

List of Holdings of
Presidential Records and Historical Materials
in the
Ronald Reagan Presidential Library



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**Preliminary List of
 Presidential Records and Historical Materials
 in the Ronald Reagan Library
 October 2014****

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**** Due to the nature of our processing requirements, this Preliminary List will be updated on a frequent basis. Please note the date in the footnote on each page to determine if you have the most recent update or see our webpage for the most recent information.**

SECTION I: INTRODUCTION

1. OVERVIEW

The Ronald Reagan Presidential Library is one of the presidential libraries administered by the National Archives and Records Administration ([NARA](#)), a federal agency. The Library collects and preserves materials related to the life of Ronald Reagan, his Presidency, his terms as Governor of California, and his acting career. We make these materials available to the public through research, exhibits, and programs.

The Reagan Library's archival holdings include approximately 55 million pages of textual records, and over 1.6 million photographs, videotapes, and other audiovisual items. Currently, 43 per cent of holdings are available for research. Additional materials are opened to research periodically.

The Presidential records of Ronald Reagan are the first to be covered by the 1978 Presidential Records Act (PRA) 44 U.S.C. Chapter 22. The Library staff processes these records and makes them available for research under provisions of the PRA and the Freedom of Information Act (FOIA). The Library also houses papers and historical materials donated by friends and associates of Ronald Reagan, and selected Federal agency collections. In addition, the Library contains Ronald Reagan's records as Governor of California (1967-1975), materials from the 1966, 1976, 1980, and 1984 campaigns, and 1980-81 transition records.

If you have any questions that are not addressed in this List of Holdings, please feel free to contact the Library staff (phone 1-800-410-8354; email reagan.library@nara.gov).

The Reagan Library on the Internet

Our [web site](#) contains further descriptions of our holdings, including lists of [folder titles](#) and [topic guides](#). You may also access basic information on Ronald Reagan and his Presidency, read and download many Ronald Reagan speech texts, view and order selected photographs, and contact the Reagan Library with your questions.

Directions to the Reagan Library

The Reagan Library is located in Simi Valley, California, about 45 miles northwest of downtown Los Angeles and Los Angeles International Airport (LAX). The Library is approximately 30 miles northwest of the Burbank Airport

- **From the south, Los Angeles International Airport (LAX) and West Los Angeles**, take I-405 (San Diego Freeway) north to California Route 118 (Ronald Reagan Freeway) west; or from **Burbank Airport**, take I-5 north to the 118 Freeway west. From the 118 Freeway in

Simi Valley, take the second Madera Road exit (South) and proceed three miles to Presidential Drive. Turn right on Presidential Drive to reach the Library.

- **From the north (Bakersfield, Sacramento): Take I-5 south, to I-405 (San Diego Freeway) south, to the 118 Freeway west.** From the 118 (Ronald Reagan) Freeway, exit south on Madera Road and proceed three miles to Presidential Drive. Turn right on Presidential Drive to reach the Library.
- **From the north and west (Ventura, Santa Barbara):** Take US 101 (Ventura Freeway) south to California Route 23 (Moorpark Freeway) north in Thousand Oaks. From the 23 Freeway, exit at Olsen Road and turn right. Proceed 1½ miles to Presidential Drive. Turn left on Presidential Drive to reach the Library.
- **From the east:** Take I-210 (Foothill Freeway) west to the 118 Freeway west. From the 118 Freeway in Simi Valley, exit south on Madera Road and proceed three miles to Presidential Drive. Turn right on Presidential Drive to reach the Library.

Shuttle services are available from all major Los Angeles area airports. Information on local accommodations is available on request from the Library or on our website.

2. USING THE REAGAN LIBRARY'S COLLECTIONS

The Reagan Library is open to all researchers. You can contact us with research questions by regular mail, telephone, fax, or email. You can also conduct research on-site, in the Library's research room.

Doing Research at the Library

The research room is open Monday through Friday, except Federal holidays, from 9:00 a.m. to 5:00 p.m.. Onsite researchers under the age of 16 must be accompanied by an adult researcher.

We strongly encourage you to contact us prior to doing research here. We can check our holdings for material relevant to your research, and tell you how much of it is available for research use. We can also provide basic information on accessing holdings that are currently closed to research, supply pertinent handouts and finding aids, and send a simple researcher application that you can return to us before you arrive. This [application](#) can also be found on our website.

Research at the Library begins with an orientation by a member of our staff offering guidance on records and collections most likely to pertain to your topic. We also explain our regulations, research room procedures and services; provide information on obtaining access to Presidential records that are currently closed and unavailable for research; and answer any questions you may have. You will be asked to show personal identification, and to fill out a research application if

you have not yet done so. If you have personal belongings, such as a backpack or purse, you will be assigned a locker for them. The Library will supply pencils, paper, and note cards for your use. Personal computers may be used in the research room, personal copiers and document scanners are allowed by permission. We encourage the use of digital cameras for making copies of our documents.

A self-service photocopier is available in the research room at a cost of 25 cents per page. For copies made by Library staff, the current NARA reproduction fee is 80 cents per page (\$20.00 minimum). The Library accepts checks or money orders made out to the National Archives Trust Fund, or Visa, Master Card, American Express, or Discover/Novus orders.

Locating the Documents You Need

To identify Reagan Library materials that may pertain to your research, you may consult:

- The general information in this guide.
- [Topic Guides](#). These guides have been developed mainly from our many Freedom of Information Act (FOIA) requests. The topic guides can be found in paper copy in our Research Room or online on our website.
- Lists of boxes and folder titles for collections. These box lists indicate which folder titles are available for research and which folder titles are still unavailable. Copies of these [finding aids](#) are kept in our research room, are on our web site (www.reaganlibrary.gov), or can be emailed to researchers upon request.
- Brief descriptions (“scope and content notes”) archives staff drafts for document series or collections. These descriptions can be found on the box/folder title list inventories described above. Some condensed versions of these descriptions are included with this listing.

In addition, feel free to ask our archives staff for assistance in locating pertinent material.

Doing Research by Mail

To some extent, you can use our holdings without visiting the Library. We can email or mail to you any finding aids and handouts that are available in our research room or you may access them yourself on our website. The Library will provide photocopies at the current reproduction fee of 80 cents per page, minimum \$20.00. A request for reproduction of records must describe the requested records well enough that the staff can locate the records using available finding aids. The Library will photocopy the entire contents of any folder that you can cite from a finding aid, search report, or reference letter. The Library will also copy specific material cited in the Library's list of processed Presidential records and historical material, or any specific item available for research, provided the Library staff can easily locate it. **The Library staff cannot make subjective judgments on the “best” material relating to a topic.** Mail-order copies are sent by regular mail, unless you make alternate shipping arrangements at your expense.

For information on obtaining copies of audiovisual material, please contact the Library's audiovisual archivist, Steve Branch (phone 1-800-410-8354, ext. 74006; email: steve.branch@reagan.nara.gov).

A fee schedule for reproduction services, including audiovisual material, is located at **Appendix A**. A photo order request form is located at **Appendix B**. A videotape/audiotape order request form is located at **Appendix C**.

Hiring a Research Assistant

It may be possible to hire a research assistant to conduct on-site research for you, screen open material for copying in our research room, or make self-service copies for you. Students at nearby universities are sometimes available for research work. If you are interested in a local researcher, please contact our Supervisory Archivist, Ira Pemstein for possible referrals. (Phone: 1-800-410-8354, ext. 74073; email: ira.pemstein@nara.gov)

Obtaining Access to Closed Records

You may request access to most materials in our holdings that are currently closed and unavailable for research. This section gives basic guidance for obtaining access to closed records in our holdings. Feel free to contact the Library archives staff for more details.

All closed Reagan Presidential records administered under the Presidential Records Act (PRA) may be requested by submitting a [Freedom of Information Act \(FOIA\) request](#). FOIA requests must be submitted in writing. The Reagan Library will accept requests through regular mail, FAX, or e-mail. Include the following information in your request:

1. Your permanent address and phone number (as well as a fax number and email address, if available)
2. Write "FOIA Request" on both your letter and envelope (or in the subject line of your e-mail). You may also use our FOIA Request Form (Appendix D)
3. Describe the records you want to access in as much detail as possible. Information that might provide such detail includes:
 - Names of specific White House offices or staff members
 - Specific events, speeches, issues, or folder titles
 - Specific or approximate dates of events, speeches, or records

(Assistance with finding these details can be found on the textual, audiovisual and finding aids found on our website.)

If you have any questions regarding filing a FOIA request please contact a Reagan Library Archivist at reagan.library@nara.gov for assistance.

4. Your request can be mailed to:
 - Ronald Reagan Presidential Library
 - Attn: FOIA Coordinator
 - 40 Presidential Dr.
 - Simi Valley, CA 93065

5. Your request can be FAXed to:

Reagan Library FOIA Coordinator
(805) 577-4074

6. Your request can be e-mailed to (please include “FOIA Request” in the subject line):

reagan.library@nara.gov

You may request declassification review of **national security information** via a **Mandatory Review (MR) request**. Please contact the Library archives staff for more information for the forms and procedures for filing a mandatory review request.

Personal paper collections are governed by deeds of gift and the papers are made available to research according to the stipulations in these deeds of gift. Personal paper collections are not governed by the PRA or FOIA, and are not subject to FOIA requests. We will make every effort to process personal paper requests on demand within the limits of our staff and the terms of the deeds of gift for each collection.

Research Room Resources

The Library Research Room contains a book collection of approximately 2,500 titles, pertaining primarily to President Reagan and his administration, late 20th century politics and government, and the institution of the presidency. The Research Room also contains reference photocopies of a few selected Reagan Presidential records. Paper copies of our collection finding aids and topic guides for opened records are in the Research Room. In addition, there is a vertical file of “ready reference” on Ronald Reagan, his career, administration, and family.

About Grants

Unfortunately, the Reagan Library does not currently have a research or travel grant program. It is not known at this time when such a program might be instituted.

About Copyright Law

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of the specified conditions is that the photocopy or reproduction of copyrighted material is not to be “used for any purpose other than private study, scholarship or research.” If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of “fair use,” that user may be liable for copyright infringement. This institution reserves the right to refuse to accept a reproduction order if, in its judgment, fulfillment of the order would involve a violation of copyright law.

In general, works in the public domain and **works prepared by U.S. government officials and employees as part of their official duties are not protected by copyright.** However, many other items in the Reagan Library's holdings may have copyright protection.

It is the researcher's responsibility to be aware of copyright law provisions, and obtain any necessary permission for use of copyrighted works.

Citing Reagan Library Records

Citations should identify items clearly, specify their file locations, and end with reference to the Ronald Reagan Library. Citation examples are:

Letter, Ronald Reagan to Daniel James, Feb. 6, 1984, ID #183417, ND016,
WHORM Subject File, Ronald Reagan Library

Telegram, Daniel K. Inouye to George P. Shultz, March 7, 1985, folder "Inouye, Daniel
K.," WHORM Alpha File, Ronald Reagan Library

Memo, Elizabeth Dole to Edwin Meese, Sept. 5, 1984, folder "Air Traffic Control
(AT 6605)," OA 11850, Edwin Meese Files, Ronald Reagan Library

Audio tape, WH exit interview with Edwin Harper, July 5, 1983, Oral History - WH Exit
Interviews, Ronald Reagan Library

SECTION II: TEXTUAL MATERIAL

1. PRESIDENTIAL RECORDS

1.1 White House Office of Records Management - File Systems

The White House Office of Records Management (WHORM) filing systems consist of the following: Subject File, Alphabetical (Name) File, Bulk Mail Sample, President's Handwriting File, and the STAIRS automated databases.

WHORM SUBJECT FILE, 1981-1989. (2,488 feet)

The Subject File is sixty primary subject categories subdivided into over 3,000 secondary categories (using alphanumeric file codes). It contains over 650,000 case files (identified by a six digit numeric code). WHORM assigned these six digit numbers to each case file, and entered information about the case file into an automated database.

Fifty-eight of the primary subject categories contain Presidential records. The contents of the remaining two categories, Political Affairs (PL) and Presidential Personal (PP), are the personal papers of the President. The Freedom of Information Act does not apply to PL and PP subject categories.

Below is a full list of the 58 primary subject file categories. If the entry is **bolded** it indicates the entire category including all secondary categories is open and available for research. The library has also opened other secondary categories and individual casefiles. For access to this information please see written finding guides in our Research Room or the [Subject File](#) on our website.

The size or volume of records and manuscript collections is described in linear feet. One linear foot is roughly equivalent to 2,000 pages.

<i>Primary Subject Category</i>	<i>#Vol</i>		
AG (Agriculture)	8	FO (Foreign Affairs).....	90
AR (Arts)	2	GI (Gifts).....	30
AT (Atomic/Nuclear Energy)	2	HE (Health).....	44
BE (Business-Economics)	44	HI (Highways-Bridges)	2
CA (Civil Aviation)	18	HO (Holidays).....	54
CM (Commodities)	6	HS (Housing)	5
CO (Countries)	80	HU (Human Rights)	23
DI (Disasters)	7	IM (Immigration-Naturalization)	18
ED (Education)	10	IN (Indian Affairs)	6
FA (Federal Aid)	21	IS (Insurance).....	11
FE (Federal Government)	20	IT (International Organizations)	11
FG (Federal Gov't-Org.).....	478	IV (Invitations).....	70
FI (Finance).....	113	JL (Judicial-Legal Matters).....	68

LA (Labor).....	29	SA (Safety-Accident Prevention)	7
LE (Legislation).....	20	SC (Sciences)	5
LG (Local Government)	4	SO (Social Affairs).....	21
MA (Medals-Awards)	30	SP (Speeches minus SP501)	165
MC (Meetings-Conferences)	25	ST (State Government)	6
ME (Messages).....	235	TA (Trade).....	71
ND (National Security-Defense).....	101	TN (Transportation).....	10
NR (Natural Resources)	16	TR (Trips minus TR003).....	45
OS (Outer Space)	7	UT (Utilities).....	11
PA (Parks-Monuments)	5	VA (Veteran Affairs).....	18
PC (Peace)	2	WE (Welfare).....	67
PE (Personnel Management).....	40	WH (White House Administration).....	14
PO (Postal Service).....	3		
PQ (Procurement).....	7		
PR (Public Relations)	202	Total Volume (est.) of WHORM Subject	
PU (Publications)	22	File: 2,488 l. ft	
RA (Real Property).....	9		
RE (Recreation-Sports)	4		
RM (Religious Matters)	3		
RS (Reports-Statistics).....	3		

WHORM ALPHABETICAL FILE, 1981-89. (2,387 feet)

The Alphabetical (Alpha or Name) File consists of routine applications and endorsements of people for Federal appointments, general correspondence of the First Lady's Office, invitation regrets, children's correspondence, and routine letters from organizations and the general public. An [index](#) of open and available material can be found in the Library's Research Room and on our website.

PRESIDENT'S HANDWRITING FILE, 1981-89. (48 feet)

The President's Handwriting File is a collection created by the White House Office of Records Management. The Handwriting File consists of a variety of documents that the President annotated, edited, or wrote in his own hand. The President's Handwriting File is fully available for research use. Presently, it consists of five Series: [Presidential Meetings](#), [Presidential Records](#), [Presidential Speeches](#), [Presidential Telephone Calls](#), and [White House Mail Reports](#). When creating the Handwriting File, WHORM did not transfer handwriting found within staff and office files. The Library will be creating a further series for handwriting found in White House staff and office files.

A document-by-document finding aid for the President's Handwriting File can be found in the Library Research Room and on our web page.

WHORM BULK MAIL FILE, 1981-89. (289 feet)

The Bulk Mail File is a sampling of bulk mail material disposed of during the Reagan Administration. In accordance with the Presidential Records Act, the Reagan White House disposed and/or recycled approximately 21,000 cubic feet (52,000,000 pages) of bulk mail. The remaining samples consist primarily of public opinion mail and greeting cards. They are

representative of the disposed material, and are approximately one percent of the total received. The White House staff maintained a tally of all public opinion mail received. It is located within the WHORM Subject File category **WH004-01**.

STAIRS DATABASE. (24 tapes)

The STAIRS (Storage and Information Retrieval System) automated database was developed during the Carter Administration, but not fully implemented by the White House until the beginning of the Reagan Administration. The system has six major databases:

- **CTRH** (Correspondence Tracking) – contains information on most documents in the WHORM Subject File, a few documents in the WHORM Alphabetical File and many White House staff and office file box folder lists.
- **SECLOG** (Secretary's Log) – contains information on documents seen by the President and noted by the White House Secretariat.
- **WHLEG** (White House Legal Task Force) – contains information on documents found relevant to the White House Legal Task Force formed to investigate the Iran-Contra affair and cooperate with Independent Counsel's offices.
- **Presidential Diary** – a daily outline of the President's schedule (not complete for the entire administration).
- **Photo** – an index to the over 1.5 million photographs prepared by the White House Photo Office.
- **Gift** – an index to the numerous foreign and domestic gifts received by the President.

These six databases are not currently available in an automated format for use by researchers, but the Library's archives staff is able to utilize a fully updated web-based version to search for records requested by researchers.

1.2 White House Staff & Offices

Nearly 800 White House staff and office collections were transferred to the National Archives at the end of the Reagan Administration. This section provides information on the [offices](#) in the Reagan White House and lists the collections contained within each office. For many filing reasons, we do not always have a collection for each staff member of an office. The Library continues to determine unmarked staff collections within offices.

Administration, White House Office of

This office is a federal agency responsible for administrative services to the Executive Office of the President. Separate divisions of the Office handled mail/messenger, printing and graphics, procurement and contracting, Executive Office accounting and payroll, library and information services, computer and telecommunications services recruitment and training, facilities, historic preservations, security, and their own Counsel office. For most of the Reagan administration the Director of this office was also the Special Assistant for Administration and Management and supervised the actual White House Operations administrative staff. During the Reagan Administration, work product created by the director of the White House Office of Administration was treated as Presidential records.

See collection entries for

Administration, WHO of
the Director
Intrater, Arnold

Miller, Jonathan
Moore, Kate
O'Donnell, Claire

Peck, Ralph
Rogers, John
Wilson, Edward J.

Administrative Office, White House Operations

The Administrative Office provided for a wide variety of administrative functions including accounting, budget, equipment, expense reports, parking permits, purchasing, the ordering of supplies, subscriptions to newspapers and magazines for White House staff, duplicating machines, and the issuance of travel advances and the processing of travel vouchers both official and political.

See collection entries for

Administrative Office, White House Operations
Elmore, Theresa
Lamb, Jean

Ubbens, Betty
White, Richard

Advance, Office of Presidential

This office was responsible for the logistical planning, coordination, and onsite arrangements of the President's domestic and international trips.

See collection entries for

Advance, Office of
Presidential
Brennan, Joseph
Foster, Gary

Henkel, William
Hildebrand, Joanne
Hooley, James
Littlefair, Andrew

Schmidt, Robert
Skidmore, Mary Lou
Studdert, Steve
Terry, W. Grey

African Affairs Directorate, National Security Council

The African Affairs Directorate assisted the National Security Advisor to the President on all aspects of foreign policy regarding the African continent. All of the work product for all staff members, Herman Cohen, Fred Wattering, Alison Rosenberg, and Philip Ringdahl, are contained within the office collection. Staff member Helen Soos has a small chronological file.

See collection entries for

African Affairs Directorate, NSC

Soos, Helen

Appointments and Scheduling, White House Office of

The Office oversaw all aspects of President Reagan's calendar. The Office received and coordinated requests for the President's time, prioritized the President's time, and developed the President's daily and monthly schedules. The Office also oversaw the compilation of the President's official Daily Diary, a detailed schedule of the President's daily activities.

See collection entries for

Appointments and Scheduling, WHO of
Diarist Working Files
McCathran, Ellen

Newell, Gregory
Ryan, Fred

Arms Control Directorate, National Security Council

See collection entries for

Brooks, Linton F.
Heiser, G. William
Linhard, Robert E.

Mahley, Donald A.
Steiner, Steve S.
Tobey, William H

Arts and Humanities, White House Liaison for

See collection entries for

Arts and Humanities, White House Liaison for

Asian Affairs Directorate, National Security Council

See collection entries for

Asian Affairs Directorate, NSC
Childress, Richard T.
Gregg, Donald P.
Kelly, James
Laux, David
Sigur, Gaston

Cabinet Affairs, White House Office of

The Office of Cabinet Affairs created the working logistics for President Reagan's belief in "cabinet" style government. The Office of Cabinet Affairs acted as the liaison and facilitator between various agencies and the White House. In the first administration, the office was heavily involved in making the seven cabinet councils work correctly – scheduling meetings, pursuing action plans, and so forth. In conjunction with the Counsellor to the President's office, Cabinet Affairs created a detailed tracking system for issues before the Cabinet and the various Cabinet Councils. These issues were marked as "CM-#" and you will find frequent reference to this tracking system within the records of the Office of Cabinet Affairs and the Counsellor to the President. While Cabinet Affairs handled the Cabinet issue tracking and worked with agencies, the actual Cabinet Council secretaries were from the Office of Policy Development.

During the second administration, the Councils were reduced to two - the Domestic Policy Council and the Economic Policy Council – and were an actual part of the Cabinet Affairs office. In early 1985, the head of this office was renamed the Cabinet Secretary. The Office of Cabinet Affairs continued as the administrative support for the Cabinet Secretary. Please see the collections for Alfred Kingon and Nancy Risque for Cabinet Secretary material.

See collection entries for

Anderosn, Katherine	Fuller, Craig	Kuttner, Hans
Cabinet Affairs, WHO of	Gibson, Thomas	Neuman, David
Clarey, Donald	Hall, John	Preston, Edward F.
Davis, Richard A.	Hauptli, Todd	Stucky, Edward
Dunlop, Becky Norton	Herbolsheimer, Lawrence	
Faoro, Patsy	Hodapp, Nancy "Missy"	

Cabinet Secretary

See collection entries for

Kingon, Alfred
Risque, Nancy

Chief of Staff, White House Office of the

Considered by many to be the most powerful position in a modern White House, the Chief of Staff during the Reagan administration acted as a close advisor to the President and was responsible for the smooth operation of the White House. During the first administration, Chief of Staff James A. Baker was part of a senior staff triumvirate with the Deputy Chief of Staff Michael Deaver and the Counsellor to the President Edwin Meese. This group came to be known

as "the Troika." In the second administration, Donald T. Regan (1985-87), Howard H. Baker (1987-88), and Kenneth Duberstein (1988-89) served as Chiefs of Staff.

See collection entries for

Baker, Howard H., Jr.	Hodsoll, Francis (Frank)
Baker, James A.	Moore, Kate
Cicconi, James	Oblesby, M.B.
Crippen, Daniel L.	Regan, Donald
Darmen, Richard	Thomas, W. Dennis
Dawson, Thomas G.	Tuck, John C.
Duberstein, Kenneth	

Communications, White House Office of

This office was largely an umbrella White House office over the offices of speechwriting, media relations, public affairs, public liaison, and the press office, although the mix of responsibilities varied somewhat during the eight years of the Reagan presidency. The primary function of this office was to ensure that the White House staff was consistent in dealing with the media, and that the White House had a focused message. The four directors of this office were David Gergen, 1981-1984; Pat Buchanan, 1985-1987, Thomas Griscom, 1987-1988 and Mari Maseng, June 1988- January 1989.

See collection entries for

Bailey, Pamela	Griscom, Thomas C.
Bistany, Joanna	Maseng, Mari
Buchanan, Patrick	Reid, Kathleen
Gergen, David	Ursomarso, Frank

Consumer Affairs, White House Office of

The White House Office of Consumer Affairs

See collection entry for

Knauer, Virginia

Coordination Office, National Security Council

This office primarily provided planning and coordination assistance to the President for head of state and foreign official visits, as well as other international meetings in which the President participated.

See collection entries for

Coordination Office, NSC
Deal, Timothy
Tyson, Charles P.

Correspondence, Office of White House

The White House Office of Correspondence sorted and handled incoming mail to the President; sending out responses from the President and his staff; analyzed incoming mail and telephone calls for a quick summation of public sentiment on particular issues and actions of the President; forwarded mail to other agencies for response; and assisted with the editing and printing of Presidential Proclamations.

This office helped create and edit outgoing response form letters used by the White House during the Reagan administration, commonly called "robos." Form letters were sent in response to public correspondence regarding requests from the public for appointments with the President;

items for charity; support or opposition to various policies or actions of the administration; recommendations of personnel; and personal support for the President and his health.

The office provided form letters with the President’s signature, form letters sent out from various staff and office members, and form letters sent out under the signature of Anne V. Higgins, Special Assistant to the President for Correspondence and the Director of the White House Office of Correspondence.

Aside from sorting and responding to public mail, this office sent on referrals to federal agencies (the Sally Kelley collection); analyzed incoming telephone comments (Comments and Volunteers); analyzed incoming mail (Mail Analysis); handled requests for the President and other staff member photographs (Photo Requests); handled requests for birthday, anniversary, etc. requests (Presidential Messages) and typed and made ready all other Presidential correspondence (Special Letter Responses).

This office supervised the White House Gift Unit which is treated as a separate collection.

See collection entries for

Batten, Michael	Mail Room	Gleason, Patricia Ann
Bell, Lillie	Correspondence, WHO of:	Higgins, Anne
Correspondence, WHO of	Photo Requests	Horgan, James
Correspondence, WHO of:	Correspondence, WHO of:	Hudson, Maureen
Comments and Volunteers	Presidential Messages	Kelley, Sally
Correspondence, WHO of:	Correspondence, WHO of:	Maloney, Patrick
Mail Analysis	Special Letter Responses	
Correspondence, WHO of:	Donovan, Charles A.	

Council of Economic Advisers

The Council of Economic Advisers (CEA) was established by law in 1946, to brief the President on overall economic policy objectives and policy issues. The CEA also prepares an annual economic report to the President and an Economic Report of the President for submission to Congress. During the Reagan administration, the CEA chaired an interagency forecasting group that included the Treasury and OMB for developing economic projections.

During the Reagan Administration the following individuals were the Chairman of the Economic Advisers: Murray Wiedenbaum, 1981-1982, Martin Feldstein, 1982-1983, and Beryl Sprinkel, 1985-1989

Members of the Council were: James Jordan, 1981-1982; William Niskanen, 1981-1984 (Acting Chairman, 1983-1984); William Poole, 1982-1984; Thomas Moore, 1985-1988 and Michael Mussa, 1986-1988.

CEA has a professional staff including a Special Assistant to the chairman, a Senior Statistician and staff economists hired as “experts.”

Special Assistants to the Chairman were: James Burnham, 1981-1982, Geoffrey Carline, 1982-1984 and Margot Machel, 1985-1988. Ms. Machel does not have a collection, but has material throughout the Beryl Sprinkel collection and has a separate series within that collection.

CEA Staff economists material is within the subcollection: Council of Economic Advisers: Staff Economist Files. It contains 103 series associated with individual staff economists.

