

PRESIDENT'S TASK FORCE ON PRIVATE SECTOR INITIATIVES, (RECORD  
GROUP 220) : Records, 1981-82

QUANTITY

16 linear feet (32,000 pp.)

DONOR

U.S. Department of Commerce (Accession 90-10)

ACCESS

Open. Some items are temporarily restricted under the Freedom of Information Act. A copy of which is available on request.

COPYRIGHT

Works prepared by the U.S. Government employees as part of their official duties are in the public domain. The copyright interest of materials written by other individuals or organizations is presumed to remain with them.

Prepared by : Steve Branch  
February 1992

## INTRODUCTION

On October 14, 1981, by Executive Order 12329 President Ronald Reagan established the President's Task Force on Private Sector Initiatives (PSI). The Task Force was established to advise the President and other Executive agency heads on methods of "promoting private sector leadership and responsibility for meeting Public needs," make recommendations to the President for fostering public-private partnerships, encourage greater private sector involvement in solving community problems, and serve as a focal point to the private sector in addressing public problems.

The Task Force was terminated December 31, 1982, by Executive Order 12399. No final report was published. On January 21, 1983, the President appointed James K. Coyne Special Assistant to the President and Director of the Office of Private Sector Initiatives. On January 24, 1983, President Reagan announced the establishment and membership of the White House Coordinating Committee on Private Sector Initiatives. Michael K. Deaver was appointed chairman of the committee. The committee was established to show the President's continued support for the private sector initiatives program and to implement final recommendations of the President's Task Force on Private Sector Initiatives.

### Scope and content

The records of the Task Force on Private Sector Initiatives (PSI), covering the period from October 1981 to December 1982, are organized into three series, the Executive Director's file, the Program file and the Communications file. The Executive Director's file, containing the most significant material within the collection, is divided into two sub-series, the subject file and the organization file, and is arranged alphabetically. The Executive Director's file documents the organization of the Task Force program and staff and activities of the Executive Director and staff. The majority of the photographs within the collection have been transferred to the Reagan Library audio-visual collection.

The Program file is divided into four sub-series and contains material collected by the Committee on Partnership Initiatives organized under the Partnership Program. The subject file is arranged alphabetically and contains examples of community partnerships. Similarly, the state file contains reports, brochures and correspondence pertaining to the partnership program, and is arranged by state. In addition, the meetings and conferences sub-series contains minutes of committee meetings and papers relating to the White House meetings documenting activities of the Partnership Program. The final sub-series includes the Community Partnership Coordinator Michael Robison's correspondence, regarding a community development program.

The Communication file contains program files of the Communications Committee. The series is divided into five sub-series: subject file, speaking engagements/speeches, press, correspondence, and personnel/meetings. The subject file contains project summaries, background material on host organizations, and examples of partnerships including "The Brighter Side of Today's News." Also contained in the subject file are the final individual reports of the eleven committees. The speaking engagements/speeches sub-series includes files of individual task force member speeches and copies of speeches. The press sub-series includes

press clippings, monthly press coverage, and press packets. Various correspondence is included in the next sub-series such as congressional, White House state legislature, task force, and general correspondence. The final sub-series entitled personnel/meetings, contains biographies of task force members, travel documents, information on interns, and task force meetings.

#### Organization and Functions of the Task Force on Private Sector Initiatives

On December 2, 1981, President Reagan appointed forty-four members of the Task Force and designated C. William Verity, Chairman of the Armco Steel Company, as chairman of the task force. The Task Force Staff headed by the Executive Director, Jerry Guth, was organized under five programs: Policy Development, Partnership Program, Information Services, Marketing, and Constituency Action. The Department of Commerce provided administrative services with a budget of \$142,000 in fiscal year 1982 and \$55,145 in fiscal year 1983.

