CORRESPONDENCE, WHITE HOUSE OFFICE OF: Records, 1981-89 – REAGAN LIBRARY COLLECTIONS

This collection is available in whole for research use. Some folders may still have withdrawn material due to Freedom of Information Act restrictions. Most frequent withdrawn material is national security classified material, personal privacy, protection of the President, etc.

CORRESPONDENCE, WHITE HOUSE OFFICE OF: Records, 1981-89
(33.3 l. ft.; Box 1-87)

Scope & Content

This collection consists of various functions within the Office of Correspondence most notably the outgoing response form letters used by the White House during the Reagan administration. Form letters were sent in response to public correspondence including specific requests from the public for appointments, items, etc.; support or opposition to various policies or actions of the administration; recommendations of personnel; and personal support for the President and his health.

The office provided form letters with the President’s signature, form letters sent out from various staff and office members, and form letters sent out under the signature of Anne V. Higgins, Special Assistant to the President for Correspondence and the Director of the White House Office of Correspondence. It is unclear to us how the Office determined whether correspondence required a Presidential signature or Ms. Higgins. Generally her correspondence tends to be more routine requests and responses, but there are exceptions.

The President’s form letters and Higgins’s form letters also included specific letters for youth and children’s mail.

Form letters were coded with an alpha-numeric identification. These codes can be found throughout the entire White House documents collection, but most especially in the White House Office of Records Management Subject File and Alphabetical File. Incoming mail is often marked with just the alpha-numeric form letter code to indicate how to respond. You may also find the code in the reference line in outgoing correspondence.

Material for each alpha-numeric code often contains drafts, edits, input from the Office of Policy Development and the final version used. There can be multiple versions of the same code reflecting edits of the code due to time and circumstances. In addition, the office reused code numbers once they determined a form response was obsolete. Since we have given the topic for each code researchers can easily distinguish between the reused code numbers.

The Office of Correspondence was also responsible for the writing, editing and printing of Presidential Proclamations. The Office records include a full set of the ceremonial Proclamations for the Reagan administration.

8/31/2012. Bolded folders are available for research use today. No need to FOIA.
Special letters and messages were continually requested by the public for special occasions such as birthdays, anniversaries and other notable occasions. These records also contain samples of these pre-printed special messages and items sent out with various letters.

The Library has divided the other various specific functions within the White House Office of Correspondence into separate collections. Please see the following for more records from the Office of Correspondence: Agency Liaison (Sally Kelly collection), Comments and Volunteers, Mail Analysis, Mail Room, Special Presidential Messages and Special Letter Responses.

The White House Office of Correspondence is composed of 9 series: SERIES I: “Response to Public” Form Letters Signed by Anne V. Higgins, SERIES II: Enclosures and Background Information for Higgins Form Letters; SERIES III: “Response to Public” Form Letters signed by the President; SERIES IV: “Response to Public” Form Letters Signed by White House Staff Members; SERIES V: Alphabetic File; SERIES VI: Acknowledgement Cards; SERIES VII: Photographs; SERIES VIII: Reference File; and SERIES IX: Proclamations.

SERIES DESCRIPTIONS

SERIES I: “RESPONSE TO PUBLIC” FORM LETTERS SIGNED BY ANNE V. HIGGINS, 1981-1989 (11.5 l.ft; Box 1-29)

This series consists of material relating to form letters created to respond to various requests to the President for autographs, photos, auction or charity items, donation of money or gifts to the President, and for various causes and individuals; get well messages, birthday and anniversary messages, requests for proclamations, support for various issues, opposition to various issues, praise for the President’s speeches and performance and criticism of the President’s performance. Each file consists of drafts of these letters, edits, comments from the Office of Policy Development or the National Security Council on content of the responses; and often numerous versions of the draft updated for new information and/or continuing edits to the outgoing letters.

The material is arranged by the alpha-numeric code given to each form letter.

SERIES II: ENCLOSURES USED FOR “AVH” RESPONSE LETTERS (0.5 l.ft.; Box 29-31)

This series consists of the President’s radio address for November 1987-February 1988; the State of the Union for 1988 and accompanying fact sheets and full 1988 legislative and administrative agenda; proclamations on POW/MIA and the sanctity of human life; Economic Bill of Rights, fact sheets on drought relief, the African famine, catastrophic health care and pro-family initiatives; press releases of the President’s statements on signing the Japanese Internment legislation; State Department and presidential remarks on the Central America and Nicaragua conflicts with the United States; and AIDS publications and fact sheets. The material is entirely from 1987 and 1988. Folders are marked with the alpha-numeric “AVH” codes indicating which enclosure went with which letter. ‘AVH” form letters were often considered obsolete at a certain point and it appears enclosures were not kept for these earlier form letters.
SERIES III: “RESPONSE TO PUBLIC” FORM LETTERS SIGNED BY THE PRESIDENT, 1981-1988 (3.2 l.ft.; Box 31-39)

This series consists of material relating to form letters created to respond to various correspondence to the President regarding birthdays, anniversaries, get-well messages; sending spiritual and prayer support; support or views on the economy, Lebanon, Grenada, Central America, Right to Life, nuclear arms, US-Soviet relations, Radio Marti and various other issues; condolence messages; retirement messages to military, police, firemen, civil servants, etc.; responses to donors/non-donors to the Republican party; thank-you letters for assistance on foreign and domestic trips; and youth letters on these subjects and other holidays and school graduations. It is arranged by alpha-numeric code.

SERIES IV: RESPONSE TO PUBLIC FORM LETTERS SIGNED BY WHITE HOUSE STAFF MEMBERS, 1981-1988 (6.6 l.ft.; Box 39-57)

This series consist of material relating to form letters created for various White House staff members and their assistants in response to large volumes of public mail on a specific issue. The material is generally regarding requests for positions; recommendations of individuals for positions; requests for appointments with individuals, the President or the First Lady; some response on views and support; and requests for items, photos or autographs from staff members, the President or the First Lady. The form letters were not used by all staff members or offices and tends to be concentrated in offices where administrative support was limited and assistance was needed from the Office of Correspondence. This is predominately the Office of the First Lady, Presidential Personnel and Appointment and Scheduling. The material is arranged alphabetically by staff member name and then by alpha-numeric code.

SERIES V: ALPHABETICAL FILE. 1981-1989 (1.7 l.ft.; Box 58-62)

This series consists of material relating to published reviews of President Reagan’s accomplishments for the first two years and the first seven years of his administration; recipe cards often requested by the public; booklet copies of the State of Union addresses; booklets on the White House and the White House grounds; State and Defense Department publications on various foreign/military policy issues such as the Central American conflict, the Soviet military power, the Strategic Defense Initiative; printed booklets of the President’s Saturday radio addresses; a binder with numbered entries for a group of letter enclosures; some masters and copies of the response to public form letters; and reference fact sheets on the President and Mrs. Reagan and the Presidency. A great many of these items were used as enclosures with the form letter responses to the public. There is small sampling of White House stationary, but no evidence the items were actually used at the White House; In addition, there are several additional subject items regarding a request about the President’s hearing aids and a tape of comments from the staff answering children’s letters. This material is arranged alphabetically.

SERIES VI: ACKNOWLEDGEMENT CARDS, 1981-1989 (0.2 l.ft; Box 62)

This series consists of sample copies of the pre-printed signed acknowledgment cards sent to the
public for anniversaries including a special 50th anniversary card; birthdays including a special birthday message for people over eighty; thank-yous for support, prayers and get-well messages; retirement; marriage; Eagle Scouts; graduation; birth of a child; and sympathy cards. There are also two acknowledgement cards just from First Lady Nancy Reagan used for the general public mail after the assassination attempt on President Reagan and thank-you cards for get-well messages when the First Lady was diagnosed with breast cancer.

SERIES VII: PHOTOGRAPHS, 1981-1989 (0.4 l.ft.; Box 62-63)

This series consists of sample copies of photographs of the President, First Lady, Cabinet members, the White House and Reagan family participating in events at the White House, Camp David and various locations. These photographs were sent out in response to public requests for photographs. About one-third of the items are lithographs instead of photographs.

SERIES VIII: REFERENCE FILE (2.4 l.ft.; Box 64-69)

This series consists of material relating to responses to reference questions directed to the President and the White House from the general public regarding the Presidency; the functions and physical setting of the White House; and a multitude of subjects ranging from the All-Volunteer Army to Winston Churchill. The material consists of news clippings; typed notes; handwritten notes; sample form letters, copies of outgoing and some incoming correspondence; and sample paragraphs for letters. The material is dated from as early as 1944 and continues through 1977 and the early Jimmy Carter administration. It appears the usage of these items was slowly transferred to some online or digitized format and the Carter and Reagan administrations did not add much to these files. The material also provides a historical record of response to public form letters created in the Office of Correspondence.

SERIES IX: PROCLAMATIONS, 1981-1989 (6.8 l.ft.; Box 70-86)

This series consists of a copy of Proclamations issued or legislate annually by the President. There is no other accompanying material with the Proclamations. The Library has not been able to determine if this is a complete list of Proclamations issued during the Reagan administration but it is a fairly comprehensive list. It is arranged alphabetically by year.
AVH-4A – Suggestions that President Proclaim July 4 a Day of Prayer
AVH-5 – Religious Organization Request for Support (Donation)
AVH-6 – Organization Request for Support
AVH-7A – Pro/Con Alternative National Anthem
AVH-8 – Souvenir Item Request/Turndown
AVH-8A – Souvenir Item Requests/Turndown/Referral
AVH-9 – Comment on Music/Literary Compositions
AVH-10 – Membership
AVH-11 – Support Requested for Charitable Work (Individual or Organization)
  [Auction Item Requested] – President Only
AVH-11A - Support Requested for Charitable Work (Individual or Organization)
  [Auction Item Requested] – President and First Lady
AVH-11B – Auction Items – Requests by Republican Clubs
AVH-11C – Church/School Card Parties/Bazaars
AVH-11D – Auction Item Requested/Turndown/Repeated to RNC (President Only)
AVH-11E – Auction Item Requested/Turndown/Repeated to RNC (President and Mrs. Reagan)
AVH-11F – Auction Item Requested/Turndown/Late Request
AVH-11G – Auction Turndown/No Volunteerism Language/Refer to RNC (President Only)
AVH-11H – Auction Turndown/No Volunteerism Language/Refer to RNC (President and Mrs. Reagan)
AVH-11J – Auction Turndown Request/Received Past Date/No Volunteerism Language
AVH-11K – Auction Turndown for Foreign Requests
AVH-11L – Auction Item Requested/Turndown/Repeated to RNC/No Volunteerism Involved (President Only)
AVH-11M – Auction Item Requested/Turndown/Involves Suffering Individuals/
  Referred to RNC
AVH-12 – Views/Suggestions Thanks
AVH-13 – Responses to Views (Return of Hostages Mentioning Response to Iran)
AVH-13A – Return of the Hostages
AVH-14 – Pro Martin Luther King Holiday
AVH-14A – Con Martin Luther King Holiday
AVH-15 – Hostages, Welcome Home (F.L.A.G.)
AVH-16 – Economic Views
AVH-17 – Acknowledgement of Non-Substantive Message
AVH-18 – Tapes Without a Cover Letter When the Subject Matter Is of a Complaint-
  Oriented Nature or Referred to Another Office or Agency is Required
AVH-18A – Basic Acknowledgement for Recorded Messages/Cassette Tape
AVH-18B – Basic Acknowledgement for Recorded Messages/Cassette Tape (Patriotic)
AVH-18C – Basic Acknowledgement for Recorded Messages/Cassette Tape (Spiritual)
AVH-18D - Basic Acknowledgement for Recorded Messages/Cassette Tape (Songs)

