CAVANEY, RED: Files, 1981-1983 – REAGAN LIBRARY COLLECTIONS

This collection has been reviewed by the Reagan Library staff and is available for research. You may access this collection in our research room. There is no need to file a Freedom of Information Act (FOIA) request for any of the contents of this collection.

CAVANEY, RED: Files, 1981-1983

Office of Public Liaison: Deputy Assistant to the President for Public Liaison

Byron M. “Red” Cavaney served as Deputy Assistant for Public Liaison in conjunction with Elizabeth Dole, Director of the Office of Public Liaison. Cavaney served as Dole’s deputy and oversaw the portfolio managers who worked directly with the various constituent groups. At first, the portfolio managers reported to Cavaney through either Diana Lozano or Jack Burgess. Lozano managed “human services” portfolios (blacks, Jews, Hispanics, etc.), and Burgess managed “special interest” portfolios (business, labor, etc.). This structure was simplified in mid-1982. Lozano and Burgess were assigned their own portfolios, and joined the other portfolio managers in reporting to Cavaney directly.

Cavaney saw to the organizing of meetings and outreach efforts involving the Public Liaison staff. He also dealt directly with selected constituencies – primarily business groups, and to a lesser extent Jewish groups and women.

Cavaney was born in St. Louis, Missouri but spent most of his childhood in southern California, graduating from Alhambra High School and attending the University of Southern California. He served in the Navy in Vietnam. Cavaney was a White House staff member for both the Nixon and Ford Administrations doing advance office work. He served as a volunteer in Ronald Reagan’s 1970 gubernatorial and 1980 Presidential campaigns. Immediately prior to the 1980 campaign, he was President and Chief Executive Officer of Ericson Yachts, a company based in Orange County, California.

Cavaney left the White House around the same time as Elizabeth Dole. For the next twenty years, he worked principally as the CEO of trade association groups such as the American Paper Institute, American Forest Products and Paper, the American Plastics Institute and the American Petroleum Institute. Currently he is a senior vice president for government affairs at Conoco/Phillips.

This collection is arranged in five series: Series I: Chronological Files; Series II: Memoranda and Reports; Series III: Subject File; Series IV: Events; and Series V: Telephone Logs.

SERIES I: CHRONOLOGICAL FILES, 1981-1983 (1.8 l.ft., Boxes 1-5)

This series consists of outgoing letters and memoranda, arranged in chronological order. Related incoming correspondence is filed with outgoing items. Some items sent under Elizabeth Dole’s signature are included.
SERIES II: MEMORANDA AND REPORTS, 1981-1983 (2.4 l.ft., Boxes 5-11)

This series contains White House staffing memoranda, as well as Office of Public Liaison weekly forecast tables, weekly reports, and meeting reports submitted by portfolio managers, documenting meetings with constituent group members. Files are arranged by document type or by portfolio manager.

SERIES III: SUBJECT FILE, 1981-1983 (4.8 l.ft., Boxes 11-23)

This series consists of alphabetically arranged files on a variety of topics, including: the 1982 Budget Review Board; the Small Business Innovation Research Act of 1981, also known as the Rudman Bill; the 1982 State of the Union Address; the White House Conference on Aging; proposals for President’s Reagan’s schedule; and Office of Public Liaison administrative matters.

SERIES IV: EVENTS, 1981-1983 (1.2 l.ft., Boxes 23-26)

This series contains files pertaining to Red Cavaney’s speaking engagements, briefing sessions, and meetings with constituent groups, as well as Office of Public Liaison events attended by Elizabeth Dole or other Public Liaison staff members. Also present are files on some Presidential events sponsored by the Office of Public Liaison. Files are arranged chronologically.

SERIES V: TELEPHONE LOGS, 1981-1983 (0.6 l.ft., Boxes 26-28)

This series consists of logs of incoming telephone calls for Red Cavaney. Files are arranged chronologically.

