalm	

**ANNEX T TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

HQMDW

Fort McNair

Washington, DC 20319

COMMUNICATIONS-ELECTRONICS

T-1. Purpose. The purpose of this annex is to establish requirements, procedures, and responsibilities for communications-electronics support of this plan.

T-2. Repsonsibilities. The Deputy Chief fo Staff, Communications-Electronics (DCSC-E) will provide for the installation and operation of all communications required in support of the plan as outlined below:

a. Coordinate all actions with C-E staffs of activities in areas outside of the National Capitol Region (NCR) who may require communications support. Coordination shall require but is not limited to:

- (1) Telephone numbers of agencies/activities for publication in a Funeral

Operations Communications Directory.

(2) Coordination with area Army Frequency Coordinators for utilization of assigned frequencies in the MDW area of operation.

b. Washington area communications-electronics requirements will be provided by the DCSC-E utilizing personnel and equipment provided by the USACC-MDW.

c. Installed telephone communications will serve as the primary means at fixed locations; radio (FM non-tactical and tactical) will serve as a secondary means of communications in selected fixed locations (See Funeral Operations Communications Directory to be published and distributed separately).

d. Radio will serve as the primary means for communications during the mobile operations and or during the conduct of the procession.

e. The DCSC-E is responsible for coordinating and/or providing the following services:

(1) Installation of telephone service at the following locations:

(a) Assembly Area Command Post between 3d and Delaware Ave N.W.

(b) Procession Command Post between 3d and Constitution Ave N.W.

(c) Andrews Air Force Base

- (d) Capitol Rotunda
- (e) Credentials Area, Arlington National Cemetery Admin Bldg
- (f) Arlington National Cemetery Amphitheater
- (g) Arlington National Cemetery Memorial Gate
- (h) Memorial Bridge (Lincoln Monument Circle area)
- (i) Motor Pool (Ft McNair) (DCSLOF Trans O)
- (j) Other areas as requirements become known or directed by the Director, Ceremonies and Special Events (C&SE).

(2) Supervision and all radio networks:

- (a) Coordinate all requirements of participants for radio frequencies and call signs.
- (b) Publish radio net assignments in the Funeral Operations Communications Directory.
- (c) Coordinate requirements for provision of electric power to serve communications assets where required. Mobile power generating sets will be available to provided power failures.

(d) Assign radio equipment to satisfy requirements to those participants who do not have organic assets.

(e) The Chief, Telecommunications Operations Division, USACC-MDW will upon instructions from the DCSC-E, provide the following communications support as required:

(1) Establish a Procession Command Post (CP) radio net at 3d and Constitution Ave, NW, provide radios and operators to participate in all actions necessary for the conduct of the procession.

(2) Provide one carry-all van with radios and operators for the Assembly Area Command Post (CP) to be located between 3d and Delaware Ave NW.

(3) Operate the Net Control Station (NCS) for each of the State Sword (SS) Radio Nets, SSI through SSIV, through the net control console in the EOC Radio Room, Bldg 46, Ft McNair as directed by the DCSC-E. Minimize will be observed on nets I-III one hour prior to and during the funeral procession and funeral services.

(4) Provide one carry-all van with radios and operators at location indicated in paragraph e(1) (h) above for support of the USAF Fly-over. Space will be made available in the van for the USAF Liaison Officer.

(5) Provide four (4) Motorola PT-400 hand-held radios with magnetic mount antennas to the Staff Medical Advisor for ambulances in support of the plan (Annex N). Radios will be assigned to the State Sword III frequency on F1 to provide for radio-wire integration where required. Frequency F2 will be restricted on these radios and will not be utilized for conduct of the procession/memorial services or interment as they are currently used in the Ginger Coffee Net.

