

Ronald Reagan Presidential Library Digital Library Collections

This is a PDF of a folder from our textual collections.

WHORM Subject File Code: FG378
(Federal Government Organizations: Emergency
Mobilization Preparedness Board)
Case File Number(s): BEGIN-044799
Box: 1

To see more digitized collections visit:

<https://www.reaganlibrary.gov/archives/digitized-textual-material>

To see all Ronald Reagan Presidential Library inventories visit:

<https://www.reaganlibrary.gov/archives/white-house-inventories>

Contact a reference archivist at: **reagan.library@nara.gov**

Citation Guidelines: <https://reaganlibrary.gov/archives/research-support/citation-guide>

National Archives Catalogue: <https://catalog.archives.gov/>

Last Updated: 02/11/2026



U.S. National Archives & Records Administration

Current Status Details for SECL RECID: 018784CA MAIN SUBCODE: FG999

Current Status	Open
User Name	dbarrie
Status Date	2012-12-03
Case Number	
Notes	Transferred to FG378

[Change Status](#)[Close Window](#)

Review Status History

<u>No.</u>	<u>Status</u>	<u>Date</u>	<u>User</u>	<u>Case Number</u>	<u>Notes</u>
1	Open	2012-12-03	dbarrie		Transferred to FG378

Ed
Cabinet
agenda
item

THE WHITE HOUSE
WASHINGTON

9 September 1981

MEMORANDUM FOR CRAIG FULLER

FROM: ED THOMAS *ET*

SUBJECT: Agenda Item for
Cabinet Council

Ed Meese would like you to place
this matter on a Cabinet Council
meeting agenda.

I would appreciate if you would
notify our office of the date
so that we may indicate it on
our suspense file.

C. F.

018784 CA

W/S
FG 999

FG010-02

THE WHITE HOUSE
WASHINGTON

Aug. 21, 1981

Craig:

Jack Lilley
Executive Secretariat
Federal Emergency Preparedness Board
202/287-3981

called re the attached memo they
have received.

When is it scheduled for a Cabinet
meeting agenda?

Please advise him as soon as it's
scheduled as it will take them a
while to prepare for the meeting.

karen

CHF working copy

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

13 August 1981

MEMORANDUM FOR THE CABINET

FROM: EDWIN MEESE III *em*
SUBJECT: Federal Emergency Management Agency

As we discussed at the August Cabinet breakfast, the Federal Emergency Management Agency (FEMA) has been reorganized and revitalized to provide this Administration with a more effective means of handling domestic emergencies and civilian mobilization preparedness.

Since most departments and agencies of the federal government have a responsibility for mobilization preparedness, an Emergency Mobilization Preparedness Board is being established to coordinate interagency activities in this field. At a Cabinet meeting in September we will be discussing the FEMA-Department of Defense plan for this Board.

In the meantime, Louis O. Giuffrida, Director of FEMA, will be contacting you to seek your help in activating the Secretariat and working groups of the Emergency Mobilization Preparedness Board.

It will be appreciated if you will give this project and Director Giuffrida your full cooperation.

cc: Louis O. Giuffrida

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

13 August 1981

To: Louis O. Giuffrida
From: Edwin Meese III
Subj: Emergency Mobilization Preparedness Board

At a Cabinet breakfast on Thursday, 6 August 1981 I discussed the President's plan to proceed with the Emergency Mobilization Preparedness Board, and indicated that department heads would be hearing from you concerning the organization of the Secretariat and working groups. Confirming this announcement, I have sent the enclosed memorandum to each of the Cabinet members.

As directed by the President, you should proceed expeditiously with the establishment of the Secretariat and working groups of the Board in anticipation of further discussions of this subject at a Cabinet meeting early in September.

By copy of this memorandum I am requesting Craig Fuller, Director of the Office of Cabinet Administration, to place this matter on a Cabinet meeting agenda as soon as possible.

cc: Craig Fuller

MEMORANDUM

THE WHITE HOUSE
WASHINGTON
13 August 1981

018784CA
C.F.
1120
1140
WB
FG999
ND004-01
FG331
FG010-01

MEMORANDUM FOR THE CABINET

FROM: EDWIN MEESE III *em*
SUBJECT: Federal Emergency Management Agency

As we discussed at the August Cabinet breakfast, the Federal Emergency Management Agency (FEMA) has been reorganized and revitalized to provide this Administration with a more effective means of handling domestic emergencies and civilian mobilization preparedness.