Task Force members were assigned to two or three of eleven different liaison subcommittees organized under these programs. The eleven subcommittees consisted of: Communications, Community Partnerships, Contributions Strategies, Governors, Incentives, Impediments, Government Liaisons, National Organizations, Marshalling Human Resources, Models, and Recognition & Awards. Meetings of the Task Force and Subcommittee Chairmen were held quarterly. The President, members of his staff, and task force members took an active part in promoting the concept of private sector initiative. The President referred to the PSI program in his State of the Union message of January 20, 1982, and in speeches before the National Religious Broadcasters and National Governors Association. The chairman, William Verity, briefed the President about the program at a full cabinet meeting, February 25, 1982.

## DESCRIPTION OF SERIES

<u>Containers</u>	<u>Series</u>
1-2	<p>I. EXECUTIVE DIRECTOR'S FILE. 1981-82. (1.0 linear feet)</p> <p>Correspondence, memoranda, reports of the Executive Director, committee membership assignments, minutes of quarterly task force meetings, organization charts and administrative memoranda, relating to the organization of the task force program and staff and activities of the Executive Director and staff.</p> <p>Arrangement within each of the sub-series is alphabetical by subject.</p>
3-13	<p>II. PROGRAM FILE. 1981-82 (4.2 linear feet)</p> <p>Correspondence, published reports, press clippings and releases and copies of printed material about state and local volunteer programs. The material was collected by the committee for information about local programs. Also included are minutes of committee meetings, Michael Robison correspondence regarding the Community Development Program, and papers relating to White House Meetings that document part of the activities of the partnership program.</p> <p>Arrangement of the subject sub-series and the state file sub-series is alphabetical, and chronological for the meetings/conferences sub-series and Michael Robison correspondence sub-series.</p>
14-40	<p>III. COMMUNICATION FILE. 1981-82. (10.8 linear feet)</p> <p>Correspondence, press clippings and releases, publications, papers pertaining to the program files of the communications committee. Also included are papers relating to other task force committees, biographies of task force members, speeches of task force members, the President, and his staff, status reports, records of the committee's Speaker's Bureau, and the "Brighter Side of the News" radio program and KAKE-TV project. Also included is correspondence with congress. Arrangement of the subject sub-series, press sub-series, correspondence sub-series, and personnel/meetings file sub-series is alphabetical. The speaking engagements/speeches sub-series is arranged chronologically and alphabetical thereunder.</p>

## CONTENTS

<u>Container</u>	<u>Contents</u>
1	SERIES I: EXECUTIVE DIIRECTOR'S FILE 1981-82. SUB-SERIES A: SUBJECT FILE. Committee Information Communications Committee Constituency Action Program Reports Contributions Strategies Committee Governor's Committee (1)(2) Information Services Liaison with Government Offices Committee Marketing (1)(2) Marshalling Human Resources Committee Models Committee [Progress Report and Action Plan] National Organizations Committee
2	Partnership Program (1)-(4) Policy Development Recognition and Awards Committee Speakers Bureau [Speaking Engagements for C. William Verity & Jerry Guth Volunteerism SUB-SERIES B: ORGANIZATION FILE Budget Headquarters Organization Quarterly Meetings of the Task Force (1)(2)
3	Services/Contracts Staffing Task Force Members (General) Travel [Travel Vouchers and Expense Reports] SERIES II: PROGRAM FILE 1981-82 SUB-SERIES A: SUBJECT FILE

American Enterprise Institute  
American Red Cross  
Amex Contributions  
ASPA (Am. Society for Public Admin.)  
ARCO/USCM Partnership Conference  
Bellagio, Italy Conference July 12-16, 1982  
Brookings Institute Seminar - 12/9/81  
Buffalo, N. Y. Partnership Background Info. from "JG"  
Burger, Crisis Intervention [Computer printout of Journal articles]  
Business Identification System  
Business/Industry Council  
Case Study Institute  
CPHA - Citizens Planning and Housing Assoc.  
4 The Cities Congress of 1982, Paul R. Porter; Articles of Incorporation of  
Tahoe Tomorrow Foundation  
City Venture  
Civic Leadership (1)(2)  
Coalition for Human Services Remarks of Charles S. Mecham, Jr.  
(4/17/82)  
Community Partnerships (1)(2)  
Community Partnerships Committee  
Community Partnerships Staff (1)(2)  
Community Services Project, Fairfield Co., Conn.  
Community Foundation  
Council for International Urban Liaison, John Garvey Jr.  
Council of State Government  
Distributive Education Clubs of America (DECA)  
Enterprise Foundation  
Equitable Life Assurance Society of the United States  
5 Federated Department Stores, Inc. Cincinnati, OH  
Finance [Article in Nation's Business May 1982]

