

RECORDS OF PRESIDENTIAL INAUGURAL COMMITTEES, 1933-1989 (NATIONAL ARCHIVES RECORD GROUP 274)

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**RECORDS OF PRESIDENTIAL INAUGURAL COMMITTEES: Presidential Inaugural Committee, 1980-1981: Records**

This collection consists of nine series:

Series I: Office of the Chairman, 1980-1981 contains five subseries. They are Subseries A: Robert K. Gray Office Files; Subseries B: General Counsel Office Files; Subseries C: Armed Forces Inaugural Committee; Subseries D: Communications Committee; and Subseries E: Final Reports to the Chairmen.

Series II: Office of the Executive Directors contains two subseries. They are Subseries A: Frederick K. Biebel Office Files; and Subseries B: Robert G. McCune Office Files.

Series III: Office of the Executive Advisor contains two subseries. They are Subseries A: Congressional Liaison Committee; and Subseries B: Judicial Liaison Committee.

Series IV: Executive Office Staff contains seven subseries. They are Subseries A: Correspondence Control; Subseries B: Facilities; Subseries C: Personnel; Subseries D: Procurement; Subseries E: Security and Clearances; Subseries F: Ticket and Invitation Control; and Subseries G: Transportation.

Series V: Inaugural Committee Groups contains seventeen subseries. They are Subseries A: Advertising/Promotion; Subseries B: Inaugural Balls; Subseries C: Inaugural Concert and Candlelight Dinner; Subseries D: Vice-President's Reception; Subseries E: Governor's Reception; Subseries F: Distinguished Ladies; Subseries G: Inaugural Souvenir Book; Subseries H: Civic Participation; Subseries I: Public Safety and Reviewing Stand; Subseries J: License Plates; Subseries K: Special Groups; Subseries L: Inaugural Parade; Subseries M: Inaugural Balls in States; Subseries N: Business, Industry, and Special Events; Subseries O: Hospitality; Subseries P: Outdoor Concert; and Subseries Q: Housing.

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Contracts/Agreements: TV Spot by Charleston Heston, StarFax  
    Subseries E: Security and Clearances, 1980-81  
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Armed Forces Inaugural Briefing  
Budget Forms (20a,b,c)  
Credentials  
Credentials (Worksheet)  
[Daily Reports]  
[Directory – Security Office Telephone]  
Enforcement Contact

Fire/Security  
GSA Correspondence (empty)  
General Bingley Corporation Photo ID's  
Gubutosi, Robert K. Inaugural Invitation List  
Gubutosi, Robert K. Personal File (1)(2)  
Inaugural Invitations for Employees (empty)  
Inaugural Events Contact Sheet  
Inaugural Invitation List Volunteers  
Inaugural Invitation Lists Working Papers and Forms  
Interoffice Memorandums Sent  
Invoices and Receipts  
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Box 47  
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Box 48  
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Box 49

[Invitations Control: Final Report, 1973]  
[Swearing-In Tickets]  
[Swearing-In Tickets: Final Report]  
[Swearing-In Tickets Requests]  
[Swearing-In Tickets: Williams, Dave Files]  
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    Subseries G: Transportation, 1980-81  
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AMC  
Amectran  
Americar Rental System  
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Britt  
Boy Scout Escorts  
Brown & Root, Inc.  
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Budget 12/30/80  
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Check Requisition Forms (empty)  
Chevron  
Chrysler  
Contact Sheet  
Courier Services

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Exxon  
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Box 51  
[Final Report – 1/28/81 – Transportation] (3)  
[Final Report – Supporting Material – Correspondence, Etc.] (1)(3)  
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Ford Motor Company  
FTS Directory (empty)  
Gasoline  
GM  
Government Regulation  
Governors  
Greyhound  
Gulf oil Corporation  
Hotels  
Ice Scrapers/Umbrellas  
Inaugural Book  
[Inauguration, 1973]  
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Box 52  
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Press Inquiries  
Prince George's County Government  
Procurement/Supplies  
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Superior Oil Company  
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Tax Opinion  
Tax Status  
Taxi Service (PIC)  
Tenneco Inc.  
Texaco  
Texas Eastern Transmission  
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Tickets (Bus)  
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Volunteers  
Wackenhut Security  
Westminster Motor Company  
Wright, Shirley  
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Box 54  
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SERIES V: INAGURAL COMMITTEE GROUPS, 1980-81  
    Subseries A: Advertising/Promotion, 1980-81  
        (Group II)  
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Inauguration Order Forms  
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Interdepartmental Memos  
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Mailing Lists, PIC  
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Box 56  
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Team Telephone  
Vendors  
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Zorthian, Barry  
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Post Office Receipts  
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    Subseries B: Inaugural Balls, 1980-81 (Group III)  
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Box 58  
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Box 59  
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    Subseries D: Vice-President's Reception, 1980-81 (Group V)  
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Box 60  
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Mailing Lists for Medallions, Programs and Pens, Etc.  
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    Subseries E: Governor's Reception, 1980-81 (Group VI)