Box 2
AVH-19 – Non-Issue Clipping/Clippings/Article
AVH-20 – Views/Suggestions (Thanks) (Referral)
AVH-20A – Views/Suggestions/Complaints/Concern/Referral
AVH-21 – “Stockman Deferral” re: Abortion
AVH-22 – Views/No Support
AVH-22A – Views/Suggestion – No Support
AVH-22B – Views/No Support – Where Promise of Consideration is Not Warranted
AVH-23 – Requesting Personal Autograph (Signature Card Enclosed)
AVH-23A – Autograph (Special Collections)
AVH-23B – Requesting Personal Autograph (Turndown – Not Possible to Sign Items)
AVH-23C – Request for Personal Signature (Turndown)
AVH-24 – Money Mail – General/Views/Support
AVH-24A – Money Mail – Contributions – Organizations
AVH-24B – Money Mail – Mere Acknowledgement of Receipt
AVH-25 – Offer Turndown
AVH-26 – Support (Hostages) (Money Enclosed) Refer to F.L.A.G.
AVH-27 – Termination of Bilingual Education (Supportive)
AVH-28 – Support and Money Sent to the President
AVH-28 – Termination of Bilingual Education Regulations (Critical)
AVH-28A – Support and Money Sent for Political Organizations (c/o President)
AVH-29 – Support (Nice Enclosure)
AVH-29A – Support for Recent Domestic/Foreign Policy Decisions
AVH-29B – Support for Recent Domestic/Foreign Policy Decisions
AVH-30 – Oil Decontrol (Supportive)
AVH-30 – Views and Money Sent to President
AVH-30A – Support for Recent Domestic/Foreign Policy Decisions
AVH-31 Views Critical but Responsible
AVH-31A – Views (Critical but Responsible) – Non-Policy Matters
AVH-32 – Pro Tuition Tax Credits (1)(2)
AVH-32A – Tuition Tax Credits/P.S. re: Jelly Beans
AVH-32B – Con Tuition Tax Break
AVH-33 – President’s Views (Critical)
AVH-33A – Proclamation Request (Established Observance) (Longstanding Tradition)
AVH-34 – Request to Return Item (Before Inauguration)
AVH-35 – Speech on the Economy 02/25/1981
AVH-36 – Support (Nice Enclosure)
AVH-36A – Messages of Support with Letter to Editor, Etc. Enclosed
AVH-36B – Messages of Friendship with Poem(s) Enclosed
AVH-37 – Contributions to GOP Victory Fund (Money Returned)
AVH-37 – Support (Where Presidential Card/Letter is Inadvisable)
AVH-37A – Ronald Reagan Congressional Victory Fund
AVH-37A – Support for Recent Domestic/Foreign Policy Decisions
AVH-37B – Warm Expression of Concern for President’s Safety or Health
AVH-37C – Thank You Support/Sends Photo of the President (No Request for Photo)
AVH-37D – Get Well Message/Photo
AVH-37E – Get Well Where RR Is Not Appropriate
AVH-37F – Warm Expressions of Concern re: the President’s Recent Surgery
AVH-38 – Support/Transmissions of Photographs
AVH-38A – Support/Transmission of Photograph
AVH-38B – Requests/Substitute Photograph
AVH-39 – Offer to Sell (Turndown)
AVH-40 – Political Contributions (Referred to RNC)
AVH-40 – Views/Suggestions (Thanks) (Referral)/Support
AVH-40A – Agency Related Problems and Request for Photo
AVH-40A – Political Contributions with Support/Encouragement (Referred to RNC)
AVH-41 – Political Contributions (Referred to Republican Presidential Task Force)
AVH-41 – Request for Letter of Recommendation/Turndown
AVH-42 – Legislation
AVH-42 – Political Contributions (Referred to National Republican Congressional Committee)
AVH-42A – Congressional Legislation – Already Signed into Law
AVH-42A – Political Contributions with Support/Encouragement (Referred to National Republican Congressional Committee)
AVH-42AA – PRO Library Services Authorization Bill H.R. 2878
AVH-42BB – S. 607/Bill for Public Broadcasting (Pro and Con)
AVH-42C – Legislation: Views and Support for President
AVH-42CC – Support for Vocational Education Act Extension
AVH-42D – Legislation Already Signed into Law (Encloses Information)
AVH-42DD – Education Amendments of 1984
AVH-42E – H.R. 5447
AVH-42EE – Indian Health Care Amendments of 1984

Box 3
AVH-42F – H.R. 3942
AVH-42G – H.R. 5470
AVH-42GG – H.R. 6027 / Local Government Antitrust Exemption Bill
AVH-42H – Legislative Views Acknowledgement
AVH-42HH – Bills Not Acted Upon by 9th Congress – Acknowledgement
AVH-42I – Legislative Views Acknowledgement (General Mention of Legislation)
AVH-42II – Support for American Conservation Corps Act of 1984 Legislation
AVH-42J – Railroad Retirement Bill H.R. 2646
AVH-42JJ – S. 2565 Human Services Reauthorization Legislation
AVH-42K – Veto of Legislation with Enclosure
AVH-42L – Pro-Con H.R. 4102 and S. 1660
AVH-42LL H.R. 4209 Small Business and Federal Procurement Legislation
AVH-42M – Mail Concerning S. 2053
AVH-42MM – Mail on H.R. 2568
AVH-42N – Views on S. 64 “The Irish Wilderness” Bill
AVH-42NN – H.R. 5479 – Equal Access to Justice Reauthorization Act
AVH-42OO – Hospice Medical Reimbursement Bill – H.R. 5386
AVH-42P – Message Concerning S.44 The Product Liability Act
AVH-42PP – State Legislation
AVH-42Q – Pro/Con Signing of H.R. 5174, The “Bankruptcy Amendments and Federal
Judgeship Act of 1984”
AVH-42QQ – H.R. 5705 (Columbia River Gorge National Scenic Area)
AVH-42R Pro/Con S. 2375 Small Business Loan Administration
AVH-42S – Support/Views on Marine Mammal Protection Act
AVH-42SS – Legislation to Implement the Recommendations of the Commission on
Wartime Relocation and Internment of Civilians/H.R. 442/S.1009 Pro or Con
AVH-42T – S. 2436 Public Broadcasting Amendments Act
AVH-42TT – H.R. 3 The Omnibus Trade and Competitiveness Act of 1988
AVH-42U – Letters on Child Support Enforcement Bill and/or Pension Equity Bill for
Women
AVH-42UU – Ukraine Famine Extension Act
AVH-42V – H.R. 1437
AVH-42VV – S. 2751, Montana Wilderness Legislation
AVH-42W – S. 1735
AVH-42X – S. 38 / Longshore and Harbor Worker’s Compensation Act Amendments
of 1984
AVH042Y – Disability Benefits/Social Security (Concern About)
AVH-42Z – Pro Timber Contract Relief Bill H.R. 2828
AVH-43 – Flag
AVH-43 – Political Contributions (Referred to National Republican Senatorial
Committee)
AVH-43A – Patriotic Messages re: Our Flag
AVH-43A – Political Contributions with Support/Encouragement (Referred to National
Republican Senatorial Committee)
AVH-44 - Campaign Souvenir / Request for
AVH-44 – Money Returned to Writer; Writer’s Concern to Receive Further Response
AVH-44A – Children’s Money Returned / Further Response
AVH-45 – Monetary Contribution from Children
AVH-45 – Resolution (Organization)
Non-Supportive Resolutions from Republican Groups
AVH-45B – Acknowledgement of Petitions / Propaganda with Signed Cover Letter
AVH-45C – Resolution on KAL Flight 007
AVH-45D – Resolutions on “Challenger”
AVH-45P – More Than One Resolution (Minor Organization)
AVH-46 – Ethiopia Money Mail (1)(2)
AVH-46 – Resolution / Support (Organizations)
AVH-46A – Resolution – Supportive Republican Group
AVH-47 – Resolution (Council)
AVH-47A – Resolution from State Legislature – House, Senate, Concurrent
AVH-47B – Resolutions on General Revenue Sharing (All Sources)
AVH-47C – Resolutions re: FY1986 TVA Budget Proposals
AVH-47D – Resolution Con the Changes in the Tax-Exempt Bonds
AVH-48 – Famine in Africa
AVH-48 – Resolution / Support (Council)

Box 4
AVH-49 – African Hunger Relief – Children’s Letter
AVH-49 – Protesting Foreign and Budget Cuts
AVH-50 – Making General Recommendation/Complaints about Hiring Practices
AVH-51 – Programs Safe from Budgetary Axe (Rough Axe)
AVH-52 – Suggesting Freeze on Federal Regulations
AVH-53 – Contributions to National Debt (Checks Made Out to Treasury)
AVH-53 – Money Mail for the President’s Dinner Address 4ed to RR, Etc.
AVH-53A – Economy/National Debt with Contribution
AVH-53B – Benefit Checks Contributed to Government (In Response to President’s Efforts to Reduce Unnecessary Government Spending)
AVH-53C – Proposals to Promote Voluntary Contributions to Reduce National Debt
AVH-53D – Proposals for Deficit Reduction Based on Federal Policy Changes (1)-(4)
AVH-54 – Nomination for Medal of Freedom
AVH-55 – Request for Presidential Jelly Beans
AVH-55 – Concern re: Tax Plan and Proposals re: Charitable Deductions, Parsonage Allowance and Fraternal Benefits Societies
AVH-56 – Damaged Money Returned
AVH-56 – Request for Autographed Photo
AVH-57 – Local Authority
AVH-57 – Nicaraguan Money Mail (1)-(4)
AVH-57A – Inquiries re: How to Donate Funds to Nicaraguan Resistance
AVH-57A – State Authority
AVH-57B – Food Stamps
AVH-57C – Needs More Food Stamps
AVH-57D – Aid to Families with Dependent Children
AVH-57E – Medicaid
AVH-57F – Child Custody – Can’t Afford to Pay for Legal Assistance
AVH-57G – Fuel Assistance
AVH-57H – Writers with General or Multiple-Source Concerns about Assistance for the Poor
AVH-57I – Referral to Job Service
AVH-57J – Continuing Unemployment, Referral to Job Service
AVH-58 – Interest in Attending White House Function (Hardship or Other Human Interest, Send to AVH)
AVH-59 – Money Mail – Return to Institution, Not Sender
AVH-59 – Possibly Related to the President
AVH-60 – Suggestions (Misc.) Regarding Welcome for Hostages
AVH-61 – Rest Periods Away from Washington
AVH-61 – Sundquist Mail-In Comments to Geneva Summit Support
AVH-62 – Mexican Earthquake Money Mail
AVH-62 – Social Security
AVH-63 – Suggestions for Reducing Budget/Saving Money
AVH-63 – University of Nebraska Medical Center/Money Mail
AVH-64 – Space Shuttle Children’s Fund/Money Mail
AVH-64 – Views (Referred)

Box 5
AVH-65 – Money Mail re: Normal Rockwell Museum
AVH-65 – Views – Issues Facing Writer’s Industry (Referred) (And/Sent to White House Office or Policy Development)
AVH-66 – Money Mail for the Challenger Disaster / Single Contribution
AVH-66A – Money Mail for the Challenger Disaster / Multiple Contribution
AVH-67 – Administration’s Policy toward Minority Groups
AVH-67 – Children’s Mail re: Views/Multiple Issues
AVH-68 – “Hands Across America” Money Mail
AVH-68 – Donating to White House Redecoration
AVH-69 – Referring to Department / Agency
AVH-69 – Ronald Reagan Scholarship Program
AVH-70 – Contributions / Campaign Against Drug Abuse
AVH-70 – Friendly but Troubled with Economic Concerns
AVH-71 – Checks for Social Security Increases Sent to White House
AVH-71 – Friendly with Economic and Other Concerns
AVH-72 – Resolution (Board) (1981-1982)
AVH-73 – Money Mail for Purpose United States Government Unauthorized to Accept (1987)
AVH-74 – Community Development Support Program (CDBG [Community Development Block Grant] and UDAG [Urban Development Action Grant]) (1981)
AVH-74 – Tower Report / Request with Monetary Item (1987)
AVH-75 – ERA (Equal Rights Amendment) / Abortion (1981)
AVH-75A – Abortion
AVH-76 – ERA (Equal Rights Amendment)
AVH-76 – Money Mail / Contributions to Fight AIDS
AVH-77 – Contributions Sent to White House Designated for Rear Admiral John M Poindexter on his Legal Defense Fund
AVH-77 – Expressions of Concern re: Bilingual Education
AVH-78 – Donations for Construction of Chapel at Camp David
AVH-78 – Veteran’s. Vietnam (Attitudes of Americans toward)
AVH-79 – [No Topic – General Views]
AVH-80 – Objections to Budget Cuts
AVH-81 – Tax Burden, Distribution of the
AVH-81 – Donations for Construction of Chapel at Camp David
AVH-81A – Distribution of the Tax Burden
AVH-82 – Painting of President’s Official Portrait (Offer or Suggestion of Other)
AVH-83 – Concern for Cost of Redecorating and Refurnishing of the White House with Taxpayer Dollars
AVH-83A – Purchase of State China (Con)
AVH-84 – Money Market Funds
AVH-85 – Anti-Semitism
AVH-86 – Appointment of a Science Advisor
AVH-87 – Tobacco Price Support Concern
AVH-88 – Expressing Economic Concerns/Hardship
AVH-89 – Concerned About FBI Pardons
AVH-90 – Complaints re: California Trips
AVH-91 – Supportive on Abortion / Con El Salvador
AVH-92A – Support for Human Life Legislation
AVH-93 – Complaints about Former President’s Pensions
AVH-94 – White House Conference on Children and Youth
AVH-95 – Women’s Advisory Committee
AVH-96 – Student Loan (Complaint Letters)
AVH-97 – COLA (Cost-of-Living Adjustments) Concerns
AVH-98 – Black Lung Disease
AVH-99 – 1982 Budget
AVH-100 – Arts and Humanities
AVH-101 – Concern about Head Start
AVH-102 – Senior Citizens’ Complaints
AVH-102A – Hardship / Younger than Senior Citizen
AVH-103 – Crisis Facing Atlanta