Since most departments and agencies of the federal government have a responsibility for mobilization preparedness, an Emergency Mobilization Preparedness Board is being established to coordinate interagency activities in this field. At a Cabinet meeting in September we will be discussing the FEMA-Department of Defense plan for this Board.

In the meantime, Louis O. Giuffrida, Director of FEMA, will be contacting you to seek your help in activating the Secretariat and working groups of the Emergency Mobilization Preparedness Board.

It will be appreciated if you will give this project and Director Giuffrida your full cooperation.

cc: Louis O. Giuffrida

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

13 August 1981

To: Louis O. Giuffrida
From: Edwin Meese III
Subj: Emergency Mobilization Preparedness Board

At a Cabinet breakfast on Thursday, 6 August 1981 I discussed the President's plan to proceed with the Emergency Mobilization Preparedness Board, and indicated that department heads would be hearing from you concerning the organization of the Secretariat and working groups. Confirming this announcement, I have sent the enclosed memorandum to each of the Cabinet members.

As directed by the President, you should proceed expeditiously with the establishment of the Secretariat and working groups of the Board in anticipation of further discussions of this subject at a Cabinet meeting early in September.

By copy of this memorandum I am requesting Craig Fuller, Director of the Office of Cabinet Administration, to place this matter on a Cabinet meeting agenda as soon as possible.

cc: Craig Fuller



Office of the Director
Federal Emergency Management Agency
Washington D.C. 20472

August 11, 1981

MEMORANDUM FOR: Edwin Meese III
Counsellor to the President

THROUGH: Robert M. Garrick
Deputy Counsellor to the President

FROM: Louis O. Giuffrida *Log*
Director

This is the letter which was prepared in accordance with the decision Mr. Meese reached on July 22, 1981. It is imperative that this letter or a similar letter be sent as soon as possible because we are in danger of losing the momentum we had gained and to legitimate a very considerable amount of work we have been doing with various governmental agencies.

Attachment

Honorable Louis O. Giuffrida
Director
Federal Emergency Management Agency

I believe it is essential to discuss with the Cabinet my program to improve emergency mobilization preparedness. Accordingly, I am scheduling a Cabinet meeting in September 1981 to examine the FEMA-DOD proposal for an organizational structure to coordinate and emphasize this program.

In the meantime, however, I would like you to proceed expeditiously with the activation of the Secretariat and working groups of the proposed Emergency Mobilization Preparedness Board. There is no reason to delay the work of the Secretariat and the working groups while waiting for the Cabinet meeting.

The President



U.S. National Archives & Records Administration

Current Status Details for CTRH RECID: 039541 MAIN SUBCODE: FG999

Current Status	None
User Name	dbarrie
Status Date	2012-12-04
Case Number	
Notes	Transferred to FG378

[Change Status](#)[Close Window](#)

Review Status History

<u>No.</u>	<u>Status</u>	<u>Date</u>	<u>User</u>	<u>Case Number</u>	<u>Notes</u>
1	None	2012-12-04	dbarrie		Transferred to FG378

4795

THE WHITE HOUSE
WASHINGTON

August 24, 1981

039541

1110

PV: FG999

FG006-14

FG331

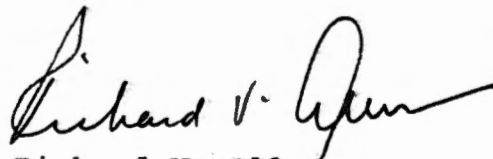
Keyworth, G. A.

MEMORANDUM FOR THE HONORABLE BENNETT L. LEWIS
The Executive Deputy Director for the
Federal Emergency Management Agency

SUBJECT: Emergency Mobilization Preparedness Board

This is to confirm the agreement between our staffs that the Office of Science and Technology Policy (OSTP) will be included as a member of the proposed board and briefed on the board structure. The Director of OSTP, as you recall, will have key responsibilities during a national emergency and serve as a critical resource manager.

A briefing to OSTP prior to the Cabinet meeting in September would be very much appreciated.