See collection entries for

Burnham, James	Feldstein, Martin	Poole, William
Carliner, Geoffrey	Jordan, Jerry	Sprinkel, Beryl
Council of Economic Advisers	Moore, Thomas	Weidenbaum, Murray
CEA: Staff Economists Files	Mussa, Michael	
	Niskanen, William	

Counsel to the President, Office of

This office provides legal advice to the President and White House staff. The Counsel's staff advises the President and White House staff on a wide variety of issues, including constitutional and administrative powers and duties of the President, legislation, judicial appointments, and regulatory issues. It also coordinates the screening of Presidential appointees and White House staff for security and potential conflict of interest problems. The Counsel's staff was responsible for gathering material in response to Independent Counsel requests for documents for investigations.

See collection entries for

Astrue, Michael	Culvahouse, Arthur	Kruger, Robert
Boggs, Paula	Dannenhauer, Jane	Landers, Bill
Bolton, John	Duke, Meg Shields	Lawton, Mary
Brady, Phillip D.	Erickson, Jack	Luttig, J. Michael
Bryan, Patricia Mack	Fielding, Fred	Masterman, Vicki
Cohen, Ben	Finan, Nancy Scott	McGrath, C. Dean
Cooksey, Sherrie	Fitzsimmons, John	Nolan, David
Counsel to the President, Office of the	Garrett, H. Lawrence	Owens, Deborah
Counsel to the President, Office of the: Appointees	Goldfield, H. P.	Raul, Alan Charles
Counsel to the President, Office of the :	Hauser, Richard	Roberts, John G.
Investigation Files	Hewitt, Hugh	Rusthoven, Peter J.
Counsel to the President, Office of the : Judicial	Hicks, Christopher	Shepherd, J. Michael
Selection Files	Holland, Dianna G.	Stephens, Jay B.
Cox, C. Christopher	Jameson, W. George	Waller, David
	Janes, Clinton	Wallison, Peter
	Janes, Nancy	Willkie, Wendell
	Keisler, Peter D.	Wilson, D. Edward
	Koch, Kathleen D.	

Counsellor to the President, Office of the

"Counsellor to the President" was the title given to Edwin Meese, one of the President's top advisers during the first Administration, and a long-time Reagan supporter and advisor. Meese coordinated and developed domestic policy issues and programs, although foreign and defense policy issues were also a focus during the first year of the Administration. Meese was familiar with the President's style of government and system of management from experience as Governor Reagan's chief of staff in California. The management of cabinet communication and coordination was part of his office function during the first year of the administration, and his office remained heavily involved with the Office of Cabinet Affairs and the Cabinet Council system. The collections for this office are for his direct staff and cover the first administration only. In early 1985, Mr. Meese left the White House to become Attorney General of the United States. This Office ceased to exist after his departure from the White House.

See collection entries for

Cribb, T. Kenneth	Jenkins, Jim
Garrick, Robert	Meese, Edwin III
Hearn, Roger	Thomas, Edwin W.

Counterterrorism and Narcotics, National Security Council Office of

See collection entries for

Counterterrorism and Narcotics NSC Office of	Earl, Robert
Coy, Craig	North, Oliver

Crisis Management Center (CMC), National Security Council

An outgrowth of NSDD-3, which established a NSC structure for managing national security crises, the Crisis Management Center (CMC) was set up in the first Administration and disbanded in early 1987. As described by Robert McFarlane, the CMC was designed to "conduct pre-crisis collection and analysis of information about likely crisis areas in an effort to anticipate events and to provide extensive background information to decision makers as a crisis preventive."

See collection entries for

Beal, Richard	McDaniel, Rodney B.
Crisis Management Center, NSC	Morton, Elaine L.

Defense Policy Directorate (including Defense Policy Planning staff), NSC

See collection entries for

Cockell, William A.	Grimes, John G.	Myer, Allen A.
Donley, Michael B.	Helm, Robert W.	North, Oliver L.
Douglass, John W.	Kissell, Kenneth A.	Pollock, Raymond
Dur, Philip A.	Kraemer, Sven F.	Russell, Horace L.
Ebner, Eugene	Levine, Richard B.	Shoemaker, Christopher C.
Gold, Sydell P.	Linhard, Robert E.	Snider, Donald M.
Grant, William J.	Miskel, James F.	

Defense Programs and Arms Control Directorate, National Security Council

See collection entries for

Brooks, Linton F.	Lehman, Ronald F.	Russell, Horace L.
Donley, Michael B.	Levin, Richard B.	Steiner, Steven S.
Douglass, John W.	Linhard, Robert E.	Wood, J. Robert
Grimes, John G.	Mahley, Donald A.	Wright, William H.
Helm, Robert W.	Myer, Allen A.	
Kraemer, Sven F.	Pollock, Raymond	

Deputy Chief of Staff, White House Office of the

While the White House had a deputy chief of staff position throughout the administration, the Deputy Chief had a separate office only when Michael Deaver held the post of Deputy Chief of Staff from 1981-1985. Michael Deaver was a long-time associate and advisor to the President and Mrs. Reagan. He formed part of the ruling "troika" with Edwin Meese and James Baker during the first administration. This office was heavily involved in advance work and event preparation. The collections listed here are for the first administration only.

See collection entries for

Canzeri, Joseph	McManus, Michael A.
Deaver, Michael	Sittman, William
Hill, Kenneth John	

Domestic Affairs, White House Office of

The Office of Domestic Affairs was created in 1987 when T. Kenneth Cribb returned to the White House from the Department of Justice. The office was involved with the Domestic Policy Council and advised the President on issues regarding AIDS, drug abuse and the Economic Bill of Rights.

See collection entries for

Cribb, T. Kenneth	Dorminey, A. Blair
Crippen, Daniel	McIntosh, David M.

Domestic Policy Council

Established in April of 1985, the DPC facilitated the development of the Administration's domestic policy initiatives and monitored its implementation. Along with Economic Policy Council (EPC), the DPC replaced the seven cabinet councils that functioned during the first Administration. The DPC was composed of the attorney general (who served as chairman pro tempore); the secretaries of the Interior, Health and Human Services, Housing and Urban Development, Transportation, Energy, and Education; and the director of the OMB. The secretary of this Council was Ralph Bledsoe.

See collection entries for

Bledsoe, Ralph
Johnson, Robert
Sweet, Robert

Drug Abuse Policy Office, White House

Established in the first Administration, and operating within the Office of Policy Development, the Drug Abuse Policy Office coordinated the development and implementation of Administration policy on drug abuse. The Office worked in conjunction with the First Lady's Office on the "Just Say No" campaign. The first director of this office was Carlton Turner following by Dr. Ian McDonald in 1987.

See collection entries for

Daolas, Sue	Lumpkins, Sharyn	Turner, Carlton
Drug Abuse Policy Office, WH	Macdonald, Donald Ian Romano, Neil	Williams, Richard

Drug-Free America, White House Conference on a

The 1986 Anti-Drug Abuse Act called for the President to establish a national conference to share drug-abuse prevention methods, make the public aware of the extent of the problem and focus on solutions and parental involvement. It was established by Executive Order on May 5, 1987. The conference included six regional meetings held in late 1987 and a national conference held from February 28, 1988-March 3, 1988. This collection consists of records regarding the White House sponsored conference. Records are mostly from the Chairwoman, Lois Harrington and various projects run in conjunction with the conference.

See collection entries for

Drug-Free America, White House Conference for a
Harrington, Lois

Economic Policy Council

Established early in the second Administration, the EPC facilitated the development of the Administration's economic policy and monitored its implementation. The EPC, along with the Domestic Policy Council (DPC), replaced the system of seven cabinet councils from the first Administration. The EPC consisted of the Secretary of the Treasury (who served as Chairman); the Secretaries of State, Agriculture, Commerce and Labor; the Director of the OMB; the U.S. Trade Representative; the Chairman of the CEA; the Vice President; and the Chief of Staff to the President. The Secretaries of this Council were Shellyn McCaffrey and Eugene McAllister.

See collection entries for

Economic Policy Council	McCaffrey, Shellyn
McAllister, Eugene J.	Tracy, Alan T.

European and Soviet Affairs Directorate, National Security Council

In 1983, the NSC reorganized and created five geographical directorates from the old Political Affairs Office. The European and Soviet Affairs Directorate was one of the five geographical directorates created. For further information on this geographical region for the first administration only, please see the Executive Secretariat, NSC: Country Files (Europe and the Soviet Union).

See collection entries for

Cobb, Tyrus	Jameson, Lisa	Rentschler, James
Dobriansky, Paula	Ledsky, Nelson C.	Sommer, Peter R.
Ermarth, Fritz W.	Lenczowski, John	Vail, Joan R.
European & Soviet Affairs Directorate, NSC	Matlock, Jack F.	
	Perina, Rudolf V.	

Executive Clerk, White House Office of the

In existence since 1865, the Executive Clerk's Office is the oldest functioning staff office of the White House. The White House Office of the Executive Clerk is responsible for the formal certificates, preparation and disposition of all official Presidential documents. These include nominations to the Senate, commissions of appointment, acceptances of resignations, Executive Orders, Proclamations, and Messages to Congress. In addition the office serves as the official point of Presidential receipt for formal documents from the Congress, such as resolutions, enrolled bills, and Senate confirmations. The Clerk's office returns presidential vetoes to Congress and the Clerk is allowed on the Senate and House floors for this purpose.

Ronald R. Geisler served as Executive Clerk throughout the Reagan administration and his Deputy was Dan Marks.

See collection entries for

Executive Clerk, White House Office of

Executive Secretariat, National Security Council Office of the

The Executive Secretariat acts as a conduit for communication and coordination amongst agencies, and assists with internal NSC record keeping. There are 18 series within the Secretariat office records for various groupings of records such as country files, subject files, meeting files, etc. Please see the specific collection listing for these series. Record keeping practice at the NSC varied widely during the first and second Reagan administrations, and is further complicated by numerous office reorganizations – see specific collection and series descriptions for more details on these changes.

The director of the Secretariat, a legislated position, has the title "Executive Secretary." The first National Security Advisor – Richard Allen – changed this title to "Staff Secretary." It was changed back to Executive Secretary after he left. The following individuals were the Executive Secretaries for the National Security Council during the Reagan administration: Allen Lenz, Michael Wheeler, Robert M. Kimmitt, William F. Martin, Rodney McDaniel, and Paul Schott Stevens.

See collection entries for

Executive Secretariat: Agency Files	Meetings	Luhn, Christina A.
Executive Secretariat: Cable Files	Executive Secretariat: NSSDs	Martin, William F.
Executive Secretariat: Head of State Files	Executive Secretariat: Subject File	McDaniel, Rodney B.
Executive Secretariat: NSC Meeting Files	Executive Secretariat: System Files	Miller, Jonathan
Executive Secretariat: NSC Meeting Files	Executive Secretariat: Trip File	Morris, Richard C.
Executive Secretariat: NSDDs	Executive Secretariat: VIP Visits	Neil, Elise
Executive Secretariat: NSPG	Kimmitt, Robert M.	Pearson, Robert
	Lenz, Allen J.	Stearman, William L.
		Stevens, Paul Schott
		Thompson, Paul B.
		Wheeler, Michael O.

First Lady, Office of the

This office provided administrative support for the various functions and program initiatives of the First Lady, most notably the Foster Grandparents program and the “Just Say No” anti-drug abuse initiative. The First Lady directly supervised the Social Secretary and staff, but the Library treats the Social Office as a separate collection.

See collection entries for

Balfour, Deborah	First Lady, Office of the: Press Office	Schaben, Betsy
Barun, Kenneth	First Lady, Office of the: Projects Office	Tate, Sheila
Crispen, Elaine	Hansen, Joanne	Verstandig, Lee
Erkenbeck, Jane	McCoy, Peter	Wormser, Nina
First Lady, Office of the	Rosebush, James	Wroblewski, Anne
First Lady, Office of the: Advance Office		

Gift Unit

The White House Gift Unit (WHGU) was established during the Eisenhower administration to deal with the increasing number of items presented to the Chief Executive, his family and White House staff by foreign officials and U.S. citizens. The WHGU’s primary task is documenting gifts presented to the First Family. The Library has WHGU documentation of approximately 75,000 items given to the Reagans. This collection consists of the documentation records for these gifts and gifts to other White House staff members. Technically, the WHGU is part of the Correspondence Office, but the Library treats this as a separate collection.

See collection entries for

Gift Unit Records

Information Policy and Security Review, National Security Council Office of

See collection entry for

Reger, Brenda S.

Intelligence Directorate, National Security Council

See collection entries for

Cannistraro, Vincent M.	Godson, Roy	Major, David G.
Collins, James F.	Gregg, Donald P.	Raymond, Walter
deGraffenreid, Kenneth E.	Intelligence Directorate, NSC	
Dornan, Diane S.	Kimberling, Michael	

Interagency Low Income Opportunity Advisory Board

Upon the recommendation of the Domestic Policy Council, President Reagan created the Interagency Low Income Opportunity Advisory Board (ILIOAB) on July 21, 1987. The Board was dedicated to the administration's welfare reform initiative and improving the economic situation of low income Americans. The Board coordinated Federal public assistance programs and policies that cut across department and government lines creating a focal point for intergovernmental coordination. The ILIOAB reviewed all state welfare programs. Charles D. Hobbs, Director of Policy Development, served as Board Chairman and the Board also included representatives from the following agencies: the Office of Management and Budget, and the Departments of Agriculture, Health and Human Services, Housing and Urban Development, Justice, Labor, and Interior.

See collection entries for

Germanis, Peter	Interagency Low Income
Hobbs, Charles	Opportunity Advisory Board

Intergovernmental Affairs, White House Office of

This office facilitated communication between the White House and state, county, municipal or local governments. With the emphasis in the Reagan Administration on "federalism," this office was somewhat larger than in previous administrations. During the first administration, this office was headed by Assistant to the President for Intergovernmental Affairs, Richard Williamson. Williamson left his position in 1982 and was followed by Assistant to the President for Intergovernmental Affairs, Lee Verstandig. Verstandig left the White House in March 1985 and the Office was subsequently realigned as the Office of Political and Intergovernmental Affairs. This office took on all the duties of the old Political Affairs Office which ceased to exist at that time. The newly formed Office was led by first, Mitchell Daniels and then Frank Donatelli. At some point in the future the Library may split this collection to reflect the changed duties and responsibilities

See collection entries for

Alvarado, Ron	WHO of	Peachee, Judy
Bach, Christena	King, Gwen	Pinkerton, Jim
Black, Judy	Lauffer, Susan	Rairdin, Kae
Card, Andrew	McMaster, Margaret	Redington, Mary
Carpenter, Jane	Medas, Jim	Rhodes, Steve
Daniels, Mitch	Meeker, Jennifer	Richie, Sharon
Donatelli, Frank	Miller, Linda	Spencer, Karen
Hawley, Edward (Kip)	Moore, Dian	Spencer, Susan
Howlett, C.A.	Neal, Rick	Verstandig, Lee
Intergovernmental Affairs,	Parke, Kathleen	Williamson, Richard

International Communications and Information Directorate, National Security Council

See collection entries for

Castine, Michael	Menges, Constantine	
Lord, Carnes R.	Raymond, Walter	
Mandel, Judyt E.	Steiner,	Steve

International Economic Affairs Directorate, National Security Council

See collection entries for

Bailey, Norman	Levine, Richard B.	Robinson, Roger W.
Bonk, Benny	Martin, William F.	Seiber, David C.
Danzanksy, Stephn I.	McMinn, Douglas W.	Tarbell, Marilyn J
Farrar, Stephen P.	Melby, Eric D.	Wigg, David G.
International Economic Affairs Directorate	Platt, Alexander H.	
	Pugliaressi, Lucian S.	

International Programs and Technology Affairs Directorate, National Security Council

See collection entries for

Bemis, Robert C.	Pugliaressi, Lucian S.
Cobb, Tyrus	Saunders, Richard M.
Curtin, Jeremy	Tice, Donald C.
Dean, Robert	

Latin American Affairs Directorate, National Security Council

In 1983, the NSC reorganized and created five geographical directorates from the old Political Affairs Office. The Latin American Affairs Directorate was one of the five geographical directorates created. For further information on this geographical region for the first administration only, please see the Executive Secretariat, NSC: Country Files (Latin America [old name- Inter-American Affairs]).

See collection entries for

Flower, Ludlow “Kim”	Pastorino, Robert S.
Fontaine, Roger W.	Sapia-Bosch, Alphonso F.
Klissas, Nick	Tillman, Jacqueline
Latin American Affairs Directorate, NSC	Vail Joan
Menges, Constantine C.	

Legal Advisor Office, National Security Council

See collection entries for

Green, Grant S.	Levin, Daniel	Scharfen, Jonathan R.
Kimmit, Robert M.	Lilac, Robert H.	Sommer, Peter
Legal Advisor Office, NSC	Rostow, Nicholas	

Legislative Affairs, White House Office of

This office provided advice and support regarding the President’s legislative agenda and legislation in general. The Office also handled White House liaison with members of Congress on a wide variety of topics, including pending legislation and Presidential appointments. The office also assisted members of Congress with photo opportunities and constituent service. The office was organized along Congressional lines, divided into Senate and House staffs. The office was further organized by separate Congresses – 97th Congress (1981-1983) through the 100th Congress (1987-89). The first Assistant to the President for Legislative was Max Friedersdorf (1981), followed by Kenneth Duberstein (1982-1983). M.B. Oglesby served as the next head of

this Office from 1983-1985. He was followed by William Ball in 1986-1988.

See collection entries for

Addington, David	Greener, Chuck	Risque, Nancy
Ball, William	Harlow, Bryce Larry	Royal, Debra Kopko
Bockorny, David	Kabel, Robert	Sable, Ronald
Cooksey, Sherrie	Kennedy, Nancy	Scruggs, John
Donnelly, Thomas P.	Kranowitz, Alan	Stone, Jay
Dorn, Nancy	Legislative Affairs, WHO of	Swanson, David
Drew, Edie	McClure, Frederick	Thomas, W. Dennis
Duberstein, Kenneth	McKiernan, Gerald	Turner, Pamela
Dyer, James W.	Moore, Powell	Withey, Lyn
Frazier, Fran	Oglesby, M.B.	Wright, David
Friedersdorf, Max	Palmer, Nancy	
Gandy, Henry	Prendergast, Richard	

Legislative Affairs Directorate, National Security Council

See collection entries for

Andricos, George "Mike"	Matthews, David J.
Fortier, Alison B.	Sable, Ronald K.
Lehman, Christopher M.	Thompson, Paul B..

Library, White House

See collection entries for

- Library, White House
- Library, White House: Newsclippings

Media Relations, White House Office of

The Office of Media Relations was responsible for all press relations other than the White House Press Corps. This involved press briefings, press conferences for regional and local media, arranging interviews for regional media, and sending out video clips for local newscasts.

At various times it was also responsible for the recordings of Presidential video/audio-taped messages and assisting with the actual technical set-ups for outside broadcast crews. These functions consisted of many office permutations and office names throughout the Reagan administration. Since most of the staff and their physical location remained the same throughout the eight years, we have gathered all of this material under the title of the Office of Media Relations. The Office of Media Relations, in all its manifestations, was always a small office with limited staff, supplemented with several interns providing administrative support.

See collection entries for

Abdoo, Terry	Mahan-Duvall, Janice
Bacarisse, Charles E.	Mathis-Richard, Sue
Board, Elizabeth	Small-Stinger, Karna
Brackbill, Ann	Spaeth, Merrie
Elmets, Doug	Wimmer, Carolyn

Military Office, White House

The White House Military Office was responsible for the management and administration of an array of Defense Department resources in support of the President. The Office also served as the liaison between the White House Office and Department of Defense on administrative matters.

The White House Military Office briefed and attended the President at ceremonial and official functions. The Office also coordinated Department of Defense support for Presidential travel. Most of the material within this collection concern the President's travel and the use of Air Force One.

See collection entries for

White House Military Office

National Security Affairs, Office of the Assistant to the President for

The Assistant to the President for National Security Affairs was the principal national security adviser to the President, and staff director of the National Security Council. Six men held this position during the Reagan Administration: Richard Allen (1981-82), William Clark (1982-83), Robert "Bud" McFarlane (1983-85), John Poindexter (1985-86), Frank Carlucci (1986-87), and Colin Powell (1987-89).

See collection entries for

Allen, Richard V.
Carlucci, Frank C.
Clark, William P.
Colson, Janet
Fortier, Donald R.
Keel, Alton

McFarlane, Robert "Bud"
Nancy, James W. "Bud"
National Security Affairs,
Office of the Assistant to
the President for
Odom, William E.

Poindexter, John
Powell, Colin
Reed, Thomas C.
Rodman, Peter W.

Near East and South Asia Affairs Directorate, National Security Council

In 1983, the NSC reorganized and created five geographical directorates from the old Political Affairs Office. The Near East and South Asia Affairs Directorate was one of the five geographical directorates created. For further information on this geographical region for the first administration only, please see the Executive Secretariat, NSC: Country Files (Near East and South Asia).

See collection entries for

Burns, William J.
Kemp, Geoffrey
Lazan, Michael
Near East and South Asia Affairs Directorate
Oakley, Robert B.

Putignano, Patrick A.
Ross, Dennis B.
Tahir-Kheli, Shirin R.
Teicher, Howard J.

News Summary Office, White House

See collection entries for

News Summary, WHO of
News Summaries
Friday Follies

Operations, White House

With the appointment of Howard Baker, Jr. as the new Chief of Staff in March 1987, several offices were reassigned and one office was created, the Office of Operations. Newly appointed Assistant to the President for Operations, Rhett Dawson, provided the same functions that Richard Darman provided to the President in the first administration. Dawson controlled the paperwork to the President, made sure all staff had input on decisions relevant to their area of expertise, and was a close adviser to the Chief of Staff. In addition, Dawson directly supervised the White House Secretariat, and all the traditional "operations" offices: Executive Clerk, White House Correspondence, and White House Operations - including the Administrative Office,

White House Personnel, Transportation and Telegraph Office, White House Visitors, White House Photographic Office and the Executive Residence.

See collection entries for

Chew, David
Dawson, Rhett
O'Donnell, Claire

Photographic Office, White House

This office provides the administrative support to the White House photographers and responds to requests for photographs from various units.

See collection entries for

Evans, Michael
Photo Office
Shaddix, Billie

Planning and Evaluation, White House Office of

This Office was responsible for long-range issues identification, strategic planning, statistical analysis, and program evaluation. The Office of Planning and Evaluation (OPE) also helped promote public discussion of long-range issues of importance to the President's goals. In addition, OPE reported on demographic developments and suggested improvements in the Government's statistical system. Richard Beal served as the first Director of OPE followed by Bruce Chapman in July 1983. This office reported to Edwin Meese, Counsellor to the President and ceased to exist after Meese became Attorney General in January 1985.

See collection entries for

Beal, Richard S.	Chapman, Bruce
Blankley, Anthony	Flick, Rachel
Bledsoe, Ralph	Sullivan, Lisa

Planning and Evaluation Directorate, National Security Council

See collection entries for

Bailey, Norman	McMinn, Douglas W.
Guhin, Michael A.	Nau, Henry R.
Lord, Carnes	Robinson, Roger W.
Manfredi, Arthur A.	Weiss, Gus W.
Martin, William F.	

Policy Development, Office of

Established in 1974 as the Domestic Council Staff, the Office of Policy Development (OPD, renamed in 1981) supported the formulation, coordination and implementation of domestic and economic policies. This office worked closely with the Office of Management and Budget, the seven cabinet councils during the first Administration, and the White House Domestic and Economic policy councils during the second Administration. Staff members were frequently the official "secretaries" for the first Administration cabinet councils. For a brief time in 1982, the staff was subdivided into the Office of Policy Development and the Office of Policy Information. We have not made a separate office listing for the Office of Policy Information.

See collection entries for

Anderson, Martin	Bauer, Gary	Bledsoe, Ralph C.
Bandow, Doug	Bauman, Genie	Boggs, Danny
Barr, William	Blankley, Anthony	Bradley, Melvin

Carleson, Robert
Chao, Elaine
Danzansky, Stephen
Davis, Randall
Driggs, Michael
Fairbanks, Shannon (Ann)
Ferrara, Peter
Frankum, Ron
Galebach, Stephen
Garfinkel, Eric
Gray, Ed
Gunn, Wendell
Harper, Edwin
Hemel, Eric
Hines, Pat

Hobbs, Charles
Honegger, Barbara
Hopkins, Kevin
Jacobson, James B.
Johnston, Judy
Kemp, Judith
Klenk, John
Kroeger, Beverly
Leonard, Burleigh
Li, Lehman
Mares, Jan
McAllister, Eugene
McCaffrey, Shellyn
McClaghry, John
Montoya, Velma

Policy Development,
Office of
Porter, Roger
Roper, William
Selby, Beverly
Simmons, Paul
Smith, Dan
Smith, Martin
Svahn, Jack
Sweet, Robert
Uhlmann, Michael
Walters, Raymond
Warner, James

Policy Development, National Security Council Office of

See collection entries for

Dorminey, A.Blair
Fortier, Donald R.
Herbst, John E.

Levine, Richard B.
Sestanovich, Stephen R.

Political Affairs, White House Office of

This office assisted the President in the planning and coordination of his political activities as the leader of the Republican party, including fund raisers and campaign support for Republican candidates. It enjoyed a high profile during most of the first Administration, as it focused on the President's re-election. The Political Affairs office was disbanded in October 1983, with much of its staff leaving the White House for positions in the President's 1984 re-election campaign. During the campaign, Margaret Tutwiler (Office of the Chief of Staff) handled most political affairs within the White House, with Michael McManus (Office of the Deputy Chief of Staff) and Kenneth Duberstein (Office of Legislative Affairs) also handling some.

For most of the second Administration, the Political Affairs office took a lower profile, as a unit within the Office of Political and Intergovernmental Affairs (see the Office of Intergovernmental Affairs).

See collection entries for

Atwater, Lee
Donatelli, Frank
Lacy, William
Lauffer, Susan
Lavin, Frank
Lord, Jeffrey

Nofziger, Lyn
Political Affairs, WHO Of
Richardson, Anne
Rollins, Edward
Tutwiler, Margaret

Political Affairs Directorate, National Security Council

The Political Affairs office of the NSC was the umbrella grouping for all of the offices at the National Security Council organized by geographic regions of the world (Africa; East Asia and Pacific; Inter-American; Near East and South Asia; Soviet Union and Eastern Europe; Western Europe). In 1983, in an effort to more closely reflect the State Department structure, the NSC reorganized and created five geographical directorates from the old Political Affairs Office: African Affairs Directorate, Asia Affairs Directorate (formally East Asia and Pacific Affairs), Latin American Affairs Directorate (formally Inter-American Affairs), Near East and South Asia

Affairs Directorate, and European and Soviet Affairs Directorate [including Canada] (combination of former Soviet Union and Eastern Europe, Western Europe). We have not divided staff material between these two structures. For example, Dennis Blair started in the Western Europe office and became part of the new European and Soviet Affairs Directorate. He is listed in both offices as are the majority of the staff members listed here.