(6) Provide sixteen (16) Motorola PT-400 hand-held radios with magnetic mount antennas to the Chief, Transportation Operations Division, DCSLOG for

motor vehicle operations support of the plan (Annex K). Radios will be assigned to the State Sword II frequency on F1 to provide for radio-wire integration where required. Frequency F2 is restricted as indicated in sub-paragraph (5) above.

(7) The DCSC-E will coordinate with the Commanding Officer, Armed Forces Police (AFPD) for authority to utilize State Sword IV net in addition vehicles when directed by the Funeral Operations Center. AFPD vehicles can normally enter this net when required.

T-3 Coordinating. All communications-electronics matters relating to preparation for execution of this plan are as follows:

- (1) Radio: Mr. H. C. Cole, Tele: 693-5154
- (2) Telephone: Mr. Warren Broomer, Tele: 693-0468

TELEPHONE DIRECTORY

TELEPHONE DIRECTORY



FUNERAL DIRECTORY

AREA CODE 202
COMMERCIAL IN 484-6900
AUTOVON IN 851-3801

UNITED STATES ARMY
MILITARY DISTRICT OF WASHINGTON
FORT LESLEY J. McNAIR
WASHINGTON, D.C. 20319,

EMERGENCY NUMBERS

	FORT MYER	FORT McNAIR	CAMERON STATION
FIRE	692-9373	693-1717	274-6522
MILITARY POLICE	692-9478	693-8681	274-6516
AMBULANCE	692-9700	693-8301	274-7168
DUTY OFFICER	692-9707	693-1193	274-6516
UTILITIES . (DUTY HOURS)	692-9630	693-8444	274-6576
(OFF DUTY HOURS)	692-9630	693-1193	274-6516
TELEPHONE TROUBLE REPORTS	NORMAL DUTY HOURS DIAL "0"		
	AFTER DUTY HOURS DIAL 9-611		
INFORMATION	DIAL "0"		

OFFICIAL

THIS PUBLICATION IS THE PROPERTY OF THE U.S. GOVERNMENT, DISTRIBUTION IS LIMITED TO ACTIVITIES AND INDIVIDUALS LOCATED IN THE NATIONAL CAPITAL REGION WHO RECEIVE THEIR SERVICE FROM THE MDW-TELEPHONE SYSTEM AND TO OTHER OFFICIAL USERS ON AN INDIVIDUAL REQUEST BASIS.

**THE TELEPHONE IS NOT SECURE
DO NOT DISCUSS CLASSIFIED INFORMATION**

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Radio Call Signs (State Sword Nets)	Page 4

DIRECTORY INFORMATION

United States Army Military District of Washington, Office of the Deputy Chief of Staff, Communications-Electronics (DCSC-E) is responsible for the compilation and updating of this directory, in accordance with ARL05-23.

Directory changes: Staff sections, units and tenant organizations will submit telephone directory changes to the DCSC-E. The request for changes, additions and/or deletions to organizational sections not previously submitted shall be provided utilizing the format for this telephone directory as a guide.

Requests shall be made on a DA Form 2496, Disposition Form, addressed to the Commander, USAMDW, ATTN: ANCE, Building 48, Fort Lesley J. McNair, Washington, D. C. 20319. Sufficient information is required to assist in preparation of telephone service orders and must include proposed location of the service and a point of contact. Show building and room numbers where applicable and telephone number of the POC.

GENERAL INFORMATION

This directory is published for the use of the officials participating in the special Military Funeral of the Unknown Soldier of Viet Nam.

MILITARY DISTRICT OF WASHINGTON TELEPHONE SYSTEM (MDWC³TS)

The MDWC³TS is the Contingency Command & Control Telephone System/network of the U.S. Army Military District of Washington. Users may reach other subscribers of the system by dialing the last four digits of the directory listed number.

INCOMING LOCAL/LONG DISTANCE CALLS: Callers from outside the system may reach the MDWC³TS switchboard attendant by dialing AREA CODE 202-484-6900, or if the desired number is known, dial the station direct by dialing the seven digit number if a local call, or the area code and number if long distance, i.e., 202-484-XXXX.