Box 6
AVH-104 – Get-Well / Miscellaneous Views
AVH-105 – Remarks at Holocaust Ceremony (Support)
AVH-106 – Support for Presidential Appointees
AVH-107 – Hyde Amendment
AVH-108 – Military Facilities Used for Abortions
AVH-109 – To Return “The Buck Stops Here”
AVH-109A – “Buck Stops Here” Campaign (Re-Submitted) Contribution / Send to Treasury
AVH-110 – Abolishing Departments of Energy and Education (1)(2)
AVH-110A – Abolishing Department of Education and Other Education Policies
AVH-110B – Abolishing Department of Energy
AVH-111 – Handicapped Budget Cuts
AVH-111A – Handicapped Budget Cuts (Personal Involvement)
AVH-112 – Letters Forwarded by the RNC
AVH-112A – Support Messages Forwarded by the RNC
AVH-112B – Complaints About Political Fundraising Requests
AVH-112C – Letters Forwarded by the NRCC
AVH-112D – Support Messages Forwarded by NRCC
AVH-112E – Complaints about Political Fundraising Requests, with Views and Support
AVH-112F – Complaints about Political Fundraising Requests with Views, No Support
AVH-112G – For Republicans Unable to Respond to Fundraising Appeals with Views and Support
AVH-112H – Questions re: Political Fund Raising Groups
AVH-112I – Support with Campaign Suggestions
AVH-113 – Urging President to Act re: Negotiation in Conference Affecting the Budget Resolution
AVH-114 – Protection of Whistleblowers
AVH-115 – Fraud and Waste in Federal Programs (1)-(5)
AVH-116 – Unemployment – General and Personally Affected (1)-(4)

Box 7
AVH-116 – Unemployment – General and Personally Affected (5)-(12)
AVH-116 – Unemployment (1)-(13)

Box 8
AVH-116 – Unemployment (14)
AVH-116A – Minority Unemployment
AVH-116B – Unemployment Employers’ Complaints and Comments on Statistics
AVH-116C – Supportive Messages on the Unemployment Situation
AVH-116D – Employed Looking for Better Jobs and Other Limited Use Where Job Service Referral is Inappropriate (1)-(3)
AVH-116E – Unemployment – Suggestions (1)-(4)
AVH-117 – Complains That Original Letter Was Sent to Agency
AVH-118 – Complaint of No Response, Cannot Locate Correspondence
AVH-118A – Non-Responsive Reply or Inappropriate Response (Complaint)
AVH-118B – Cannot Locate Previous Correspondence (Inquiry Referred From Postal Service)
AVH-119 – Supporters of Passage of the Tax Package
AVH-120 – Air Traffic Controllers
AVH-121 – Regulations, Federal / Suggesting Freeze on
AVH-122 – PATCO Action / Tax Cut Package, Support
AVH-123 – Block Grant Funds, Presidential Influence on the Allocation of
AVH-124 – State of the Economy
AVH-125 – Defense Spending
AVH-126 – Right-to-Life and Other Views
AVH-127 – Hyde / Ashbrook Amendments re: Abortion Funding (Supporting)
AVH-128 – Endorsement of United Way
AVH-129 – Suggestion Box
AVH-130 – Salaries in Federal Government
AVH-131 – Doodle
AVH-132 – Sorrow at Assassination of Sadat
AVH-133 – Support / Suggestions re September 24, 1981 Speech
AVH-133A – Support / Non-Economic Suggestions re: September 24, 1981 Speech
AVH-134 – Opposition / Questions re September 1981 Economic Speech
AVH-134A – General Economic Concerns
AVH-135 – PATCO Strike (Complaint Mail)
AVH-136 – Pro Voting Rights Act
AVH-138 – Nuclear Arms Reduction
AVH-139 – Speech on Nuclear Deployment – Support
AVH-140 – Primary Endorsements, 1982
AVH-141 – Multiple Questions / Not Referable to One Agency
AVH-142 – Concerns About Proposed Executive Order Affecting CFC (Combined Federal Campaign)
AVH-143 – Expressions of Concern about Defense Spending

Box 9
AVH-143A – Objections to Defense Spending Citing Same as Source of Deficit Problems
AVH-144 – Budget Reductions Affecting GNMA (Government National Mortgage Association)
AVH-145 – Objections to Budget Proposals for FY 1983
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AVH-232 – Latin American Support
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AVH-255 – NAE (National Association of Evangelicals) Address Support
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City
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AVH-270R – Presidential Commission on Abortion
AVH-270S – Pro-Life/Urges Veto of D.C. Appropriations Bill (H.R. 4776) Unless It Contains a Provision to Cut Off All Federal and Local Tax Dollars for Abortions
AVH-270T – District of Columbia Federal Judge Decision Striking Down the Administration’s Policy Denying Funds for Overseas Family Planning Organization Promoting Abortion
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AVH-271 – Support on Central America
AVH-272 – [Agricultural] Marketing Orders PRO/CON
AVH-273 – Support Following the President’s 05/06/1983 Address to the National Rifle Association
AVH-274 – Support for Civil Rights Commission Nominees
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AVH-281A – Support for President – Basic Acknowledgement
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AVH-283E – Support for President Over Those Who Criticize His Religious Values
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AVH-285 – Offers of Campaign Assistance
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AVH-289 – Support for March on Washington
AVH-290 – Support for Swearing a Hearing Aid
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AVH-291 – “Citizens’ Oath of Allegiance to the Constitution”
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AVH-293 – Support for the President’s Address to the United Nations
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AVH-305 – Support for 01/16/1984 Address on U.S.-Soviet Relations)
AVH-306 – State of the Union Comments with Support
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AVH-307 – Radio Address by the President to the People of Cuba 01/05/1984
AVH-308 – Support for Line Item Veto
AVH-308A – Line Item Veto Support with Suggestions That The President Use It
Without Waiting for Congressional Approval
AVH-309 – PRO Space Station
AVH-310 – Concern for Faith Baptist Church
AVH-311 – Support for 01/30/1984 Remarks at the National Religious Broadcasters Convention
AVH-312 – Gun Control (1)(2)
AVH-313 – PRO Meese Appointment as Attorney General
AVH-314 – Support for Grenada Rescue Mission (Writer Sends Enclosure)
AVH-314A – Support for Grenada Rescue Mission
AVH-315 – Support for U.S. Withdrawal from UNESCO
AVH-316 – Opposition to Budget Reduction for Gallaudet College
AVH-317 – Support for FY 85 Budget for NTID
AVH-318 – Concern Re: President’s FY85 Budget and the Deficit Issue
AVH-318A – Concern Re: President’s FY85 Budget and the Deficit Issue/Supports President
AVH-318B – Concern Re: President’s FY85 Budget and the Deficit Issue/Writer Sends Enclosure
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AVH-319A – Policy Suggesting Re: FY85 Budget
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AVH-320 – Comments Re: FY85 Budget/Con Tax Increase
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AVH-322 – Requests for Invitations to Easter Egg Roll
AVH-323 – Federal Funding Re: Legal Services Corporation/Cons
AVH-324 – Support for Medal of Freedom Award to Whittaker Chambers
AVH-325 – Support for Recovery of Student Loans from Federal Employees
AVH-326 – Support for Family Initiatives
AVH-327 – Concern Following the President’s Physical Examination
AVH-328 – Support for Remarks by the President for the Vietnam Unknown Soldier
AVH-329 – Comments on Ambassador Brock’s Remarks Re: Japan’s Voluntary Auto Import Quotas and Auto Executive Bonuses
AVH-330 – PRO S. 2719 on Raising Drinking Age to 21 Nationwide
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AVH-335 – Support for Department of Education Regulations on Pupil Rights
AVH-336 – For Writers Supporting Tax Increases re: the Deficit/Expressing Concern or Confusion About Administration Stand
AVH-336A – For Writers Opposing Tax Increase to Reduce the Deficit with Support for President Reagan
AVH-337 – PRO H.R. 960 – Bill to Grant Citizenship to Corporal Wladyslaw Staniszewski
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AVH-339 – General Comments/Suggestions Regarding the President’s 09/28/1984 Meet with Soviet Foreign Minister Gromyko
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AVH-340A – CON Steel Import Quotas
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AVH-342 – Support for the President’s Address to the 39th Session of the United Nations General Assembly
AVH-342A – Views and Comments on the President’s Address to the 39th Session of the United Nations General Assembly
AVH-343 – Good Support Re: Debate Which Doesn’t Warrant Presidential Letter
AVH-343A – Support/Comments and Suggestions re: Debate
AVH-343B – Comments/Suggestions and Support Following 10/21/1984 Debate
AVH-344 – Writers Concerned that Improving Economy Has Not Reached Their Area
AVH-344A – Complaints Personally “Not Better Off” – No Agency Referral
AVH-344B – Not Better Off – With Referral
AVH-345 – CON President’s Remarks on Religion in Politics or Expressing Concern re: Separation of Church and State
AVH-345A – For Writers Favoring the President’s Stand on Religion and Politics
AVH-346 – Messages Re: S.540, the “Health Research Extension Act of 1984”
AVH-346B – Mail Re: S.2574, the “Public Health Service Act Amendments of 1984”
AVH-347 – Support for Secretary Shultz’s Remarks on Terrorisms
AVH-348 – Vietnam Veterans Memorial/Veterans Day Comments
AVH-349 – Views/Comments re: CIA Manual
AVH-350 – PR/CON Comments – National Conference of Catholic Bishops Pastoral Letter (1)-(3)
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AVH-354B – The Tax Reform Impact on the Family
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AVH-358 – Support Following Inauguration (Presidential Inappropriate)
AVH-359 – Views/Questions re: Second Term Plans
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AVH-362 – General Support for Budget Proposals/Spending Freeze
AVH-363 – Response to General Complaints re: FY87 Budget Priorities – Specifically Increase in Defense Budget and No Tax Increase
AVH-364 – Support for Administration’s Policy Regarding Nicaragua (1)-(3)
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AVH-365 – Proposed Elimination of the Small Business Administration
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AVH-366 – Catholic Hospital Comments Attributed to Donald Regan in *Newsweek* Magazine
AVH-367 – EEOC Post-65 Benefits Rule
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AVH-369 – CON/Comments re Military Pensions (Including Former OMB Director’s Remarks)