See collection entries for

Childress, Richard T.	Laux, David N.	Sigur, Gaston J.
Dobriansky, Paula J.	Lenczowski, John	Tanter, Raymond
Feith, Douglas J.	Lilley, James	Teciher, Howard J
Fontaine, Roger W.	Pipes, Richard	Wettering, Fred
Fortier, Donald R.	Rentschler, James M	
Kemp, Geoffrey T. H.	Sapia-Bosch, Alphonso F.	

Political and Military Affairs Directorate, National Security Council

See collection entries for

Childress, Richard T.	Saunders, Richard M.
Dur, Philip A.	Sestanovich, Stephen R.
Fortier, Donald R.	Stark, James R.
Lilac, Robert H.	Tahir-Kheli, Shirin R.
North, Oliver L.	Teicher, Howard J.

President, Office of the

See collection entries for

Church, Misty	President's Daily Diary
Osborne, Kathleen	Reagan, Ronald
President's Briefing Papers	

Presidential Diarist, Office of the

This office, located within the Appointments and Scheduling Office, prepared detailed accounts of the President's daily schedule and appointments. Compiled by a staff member of the National Archives and Records Administration, usually weeks after the event, the Presidential Diary included an automated version within the STAIRS program, and a textual version in a standardized format.

See collection entries for

Diarist Working Files
McCathran, Ellen

Presidential Personnel, Office of

The office served as the primary clearing house for presidential appointments to over 2,700 Executive and Judicial Branch positions. The office located potential appointees, checked on professional qualifications and degree of support for the President's objectives, conducted interviews, arranged for background checks (in conjunction with the Office of the Counsel to the President), and made recommendations to the President on appointments of people to carry out the President's program.

See collection entries for

Bullock, Katja	Herrington, John S.	Phillips, Susan
Dunlop, Becky Norton	James, E. Pendleton	Presidential Personnel,
Farrell, J. Michael	Kinser, Richard	Office of

Roberts, A. Wayne
Timmons, William
Tuttle, Robert

Urban, Maryann
Vasiliou, Rosalie
Von Damm, Helene

Wood, Lynn Ross

Press Secretary, White House Office of the

The Press Secretary and his staff spoke for the President at press briefings, prepared news summaries for the President and his staff, briefed the President for his press conferences and other press contacts, advised on press relations, and provided logistical support to the White House press corps. After Press Secretary James Brady suffered serious wounds during the March 1981 assassination attempt on the President, Larry Speakes assumed the Press Secretary's day-to-day functions, with the title "Principal Deputy Press Secretary." In 1987, Marlin Fitzwater succeeded Speakes in this role, as the "Assistant to the President for Press Relations."

See collection entries for

Allin, Lyndon K. (Mort)
Brady, James S.
Djerejian, Edward
Fitzwater, Marlin
Janka, Leslie "Les" A.

Popadiuk, Roman
Press Secretary, WHO of the
Roussel, Peter
Sims, Robert B.
Small-Stringer, Karna

Speakes, Larry

Private Sector Initiatives, Office of

On October 14, 1981, by Executive Order 12329, President Reagan established the President's Task Force on Private Sector Initiatives. The Task Force was established to advise the President and other Executive agency heads on methods of "promoting private sector leadership and responsibility for meeting public needs." After the task force was terminated in late 1982, the Office of Private Sector Initiatives was established at the White House to continue support for the private sector initiatives program and to implement the final recommendations of the Task Force.

See collection entries for

Barnett, Tricia
Butler, Judith
Castine, Michael
Coyne, James

Fitch, John
Kelly, Anne
Kerr, Anne Marie
Moorhead, Jay

Private Sector Initiatives,
Office of
Ryan, Fred
Westerman, Edie

Productivity, White House Conference on

President Reagan signed H.R. 7292 on October 24, 1982, establishing a White House Conference on Productivity. The bill was a result of recommendations from the National Productivity Advisory Committee. The Committee, formed in 1981, comprised of 34 leaders from business, labor, government, and academia, representing a broad cross section of economic and business experience. They focused on finding ways the federal government could promote productivity improvements. William Simon was the Chair of this Committee and was also the Chairman for this Conference.

The Conference consisted of four regional preparatory conferences and a final national Conference held in Washington, DC in September 1983.

Our records consist of the administrative and logistical support for the national conference and the Director of the Conference, Jack Courtmanche.

See collection entries for

Courtemanche, Jack
Productivity, White House Conference

Public Affairs, White House Office of

This office was formed in the fall of 1981 after a reorganization of the Office of Communications. The Office of Public Affairs coordinated and handled communication to the public, specific target groups and the media to publicize and further the policy initiatives of the Administration. It also assisted all Departments and agencies with a coordinated public affairs program. This office frequently published reviews of the Administration and its accomplishments culminating in its final publication, "Promises Made, Promises Kept." The Office was headed by Michael Baroody, 1981-1985, Thomas Gibson, 1986-1987, and Marion Blakely, 1988.

See collection entries for

Baroody, Michael	Public Diplomacy for Central America, WHO of
Gibson, Thomas	Rickett, Nikki
Hansen, Richard	Rizzuot Christopher
Public Affairs, WHO of	

Public Affairs Directorate, National Security Council

See collection entries for

Grooms, Sally	Public Affairs Directorate, NSC
Kaminsky, Phyllis	Sims, Robert
Korengold, Robert J. "Bud"	Small-Stringer, Karna
Posa, Leonard M.	

Public Liaison, White House Office of

This office coordinated activities, events and relations between various public interest groups and constituencies and the Reagan Administration. The Liaison office was a conduit for various constituency groups to present their interests to the White House. Liaison office staff also contacted constituency groups and organizations to educate them about the Administration's goals and actions, and to build support for the Administration's policies. The activities of this office were often coordinated with the Communications office, the Media Relations office and the Public Affairs office. The office included specialists with various groups and issues, including blacks, Hispanics, education, the business community, religious groups and women.

See collection entries for

Abdoo, Terry	Bradley, Melvin	Donatelli, Frank
Acle, Luis	Breaux, Merlin	Duggan, Juanita
Anderson, Curt	Breger, Marshall	Duggin, Thelma
Archie, Timothy	Buckalew, Judi	Eberly, Donald
Arey, Linda	Burgess, Jack	Evans, Greg
Bakshian, Aram	Cavaney, Red	Foley, Todd
Bell, Mariam	Chavez, Linda	Gale, Michael
Beserra, Rudy	Chumachenko, Katherine	Green, Max
Blackwell, Morton	Danner, Donald	Holladay, J. Douglas
Bolton, Roger	DeMoss, Charlotte	Hornby, Carol Solon
Bonitati, Robert	Dewhirst, Mary	Jacobi, Mary Jo
Borcherdt, Wendy	Dole, Elizabeth	Jepsen, Dee

Knauer, Virginia
Kojelis, Linus
Kruke, Kevin
Lozano, Diana
Lynch, Edward
Maseng, Mari
Meloy, Mary Ann
Morrison, Trudi
Pascahl, Eliza
Paylan, Elise
Peterson, Eileen

Public Liaison, WHO of
Quint, Mary Elizabeth
Range, Rebecca
Reilly, Robert
Riggs, Douglas A.
Rousselot, John
Schnepper, Mary
Smith, Barbara
Stein, Jacob
Strother, Candace
Sundseth, Carolyn

Triplett, William
Valis, Wayne
Vila, Adis
Villalpando, Catalina (Cathi)
Waldman, Benjamin
Webber, Mildred
Whittlesey, Faith
Zachari, Matt
Zuniga, Henry

Records Management, White House Office of

This office managed and maintained all records produced by the Reagan Administration. It was responsible for providing storage space for the material, access to the material via the STAIRS information and retrieval system and providing any documents requested by the White House staff. In addition, the National Archives and Records Administration had two detailees attached to this office to assist with preparing material for the eventual transfer to the Reagan Library.

See collection entries for

Allen, Marie
Records Management, WHO of

Science Adviser, White House Office of the

The Science Adviser briefed the President on a wide variety of scientific and technological issues. The Science Adviser also served as the Director of the Office of Science and Technology Policy (OSTP), a federal agency. George (Jay) A. Keyworth served as the Science Adviser from 1981-1985 and he was followed by William R. Graham who served until the end of the Administration.

See collection entries for

Frankum, Ronald
Graham, William R.
Keyworth, George A. (Jay)

Social Affairs, White House Office of

Under the general direction of the First Lady's office, the Social Secretary and Social Affairs Office staff planned and coordinated White House social events and functions, including everything from head of state dinners to the small private functions. The Social Secretary works with the White House Chief Usher to coordinate domestic staff for day-to-day events and functions. They also work with the Chief of Protocol of the United States to plan state visits and state dinners. The Social Affairs Office includes the White House Graphics and Calligraphy Office which produces menus, invitations, place cards, etc for social events. Mabel "Muffie" Brandon was the Social Secretary from 1981-1982; Gahl Hodges Burt was the Social Secretary from 1983-1984; and Catherine Faulkner was the Social Secretary from 1985-1989.

See collection entries for

Brandon, Mabel (Muffie)	Graphics and Calligraphy, WHO Office of
Faulkner, Linda	Hodges, Gahl
Fenton, Catherine	Social Affairs, WHO of
Gemmell, William	

Space Programs, National Security Council

See collection entries for

Dekok, Roger
May, Gerald M.
Rye, Gilbert D.

Speechwriting, White House Office of

This office, which included a speechwriting research office, drafted and coordinated the preparation and approval of the President's speeches and official statements.

See collection entries for

Dolan, Tony	Robinson, Peter
Gilder, Josh	Speechwriting, WHO of
Khachigian, Ken	Speechwriting, WHO of: Research Office
Klugman, Mark	Speechwriting, WHO of: Speech Drafts
Parvin, Landon	

Staff Secretary, Office of the White House

This office provided final authorization and clearance for all materials going to the President for his action, information or use. The Staff Secretary coordinated with White House senior staff and the Office of Management and Budget to obtain concurrence and comments on issues before transmitting materials to the President. The Staff Secretary worked closely with the Chief of Staff to insure the President was informed of Administration activities and initiatives.

For the first Administration, Richard Darman, Deputy Chief of Staff, performed this function out of the Chief of Staff's office. With the change of Chief of Staff to Donald Regan in January 1985, the Staff Secretary became a separate office and David Chew became the Staff Secretary. When Howard Baker, Jr. became Chief of Staff in March 1987, this position was again changed. Rhett Dawson became the individual responsible for coordinating information and controlling the paper flow into and out of the Oval Office. He worked from the Office of Operations. The position of Staff Secretary was still maintained and was held by Katherine D. Ladd. The Library has currently found no work product for this individual. We assume she handled the more administrative tasks of the Staff Secretary.

See collection entries for

Chew, David

Summit of Industrialized Nations, Office

The Office of the Summit of Industrialized Nations is an independent entity with outside the White House office space. Its only function was to coordinate the United States hosting of the Summit of Industrialized Nations, known as the "G-7" during the 1980s. The summit was held in Williamsburg, Virginia in May 1983. While the Summit organization had an Executive Director, the true Director of the White House efforts was William McManus out of the Deputy Chief of Staff (Michael Deaver) Office. Please see his collection for further information about the organization of the Summit. The material in this collection includes consideration of several sites for the Summit; logistics and coordination of guests and press for the Williamsburg location and handling of all expected guests for the Summit. It does not include policy or issues discussed at the Summit.

See collection entries for

Summit of Industrialized Nations

Television Office

This office handled audio and visual taping of the President by the Department of Defense White House Communications Agency crews. This office was created for Mr. Joseph R. Holmes, who worked in film and tape production with then Governor Reagan and the 1976 and 1980 campaigns. After Holmes untimely death from cancer in 1983, Elizabeth Board took over these responsibilities. The Television Office was later added to the Office of Media Relations and any further work product regarding recording the President can be found there.

See collection entries for

Holmes, Joseph R.

Travel and Telegraph Office, White House

This is one of the “permanent” offices at the White House. Our collection has records regarding telegraphs only.

See collection entries for

Travel and Telegraph Office, White House

United States Secret Service

This collection consists of entry logs for visitors to the White House in the 1980s. A large part of the collection is computer printouts of visitor databases maintained by the Secret Service.

Visitor's Office, White House

This office managed White House public and Congressional tours and coordinated the annual Easter Egg Roll. The office was directed by career White House employee, Carol McCain. Our records reflect her time during the Reagan Administration only.

See collection entries for

Andrews, Melinda
McCain, Carol

Morris, Marja
Visitor's Office, White House

Women's Business Enterprise, Interagency Committee on

See collection entry for

Women's Business Enterprise, Interagency Committee on

1.3 White House Staff and Office Collections

The following alphabetical list of collections is for [White House staff and office collections](#). The information provided includes the collection title, date span of the materials and approximate volume (in linear feet) and a brief description of the collection where available. When a staff member held positions in different offices, we have separated these collections. Each separate collection shows the specific dates in separate offices and different titles. In some cases, staff members held positions in multiple offices but the Library only has material for one office. Please see our print inventories or web-based inventories for a full list of positions held by any individual.

We have linked collections fully open and available for research to their finding aids. The Library staff has also opened select segments of many collections to research in response to FOIA requests. Inventories of all collections showing [individual folder titles](#) processed and available for research can be found in the Library's Research Room and on the Library's web site.

[Abdoo, Helen Terry](#): Files, 1984-1986 (1 foot)
Office of Media Relations: Staff Assistant.

Abdoo, Helen Terry: Files, 1986-1987 (-1 foot)
Office of Public Liaison: Research Assistant

[Abshire, David M.](#): Files, 1986-87 (-1 foot)
Special Counsel to the President (Coordinator for Iran Inquiries).

Acle, Luis: Files, 1985-86 (5 feet)
Office of Public Liaison: Associate Director, Ethnic Groups and Hispanics.

Addington, David S.: Files, 1987-88 (9 feet)
Office of Legislative Affairs: Special Assistant to the President, House.

Administration, National Security Council Office of: Records, 1985-88 (28 feet)

Administration, White House Office Of, Office of the Director: Records, 1981-87 (11 feet)

Administrative Office, White House Operations: Records, 1981-89 (265 feet).

Advance, Office of Presidential: Records, 1981-89 (47 feet)

African Affairs Directorate, National Security Council: Records, 1981-89 (5 feet)

[Allen, Marie](#): Files, 1981-1984
National Archives and Records Administration – Presidential Papers
(White House Office of Records Management)

Allen, Richard V. Files, 1981-82 (4 feet)
Assistant to the President for National Security Affairs.

Allin, Lyndon K. (Mort): Files, 1981-83 (5 feet)
Office of the Press Secretary: Deputy Press Secretary; Assistant Press Secretary/Foreign Affairs.

Alvarado, Ronald L.: Files, 1982-84 (3 feet)
Office of Intergovernmental Affairs: Special Assistant.

Anderson, Carl: Files, 1985-1987 (15 feet)
Office of Public Liaison (Domestic Policy, Catholics, Family Issues)

Anderson, Katherine: Files, 1982-1983 (-1 feet)
Office of Cabinet Affairs, Associate Director

Anderson, Martin: Files, 1981-82 (46 feet)
Office of Policy Development: Assistant to the President.

Anderson, Robert B.: Files, 1985-87 (4 feet)
Office of White House Correspondence: Deputy Director for Operations.

Andricos, George "Mike": Files, 1987-88 (5 feet)
Legislative Affairs Directorate, NSC: Director.

Appointments and Scheduling, White House Office of: Records, 1982-88 (28 feet)

Archie, Timothy: Files, 1986-87 (4 feet)
Office of Public Liaison: Executive Assistant and Associate Director for Youth.

Arey, Linda L.: Files, 1985-87 (19 feet)
Office of Public Liaison: Special Assistant to the President and Deputy Director; Women's Groups and Issues.

Arts and Humanities, White House Liaison for: Records, 1982-1982 (3.9 feet)

Asian Affairs Directorate, National Security Council: Records, 1981-89 (9 feet)

Astrue, Michael J.: Files, 1988 (2 feet)
Office of the Counsel to the President: Associate Counsel to the President.

Atwater, Lee: Files, 1981-82 (20 feet)
Office of Political Affairs: Deputy Assistant to the President for Southern States; Deputy Director.

Bacarisse, Charles E.: Files, 1987 (-1 foot)
Office of Media and Broadcast Relations: Staff Member.

Bach, Christena L.: Files, 1981-88 (29 feet)
Office of Intergovernmental Affairs: Special Assistant, Municipal and County Officials.

Bailey, Norman A.: Files, 1981-84 (15 feet)
International Economic Affairs Directorate, NSC: Special Assistant to the President and Senior Director.
Planning and Evaluation Directorate, NSC: Director.

Bailey, Pamela G.: Files, 1984-85 (11 feet)
Office of Communications: Special Assistant to the President and Director.

Baker, Howard H., Jr.: Files, 1985-88 (10 feet)
Office of the Chief of Staff: Chief of Staff to the President.

Baker, James A., III: Files, 1983-85 (5 feet)
Office of the Chief of Staff: Chief of Staff and Assistant to the President.
See also James W. Cicconi and Francis (Frank) S. M. Hodsoll files.

Bakshian, Aram, Jr.: Files, 1981 (1 foot)
Office of Public Liaison: Special Assistant to the President for Arts and Humanities.

Bakshian, Aram, Jr.: Files, 1982-1983
Speechwriting, Office of
See also Speechwriting Drafts for additional Bakshian speech drafts.

Balfour, Deborah: Files, 1986-88 (-1 foot)
Office of the First Lady: Deputy Director of Projects.

Ball, William L., III: Files, 1981-88 (36 feet)
Office of Legislative Affairs: Assistant to the President.
See also Alan M. Kranowitz files and Legislative Affairs, Office of records.

Bandow, Douglas L.: Files, 1981-82 (13 feet)
Office of Policy Development: Deputy Assistant and Director, Legal Policy.

Barnett, Tricia: Files, 1985-88 (5 feet)
Office of Private Sector Initiatives: Associate Director of Communications.

Baroody, Michael E.: Files, 1981-85 (65 feet)
Office of Public Affairs: Deputy Assistant to the President and Director.

Barr, William L.: Files, 1982-83 (5 feet)
Office of Policy Development: Deputy Assistant Director for Legal Policy.

Barun, Kenneth L.: Files, 1985-86 (8 feet)
Office of the First Lady: Director of Projects.

Batten, Michael D.: Files, 1982-88 (3 feet)
Office of White House Correspondence: Agency Liaison.

Bauer, Gary L.: Files, 1987-89 (23 feet)
Office of Policy Development: Assistant to the President; Policy Analyst.

Bauman, Genie: Files, 1988 (1 foot)
Office of Policy Development: Policy Analyst.

Beal, Richard S.: Files, 1981-85 (25 feet)
Crisis Management Center, NSC: Special Assistant to the President and Senior Director.

Beal, Richard S.: Files, 1981-85 (10 feet)
Office of Planning and Evaluation: Special Assistant to the President and Director.

Bell, Lillie M.: Files, 1981-89 (51 feet)
Office of White House Correspondence: Director of Correspondence Analysis.

Bell, Mariam: Files, 1985-88 (32 feet)
Office of Public Liaison: Deputy Assistant Director; Staff Assistant.

Bemis, Robert C.: Files, 1987-88 (2 feet)
International Programs and Technology Affairs Directorate, NSC: Director.

Beserra, Rudy: Files, 1982-88 (20 feet)
Office of Public Liaison: Associate Director for Hispanics (also Asian Americans, Arab Americans).

Bistany, Joanna: Files, 1982-83 (6 feet)
Office of Communications: Special Assistant to the President.

Black, Judy A.: Files, 1981-88 (30 feet)
Office of Intergovernmental Affairs: Special Assistant for Governors and other Statewide Officials.

Blackwell, Morton C.: Files, 1981-85 (33 feet)
Office of Public Liaison: Special Assistant to the President for Religion.

Blair, Dennis C.: Files, 1981-83 (9 feet)
Political Affairs Directorate, NSC: Director Western Europe, 1981-1983.
European and Soviet Affairs Directorate, NSC: Deputy Senior Director, 1983.

Blankley, Anthony: Files, 1987-89 (1 foot)
Office of Policy Development: Senior Policy Analyst.

Office of Planning and Evaluation: Associate Director.

Bledsoe, Ralph C.: Files, 1981-82 (10 feet)
Office of Planning and Evaluation: Associate Director.

Bledsoe, Ralph C.: Files, 1982-85 (15 feet)
Office of Policy Development: Executive Secretary Cabinet Council for Management.

Bledsoe, Ralph C.: Files, 1985-89 (20 feet)
Domestic Policy Council: Special Assistant to the President for Domestic Policy and Executive Secretary DPC.

Board, Elizabeth: Files, 1981-89 (28 feet)
Office of Media Relations.
Special Assistant to the President; Special Assistant to the President and Director, Television Office.

Bockorney, David: Files, 1985-1988 (3 feet)
Office of Legislative Affairs: Special Assistant.

Boggs, Danny J.: Files, 1981-84 (58 feet)
Office of Policy Development: Special Assistant to the President and Assistant Director, Energy, Agriculture, Natural Resources; Senior Policy Adviser.

Boggs, Paula E.: Files, 1988 (1 foot)
Office of the Counsel to the President: Attorney.

Bolton, John: Files, 1981 (-1 foot)
Office of the Counsel to the President: Staff Member.

Bolton, Roger: Files, 1988-89 (3 feet)
Office of Public Liaison: Special Assistant to the President for Economic Development.

Bonitati, Robert: Files, 1981-83 (15 feet)
Office of Public Liaison: Special Assistant to the President for Labor.

Bonk, Benny L.: Files, 1984-86 (2 feet)
International Economic Affairs Directorate, NSC: Director.

Borcherdt, Wendy: Files, 1981-82 (11 feet)
Office of Public Liaison: Special Assistant to the President for Women.

Brackbill, Ann: Files 1984-1987
Media Relations, Office of; Staff Assistant

Bradley, Melvin L.: Files, 1981-83 (4 feet)

Office of Policy Development: Special Assistant to the President for Minorities, Energy, Agriculture, Natural Resources; Senior Consultant; Senior Policy Adviser.

Bradley, Melvin L.: Files, 1983-89 (35 feet)

Office of Public Liaison: Special Assistant to the President, Minorities.

Brady, James S.: Files, 1981-89 (43 feet)

Office of the Press Secretary: Assistant to the President and Press Secretary.

Brady, Phillip D.: Files, 1988-89 (6 feet)

Office of the Counsel to the President: Attorney.

Brandon, Mabel (Muffie): Files, 1981-82 (31 feet)

Office of Social Affairs: Social Secretary.

Breaux, Merlin: Files, 1985-86 (1 foot)

Office of Public Liaison: Special Assistant to the President.

Breger, Marshall: Files, 1981-85 (8 feet)

Office of Public Liaison: Special Assistant to the President for Jewish Organizations and Special Groups.

Brennan, Joseph: Files, 1985-88 (2 feet)

Office of Presidential Advance: Press Advance.

Brooks, Linton F.: Files, 1986-88 (11 feet)

Arms Control Directorate, NSC: Director. Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.

Bryan, Patricia Mack: Files, 1986-89 (34 feet)

Office of the Counsel to the President: Associate Counsel to the President.

Buchanan, Patrick J.: Files, 1985-87 (1 foot)

Office of Communications: Assistant to the President and Director.

Buckalew, Judi: Files, 1983-85 (22 feet)

Office of Public Liaison: Special Assistant to the President (Health and Social Services, Women, Youth)

Bullock, Katja: Files, 1981-88 (29 feet)

Office of Presidential Personnel: Associate Director; Director, Information and Computer Centers; Manager, Information Center.

Burgess, Jack: Files, 1981-83 (17 feet)

Office of Public Liaison: Special Assistant to the President for Agriculture and Deputy Director.

Burnham, James B.: Files, 1981-82 (8 feet)

Council of Economic Advisers: Special Assistant to the Chairman.

Burns, William J.: Files, 1986-88 (29 feet)

Near East and South Asia Affairs Directorate, NSC: Director and Deputy Director.

Butler, Judith: Files, 1983-87 (1 foot)

Office of Private Sector Initiatives: Associate Director.

Cabinet Affairs, White House Office of: Records, 1981-88 (53 feet).

Cabinet Secretary - See Alfred H. Kingon and Nancy J. Risque Files.

Cannistraro, Vincent M.: Files, 1985-87 (5 feet)

Intelligence Directorate, NSC: Director of Intelligence Programs.

Canzeri, Joseph: Files, 1981 (5 feet)

Office of the Deputy Chief of Staff: Assistant to the President.

Card, Andrew H.: Files, 1981-83 (8 feet)

Office of Intergovernmental Affairs: Special Assistant, Governors.

Carleson, Robert B.: Files, 1981-84 (43 feet)

Office of Policy Development: Assistant Director, Federalism & Health and Human Resources;
Special Assistant to the President for Health and Human Resources.

Carliner, Geoffrey O.: Files, 1982-84 (5 feet)

Council of Economic Advisers: Special Assistant to the Chairman.

Carlucci, Frank C.: Files, 1987 (10 feet)

Assistant to the President for National Security Affairs.

Carpenter, Jane: Files, 1981-86 (13 feet)

Office of Intergovernmental Affairs: Secretary.

Castine, Michael P.: Files, 1984 (3 feet)

Office of Private Sector Initiatives: Deputy Director.

Castine, Michael P. : Files, 1986-1987 (2 feet)

International Communications and Information Directorate, NSC: Director.

Cavaney, Red: Files, 1981-83 (9 feet)

Office of Public Liaison: Deputy Assistant to the President.

Chao, Elaine: Files, 1983-84 (1 foot)
Office of Policy Development: White House Fellow.

Chapman, Bruce: Files, 1981-85 (56 feet)
Office of Planning and Evaluation: Director.

Chavez, Linda: Files, 1982-85 (6 feet)
Office of Public Liaison: Deputy Assistant to the President and Director.

Chew, David L.: Files, 1985-1987 (45 feet)
White House Secretariat: Staff Secretary and Deputy Assistant to the President.

Chew, David L. : Files, 1987-1989 (10 feet)
White House Operations: Deputy Assistant to the President.

Childress, Richard T.: Files, 1981-88 (35 feet)
Asian Affairs Directorate, NSC: Director. Political-Military Affairs Directorate, NSC: Director and Deputy Director.
Political Affairs Directorate, NSC: Director East Asia and Pacific Affairs. NSC Special Project Staff.

Chumachenko, Katherine: Files, 1988-89 (2 feet)
Office of Public Liaison: Associate Director for Ethnic Americans, Eastern Europe.

Church, Misty: Ronald Reagan Scrapbooks, 1981-89 (15 feet)
Office of the President, detailed from Office of Speechwriting: Research Assistant.

Cicconi, James W.: Files, 1981-85 (9 feet)
Office of the Chief of Staff: Special Assistant to the President and to the Chief of Staff.