Food Bank

Fraser/Associates

Fraternal Order of Eagles

George Washington University

Girl Scouts of America

Health Fairs

The Heritage Foundation

Housing and Urban Development

Godfrey M. Hyams Trust

Independent Sector [Models of Community Partnerships]

International Foundation of Employee Benefits Plan (1)(2)

Johnson & Johnson, New Brunswick, New Jersey

Kansas City Area Economic Devel. Council

Kolderie, Ted - University of Minnesota [Readings on Leadership]

6 MACE [Mississippi Action for Community Education]

McCormick and Company

MDC, Inc. Chapel Hill, N. C. (1)(2)

MDC, Inc. Chapel Hill, N. C. Final Report: Facilitator's Role in Collaborative Rural Development: the North Carolina Rural Employment Laboratory

NACO - National Assoc. of Counties

NADO - National Assoc. of Dev. Organizations

National Assoc. of Rehabilitation Facilities

National Community Development Assistance Centers

National Development Council [Newsletters]

National Office on Disability

National Puerto Rican Coalition

National Work - Education Consortium

NIS - Negotiating City Strategy

Organizational Charts

Partners for Livable Places

Partnerships - Alabama (Birmingham) [Civitan International]

- 7           Projects [Community Colleges, AASCU] (1)-(4)  
              Public/Private Ventures [Final Report-April, 1982]  
              Recommendations for Capacity Building for Voluntary Capacity  
              Building for Voluntary Community Organizations  
              Resources [Miscellaneous Name Lists]  
              Rexnord  
              Safety Network of Care - Correspondence of M. E. Oliverio, Pace  
              University  
              San Diego Business/Agency/School Partnership Alan Bright  
              South-East Ala. Self Help Assoc. Inc., (SEASHA)  
              SRI/HUD (1)
- 8           SRI/HUD (2)  
              SRI International  
              Technical Assistance  
              Transmittal Letters [Chapters from "Investing in America"]  
              United States Jaycees  
              Urban Development Action Grant Program  
              The Urban Institute [Proposal-November 1981]  
              Urban Land Institute  
              Veterans of Foreign Wars [President's Task Force-VFW Initiatives]  
              Washington Business Group on Health  
              Woodrow Wilson School of Public and International Affairs  
              Youth [National Youth Work Alliance]
- SUB-SERIES B: STATE FILE
- Alaska  
              Colorado  
              Connecticut (1)(2)  
              Florida
- 9           Atlanta [Georgia]  
              Indiana  
              Kansas - Statewide  
              Maine



Maryland  
Baltimore, MD (1)(2)  
Baltimore [Maryland, Public-Private Partnerships]  
Massachusetts  
Michigan  
Minnesota  
Missouri  
Montana  
Nebraska  
New Hampshire  
New Jersey  
Lawrenceville, New Jersey  
New Mexico  
10 New York (1)(2)  
Cleveland [Ohio]  
Charlotte, North Carolina  
North Dakota (1)(2)  
Akron, Ohio  
Cincinnati, [Ohio]  
Cleveland, [Ohio]  
Columbus, [Ohio]  
Dayton, Ohio  
New Philadelphia, [Ohio]  
Toledo, [Ohio]  
Oklahoma  
Oregon  
Pennsylvania - Statewide and Northeastern PA  
Pennsylvania - Allegheny Co., Philadelphia, Pittsburgh  
Tennessee, Memphis  
11 Virginia - Arlington - VA Statewide  
Richmond [Virginia]

Washington State - Vancouver and Seattle

Washington D.C.