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Box 62  
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Box 63  
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Renee Rubinson  
[A Reporter's Guide to Inaugural Washington]  
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    Subseries G: Inaugural Souvenir Book, 1980-81 (Group VIII)  
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Box 64  
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Box 65  
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Box 66  
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[Press Party]  
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Box 67  
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    Subseries H. Group X. Civic Participation  
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    Subseries I. Group XI. Public Safety & Reviewing Stands  
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Correspondence Baker  
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    Subseries J. Group XIII License Plates  
Box 68  
Background License Information  
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Family Schedule  
FIC & PIC Information  
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[Final Report & Attachments]  
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Box 69

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    Subseries K. Group XIV – Special Groups

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Box 70  
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Correspondence Nov 21-30  
Correspondence Dec 1-14  
Correspondence Dec 15-28  
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Box 71  
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Handicapped Services ’81: Communications  
Handicapped Services ’81: General  
Handicapped Services ’81: Interpretation  
Handicapped Services ’81: In-Kind Services  
Handicapped Services ’81: Memos (In-House)  
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    Subseries L: Group XV – Parade Committe

Box 72

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[Parade Participant Files: Cardinal O’Hara H.S. - PA – 1]  
[Parade Participant Files: Cardozo High School – DC – LL]  
[Parade Participant Files: Chesterton H.S. – IND – III]  
[Parade Participant Files: Clovis H.S. – Calif – IV]  
[Parade Participant Files: Dixon High School – III – III]  
[Parade Participant Files: Eldo H.S. – Nevada – IV]  
[Parade Participant Files: Fort Walton Beach H.S. – FLA – II]  
[Parade Participant Files: Fountain Valley H.S. – California – IV]  
[Parade Participant Files: Hutchinson H.S. – Kansas – III]  
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[Parade Participant Files: National Guard Bagpipe band – Oregon IV]  
[Parade Participant Files: Portsmouth H.S. – RI – I]

[Parade Participant Files: Purdue University Glee Club – IND – III]  
 [Parade Participant Files: Ross Volunteers Texas A&M]  
 [Parade Participant Files: Salem High School – NH – I]  
 [Parade Participant Files: South Dakota State University – SD – III]

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[Parade Participant Files: Southern University – LA – II]  
 [Parade Participant Files: Strom Thurmand High School – SC – II]  
 [Parade Participant Files: Starkville H.S. – Mississippi – II]  
 [Parade Participant Files: University of Mass.]  
 [Parade Participant Files: Univ. of Tennessee – TN – II]  
 [Parade Participant Files: University of Texas – Texas – IV]  
 [Parade Participant Files: Virginia Polytechnical Institute – VA (VPI) “Hightie-Tightie” II]  
 [Parade Participant Files: West Iredell H.S. – TN – II]  
 [Parade Participant Files: Willard H.S. – Missouri – III]  
 [Parade Participant Files: American Driving Society – National – New York]  
 [Parade Participant Files: American Indian Foundation Region II Virginia]  
 [Parade Participant Files: American Morgan Horse Assoc. National Texas]  
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 [Parade Participant Files: American Saddle-Bred Region II Kentucky]  
 [Parade Participant Files: Appaloosa Horse Club Region II VA]  
 [Parade Participant Files: Belgians Newfields, NH]  
 [Parade Participant Files: California Rangers – Region IV Calif.]  
 [Parade Participant Files: Con Davis Region IV – Calif.]  
 [Parade Participant Files: Conn. Governor’s Horse Guard Region I Conn.]  
 [Parade Participant Files: Culver Military Academy Region III Indiana]  
 [Parade Participant Files: Demer’s Draft Team Region I Mass]  
 [Parade Participant Files: Equestrian Narratives for Fact Book (Rough Drafts)]  
 [Parade Participant Files: First Maine Calvary Region II Maryland]  
 [Parade Participant Files: First Troop Philadelphia Calvary Region I PA]  
 [Parade Participant Files: Fort Hood First Calvary National – Texas]  
 [Parade Participant Files: Hella Horse Patrol Region IV Texas]  
 [Parade Participant Files: International Arabian Horse Assn. – National]

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[Parade Participant Files: International Side-Saddle Organization Region I NJ]  
 [Parade Participant Files: Kena Shrine Temple Palominos Region II Virginia]  
 [Parade Participant Files: Lake County Sheriff’s Posse, Ind Region III]  
 [Parade Participant Files: Medinah Black Horse Troop Region III Illinois]  
 [Parade Participant Files: Mounted Ranger Patrol/Cleveland Metro Park Region III Ohio]  
 [Parade Participant Files: New York City Police Region I New York]  
 [Parade Participant Files: President Horses Region IV California]  
 [Parade Participant Files: Sacramento Sheriff’s Posse Region IV Calif.]  
 [Parade Participant Files: Tempel Lipizzians Region III – Illinois]