Clarey, Donald A.: Files, 1981-86 (10 feet)
Office of Cabinet Affairs: Special Assistant to the President and Deputy Director of the Office of Cabinet Affairs.

Clark, William P.: Files, 1982-83 (1 foot)
Office of the National Security Adviser: Assistant to the President for National Security Affairs.

Cleveland, Carol: Files, 1981-89 (7 feet)
Office of Administration, Office of the Director: Assistant. See also Claire O'Donnell files.

Cobb, Tyrus W.: Files, 1983-87 (30 feet)
European and Soviet Affairs Directorate, NSC: Director and Deputy Director.

Cobb, Tyrus W.: Files, 1987-1988 (8 feet)
International Programs and Technology Affairs, NSC: Director.

Cockell, William A.: Files, 1986-88 (10 feet)

Defense Policy Directorate, NSC: Deputy Assistant to the President and Senior Director.

Cohen, Benedict S.: Files, 1986-89 (29 feet)

Office of the Counsel to the President: Associate Counsel to the President.

Cohen, Herman J.: Files, 1987-88 (16 feet)

African Affairs Directorate, NSC: Director.

Collins, James F.: Files, 1987-88 (2 feet)

Intelligence Directorate, NSC: Director of Intelligence Policy.

Colson, Janet: Files, 1981-82 (1 foot)

Special Assistant to the President and Assistant to the National Security Adviser.

Cooksey, Sherrie M.: Files, 1981-82 (8 feet)

Office of Legislative Affairs: Special Assistant

Cooksey, Sherrie M.: Files, 1982-86 (30 feet)

Office of the Counsel to the President: Associate Counsel to the President.

Coordination Office, National Security Council: Records, 1983-89 (51 feet)

Correspondence, Office of White House: Records, 1981-89 (78 feet)

Correspondence, Office of White House: Proclamations, 1981-89 (7 feet)

Council of Economic Advisers: Records, 1981-89 (12 feet)

Council of Economic Advisers: Staff Economists' Files, 1981-89 (37 feet)

Counsel to the President, Office of the: Records, 1981-89 (30 feet)

Counsel to the President, Office of the: Appointees: Records, 1981-89 (100 feet)

Counsel to the President, Office of the: Investigations File: Records, 1981-89 (30 feet)

Counsel to the President, Office of the : Judicial Selection Files: Records, 1981-89 (100 feet)

Counterterrorism and Narcotics, National Security Council Office of: Records, 1986-88 (21 feet)

Courtemanche, Jack L.: Files, 1983 (1 foot)

White House Conference On Productivity: Director.

Covey, Jock: Files, 1985-1986

Near East and South Asia Directorate, NSC

Cox, C. Christopher: Files, 1985-88 (30 feet)

Office of the Counsel to the President: Senior Associate Counsel to the President.

Coy, Craig P.: Files, 1986 (5 feet)

Counterterrorism and Narcotics, NSC Office of: Deputy Director.

Coyne, James K.: Files, 1981-85 (36 feet)

Office of Private Sector Initiatives: Special Assistant to the President and Director.

Cribb, T. Kenneth, Jr.: Files, 1981-1982 (6 feet)

Office of Cabinet Affairs: Deputy Director

Cribb, T. Kenneth, Jr.: Files, 1982-1985 (5 feet)

Office of Counsellor to the President: Deputy Counsellor to the President.

Cribb, T. Kenneth, Jr.: Files, 1987-1988 (15 feet)

Office of Domestic Affairs: Assistant to the President.

Crippen, Dan L.: Files, 1987-89 (10 feet)

Office of the Chief of Staff: Deputy Assistant to the President.

Crippen, Dan L.: Files, 1987 (1 foot)

Office of Domestic Affairs: Assistant to the President.

Crisis Management Center (CMC), National Security Council: Records, 1981-88 (18 feet).

Crispen, Elaine O.: Files, 1981-88 (7 feet)

Office of the First Lady: Personal Assistant to the First Lady; Press Secretary.

Culvahouse, Arthur B., Jr.: Files, 1987-88 (40 feet)

Office of the Counsel to the President: Counsel to the President.

Curtin, Jeremy: Files, 1987-89 (2 feet)

International Programs and Technology Affairs Directorate, NSC: Director and Deputy Director.

Daniels, Mitchell, Jr.: Files, 1985-88 (3 feet)

Office of Intergovernmental Affairs: Assistant to the President.

Danner, Donald: Files, 1985-88 (9 feet)

Office of Public Liaison: Special Assistant to the President and Director, Economic Division.

Danzansky, Stephen I.: Files, 1985-1988

International Economic Affairs Directorate, NSC, Spec. Assist. to the President & Senior Dir.

Danzansky, Stephen I.: Files, 1988-1989
Office of Policy Development: International Economic Affairs, Special Assistant to the President

Daolas, Sue: Files, 1984-89 (4 feet)
Drug Abuse Policy Office: Policy Analyst.

Darman, Richard G.: Files, 1981-85 (21 feet)
Office of the Chief of Staff: Assistant to the President and Deputy to the Chief of Staff.

Davis, Randall E.: Files, 1982-85 (4 feet)
Office of Policy Development: Special Assistant to the President and Assistant Director for Energy, Environment, Science and Natural Resources.
Office of Legislative Affairs: Special Assistant to the President, House.

Davis, Richard A.: Files, 1984-88 (6 feet)
Office of Cabinet Affairs: Associate Director.

Dawson, Rhett B.: Files, 1984-88 (9 feet)
Operations: Assistant to the President.

Dawson, Thomas C., II: Files, 1985-88 (2 feet)
Office of the Chief of Staff: Deputy Assistant to the President and Executive Assistant to the Chief of Staff. See also Donald T. Regan files.

Deal, Timothy: Files, 1981 (1 foot)
Coordination Office, NSC: Staff Member.

Dean, Robert W.: Files, 1987-88 (19 feet)
International Programs and Technology Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Deaver, Michael K.: Files, 1981-85 (38 feet)
Office of the Deputy Chief of Staff: Deputy Chief of Staff and Assistant to the President.

Decain, Joan: Files, 1981-83 (8 feet)
Office of White House Correspondence: Supervisor, Comments Office.

deGraffenreid, Kenneth E.: Files, 1981-87 (54 feet)
Intelligence Directorate, NSC: Special Assistant to the President and Senior Director, Staff Member.

Dehart, Linda: Files, 1986-89 (4 feet)
Office of White House Correspondence: Director of Presidential Messages.

Dekok, Roger G.: Files, 1987-88 (10 feet)
Space Programs Office, NSC: Director.

Demoss, Charlotte: Files, 1986-89 (3 feet)
Office of Public Liaison: Deputy Associate Director.

Dewhirst, Mary K.: Files, 1982-89 (16 feet)
Office of Public Liaison: Associate Director and Executive Assistant to the Director.

Djerejian, Edward: Files, 1985-86 (3 feet)
Office of the Press Secretary: Special Assistant to the President and Deputy Press Secretary for Foreign Affairs.

Dobriansky, Paula J.: Files, 1981-87 (16 feet)
European and Soviet Affairs Directorate, NSC: Director and Deputy Director. Political Affairs Directorate, NSC: Director Soviet Union and Eastern Europe.

Doherty, Eileen B.: Files 1985-1989
Private Sector Initiatives, Office of

Dolan, Anthony "Tony" R.: Files, 1981-89 (53 feet)
Office of Speechwriting: Deputy Assistant to the President, Director, and Chief Speechwriter.

Dole, Elizabeth: Files, 1981-83 (68 feet)
Office of Public Liaison: Assistant to the President.

Domestic Policy Council: Records, 1985-1989 (1 ft)

Donatelli, Frank J.: Files, 1984-85 (-1 foot)
Office of Public Liaison: Deputy Assistant to the President.

Donatelli, Frank J.: Files, 1985-89 (12 feet)
Office of Intergovernmental Affairs and Political Affairs: Assistant to the President and Director.

Donley, Michael B.: Files, 1985-88 (30 feet)
Defense Policy Directorate, NSC: Director. Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs. See also Don M. Snider files.

Donnelly, Thomas R., Jr.: Files, 1985 (1 foot)
Office of Legislative Affairs: Special Assistant to the President, House.

Donovan, Charles A.: Files, 1981-88 (5 feet)
Office of White House Correspondence: Deputy Director.

Dorminey, A. Blair: Files, October 1987-August 1988
Office of Domestic Affairs

Dorminey, A. Blair: Files, September 1988-January 1989 (1 ft)
Policy Development Office, NSC: Director

Dorn, Nancy: Files, 1987-88 (4 feet)
Office of Legislative Affairs: Special Assistant to the President.

Dornan, Diane S.: Files, 1983-84 (9 feet)
Intelligence Directorate, NSC: Deputy Director Intelligence Programs.

Douglass, John W.: Files, 1984-88 (29 feet)
Defense Policy Directorate, NSC: Director. Defense Programs and Arms Control Directorate,
NSC: Director of Defense Programs. See also Horace Russell files.

Drew, Edie: Files, 1988 (-1 foot)
Office of Legislative Affairs: Staff Assistant.

Driggs, Michael A.: Files, 1981-89 (50 feet)
Office of Policy Development: Special Assistant and Assistant Director, Commerce and Trade;
Special Assistant to the President for Legal Policy, Commerce and Trade.

Drug Abuse Policy Office, White House: Records, 1981-87 (13 feet)

Duberstein, Kenneth M.: Files, 1981-83 (20 feet)
Office of Legislative Affairs: Deputy Assistant and Assistant to the President.

Duberstein, Kenneth M.: Files, 1987-89 (10 feet)
Office of the Chief of Staff: Chief of Staff to the President, Deputy Chief of Staff.

Duggan, Juanita: Files, 1985-88 (5 feet)
Office of Public Liaison: Special Assistant to the President for Religion and Domestic Social
Issues.

Duggin, Thelma: Files, 1981-83 (8 feet)
Office of Public Liaison: Director, 50 States Project for Women; Special Assistant to the
President for Blacks and Youth.

Duke, Meg Shields: Files, 1981-82 (2 feet)
Office of the Counsel to the President: Administrative Assistant.

Dunlop, Becky Norton: Files, 1981, 1983 (10 feet)
Office of Presidential Personnel: Special Assistant to the President.

Dunlop, Becky Norton: Files, 1982-83 (10 feet)
Office of Cabinet Affairs: Special Assistant to the President and Director.

Dur, Philip A.: Files, 1982-85 (9 feet)
Political-Military Affairs Directorate, NSC: Director and Deputy Director.
Defense Policy Directorate, NSC: Planning Staff.

Dyer, James W.: Files, 1988-89 (1 foot)
Office of Legislative Affairs: Deputy Assistant to the President.

Earl, Robert L. Files, 1986 (20 feet)
Counterterrorism and Narcotics, NSC Office of: Deputy Director.

Eberly, Donald: Files, 1985-86 (1 foot)
Office of Public Liaison: Executive Assistant.

Eberly, Sheryl L.: Files, 1981-1984
First Lady, Office of the: Projects Office

Ebner, Eugene: Files, 1988-89 (5 feet)
Defense Policy Directorate, NSC: Director.

Economic Policy Council: Records, 1981-88 (34 feet).

Elmets, Doug: Files, 1982-1984
Media Relations, Office of: Staff Assistant

Elmore, Theresa: Files, 1982-1984 (1 foot)
Administrative Office, White House Operations
See also: Arts and Humanities, White House Liaison for

Erickson, Jack: Files, 1981 (-1 foot)
Office of the Counsel to the President: Consultant.

Erkenbeck, Jane: Files, 1985-87 (4 feet)
Office of the First Lady: Administrative Assistant; Special Assistant to the First Lady.

Ermarth, Fritz W.: Files, 1987-89 (6 feet)
European and Soviet Affairs Directorate, NSC: Special Assistant to the President and Senior
Director. See also Nelson C. Ledsky files and Jack F. Matlock files.

European and Soviet Affairs Directorate, National Security Council: Records, 1983-89 (24 feet).

Evans, Greg: Files, 1987-88 (4 feet)
Office of Public Liaison: Associate Director.

Evans, Michael: Files, 1985 (1 foot)
White House Photographic Office: Personal Photographer to the President.

Executive Clerk, White House Office of the: Records, 1981-89 (39 feet)

Executive Secretariat, National Security Council: Records, 1981-89 (636 feet)

Series List:

- Agency File, 1981-84 (13 feet)
- Cable File, 1981-85 (47 feet)
- Chronological File, 1981-1985 (112 feet)
- Country File, 1981-85 (59 feet)
- Head of State File, 1981-89 (19 feet)**
- Institutional Series, 1981-87 (7 feet)
- Intelligence Publications (Microfiche)
(2 feet)
- NSC Meeting Files, 1981-87 (8 feet)
- NSC Weekly Reports, 1981-84
(5 feet)
- National Security Decision Directives
(NSDDs), 1981-87 (19 feet)
- National Security Planning Group
(NSPG), 1981-87 (6 feet)
- National Security Study Directives
(NSSDs), 1982-87 (6 feet)
- Situation Room, 1981-89 (36 feet)
- Staff Secretary Weekly Reports,
1981-84 (4 feet)
- Subject File, 1981-84 (40 feet)
1981-88 (81 feet)
- System File, 1982-89 (181 feet)
- Trip File, 1981-87 (31 feet)
- VIP Visits, 1981-85 (11 feet)

Fairbanks, Shannon (Ann): Files, 1981-83 (10 feet)

Office of Policy Development: Deputy Assistant Director, Economic Affairs; Senior Policy Adviser.

Faoro, Patsy: Files, 1981-89 (3 feet)

Office of Cabinet Affairs: Staff Assistant.

Farrar, Stephen P.: Files, 1986-88 (14 feet)

International Economic Affairs Directorate, NSC: Director.

Farrell, J. Michael: Files, 1981-82 (3 feet)

Office of Presidential Personnel: Deputy Director, Boards and Commissions.

Faulkner, Linda: Files, 1981-89 (63 feet)

Office of Social Affairs: Social Secretary.

Feith, Douglas J.: Files, 1981 (1 foot)
Political Affairs Directorate, NSC: Director Near East and South Asia.

Feldstein, Martin S.: Files, 1982-84 (8 feet)
Council of Economic Advisers: Chairman.

Fenton, Catherine S.: Files, 1984-88 (19 feet)
Office of Social Affairs: Deputy Social Secretary.

Ferrara, Peter J.: Files, 1983 (6 feet)
Office of Policy Development: Senior Staff Member.

Fielding, Fred F.: Files, 1981-86 (73 feet)
Office of the Counsel to the President: Counsel to the President.

Finan, Nancy Scott: Files, 1985-88 (12 feet)
Office of the Counsel to the President: Administrative Assistant.

First Lady, Office of the: Records, 1981-89 (100 Feet).

First Lady, Office of the : Advance Office : Records, 1981-89 (35 feet)

First Lady, Office of the : Press Office: Records, 1981-89 (225 feet)

First Lady, Office of the : Projects Office: Records, 1981-89 (60 feet)

Fitch, John H.: Files, 1984-85 (3 feet)
Office of Private Sector Initiatives: Deputy Director.

Fitzsimmons, John D.: Files, 1981 (-1 foot)
Office of Counsel to the President: Staff Member.

Fitzwater, Marlin M.: Files, 1985-88 (25 feet)
Office of the Press Secretary: Assistant to the President for Press Relations; Special Assistant to the President and Deputy Press Secretary, Domestic Affairs.

Flick, Rachael: Files, 1983 (3 feet)
Office of Planning and Evaluation: Special Assistant.

Flower, Ludlow "Kim": Files, 1987-88 (9 feet)
Latin American Affairs Directorate, NSC: Director.

Foley, Todd: Files, 1983-86 (18 feet)
Office of Public Liaison: Special Assistant to the President for Business.

Fontaine, Roger W.: Files, 1981-83 (29 feet)
Latin American Affairs Directorate, NSC: Director.
Political Affairs Directorate, NSC: Director Inter-American Affairs.

Fortier, Alison B.: Files, 1987-88 (30 feet)
Legislative Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Fortier, Donald R.: Files, 1982-86 (40 feet)
Deputy Assistant to the President for National Security Affairs.
Policy Development Directorate, NSC: Senior Director.
Political-Military Affairs Directorate, NSC: Special Assistant to the President and Senior Director.
Political Affairs Directorate, NSC: Director Western Europe.

Foster, Gary: Files, 1985-87 (1 foot)
Advance, White House Office of Presidential.

Frankum, Ronald B.: Files, 1981-82 (-1 foot)
Office of Policy Development: Deputy Director.

Frankum, Ronald B.: Files, 1982-1983 (3 feet)
Office of Science and Technology Policy: Deputy Director

Frazier, Fran: Files, 1981-83 (5 feet)
Office of Legislative Affairs: Staff Assistant, Senate.

Friedersdorf, Max: Files, 1981-82, 1985 (8 feet)
Office of Legislative Affairs: Assistant to the President.

Fuller, Craig L.: Files, 1981-85 (36 feet)
Office of the Cabinet Affairs: Assistant to the President for Cabinet Affairs.

Gale, Michael R.: Files, 1982-84 (4 feet)
Office of Public Liaison: Associate Director for Jewish Affairs.

Galebach, Stephen H.: Files, 1982-86 (34 feet)
Office of Policy Development: Deputy Director for Legal Policy, Commerce and Trade.

Gandy, Henry M.: Files, 1985 (-1 foot)
Office of Legislative Affairs: Special Assistant to the President, House.

Garfield, Mary Lee: Files, 1981 (-1 ft)
Office of Policy Development

Garfinkel, Eric I.: Files, 1981-83 (1 foot)
Office of Policy Development: Senior Staff Member, Commerce and Trade.

Garrett, H. Lawrence, III: Files, 1981-86 (19 feet)
Office of the Counsel to the President: Associate Counsel; Assistant Counsel.

Garrick, Robert M.: Files, 1981-82 (9 feet)
Office of the Counsellor to the President: Deputy Counsellor to the President.
See also Hearn, Roger: Files

Gemmell, William T.: Files, 1981-88 (31 feet)
Office of Social Affairs: Director, Graphics and Calligraphy.

Gergen, David R.: Files, 1981-83 (58 feet)
Office of Communications: Assistant to the President.

Germanis, Peter: Files, 1986-89 (16 feet)
Interagency Low-Income Opportunity Advisory Board: Senior Policy Analyst.

Gibson, Thomas F., III: Files, 1983-84 (5 feet)
Office of Cabinet Affairs: Associate Director.

Gibson, Thomas F., III: Files, 1985-87 (12 feet)
Office of Public Affairs: Special Assistant to the President and Director.

Gift Unit, White House: Records, 1981-89 (29 feet).

Gilder, Josh: Files, 1988 (-1 foot)
Speechwriting, White House Office of.

Godson, Roy: Files, 1983-84 (1 foot)
Intelligence Directorate, NSC: Director.

Gold, Sydell P.: Files, 1981-82 (11 foot)
Defense Policy Directorate, NSC: Director Strategic and General Purpose Forces.

Goldfield, H. P.: Files, 1981-83 (20 feet)
Office of the Counsel to the President: Associate Counsel.

Graham, William R.:
Files, 1986-89 (5 feet)
Office of the Science Adviser: Science Adviser to the President and Director, Office of Science and Technology Policy.

Grant, William J.: Files, 1988 (1 foot)
Defense Policy Directorate, NSC: Director. See also Don M. Snider files.

Gray, Edwin J.: Files, 1981-82 (10 feet)
Office of Policy Information: Deputy Assistant and Director.
Office of Policy Development: Deputy Assistant to the President and Director.

Gray, Robin: Files
Office of the Press Secretary

Green, Grant S.: Files, 1987 (1 foot)
Legal Advisor, NSC Office of the: Deputy Assistant to the President and Legal Counsel.

Green, Max: Files, 1984-88 (18 feet)
Office of Public Liaison: Associate Director, Defense and Foreign Policy.

Greenberg, Mark: Files, 1988
Legislative Affairs, White House Office of

Greener, Chuck: Files, 1986-88 (5 feet)
Office of Legislative Affairs: Special Assistant to the President.

Gregg, Donald P.: Files, 1981 (2 feet)
Intelligence Directorate, NSC: Director.

Gregorsky, Frank: Files, 1985
Office of Public Affairs

Grimes, John G.: Files, 1985-88 (36 feet)
Defense Policy Directorate, NSC: Director (Telecommunications Policy).
Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.

Griscom, Thomas C.: Files, 1987-88 (5 feet)
Office of Communications: Assistant to the President.

Grooms, Sally: Files, 1987 (2 feet)
Public Affairs Office, NSC: Staff Member (Public Diplomacy Working Group).

Guhin, Michael A.: Files, 1981-84 (19 feet)
Planning and Evaluation Directorate, NSC: Director Global Issues.

Gunn, Wendell W.: Files, 1981-84 (49 feet)
Office of Policy Development: Special Assistant to the President and Assistant Director,
Commerce and Trade.

Hall, John: Files, 1984-85 (1 foot)
Office of Cabinet Affairs: Associate Director.

Hansen, Joanne: Files, 1983-84 (1 foot)

Office of the First Lady: Executive Assistant to the Chief of Staff to the First Lady.

Hansen, Richard: Files, 1988 (3 feet)

Office of Public Affairs: Staff Member.

Harlow, Bryce Larry: Files, 1983-88 (6 feet)

Office of Legislative Affairs: Special Assistant to the President, Senate.

Harper, Edwin L.: Files, 1981-83 (30 feet)

Office of Policy Development: Assistant to the President.

Hauptli, Todd J.: Files, 1988-89 (1 foot)

Office of Cabinet Affairs: Associate Director.

Hauser, Richard A.: Files, 1981-85 (42 feet)

Office of the Counsel to the President: Deputy Counsel to the President.

Hawley, Edward (Kip): Files, 1984 (-1 foot)

Office of Intergovernmental Affairs: Deputy Assistant to the President; Special Assistant.

Hearn, Roger: Files, 1981-82 (2 feet)

Office of the Counsellor to the President: Special Assistant

Helm, Robert W.: Files, 1982-86 (6 feet)

Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.

Defense Policy Planning Staff.

Hemel, Eric I.:

Files, 1981-83 (6 feet)

Office of Policy Development: Deputy Assistant Director, Economic Affairs; Policy Adviser.

Henkel, William: Files, 1982-88 (20 feet)

Office of Presidential Advance Office: Assistant to the President and Director, Presidential Advance Office.

Herbolsheimer, Lawrence: Files, 1983-85 (1 foot)

Office of Cabinet Affairs: Associate Director.

Herbst, John E.: Files, 1987-88 (1 foot)

Policy Development, NSC Office of: Director for Policy Development.

Herrington, John S.: Files, 1981-85 (8 feet)

Office of Presidential Personnel: Assistant to the President and Director.

Hewitt, Hugh: Files, 1985-86 (8 feet)
Office of the Counsel to the President: Assistant Counsel.

Hicks, Christopher: Files, 1981-82
Office of the Counsel to the President: Assistant Counsel to the President.

Hicks, Christopher: Files, 1982-1983
Office of Presidential Personnel: Associate Director.

Hicks, Christopher: Files, 1985-1986
Office of Administration/White House Operations: Director.

Higgins, Anne: Files, 1981-88 (88 feet)
Office of White House Correspondence: Special Assistant to the President and Director.

Hildebrand, Joanne: Files, 1984-89 (4 feet)
Office of Presidential Advance: Trip Coordinator.

Hill, Kenneth John: Files, 1981-84 (3 feet)
Office of the Deputy Chief of Staff: Federal Security Coordinator for the 1984 Summer Olympics.

Hines, Patricia R.: Office of Policy Development.
See the Bauer, Gary Collection

Hobbs, Charles D.: Files, 1984-88 (3 feet)
Office of Policy Development: Assistant to the President; Deputy Assistant to the President and Director.

Hobbs, Charles D.: Files, 1984-1987
Office of Policy Development, Deputy Assistant to the President for
Office of Policy Development, Assistant to the President, Director of the Office of Policy Development

Hobbs, Charles D.: Files, 1987-89 (1 foot)
Interagency Low-Income Opportunity Advisory Board: Chairman

Hodapp, Nancy "Missy": Files, 1981-1983
Office of Cabinet Affairs: Staff Assistant.

Hodges, Gahl: Files, 1983-84 (21 feet)
Office of Social Affairs: Social Secretary.

Hodsoll, Francis (Frank) S. M.: Files, 1981 (6 feet)
Office of the Chief of Staff: Deputy Assistant to the President and Deputy to the Chief of Staff.
See also James W. Cicconi files.

Holladay, J. Douglas: Files, 1984-86 (19 feet)
Office of Public Liaison: Associate Director, Religion and Education.

Holland, Dianna G.: Files, 1981 (6 feet)
Office of the Counsel to the President: Executive Assistant to the Counsel.

Holmes, Joseph R.: Files, 1981-83 (1 foot)
White House Television Office: Director.

Honegger, Barbara: Files, 1981-82 (2 feet)
Office of Policy Development: Special Assistant.

Hooley, James L.: Files, 1984-85 (9 feet)
Office of Presidential Advance: Special Assistant to the President and Director of Presidential Advance.

Hopkins, Kevin R.: Files, 1981-87 (30 feet)
Office of Policy Development: Special Assistant for Policy Information.
Office of Policy Information: Special Assistant to the President and Deputy Director.

Hornby-Solon, Carol: Files, 1986-87 (3 feet)
Office of Public Liaison.

Howlett, C. A.: Files, 1981-84 (18 feet)
Office of Intergovernmental Affairs: Special Assistant.

Hudson, Maureen: Files, 1982-88 (54 feet)
Office of White House Correspondence: Director for the Secretarial and Typing Unit.

Ingals, Mary: Files, 1986-89 (30 feet)
Office of White House Correspondence: Director of Photograph Requests.

Intelligence Directorate, National Security Council: Records, 1983-89 (4 feet)

Interagency Low Income Opportunity Advisory Board: Records, 1987-89 (2 feet)

Intergovernmental Affairs, White House Office of: Records, 1982-88 (21 feet)

International Economic Affairs Directorate, National Security Council: Records, 1984-89 (11 feet)

Intrater, Arnold: Files, 1985-88 (3 feet)
Office of Administration: General Counsel.

Jacobi, Mary Jo: Files, 1982-85 (18 feet)
Office of Public Liaison: Special Assistant to the President and Director for Women and Business.

Jacobson, James B.: Files, 1987-88 (4 feet)
Office of Policy Development: Senior Policy Analyst.

James, E. Pendleton: Files, 1981-82 (3 feet)
Office of Presidential Personnel: Assistant to the President and Director.

Jameson, Lisa R.: Files, 1987-88 (9 feet)
European and Soviet Affairs Directorate, NSC: Director.

Jameson, W. George: Files, 1986 (-1 foot)
Office of the Counsel to the President: Assistant Counsel.

Janes, Nancy: Files, 1986 (9 feet)
Office of the Counsel to the President: Assistant Counsel.

Janka, Leslie “Les” A.: Files, 1983 (-1 foot)
Office of the Press Secretary: Deputy Press Secretary for Foreign Affairs

Jenkins, James E.: Files, 1981-84 (34 feet)
Office of the Counsellor to the President: Deputy Counsellor to the President.