OUTGOING METROPOLITAN AREA CALLS: Listen for dial tone, dial "9" (no break in dial tone) and continue to dial the desired number.

OUTGOING LONG DISTANCE CALLS: All outgoing toll calls must be placed through the MDW switchboard attendant. To speed service on toll calls (Dial "0"), give the attendant the following information:

1. The area code (an area code map has been provided with this directory to assist you or you may refer to a commercial directory)
2. The telephone number you are calling.
3. Your number when the operator requests it.

OUTGOING AUTOVON CALLS: All outgoing AUTOVON calls must be processed by the MDW switchboard attendant. To arrange an AUTOVON call, dial "0" and give the full details of the call to the attendant.

INCOMING AUTOVON CALLS: All incoming AUTOVON calls must be completed by the attendant. The system does not provide for direct-in-dial. The AUTOVON number for the system is 851-3801. Please provide this number to others from whom you may expect any incoming AUTOVON calls.

REPORTING TELEPHONE TROUBLES: From MDWC³TS telephone numbers (484-XXXX):

1. During normal duty hours dial "0"
2. During non-duty hours dial "9+611" ~~"954-2222"~~

From other telephone systems, dial 484-6900 and give the details of the trouble to the switchboard attendant.

FREQUENTLY CALLED NUMBERS: To assist users, a frequently called number list has been included on page iv of this directory.

FREQUENTLY CALLED NUMBERS

[illegible]

The map displays the following time zones and their corresponding area codes:

- PACIFIC:** 900
- MOUNTAIN:** 800
- CENTRAL:** 700
- EASTERN:** 600
- ATLANTIC:** 500

Major cities and states are labeled on the map. A legend in the bottom right corner provides additional information about the symbols used.

MINIMIZE

MINIMIZE is a procedure used during periods of crisis or other abnormal periods to reduce the volume of record and long distance telephone traffic ordinarily transmitted electrically.

MINIMIZE applies to ALL users of DOD communications systems, including originators of card and tape traffic.

Procedures. When MINIMIZE is imposed, users of DOD electrical communications facilities must determine that:

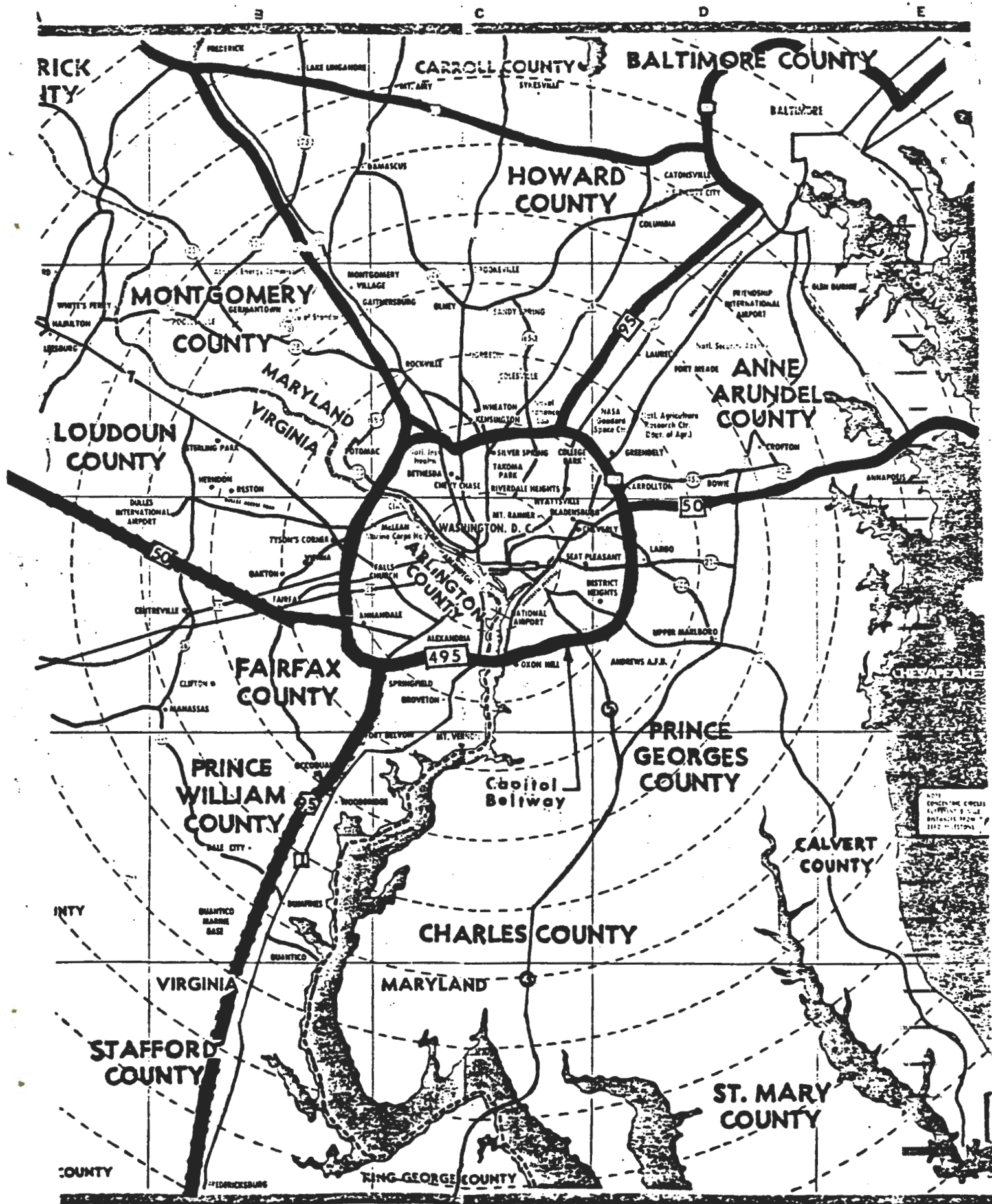
1. The information to be forwarded is required to avoid a seriously detrimental impact on mission accomplishment or safety of life.
2. Electrical transmission is the only way to get the information to the addressee in sufficient time to accomplish its purpose.

Alternate Means of Communications. The US mail, the US Armed Forces Courier Service, or an individual as a courier or messenger should be used instead of using electrical means when MINIMIZE is imposed.

Authority to Impose and Cancel MINIMIZE. Commanders are authorized to impose MINIMIZE within their command or area of command responsibility unless specifically denied by appropriate higher authority. The Joint Chiefs of Staff impose it worldwide as well as in any specific area. The Joint Chiefs of Staff or the commander concerned, as appropriate, will cancel MINIMIZE when no longer required.

Authority. Allied Communications Publication (ACP) 121
US Supplement-1

Commercial communications systems are not effected by imposed MINIMIZE.....