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AVH-372 – Concern re FY86 VA Benefit Cuts and treasury Tax Proposal on Veterans’ Compensations
AVH-373 – Oppositions to FY87 Cuts in Amtrak Subsidies
AVH-374 – Concern re President’s Decision to Accept End of Voluntary Auto Import Quotas from Japan
AVH-374A – Support President’s Decision to Accept the End of Voluntary Auto Import Quotas from Japan
AVH-375 – Support for Emergency Farm Bill (or Con Veto) – H.R.1096
AVH-375A – Support for Veto of Emergency Farm Bill H.R.1096
AVH-375B – Concern that Veto of H.R. 1096 Adversely Affects African Hunger Relief
AVH-376 – Opposition to FY87 Budget Proposal to Eliminate General Revenue Sharing
AVH-377 – Support for Creation of New Department of International Trade and Industry
AVH-378 – Inquiries Regarding the Plaque on the President’s Desk
AVH-379 – Support for Rescue of Falashas from the Sudan
AVH-380 – Views re Veterans and Social Security Budget Proposals
AVH-381 – Suggestion that President Take Pay Cut to Help Relieve Deficit Situation
AVH-382 – Opposing Cuts in Subsidies of Free for the Blind Mailing
AVH-383 – Budget Views
AVH-383A – CON 04/24/1985 Address Without Mention of Specific Budget Item
AVH-384 – Support for 04/24/1985 Address to the Nation
AVH-385 – Support for European Trip
AVH-385A – Support for European Trip (President and Mrs. Reagan)
AVH-386 – Support for Strasbourg Address
AVH-387 – Resolutions Concerning Bitburg Visit
AVH-388 – Support for Visit to Military Cemetery at Bitburg
AVH-388A – CON/Visit to Military Cemetery at Bitburg
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AVH-391 – Support for Tax Reform Plan
AVH-392 – Support for Radio Marti
AVH-393 – Commendations for the President’s Actions for Handling TWA Hostage Situation
AVH-393A – Commendations for Robert McFarlane’s Actions for Handling TWA Hostage Situation
AVH-394 – Draft Executive Order 11246 on Affirmative Action
AVH-396 – Support for Interception of *Achille Lauro* Hijackers
AVH-397 – PRO Administration Trade Policy, Including CON Protectionist Bills (e.g. Textiles)
AVH-397A – PRO Textile and Apparel Trade Enforcement Act of 1985
AVH-398 – Support for United Nations Speech
AVH-399 – Comments re: Foreign Assistance Expenses Vis-à-vis U.S. Domestic Needs
AVH-401 – Concern Regarding Boy Scout Oath
AVH-402 – Suggest President Discuss Plight of Soviet Jews During Summit
AVH-403 – Views re: Third Term as President / 22nd Amendment Repeal
ACH-404 – Messages re: U.S. – U.S.S.R. Sister City Initiatives (Specific, with Support for Exchange Initiatives, non-MI)
AVH-405 – Gramm-Rudman-Hollings Views (NO Support) (1)(2)
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AVH-409 – Support for President’s Visit to 101st Airborne Memorial Service
AVH-410 – New Year’s Messages Exchanged by President Reagan and General Secretary Gorbachev
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AVH-412B – Challenger Sympathy with Forward of Enclosures to NASA
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AVH-413 – Suggestions re: Honoring Challenger Crew
AVH-413A – Challenger Sympathy/Poems/Songs
AVH-413B – Challenger Sympathy - Poems/Songs re: Christa McAuliffe
AVH-413C – Challenger Sympathy with Forward of Poems/Songs to NASA
AVH-414 – Executive Order re: Grazing Fees
AVH-415 – Support/Non VIP for State of the Union Address
AVH-416 – FY87 Budget Views (Comments/No Support – for General Letters or Concern re: Priorities)
AVH-417 – Foreign Birthday Greetings and Photo Request or Good Support
AVH-418 – Views/Single or Multi-Issue with No Support
AVH-418 – Views/Single or Multi-Issue, with Support
AVH-419 – Variety Club International All Star Party for “Dutch” Reagan
AVH-420 – Views re: S. 597 “Land Bill in Arizona”
AVH-420[A] – PRO Defense Address of 02/26/1986
AVH-421 – Multi-Issue Foreign Policy Views – No Support
AVH-421A – Multi-Issue Foreign Policy Support
AVH-422 – Treasury/Postal Service Appropriations Bill/Veto of on 11/15/1986
AVH-423 – Support/Suggestions re: Welfare Reform (1)(2)
AVH-424 – Barbara Walters Interview of 03/24/1986
AVH-425 – CON/Comments VP’s Remarks re: Oil Prices
AVH-425 – Concern re: Impact of Lower Oil Prices on Oil-Producing Regions in U.S.
AVH-425A – Concern for Domestic Oil Industry and Mention of Support for Oil Import Fee (1)(2)
AVH-426 – Concern re: Acid Rain
AVH-427 – CON Military Action Against Libya Installations
AVH-428 – Members of Armed Forces Supporting Action Against Libya
AVH-428A – Libya Support Relatives of Service Men or Women in U.S. Armed Forces
AVH-429 - PRO Military Action Against Libya Installations
AVH-430 – Concern Constitutional Convention
AVH-431 – Views/Trade Policy
AVH-432 – Support and Encouragement from General Public re: Anti-Drug Abuse Initiative (1)(2)
AVH-432A – Comments re: Alcohol and Drug Abuse in America
AVH-432B – Support for National Campaign Against Drug Abuse with Recorded Song Authorized by Writer

Box 24
AVH-433 – Support for “Hands Across America”
AVH-434 – Support for Supreme Court Changes
AVH-435 – Abolishing Departments of Energy and Education
AVH-436 – Interest in Employment at the President’s Ranch
AVH-436A – Inquiries re: President’s Diet and/or Exercise Program
AVH-437 – Pleas for Help from Old Court Savings and Loan Depositors
AVH-438 – Statues of Liberty Appreciation
AVH-439 – Statue of Liberty Poems and Songs
AVH-439A – PRO Centennial Celebration of Statue of Liberty (Acknowledging Articles, Artwork, Mementoes, Etc. re: Independence Day)
AVH-440 – Statue of Liberty Support from New Citizens
AVH-441- Statue of Liberty Support for Festivities and the President and Mrs. Reagan
AVH-442 – Concern/Comments re: Constitutional role of Judges/Support for RR
AVH-443 – Support for Administration’s Policy re: South Africa
AVH-444 – 55 Mile Per Hour Speed Limit
AVH-445 – Support/Testimony/Current Legal Case/Referral
AVH-445A – Drug Testimonies/Family or Personal/(Referral)
AVH-446 – Support for National Campaign Against Drug Abuse; Family Testimony
AVH-447 – Support for National Campaign Against Drug Abuse; Personal Testimony
AVH-448 – Support and Testimony About Drug-Related Death in Family
AVH-449 – Views/Patriotic Letters/No Support
AVH-450 – Drugs and Pornography
AVH-451 – National Endowment for Democracy
AVH-452 – Support and Comments re Elections/1986
AVH-453 – Support Re: Iran/Contra Affair
AVH-453A – Iran Support and Other Views
AVH-453B – President and Mrs. Reagan Support / Iran-Contra and Other Issues
AVH-454 – Views on Federalism
AVH-455 - CON Federal Executive-Level Pay Hikes
AVH-455A – Pay Raise and Social Security COLA
AVH-455B – Pay Raise and Other Views
AVH-456 – Comments re: Federal Tax Policy
AVH-457 – Support for Anne Brusselmans
AVH-458 – Support for 01/27/1987 State of the Union Address
AVH-458A – State of the Union Suggestions
AVH-459 – Support re: Proposed Plan to Cover Catastrophic Illness
AVH-460 – Support for 03/04/1987 Address to the National Concerning the Iran Initiative
AVH-461 – Foreign Policy Views re: Nicaragua and Afghanistan
AVH-462 – Support for Howard Baker Appointment
AVH-462A – Support for President and Chief of Staff
AVH-463 – Concern re: Administration’s 1988 Budget Proposal for Anti-Drug Crusade
AVH-464 – Support / Press Conference 03/19/1987
AVH-465 – Views re: 1987 Highway Bill and Override of Veto
AVH-466 – Civil Rights Restoration Act of 1987 (1)(2)
AVH-467 – Concern Regarding Acquired Immune Deficiency Syndrome (1)(2)
AVH-467A – AIDS and Sex Education
AVH-468-President’s Concern re: Value-Free Education
AVH-469 – Memorial Service for USS Stark
Correspondence, Office of

AVH-469A – Memorial Service for USS Stark Poem Enclosed
AVH-470 – Bishop McGann’s Remarks at Funeral of William Casey
AVH-471 – Support re: Remarks at the Commencement Exercises at Tuskegee University

Box 25
AVH-472 – Nation’s Capital Visitors Information / Including White House Tours
AVH-473 – Concern re: School Based Health Clinics
AVH-474 – Support for Berlin Speech
AVH-474A – Support for Berlin Speech and Views
AVH-475 – 06/15/1987 Speech Support and Emphasis on Budget
AVH-475A – 06/15/1987 Speech Support and General Comments
AVH-476 [Obsolete] – Support for Bork Nomination
AVH-476 – General Views and Support/President’s Accomplishments and Goals for 1988
AVH-476A General Views and Support with Mention of Right to Life / President’s Accomplishments and Goals for 1988
AVH-476B – General Views and Support with Request for the President’s Future Mailing Address
AVH-477 – Support for the President’s Veto of the Fairness in Broadcasting Act of 1987
AVH-477A – Opposition to Veto of the Fairness in Broadcasting Act of 1987
AVH-478 – Comments re: Iran-Contra and Support
AVH-479 – Comments re: Iran-Contra / No Support
AVH-480 – Support for the President’s Economic Bill of Rights Proposals
AVH-480A – Views/No Support/for the President’s Economic Bill of Rights Proposals
AVH-481 – Support and/or Request for Lt. Colonel North’s Address
AVH-482 – Support and/or Request for Rear Admiral Poindexter’s Address
AVH-483 – PRO Pardon for Rear Admiral John M. Poindexter and Lt. Colonel Oliver L. North
AVH-483A – PRO Pardon for Rear Admiral John M. Poindexter
AVH-483B – PRO Pardon for Lt. Colonel Oliver L. North
AVH-483C – PRO Pardon for Poindexter, North, Hakim, and Secord
AVH-484 – Support for 09/17/1987 Speech in Philadelphia Commemorating the Bicentennial of the U.S. Constitution
AVH-485 – Comments re: The McKeever Strategy Letter (with MSL Newsletter Enclosed)
AVH-486 – Support for the President’s Address to the 42nd Session of the United Nations General Assembly on 09/21/1987
AVH-487 – Concern re: President Reagan’s Judicial Philosophy, Including Requests for “Pro-Life” Judges
AVH-488 – Support for the President’s Task Force on Adoption
AVH-489 – Inquiries re: Lt. Colonel North’s Slide Presentation
AVH-490 – Get Well Messages re: First Lady’s Recent Surgery
AVH-490A – Get Well Wishes from Those Who Share Same Health Experience
AVH-490B – Prayerful Expression of Sympathy re: The Death of Mrs. Edith
Correspondence, Office of

Davis/Including Mass Cards
AVH-490C – Warm Expression of Sympathy on the Death of Mrs. Edith Davis
AVH-490D – Get Well Wishes / Condolences
AVH-490E – Get Well Wishes / Condolences and Other Views
AVH-490F – Get Well/Mass Cards
AVH-491 – Stock Market Concerns (1)-(3)
AVH-491A – Comments on Stock Plunge / Personally Affected but General
AVH-492 – Comments and Suggestions re: Budget and Deficit Reductions
AVH-493 – Support for the President re: His Summit with General Secretary Gorbachev
AVH-493A – Support with Prayers for the President re: Summit with General Secretary Gorbachev
AVH-494 – Support Persian Gulf with/Mention of War Powers Act
AVH-495 – Support for Administration’s Policy Regarding Nicaragua
AVH-495A – Support for Administration’s Policy Regarding Nicaragua / CON Network Decision to Not Broadcast 02/02/1988 Address
AVH-496 – Support for the President’s State of the Union Address
AVH-497 – President’s Task Force on Market Mechanisms
AVH-498 – Federal Communication Commission’s Recent Decision on Indecent Programming
AVH-499 – U.S. Government Financial Support for Olympic Athletes

Box 26
AVH-500 – Opposition to Privatization of U.S. Postal Service
AVH-501 – U.S./U.S.S.R. Summit in Moscow
AVH-502 – Concern re: Drought Disaster
AVH-503 – Con Release of Religious Film “The Last Temptation of Christ”
AVH-504 – Views and Suggestions Including Suggestions for President-elect Bush
AVH-505 – Granting of Asylum in the United States for Dr. Quan Bang Li and Other Chinese Families
AVH-506 – Legal Services Corporation Appropriations Legislation /CON
AVH-507 – Space Shuttle Discovery Flight
AVH-508 – Post-Employment Restrictions Act of 1988 / CON Veto
AVH-508A – Post-Employment Restrictions Act of 1988 / PRO Veto
AVH-509 – Foreign Support
AVH-510 – President’s Article re: Irving Berlin
AVH-CT1 – Support and Offer of Help (From Professionals)
AVH-CT2 – Suggestions for Drug Crusade
AVH-CT3 – Drug Project Funding Requests Turndown (Referral)
AVH-CT4 – Drug Project Endorsement Request Turndown (Referral)
OF-1 – Anniversary/Birthday (Senior Citizens – Criteria Not Met)
OF-2 – Anniversary/Birthday (Senior Citizens) (List Instructions)
OF-3 – Requests for City/Publication/Church Anniversary Greeting (Turndown)
OF-4 – Requests for Religious Anniversary Greeting (Turndown)
OF-5 – Retirement Congratulations (Not Eligible)
OF-6 – Inflation
OF-7 – List to Receive Booklet on President/White House
OF-8 – “Save the Children”
OF-9 – Christmas Message 1981-1984 (Adults and Children)
OF-10 – Christmas Message Children, 1981-1983
OF-11 – Views (General)
OF-12 – Economic Situation
OF-13 – Tax Exemptions for Private Schools
OF-14 – Miscellaneous Views / Issues
OF-15 – [Not Issued/No Title]
OF-16 – Complaints About Media Coverage
OF-17 – Railroad Retirement Benefits
OF-18 – Criticisms of Aspects of Economic Program (Critical But Not Hostile)
OF-19 – Children’s Mail on Following Issues: Tax Credit, Air Controllers, Inflation, Jobs, Interest Rates, Lower Taxes, Reaganomics (Meaning of), Veto of Congressional Bills, Student Loans, Gun Control
OF-20 – Handicapped / Budget Cuts
OF-21 – Student Financial Aid
OF-22 – Children Concerned About Nuclear Disarmament/World Peace
OF-23 – Pro President’s Proposal of Constitutional Amendment to Permit Prayer in Public Schools and Institutions
OF-24 – Money Mail General/Views/Support
OF-24A – Money Mail – Political Contribution
OF 24B – Money Mail – Mere Acknowledgement of Receipt
OF-25 – CON Tax Equity and Fiscal Responsibility Act
OF-26 – Right to Life Mail
OF-27 – Answering Questions from Young Americans about Inflation, Taxes, Economy, Reaganomics, etc.
OF-28 – Support and Money Sent to President
OF-28A – Support and Money Sent for Political Organization (c/o President)
OF-29 – Views and Money Sent to President
OF-29A – Views and Money Sent for Political Organization (c/o President)
OF-30 – Requesting Personal Autograph (Turndown – Not Possible to Sign Items; Signed Photo)
OF-30A – Request for Personal Signature (Turndown)
OF-31 – Enclosing Latest Booklet of President’s Radio Addresses (Children)
OF-32 – Views (Enclosing Radio Addresses)
OF-33 – Response to School Children (Grade School to High School) Who Raise a Variety of Issues
OF-34 – Response to Chatty Mail Until New Booklet is Available
OF-35 – Korean Air Line Massacre
OF-35A – Children Concerned for Peace (KAL Air Lines Massacre)
OF-36 – Flag Requests Prompted by “Real People” Program (Money Returned)
OF-37 – Contributions to GOP Victory Fund (Money Returned)
OF-38 – For Friendly, Supportive Mail from Children / Students re: Grenada and Beirut
OF-39 – Re-election Money Mail (Intended for Reagan-Bush’84 Committee)
OF-39A – Re-election Money Mail (General)
OF-40 – Political Contributions – Referred to RNC
OF-40A – Political Contributions (with Support/Encouragement) – Referred to RNC
OF-41 – Political Contributions – Referred to Republic Presidential Task Force
OF-41A – Political Contributions (with Support/Encouragement) – Referred to Republican Presidential Task Force