Jepsen, Dee: Files, 1982-83 (8 feet)
Office of Public Liaison: Special Assistant to the President for Women.

Johnson, Robert: Files, 1987-88 (3 feet)
Domestic Policy Council: White House Fellow.

Johnston, Judy A.: Files, 1981-84
See the Office of Policy Development: Records

Jordan, Jerry L.: Files, 1981-82 (5 feet)
Council of Economic Advisers: Member.

Kabel, Robert J.: Files, 1982-84 (5 feet)
Office of Legislative Affairs: Special Assistant to the President, Senate.

Kaminsky, Phyllis: Files, 1981 (4 feet)
Public Affairs Office, NSC: Staff Member.

Kearney, Patricia M.: Files 1984- 1986
Private Sector Initiatives, Office of

Keel, Alton G.: Files, 1984-86 (6 feet)
Deputy Assistant to the President for National Security Affairs.

Keisler, Peter D.: Files, 1984-87 (40 feet)
Office of the Counsel to the President: Assistant Counsel.

Kelley, Sally: Files, 1985 (3 feet)
Office of White House Correspondence: Director, Agency Liaison.

Kelly, Anne M.: Files, 1982-87 (29 feet)
Office of Private Sector Initiatives: Associate Director.

Kelly, James A.: Files, 1986-88 (11 feet)
Asian Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Kemp, Geoffrey T. H.: Files, 1981-85 (23 feet)
Near East and South Asia Affairs Directorate, NSC: Special Assistant to the President and Senior Director.
Political Affairs Directorate, NSC: Director Near East and South Asia.

Kemp, Judith: Files, 1988-89 (1 foot)
Office of Policy Development: Senior Policy Analyst.

Kennedy, Nancy: Files, 1981-88 (45 feet)
Office of Legislative Affairs: Special Assistant to the President, Senate.

Keyworth, George A., III: Files, 1981-85 (41 feet)
Office of the Science Adviser: Science Adviser to the President and Director, Office of Science and Technology Policy.

Khachigian, Ken: Files, 1981 (3 feet)
Office of Speechwriting: Speechwriter.

Kimberling, Michael: Files, 1987-88 (1 foot)
Intelligence Directorate, NSC: Director of Intelligence Systems.

Kimmitt, Robert M.: Files, 1983-85 (49 feet)
Executive Secretary, NSC Office of the: Deputy Assistant to the President and NSC Executive Secretary.
Legal Advisor, NSC Office of the: General Counsel and Director for Security Assistance and Legal Affairs.

King, Gwendolyn S.: Files, 1981-86 (4 feet)
Office of Intergovernmental Affairs Deputy Assistant to the President and Director.

Kington, Alfred H.: Files, 1985-87 (6 feet)
Assistant to the President and Cabinet Secretary.

Kinser, Richard E.: Files, 1981-82 (3 feet)
Office of Presidential Personnel: Associate Director; Deputy Director, Recruitment.

Kissell, Kenneth A.: Files, 1987-88 (10 feet)
Defense Policy Directorate, NSC: Director.

Klenk, John: Files, 1988-89 (5 feet)
Office of Policy Development: Senior Policy Analyst.

Klissas, Nick: Files, 1984-86 (1 foot)
Latin American Affairs Directorate, NSC: Director.

Klugman, Mark: Files, 1987-88 (-1 foot)
Speechwriting, White House of.

Knauer, Virginia H.: Files, 1981-1983 (10 feet)
Office of Public Liaison: Special Assistant.

Knauer, Virginia H.: Files, 1981-89 (86 feet)
Office of Consumer Affairs: Special Advisor to the President for Consumer Affairs.

Koch, Kathleen D.: Files, 1984-88 (16 feet)
Office of the Counsel to the President: Attorney.

Kojelis, Linas J.: Files, 1981-87 (35 feet)
Office of Public Liaison: Special Assistant to the President for Defense and Foreign Policy.

Korengold, Robert J. "Bud": Files, 1985-86 (4 feet)
Public Affairs Directorate, NSC: Director.

Kraemer, Sven F.: Files, 1981-87 (136 feet)
Defense Programs and Arms Control Directorate, NSC: Director of Arms Control.
Defense Policy Directorate, NSC: Planning Staff.

Kranowitz, Alan M.: Files, 1986-89 (15 feet)
Office of Legislative Affairs: Assistant to the President; Deputy Assistant to the President,
House.

Kruger, Robert M.: Files, 1986-88 (40 feet)
Office of the Counsel to the President: Associate Counsel to the President.

Kruke, Kevin: Files, 1988 (5 feet)
Office of Public Liaison: Special Assistant to the President and Deputy Director.

Kupperman, Charles: Files: 1986-87 (1 feet)
Office of Administration: Director's Office, Special Assistant to the President and Deputy Director

Kuttner, Hanns: Files, 1987-88 (6 feet)
Office of Cabinet Affairs: Associate Director.

Lacy, William B.: Files, 1982-86 (11 feet)
Office of Political Affairs: Deputy Assistant to the President and Director; Special Assistant and Deputy Director.

Lamb, Jean: Files, 1983-1988 (1 feet)
Administrative Office, White House Operations.

Landers, William: Files, 1988-89 (5 feet)
Office of the Counsel to the President: Associate Counsel to the President.

Latin American Affairs Directorate, National Security Council: Records, 1983-89 (62 feet).

Lauffer, Susan: Files, 1982-88 (41 feet)
Office of Political Affairs: Executive Assistant.
Office of Intergovernmental Affairs: Executive Assistant.

Laux, David N.: Files, 1982-87 (74 feet)
Asian Affairs Directorate, NSC: Director. Political Affairs Directorate, NSC: Director East Asian and Pacific Affairs.

Lavin, Franklin L.: Files, 1987-88 (20 feet)
Office of Political Affairs: Deputy Assistant to the President and Director.

Lawton, Mary: Files, 1981 (-1 foot)
Office of the Counsel to the President: Administrative Law Officer.

Lazan, Michael: Files, 1984 (-1 foot)
Near East and South Asia Affairs Directorate, NSC: Director.

Ledsky, Nelson C.: Files, 1987-89 (16 feet)
European and Soviet Affairs Directorate, NSC: Deputy Senior Director.
See also Fritz Ermarth files.

Legal Advisor Office, National Security Council: Records, 1982-88 (36 feet)

Legislative Affairs, White House Office of: Records, 1981-88 (100 feet)

Lehman, Christopher M.: Files, 1983-85 (18 feet)
Legislative Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Lehman, Ronald F.: Files, 1983-86 (30 feet)
Defense Programs and Arms Control Directorate, NSC: Special Assistant to the President and Senior Director.

Lenczowski, John: Files, 1983-87 (18 feet)
European and Soviet Affairs Directorate, NSC: Director.
Political Affairs Directorate, NSC: Director Soviet Union and Eastern Europe.

Lenz, Allen J.: Files, 1981 (5 feet)
Executive Secretary, NSC Office of the: NSC Staff Director for Coordination.

Leonard, Burleigh C.W.: Files, 1982-84 (4 feet)
Office of Policy Development: Deputy Assistant Director for Energy, Agriculture, Natural Resources; Policy Adviser.

Levin, Daniel: Files, 1981-87 (5 feet)
Legal Advisor Office, NSC: Deputy Legal Advisor.

Levine, Richard B.: Files, 1983 (5 feet)
Policy Development, NSC Office of: Director.
International Economic Affairs Directorate, NSC: Director and Deputy Director. Defense Programs and Arms Control Directorate, NSC: Deputy Director of Defense Programs. Defense Policy Directorate, NSC: Planning Staff.

Li, Lehman K., Jr.: Files, 1983-86 (6 feet)
Office of Policy Development: Senior Staff Member; Policy Analyst.

Library, White House: Records, 1981-89 (104 feet)

Library, White House: Press Clipping File, 1982-88 (330 feet)

Lilac, Robert H.: Files, 1983-84 (25 feet)
Political-Military Affairs Directorate, NSC: Director.
Legal Advisor Office, NSC: Security Assistance and Legal Affairs Staff.

Lilley, James: Files, 1981 (1 foot)
Political Affairs Directorate, NSC: Director East Asian and Pacific Affairs.

Linhard, Robert E.: Files, 1982-88 (84 feet)
Arms Control Directorate, NSC: Special Assistant to the President and Senior Director.
Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.
Defense Policy Directorate, NSC: Planning Staff.

Littlefair, Andrew: Files, 1985-1986
Office of Presidential Advance.

Lord, Carnes R.: Files, 1981-83 (15 feet)
International Communications and Information Directorate, NSC: Director. Planning and
Evaluation Directorate, NSC: Director Ideology and Strategic Concepts.

Lord, Jeffrey: Files, 1985-88 (1 foot)
Office of Political Affairs: Associate Director.

Lozano, Diana: Files, 1981-82 (3 foot)
Office of Public Liaison: Special Assistant to the President and Deputy Director for Women and
Hispanic Affairs.

Luhn, Christina A.: Files, 1983-84 (2 feet)
Executive Secretariat, NSC: Staff Member.

Lumpkins, Sharyn A.: Files, 1981-88 (2 feet)
Drug Abuse Policy Office: Senior Policy Analyst.

Luttig, J. Michael: Files, 1981-83 (9 feet)
Office of the Counsel to the President: Assistant Counsel.

Lynch, Edward J.: Files, 1984 (1 foot)
Office of Public Liaison: Special Assistant to the President for Defense and Foreign Policy.

Macdonald, Donald Ian: Files, 1981-88 (41 feet)
Drug Abuse Policy Office: Special Assistant to the President and Director.

Mahan-Duvall, Janice: Files, 1981-85 (5 feet)
Office of Media Relations: Media Coordinator.

Mahley, Donald A.: Files, 1984-88 (16 feet)
Arms Control Directorate, NSC: Director. Defense Programs and Arms Control Directorate,
NSC: Director and Deputy Director of Defense Programs.

Mahoney, Patrick: Files, 1982-1983
Correspondence, White House Office of,

Major, David G.: Files, 1985-87 (8 feet)
Intelligence Directorate, NSC: Director of Intelligence and Counterintelligence.

Mandel, Judyt E.: Files, 1985-88 (28 feet)
International Communications and Information Directorate, NSC: Deputy Director.

Manfredi, Arthur A: Files,
Combined collection of Gus W. Weiss and Arthur A. Manfredi files.

Mares, Jan W.: Files, 1985-87 (3 feet)
Office of Policy Development: Senior Policy Analyst.

Martin, William F.: Files, 1982-86 (21 feet)
Executive Secretary, NSC Office of the: Executive Secretary and Special Assistant to the President for Coordination.
International Economic Affairs Directorate, NSC: Director.
Planning and Evaluation Directorate, NSC: Director of Energy.

Maseng, Mari: Files, 1981-1983
Office of Speechwriting – Speechwriter – See Speech Drafts for Maseng Speechwriting Material.

Maseng, Mari: Files, 1986-87 (15 feet)
Office of Public Liaison: Deputy Assistant to the President and Director.

Maseng, Mari: Files, 1988 (15 feet)
Office of Communications & Planning: Deputy Assistant to the President and Director.

Masterman, Vicki: Files, 1986-87 (1 foot)
Office of the Counsel to the President: Attorney (White House Fellow)

Masterman, Vicki: Files, 1987 (1 foot)
Domestic Policy Council (White House Fellow)

Mathes, Don: Files 1986-1987
Office of the Press Secretary

Mathis-Richard, Sue: Files, 1981-1987
Media Relations, Office of: Staff Assistant, 1981-1984
Media Relations, Office of: Special Assistant to the President and Director of Media Relations, 1985-1987

Matlock, Jack F.: Files, 1983-87 (35 feet)
European and Soviet Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Matthews, David J.: Files, 1987-88 (4 feet)
Legislative Affairs Directorate, NSC: Director.

May, Gerald M.: Files, 1985-87 (10 feet)
Space Programs, NSC Office of: Director.

McAllister, Eugene J.: Files, 1982-1984 (10 feet)

Office of Policy Development: Deputy Assistant Director, Economic Affairs, Housing, and Urban Issues.

McAllister, Eugene J.: Files, 1985-89 (5 feet)

Economic Policy Council: Special Assistant to the President and Executive Secretary.

McCaffrey, Shellyn G.: Files, 1982-88 (10 feet)

Economic Policy Council: Deputy Executive Secretary.

Office of Policy Development: Policy Analyst.

McCain, Carol: Files, 1981-85 (3 feet)

White House Visitors' Office: Director.

McCathran, Ellen: Files, 1981-88 (9 feet)

Office of Appointments and Scheduling: Presidential Diarist.

McClaughry, John T.: Files, 1981-82 (5 feet)

Office of Policy Development: Senior Policy Adviser.

McClure, Frederick: Files, 1985-86 (3 feet)

Office of Legislative Affairs: Special Assistant to the President, Senate.

McCoy, Peter: Files, 1981 (1 foot)

Office of the First Lady: Deputy Assistant to the President and Staff Director.

McDaniel, Rodney B.: Files, 1985-87 (6 feet)

Executive Secretary, NSC Office of the: Special Assistant to the President and Executive Secretary.

Crisis Management Center, NSC: Special Assistant to the President and Senior Director.

McFarlane, Robert C. "Bud": Files, 1983-85 (16 feet)

Office of the National Security Adviser: Assistant to the President for National Security Affairs.

McGrath, C. Dean: Files, 1986-88 (53 feet)

Office of the Counsel to the President: Associate Counsel to the President.

McIntosh, David M.: Files, 1985-88 (11 feet)

Office of Domestic Affairs: Special Assistant to the President.

McKiernan, Gerald: Files, 1988-89 (1 foot)

Office of Legislative Affairs: Special Assistant to the President, House.

McManus, Michael A.: Files, 1981-84 (31 feet)

Office of the Deputy Chief of Staff: Assistant to the President and Deputy to the Deputy Chief of Staff.

McMaster, Margaret: Files, 1982-88 (13 feet)
Office of Intergovernmental Affairs: Executive Assistant.

McMinn, Douglas W.: Files, 1982-85 (23 feet)
International Economic Affairs Directorate, NSC: Director.
Planning and Evaluation Directorate, NSC: Director of Trade.

McNamara, Thomas E. : Files, 1986-1988
Counterterrorism and Narcotics Office, NSC: Director.

Medas, James: Files, 1981-83 (1 foot)
Office of Intergovernmental Affairs: Special Assistant to the President for Intergovernmental Affairs.

Media Relations, White House Office of: Records, 1981-89 (41 feet)

Meeker, Jennifer: Files, 1988 (1 foot)
Office of Intergovernmental Affairs: Staff Assistant.

Meese, Edwin, III: Files, 1981-85 (273 feet)
Office of the Counsellor to the President: Counsellor to the President.

Melby, Eric D.: Files, 1987-88 (10 feet)
International Economic Affairs Directorate, NSC: Director.

Meloy, Mary Ann: Files, 1983-85 (24 feet)
Office of Public Liaison: Assistant for Communications.

Menges, Constantine C.: Files, 1983-85 (20 feet)
International Communications and Information Directorate, NSC: Special Assistant to the President and Senior Director.
Latin American Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Military Office, White House: Records, 1981-88 (19 feet)

Miller, Jonathan S.: Files, 1985-87 (2 feet)
Office of Administration, Office of the Director: Director.

Miller, Jonathan S.: Files, 1985-87 (2 feet)
Executive Secretariat, NSC: Deputy Executive Secretary for Coordination.

Miller, Linda: Files, 1981-84 (14 feet)
Office of Intergovernmental Affairs: Staff Assistant.

Miskel, James F.: Files, 1987-88 (8 feet)
Defense Policy Directorate, NSC: Director.

Montoya, Velma: Files, 1982-83 (4 feet)
Office of Policy Development: Assistant Director for Strategy.

Moore, Dian: Files, 1981-85 (9 feet)
Office of Intergovernmental Affairs: Executive Secretary.

Moore, Kate: Files, 1981 (1 feet)
Office of Administration, Office of the Director: Special Assistant to the Director.

Moore, Kate: Files, 1981 (2.2 feet)
Chief of Staff, Office of: Staff Assistant

Moore, Powell: Files, 1981-82 (3 feet)
Office of Legislative Affairs: Deputy Assistant to the President.

Moore, Thomas G.: Files, 1983-88 (43 feet)
Council of Economic Advisers: Member.

Moorhead, J. Upshur: Files, 1982-84 (6 feet)
Office of Private Sector Initiatives: Special Assistant to the President for Private Sector Initiatives.

Morris, Marja: Files, 1981-88 (3 feet)
White House Visitors' Office: Staff Assistant.

Morris, Richard C.: Files, 1982-83 (6 feet)
Executive Secretary, NSC Office of the: Special Assistant to the President for Security.

Morrison, Trudi: Files, 1984-85 (5 feet)
Office of Public Liaison: Associate Director for Women.

Morton, Elaine L.: Files, 1985-86 (4 feet)
Crisis Management Center, NSC: Policy Analyst.

Mussa, Michael L.: Files, 1986-88 (14 feet)
Council of Economic Advisers: Member.

Myer, Allan A.: Files, 1981-84 (5 feet)
Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.
Defense Policy Planning, NSC: Staff Member. Special Project Staff.

Nance, James W. "Bud": Files, 1981-82 (1 foot)
Deputy Assistant to the President for National Security Affairs.

National Security Affairs, Office of Assistant to the President for: Records, 1981-89 (115 feet)

Series List:

Chronological File, 1981-89 (70 feet)

Daily Reports, Notes, and Checklists, 1981-88 (25 feet)

Economic Summit (G-7) File, 1981-88 (20 feet)

Nau, Henry R.: Files, 1981-84 (4 feet)

Planning and Evaluation Directorate, NSC: Director of International Economics.

Neal, Rick: Files, 1981-84 (66 feet)

Office of Intergovernmental Affairs: Deputy Assistant to the President.

Near East and South Asia Affairs Directorate, National Security Council: Records, 1983-89 (36 feet)

Neuman, David: Files, 1984 (1 foot)

Office of Cabinet Affairs: White House Fellow.

News Summary Office, White House: Friday Follies, 1981-89 (7 feet)

News Summary Office, White House: News Summaries, 1981-89 (186 feet)

News Summary, White House Office of: Records, 1981-1989 (24 feet)

Niskanen, William A.: Files, 1981-84 (16 feet)

Council of Economic Advisers: Member.

Nofziger, Franklyn: Files, 1981-82 (13 feet)

Office of Political Affairs: Assistant to the President for Political Affairs and Director.

Nolan, David: Files, 1981 (-1 foot)

Office of the Counsel to the President: Staff Member.

North, Oliver L.: Files, 1981-86 (125 feet)

Political and Military Affairs Directorate, NSC: Director and Deputy Director. Defense Policy

Directorate, NSC: Staff Member.

Special Project Office, NSC: Staff Member.

Counterterrorism and Narcotics, NSC: Staff Member

Oakley, Robert B.: Files, 1986-88 (6 feet)

Near East and South Asia Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Odom, William E.: Files, 1981 (-1 foot)

Office of the National Security Adviser: Military Assistant, Press Office Liaison.

O'Donnell, Claire: Files, 1987-89 (1 feet)

White House Operations: Special Assistant.

Oglesby, M. B., Jr.: Files, 1981-85 (44 feet)

Office of Legislative Affairs: Assistant to the President; Deputy Assistant to the President, House; Special Assistant.

Oglesby, M. B., Jr.: Files, 1988 (-1 foot)

Office of the Chief of Staff.

Owen, Deborah K.: Files, 1985-86 (10 feet)

Office of the Counsel to the President: Associate Counsel to the President.

Paal, Douglas H.: Files, 1987-88 (19 feet)

Asian Affairs Directorate, NSC: Director.

Parke, Kathleen: Files, 1982-87 (15 feet)

Office of Intergovernmental Affairs: Staff Assistant.

Parvin, C. Landon: Files, 1981-83 (6 feet)

Office of Speechwriting: Speechwriter.

Paschall, Eliza K.: Files, 1983-85 (6 feet)

Office of Public Liaison: Associate Director for Women.

Pastorino, Robert S.: Files, 1988 (28 feet)

Latin American Affairs Directorate, NSC: Director.

Paylan, Elise: Files, 1986-87 (3 feet)

Office of Public Liaison: Associate Director for Business and Trade.

Peachee, Judy: Files, 1982 (1 foot)

Office of Intergovernmental Affairs: Special Assistant for State Legislatures and Women's Issues.

Pearson, W. Robert: Files, 1985-87 (2 feet)

Executive Secretary, NSC Office of the: Deputy Executive Secretary and General Counsel.

Peck, Ralph: Files, 1981 (10 feet)

Office of Administration, Office of the Director: Staff Member.

Perina, Rudolf V.: Files, 1987-88 (9 feet)

European and Soviet Affairs Directorate, NSC: Director.

Peterson, Eileen: Files, 1983-84 (6 feet)

Office of Public Liaison: Associate Director for Youth.

Phillips, Susan: Files, 1987-88 (1 foot)
Office of Presidential Personnel: Associate Director, Energy, Environment, and Transportation.

Photographic Office, White House: Records, 1985-88 (13 feet)

Pinkerton, Jim: Files, 1981-82 (-1 foot)
Office of Intergovernmental Affairs: Special Assistant.

Pipes, Richard: Files, 1981-83 (8 feet)
Political Affairs Directorate, NSC: Director Soviet Union and Eastern Europe.

Platt, Alexander H.: Files, 1985-87 (8 feet)
International Economic Affairs Directorate, NSC: Director.

Poindexter, John: Files, 1983-86 (18 feet)
Assistant and Deputy Assistant to the President for National Security Affairs.

Policy Development, Office of: Records, 1981-88 (56 feet)

Political Affairs, White House Office of: Records, 1982-89 (49 feet)

Pollock, Raymond: Files, 1982-84 (2 feet)
Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.
Defense Policy Directorate, NSC: Planning Staff.

Poole, William: Files, 1982-84 (5 feet)
Council of Economic Advisers: Member.

Popadiuk, Roman: Files, 1984-88 (9 feet)
Office of the Press Secretary: Deputy Press Secretary.

Porter, Roger B.: Files, 1982-85 (34 feet)
Office of Policy Development: Deputy Assistant to the President and Director (Economics and Trade).

Posa, Leonard M.: Files, 1982-83 (4 feet)
Public Affairs Directorate, NSC: Deputy Director.

Powell, Colin L.: Files, 1986-89 (5 feet)
Assistant and Deputy Assistant to the President for National Security Affairs.

Prendergast, Richard: Files 1984-1987
Legislative Affairs, White House Office of

President, Office of the: Tapes of Dictation, 1981-82 (1 foot)

President, Office of the: Presidential Briefing Papers, 1981-89 (44 feet)

President's Handwriting File, 1981-1989 (40 l.ft.)

Series:

Telephone Calls

Mail Reports

Speeches

Records

SP501 – Political Speeches

TR300 – Political Trips

***Presidential Diary, Office of the: President's Daily Diary, 1981-89 (15 feet)**

Presidential Diary, Office of the : Diarist Working Files, 1981-89 (40 feet)

Located in the Office of Appointments and Scheduling.

Presidential Personnel, Office of: Records, 1981-89 (383 feet)

President's Foreign Intelligence Advisory Board: Records, 1981-89 (14 feet)

President's Intelligence Oversight Board: Records, 1981-89 (18 feet)

President's Special Review Board: (Tower Board): Records, 1986-87 (51 feet)

President's Task Force on International Private Enterprise: Records, 1981-85 (48 feet)

Press Secretary, White House Office of the: Records, 1981-89 (85 feet)

Press Secretary, White House Office of the: Press Releases and Press Briefings, 1981-89 (78 feet)

Preston, Edward F.: Files, 1982-85 (5 feet)

Office of Cabinet Affairs: Director of Subcabinet Seminars in Public Management (also known as Harvard Seminars or White House Management Seminars).

Private Sector Initiatives, White House Office of: Records, 1981-88 (130 feet)

Public Affairs, White House Office of: Records, 1981-88 (193 feet)

Public Affairs Directorate, National Security Council: Records, 1983-89 (11 feet)

Public Diplomacy for Central America, White House Office of: Records, 1987-88 (1 foot)

Public Liaison, White House Office of: Records, 1981-88 (3 feet)

Pugliaresi, Lucian S.: Files, 1986-88 (13 feet)
International Programs and Technology Affairs Directorate, NSC: Director. International
Economic Affairs Directorate, NSC: Director.

Putignano, Patrick A.: Files, 1983 (-1 foot)
Near East and South Asia Affairs Directorate, NSC: White House Fellow.

Quint, Mary Elizabeth: Files, 1981-83 (12 feet)
Office of Public Liaison: Counsellor to the Director, Office of Consumer Affairs; Deputy Special
Assistant to the President, Women.

Rairdin, K. Kate: Files, 1986-88 (14 feet)
Office of Intergovernmental Affairs: Special Assistant, State Legislators.

Range, Rebecca G.: Files, 1987-89 (23 feet)
Office of Public Liaison: Deputy Assistant to the President and Director.

Raul, Alan Charles: Files, 1986-88 (46 feet)
Office of the Counsel to the President: Associate Counsel to the President.

Raymond, Walter: Files, 1982-87 (39 feet)
International Communications and Information Directorate, NSC: Special Assistant to the
President and Senior Director.
Intelligence Directorate, NSC: Director.
See also Paul B. Thompson files.

Reagan, Ronald W.: Files, 1981-89 (2 feet)
Office of the President: President of the United States.

Records Management, White House Office of: Exit Interview Files, 1981-89 (13 feet)
For a full list of interviews - see Section IV Part 1: White House Staff Exit Interviews, Page 99

Records Management, White House Office of: Records, 1981-1989 (30 feet)

Redington, Mary: Files, 1983-85 (1 foot)
Office of Intergovernmental Affairs: Deputy Assistant.

Reed, Thomas C.: Files, 1982-83 (1 foot)
Office of the National Security Adviser: Special Assistant to the President.

Regan, Donald T.: Files, 1985-87 (13 feet)
Office of the Chief of Staff: Chief of Staff to the President.

Reger, Brenda S.: Files, 1982-88 (15 feet)
Information Policy and Security Review Office, NSC: Director.

Reid, Kathleen: Files, 1984-85 (1 foot)
Office of Communications: Administrative Assistant.

Reilly, Robert R.: Files, 1983-85 (11 feet)
Office of Public Liaison: Special Assistant to the President for Catholics and Central America.

Rentschler, James M.: Files, 1982-88 (15 feet)
European and Soviet Affairs Directorate, NSC: Deputy Director.
Political Affairs Directorate, NSC: Director Western Europe.

Rhodes, Steve: Files, 1981-83 (9 feet)
Office of Intergovernmental Affairs: Special Assistant for City and County Officials.

Richardson, Anne: Files, 1986-87 (1 foot)
Office of Political Affairs: Staff Assistant.