Richard V. Allen
Assistant to the President
for National Security Affairs

NSC #8104795

THE WHITE HOUSE
WASHINGTON

August 24, 1981

MEMORANDUM FOR G. A. KEYWORTH

FROM: RICHARD V. ALLEN *for*
SUBJECT: Emergency Mobilization Preparedness Board

Thank you for your memorandum of August 5 recommending that your office be added as a board member. We agree and have asked Ben Lewis, Executive Secretary of the Board, to add the Office of Science and Technology Policy as a member.

A member of the secretariat will contact your office within the next few days to schedule a briefing for you on the proposed board structure. We are looking forward to continuing our close cooperative working relationship with you and your staff.

#4795

RECEIVED

81 AUG 17 A 8:47

JANET COLSON

BUD NANCE

DICK ALLEN

IRENE DERUS

JANET COLSON

BUD NANCE

KAY

CY TO VP

CY TO MEESE

CY TO BAKER

CY TO DEEVER

CY TO BRADY

Is

We to

ija 21

h

SIGNED

SHOW CC

SHOW CC

SHOW CC

SHOW CC

SHOW CC

MEMORANDUM

4795

NATIONAL SECURITY COUNCIL

ACTION

August 14, 1981

MEMORANDUM FOR RICHARD V. ALLEN

THROUGH: ROBERT SCHWEITZER

FROM: HORACE RUSSELL

SUBJECT: Emergency Mobilization Preparedness Board

G. A. Keyworth at Tab III recommends that the Office of Science and Technology Policy be added to the Board. We, as well as DOD and FEMA, agree they should be added.

RECOMMENDATION

Sign the memo to Keyworth (Tab I) advising him that OSTP has been added and will be briefed on the board structure.

Approve _____

Disapprove _____

Sign the letter to Ben Lewis (Tab II) confirming that OSTP should be added and briefed.

Approve _____

Disapprove _____

Attachments

Tab I Memo from Richard Allen to G. A. Keyworth
Tab II Memo from Richard Allen to Ben Lewis
Tab III Memo from G. A. Keyworth to Richard Allen

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF SCIENCE AND TECHNOLOGY POLICY

WASHINGTON, D.C. 20500

August 5, 1981

MEMORANDUM

FOR: RICHARD V. ALLEN
FROM: G. A. KEYWORTH *JK*
SUBJECT: Emergency Mobilization Preparedness Board

In the course of the deliberations involving the establishment of the Emergency Mobilization Preparedness Board, the Office of Science and Technology Policy was omitted from board membership.

As you may recall the Director, OSTP is one of the nation's critical resource managers when the President declares a national emergency. In view of my responsibilities under Section 606 of the Communications Act and Section 4 of Executive Order 12046, I recommend that this office be added as a member agency to the Board.

OK with me.
for
Action - staff

RECEIVED 12 AUG 81 15

TO ALLEN

FROM KEYWORTH, G

DOCDATE 05 AUG 81

039541

KEYWORDS: EMERGENCY PREPARED"S

SUBJECT: RECOM THAT OSTP BE ADDED TO EMERGENCY MOBILIZATION PREPAREDNESS BOARD

ACTION: PREPARE MEMO FOR ALLEN DUE: 15 AUG 81 STATUS S FILES

FOR ACTION

FOR COMMENT

FOR INFO

SCHWEITZER

NANCE

DEGRAFFENREID

POINDEXTER

COMMENTS

REF#

LOG

NSCIFID

(C /)

ACTION OFFICER (S) ASSIGNED ACTION REQUIRED DUE COPIES TO

Allen	✓ 8/14	For Decision	8/18	LC, etc
	C 8/24	RVA app memo		

DISPATCH

HW 8/24

W/ATTCH FILE WM (C) 4.



U.S. National Archives & Records Administration

Current Status Details for CTRH RECID: 042407 MAIN SUBCODE: FG999

Current Status	Open
User Name	dbarrie
Status Date	2012-12-04
Case Number	
Notes	Transfer to FG378

[Change Status](#)[Close Window](#)

Review Status History

<u>No.</u>	<u>Status</u>	<u>Date</u>	<u>User</u>	<u>Case Number</u>	<u>Notes</u>
1	Open	2012-12-04	dbarrie		Transfer to FG378

