

# Freedom of Information Act Request Form

*Please make your request as specific as possible.*

<b>NAME</b>	<b>PHONE NO.:</b>
<b>ADDRESS</b>	<b>FAX NO.:</b>
	<b>E-MAIL:</b>

Under provisions of the Freedom of Information Act (5 U.S.C. 552, as amended), I request access to the following unprocessed and unopened Reagan Presidential records:

*[If you wish, you may attach a copy of our finding aid(s) with the requested materials indicated.]*

**SIGNATURE** \_\_\_\_\_

**DATE**

FOIA requests for Reagan Presidential records are processed and reviewed for access under provisions of the 1978 Presidential Records Act (44 U.S.C. Chapter 22, Section 2204).