Wisconsin, Milwaukee

Wausau, Wisconsin

SUBSERIES C: MEETINGS/CONFERENCES

Cities Congress on Roads to Recovery 6/18/81

Council on Foundations Congress 4/28-30/82 (Detroit)

White House Meetings 5/24/82

CEO Meeting July 26, 27 1982 (1)-(5)

Accounting Meeting [8/24/82]

SER Meeting { 10/28/82 "Amigos De SER" Business Advisory Council]

12 SUBSERIES D: MICHAEL ROBISON CORRESPONDENCE

Correspondence - Michael Robison re. Comm. Development Program  
(1)-(6)

13 Correspondence - Michael Robison re. Comm. Development Program  
(7)-(11)

14 SERIES III: COMMUNICATION FILE 1981-82

SUBSERIES A: SUBJECT FILE

AD Council

Material re. Adopt a School Program

Advertising Strategies (1)(2)

Am. Partnership Brochure (1)(2)

Armco

Bartenders [Bartender's Traffic Safety Workshops]

Pat Boone [Public Service Announcements]

Briefing Papers [Jan. - May 1982]

Brighter Side Ideas [Clowning Around For Safety; Pets are Wonderful]

"The Brighter Side of Today's News" and Pat Boone Songs (1)(2)

Broadcasters Advisory Sub-Committee

Brochure [Task Force on PSI]

Business Roundtable

Business Roundtable [Roundtable Report, April 1982]

- CEO Film ["A Common Ground"]
- Cities in Schools, Inc.
- Civic Association [Knights of Columbus]
- Clean Community Assoc. Macon, (Bibb Co.) GA (1)-(3)
- Committee for Economic Development
- 16 Committee Reports (1)(2)
- Committees - Recognition and Awards (1)-(3)
- Communication - Media
- Communications Committee
- Communications Office
- Communications Project Justification
- Community Colleges
- Community Partnership
- Community Relations Manual For Your Shelter
- 17 Compeer Program
- Conference Board
- Congressional Support
- Congressional Testimony
- Contributions Strategies
- Cooperative Education (1)(2)
- Corporate Philanthropy Project
- Corporate Responsibility (1)(2)
- Council on Foundations
- Creative Giving Committee
- Culture-Vultures [Project Summary]
- Demo Tape (1)(2)
- 18 Demo Tape (3)
- Denver Partnership [The Denver Business Challenge]
- Echo [Lock Program, Volunteer Action Awards Program 1982]
- Education
- Engines Blind [Small Engine Repair]

Examples [Partnership Programs]  
Executive Orders [No. 12329]  
Federal Regional Council [of New England]  
Final Report - October 1982  
[First Great Downtown Trash-Out - Project Summary]  
Fleetwatch Crimewatch - [Project Summary]  
FNIPP - Hyatt Regency [Flint Neighborhood Improvement and  
Preservation Project, Inc. - Project Summary]  
Food [Discovering New Foods - Project Summary]  
Food Bank [Southeastern Virginia]  
Gannett [Foundation]  
General Federation of Women's Clubs (1)-(3)  
19 Governors [State Wide PSI Task Forces]  
Governor's Committee  
Hand in Hand [Festival for the Mentally Retarded - Project Summary]  
[Healthcare Programs]  
His and Hers Shop - [Project Summary]  
History of Task Force [PSI, 10/81-5/82]  
History of Task Force on PSI  
Housing [Neighborhood Reinvestment]  
Independent Sector [News Releases]  
Indians [Camp Paquatuck]  
Insurance Industry (1)-(4)  
Job-A-Thon [KGAN -TV]  
Jobs - [JACS, Joint Action in Community Service]  
Jobs for Youth  
20 KAKE - TV ["A Time For Giving"]  
KAKE - TV  
KAKE - TV Original Transcripts  
KAKE - TV [Project ] (1)(2)  
KAKE - TV Thank You Letters and Business Cards