CONTAINER LIST

SERIES I: CHRONOLOGICAL FILES, 1981-1983 (1.8 l.ft., Boxes 1-5)

Box 1
Cavaney Chron Files, January 1981
Cavaney Chron Files, February 1981 (1)(2)
Cavaney Chron Files, March 1981 (1)-(4)
Cavaney Chron Files, April 1981 (1)-(5)
Cavaney Chron Files, May 1981 (1)(2)
Cavaney Chron Files, June 1981
Cavaney Chron Files, July 1981 (1)(2)
Cavaney Chron Files, August 1981 (1)(2)
Cavaney Chron Files, September 1981 (1)(2)

Box 2
Cavaney Chron Files, September 1981 (3)-(5)
Cavaney Chron Files, October 1981 (1)-(4)
Cavaney Chron Files, November 1981 (1)-(3)
Cavaney Chron Files, December 1981 (1)(2)
Cavaney Chron Files, January 1982 (1)(2)
Cavaney Chron Files, February 1982
Cavaney Chron Files, March 1982 (1)(2)

Box 3
Cavaney Chron Files, March 1982 (3)(4)
Cavaney Chron Files, April 1982 (1)(2)
Cavaney Chron Files, May 1982 (1)-(4)
Cavaney Chron Files, June 1982 (1)-(4)
Cavaney Chron Files, July 1982 (1)(2)
Cavaney Chron Files, August 1982 (1)(2)
Cavaney Chron Files, September 1982 (1)-(3)
Cavaney Chron Files, October 1982 (1)

Box 4
Cavaney Chron Files, October 1982 (2)-(4)
Cavaney Chron Files, November 1982 (1)-(3)
Cavaney Chron Files, December 1982 (1)-(6)
Cavaney Chron Files, January 1983 (1)(2)
Cavaney Chron Files, February 1983 (1)-(4)

Box 5
Cavaney Chron Files, February 1983 (5)-(9)
Cavaney Chron Files, March 1983 (1)(2)

SERIES II: MEMORANDA AND REPORTS, 1981-1983 (2.4 l.ft., Boxes 5-11)
Box 5, continued
White House Staff Memos – Incoming 1982: Baker, James (1)-(3)
White House Staff Memos – Incoming 1982: Brandon, Muffie
White House Staff Memos – Incoming 1982: Clark, William
White House Staff Memos – Incoming 1982: Darman, Richard
White House Staff Memos – Incoming 1982: Deaver, Michael (1)-(3)
White House Staff Memos – Incoming 1982: Duberstein, Kenneth
White House Staff Memos – Incoming 1982: Fielding, Fred
White House Staff Memos – Incoming 1982: Fuller, Craig
White House Staff Memos – Incoming 1982: Gergen, David
White House Staff Memos – Incoming 1982: Harper, Edwin

Box 6
White House Staff Memos – Incoming 1982: Meese, Edwin
White House Staff Memos – Incoming 1982: Rogers, John
White House Staff Memos – Incoming 1982: Rollins, Ed
White House Staff Memos – Incoming 1982: Von Damm, Helene
White House Staff Memos – Incoming 1982: Williamson, Richard
White House Staff Memos – Incoming 1982: Wright, Joe (OMB)
Richard Darman Staffing Memos, January 1983 (1)-(14)

Box 7
Richard Darman Staffing Memos, January 1983 (15)-(23)
Richard Darman Staffing Memos, February 1983 (1)-(7)
Weekly Forecasts, Summary Reports, Meeting Reports, August 1982-September 1982 (1)(2)

Box 8
Weekly Forecasts, Summary Reports, Meeting Reports, August 1982-September 1982 (3)-(5)
[Weekly Forecasts, Summary Reports, Meeting Reports, October 1982-December 1982] (1)-(13)
Weekly Forecasts, March 1981-August 1982 (1)-(3)

Box 9
Weekly Forecasts, March 1981-August 1982 (4)-(6)
Weekly Summary Reports, September 1981-October 1982 (1)-(5)
Meeting Reports, July 1982-February 1983 (1)-(5)
Aram Bakshian [Weekly Summary Reports, Meeting Reports, March 1981-November 1981 (1)(2)
Morton Blackwell [Weekly Summary Reports, Meeting Reports, March 1981-March 1982] (1)-(3)

Box 10
Thelma Duggin [Weekly Summary Reports – Meeting Reports, February 1981-July 1982] (1)-(4)
Michael Gale [Weekly Summary Reports, Meeting Reports, July 1982-October 1982]
Virginia H. Knauer [Weekly Summary Reports, Meeting Reports, March 1981-March 1982] (1)-(6)

Box 11
Virginia H. Knauer [Weekly Summary Reports, Meeting Reports, March 1981-March 1982] (7)-(8)
William K. Triplett [Weekly Summary Reports, Meeting Reports, December 1981-June 1982]
Wayne Valis [Meeting Reports, September 1981-September 1982] (1)-(10)
Henry Zuniga [Weekly Summary Reports, Meeting Reports, September 1981-May 1982] (1)(2)

SERIES III: SUBJECT FILE, 1981-1983 (4.8 l.f.t., Boxes 11-23)
Box 11, continued
Cavaney Appointment Book 1982 (1)(2)
Wendy Borcherdt (1)-(2)