Box 27

OF-42 – Political Contributions – Referred to National Republican Congressional Committee
OF-42A – Political Contributions (with Support/Encouragement) Referred to National Republican Congressional Committee
OF-43 – Political Contributions – Referred to National Republican Senatorial Committee
OF-43A – Political Contributions (with Support/Encouragement) – Referred to National Republican Senatorial Committee
OF-44 – Money Returned to Writer – Writer’s Concerns to Receive Further Response
OF-46 – Ethiopia Money Mail
OF-48 – Famine in Africa (Adult Response)
OF-49 – African Hunger Relief (Children’s Letter)
OF-50 – General Response to Mail from Children
OF-51A – Elementary School Graduating Class
OF-52 – College Graduating Class (1985-1988)
OF-54 – Turndown Request for Scouting Awards (Other than Eagle Scout and Gold Award)
OF-55 – Concern re: Tax Plan and Proposals re: Charitable Deductions, Parsonage Allowance and Fraternal Benefits Societies
OF-60 – Thanks for Views/Enclosing Information
OF-61A – Return Donations to American Defense Lobby
OF-67 – Children’s Views re: Multiple Issues
OF-69 – Attorney General’s Commission on Pornography (Never Distributed)
OF-78 – Ginsburg Nomination
OF-79 – 1987 Christmas Message

OF-80 – Views/Questions/Comments on Multiple Issues from Children 10 and Older
YA-1 – Views/Group Support (Letters)
YA-1A – Views/Individual Support (Letter)
YA-2 – Questions Posed (Not Necessarily Support)
YA-3 – Views/Concerns (No Support)
YA-4 – Group Support (No Views)
YA-4A – Group Support (Expression) (No Views)
YA-5 – Hostages (Expression)
YA-6 – General Acknowledgement
YA-6A – Acknowledgement of Non-Substantive Message (with or Without Enclosure)
YA-7 – Peace Letter to Answer Nuclear Mail (1)-(3)
YA-8A – Birthday Wishes / Students
YA-8B – Valentine Cards/Students
YA-8C – Miscellaneous Enclosure/Students
YA-9A – Birthday Wishes (Handmade Cards)/Students
Correspondence, Office of

YA-9B – Valentine Cards (Handmade) / Students
YA-9C – Miscellaneous Enclosure (Handmade) Students
YA-10 – Acknowledgement of Friendly Enclosures and Small Gifts
YA-11 – Support for Sponsorship (Such as Bike-a-thons)
YA-12 – Projects (Support) (Letters) Material Sent / Referred to Library
YA-12A – Projects (Support) (Letter) (Material Sent / Referred to Library)
YA-13 – Projects (Support) (Letters) (No Material Sent / Referred to Library)
YA-13A – Projects (Support) (Letter) (No Material Sent / Referred to Library)
YA-14 – Projects (No Support) (Material Sent / Referred to Library)
YA-15 – Projects (No Support) No Material Sent / Referred to Library
YA-16 – Children’s Request for Souvenir/Gift (Turndown)
YA-17 – Request to Meet with President While in D.C. (Turndown)
YA-17A – Turndown Request to Meet with the President While in D.C. (Past)
YA-18 – Request for Jelly Beans with Support (Turndown)
YA-19 – Can A Woman Be President
YA-20 – Request to Become Page

Box 28
YA-21 – Pollution and the Environment
YA-22 – Specified Detailed Questions Asked (Turndown)
YA-22A – Specific Detailed Questions Asked (Turndown) (Message)
YA-23 – Students Who Send in Several Questions to the President
YA-23A – Students Who Send in Several Questions to the President (Message)
YA-24 – Objections to Budget Cuts (From Young People)
YA-24A – Objections to Budget & Cuts (From Older Young People)
YA-25 – Atlanta
YA-26 – Children From Other Countries No Particular Views or Comments
YA-27 – Prayer in School
YA-28 – Expressing Concern About Budget Cuts for the Handicapped
YA-29 – Handicapped Budget Cuts (Letters from Them)
YA-30 – Concerned About War (Younger Children)
YA-31 – Multi-Question – No Support (Turndown)
YA-32 – Dr. Martin Luther King Jr. Birthday
YA-33 – Gun Control
YA-34 – Goal/Acting
YA-35 – Divorce
YA-36 – Crime
YA-37 – Concern for Elderly
YA-38 – Ideas -- How to Help Our Country
YA-39 – Concern for Social Security Benefits Being Taken Away
YA-40 – Older Young Americans Concerned About Nuclear War / Asking for Peaceful Solutions (Not Necessarily Supportive)
YA-41 – Cruelty to Animals
YA-42 – Answer to School Project Question: What Was Your Favorite Book as a Student?
YA-43 – Concern re Unemployment (From Older Children Not Personally Involved)
YA-44 – Response to Disappointed Fans Who Turn Out to See the President on His Visits
YA-45 – Students Who Inquire About Latin
YA-46 – Turndown for Special Message From the President
YA-47 – Redirecting Money Sent to President for Statue of Liberty
YA-47A – Directing Inquiries About Restoration of the Statue of Liberty
YA-48 – Turndown for Yearbook Advertising
YA-49 – Turndown of Requests for Financial Aid
YA-50 – Turndown Request for Personal Response
YA-51 – General Turndown
YA-52 – Turndown Request for Interview
YA-53 – Nuclear Disarmament and the MX Missile
YA-54 – Local Authority (Federal Government Has No Jurisdiction)
YA-55 – Flag Request
YA-56 – Turndown Requests for Yearbook Message
YA-57 – Hearing Impaired
YA-58 – Concern for the Homeless, Poor Vis-à-vis Defense Budget (1)(2)
YA-59 – Response to Why the President’s Against Abortion

Box 29
YA-60 – Turndown for Messages for Overseas, Items for Overseas Travel
YA-61 – Crime
YA-62 – Complaint Mail re: RR’s Speech at Seton Hall University and the Commission’s Report to Lengthen Hours of Study
YA-62A – Letters from Students re: Their School
YA-62B – Letters from Teachers re: Their School
YA-63 – Requests for Graduation
YA-64 – Thanks to Students and Teachers for Sending School Projects to Prove They Are Working Hard, Etc.
YA-65 – Children’s Concern for Peace in the Wake of Downing of KAL007
YA-66 – World Hunger and What We Are Doing About It
YA-68 – Request for Graduation Message Other Than High School
YA-69 – Foreign Exchange Student Visiting American Families
YA-70 – Invitations to Visit School (Turndown)
YA-71 – Turndown/Requests for Bulk Supplies of White House Booklet
YA-71A – Turndown/Requests for Bulk Supplies of White House (Number of Enclosures to Be Determined by Children’s Unit)
YA-72 – Chapter I Program’s 20th Anniversary
YA-73 – Concern re: Funding for Title I/Chapter I Program
YA-74 – Support/Suggestions re: Geneva Summit
YA-75 – Concern re: International Terrorism
YA-76 – Cover Letter Report to Students
YA-77 – Children’s Messages re: Challenger Disaster
YA-78 – POW/MIA’s and Amerasian Children
Correspondence, Office of

YA-78A – POW/MIAs – Concern for
YA-79 – Children’s Mail/Challenger/Poems/Songs
YA-80 – Hunger/Homelessness in the U.S. (1)-(3)
YA-81 – Support re: Statue of Liberty
YA-82 – Complaint re: Reply Received
YA-83 – Complaint re: No Response
YA-84 – Heroics
YA-85 – Older Children’s Offer to Help in Drug Crusade
YA-86 – Children’s Offer to Help in Drug Crusade
YA-87 – Bicentennial of the Constitution
YA-88 – Support for the President’s Summit (1987)
YA-89 – Comments/Views/Questions on Multiple Issues from Children 10 and Under
YA-90 – President’s Plans for the Future

SERIES II: Enclosures Used for “AVH” Response Letters
Box 29 cont.
AVH-3A – Presidential Proclamation (empty)
AVH-4 – 02/03/1988 National Day of Prayer – Proclamation
AVH-36A – Photograph of the President
AVH-42SS – 08/10/1988 Remarks by the President on Japanese Internment Legislation
AVH-42TT – 08/22/1988 Remarks by the President to the Port of Long Beach Harbor Employees
AVH-43A – Our Flag Booklet
AVH-53D - 08/25/1988 – Statement by the President – Budget

Box 30
AVH-115 – 1988 Legislative & Administrative Message (State of the Union): A Union of Individuals
AVH-141 – The Reagan Presidency: Seven Years of Accomplishment
AVH-183 - The White House Economic Bulletin 06/03/1988
AVH-192A - 07/12/1988 Statement by the President – U.S./Soviet Talks
AVH-198 - A Union of Individuals (empty)
AVH-198F - 1988 Legislative & Administrative Message (State of the Union): A Union of Individuals
AVH-218 - 02/19/1988 Economic Message to Congress
AVH-256 – Photograph of the President with Signature
Correspondence, Office of

AVH-262/262A - 08/29/1988 Remarks by the President to POW/MIA Families
AVH-265A – 03/14/1988 -The Soviet Space Challenge
AVH-265A – The Importance of SDI (Strategic Defense Initiative) – White House Issue Brief
AVH-265B - 03/14/1988 Remarks by President: “SDI – The First Five Years”
AVH-268 - A Union of Individuals (empty)
AVH-270A - Message to Congress 06/08/1988 – “President’s Pro-Life Act of 1988”
AVH-270I - 1988 Legislative & Administrative Message (State of the Union): A Union of Individuals
AVH-270K - 1988 Legislative & Administrative Message (State of the Union): A Union of Individuals
AVH-270R - Summary of Family Initiatives
AVH-283B - A Union of Individuals (empty)
AVH-283C –1988 Legislative and Administrative Message: A Union of Individuals
AVH-308 - 1988 Legislative & Administrative Message (State of the Union): A Union of Individuals
AVH-308 – State of the Union 01/25/1988
AVH-308A – America’s Economic Bill of Rights, 07/03/1987
AVH-364A - 08/03/1988 Remarks by the President to Media Executives
AVH-399 – “Foreign Assistance and the U.S. National Interest”
AVH-418 – “The Reagan Presidency: 7 Years of Accomplishment”
AVH-421 - A Union of Individuals (empty)
AVH-421A - A Union of Individuals (empty)
AVH-423 – A Union of Individuals (empty)
AVH-432 - Anti-Drug Abuse Act of 1988 – Fact Sheet
AVH-432A - 01/25/88 Crusade for a Drug Free Nation: Fact Sheet
AVH-459 - 07/01/1988 Catastrophic Health: Fact Sheet
AVH-467A - 09/29/1987 AIDS Proclamation and AIDS and the Education of Our Children
AVH 472 - White House Summer Visitors’ Program (empty)
AVH-473 - 01/22/1987 Address by Secretary of Education Bennett, “Sex and the Education of Our Children”
AVH-473 – March 1987 “Information/Education Plan to Prevent and Control AIDS in the United States
AVH-473 - AIDS and the Education of Our Children
AVH-476 – 01/25/1988 State of the Union Address & The Reagan Presidency: Seven Years of Accomplishment (Not in File)
AVH-476A - 01/25/1988 State of the Union Address & The Reagan Presidency: Seven Years of Accomplishment (not in file) and Summary of Family Initiatives
AVH-479 - 11/18/1987 Statement by the Assistant to the President for Press Relations re: Iran-Contra
Box 31
AVH-488 - America’s Waiting Children
AVH-489 - The Challenge to Democracy in Central America
AVH-492 - A Union of Individuals (empty)
AVH-495 - 08/03/1988 Remarks by the President to Media Executives
AVH-498 – November 1987 FCC (Federal Communications Commission) Fact Sheet
AVH-499 - 03/08/1988 Remarks by President to U.S. Olympic Team
AVH-501 - 09/26/1988 Remarks by President to the General Assembly of the United Nations
AVH-502 - 07/14/1988 Drought Relief Fact Sheet
YA-66 - 03/11/1987 Statement by the Assistant to the President for Press Relations re: African Famine