- KAKE TV Kit - Building Partnership Attendees of May 5 [1982]
- Latch Key Children
- Liaison National Organizations Committee [Remarks: National Organizations Meeting 3/19/82]
- Lists [T.F. Member, Press and other lists; Photos of Pat Boone]
- Local PSI's Committee
- Mailing Lists - Additions
- Mailing Lists [Media]
- Marshalling Human Resources Committee
- Middletown Model [Ohio]
- 21 Miscellaneous [Ideas Sweeping Across America]
- Miscellaneous [Speaking Schedules] (1)(2)
- Mission Statement of Task Force
- Models [Examples of Projects]
- Models Committee
- National Assoc. of Counties
- National Assoc. of Manufacturers [Copies of *Enterprise Journal*]
- National Assoc. of Neighborhoods
- National Workshop on Volunteerism Action, S. Francisco, CA [12/8/81]
- New York Partnerships
- Newsclips [on Volunteer activities]
- Newsletter
- Newsletter Mailing List
- 22 Nun [Project Discovery]
- OIC Hire One Youth
- Old Man [Henry Mayers & 1315, The Business Center]
- Operation Recovery
- Photos transferred to the Reagan Library Audio-Visual Collection (1)-(4)
- President's E Award
- Private Sector Initiatives [Highlights] (1)-(5)
- 23 Private Sector Initiatives [News Clippings] (1)-(4)

- Private Sector Initiatives and Public Education (1)(2)
- Project Data Bank
- Projects - Year End
- 24 PSI Crisis Article (Copies of *Crisis Magazine*)
- PTL Television
- Public Affairs: Rexnord
- Public Affairs Article [Radio]
- Public Broadcasting Service
- Publications - Culture for Corporations
- Publications - [Partnership - Armco's Role in Private Sector Initiatives]
- Publications - [Partnerships Public/ Private]
- Publications - ["We Can Do It Together"]
- Quick Chek [Bethlehem Township A.A. Building Fund - Project Summary]
- Radio Station
- Radio Support [Spirit of Service - Radio Series]
- REACT [Radio Emergency Associated Citizens Teams International]
- 25 Recognition & Awards Committee [Information on Different Committees]
- Religious Leaders
- Senior Citizens Centers in Parks
- Stories [Press Releases of Programs and Task Forces]
- Strip-Mining [Penn-Virginia-Virginia Tech Land Use Project - Project Summary]
- SRI International
- SRI International [Draft Reports]
- Tom Thumb [Bookmobile]
- U. S. Conference of Mayors [March 29-31, 1982]
- Volunteer Action Awards [Nominee Profiles, General Information]
- Volunteer Program [Mutual Benefit Life]
- Volunteers [1982 Volunteer Recognition Kit]
- Write Ups [Descriptions of Miscellaneous Projects] (1 of 2)
- 26 Write Ups [Descriptions of Miscellaneous Projects] (2 of 2)

Year - End Written Report to the President

You and Youth [General Information and Newsletters] (1)(2)

Youth Policy Institute (1)(2)

SUBSERIES B: SPEAKING ENGAGEMENTS/SPEECHES

Itinerary and Briefing for Mr. William Verity - Domestic Programs  
5/23/80 (1)-(3)

27 Chronological History: Member & Staff Speaking Engagements [Jan. -  
Dec. 1982]

Societies of Assoc. Executives[2/2/82]

Committee for Econ. Devel. Wash. D. C. 2/9/82

D. C. Clearinghouse, Washington D. C. 2/9/82

National Public Radio 2/10/82

Econ. Affairs Comm. 2/19/82 (Wash. D. C.)