Box 12
Wendy Borcherdt (3)
Budget Review Board Appeals 1982 (1)-(10)
Budget Review Board Appeals 1982 – Health and Human Services 1982
Budget Review Board Appeals 1982 – Housing and Urban Development, Veterans Administration 1982

Box 13
Budget Review – Entitlements 1982 (1)-(3)
Cabinet Meetings 1981-1982 (1)-(4)
Cabinet Council Meetings 1983 (1)-(12)
Ellis, Charlotte (empty)
Fairness Issues Briefing Book (1)

Box 14
Fairness Issues Briefing Book (2)(3)
Fraas, Martha
Future Business Leaders – Phi Beta Lambda Foundation
Red Cavaney – Invitations (Acceptances and Regrets) [1981] (1)-(8)
Invitations – 1982 – Regrets and Acceptances (1)-(5)

Box 15
Invitations – 1982 – Regrets and Acceptances (6)-(11)
Lozano, Diana
OPL – Special Purchases, Office Equipment, Magazines, Newspaper, etc. (Orders)
Presidential Letter Requests
Rudman Bill [Small Business Innovation Research Act of 1981]
Rudman Bill [Small Business Innovation Research Act of 1981]: S.881 and Summary (1)(2)
Rudman Bill [Small Business Innovation Research Act of 1981]: Selected Studies
Rudman Bill [Small Business Innovation Research Act of 1981]: National Science Foundation Program
Rudman Bill [Small Business Innovation Research Act of 1981]: Major Opposition and
Rebuttals
Rudman Bill [Small Business Innovation Research Act of 1981]: Hearing Record

Box 16
Schedule Proposals 1981 (1)-(5)
Pending Schedule Proposal Requests, January 1982-September 1982 (1)-(4)
Schedule Proposal Rejects, January 1982-February 1983 (1)(2)

Box 17
Schedule Proposal Rejects, January 1982-February 1983 (3)(4)
[Requests for Scheduling Recommendations], 1982-1983 (1)-(8)
Schedules – President / Vice President / [First Lady], 01/22/1981-12/23/1981 (1)-(7)

Box 18
Schedules – President / Vice President / [First Lady], 01/22/1981-12/23/1981 (8)(9)
Schedules – E.H. Dole, 01/21/1981-12/23/1981 (1)-(9)
Sherwood, Susan
[Simon, Elizabeth]
[Staff Lists – Senator Dole]
State of the Union 1982 (1)-(5)

Box 19
State of the Union 1982 (6)-(20)
State of the Union 1982: 12/04/1981 Submission
State of the Union 1982: [Dole Memo 12/08/1981] (1)-(3)
Stetson University – Political Seminar
T-AKRX (SL-7) Cavaney Meeting [Chester, PA] – I (1)

Box 20
T-AKRX (SL-7) Cavaney Meeting [Chester, PA] – I (2)-(10)
T-AKRX (SL-7) Cavaney Meeting [Chester, PA] – II (1)-(8)

Box 21
T-AKRX (SL-7) Cavaney Meeting [Chester, PA] – II (9)-(12)
Task Force on Legal Equity for Women
Turner, David A.
White House Conference on Aging - I (1)-(8)
White House Conference on Aging – II (1)-(5)
White House Conference on Aging – III (1)

Box 22
White House Conference on Aging – III (2)-(8)
[White House Conference on Aging] Background and Memoranda (1)-(3)
White House Manual and Public Liaison File Listing (Binder) (1)(2)
White House Staff Manual – Etc. (1)-(4)
Year End Report 1981 - I (1)(2)

Box 23
Year End Report 1981 - I (3)-(5)
Year End Report 1981 – II (1)-(9)
[Year End Report 1982]

SERIES IV: EVENTS, 1981-1983 (1.2 ft., Boxes 23-26)
Box 23, continued
05/05/1981 – Coro Foundation
05/19/1981 - Health Industry Manufacturers Association Speech (1)-(3)
06/04/1981 – Chief State School Officers Speech
06/24/1981 – National Conservative Political Action Committee Speech
06/25/1981 – Edison Electronic Speech
09/03/1981 – Society of Plastics Industry, Inc. – White Sulphur Springs, WV
09/23/1981 – Meredith Corporation Meeting
09/30/1981 – Association Insiders Breakfast Meeting