Richie, Sharon: Files, 1982-83 (4 feet)
Office of Intergovernmental Affairs: White House Fellow.

Rickett, Nikki: Files, 1986-87 (8 feet)
Office of Public Affairs: Associate Director.

Riggs, Douglas A.: Files, 1983-85 (9 feet)
Office of Public Liaison: Special Assistant to the President and Associate Director for Labor and Veterans.

Ringdahl, Philip: Files, 1986 (4 feet)
African Affairs Directorate, NSC: Director.

Risque, Nancy J.: Files, 1981-86, (10 feet)
Office of Legislative Affairs: Deputy Assistant to the President; Special Assistant, House.

Risque, Nancy J.: Files, 1987-89 (5 feet)
Assistant to the President and Cabinet Secretary.

Rizzuto, Christopher: Files, 1981-84 (4 feet)
Office of Public Affairs: Staff Assistant.

Roberts, A. Wayne: Files, 1981 (1 foot)
Office of Presidential Personnel: Staff Member.

Roberts, John G., Jr.: Files, 1983-84 (31 feet)
Office of the Counsel to the President: Associate Counsel to the President.

Robinson, Peter M.: Files, 1983-88 (11 feet)
Office of Speechwriting: Speechwriter.

Robinson, Roger W.: Files, 1982-85 (15 feet)
International Economic Affairs Directorate, NSC: Special Assistant to the President and Senior Director.
Planning and Evaluation Directorate, NSC: Director East-West Economics.

Rodman, Peter W.: Files, 1986-89 (14 feet)
Special Assistant to the President and NSC Counselor.
Deputy Assistant to the President for Foreign Policy.
See also Sestanovich, Stephen R.: Files.

Rodota, Joseph D., Jr.: Files, 1985-1988
Office of Public Affairs: Deputy Director

Rogers, John F. W.: Files, 1981-85 (2 feet)
Office of Administration, Office of the Director: Special Assistant to the President for Management and Director.

Rollins, Edward J.: Files, 1981-83 (6 feet)
Office of Political Affairs: Assistant to the President for Political Affairs and Director.

Romano, Neil: Files, 1982-88 (3 feet)
Drug Abuse Policy Office: Press Secretary.

Roper, William L.: Files, 1983-86 (16 feet)
Office of Policy Development: Special Assistant to the President, Health Policy and Issues.

Rosebush, James S.: Files, 1981-86 (5 feet)
Office of the First Lady: Deputy Assistant to the President and Staff Director.

Rosenberg, Alison P.: Files, 1987-88 (2 feet)
African Affairs Directorate, NSC: Director.

Ross, Dennis B.: Files, 1986-88 (5 feet)
Near East and South Asia Affairs Directorate, NSC: Director.
See also William J. Burns files.

Rostow, Nicholas: Files, 1987-89 (23 feet)
Legal Advisor, NSC Office of the: Special Assistant to the President and Legal Advisor.

Roussel, Peter: Files, 1981-87 (7 feet)
Office of the Press Secretary: Special Assistant to the President and Deputy Press Secretary.

Rousselot, John H.: Files, 1983 (2 feet)

Office of Public Liaison: Special Assistant to the President and Deputy Director for Defense.

Royal, Debra Kopko: Files, 1983-88 (-1 foot)
Office of Legislative Affairs: Staff Assistant, House.

Russell, Horace L.: Files, 1981-85 (16 feet)
Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.
Defense Policy Directorate, NSC: Planning Staff.

Rusthoven, Peter J.: Files, 1981-85 (41 feet)
Office of the Counsel to the President: Associate Counsel to the President.

Ryan, Frederick J., Jr.: Files, 1981-88 (10 feet)
Office of Appointments and Scheduling: Deputy Assistant and Special Assistant to the President,
Director of Appointments and Scheduling.

Ryan, Frederick J., Jr.: Files, 1983-88 (18 feet)
Office of Private Sector Initiatives: Director.

Rye, Gilbert D.: Files, 1982-85 (9 feet)
Space Programs, NSC Office of: Director of Space Programs.

Sable, Ronald K.: Files, 1984-86 (18 feet)
Office of Legislative Affairs: Special Assistant to the President, Senate.

Sable, Ronald K.: Files, 1986-87 (20 feet)
Legislative Affairs Directorate, NSC: Special Assistant to the President and Senior Director.

Sapia-Bosch, Alphonso F.: Files, 1982-83 (10 feet)
Latin American Affairs Directorate, NSC: Director.
Political Affairs Directorate, NSC: Director Inter-American Affairs.

Saunders, Richard M.: Files, 1986-88 (8 feet)
International Programs and Technology Affairs Directorate, NSC: Deputy Director. Political-
Military Affairs Directorate, NSC: Deputy Director.

Schaben, Betsy: Files, 1982-88 (6 feet)
Office of the First Lady: Correspondence Secretary to the First Lady.

Scharfen, Jonathan R.: Files, 1985-88 (30 feet)
Legal Advisor, NSC Office of the: Assistant Legal Advisor.
See also Thompson, Paul D.: Files

Schmidt, Robert: Files, 1985-88 (3 feet)
Office of Presidential Advance: Presidential Advanceman.

Schnepper, Mary M.: Files, 1985-88 (17 feet)
Office of Public Liaison: Associate Director for Health.

Scruggs, John: Files, 1982-83 (-1 foot)
Office of Legislative Affairs: Special Assistant to the President

Seiber, Marilyn J.: Files, 1988 (4 feet)
International Economic Affairs Directorate, NSC: Deputy Director.

Selby, Beverly M.: Files, 1985-87 (4 feet)
Office of Policy Development: Senior Policy Analyst.

Sestanovich, Stephen R.: Files, 1984-86 (4 feet)
Policy Development Directorate, NSC: Senior Director.
Political-Military Affairs Directorate, NSC: Director.

Shaddix, Billie B.: Files, 1981 (1 foot)
White House Photographic Office: Director.

Shepherd, J. Michael: Files, 1986 (6 feet)
Office of the Counsel to the President: Associate Counsel to the President.

Shepherd, Katherine (Charlie): Files, 1981-1989
Correspondence, White House Office of

Shoemaker, Christopher C.: Files, 1981-82 (6 feet)
Defense Policy Directorate, NSC: Director Strategic and General Purpose Forces.

Sigur, Gaston J.: Files, 1982-86 (16 feet)
Asian Affairs Directorate, NSC: Special Assistant to the President and Senior Director.
Political Affairs Directorate: Director East Asian and Pacific Affairs.

Simmons, Paul B.: Files, 1981-85 (4 feet)
Office of Policy Development: Special Assistant to the President, Policy Information; Assistant
Director, Health, Human Resources, and Social Security.

Sims, Robert Bell: Files, 1982-1984
Press Relations, NSC (April 1982-June 1983)
Public Affairs, NSC (June 1983-October 1983)

Sims, Robert B.: Files, 1983-85 (14 feet)
Office of the Press Secretary: Special Assistant to the President and Deputy Press Secretary for
Foreign Affairs.

Sittman, William F.: Files, 1981-83 (4 feet)

Office of the Deputy Chief of Staff: Special Assistant to the President and to the Deputy Chief of Staff.

Situation [Room] Support Staff, White House (WHSSS): Records, 1985-89 (17 feet)

Skidmore, Mary Lou P.: Files, 1986-88 (1 foot)
Office of Presidential Advance: Executive Assistant to the Director.

Small-Stringer, Karna: Files, 1981-84 (10 feet)
Office of Media Relations: Deputy Assistant to the President and Director of Media Relations and Planning.

Small-Stringer, Karna: Files: 1984-1987 (7 feet)
Public Affairs Office, NSC: Deputy Assistant to the President and Senior Director.

Smith, Barbara: Files, 1981 (-1 l.ft.)
Office of Public Liaison

Smith, Dan J.: Files, 1981-82 (20 feet)
Office of Policy Development: Deputy Assistant Director, Commerce and Trade; Policy Adviser.

Smith, Martin L.: Files, 1983-85 (1 foot)
Office of Policy Development: Deputy Assistant Director, Energy, Agriculture, Natural Resources.

Snider, Don M.: Files, 1987-88 (13 feet)
Defense Policy Directorate, NSC: Director.

Social Affairs, White House Office of: Records, 1981-89 (51 feet)

Sommer, Peter R.: Files, 1983-85 (9 feet)
European and Soviet Affairs Directorate, NSC: Director.
Legal Advisor, NSC Office of the: Security Assistance and Legal Affairs Staff.

Soos, Helen E.: Files, 1985-87 (4 feet)
African Affairs Directorate, NSC: Deputy Director.

Spaeth, Merrie: Files, 1983-1985
Media Relations, Office of

Speakes, Larry M.: Files, 1981-87 (25 feet)
Office of the Press Secretary: Assistant to the President and Principal Deputy Press Secretary.

Speechwriting, White House Office of: Records, 1982-87 (4 feet)

Speechwriting, White House Office of: Research Office Records, 1981-89 (209 feet)

Speechwriting, White House Office of: Speech Drafts, 1981-89 (278 feet)

Spencer, Karen: Files, 1983-88 (18 feet)

Office of Intergovernmental Affairs: Deputy Assistant to the President for Intergovernmental Affairs.

Spencer, Susan: Files, 1983-88 (11 feet)

Office of Intergovernmental Affairs: Research Assistant.

Sprinkel, Beryl W.: Files, 1985-89 (39 feet)

Council of Economic Advisers: Chairman.

Stark, James R.: Files, 1985-86 (20 feet)

Political-Military Affairs Directorate, NSC: Director.

Stearman, William L.: Files, 1981-88 (5 feet)

Executive Secretariat, NSC: General Counsel.

Stein, Jacob: Files, 1981 (1 foot)

Office of Public Liaison: Special Adviser to the White House for Jewish Affairs.

Steiner, Steven S.: Files, 1983-88 (30 feet)

Arms Control Directorate, NSC: Director.

Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.

International Communications and Information Directorate, NSC: Director.

Stephens, Jay B.: Files, 1986-88 (19 feet)

Office of the Counsel to the President: Deputy Counsel to the President.

Stevens, Paul Schott: Files, 1987-88 (18 feet)

Executive Secretariat, NSC: Special Assistant to the President and Executive Secretary.

Stone, Jay: Files, 1988 (1 foot)

Office of Legislative Affairs: Special Assistant to the President.

Strother, Candace: Files, 1983 (1 foot)

Office of Public Liaison: Special Assistant to the President for Education.

Stucky, Edward J.: Files, 1985-88 (5 feet)

Office of Cabinet Affairs: Associate Director.

Studdert, Steve: Files, 1981-82 (2 feet)

Office of Presidential Advance: Special Assistant to the President, Advance.

Sullivan, Lisa: Files, 1984 (3 feet)
Office of Planning and Evaluation: Special Assistant.

Summit of Industrialized Nations, Williamsburg, 1983: Records

Sundseth, Carolyn: Files, 1983-85 (13 feet)
Office of Public Liaison: Associate Director for Religious Issues.

Svahn, John: Files, 1981-87 (8 feet)
Office of Policy Development: Assistant to the President.

Swanson, David: Files, 1981-83 (3 feet)
Office of Legislative Affairs: Special Assistant, Senate.

Sweet, Robert W.: Files, 1983-85 (10 feet)
Office of Policy Development: Senior Staff Member for Education.

Sweet, Robert W.: Files, 1985-88 (24 feet)
Domestic Policy Council: Deputy Executive Secretary

Tahir-Kheli, Shirin R.: Files, 1985-88 (23 feet)
Near East and South Asia Affairs Directorate, NSC: Director.
Political-Military Affairs Directorate, NSC: Director.

Tambs, Lewis A.: Files, 1982-1983
Latin American Directorate, NSC

Tanter, Raymond: Files, 1981 (2 feet)
Political Affairs Directorate, NSC: Director Near East and South Asia.

Tarbell, David S.: Files, 1987-88 (1 foot)
International Economic Affairs Directorate, NSC: Director.

Tate, Sheila: Files, 1981-82 (15 feet)
Office of the First Lady: Press Secretary.

Teicher, Howard J.: Files, 1982-86 (14 feet)
Political-Military Affairs Directorate, NSC: Special Assistant to the President and Senior Director.
Near East and South Asia Affairs Directorate, NSC: Director.
Political Affairs Directorate, NSC: Director Near East and South Asia.

Television Office: Records, 1981-82

Terry, W. Grey: Files, 1982-1984 (-1 foot)
Office of Presidential Advance.

Tharp, Tad: Files, 1983
Office of Presidential Personnel

Theis, Nancy: Files, 1981-88 (3 feet)
Office of White House Correspondence: Children's Correspondence Unit.

Thomas, Edwin W.: Files 1981-1982
Office of The Counsellor to the President

Thomas, W. Dennis: Files, 1983-85 (1 feet)
Office of Legislative Affairs: Deputy Assistant to the President (House Liaison).

Thomas, W. Dennis: Files, 1985-1987 (8 feet)
Office of the Chief of Staff: Assistant to the President.

Thompson, Paul B.: Files, 1983-85 (11 feet)
Executive Secretariat, NSC: Deputy Executive Secretary and Staff Legal Counsel.
Legislative Affairs Directorate, NSC: Deputy Director and Staff Legal Counsel.

Tice, Donald C.: Files, 1987-89 (4 feet)
International Programs and Technology Affairs Directorate, NSC: Director.

Tillman, Jacqueline: Files, 1984-88 (9 feet)
Latin American Affairs Directorate, NSC: Director and Deputy Director.

Timmons, William: Files, 1981 (Pre-Inaugural) (3 feet)
Office of Presidential Personnel: Deputy Director of the Transition Office.

Tobey, William H.: Files, 1987-88 (10 feet)
Arms Control Directorate, NSC: Deputy Director.

Tobin, Loesje (Edwards): Files, 1985 (5 feet)
Office of White House Correspondence: Administrative Assistant.

Tracy, Alan T.: Files, 1986-88 (3 feet)
Economic Policy Council: Special Assistant to the President for Agricultural Trade and Food Assistance.

Travel and Telegraph Office, White House: Outgoing Telegrams, 1981-83 (8 feet)

Triplett, William: Files, 1981-83 (8 feet)
Office of Public Liaison: Deputy Special Assistant to the President.

Tuck, John C.: Files, 1986-89 (3 feet)

Office of the Chief of Staff: Assistant to the President and Director of the Office of the Chief of Staff; Executive Assistant to the Chief of Staff.

Turner, Carlton E.: Files, 1981-87 (31 feet)

Drug Abuse Policy Office: Deputy Assistant to the President, and Director.

Turner, Pamela J.: Files, 1981-88 (48 feet)

Office of Legislative Affairs: Deputy Assistant to the President, Senate.

Tuttle, Robert: Files, 1985-88 (1 foot)

Office of Presidential Personnel: Deputy Assistant to the President and Director.

Tutwiler, Margaret D.: Files, 1981-85 (20 feet)

Office of Political Affairs: Deputy Assistant for Political Affairs.

Tyson, Charles P.: Files, 1981-83 (29 feet)

Coordination Office, NSC: Deputy Assistant to the President for Coordination.

Ubbens, Betty: Files, 1981-88 (2 feet)

Administrative Office, White House Operations.

Uhlmann, Michael M.: Files, 1981-84 (13 feet)

Office of Policy Development: Special Assistant to the President, Legal Policy.

United States Secret Service: Presidential Movement Logs, 1981-89 (2 feet)

United States Secret Service: White House Gate Logs and Lists, 1981-89 (275 feet)

Urban, Maryann: Files, 1981-85 (3 feet)

Office of Presidential Personnel: Associate Director.

Ursomarso, Frank: Files, 1981 (2 feet)

Office of Communications: Director

Usher's Office: Records, 1981-1989 (11 feet)

Vail, Joan R.: Files, 1987-89 (4 feet)

European and Soviet Affairs Directorate, NSC: Staff Assistant.

Latin American Affairs Directorate, NSC: Staff Assistant.

Valis, Wayne: Files, 1981-83 (3 feet)

Office of Public Liaison: Special Assistant to the President for the Budget.

Vasiliou, Rosalie: Files, 1981-82 (1 foot)

Office of Presidential Personnel: Assistant Director, Presidential Boards and Commissions.

Verstandig, Lee: Files, 1983-85 (14 feet)
Office of Intergovernmental Affairs: Assistant to the President.

Verstandig, Lee: Files, 1985
Office of the First Lady: Assistant to the President.

Vila, Adis: Files, 1982-83 (5 feet)
Office of Public Liaison: White House Fellow, Youth Issues.

Villalpando, Catalina (Cathi): Files, 1983-85 (12 feet)
Office of Public Liaison: Special Assistant to the President for Hispanic Issues.

Visitors' Office, White House: Records, 1981-89 (53 feet)

Von Damm, Helene: Files, 1981-82 (1 foot)
Office of Presidential Personnel: Assistant to the President and Director; Deputy Assistant to the President.

Waldman, Benjamin: Files, 1988 (4 feet)
Office of Public Liaison: Associate Director for Ethnic Americans.

Waldron, Agnes: Files, 1985-1988
Speechwriting, Office of: Research Office, Director

Waller, David: Files, 1981-86 (40 feet)
Office of the Counsel to the President: Senior Associate Counsel to the President.

Wallison, Peter J.: Files, 1985-87 (9 feet)
Office of the Counsel to the President: Counsel to the President.

Walters, Raymond: Files, 1981-85 (3 feet)
Policy Development, Office of.

Warner, James H.: Files, 1986-88 (4 feet)
Office of Policy Development: Senior Policy Analyst.

Webber, Mildred J.: Files, 1985-1988 (2 feet)
Office of Public Liaison: Associate Director (Conservatives, Health).

Weber, Jack: Files, 1984-1986
Media Relations, Office of

Weidenbaum, Murray L.: Files, 1981-82 (6 feet)
Council of Economic Advisers: Chairman.

Weiss, Gus W.: Files, 1981-83 (5 feet)
Combined collection with Arthur Manfredi
Planning and Evaluation Office, NSC: Directors for Technology Transfer.

Westerman, Edie : Files, 1982-84 (35 feet)
Office of Private Sector Initiatives: Director of Special Projects.

Wettering, Fred: Files, 1981-84 (1 foot)
African Affairs Directorate, NSC: Director.
Political Affairs Directorate, NSC: Director Africa.

Wheeler, Michael O.: Files, 1982-83 (8 feet)
Executive Secretariat, NSC: Staff Secretary and Executive Secretary.

White House Conference for a Drug Free America: Records, 1987-88 (72 feet).

White House Conference on Productivity: Conference Files, 1982-83 (15 feet).

White House Legal Task Force: Records, 1987-89 (629 feet).

White, Richard: Files, 1981-87 (3 feet)
Administrative Office, White House Operations.

Whittlesey, Faith Ryan: Files, 1983-85 (25 feet)
Office of Public Liaison: Assistant to the President.

Wigg, David G.: Files, 1985-86 (11 feet)
International Economic Affairs Directorate, NSC: Director and Deputy Director.

Williams, Richard L.: Files, 1981-88 (33 feet)
Drug Abuse Policy Office: Senior Policy Analyst.

Williamson, Richard S.: Files, 1981-83 (62 feet)
Office of Intergovernmental Affairs: Assistant to the President and Director.

Willkie, Wendell L., II: Files, 1984-85 (14 feet)
Office of the Counsel to the President: Associate Counsel.

Wilson, D. Edward, Jr.: Files, 1981-83 (25 feet)
Office of the Counsel to the President: Assistant Counsel.

Wilson, D. Edward, Jr.: Files, 1984 (3 feet)
Office of Administration: Deputy Director and General Counsel.

Withey, Lyn: Files, 1986-88 (3 feet)
Office of Legislative Affairs: Special Assistant to the President, House.

Women's Business Enterprise, Interagency Committee on: Records, 1986-88 (1 foot)

Wood, J. Robert: Files, 1984-85 (1 foot)

Defense Programs and Arms Control Directorate, NSC: White House Fellow.

Wood, Lynn Ross: Files, 1981-85 (8 feet)

Office of Presidential Personnel: Associate Director; Deputy Director, Administration.

Wormser, Nina C.: Files, 1981-1982

Office of the First Lady

Wright, David: Files, 1981-83 (1 foot)

Office of Legislative Affairs: Special Assistant to the President.

Wright, William H.: Files, 1985-86 (2 feet)

Defense Programs and Arms Control Directorate, NSC: Director of Defense Programs.

Wrobleski, Anne: Files, 1981-85 (4 feet)

Office of the First Lady: Director of Projects and Correspondence.

Zachari, Matt: Files, 1986-87 (1 foot)

Office of Public Liaison: Special Assistant to the President for Foreign Affairs and World Jewry.

Zuniga, Henry: Files, 1981-83 (4 feet)

Office of Public Liaison: Deputy Special Assistant to the President (Hispanics)

2. NON-PRESIDENTIAL RECORDS

2. NON-PRESIDENTIAL RECORDS

The Library receives papers and historical materials from various sources, including former President Reagan, organizations, associates and friends of Ronald Reagan, and various segments from federal agency record collections accessioned by the National Archives. The Library archives staff process most of the personal paper collections according to provisions of a deed of gift to the Library. Collections in **bold** are open and available for research.

2.1 Personal Papers of Ronald Reagan

Collections covered by Ronald Reagan's Deed of Gift:

Reagan-Bush 1980 Campaign:

Papers, 1979-80 (227 feet)

Reagan, Ronald W.:

Papers, 1981-2004 (347 feet)

Reagan-Bush 1984 Campaign:

Papers, 1983-84 (428 feet)

Records Management, White House Office of:

Subject File, 1981-89 (total of 75 feet for the 4 subject categories listed)

Reagan-Bush Transition Staff:

Papers, 1980-81 (148 feet)

Subject Categories:

PL (Political Affairs) (21 feet)

PP (Presidential Personal) (30 feet)

SP501 (Campaign Speeches) (11 feet)

TR 003 (Campaign Trips) (13 feet)

Reagan, Ronald W.:

Papers, 1911-80 (30 feet)

2.2 Personal Papers

Collections of personal papers or records covered by a Donor's Deed of Gift:

Baucom, Donald:

Papers, 1960-Present) (2 c.ft.)

Brumley, Robert H., II:

Papers, 1983-9 (104 c. ft.)

Bell, Terrell H.:

Papers, 1981-84 (37.9 c. ft.)

Buckley, James L.:

Papers, 1984 (-1 c. ft.)

Bennett, William J.:

Papers, 1985-88 (27 c. ft.)

Canzeri, Joseph:

Papers, 1976-1992 (9 c.ft)

Block, John R.:

Papers, 1962-86 (14 c. ft.)

Carleson, Robert:

Papers, 1980-81 (6 c. ft.)

Transition Team Leader.

Brandon, Mabel "Muffie" (Mrs. Cabot):

Papers, 1980-2004 (1.5 c. ft.)

Carlucci, Frank C.:

Papers, 1987-88 (26.4 c. ft.)

Clotworthy, William:
Papers, 1954-2002 (-1 c. ft.)
Audio Visual Materials

Cullin, Ray:
Papers, 1967-91 (1.6 c. ft.)
Audio Visual Materials

Dailey, Peter:
Papers, 1980-81 (3.2 c. ft.)
Audio Visual Materials

Dunlop, George S.
Papers, 1986-88 (-1 c.ft.)

Ficklin, John Woodson:
Papers, 1946-1994 (1.2 c. ft.)

Frankum, Ronald B.:
Papers, 1955-80 (2 c. ft.)

Friedersdorf, Max L.:
Papers, 1982-89 (1 c. ft.)

Gillenwaters, Edgar M.:
Papers, 1966-67 (3.28 c. ft.)

Grace, J. Peter:
Papers, 1982-85 (12.8 c. ft.)

Graham, William:
Papers, 1957-96 (40 c. ft.)

Hammon, Wendell P.:
Papers, 1970-75 (1 c. ft.)

Hannaford, Peter D.:
Papers 1993-94, 1997, 2001-02 (1.5 c. ft.)
Audio Visual Materials

Hart, Louise:
Papers, 1966-80 (-1 c. ft.)

Herrington, John S.:
Papers , 1985-89 (63 c. ft.)

Hill, M. Charles:
Papers, 1982-89 (4.72 c. ft.)
Assistant to the Secretary of State.

Hobbs, Charles D.:
Papers, 1993-94 (-1 c. ft.)

Hummel, Fred:
Papers, 1988-91 (11 c. ft.)
Audio Visual Material (811 items)

Ikle, Fred C.:
Papers, 1981-89 (10 c. ft.)

Khachigian, Kenneth L.:
Papers, 1981-82 (.64 c. ft.)

Komisar, Lucy:
Papers, 1982-86 (1.6 c. ft.)

Linowes, David F.:
Papers, 1973-91 (24 c. ft.)

MacDonald, David R.:
Papers, 1981-83 (16 c. ft.)

Macdonald, Donald Ian, M.D.:
Papers, 1986-88 (-1 c. ft.)

McAndrews, Colleen Conway:
Papers, 1970 (-1 c. ft.)

McNeill, John H.:
Papers, 1971-86 (3.2 c. ft.)

Meese, Edwin, III:
Papers, 1985-88 (108.32 c. ft.)

Neal, Michael B.:
Papers, 1967-74 (-1 c. ft.)

Nelson, Alan C.:
Papers, 1964-97 (88 c. ft.)
Audio Visual Materials

Nofziger, Franklyn:
Papers, 1966-68 (1 c. ft.)

Northrup, Herbert R.:
Papers, 1962-88 (5.2 c. ft.)
Audio Visual Materials

Penburthy, Joe:
Papers, 1980-81 (2 c. ft.)
Audio Visual Materials

Rabb, Maxwell M.:
Papers, 1980-87 (8 c. ft.)

Ronald Reagan Library:
Composite manuscript collection,
1926- (9 c. ft.)

Ronald Reagan Library:
1989-91 (14 c. ft.)

Roosevelt, Selwa:
Papers, 1982-90 (9.6 c. ft.)
Audio Visual Materials

Salditch, Martin:
Papers, 1966-84 (7 c. ft.)

Savas, E. S (Steve):
Papers, 1980-83 (4 5 c. ft.)

Schweiker, Richard S.:
Papers, 1981-83 (1.92 c. ft.)

Senese, Donald:
Papers, 1981-85 (1 c. ft.)

Smith, Charles P.:
Papers, 1967-88 (-1 c. ft.)

Smith, William French:
Papers, 1949-91 (127c. ft.)
Audio Visual Materials (47 items)

Spencer, Stuart K.:

Papers, 1984 (-1 c. ft.)

Sprinkel, Beryl W.
Papers, 1981-89 (12.3 c. ft.)

Tuttle, Holmes:
Papers, 1957-84 (6 c. ft.)

VanNatta, Fred:
Papers, 1968 (3 c. ft.)
Audio Visual Materials

Wade, James P.:
Papers, 1974-85 (22.4 c. ft.)

Whittlesey, Faith Ryan:
Papers, 1981-89 (1 c. ft.)