SERIES III: Response to Public Form Letters Signed by the President
Box 31, cont.
PNON I
PNON II (1)(2)
P-1 – Inaugural Thank You (VIP)
P-1A – Message Following Election
P-2 – Inaugural Thank You (Friendlier)
P-3 – Birthday Greetings (VIP and Staff Requests Only)
P-3A – Special Birthday Greetings – Over 100 Years
P-3/P – Birthday Greetings (VIP and Staff Requests Only) (Use When Birth Date is Past)
P-4 – Special Illness
P-4A – Get-Well Wishes
P-4B – Get Well Message (Requested by Third Party)
P-5 – Thanks for Support/Views
P-6 – Wedding Anniversary Congrats (VIP and Staff Only)
P-6A – VIP and Staff Requests for Wedding Congrats Message
P-7 – Views (Economy)
P-8 – Support/Praise (Hostages)
P-9 – Mutual Birthday
P-9A – Mutual Birthday (Belated) – Date February 8 and After
P-9A – Mutual Birthday (Third Party Request Where Name of Requestor Must Be Included in the Letter – Congressman, VIP, etc.)
P-9A – Mutual Birthday (When Writer Informs President That Someone Else Shares His Birthday)
P-9B – Mutual 75th Birthday
P-9C – Thanks for Birthday Cards/Letters
P-9D – Thanks for Birthday Mass Cards
P-10 – Support for President’s Speech 02/05/1981
P-11 – Thanks for Birthday Congrats from VIPs/MIs
P-12 – Foreign Support
P-12A – Support – Warm Expressions from Americans
P-13 – Economic Message (From VIPs)
P-14 – Address of 02/18/1981 (More Expansive General Public)
P-15 – Retirement (Special)
P-15A – Retirement
P-15B – Military Retirement

Box 32
P-15C – Civil Service Retirement
P-15D – Police and Firemen Retirement
P-15E – Retirement – USSS/Uniformed Division
P-15F – State Police Retirement
P-15G – Retirement/Resignation of Administration Appointee
P-15H – Resignation/Retirement of White House Personnel
P-15I – Retirement from Community Service
P-15J – Judge Retirement
P-15K – Retirement from Secret Service
P-16 – Support and Friendship
P-17 – Religious Anniversary
P-17A – Religious Anniversary (Pastor and Wife)
P-17B – Congrats to Someone (Other Than Clergy) Who Has Given Service to Church or Synagogue
P-17C – Congratulations on Bar/Bat Mitzvah
P-18 – Religious Retirement
P-18A – Religious Retirement (For Minister and Spouse)
P-19 – Anniversary – Local Radio Station
P-20 – Thanks for Wedding Anniversary Congrats March 4
P-20A – Mutual Anniversary (March 4)
P-21 – Commendation for Republican Supporters
P-21A – Letters of Commendation to Republican Clubs
P-22 – Economic Program (Thank for Encouragement)
P-23 – Senior Citizens Economic Problems
P-24 – Support Following Walter Cronkite Interview
P-25 – Abortion
P-26 – Church Anniversaries
P-27 – Get Well Wishes (VIP)
P-28 – Easter, Spiritual – Thanks
P-29 – City Anniversaries
P-29A – City Centennial
P-29B – Anniversary of County/City
P-29C – Centennial of City
P-29D – County Anniversary
P-30 – Graduation Congratulations (College/University)
P-30A – Graduation Congrats (University)
P-31 – Graduation Congratulations (High School)
P-31A – Graduation Congrats to Older People Who Returned to School
P-32 – Thanks for Message re: Space Shuttle Columbia
P-33 – Economic Support (Senior Citizens)
P-34 – Old Friends
P-35 – Economic Difficulties of Older Americans
P-35 – Economic Suffering and Concerned but Friendly
P-36 – VIP – Budget Congratulations
P-37 – Speech – Denver Convention of NACCP
P-38 – Support for Report for Economic Recovery
P-39 – Support on Tax Package