Box 24
09/30/1981 – American Bar Association Luncheon
10/09/1981 – American Petroleum Institute – Schaumburg, Chicago, IL
10/14/1981 – Young Presidents Organization
10/21/1981 – South Shore Chamber of Commerce – Boston, MA
10/23/1981 – International Management and Development Institute
11/10/1981 – The Washington Campus (William Seidman) (1)(2)
11/11/1981 – Construction Industry Manufacturers Association – Chicago, IL (1)-(4)
1982 Office of Public Liaison Events
01/03/1982 – Signing Ceremony for Telecommunications for Disabled
01/12/1982 – Conference Board – New York, NY (1)(2)
03/10/1982 – Ralston Purina Company
04/22/1982 – The Washington Campus
04/26/1982 – Coro Foundation Briefing
04/27/1982 – California Chamber of Commerce Breakfast
04/27/1982 – Greater Waterbury Chamber of Commerce Briefing
04/29/1982 – California Agricultural Group
May 1982 – Austin / Dallas, Texas Trip – Red Cavaney
05/18/1982 – Edison Electric Institute Workshop

Box 25
05/19/1982 – American Pipe Fittings Association
06/03/1982 – Thursday Group – Capitol Hill Club
06/08/1982 – Recreation Forum Briefing
06/25/1982 – Republican National Hispanic Assembly of New York State (1)-(3)
08/19/1982 – Pennsylvania Shipbuilding Company Meeting
09/15/1982 – Retail Floorcovering Institute
10/05/1982 – Meeting with Hobby McCall, etc.
10/08/1982 – Kellogg Foundation Briefing
10/22/1982 – Coal Survey Group (1)(2)
10/25/1982 – National Council of Churches
11/03/1982-11/05/1982 New Congressional Class Briefing – University of California (1)(2)
11/09/1982 – Budget Briefing
11/10/1982 – Everett "Ebb" Grindstaff [International Association of Lions Clubs]
11/10/1982 – Chicago National Minority Supplier Development Council
11/12/1982 – Mid-Term Budget Meeting – Chief Executive Officers
11/23/1982 – National Turkey Federation – Thanksgiving Season
12/09/1982 – National Drunk and Drugged Driving Awareness Week
12/09/1982 – Signing Ceremony – Statement Supporting March of Dimes
12/16/1982 – Future Farmers of America – Greeting for National President Janice Eberly
12/17/1982 – Minority Business Statement (1)(2)

Box 26
12/22/1982 – Young American Medals for Bravery and Service
12/23/1982 – Coordinating Council on Women
01/06/1983 – Peter McDonald [Navajo Nation] – Presentation of Rug
01/10/1983 – National Association of Manufacturers – San Diego, CA – Bill Triplett
01/15/1983 – Martin Luther King’s Birthday (1)(2)
01/21/1983 – Students TV Show
01/21/1983 – Leaders of Pro-Life Organizations
01/25/1983 – State of the Union Address Briefings
01/26/1983 – Millipore – Massachusetts High Technology Council – Boston
01/27/1983 – Photo with Office of Public Liaison Staff
01/28/1983 – Vietnam Veterans Leadership Program
01/31/1983 – National Religious Broadcasters
02/03/1983 – Boy Scouts of America
02/04/1982 – Senate Youth Program
02/07/1983 – Elizabeth Dole Swearing-In Ceremonies
02/07/1983 – Bicentennial Air and Space Year
02/10/1983 – Business Leaders (Chief Executive Officers) Meeting with POTUS
02/10/1983 – Associated General Contractors
02/17/1983 – Chief Rabbi of Israel
02/22/1983 – American Legion
02/24/1983 – American Legion Women’s Auxiliary with POTUS
02/24/1983 – Reserve Officers Association

SERIES V: TELEPHONE LOGS, 1981-1983 (0.6 l.ft., Boxes 26-28)
Box 26, continued
Cavaney Telephone Logs: Red – Old Phone, February 1981-April 1981 (1)-(6)
Cavaney Telephone Logs: Red – Telephone, April 1981-September 1981 (1)
Box 27
Cavaney Telephone Logs: Red – Telephone, April 1981-September 1981 (2)-(5)
[Cavaney Telephone Log: July 1981-August 1981]
Cavaney Telephone Logs / Lists: [September 1981-December 1981] (1)-(3)
Cavaney Telephone Logs / Lists: [January 1982-June 1982] (1)-(5)
Cavaney Telephone Logs / Lists: [July 1982-December 1982] (1)-(4)

Box 28
Cavaney Telephone Logs / Lists: [July 1982-December 1982] (5)(6)
Cavaney Telephone Logs / Lists: [January 1983] (1)(2)
Cavaney Telephone Logs: February 1983-March 1983