Wick, Charles Z.:
Papers, 1976-93 (84.8 c. ft.)
Audio Visual Materials (29 items)

Wills, David:
Papers, 1980-89 (4 c. ft.)
Audio Visual Materials

Worthington, Robert M.:
Papers, 1981-85 (34 c. ft.)
Audio Visual Materials

Wright, Joseph R.:
Papers, 1982-88 (1.6 c. ft.)
Audio Visual Materials (344 items)

2.3 Federal Records

**Inaugural Committees, National Archives
Collection of Records of:**
Records, 1980-81 (80 feet)
A Component of Record Group (RG) 274.

**Inaugural Committees, National Archives
Collection of Records of:**
Records, 1984-85 (120)
A component of RG 274.

**President's Commission on Americans
Outdoors:**
Records, 1985-87 (13 feet)
A component of RG 220.

**President's Task Force on Private Sector
Initiatives:**

Records, 1981-82 (18 feet)

Reagan, Ronald:
Military Personnel Records,
1935-45 (-1 foot)
A component of RG 407.

SECTION III: AUDIOVISUAL MATERIAL

1. INTRODUCTION

The Reagan Library's audiovisual holdings consist of materials created by various White House offices and government agencies, and materials donated by former Reagan administration staff members and private individuals. These collections document President Reagan's two terms in office and the operation of various White House Offices, and also include a small number of Pre-Presidential and Post-Presidential items. Finding aids for most collections are available at the Library.

Most of the holdings consist of photographs, videotapes, motion picture film, and sound recordings created by White House support staff from 1981-89. These segments comprise the core materials of the audiovisual collections at the Reagan Library:

The **White House Communications Agency (WHCA)** collection includes videotapes of President Reagan's appearances and other events related to his administration, taped directly from network broadcasts. WHCA also made audiotapes of the public speaking engagements of President Reagan, his staff, and First Lady Nancy Reagan.

The **White House Photographic Office** collection contains over 1.5 million photographs of the daily activities of President Reagan, his staff, and the First Lady.

The **White House Television Office (WHTV)** collection, produced directly by White House staff members, consists primarily of videotapes and motion picture film of the daily activities of President Reagan.

Researchers may request copies of audiovisual material by telephone, correspondence, or in person. Duplication of videotape is possible for all material in the public domain. Some footage, however, such as network news commentaries, is copyrighted and duplication is restricted under the copyright law to only private study, scholarship, or research. In addition, certain other items are restricted by copyright, and researchers have to obtain permission from the owner for duplication. Most AV collections are open to onsite research in the Library's AV research room, depending on the availability of audiovisual equipment.

Numerous textual collections, both Presidential and personal, also contain audiovisual material. Most of this material has been transferred to the AudioVisual holdings area for preservation storage. Access to this material is through the textual collection finding aids.

2. WHITE HOUSE CORE COLLECTIONS

White House Communications Agency (WHCA), Videotapes:

1981-89 (8,288 items)

The WHCA videotape collection consists of 1", 3/4", and 1/2" VHS videotapes. WHCA videotaped for White House use, many of President Reagan's televised appearances and the nightly news and public event broadcasts of ABC, CBS, NBC, CNN, C-SPAN, and PBS. The videotapes, arranged by media format and then chronologically, include President Reagan's televised public appearance, network programs featuring President Reagan, Mrs. Reagan, and White House staff; Republican and Democratic National Conventions (1984 & 1988); 1981 and 1985 Inaugurations; Congressional Iran-Contra hearings; and Senate confirmation hearings on Presidential nominations for judicial and administration posts. Pool coverage of Presidential events, including speeches and press briefings aired by the networks, are considered public domain and are not subject to copyright restrictions. The majority of this collection is open for research in the audiovisual research room. Requesters may obtain copies all items, except those restricted by copyright. Finding aids include log books. **Open for research**

White House Communications Agency (WHCA), Audiotapes:

1981-89 (17,380 items)

The WHCA audiotape collection consists of 1/4" reel to reel tapes, and audio cassettes. The audiotapes are arranged chronologically and include President Reagan's speeches and Saturday radio addresses, White House press briefings, and other public statements of the First Lady and senior administration officials. Finding aids include log books. **Open for research**

White House Photographic Office:

1981-89 (ca. 1,554,750 photos)

This collection consists of color and black & white photographs. The Photographic Office had five photographers that provided day-to-day coverage of President Reagan's two terms in office. The photographs are arranged chronologically, and document the daily activities of President Reagan and Mrs. Reagan. Included within these photographs are speeches, state dinners, foreign and domestic trips, trips to Rancho del Cielo and Camp David, White House staff meetings, Cabinet meetings, Oval Office meetings, portraits of staff members, press briefings, 1984 campaign, and Nancy Reagan events. The collection is a Presidential Record and therefore covered by the provisions of the Presidential Records Act. Currently, only photographs previously released by the White House are open for research. **Segments open for research**

White House Television Office (WHTV):

1981-89 (6,799 items)

This collection consists of Betacam, 1", 3/4", and 1/2" VHS videotapes, 16mm color motion picture film, and 1/4" reel to reel audiotapes. The WHTV film crews provided day-to-day footage of President Reagan's activities from the routine Oval Office visits to ceremonial state visits. The videotapes are arranged chronologically and include speeches, press briefings, state visits, domestic trips and foreign trips, photo opportunities with staff and dignitaries, trips to Rancho Del Cielo and Camp David, bill signings, swearing-in ceremonies, staff meetings, and Oval Office visits. This material is in the public domain. Finding aids include log books. **Segments open for research**

3. AV COLLECTIONS – NON-PRESIDENTIAL

Agence France Presse:

1981-89 (139 items)

Black & white and color photographs of President Reagan and his daily activities.

Banks, Steve:

1980 (15 items)

Black & white photographs of Ronald Reagan campaigning in Pacific Palisades, CA in 1980.

Bauer, Geri:

Ca. 1940s-1950s (87 items)

Black & white 8x10 photographs of Ronald and Nancy Reagan.

Castine, Michael P.:

1982-86 (30 items)

4 ¼" reel to reel tapes, 6 ¾" video tapes, and 20 audiocassette tapes of various speeches and remarks given by President Reagan, many regarding Private Sector Initiatives.

Davis, Kathryn R.:

1967-68 (149 items)

Black & white and color photographs of Ronald Reagan as Governor of California.

Evans, Michael A. W.:

1975-80 (28,432 items)

TIME, SYGMA photographer covering Ronald Reagan: color and black & white transparencies and negatives of Reagan's campaign for the Presidency in 1976 and 1980.

Evans, Michael A. W.:

1981-85 (15,894 items)

Personal Photographer to President Reagan: black & white photographs documenting Evans' Portrait Project.

General Electric Theater:

1954-57 (45 items)

16mm motion picture film of various television episodes of GE Theater, with Ronald Reagan as narrator and as actor.

Permission required for duplication

Hofstra University:

1993 (50 items)

Audio cassettes documenting the three-day Presidential Conference on Ronald Reagan, held at Hofstra University in April 1993.

Jay Gold Films, Inc.:

1981-89 (510 items)

16mm and 35mm motion picture film, ¾" and ½" VHS videotapes, ¼" reel to reel audiotapes, and audio cassettes used to compile "The Reagan Years" film.

Linstrom, Bernie:

1981-85 (137 items)

16mm color motion picture film and ¼" reel to reel soundtrack of President Reagan's taped messages to various organizations.

Logue, Jim:

1966 (22 items)

Black & white negatives of Ronald Reagan campaigning for Governor of California in 1966.

Patrick, Curtis

Ca. 1960s-1980s (26 items)

Audiocassettes of Ronald Reagan's speeches, interviews, and network reports.

Ralph Edwards Productions
1949-1957 (18 items)
Black & white photographs, Beta SP video tapes, CD recordings, copies of director's scripts for Ronald Reagan's appearances on the "Truth or Consequences" radio program in 1949 and 1951 and "This Is Your Life" television program in 1957.

Reagan, Neil (Reagan Family):
1966 (179 items)
16mm motion picture film, 1/4" reel to reel audiotapes, and 2" videotapes of Ronald Reagan's 1966 campaign for Governor of California.

Rona, Gabor:
1950-60 (22 items)
Photographer: Pre-Presidential black & white photographs of Ronald Reagan and Nancy Reagan.

Ronald Reagan Library Composite AV Collection:
1989-present (582 items)
Color and black & white photographs, Betamax, 3/4", and 1/2" VHS videotapes, audio cassettes donated to the Library by various individuals.

Ronald Reagan Library:
1989-present (2,800 items)
Color photographs of various Library events taken by the Reagan Library staff photographers.

Snyder, Alvin:
1989 (4 items)
Betacam SP videotapes, 3/4" videotape, 1" videotape of interview with President Reagan.

Stingray, Joanna:
1962 (27 items)
16 mm and 35 mm motion picture film and 3/4" Betacam SP videotapes of "Truth About Communism," "Communists on Campus," and other materials.

United Way of America:
1981-1988 (3 items)
Betacam SP videotape and two color photographs of President Reagan giving United Way addresses.

Van Court, Arthur:
1967-69 (approx. 2700 items)
120 mm black & white negatives, 35 mm black & white and color negatives, 35 mm color slides, black & white and color prints, and newspaper articles of Governor Reagan, Nancy Reagan, staff, and family; includes photos of Governor Reagan golfing with President Eisenhower.

Vlha, Scott:
1991-92 (446 items)
Photographer: Color photographs of Library events.

Whalen, Jack:
Ca. 1950s (1 item)
Film of an awards banquet featuring Ronald Reagan, Jayne Mansfield, and Mickey Rooney.

SECTION IV: ORAL HISTORY

1. WHITE HOUSE STAFF EXIT INTERVIEWS

These records are audio recordings of interviews with departing White House staff, conducted by the staff of the White House Office of Records Management and National Archives staff detailed to the White House. There are no transcriptions of these interviews. To gain access to these interviews follow the standard procedure for submitting a Freedom of Information Act (FOIA) request to the Library, and the recordings will be processed according to the provisions of the PRA and the FOIA. Interviews that are currently available for research (on audio cassette) are **bolded**. For a fuller description of open interviews please see the [White House Exit Interviews](#) on our website.

Abdoo, Helen T. (Terry)

Office of Media Relations: Staff Assistant (1984-87).
Office of Communications: Secretary, Speechwriting and Research (1982-83). 24 November 1987.

Acle, Luis

Office of Public Liaison: Associate Director, Ethnic Americans (1985). 20 August 1986.

Anderson, Martin

Office of Policy Development: Assistant to the President (1981-82). 26 February 1982.

Arcos, Cresencio

Office of Communications, Public Diplomacy on Central America: Principal Coordinator (1987-88).
4 February 1988.

Office of Public Liaison: Special Assistant to the President and Deputy Director, Women (1985-87).
11 February 1987.

Arey, Linda L.

Office of Public Liaison: Special Assistant to the President and Deputy Director, Women (1985-87).
11 February 1987.

Bakshian, Aram, Jr.

Office of Speechwriting: Deputy Assistant to the President and Director (1981-83).

Office of Public Liaison: Special Assistant to the President, Arts, Humanities, Education, and International Affairs (1981). 9 August 1983.

Balcome-Rawding, Russell (Rusty)

Office of Presidential Personnel: Special Assistant (1985). 18 December 1985.

Bandow, Douglas L.

Office of Policy Development: Deputy Assistant Director, Legal Policy (1982). 6 May 1982.

Banning, Ann

Office of Presidential Personnel: Associate Director, Human Resources (1986-87); Director, Recruiting (1985). 31 July 1987.

Barr, William

Office of Policy Development: Deputy Assistant Director, Legal Policy (1982-83). 1 September 1983.

Barrett, Betty L.

Office of Policy Development: Secretary (1983).
11 October 1983.

Bauer, Gary L.

Office of Policy Development: Policy Analyst (1981). 19 August 1982. No tape is available for this interview. There was an equipment malfunction at the White House at the time of the taping.

Benjamin, Barbara

Office of Political Affairs: Secretary (1982).
3 October 1982.

Bistany, Joanna

Office of Communications: Special Assistant to the President (1982-83); Deputy (1982). 15 July 1983.

Blackwell, Morton C.

Office of Public Liaison: Special Assistant to the President, Religion (1981-83). 26 January 1984.

Bledsoe, Ralph C.

Domestic Policy Council: Special Assistant to the President and Executive Secretary (1985-88).
Office of Policy Development: Executive Secretary, Cabinet Council for Management and Administration (1985); Assistant Director, Management and Administration (1983-84).
Office of Planning and Evaluation: Associate Director (1982). 19 October 1988.

Boggs, Danny J.

Office of Policy Development: Assistant Director, Energy, Agriculture, and Natural Resources (1982-83); Senior Policy Adviser (1981). 12 August 1983.

Bonatati, Robert F.

Office of Public Liaison: Special Assistant to the President, Labor (1981-82). 22 March 1983.

Borcherdt, Wendy

Office of Public Liaison: Special Assistant to the President, Women (1982)
Office of Presidential Personnel: Associate Director (1981). 27 August 1982.

Brandon, Mabel (Muffie)

Office of Social Affairs: Social Secretary (1981-83). 13 April 1983.

Buckalew, Judi

Office of Public Liaison: Special Assistant to the President, Youth (1983-85). 20 June 1985.

Burgess, Jack

Office of Public Liaison: Special Assistant to the President and Deputy Director (1981-82). 18 March 1983.

Byler, Gary

Office of Cabinet Affairs: Staff Assistant (1982-83). 2 June 1983.

Camalier, Kathy

Office of Chief of Staff: Staff Assistant (1982). 6 February 1985.

Carleson, Robert B.

Office of Policy Development: Special Assistant to the President, Health and Human Resources (1981-84). 29 March 1984.

Castine, Michael

Office of Private Sector Initiatives: Deputy Director (1982-84). 3 June 1987.

Cavaney, Red

Office of Public Liaison: Deputy Assistant to the President (1981-82). 1 March 1983.

Cave, Julie

Office of Speechwriting: Research Assistant (1982-88). 7 June 1985.

Chavez, Linda

Office of Public Liaison: Deputy Assistant to the President and Director (1985-86). 29 January 1986.

Chew, David L.

White House Operations: Deputy Assistant to the President (1987-88).
Office of the Staff Secretary: Deputy Assistant to the President and Staff Secretary (1985-87). 22 March 1988.

Cicconi, James W.

Office of the Chief of Staff: Special Assistant to the President and to the Chief of Staff (1981-85)
Tape is blank.

Christiansen, Kathryn

Office of Public Liaison (1982). 9 April 1982.

Clarey, Donald A.

Office of Cabinet Affairs: Special Assistant to the President and Deputy Director (1985-87); Associate Director (1983-85). 1 May 1987.

Cobb, Joe Michael

Office of Policy Information: Deputy Director (1982-83). 28 October 1982.

Coyne, James L (Jim)

Office of Private Sector Initiatives: Special Assistant to the President and Director (1983-84). 21 March 1985.

Coyne, Martin J., Jr.

Office of the First Lady: Director, Scheduling and Advance (1983-87). 17 June 1987.

Crawford, Marjorie

Office of Deputy Chief of Staff: Staff Assistant (1982-85). 31 July 1985.

Cutler, Lloyd

President's Commission on Strategic Forces: Senior Counsel (1981). 2 March 1981.

Danner, Donald

Office of Public Liaison: Special Assistant to the President and Director, Economic and Business Issues (1986-88). 2 June 1988.

Daolas, Sue

Office of Policy Development: Policy Analyst (1985).
Drug Abuse Policy Office: Policy Analyst (1982-85). 12 June 1986.

Davis, Randall E.

Office of Policy Development: Special Assistant to the President and Assistant Director, Energy and Natural Resources (1984-85).
Office of Legislative Affairs: Special Assistant, House (1983). 9 April 1985.

Des Coteaux, Andrea

Office of Chief of Staff: Staff Assistant (1985). 4 May 1987.

Djerejian, Edward

Office of the Press Secretary: Special Assistant to the President and Deputy Press Secretary, Domestic Affairs (1985). 1 August 1986.

Dole, Elizabeth

Office of Public Liaison: Assistant to the President (1981-83). 16 April 1983.

Donatelli, Frank J.

Office of Public Liaison: Deputy Assistant to the President (1984-85). 10 May 1985.

Donnelly, Thomas (Tom) R., Jr.

Office of Legislative Affairs: Special Assistant, House (1983-85). 18 October 1985.

Dowham, Vera

Office for Presidential Personnel: Secretary (1981). 16 August 1982

Dressendorfer, John

Office of Legislative Affairs: Special Assistant to the President, House (1981, 1982-83). 24 August 1983.

Duberstein, Kenneth

Office of Legislative Affairs: Assistant to the President (1982-83); Deputy Assistant to the President, House (1981). 15 December 1983.

Duggin, Thelma

Office of Public Liaison: Director, Fifty States Project (1982); Deputy Special Assistant, Blacks and Youths (1981). 26 March 1983.

Dunlop, Becky Norton

Office of Presidential Personnel: Deputy Assistant to the President and Director (1983-85).
Office of Cabinet Affairs: Special Assistant to the President and Director, Office of Cabinet Affairs (1981-83). 16 July 1985.

Duval, Janice

Office of Communications: Media Coordinator, Media Relations and Planning (1981-84). 4 November 1984.

Eberly, Donald

Office of Public Liaison: Executive Assistant (1986). 10 April 1986.

Eberly, Sheryl L.

Office of the First Lady: Deputy Director, Projects (1981-83). 10 May 1984.

Elmets, Douglas G.

Office of Communications: Staff Assistant; Director, Speakers Bureau, Media Relations and Planning (1982-84). 11 January 1984.

Evans, Michael

Photographic Office: Personal Photographer to the President (1981-85). 9 September 1985.

Faoro, Patricia A.

Office of Cabinet Affairs: Executive Secretary (1982-88). 31 August 1988.

Farrell, J. Michael

Office of Presidential Personnel: Deputy Director, Boards and Commissions (1982). 1 July 1982.

Fernald, Barry

Photographic Office: Assistant Photo Editor (1984-88). 10 August 1988.

Ferrara, Peter J.

Office of Policy Development: Senior Staff Member (1983). 18 April 1983.

Folsom, Doug

Office of Communications: Audio Production (1986).
26 March 1986.

Gale, Michael

Office of Public Liaison: Associate Director, Jewish
Affairs (1983). 13 December 1983.

Gallagher, Robert

Presidential Inquiry Office: Assistant to the Director
(1983-85). 30 August 1985.

Garrett, H. Lawrence (Larry), III

Office of Counsel to the President: Associate Counsel
(1985); Assistant Counsel (1981, 1983-85). 19 March
1986.

Gibson, Thomas (Tom) F., III

Office of Public Affairs: Special Assistant to the
President and Director, Public Affairs (1987-88);
Deputy Director, Public Affairs (1985-87).
Office of Cabinet Affairs; Associate Director (1983-
85). 22 October 1987.

Gleason, Robert (Bob)

Office of Intergovernmental Affairs: Special
Assistant to the President (1983-85). 8 May 1985.

Graf-Strobel, Susan

Office of Public Liaison: Administrative Assistant
(1984). 30 January 1984.

Gray, Edwin J.

Office of Policy Information: Deputy Assistant to the
President and Director (1982).
Office of Policy Development: Deputy Assistant to
the President and Director (1981). 2 August 1982.

Green, Max

Office Public Liaison: Associate Director, Defense
and Foreign Policy and Jewish Community (1984-
88). 29 June 1988.

Gregorsky, Frank

Office of Public Affairs: Staff Assistant/Writer
(1985). 24 December 1985.

Griscom, Thomas (Tom) C.

Office of Communications: Assistant to the
President, Communications and Planning (1987-88).
15 July 1988.

Gunn, Wendell W.

Office of Policy Development: Special Assistant to
the President and Assistant Director, Commerce and
Trade (1982-84). 14 June 1984.

Harper, Edwin L.

Office of Policy Development: Assistant to the
President (1982-83). 25 July 1983.

Hart, Doug

Office of the Press Secretary: Editorial Assistant,
News Summary (1981). 16 June 1983.

Hart, William (Bill)

News Summary Office: Director, News Summary
and Audio Service (1981-85). 13 February 1986.

Hausenfluck, Bob

Office of Presidential Personnel: Administrative
Assistant (1981-82). 1 September 1982.

Hauser, Richard A.

Office of Counsel to the President: Deputy Counsel
to the President (1981-85). 10 June 1986.

Hauser, Timothy J.

Economic Policy Council: Deputy Executive
Secretary (1986-87). 1 May 1987.

Healy, Abigail J.

Office of Drug Abuse Policy: Special Assistant
(1983-85). 16 April 1985.

Henkel, William (Bill)

Advance Office: Assistant to the President and
Director, Presidential Advance (1987); Deputy
Assistant to the President and Director, President
Advance (1982-85). 25 September 1987.

Hewitt, Hugh

Office of Counsel to the President: Assistant Counsel
(1985). 17 January 1986.

Hickey, Edward V.

Special Support Services: Assistant to the President
and Director (1981-85). 11 February 1986.

Hoffman, Tricia

Office of Media Relations: Assistant Director,
Speakers Bureau (1982). 28 April 1982.

Holmer, Alan F.

Office of Intergovernmental Affairs: Deputy Assistant to the President (1981-82). 27 June 1983.

Hopkins, Kevin R.

Office of Policy Information: Special Assistant to the President and Deputy Director (1982-84). 29 March 1984.

Jackson, Jean Appleby

Office of Appointments and Scheduling: Deputy Director (1984-86). 20 October 1986.

Jacobi, Mary Jo

Office of Public Liaison: Special Assistant to the President and Director, Business Liaison (1983-85). 23 December 1985.

James, E. Pendleton

Office of Presidential Personnel: Assistant to the President and Director (1981-82). 6 August 1982.

Janes, Nancy

Office of the Counsel to the President: Assistant Counsel (1986). 11 July 1986.

Jenkins, James E.

Office of Counsellor to the President: Deputy Counsellor to the President (1981-83). 11 May 1984.

Jepsen, Dee

Office of Public Liaison: Special Assistant to the President, Women (1982-83). 16 September 1983.

Jones, Brenda

Office of Presidential Personnel: Administrative Assistant (1985-88). 11 August 1988.

Jones, Charles Louis

Mail Section: Chief. 1 April 1986.

Karalekas, Tina

Office of the First Lady: Special Projects Officer (1981-83). 13 September 1984.

Kass, Dennis M.

Office of Policy Development: Assistant Director, Commerce and Trade (1982); Senior Policy Adviser (1981). 3 May 1982.

Kazanjian, Dodie

Office of the First Lady: Deputy Press Secretary (1982-83). 13 June 1983.

Kearney, Patricia

Office of Private Sector Initiatives: Director, Communications (1984-86). 5 August 1986.

King, Gwendolyn S. (Gwen)

Office of Intergovernmental Affairs: Deputy Assistant to the President and Director (1986-88). 31 March 1988.

Kington, Alfred H.

Office of the Cabinet Secretary: Assistant to the President and Cabinet Secretary (1985-88). 19 March 1987.

Kojelis, Linas J.

Office of Public Liaison: Special Assistant to the President, Defense and Foreign Policy (1983-88). 19 April 1988.

Kuonen, Rocky D.

Advance Office: Advance Staff (1981-83). 19 April 1983.

Kuttner, Johannes (Hanns)

Office of Cabinet Affairs: Associate Director (1987-88). 18 November 1988.

Kwiatt, Karen K.

Office of the Counsel to the President: Secretary (1981-84). 13 April 1984.

Lacy, William B.

Office of Intergovernmental Affairs and Political Affairs: Deputy Assistant to the President. 16 June 1986.

Lacy, William B.

Office of Political Affairs: Deputy Assistant to the President and Director (1985); Special Assistant to the President and Deputy Director (1982-84). 14 June 1983.

Lake, Michael

Advance Office: Advance Staff. 24 November 1987.

Lamberton, Lance L.

Office of Policy Information: Senior Policy Analyst (1982). 3 January 1983.

Leblanc, Dennis E.

Special Support Services: Special Assistant to the President and Deputy Director (1981-82). 18 June 1982.

Levin, Mark L.

Office of Presidential Personnel: Associate Director (1985). 29 March 1985.

Littlefair, Andrew

Presidential Advance Office: Staff Assistant (1985-87). 4 September 1987.

Long, Sarah M.

Office of Appointments and Scheduling: Deputy Director (1983). 3 January 1984.

Lord, Jeffrey

Office of Political Affairs: Associate Director (1985-88). 23 March 1988.

Loveday, Mark

Office of White House Correspondence. 7 January 1983.

Lowe, Pamela Jean

Office of Communications: Administrative Assistant (1981). 23 April 1982.

Lozano, Diana

Office of Public Liaison: Special Assistant to the President and Deputy Director, Women's and Hispanic Affairs (1981-82). 2 February 1983.

Lynch, Edward J.

Office of White House Correspondence: Deputy Director (1981-82). 17 December 1984.

Mack, Russell

Office of Public Affairs: Deputy Director; Deputy Assistant Secretary, Department of Education (1983-85).

Health and Human Services: Special Assistant to the Secretary (1981-83). 22 August 1985.

Maloley, Nancy A.

Office of Policy Development: Policy Analyst (1981). 6 July 1982.

Maseng, Mari

Office of Public Liaison: Deputy Assistant to the President and Director (1986-87)

Office of Speechwriting: Speechwriter (1981-83). 10 August 1983, 26 June 1987.

Mason, Morgan

Office of Political Affairs: Special Assistant to the President (1981-82). 29 October 1982.

Mathes, Donald E.

Office of the Press Secretary: Assistant Press Secretary (1986). 2 March 1987.

McAllister, Eugene J.

Economic Policy Council: Special Assistant to the President and Executive Secretary (1985-88).

Office of Policy Development: Deputy Assistant Director, Economic Affairs (1983-85). 9 March 1988.

McClure, Frederick

Office of Legislative Affairs: Special Assistant, Senate (1985-87). 17 November 1986.

McCoy, Peter

Office of the First Lady: Deputy Assistant to the President and Staff Director (1981). 13 April 1983.

McDonough, Mamie

Advance Office: Advance Staff (1981-82). 10 June 1982.

Medas, James

Office of Intergovernmental Affairs: Special Assistant to the President (1981-83). 6 September 1983

Mellody, Katherine Anne

National Archives and Records Administration: Federal Register Staff (1983-84). 31 January 1985.

Meloy, Mary Ann

Office of Public Liaison: Assistant, Communications (1983-85). 9 July 1985.

Melvin, Marilee A.

Office of the Counsellor to the President: Executive Assistant to the Counsellor (1981-85). 12 September 1985.

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Millstein, Richard (Dick) A.

Drug Abuse Policy Office: Senior Policy Analyst (1987-88). 29 March 1988.

Montoya, Velma

Office of Policy Development: Assistant Director, Strategy (1982-83). 19 July 1983.

Moore, Shirley

Office of the Deputy Chief of Staff: Staff Assistant (1981-83). 14 July 1983.

Morgan, John Alan

Office of Planning and Evaluation: Policy Analyst. 26 April 1983.