Box 33
P-40 – Support Following 09/24/1981 Speech
P-40A – Support/Suggestions Following 09/24/1981 Speech
P-41 – Volunteerism
P-41A – Offers of Voluntary Service by Individuals or Groups
P-41B – Voluntary Programs Already Serving Communities
P-41C – Voluntary Efforts on Behalf of Servicemen During the Holiday Season
P-42 – Volunteerism (Individuals/Groups)
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Deborah Balfour – DB-21 – Turndown Request for Help with Problem (Not in First Lady’s Jurisdiction)
Deborah Balfour – DB-22 – Referral to Department/Agency
Deborah Balfour – DB-23 – Response to Mail Addressed to the First Lady with Request That It Be Forwarded to the President
Deborah Balfour – DB-24 – Response to Mail Addressed to the First Lady with Request That It Be Forwarded to the President (Matters of Concern)
Deborah Balfour – DB-25 – Turndown Requests for Matchboxes, Pens, Etc.
Deborah Balfour – DB-26 – Job Request
Deborah Balfour – DB-27 – Views on Abortion
Deborah Balfour – DB-28 – Mail from Children (Unable to Answer Specific Question; Sends Enclosures)
Deborah Balfour – DB-29 – Turndown – Request for First Lady’s Help with Matter of Policy or Legislation
Deborah Balfour – DB-30 – Jelly Beans
Deborah Balfour – DB-31 – Information on Lucky (Dog)
Deborah Balfour – DB-32 – Equal Rights Amendment
Deborah Balfour – DB-33 – Turndown Request for Contribution
Deborah Balfour – DB-38 – First Ladies Fellowship for the Study of Costume Design
Deborah Balfour – DB-41 – People Wanting Artists or Celebrities to Be Involved in Their Project (Refer to EIC)
Deborah Balfour – DB-42 – Turndown Requests for Help with Various Projects
Deborah Balfour – DB-43 – Turndown Requests for Personal Assistance
Deborah Balfour – DB-44 – Turndown Requests for Personal Note from First Lady
Deborah Balfour – DB-45 – Requests for Information About Drugs (Forwarded to NFP)
Deborah Balfour – DB-46 – Thanks for Concern for Drug Program and for Sending Information
Deborah Balfour – DB-47 – Turndown Requests for Funding Assistance
Deborah Balfour – DB-48 – Funding for Foster Grandparent Program (Forwarded to ACTION)
Deborah Balfour – DB-49 – Requests for Copy of To Love a Child / Request for First Lady’s Autograph on Book
Deborah Balfour – DB-50 – Programs (Other Than Foster Grandparents) That Bring Old & Young Together
Deborah Balfour – DB-51 – Turndown Requests for First Lady’s Views on Policy/Legislative Matters
Deborah Balfour – DB-52/DB-52A – Pennies for Pandas – Donations/Information
Deborah Balfour – DB-53 – Joan Rivers
Deborah Balfour – DB-54 – Response to Questions About Why/How First Lady Became Involved in Campaign Against Drug Abuse
Deborah Balfour – DB-55 – Contribution to Campaign Against Drug Abuse (Money Returned to Writer)
Deborah Balfour – DB-56 – Response to Requests for Funding for Drug Program
Deborah Balfour – DB-58 – Thanks for Sending Items Regarding Drug Abuse
Deborah Balfour – DB-59 – Request for First Lady Endorsement / Promotion of Drug Abuse Endeavors
Deborah Balfour – DB-60 – Response to Questions about President’s Hearing Aid
Deborah Balfour – DB-61 – Response to Those Who Send in Money for Mexican Relief
Deborah Balfour – DB-63 – Views about Tobacco Issue
Deborah Balfour – DB-64 – Views about Drug Abuse Campaign
Kenneth Barun – KLB-1/KLB-1A – Turndown Invitation for First Lady as Honorary Chairperson/Participation
Kenneth Barun – KLB-2 – Concern re Drugs/Alcohol
Kenneth Barun – KLB-3 – Acceptance of Invitation
Kenneth Barun – KLB-4/KLB-4A/KLB-4B – Invitation to Visit Drug Treatment Center / Organization (Drug-Related)
Kenneth Barun – KLB-6 – Invitation to Visit Facilities for Handicapped/Disabled Children
Kenneth Barun – KLB-7 – CON Budget Cuts for Drug/Alcohol Abuse Programs/Foster Grandparent Program, Etd.
Kenneth Barun – KLB-8 – Support for Foster Grandparent Program
Kenneth Barun – KLB-9 – Child Abuse
Kenneth Barun – KLB-10 – General Support
Kenneth Barun – KLB-11 – Turndown Requests for First Lady’s Assistance with Various Projects/Charities
Kenneth Barun – KLB-12 – Support for Foster Grandparent Program
Kenneth Barun – KLB-13 – Views Concerning Unwed Mothers
Kenneth Barun – KLB-14 – Drug/Alcohol Abuse Among Teenagers
Kenneth Barun – KLB-15 – Turndown Offers to Volunteer for Special Projects
Kenneth Barun – KLB-16 – Suggestions for Special Projects
Kenneth Barun – KLB-17 – Letter to Detroit Free Press re First Lady’s Special Projects
Kenneth Barun – KLB-18 – Sending Photo of White House Event
Kenneth Barun – KLB-19 – Funding of Foster Grandparent Program
Kenneth Barun – KLB-20 – Turndown Request for Photo Reprint
Kenneth Barun – KLB-21 – Turndown Invitation to First Lady
Kenneth Barun – KLB-22/KLB-22A – Turndown Invitation to First Lady (Previous Commitment/Out of Country)
Kenneth Barun – KLB-23 – Turndown Invitation to First Lady (Received Too Late)
Kenneth Barun – KLB-24 – Turndown Invitation for First Lady to Speak/Appear re Drug Abuse (Too Far in Future…)
Kenneth Barun – KLB-25/KLB-25A – Turndown Invitation to First Lady (Message to be Sent)
Kenneth Barun – KLB-26 – Turndown Invitation for First Lady to Speak/Appear re Drug Abuse (Does Not Travel Independently of the President)
Kenneth Barun – KLB-28 – Turndown Invitation to First Lady (Unable to Respond Favorably to All)
Kenneth Barun – KLB-29 – Turndown Request to Meet with First Lady to Present Her with a Gift
Kenneth Barun – KLB-30 – Turndown Request to Meet with First Lady, Etc. (Busy Official Schedule)
Kenneth Barun – KLB-31 – Invitation (Not Drug-Related) – Date Too Far in Future
Kenneth Barun – KLB-32 – Concern About Effect of Budget Cuts on Drug Abuse Problem
Kenneth Barun – KLB-33/KLB-33A/KLB-33B – Request for First Lady to Endorse/Promote Endeavors Not Related to Drug Abuse Problem / Related to Drug Abuse Problem – Forwarded/Not Forwarded
Kenneth Barun – KLB-34 – Administration’s 5-Pronged Approach to the Drug Problem
Kenneth Barun – KLB-35/KLB-35A – Foster Grandparent Program – New York Funding/Local Concern (Referral to ACTION)
Kenneth Barun – KLB-36 – Turndown Request for Fundraising Assistance for Drug-Abuse Programs
Kenneth Barun – KLB-37 – Requests for “Teen Titans” Comic Books
Kenneth Barun – KLB-38 – Advertising of Alcoholic Beverages
Kenneth Barun – KLB-39 – Appointment of Dr. Donald MacDonald as Administrator of the Alcohol, Drug Abuse and Mental Health Administration
Kenneth Barun – KLB-41 – Turndown Requests for Groups to Meet with the First Lady and Tour the White House
Kenneth Barun – KLB-42/KLB-42A – Turndown Requests from Senators/Congressmen for First Lady to Accept Requests from Their Constituents – Busy Official Schedule/Previously Scheduled Commitment
Kenneth Barun – KLB-43 – Request for Fundraising Assistance
Morton Blackwell – MCB-1 – Urging President to Meet with Representatives of the National Coalition for Abortion Rights
Morton Blackwell – MCB-2 – Faith Baptist Church – Closing of School
Morton Blackwell – MCB-3 – Nebraska Christian Schools
Morton Blackwell – MCB-4 – Abolishing the Department of Education
Robert Bonitati – RFB-1 – S.J. 250
James Brady – JSB-1 – General Comments
James Brady – JSB-2/JSB-2A – President’s First Press Conference
James Brady – JSB-3 – Congratulations (After 01/20/1981)
James Brady – JSB-4 – Resume Submitted for Press Staff
James Brady – JSB-5 – Welcome Back Mail
James Brady – JSB-6 – Thanks for Support/Prayers (Following Appearance on Today Show)
Mabel Brandon – MB-1 – Congratulatory
Mabel Brandon – MB-2 – Invitation to White House
Mabel Brandon – MB-3/MB-3A – Recommendation/Group to Perform at White House / (Acknowledge Recording)
Mabel Brandon – MB-4/MB-4A/MB-4B/MB-4C – Writer Interested or Recommended in Performing at White House / (Acknowledge Recording)
Mabel Brandon – MB-5 – Interested in Performing (Has Written Previously)
Mabel Brandon – MB-6 – Job Seekers
Mabel Brandon – MB-7 – Writer Interested in Performing at White House (Specific Date/Month)
Mabel Brandon – MB-8 – Message to Mr. Deaver
Mabel Brandon – MB-9 – Interested in Being Invited to White House
Marshall Breger – MB-1 – Thanks for Letters of Congratulations
Patrick Buchanan – PJB-1 – Thanks for Congratulatory /Support Mail
Patrick Buchanan – PJB-2 – Response to General Congrats / Support
Patrick Buchanan – PJB-3 – Response to Resumes, Job Inquiries, Etc.
Patrick Buchanan – PJB-4 – Thanks for Support / Good Wishes on Appointment
Patrick Buchanan – PJB-5/PJB-5A – Thanks for Recommendation / (Office of Public Liaison)
Patrick Buchanan – PJB-6 – Suggestions that the President Take His Case Directly to the American People via Television
Patrick Buchanan – PJB-7/PJB-7A – Response to Individual Interested in Position on Communications Staff / Office of Public Liaison
Patrick Buchanan – PJB-8 – Support for General Albert Wedemeyer
Patrick Buchanan – PJB-9 – Thanks for Sending Editorial, Article, etc.
Patrick Buchanan – PJB-10/PJB-10A – Turndown Job Applications / (Have Never Written Them Before)
Patrick Buchanan – PJB-11 – Bitburg Visit
Patrick Buchanan – PJB-12 – Genocide Convention
Patrick Buchanan – PJB-13 – Nicaragua Policy
Patrick Buchanan – PJB-14 – Thanks for Support / Congrats
Patrick Buchanan – PJB-15 – OSI Controversy
Patrick Buchanan – PJB-16 – Andrew C. Frey
Patrick Buchanan – PJB-17 – Tax Reform – For Letters of Support
Patrick Buchanan – PJB-18 – Tax Reform – For Negative Letters
Patrick Buchanan – PJB-19 – PJB Television Appearances (Nightline, Larry King, Etc.)
Patrick Buchanan – PJB-20 – Hostage Situation – Suggestions
Patrick Buchanan – PJB-21 – Hostage Concern and Support
Patrick Buchanan – PJB-22 – Supporting Fire Is Welcome
Patrick Buchanan – PJB-23 – Support for PJB’s Cuomo Remarks
Patrick Buchanan – PJB-24 – Recommendation of Samuel W. Speck for FEMA Position
Patrick Buchanan – PJB-25 – South Africa
Patrick Buchanan – PJB-26 – Response Desk
Patrick Buchanan – PJB-27 – Footwear
Patrick Buchanan – PJB-28 – “We Miss PJB” Letters
Patrick Buchanan – PJB-29 – South Africa
Patrick Buchanan – PJB-30 – Support for Jonas Savimbi
Patrick Buchanan – PJB-31 – Recommending Eric Sloane for Medal of Freedom
Patrick Buchanan – PJB-32 – Thanks for Support of Contra Aid Bill
Patrick Buchanan – PJB-33 – Support for Contra Aid/Contacted Congress
Patrick Buchanan – PJB-34 – Support for Contra Aid and Support for President and/or PJB
Patrick Buchanan – PJB-35 – Support for Contra Aid / Miss PJB on Crossfire
Patrick Buchanan – PJB-36 – Posner Episode (Enclosing PJB Letter to Arledge)
Patrick Buchanan – PJB-37 – Posner Episode (“Contra Aid Keeps Me Busy”)
Patrick Buchanan – PJB-38 – Con Genocide Treaty Signed 02/19/1986
Patrick Buchanan – PJB-39 – Southern Africa / Chester Crocker
Patrick Buchanan – PJB-40 – Support for Libya Action (Short Response)
Patrick Buchanan – PJB-41 – Support for Libya Action (Long Response)
Patrick Buchanan – PJB-42 – Con Libya Action
Patrick Buchanan – PJB-43 – Updated Thanks for Contra Support
Patrick Buchanan – PJB-44 – Eric Sloane Not Chosen for Medal of Freedom
Patrick Buchanan – PJB-45/PJB-45A – South Africa / South Africa with Support
Patrick Buchanan – PJB-46 – Speechwriter Applicants PJB Did Not Meet With
Patrick Buchanan – PJB-48 – South Africa Op-ed in Other Papers
Patrick Buchanan – PJB-49 – Thanks for Comments on Demjanjuk Piece
Patrick Buchanan – PJB-50 – Soviet Dissident Igor Ogurtsov
Patrick Buchanan – PJB-51 – Demjanjuk Case
Patrick Buchanan – PJB-52A-D – PJB for President – Leaving White House
Patrick Buchanan – PJB-53A-D – Iran/Hostages/Contra Aid
Patrick Buchanan – PJB-54A-D – Oliver North Contributions
Patrick Buchanan – PJB-55 – Iran-Contra Controversy – Media Behavior
Patrick Buchanan – PJB-56 – Thanks for Words of Encouragement and Suggestions
Patrick Buchanan – PJB-58 – PJB for President Contributions
Kathy Camalier – KC-1 – Forwarding Resume to James’ Office
Kathy Camalier – KC-2 – White House Internship Program
Kathy Camalier – KC-3 – Issues (General), Proposals, Etc.
Kathy Camalier – KC-4 – Invitations (President)
Kathy Camalier – KC-5 – Autograph/Photograph Requests
Kathy Camalier – KC-6 – Volunteer Service Offers
Kathy Camalier – KC-7/KC-7A – Newspaper Clipping(s) Forwarded to Baker
Kathy Camalier – KC-8 – Auto Photo Request (Referred to Anne Higgins)
Kathy Camalier – KC-9 – Thanks for Bringing Concerns re: Drug Abuse to Mr. Baker’s Attention
Kathy Camalier – KC-10 – Block Grants
Kathy Camalier – KC-12 – Longshoreman’s Reform
Kathy Camalier – KC-13 – IDBs (Industrial Development Bonds)
Kathy Camalier – KC-14 – Government Class
Kathy Camalier – KC-15 – General Views
Kathy Camalier – KC-16 – Legal Services Corporation
Kathy Camalier – KC-17 – Support for Administration (with Suggestions)
Kathy Camalier – KC-18 – Distilled Spirits
Kathy Camalier – KC-19 – White House Internship Requests
Kathy Camalier – KC-20 – Combined Federal Campaign
Kathy Camalier – KC-21 – Environmental Issues
Kathy Camalier – KC-22 – Sam Hart
Kathy Camalier – KC-23 – Nuclear Weapons
Kathy Camalier – KC-24 – Head Start Form
Kathy Camalier – KC-25 – Tuition Tax Credits Form
Kathy Camalier – KC-26 – Incorrect Response
Kathy Camalier – KC-27 – Friendly Views – Not Support
Kathy Camalier – KC-28 – Varied Questions Form
Kathy Camalier – KC-29 – H.R. 6410
Kathy Camalier – KC-30 – School Prayer
Kathy Camalier – KC-31 – Write-In Campaign Form
Kathy Camalier – KC-32 – School Prayer
Kathy Camalier – KC-33 – Campaign Views (Referred to Reagan-Bush ’84)
Kathy Camalier – KC-34 – S.44
Kathy Camalier – KC-35 – Steel Industry
Kathy Camalier – KC-36 – Presidential Debates
Kathy Camalier – KC-37 – H.R. 2838 Relief for Timber Purchasers
Frank Carlucci – FC-1/FC-1A – Thanks for Congratulatory Messages/Thanks
…. (Includes Marcia)
Red Cavaney – RC-1 – Invitations to Faith Whittlesey
Red Cavaney – RC-2 – Resumes Sent to Faith Whittlesey
William Clark – WPC-1 – Appointment as Assistant to the President for National
Security Affairs
Sherrie Cooksey – SMC-1 – Nominations to the Federal Judiciary
Sherrie Cooksey – SMC-2 – Views/Comments re: Supreme Court Nominations
Sherrie Cooksey – SMC – Recommendation for Future Nomination to the Supreme Court
James Coyne – JKC-1 – Energy Assistance Programs
James Coyne – JKC-2 – Partnership in Education (Sending Packet of Information)
James Coyne – JKC-3 – Employer Options to Support Working Families Series (Sending Information)
Martin Coyne – MJC-1/MJC-1A – Turndown Request That First Lady Serve as Honorary Chairman / Participation, Etc.
Martin Coyne – MJC-2 – Concern re: Drugs/Alcohol
Martin Coyne – MJC-3 – Acceptance of Invitation
Martin Coyne – MJC-4/MJC-4A-B – Invitation to Visit Organization/Drug Treatment Center (Will Keep on File)
Martin Coyne – MJC-5/MJC-5A Drugs (Information Sent) / Concern for Drug Program (Forwarding Letter to NFP)
Martin Coyne – MJC-7 – CON Budget Cuts for Drug/Alcohol Abuse Programs, Foster Grandparents, Etc.
Martin Coyne – MJC-8 – Support for Foster Grandparent Program
Martin Coyne – MJC-9 – Child Abuse
Martin Coyne – MJC-10 – General Support
Box 43
Martin Coyne – MJC-11 – Turndown Requests for First Lady’s Assistance with Various Projects/Charities
Martin Coyne – MJC-13 – Views Concerning Unwed Mothers
Martin Coyne – MJC-15 – Turndown Offers to Volunteer for Special Projects
Martin Coyne – MJC-18 – Sending Photo of White House Event
Martin Coyne – MJC-19 – Funding of Foster Grandparent Program
Martin Coyne – MJC-20 – Turndown Request for Photo Reprint
Martin Coyne – MJC-22/MJC-22A – Turndown Invitation to First Lady – (Previous Commitment/Out of Country)
Martin Coyne – MJC-23/MJC-23A – Turndown Invitation to First Lady – Received Too Late/General)
Martin Coyne – MJC-24 – Turndown Invitation for First Lady to Speak/Appear re Drug Abuse (Too Far in Future – Suggest That Invitation be Re-disabled at Later Date)
Martin Coyne – MJC-25/MJC-25A-B – Turndown Invitation to First Lady – Possible Message Sent
Martin Coyne – MJC-27/MJC-27A – Turndown Invitation for First Lady to Speak/Appear re: Drug Abuse (Busy Official Schedule/Previous Commitment)
Martin Coyne – MJC-28 – Turndown Invitation to First Lady (Unable to Respond Favorably to All)
Martin Coyne – MJC-29 – Turndown Request to Meet with First Lady to Present Her with a Gift
Martin Coyne – MJC-30 – Turndown Request to Meet with First Lady, Etc. (Busy Official Schedule)
Martin Coyne – MJC-31 – Invitation (Not Drug-Related) – Date Too Far in Future
Martin Coyne – MJC-32 – Concern about Effect of Budget Cuts on Drug Abuse Problem
Martin Coyne – MJC-33/MJC-33A-E – Request for First Lady to Endorse/Promote Endeavors Related/Not Related to the Drug Abuse Problem
Martin Coyne – MJC-34 – Administration’s 5-Pronged Approach to the Drug Problem
Martin Coyne – MJC-35A – Concern about a Local Foster Grandparent Program (Referral to ACTION)
Martin Coyne – MJC-36 – Turndown Request for Fundraising Assistance for Drug Abuse Programs
Martin Coyne – MJC-38 – Advertising of Alcoholic Beverages
Martin Coyne – MJC-41 – Turndown Requests for Groups to Meet with the First Lady and Tour the White House
Martin Coyne – MJC-42/MJC-42A-B – Turndown Request from Congress for First Lady to Accept Requests from Their Constituents (Busy/Previous Commitment/Message Sent)
Martin Coyne – MJC-43 – Request for Fundraising Assistance
Martin Coyne – MJC-44/MJC-44A-B – Turndown Invitation for First Lady to Visit/Speak re Drug Abuse
Martin Coyne – MJC-45/MJC-45A-C – Turndown Invitation (Referred to NFP/Just Say No/Nancy Reagan’s Speakers Bureau)
Elaine Crispin – EC-1 – Support (Dear Friend)
Correspondence, Office of-55