[Parade Participant Files: Third Infantry Ceremonial National – Virginia]  
[Parade Participant Files: U.S. Equestrian Team National – Maine]  
[Parade Participant Files: U.S. Park Police/Nat'l Park Service national – District]  
[Parade Participant Files: Bill Williams Mountain Men Region IV Arizona]  
[Parade Participant Files: World's Champion Dog Sleds Region IV Alaska]  
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[Float – Bob Luker]  
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Box 75

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[Parade Line of March]  
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Box 76

[Sheet Music: Inaugural Grand March]  
[“The Sometimes News”]  
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[Weather Forecast]  
[Regional Parade Participant Books Middle – M I]  
[Regional Parade Participant Books Northeast – NE I]  
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Box 77

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Box 78

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Connecticut  
Delaware  
District of Columbia  
Florida  
Georgia  
Hawaii  
Idaho  
Illinois  
Indiana  
Iowa  
Kansas  
Kentucky

Louisiana  
Maine  
Maryland  
Massachusetts  
Michigan  
Minnesota  
Mississippi  
Missouri  
Montana  
Nebraska  
New Hampshire  
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North Carolina  
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Ohio  
Oklahoma  
Oregon  
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Rhode Island  
South Carolina  
South Dakota  
Tennessee  
Texas  
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Subseries N: Group XVII – Business, Industry & Special Events  
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Box 79

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Ticket Sales Summary Book  
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[Day by Day Schedule Cards 1/17/81]

Box 80  
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[Guide Book Galley Proofs] (1)(4)  
[Guide Book Inaugural Committee Lists] (1)(3)

Box 81  
[Guide Book Inaugural Committee Lists] (4)(5)  
[Guide Book Information] (1)(2)  
[Guide Book Proofs]  
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Box 82  
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Subseries P: Group XXI: Outdoor Concert Committee

Box 83  
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OCC Department Description  
[OCC Final Report]  
[OCC Outgoing Correspondence, December 1980]  
OCC Outgoing Correspondence, January 1981]  
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Subseries Q: Group XXVIII – Housing  
Accommodations for Rev. Moomau

SERIES VII. PRINTED MATERIAL FOR EVENTS, 1981

Box 84  
[Governor’s Reception Invitations] (1)(6)

Box 85  
[Inaugural Commemorative Invitations] (1)(6)

Box 86  
[Inaugural Guide Books] (1)(6)



Box 87

[Parade Fact Books] (1)(6)

Box 88

[Book – “A New Beginning”]

[Book – “We the People: An American Celebration 50<sup>th</sup> Golden Inaugural”]

Concert Performances Kennedy Center

Distiniguished Ladies Reception

Governor’s Reception

Inaugural Commemorative

Inaugural Convocation

Inaugural Education Kit

Inaugural First Stamp Cover

Inaugural Gala Invitations

Inaugural Gala Programs

Inaugural Invitations

Inaugural Parade

Inaugural Parade Fact Book

Inaugural Program

Inaugural Reception – George Bush

[Inaugural Tickets from Museum Collection]

Box 89

Invitations for Reception – Samuel Pierce

1981 Presidential Inaugural Committee Press Kit (1)(2)

Plan for the Inaugural Ceremonies

[Presidential Seal on the Johnson Proclamation]

[Seniors and Handicapped Citizens Reception]

Sheet Music

Staff Passes

[Stationary]

“A Taste of America”

Telephone Directory

[Ticket Request Forms]

[Various Programs, Pamphlets]

[Veterans Inaugural Ball]

[Transfer Sheets – Architectural Plans]

[Transfer Sheets - Audio- Visual] – See attached full inventory of audio-visual items for  
this collection

[Transfer Sheet – Objects]

Box 90

Poster – The Official Inaugural Plate

Poster – Official Inaugural Commemoratives (4 Copies)

Calendar – 1981 “We the People”  
Poster – Reagan/Bush (2 copies)  
Poster – Neiman Painting 92 copies  
Commemorative Announcement – Governor’s Ball (30 copies)

Box 91

Poster – Tape Recording  
Poster – 1981 Inaugural Book (2 copies)  
Poster – The Official presidential Commemorative Collection with Order Forms

Box 92

Poster – Commemorative Appreciation Photo of President & Mrs. Reagan (200 copies)

Box 93

Plan for Booths at Governor’s Reception  
Swatch Samples for Governor’s Reception  
Braille Invitation for Vice-President’s Reception  
Newspaper – *Washington Star* Tuesday, 1/20/81  
Newspaper – *Washington Post* Wednesday, 1/21/81

**SERIES VII: AUDI-VISUAL RECORDS OF INAUGURAL, 1981**

This material is described on transfer sheets in Box 89 and the attached AV inventory

**SERIES VIII: ARTIFACTS/OBJECTS**

This material is described on transfer sheets in Box 89 with 11 items

**SERIES IX: ARCHITECTURAL DRAWINGS**

This material is described on transfer sheet in Box 89 with 99 items