Moss, Robert Allen

Office of Public Liaison: Assistant. 20 June 1983.

Murphy, Margaret M. (Monie)

Office of Appointments and Scheduling: Staff Assistant (1981-83). 28 October 1983.

Neal, Rick

Office of Intergovernmental Affairs: Deputy Assistant to the President (1982-84). 5 September 1984.

Newell, Gregory J.

Office of Appointments and Scheduling: Special Assistant to the President (1981-82). 12 May 1982.

Noonan, Peggy

Office of Speechwriting: Special Assistant to the President and Speechwriter (1985-86); Speechwriter (1984-85). 18 June 1986.

Oglesby, M. B.

Office of Legislative Affairs: Assistant to the President (1983-86); Deputy Assistant to the President, House (1982-83); Special Assistant, Legislative Affairs (1981). 27 February 1986.

Olsen, Antoinette

Office of Public Liaison: Secretary. 12 July 1984.

Parvin, C. Landon

Office of Speechwriting: Speechwriter (1981-83). 23 November 1983.

Peachee, Judy

Office of Intergovernmental Affairs: Special Assistant (1982). 31 March 1982.

Pernice, Tom

Advance Office: Advance Staff. 28 July 1988.

Perreault, Linda

Office of the First Lady: Deputy Director, Special Events. 19 June 1987.

Peterson, Eileen

Office of Public Liaison: Associate Director, Youth (1985). 31 May 1985.

Petrosky, Dale

Office of the Press Secretary: Assistant Press Secretary (1985-87). 6 March 1987.

Phillips, Susan

Office of Presidential Personnel: Associate Director, Energy, Environment, and Transportation (1985-88). 9 September 1988.

Pond, Judy

Office of Media Relations: Director, Speakers Bureau (1982). 25 April 1983.

Ponticelli, Charlotte

Office of Legislative Affairs: Director, Congressional Correspondence (1981-83). 11 January 1984.

Randolph, Florence

Office of the Counsellor to the President: Staff Assistant to the Counsellor (1981-83). 3 June 1983.

Regan, Mary Jane

Photographic Office: Navy Photo Crew. 10 April 1985.

Reisner, Robert

Private Sector Initiatives: Assistant to the Director. 23, 24 August 1983.

Rhodes, J. Steven

Office of Intergovernmental Affairs: Special Assistant to the President (1981-82). 13 January 1983.

Richard, Susan Mathis

Office of Media Relations: Special Assistant to the President and Director, Media Relations (1985-87); Associate Director (1984-85). 29 July 1987.

Richardson, John

Office to the Counsellor to the President: Special Assistant to the Counsellor (1985). 26 March 1985.

Riggs, Douglas A.

Office of Public Liaison: Special Assistant to the President and Director, Labor and Veterans (1983-85). 18 April 1985.

Roberts, John

Office of Planning and Evaluation: Associate Director (1985). 14 April 1986.

Rock, Emily

Office of Policy Development: Assistant (1982-83). 3 May 1983.

Rogers, John F. W.

Office of Administration, Office of the Director: Assistant to the President, Management and Director, Office of Administration (1982-85); Director (1981). 7 October 1985.

Roper, William L. (Bill)

Office of Policy Development: Special Assistant to the President, Health Policy (1984-85). 30 June 1986.

Rousselot, John H.

Office of Public Liaison: Special Assistant to the President and Deputy Director, Defense (1983). 1 December 1983.

Rusthoven, Peter J.

Office of Counsel to the President: Associate Counsel (1981-85). 6 March 1985.

Ryan, Joseph

Office of Presidential Personnel: Associate Director (1981-83). 30 November 1983.

Sadleir, William K.

Office of Appointments and Scheduling: Special Assistant to the President and Director (1982-83). 11 March 1983.

Schmidt, Robert

Office of Presidential Advance: Presidential Advanceman (1985-88). 15 July 1988.

Schnepper, Mary (Marty) McGeen

Office of Public Liaison: Associate Director, Health (1985-88). 2 May 1988.

Schuettinger, Robert L.

Office of Policy Information: Senior Policy Analyst (1982). 7 April 1982, 27 January 1983.

Scruggs, John

Office of Legislative Affairs: Special Assistant to the President, House (1982-83). 13 March 1984.

Selby, Beverly M.

Office of Policy Development: Senior Policy Analyst (1985-86). 12 March 1987.

Selfon, Bruce

Property Review Board: Deputy Director (1982-85). 14 May 1985.

Shepherd, Katherine (Charlie)

Office of White House Correspondence: Staff Assistant. 2 June 1988.

Shepherd, J. Michael

Office of Counsel to the President: Associate Counsel (1986-87). 8 January 1987.

Small-Stringer, Karna

Office of Media Relations: Deputy Assistant to the President and Director, Media Relations and Planning (1982-83).
Office of the Press Secretary: Deputy Assistant to the President and Deputy Press Secretary (1981). 15 September 1986.

Smith, Dan J.

Office of Policy Development: Deputy Assistant Director, Commerce and Trade (1982); Policy Adviser (1981). 19 November 1982.

Stanley, Mitchell

Office of Counsellor to the President: Special Assistant to the Counsellor (1981-83). 21 September 1983.

Steelman, Deborah L.

Office of Intergovernmental Affairs: Deputy Assistant to the President and Director (1985). 10 February 1986.

Stewart, Holly

U.S.I.A.: Country Officer, Central Africa (1985-86).
25 September 1984.

Stucky, Edward J.

Office of Cabinet Affairs: Associate Director (1985-88). 18 December 1987.

Svahn, Jack

Office of Policy Development: Assistant to the President (1983-86). 30 September 1986.

Thessen, Marie

Office of Counsellor to the President: Secretary (1983). 27 April 1984.

Thomas, W. Dennis

Office of Legislative Affairs: Deputy Assistant to the President, House (1983-85). 30 April 1985.

Triplett, William (Bill)

Office of Public Liaison: Deputy Special Assistant to the President (1981-83). 31 March 1983.

Troxler, Lee

Office of the Press Secretary: Radio Actualities, News Summary (1981-83). 15 June 1983.

Turi, Gemma

Office of the Press Secretary: Editorial Assistant (1982). 14 January 1983.

Urban, Maryann

Office of Presidential Personnel: Associate Director (1982-85). 10 September 1985.

Valis, Wayne H.

Office of Public Liaison: Special Assistant to the President, Budget (1981-82). 23 March 1983.

Vila, Adis M.

Office of Public Liaison: White House Fellow, Youth Issues (1982-83). 25 August 1983.

Villalpando, Catalina (Cathi)

Office of Public Liaison: Special Assistant to the President, Hispanic Issues (1983-85). 13 August 1985.

Von Damm, Helene

Office of Presidential Personnel: Assistant to the President and Director (1982); Deputy Assistant to the President (1982).

Office of the President: Special Assistant to the President (1981). 8 June 1983.

Waldman, Benjamin

Office of Presidential Personnel: Associate Director (1985). 19 August 1986.

Waller, David

Office of Counsel to the President: Senior Associate Counsel to the President (1982-85); Assistant Counsel (1981). 9 July 1986.

White, Richard

White House Operations: Financial Officer (1984). 10 November 1987.

Whittlesey, Faith Ryan

Office of Public Liaison: Assistant to the President (1983-85). 26 April 1985.

Wiles, Lanny F.

Advance Office: Advance Staff (1982). 25 June 1982.

Williamson, Richard S.

Office of Intergovernmental Affairs: Assistant to the President (1981-82). 6 April 1983.

Willkie, Wendell L., II

Office of Counsel to the President: Associate Counsel (1984-85). 7 June 1985.

Wilson, D. Edward

Office of Administration, Office of the Director: Special Assistant to the President and Deputy Director, Office of Administration (1985); General Counsel (1984).

Office of Counsel to the President: Assistant Counsel (1981-83). 30 September 1985.

Wood, Lynn Ross

Office of Presidential Personnel: Associative Director (1984-85); Deputy Director, Administration (1982-83). 5 August 1985.

Wright, David

Office of Legislative Affairs: Special Assistant to the President, House (1981-83). 22 June 1984.

Wrobleski, Anne

Office of the First Lady: Director, Projects (1981-85)
8 March 1985.

Zuniga, Henry

Office of Public Liaison: Deputy Special Assistant to
the President (1982). 31 March 1983

2. PERSONAL RECORDS

Oral histories obtained from various sources

The following oral histories are available for research according to the provisions of the deeds of gift transacted by the source for the interviews. Please see an archivist for further information about their availability for research. For two donations, the Library has only transcripts of the interviews. This is for the Bancroft Library's Oral History program (BOHP) covering the 1960s and gubernatorial years, and for the interviews conducted by Lt. Colonel Donald R. Baucum, historian for the Strategic Defense Initiative Organization (SDI). All other interviews are oral recordings and some of these include transcripts. Many of the oral interviews are with members of the First Motion Picture Unit (FMPU).

Adams, Winfred (OH 21)

California Republican Strategist, 1966; California Cabinet Secretary, 1967-68; Water Resources Control Board, 1969-1976. 1981-82, 102 pp. [BOHP]

Bagley, William (OH 20)

California Assemblyman (R), 1961-1974. 1982, 63 pp. [BOHP]

Basch, Peter (OH 41)

[FMPU] 31 October 2002.

Beach, Edwin W. (OH 18)

Deputy Director of Finance, California, 1966-1976. 1984, 46 pp. [BOHP]

Beck, Paul (OH12)

Reagan Gubernatorial Press Secretary, 1967-1972. 1984, 44 pp. [BOHP]

Bell, Roy M. (OH 18)

Budget Analyst and Deputy Director, California Finance Department, 1950-1973. 1984, 49 pp. [BOHP]

Boas, John Roger (OH 16)

California Democratic State Central Committee Chairman, 1968-1970. 1982, 26 pp. [BOHP]

Bodovitz, Joseph E. (OH 3)

Executive Director, San Francisco Bay Conservation and Development Commission (BCDC), 1964-1973. 1984, 32 pp. [BOHP]

Bradley, Melvin (OH 13)

Assistant to the Governor, and Staff Member of the Governor's Community Relations Department, 1966-1974. 1983, 35 pp. [BOHP]

Breed, Allen F. (OH 19)

Director of Youth Corrections, California, 1968-1974. 1982, 58 pp. [BOHP]

Breslow, Lester (OH 34)

Director of the California Department of Public Health, 1965-1967. 1984, 95 pp. [BOHP]

Brian, Earl W. (OH 15)

Head of California Health Care Services, 1970-72; Secretary of the California Health and Welfare Agency, 1972-1973. 1983, 49 pp. [BOHP]

Brown, Wuanita J. (OH 61)

Classmate of Ronald Reagan in Dixon, IL. 6 August 2003.

Camilli, Richard L. (OH 1)

Undersecretary of California Health and Welfare, 1969-1974. 1983, 44 pp. [BOHP]

Canson, Virna M. (OH 17)

California Credit Union and Consumer Education Specialist, 1965-1967; Field Director and Legislative Advocate, Western Regional NAACP, 1969-1974; Western Regional NAACP Director, 1974-. 1984, 56 pp. [BOHP]

Carleson, Robert (OH 33)

Chief Deputy of the California Department of Public Works, 1968-1974; Welfare Reform Task Force Member. 1983, 105 pp. [BOHP]

Carter, Louis (OH 1)

Director of the California Job Development Program, 1969-1975. 1984, 29 pp. [BOHP]

Chickering, A. Lawrence (OH 6)

Assistant to Lewis Uhler, Director of the California Office of Economic Opportunity, 1970-71. 1984, 112 pp. (combined interview with Robert Hawkins) [BOHP]

Christopher, George (OH 2)

Mayor of San Francisco, 1956-1964; California Republican candidate 1958-1966. 1977-1979, 60 pp. [BOHP]

Clark, Will M., DDS (OH 40)

Served with Ronald Reagan in the U.S. Army Cavalry Reserve in Des Moines, IA from 1935 to 1937. 18 June 2001.

Connolly, Margarete (OH 17)

Founder and Executive Director of the California Association for Retarded Children, 1951-1987. 1987, 67 pp. [BOHP]

Coors, Joseph (OH 35)

Chief Executive Officer of Adolph Coors Co. 1987, 15 pp. [SDI]

Cory, Kenneth (OH 8)

California Assembly Education Committee Consultant, 1961-1964; Chief Administrative Officer of the Assembly, 1965; Assemblyman (D), 1966-1974. 1981, 61 pp. [BOHP]

Cristina, Vernon J. (OH 5)

California Republican activist, 1948-1984; Chairman of the Highway Commission, 1966-1974. 1983, 50 pp. [BOHP]

Darling, Dick (OH 39)

President California Republican Assembly, 1967-68. 1981, 60 pp [BOHP]

Dumke, Glenn S. (OH 32)

Chancellor, California State University system, 1962-1982. 1984, 85 pp. [BOHP]

Dunckel, Earl B. (OH 31)

G.E. Advertising Account Supervisor, 1954-1955. 1982, 46 pp. [BOHP]

Dwight, James S. (OH 18)

Chief Deputy Director of the California Department of Finance 1966-1972. 1983, 30 pp. [BOHP]

Ellingwood, Herbert (OH 9)

California Bar Association Lobbyist, 1966-1969; Governor's Legal Affairs Secretary, 1969-1974. 1981-1983, 54 pp. [BOHP]

Elliot, Robert (OH 44)

[FMPU] 31 October 2002.

Erlenborn, Ray (OH 45)

[FMPU] 31 October 2002.

Freeman, Joel (OH 46)

[FMPU] 31 October 2002.

Geraghty, Timothy J. (OH 58)

Commander of the 24th Marine Amphibious Unit in Lebanon when it was attacked by a truck bomb on 23 October, 1983. 19 March 2004.

Gianelli, William R. (OH 31)

Director of the California State Department of Water Resources, 1967-1973. 1985, 86 pp. [BOHP]

Gillenwaters, Edgar (OH 11)

Deputy Director of the California Department of Finance (Washington, DC liaison), 1967-1971; Director of the California Department of Commerce, 1971-1974. 1983, 39 pp. [BOHP]

Grayson, David (OH 47)

[FMPU] 31 October 2002.

Greenberg, Albert (OH 48)

[FMPU] 31 October 2002.

Gunterman, Joseph F. (OH 9)

Friends Committee on Legislation of California (FCL) Lobbyist, 1961-1975. 64 pp. [BOHP]

Habecker, Jackie (OH 13)

California Governor's Receptionist, 1959-1988. 1985, 26 pp. [BOHP]

Haerle, Paul R. (OH 21)

Assistant for Appointments, California, 1967-1969; Secretary for the California Republican State Central Committee, 1969-1973; Chairman of the Northern California Re-Election Campaign for Governor Reagan, 1970. 1982, 49 pp. [BOHP]

Hall, James M. (OH 29)

Superintendent of Banks, California, 1967-1970; Secretary of Business and Transportation Agency, California, 1969-1970; Secretary of Human Resources, 1971-1972; 1978. 1984-85, 150 pp. [BOHP]

Hall, Kenneth F. (OH 8)

Special Assistant, Governor Reagan's Office, 1967-1969; Deputy and Chief Deputy Director, California Department of Finance, 1970-1974. 1982, 26 pp. [BOHP]

Hannaford, Peter (OH 12)

Assistant to Governor Reagan and Director of Public Affairs, Governor's Office, 1974. 1982, 48 pp. [BOHP]

Harris, Harry (OH 49)

[FMPU] 31 October 2002.

Hawkins, Robert B. (OH 6)

Assistant to Lewis Uhler, Director of the California Office of Economic Opportunity, 1970-1971; Director of the California Office of Economic Opportunity, 1971-1974; Chairman of the Local Government Task Force, 1971. 1984, 112 pp. (combined interview with Lawrence A. Chickering) [BOHP]

Heine, Carolyn Cooper (OH 17)

Executive Director of the California Commission on the Status of Women, 1966-1973. 1984, 59 pp. [BOHP]

Houghton, Robert A. (OH 9)

Director of the Division of Law Enforcement, California Department of Justice, 1971-1981. 1983, 72 pp. [BOHP]

Hume, Jacquelin (OH 4)

1966 Reagan Campaign Adviser, 1966; Transition Appointments Advisory Group, 1966-1967; Chairman of the California Task Force on Government Efficiency and Economy, 1967-1968; California State Chief of Protocol, 1968-1974. 1982, 52 pp. [BOHP]

Hume, Jacquelin (OH 36)

President of the Jacquelin Hume Foundation. 1986, 15 pp. [SDI]

Jenkins, James (OH 11)

Deputy Director of the California Department of Finance (Washington, DC office), 1969-1970; Director of Public Affairs, California, 1970-1974; Secretary of the California Health and Welfare Agency, 1974. 1983, 27 pp. [BOHP]

del Junco, Tirso (OH 4)

Chairman of the California Republican State Central Committee, 1966-1982. 1982, 22 pp. [BOHP]

Kehoe, John T. (OH 8)

Educational Consultant to Governor Reagan 1969-1970; Task Force Member, State Board of Education's Task Force on Moral Guidelines, 1969-1970; Commission on Educational Reform, 1970-1971; and the Tax Reduction Task Force, 1973; Legislative Assistant to Governor Reagan, 1970-1972; Director of the California Department of Consumer Affairs, 1972-1974. 1982, 97 pp. [BOHP]

Keyworth, George A., II (OH 37)

Science Adviser to the President and Director, Office of Science and Technology Policy, 1981-1986. 1987, 40 pp. [SDI]

King, Warren (OH 7)

Management Consultant to the Governor's Survey on Efficiency and Cost Control, 1967-1968. 1982, 52 pp. [BOHP]

Kraai, Bernie (OH 59)

Navy aid stationed at Camp David during the late Carter and early Reagan administrations. 9 July 2008.

Landres, Howard (OH 50)
[FMPU] 31 October 2002.

Lane, Melvin B. (OH 3)
Chairman, San Francisco Bay Conservation and Development Commission, 1965-1973. 1984, 67 pp. [BOHP]

Livermore, Norman B. (OH 28)
Secretary of California Resources Agency, 1967-1974. 1981-82, 285 pp. [BOHP]

Livingston, Donald Glenn (OH 27)
Head of Programs and Policy Unit, Governor's Office, 1972-1974. 1986, 94 pp. [BOHP]

Lowry, James V. (OH 1)
Director, California Department of Mental Hygiene, 1967-1971. 1984, 48 pp. [BOHP]

Lucas, Harry (OH 7)
Head of Field Services for the California Department of Rehabilitation, 1965-1983. 1983, 47 pp. [BOHP]

Luce, Gordon (OH 14)
Chairman, San Diego County Reagan Election Committee, 1966; Secretary of the California Business and Transportation Agency, 1967-1969; Vice-Chairman and Chairman of California Republican State Central Committee, 1970-1984. 1981-82, 61 pp. [BOHP]

Magyar, Roger (OH 13)
Governor's Assistant for Local Government, 1972-1973; Task force member, Task Force on Local Government and Task Force on Tax Reduction. 1984, 62 pp. [BOHP]

Marinissen, Jan (OH 9)
Criminal Justice Secretary for the American Friends Service Committee (AFSC), northern California, 1960-1983. 1983, 58 pp. [BOHP]

Martin, Jerry C. (OH 21)
Special Assistant to Governor Reagan for Research and Information, 1969-1975. 1981-82, 81 pp. [BOHP]

McDowell, Jack S. (OH 5)
Political Editor, *The Call-Bulletin*, 1956-1969; Director of Press Operations, Spencer-Roberts Company for 1970 Re-election of Governor Reagan, 1969-1971. 1983, 34 pp. [BOHP]

McGovern, Daniel (OH 51)
[FMPU] 31 October 2002.

McKenzie, Ken (OH 60)
Friend of the Reagans at their ranch in Malibu before Ronald Reagan became Governor. 23 October 2008.

Meyer, Don (OH 52)
[FMPU] 31 October 2002.

Miller, Anita M. (OH 17)
Chairman of the California Commission on the Status of Women, 1972-1974. 1984, 74 pp. [BOHP]

Miller, John J. (OH 8)
California Assemblyman (D), 1966-1978. 1982, 48 pp. [BOHP]

Mills, James R. (OH 20)
California Assemblyman and State Senator (D), 1959-1982. 1980-81, 113 pp. [BOHP]

Monagan, Robert T. (OH 20)
Californian Assemblyman and Assembly Speaker (R), 1960-1975. 1981, 91 pp. [BOHP]

Mott, William Penn, Jr. (OH 20)
Director of the California State Parks and Recreation Department, 1967-1974. 1984, 50 pp. [BOHP]

Nofziger, Franklyn C. (OH 10)
Press Secretary for the Reagan Election Campaign, 1966. 1978, 45 pp. [BOHP]

Orr, Verne (OH 14)
Director of the California Department of Motor Vehicles, 1967-1969; Director of the California Department of Finance, 1970-1975. 1982-83, 60 pp. [BOHP]

Palumbo, Anthony L. (OH 9)
Chief of Military Support of Civil Authorities, California, 1965-1972; Commander of the 79th Support Center Rear Area Operations, 1973-1975. 1983, 56 pp. [BOHP]

Parkinson, Gaylord B. (OH 10)
Chairman of the California Republican State Central Committee, 1963-1967. 1978, 60 pp. [BOHP]

Post, A. Alan (OH 7)

Legislative Analyst for the State of California, 1950-1977. 1981, 40 pp. [BOHP]

Procunier, Florence Randolph (OH 11)

Secretary to the Governor's Legal Affairs Assistant (McInerney, Meese), 1966-1967; Executive Secretary to the Governor's Executive Assistant (Meese), 1968-1975. 1983, 25 pp. [BOHP]

Procunier, Raymond K. (OH 19)

Director of California Department of Corrections, 1967-1975. 1983, 88 pp. [BOHP]

Reagan, Ronald W. (OH 14)

"On Becoming Governor." 52 pp. [BOHP]

Reinecke, Edwin (OH 26)

Congressman, 1965-1969; Lieutenant Governor of California, 1969-1974. 1984, 100 pp. [BOHP]

Riles, Wilson C. (OH 24)

California State Department of Education, 1958-70; Superintendent of Public Instruction, State of California, 1971-82. 1981-82, 134 pp. [BOHP]

Roberts, William E. (OH 10)

Partner, Spencer-Roberts, Campaign Management for Reagan 1966 gubernatorial campaign. 1979, 29 pp. [BOHP]

Rodda, Albert S. (OH 20)

California State Senator (D), 1958-1981. 1979-1981, 180 pp. [BOHP]

Rogister, Bill (OH 53)

[FMPU] 31 October 2002.

Rubin, Stanley (OH 54)

[FMPU] 31 October 2002.

Sherriffs, Alex C. (OH 12)

Education Adviser to Governor Reagan, 1968-1973. 1981-82, 123 pp. [BOHP]

Shute, E. Clement, Jr. (OH 3)

Counsel for the Bay Conservation and Development Commission, 1965-1980. 1984, 98 pp. [BOHP]

Slater, Morton V. (OH 55)

[FMPU] 31 October 2002.

Smit, Howard (OH 56)

[FMPU] 31 October 2002.

Smith, William French (OH 25)

Personal Adviser to the Governor, Member of the University of California Board of Regents, 1968- (Chairman, 1970-72; 1974-75; 1976). 1988, 59 pp. [BOHP]

Spencer, Stuart K. (OH 10)

Partner, Spencer-Roberts, Campaign Management for Reagan 1966 gubernatorial campaign. 1979, 143 pp. [BOHP]

Stearns, James G. (OH 15)

Director of the Department of Conservation, 1967-1972; Secretary of the Agriculture and Services Agency, 1972-1974. 1985, 65 pp. [BOHP]

Storrs, Eleanor Ring (OH 4)

Republican National Committee-woman, 1968-1972; Active in leadership positions in both Reagan gubernatorial campaigns. 1983, 42 pp. [BOHP]

Sturgeon, Vernon L. (OH 8)

California State Senator (R), 1960-1965; Legislative Assistant to Governor Reagan, 1966-1969; Member, California Public Utilities Commission. 1982, 71 pp. [BOHP]

Swoap, David B. (OH 1)

Member, California Legislative Staff, 1964-1971; Assistant Secretary, California State Personnel Board, 1971-73; Chief Deputy Director and Director, California Department of Social Welfare, 1973-75. 1983, 53 pp. [BOHP]

Teller, Edward (OH 38)

Senior Research Fellow, Hoover Institute. 1987, 9 pp. [SDI]

Thomas, Edwin W., Jr. (OH 15)

Cabinet Secretary, 1969-1974. 1983, 57 pp. [BOHP]

Todd, A. Ruric (OH 5)

Transition and Personal Adviser to Governor Reagan, 1966-1968. 1981 56 pp. [BOHP]

Tomshany, Dave (OH 41)

Worked with the 1966 gubernatorial campaign. 9 August 2001.

Tooker, John (OH 12)

Special Assistant to the Administrator, California Resources Agency, 1968-1971; Director, Governor's Office of Planning and Research, 1971-1973; Legislative Secretary to the Governor, 1973-1974. 1982, 80 pp. [BOHP]

Van Court, Arthur (OH 42)

Chief of Security for Governor Reagan; subsequently United States Marshal for the Eastern District of California. 18 October 2001.

Volk, Robert, Jr. (OH 7)

Commissioner of Corporations, 1967-1969; Member, Governor's Survey on Efficiency and Cost Control, 1968. 1982, 44 pp. [BOHP]

Wald, Malvin (OH 57)

[FMPU] 31 October 2002.

Walker, Robert (OH 11)

California Republican strategist, 1960-1980; Director of the California Department of Navigation and Ocean Development, 1969-1971; Assistant to the Administration on Plans for Welfare Reform and Legislative Reapportionment, 1972-1975. 1982-83, 68 pp. [BOHP]

Walton, Frank J. (OH 15)

Secretary of the California Business and Transportation Agency, 1971-1974. 1983, 43 pp. [BOHP]

Walton, Rus (OH 11)

Founded United Republicans of California, 1962; Deputy Director of Motor Vehicles, 1967; Assistant to Secretary of the California Business and Transportation Agency, 1968; Director of Program Development, 1968-1970. 1983, 76 pp. [BOHP]

Warren, Charles H. (OH 16)

California Assemblyman (D), 1962-1977. 1982, 75 pp. [BOHP]

Watts, Norman (Skip) (OH 5)

Campaign coordinator, 1970 Re-election Campaign. 1983, 61 pp. [BOHP]

Way, Howard K. (OH 23)

California State Senator (R), 1962-1976. 1984, 68 pp. [BOHP]

Weinberger, Caspar W. (OH 2)

Chairman of the California Republican State Central Committee, 1962-1964, Transition Adviser to Governor Reagan, 1966. 1978-79, 100 pp. [BOHP]

Williams, Spencer M. (OH 22)

Secretary of the California Human Relations Agency, 1967-1970. 1982, 94 pp. [BOHP]

Wrather, Jack (OH 4)

Personal friend and Adviser to Governor Reagan. 1982, 26 pp. [BOHP]

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