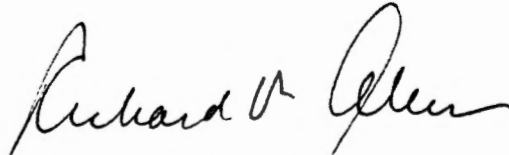
THE WHITE HOUSE
WASHINGTON

September 29, 1981

MEMORANDUM FOR THE HONORABLE WILLIAM F. BOLGER
The Postmaster GeneralSUBJECT: Emergency Mobilization Preparedness
Board

Thank you for your letter of September 9. The proposed board and its working groups evolved from several months of delicate, time-consuming interagency coordination. Were we to now attempt to change the structure we would lose valuable time in a lengthy re-coordination effort. Moreover, the Executive Board has already grown so large as to be unwieldy with 20 members.

We do agree that the U.S. Postal Service has a major mobilization role. Adjustments in board membership will be addressed after the initial presentation to the Cabinet and you will be properly represented at what I hope will be a mutually agreeable level.



Richard V. Allen
Assistant to the President
for National Security Affairs

cc: The Director, Federal Emergency
Management Agency

NBC ID# 8105397

RECEIVED

81 SEP 16 A 8:43

JANET COLSON	<u>jc</u>		
BUD NANCE	<u></u>		
DICK ALLEN	<u>lw</u>	SIGNED	
IRENE DERUS	<u></u>		
JANET COLSON	<u>jc</u>		
BUD NANCE	<u></u>		
PETER	<u></u>		
CY TO VP	<u></u>	SHOW CC	<u></u>
CY TO MEESE	<u></u>	SHOW CC	<u></u>
CY TO BAKER	<u></u>	SHOW CC	<u></u>
CY TO DEAVER	<u></u>	SHOW CC	<u></u>
CY TO BRADY	<u></u>	SHOW CC	<u></u>

Comments:

5397

RECEIVED

81 SEP 10 P 3: 13

JANET COLSON

BUD NANCE

DICK ALLEN

IRENE DERUS

JANET COLSON

BUD NANCE

PETER

CY TO VP

CY TO MEESE

CY TO BAKER

CY TO DEEVER

CY TO BRADY

To Staffing

SHOW CC

SHOW CC

SHOW CC

SHOW CC

SHOW CC

Comments:

NATIONAL SECURITY COUNCIL

ACTION

September 14, 1981

MEMORANDUM FOR RICHARD V. ALLEN

THROUGH: ROBERT SCHWEITZER FROM: HORACE RUSSELL 

SUBJECT: Emergency Mobilization Preparedness Board

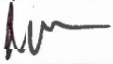
William F. Bolger, the Postmaster General, at Tab II believes the U.S. Postal Service should be included as a member of the board.

There are already 20 board members now: 14 from the departments; 2 from agencies (FEMA and OMB); 4 from the White House. The Board is already too large and if we open the bidding again for Bolger there are at least 10 other agencies with mobilization responsibilities who will seek membership. The Postmaster General should not be on the board, but later we can raise his agency participation above the working group level. In any case to reopen package now would cost us estimated four to five weeks delay based on past experiences.

We have prepared a softly toned response.

RECOMMENDATION

Sign the memo at Tab I.

Approve 

Disapprove _____

SIGNED

Attachments

Tab I Memo from Richard Allen to William Bolger
Tab II Incoming letter from William Bolger



THE POSTMASTER GENERAL
Washington, DC 20260-0010

September 9, 1981

Dear Mr. Allen:

I am in receipt of correspondence from FEMA Director Louis O. Giuffrida concerning the proposed Emergency Mobilization Preparedness Board and its Working Groups.

We believe that the proposed board will be an excellent and effective vehicle for correcting many of this nation's mobilization planning inadequacies. However, we also believe that the interest of national security will be better served if the U. S. Postal Service is included as one of the permanent members of the board.

We make this statement because:

(1) The Postal Service's services are utilized by every household, business and governmental agency (federal, state and local) in the United States.

(2) Most industrial and financial institutions, as well as government, depend upon the Postal Service to transport and deliver vital papers, parts, supplies and raw materials.

(3) The USPS is presently utilized to register draft age males; to process passport applications; and to distribute Department of Agriculture Food Stamps. We could also be utilized should rationing ever become necessary.

(4) Most treasury checks issued by the Social Security Administration, the Veterans Administration and other federal departments and agencies, are delivered to their intended recipients by the U. S. Postal Service.