Mexican-American Unity Council 2/23/82

Am. Assoc. of Retired Persons, Wash. D. C. 2/25/82

March - Non Designated [Speaking Engagements, 1982]

Council of Engineering & Scientific Society 3/3/82

Conference Board, NY, NY 3/16/82 ["Social Programs: Government  
Dollars or Private Responsibility"]

Nat'l Assoc. of Neighborhoods, Wash. D.C. 3/17/82

Nat'l Assoc. of Manufacturers, Wash. D.C. 3/18/82

Northeast Chamber of Commerce March 25, 1982 N.Y., N.Y.

U.S. Conf. of Mayors, Philadelphia, PA 3/30/82

Com. for Public/Private Cooperation "Institute" J.M. Foundation [3/31/82]

Forum U.S. Budget '83 League of Women Voters [3/31/82]

April - Non Designated [Speaking Engagements, 1982] (1)(2)

SER - Jobs for Progress Wash. D. C. April 14, 1982 [To Build A Better  
America]

Nat'l Advisory Council on Rural Dev. [4/15/82]

Volunteer Awards Ceremony 4/15/82 Wash. D.C.

Denver Business Challenge 4/16/82

Voluntary Action Center April 19,1982

- Outreach International, Kansas City, MO 4/21/82
- Am. Chamber of Commerce Executives 4/24/82
- People That Love - PTL-TV 4/26/82
- Coro Foundation, Wash. D.C. 4/26/82
- Miami Valley Health Systems Agency [4/28/82]
- Mutual Benefit Life Conf. Newark, N. J. 4/28/82
- FG Government Relations Conf. 4/29/82
- 28 Annual Meeting Pres. Conf. on Employment of the Handicapped [4/29/82]
- May - Non Designated [Speaking Engagements, 1982]
- Society of American Business & Economic Writers, K. C., MO 5/3/82
- Chicago, Ill. The Chicago Tax Club [5/3/82]
- Seattle Chamber, Seattle, WA 5/7/82
- Marco Island [Florida, National Account Marketing Association 5/16-19/82]
- Advertising Council Campaign's First Meeting NYC [5/18/82]
- Newsweek* Editorial Board Meeting NYC 5/18/82
- Volunteer Action Center 5/19/82
- Independent Sector, N.Y., N.Y. 5/19/82 [Annual Meeting]
- Board of Gov./United Way 5/20/82 NYC
- Yale University 5/24/82
- Westchester Co. (NY) Assoc. 5/26/82
- Business Roundtable 5/27/82
- Crystal Cathedral Garden Grove, CA Rev. Schuller "Hour of Prayer" Sunday Broadcasts [5/29/82]
- American Red Cross, Cincinnati, OH 6/2/82
- PBS Late Night 6/3/82
- Am. Advertising Federation, Atlanta, GA 6/14/82
- Business/Industry Council Kansas City June 15 '82
- Blackwood Brothers Singing Convention, Memphis, Tenn. 6/18/82
- 29 Washington Business Group on Health, Wash. D.C. 6/23/82
- SSCI - Steel Service Center Institution, June 23, 1982 Cleveland, OH



(1)(2)

The Advertising Council, NYC [6/24/82]

United States Senatorial Business Advisory Board, 6/30/82

Miami Business Dialogue/Private Industry Council, Miami, FL [7/9/82]

*The Saturday Evening Post* July 15, 1982 Underwood

Ohio Society of Director of Volunteer Services, Columbus, OH 7/19/82

70001 LTD. Arlington VA 7/20/82

Mass. Task Force 8/3/82 Boston, Mass.