WASHINGTON AND VICINITY

MILITARY DISTRICT OF WASHINGTON
FORT LESLEY J. MCNAIR
WASHINGTON, D. C. 20319

MILITARY FUNERAL
COMMUNICATIONS DIRECTORY

<u>ELEMENT</u>	<u>MDWC³TS TEL NO.</u>	<u>DOD/COMC'L TEL NO.</u>	<u>AUTOVON TEL NO.</u>
COMMANDING GENERAL	484-5346693-0135	223-0135
DEPUTY COMMANDER	484-6905693-1133	223-1133
CHIEF OF STAFF	484-5700693-0218	223-0218
SECT'Y OF GENERAL STAFF.	484-5701693-0311	223-0311
<u>DEPUTY CHIEF OF STAFF, PERSONNEL (DCSPER)</u>			
DCSPER/AG	484-6842693-0395	223-0395
Plans Officer693-5025	223-5025
Funeral Plans Officer693-5020	223-5020
Funeral RSVP Officer.693-5020	223-5020
<u>DEPUTY CHIEF OF STAFF, OPERATIONS, PLANS AND SECURITY (DCSOPS)</u>			
DCSOPS.	484-6924693-0491	223-0491
A/DCSOPS.	484-6925693-0220	223-0220
Chief, Law Enforcement Div.	484-6910693-0266	223-0266
Armed Forces Police	484-6830433-2521	288-2521
Arlington Co. Police.558-2222	
Capitol Police.225-5151	
Prince Georges Co. Police336-8800	
Metropolitan Police (MPD) Field Ops Bureau.727-4363	
U. S. Park Police, Ohio Drive	484-6887426-6600	
<u>DEPUTY CHIEF OF STAFF, COMMUNICATIONS-ELECTRONICS (DCSC-E)</u>			
DCSC-E.	484-5348693-0464	223-0464
Chief, Ops & Mgmt Div	484-5747693-5154	223-5154
Chief, Telecom Ops Div.	484-6981692-9494	222-9494
Chief, Air Traffic Control Div.664-2991	354-2991
Comm Spec (Radio)	484-5747693-5154	223-5154
Comm Spec (Wire).	484-5747693-5154	223-5154
Comm Mgmt Spec.	484-5348693-0468	223-0468
Chief Signal NCO.	484-5747693-0464	223-0464
EOC Radio Room.	484-6914693-0369	223-0369
Telecommcen (Bldg 48 Rm B2)693-1196	223-1196
<u>DEPUTY CHIEF OF STAFF, LOGISTICS (DCSLOG)</u>			
DCSLOG (Bldg 15, CAM STA)	484-6908274-6506	284-6506
A/DCSLOG(Bldg 15, CAM STA).274-6505	284-6505
Chief, Transportation Div (CAM STA)274-6503	284-6503

<u>ELEMENT</u>	<u>MDWC³TS TEL NO.</u>	<u>DOD/COMC'L TEL NO.</u>	<u>AUTOVON TEL NO.</u>
<u>DEPUTY CHIEF OF STAFF, RESOURCES MANAGEMENT (DCSRM)</u>			
DCSRM484-6950		
A/DCSRM484-6950		
F&AO, MDW (1900 Half St).		693-0943. . .	.223-0943
<u>CEREMONIES AND SPECIAL EVENTS</u>			
Director, C&SE.484-6962	693-0636. . .	.223-0636
<i>Special Events</i> Operations Officer.484-6846	693-0636. . .	.223-0636
Ceremonies Officer.484-6847	693-0636. . .	.223-0636
Protocol Officer.484-6877	693-0636. . .	.223-0636
<i>Memorial Affairs</i> Special Events Officer.484-6818	693-0636. . .	.223-0636
Operations SGT.484-6812 <i>484-6846</i>	693-0636. . .	.223-0636
<i>Press Officer</i>			
<u>PUBLIC AFFAIRS OFFICE</u>			
Public Affairs Officer.484-6965	693-1150. . .	.223-1150
Public Information Branch484-6965	693-1174. . .	.223-1174
Command Information Branch.484-6965	693-1173. . .	.223-1173
Press Stand484-		
<u>MEDICAL SUPPORT</u>			
Staff Medical Advisor, MDW.484-6864	693-0306. . .	.223-0306
Medical Ops NCO, MDW.		693-1218. . .	.223-1218
USA Andrew Rader Health Clinic, Ft Myer, Va.692-9316. . .	.222-9316
USA Health Clinic, Pentagon		695-3427. . .	.225-3427
USA Troop Medical Clinic, Ft McNair		693-8301. . .	.223-8301
USA Health Clinic, Cameron Station, Va.274-6545. . .	.284-6545
<u>USA SERVICE CENTER FOR THE ARMED FORCES (USASCAF)</u>			
Commander (Rm 1B862, Pentagon).484-6972	695-5643. . .	.225-5643
Chief, Transportation Div (Rm 1A870, Pentagon).		697-3497. . .	.227-3497
<u>US ARMY AUDIO-VISUAL AGENCY (USAAVA)</u>			
Operations & Requirements Office (Project O)695-1612. . .	.225-1612