(5) The Treasury Department, the Federal Reserve Board and the banking institutions all depend, to a certain degree, upon the U. S. Postal Service to safely deliver (via Registered Mail) high value currency and financial papers.

(6) Many vital defense related industries depend upon the U. S. Postal Service to deliver (via Registered Mail) necessary raw materials such as gold, silver, platinum and precious industrial jewels.

Many emergency planners either are not aware of the above services or, since they are common, everyday services, they fail to even consider the impact the postal services could have on their planning concepts.

As a member of the board, the USPS representative would be alert to those planning concepts where the U. S. Postal Service could or should be of assistance to the program(s) under study.

The above information has been submitted in the interest of our nation's overall security.

Sincerely,



William F. Bolger

Honorable Richard V. Allen
Assistant to the President
The White House
Washington, D.C. 20500

NSC/S PROFILE

UNCLASSIFIED

ID 8105397

RECEIVED 10 SEP 81 20

TO ALLEN

FROM BOLGER, WILLIAM

DOCDATE 09 SEP 81

042407

KEYWORDS: EMERGENCY PREPAREDNESS MOBILIZATION

SUBJECT: US POSTAL SERVICE ROLE RE EMERGENCY MOBILIZATION PREPAREDNESS BOARD

ACTION: PREPARE MEMO FOR ALLEN DUE: 14 SEP 81 STATUS S FILES

FOR ACTION

FOR CONCURRENCE

FOR INFO

SCHWEITZER

NANCE

DEGRAFFENREID

POINDEXTER

COMMENTS

REF#

LOG 8104795

NSC IFID DR810276Z J /)

ACTION OFFICER (S) ASSIGNED ACTION REQUIRED DUE COPIES TO

RVA X 9-13 For Signature 9-17
C 9/29 RVA repl memo SC

DISPATCH

SO 9-29

W/ATTCH

FILE

W/ (C)

10

THE WHITE HOUSE
WASHINGTON

044181CA
1120
FG318
FG020

CABINET AFFAIRS STAFFING MEMORANDUM

DATE: December 30, 1981 NUMBER: 044181CA DUE BY:

SUBJECT: Emergency Mobilization Preparedness Board (Designation of Lionel Olmer)

	ACTION	FYI		ACTION	FYI
ALL CABINET MEMBERS	☐	☐	Baker	☐	☐
Vice President	☐	☐	Deaver	☐	☐
State	☐	☐	Allen	☐	☐
Treasury	☐	☐	Anderson	☐	☐
Defense	☐	☐	Darman (For WH Staffing)	☒	☐
Attorney General	☐	☐	Jenkins	☐	☐
Interior	☐	☐	Gray	☐	☐
Agriculture	☐	☐	Beal	☐	☐
Commerce	☐	☐		☐	☐
Labor	☐	☐		☐	☐
HHS	☐	☐		☐	☐
HUD	☐	☐		☐	☐
Transportation	☐	☐		☐	☐
Energy	☐	☐		☐	☐
Education	☐	☐		☐	☐
Counsellor	☐	☐		☐	☐
OMB	☐	☐		☐	☐
CIA	☐	☐		☐	☐
UN	☐	☐		☐	☐
USTR	☐	☐		☐	☐
CEA	☐	☐	CCNRE/Boggs	☐	☐
CEQ	☐	☐	CCHR/Carleson	☐	☐
OSTP	☐	☐	CCCT/Kass	☐	☐
FEMA	☒	☐	CCFA/McClaghry	☐	☐
	☐	☐	CCEA/Porter	☐	☐

REMARKS:

RETURN TO:

Craig L. Fuller
Assistant to the President
for Cabinet Affairs
456-2823



THE SECRETARY OF COMMERCE
Washington, D.C. 20230

FYI

29 DEC 1981

MEMORANDUM FOR THE PRESIDENT

SUBJECT: Emergency Mobilization Preparedness Board

Recognizing the critical importance of improving the Nation's capability to respond to major peacetime and wartime emergencies, the Department of Commerce fully supports establishment of the Emergency Mobilization Preparedness Board. Accordingly, I have designated Lionel H. Olmer, Under Secretary for International Trade, as my representative on the Board.

Malcolm Baldrige
Secretary of Commerce