Am. Society of Assoc. Executives 8/7-11

Bus./Ind. Council Comm. College, Peoria, Ill 8/11/82

30 October 1982 Designated Speakers

October Pending Engagements - [Speakers, 1982]

Fall Speaking Engagements

Task Force Member Speeches [Testimony of Robert Mosbacher, Jr. before the Subcommittee on Aging, Family, and Family Services of the Senate Committee on Labor and Human Resources, April 22, 1982]

Pattern Speeches

Religious Newsclips [regarding President's briefing on PSI - Religious Leaders]

Speakers Bureau Forms

Speakers Info. [Speaker Tracking Office of Communications White House Speaker's Bureau]

Speakers Kit

Speaker Request (1)(2)

Speech Requests [The Volunteer Council Board 2/10/82]

Speeches and Other Resource Material (1)-(3)

Speeches [Miscellaneous Speeches and Speaker Requests]

31 Speeches [Miscellaneous Drafts] (1)(2)

Speeches by Task Force Members [Thomas Wyman & J. Calvin Williams]

Speeches by the President

Speeches by William Verity, Jr.

Speeches by the White House [James S. Rosebush]

SUBSERIES C: PRESS

Broadcasting, Broadcasters Meeting with President Reagan (1)(2)

News from the Presidents Task Force

*NY Times* Kitty Teltsch

Partnerships

Dec 3, 1981 (President Reagan) Press Conference

32 [President's TF on PSI - Press Materials] (1)-(3)

Press Articles - PSI (1)-(4)

Press Clippings - Miscellaneous

33 Press Clips [Miscellaneous Press Coverage] (1)-(3)

Press Contacts

Press Coverage (1)(2)

Press Coverage - Task Force Staff Generated

Press Coverage, November 1981

Press Coverage Dec. 1981 (1)(2)

Press Coverage January 1982 (1)(2)

February 1982 Press Coverage

Press Coverage March 1982

Press Coverage May 1982

Press Coverage [June 1982]

Press Coverage July 1982 (1)-(3)

July 1982 [Press Coverage]

35 Press Coverage August 1982

Press Coverage September 1982

Press List & Clippings [Miscellaneous}

Press Releases [5/6/82]

TV Station Lists

SUBSERIES D: CORRESPONDENCE

Correspondence - Congressional

Correspondence - [Miscellaneous] (1)-(5)

- 36 Correspondence - [Miscellaneous] (6)
  - Correspondence Received [by Communications]
  - Correspondence - Senate
  - Correspondence - TF Members
  - Correspondence - TF Staff
  - Correspondence [Thank You Letters]
  - Correspondence with *Time* Magazine (1)(2)
  - Correspondence - with the White House
  - General Correspondence (1)(2)
- 37 General Correspondence (3)(4)
  - KAKE - TV Correspondence
  - Miscellaneous Correspondence [Final Committee Reports] (1)-(7)
- 38 Miscellaneous Correspondence [Final Committee Reports] (8)(9)
  - Task Force Communications
  - Task Force Members Communications
  - Don Underwood Correspondence (1)(2)
- SUBSERIES E: PERSONNEL/MEETINGS
- 39 Biographies of Task Force Members (1)-(5)
  - Biographies of Task Force Members (6)
  - Budget Task Force [Business Plan]
  - Expense Vouchers [Travel Reports - Blank]
  - Interns
  - Master - Mr. Verity's Meeting with *Newsweek*
  - News Clippings, Speeches - Wichita Meeting (1)-(3)
  - Personnel [Correspondence, Evaluations]
  - Public-Private Partnership Paper [4 draft copies] (1)
- 40 Public Service Committee Meeting [10/29/82]
  - Publications & Graphics
  - Research & Reference (1)(2)
  - Recognition
  - Requests for Information

Resumes [Interns]

Task Force Meeting 5/25-26/82

Task Force Meetings [Notes from TF Meeting Nov. - Dec. 1981]

Task Force Member List

Task Force Organizations [Private Sector Proposal]

Travel Expenses [Carolyn Tieger]

Travel Record [Carolyn Tieger]

Statistics on Volunteers [Report "Americans Volunteer 1981"]

Status Reports [Dec. 1981 - Feb. 1982]

Voluntary Organizations List

Wichita Meeting [Meeting 9/20-21/82; Thank You Notes]

Youth Fair [Youth Conference Nov. 11-13, 1982]

Youth Volunteer Conference [Nov. 11-13, 1982]