MISCELLANEOUS LISTINGS

<u>ELEMENT</u>	<u>MDWC³TS TEL NO.</u>	<u>DOD/COMC'L TEL NO.</u>	<u>AUTOVON TEL NO.</u>
<u>ARLINGTON NATIONAL CEMETERY</u>			
Command Post (Main Entrance)484-	*851-3801
Credentials Office.484-	*851-3801
Ceremonial Site Control484-	*851-3801
<u>ANDREWS AIR FORCE BASE (PROTOCOL)</u>			
Command Post (Terminal Bldg). . .	.484-981-4526858-4526
<u>U.S. CAPITOL (ROTUNDA).</u>			
Assembly Area CP (3d & Delaware) .	.484-	*851-3801
<u>SITE CONTROL (TOG)</u>			
Command Post484-	*851-3801
<u>PROCESSION CP (SW Corner 3d & Constitution Ave)</u>			
Command Post484-	*851-3801
Comm-Elec Officer.484-	*851-3801
<u>FLY OVER (Memorial Bridge)</u>			
USAF Control Point484-	*851-3801

* Incoming calls (AUTOVON): See General Information on Page iii.

STANDARD CALLS FOR MDW NETS

Unit Subscriber

1 CG
2 DCG
3 C/S
4 CDR Ft Myer
5 CDR Ft McNair
6 CDR Cam Sta
7 CDR USACC-MDW/
DCSC-E
8 Spare 8
9 Spare
10 Spare
11 DCSOPS
12 SGS
13 Spare 13
14 Spare 14
15 Spare
16 DCSOPS
17 DCSLOG
18 DCSPER
19 CDR 3d Inf
20 Fac Engr
21 C-E Maint
22 Spare
23 Scout Car #1
24 Scout Car #2
25 Courier
26 CDR JPPSOWA
27 Spare
28 A/DCSC-E
29 Spare 29
30 Spare 30
31 Spare
32 DCDR 3d Inf
33 Spare

Unit Subscriber

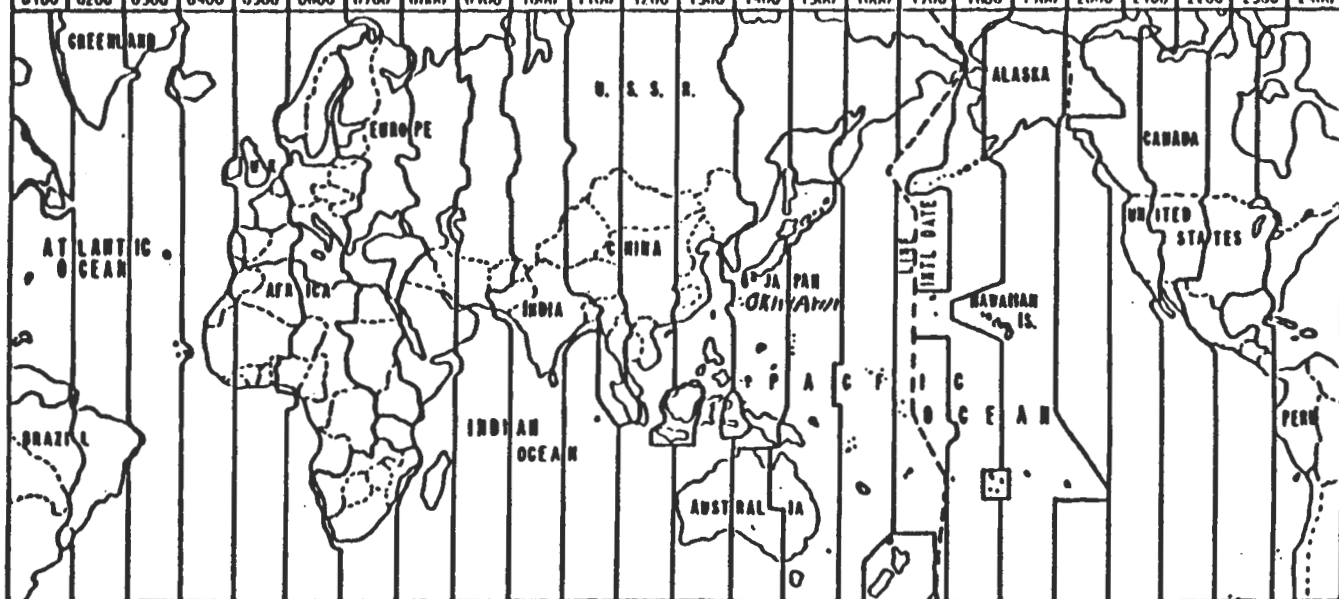
34 Spare
35 Spare
36 TF MDW
37 TF MDW
38 TF MDW
39 TF MDW
40 TF MDW
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45 TF MDW
46 DCSOPS-LE
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62 DCSOPS-LE
63 DCSOPS-LE
64 DUSAA Opns
65 CDR DUSAA
66 Spare

Unit Subscriber

67 Spare
68 Spare
69 Spare
70 Dir, C&SE
71 Protocol Officer
72 Ceremonies Officer
73 Asst Ceremonies Office
74 Special Events Officer
75 C&SE Officer
76 Procession CDR
77 PAO
78 National Cathedral
79 Transfer Point
80 Arlington Gate
81 Grave Site
82 Andrews Air Force Base
83 FOC
84 Spare
85 Spare
86 Spare
87 Spare
88 Utility
89 Utility
90 Utility
91 Utility
92 Utility
93 Utility
94 Utility
95 Utility
96 Utility
97 Utility
98 Utility
99 Utility

WORLD TIME CHART

O	P	O	N	Z	A	C	D	E	F	G	H	I	K	L	NY	K	W	V	U	T	S	R
0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100
0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200
0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300
0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400
0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500
0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600
0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700
0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800
1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900
1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200
1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300
1500	1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400
1600	1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500
1700	1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600
1800	1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700
1900	2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800
2000	2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900
2100	2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000
2200	2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100
2300	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200
0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300



**ANNEX U TO CEREMONIAL PLAN FOR THE INTERMENT
OF THE
UNKNOWN SERVICEMAN OF VIETNAM**

AFTER ACTION REPORTS

U-1. General: After action reports should be completed NLT fourteen (14) working days, or as assigned, after the state funeral unless otherwise directed by the Director of Ceremonies and Special Events. *The following format will be used.*

U-2. Mission: A concise statement of what the unit, section or element was required to do.

U-3. Execution: An explanation of how the unit element or section performed its mission to include organization.

U-4. Chronology of Major Events: A listing in chronological order of all major events at the unit level from the planning phase through the deployment phase. List items as they actually occurred, not as they were required.

U-5. Problem Areas:

a. **Problem:** A concise statement of the basic problem.

(1) **Discussion:** General information and necessary background that

thoroughly explains all facts surrounding the problem area to include impact on the operation.

(2) **Actions Taken:** A brief statement of what was done at the time to alleviate the problem.

(3) **Recommendations:** What is recommended to prevent recurrence of this problem.

b. **Problem:** Other problems will be listed as alphabetical subparagraphs of paragraph 4 in the same format as 4a.

U-6. Lessons Learned: This paragraph should be more general in scope and is not normally directed at any one single problem. Comments here should give guidance helpful in preventing future problems in the general area where trouble was encountered.

U-7. General Comments: Self explanatory.