Elaine Crispin – EC-2 - Critical Letters Concerning Clothing Donated to Museums
Elaine Crispin – EC-3 – Support for Clothing to Museums
Elaine Crispin – EC-4 – Decision Not to Continue Accepting Designer-Loaned Clothing
Elaine Crispin – EC-5 – Get-Well Cards to Mrs. Reagan Concerning Her Father’s Illness
A.B. Culvahouse – ABC-1 – Recommendation of Candidate for U.S. District Court Vacancy (Addressed to President)
A.B. Culvahouse – ABC-2 – Recommendation of Candidate for Various Court Vacancies (Incoming Not Address to President)
A.B. Culvahouse – ABC-3 – Recommendation of Candidate for U.S. District Court Vacancy (From Elected Officials)
A.B. Culvahouse – ABC-4 – Thanks for Expression of Interest in Being Appointed to Court Position
A.B. Culvahouse – ABC-5 – Response to Senators Recommending Candidates for Vacancies in Their State
A.B. Culvahouse – ABC-6 – Recommendation of Candidate for Various Court Vacancies (Incoming Addressed to Howard Baker)
A.B. Culvahouse – ABC-7 – Recommendation of Candidates for Various Court Vacancies (From Elected Officials – Addressed to Howard Baker)
A.B. Culvahouse – ABC-8 – Recommendation for Supreme Court Position
A.B. Culvahouse – ABC-9 – Support for Bork for Supreme Court
A.B. Culvahouse – ABC-10 – Views on Bork Nomination
A.B. Culvahouse – ABC-11 – Against Bork for Supreme Court
A.B. Culvahouse – ABC-12 – Recommendations for Supreme Court Vacancy
A.B. Culvahouse – ABC-13 – Supporting Kennedy for Supreme Court
A.B. Culvahouse – ABC-14 – General Comments on Supreme Court
A.B. Culvahouse – ABC-15 – Against Kennedy for Supreme Court
A.B. Culvahouse – ABC-16 – Recommendations to Howard Baker for Supreme Court
Mitchell Daniels – MED-1 – Job-Seekers
Mitchell Daniels – MED-2 – Congratulatory Letters
Michael Deaver – MKD-1 – Following 03/30/1981 Event
Michael Deaver – MKD-2 – Replacement for Presidential Yacht
Michael Deaver – MKD-3 – Requests for Mementoes
Michael Deaver – MKD-4 – Proposed Regulations by SBA
Michael Deaver – MKD-5 – Appropriations for Legal Services Corporation
Michael Deaver – MKD-6 – Increases in Simultaneous Oil and Gas Lottery Fees
Michael Deaver – MKD-7 – Construction
Kenneth Duberstein (Chief of Staff) – KMD-1 – Congratulations
Kenneth Duberstein (Legislative Affairs) – KMD-13 – Acknowledging Constituent Views, Suggestions
Kenneth Duberstein (Legislative Affairs) – KMD-20 – Acknowledgement of Resume Sent to President (Personal Recommendation)
Kenneth Duberstein (Legislative Affairs) – KMD-21 - Acknowledgement of Resume Sent to Ken (Personal Recommendation)
Kenneth Duberstein (Legislative Affairs) – KMD-22 – Acknowledgement of Resume Sent to President (High Personal Recommendation)
Kenneth Duberstein (Legislative Affairs) – KMD-23 – Acknowledgement of Resume
Sent to Ken (High Personal Recommendation)
Kenneth Duberstein (Legislative Affairs) – KMD-24 – General Acknowledgement of Resume Sent to Ken
Kenneth Duberstein (Legislative Affairs) – KMD-25 – General Acknowledgement of Resume Sent to President
Kenneth Duberstein (Legislative Affairs) – KMD-26 – Acknowledgement of a Recommendation to Reappoint – Sent to the President
Kenneth Duberstein (Legislative Affairs) – KMD-27 – Acknowledgement of Member Forwarding Groups of Resumes/Letters
Kenneth Duberstein (Legislative Affairs) – KMD-28 - Acknowledgement of XX’s Recommendation of ZZ (Sent to Ken)
Kenneth Duberstein (Legislative Affairs) – KMD-29 – Acknowledgement of XX’s Recommendation of ZZ (Sent to President)
Kenneth Duberstein (Legislative Affairs) – KMD-30 – Acknowledgement of Person Sending Own Resume
Kenneth Duberstein (Legislative Affairs) – KMD-31 – Acknowledgment of Oppositions
Kenneth Duberstein (Legislative Affairs) – KMD-40/KMD-40A – Photo Request (Autographed) – Sent Directly to Constituent/Label to Constituent
Kenneth Duberstein (Legislative Affairs) – KMD-41/KMD-41A – Photo Request – Sent to Member / To Be Forwarded to Constituent
Kenneth Duberstein (Legislative Affairs) – KMD-42/KMD-42A – Acknowledgement of Letter from Constituent (to President) – Transmitting to Anne Higgins
Kenneth Duberstein (Legislative Affairs) – KMD-43 – Letter Acknowledging Resumes Sent
Kenneth Duberstein (Legislative Affairs) – KMD-44 – Endorsement of Constituent for Position in Administration
Kenneth Duberstein (Legislative Affairs) – KMD-45/KMD-45A – Endorsement of Presidential Invitation
Kenneth Duberstein (Legislative Affairs) – KMD-46 – Invitation President Has Received from Organization to Speak, Etc.
Kenneth Duberstein (Legislative Affairs) – KMD-47 – Acknowledging Recipt of Constituent’s Correspondence to President
Kenneth Duberstein (Legislative Affairs) – KMD-48 – Air Force One Flight
Kenneth Duberstein (Legislative Affairs) – KMD-49 – Special Christmas Greetings from President
Kenneth Duberstein (Legislative Affairs) – KMD-50 – General Acknowledgement of Correspondence (with Administration)
Kenneth Duberstein (Legislative Affairs) – KMD-51A-D – Acknowledgement of Members Recommendation Addressed to President/KMDuberstein (Appointment As/To)

Box 44
Kenneth Duberstein (Legislative Affairs) – KMD-52A-B – Acknowledgement of Members Recommendation Addressed to President (Appointment As/To)
Kenneth Duberstein (Legislative Affairs) – KMD-53 – Acknowledgement of Views and Suggestions
Kenneth Duberstein (Legislative Affairs) – KMD-54 – Acknowledgement of Personal Recommendation Addressed to President
Kenneth Duberstein (Legislative Affairs) – KMD-55/KMD-55A – Members Strong Endorsement for Appointment To / (Addressed to President)
Kenneth Duberstein (Legislative Affairs) – KMD-56/KMD-56A – Member’s Recommendation for Appointment Of / (Addressed to President)
Kenneth Duberstein (Legislative Affairs) – KMD-57/KMD-57A – Members Notification of Third Party’s Interest in Appointment to / (Addressed to President)
Kenneth Duberstein (Legislative Affairs) – KMD-58 – Members Forwarding of Third Party Recommendation of Someone for Appointment To / (Addressed to President)
Becky Norton Dunlop – BND-1 – Request That Applicant for Political Appointment Provide Further Background Information
Becky Norton Dunlop – BND-1A – Thank You – Discouraging (No Resume Sent)
Becky Norton Dunlop – BND-2 – Thank-You – Encouraging
Becky Norton Dunlop – BND-3 – Recommendation
Becky Norton Dunlop – BND-4 – Congressional Recommendation
Becky Norton Dunlop – BND-5 – Congressional Recommendation – Request for Resume
Becky Norton Dunlop – BND-6 – Request for Resume
Becky Norton Dunlop – BND-7 – Recommendation of Third Party for Appointment in Administration
Becky Norton Dunlop – BND-7A – Comments re: Federal Energy Regulatory Commission
Becky Norton Dunlop – BND-7B-C – Presidential Appointments for Which Senate Confirmation Is/Is Not Required
Becky Norton Dunlop – BND-8 – Congratulatory
Becky Norton Dunlop – BND-9 – Careerist Request for Presidential Appointment
Becky Norton Dunlop – BND-10 – Congressional Recommendations
Becky Norton Dunlop – BND-11 – Acknowledgement of Resume
Becky Norton Dunlop – BND-13 – Acknowledgement of Support for /Interest in Serving in the Administration
Becky Norton Dunlop – BND-21 – Recommendation of Someone for Administration Position
Sheryl Eberly – SE-1 – Services Offered to Mrs. Reagan
Sheryl Eberly – SE-2/SE-2A – Views/Support – (For President and First Lady)
Sheryl Eberly – SE-3/SE-3A – Materials Sent (Clippings/Article/Picture/Poem, Etc.) / to President and First Lady
Sheryl Eberly – SE-4 – Views (Individual)
Sheryl Eberly – SE-5 – Interest in Position (Letter Will Be Kept on File)
Sheryl Eberly – SE-6/SE-6A – Support/Kids
Sheryl Eberly – SE-7 – Health/Safety of Reagans
Sheryl Eberly – SE-8 – Gifts Offer (Turndown)
Sheryl Eberly – SE-9 – Fundraising Item (Turndown)
Sheryl Eberly – SE-10 – Redecorating the White House
Sheryl Eberly – SE-11 – Request for Clothes/Turndown
Sheryl Eberly – SE-12 – Requests for First Lady’s or President’s Hats/Gloves/Etc.
Sheryl Eberly – SE-13 – Requests for Souvenir From the White House
Sheryl Eberly – SE-15/SE-15A-B – Personal Autograph Request (First Lady/President) Turndown
Sheryl Eberly – SE-16 – Requests for Endorsements, Comments, Promotions of Endeavors of Private Citizens
Sheryl Eberly – SE-17 – Request for Photograph
Sheryl Eberly – SE-18/SE-18A – Request for a (Specific) Recipe/ (Not Available)
Sheryl Eberly – SE-19 – Requests for Items from White House: Tea Cups, Place Settings, Drapes, Etc. (Turndown)
Sheryl Eberly – SE-20 – Request (Special)
Sheryl Eberly – SE-21 – Problem – Solution Not in First Lady’s Hands
Sheryl Eberly – SE-22 – Referred to Department/Agency
Sheryl Eberly – SE-23 – Addressed to First Lady – Requesting That She Forward Letter to President (P & FL Grateful for Interest of Individuals)
Sheryl Eberly – SE-24 – Requesting That She Pass Letter On to President (F & FL Welcome Individuals to Share Matters of Concern)
Sheryl Eberly – SE-25 – Requests for Matchboxes, Pens, Etc.
Sheryl Eberly – SE-26 – Job Request
Sheryl Eberly – SE-27 – Views on Abortion
Sheryl Eberly – SE-28 – Kid’s Mail
Sheryl Eberly – SE-29 – Asking Nancy Reagan’s Help on Matters of Policy or Legislation
Sheryl Eberly – SE-30 – Jelly Beans
Sheryl Eberly – SE-31 – Excess White House Restoration Funds (What to Do With)
Sheryl Eberly – SE-32 – Equal Rights Amendment
Sheryl Eberly – SE-33 – Turndown for Contribution Requests
Sheryl Eberly – SE-34 – Fur Coat Issue
Sheryl Eberly – SE-35 – Kid’s Letters [Booklet Sent Later]
Sheryl Eberly – SE-36 – Critical of China Acquisition
Sheryl Eberly – SE-37 – Supportive of State China Acquisition
Sheryl Eberly – SE-38 – First Lady Fellowship for Study of Costume Design in America
Sheryl Eberly – SE-40 – Donations Sent for RNC
Sheryl Eberly – SE-41 – Criticism of Mike Wallace Interview
Sheryl Eberly – SE-42 – Requests for Mrs. Reagan’s Help with Various Projects
Sheryl Eberly – SE-43 – Request for Personal Assistance
Sheryl Eberly – SE-44 – Requests for Messages (Turndown)
Sheryl Eberly – SE-45 – Requests for Information about Drugs
Sheryl Eberly – SE-46 – Problem of Alcohol Abuse
Sheryl Eberly – SE-47 – Requests for Fundraising Assistance
Sheryl Eberly – SE-48 – Funding for Foster Grandparent Program
Sheryl Eberly – SE-49 – Requests for Copy of To Love a Child or Requests for Nancy Reagan’s Autograph in Book
Sheryl Eberly – SE-50 – Programs Other Than Foster Grandparent Program Which Bring Together Old and Young
Sheryl Eberly – SE-51 – Requests for Mrs. Reagan’s Views, Comments on Various Policy/Legislative Matters
Sheryl Eberly – SE-52 – Pennies for Pandas
Michael Farrell – JMF-1 – Congratulations on Appointment to Administration
Linda Faulkner – LF-1/LF-1A-B/LF-1-PL/LF-1A-B-PL – Photo Form (NR, NR & RR) (Single Photo or Plural (PL))
Linda Faulkner – LF-2 – Writer Interested in Attending White House Dinner
Linda Faulkner – LF-3/LF-3A-C – Recommendation of Person/Group to Perform at White House (NR/ RR & Social Secretary)

Box 45
Linda Faulkner – LF-4/LF-4A-D – Wants/Recommendation to Perform at White House (NR, RR & Social Secretary) / (Acknowledges Recording)
Linda Faulkner – LF-5 – Interested in Performing (Has Written Previously)
Linda Faulkner – LF-6 – Job Seeking
Linda Faulkner – LF-7 – Writer Interested in Performing at White House (Specific Date//Month)
Linda Faulkner – LF-9/LF-9A-C – Continued Interest in Being Invited to White House (NF, RR, Social Secretary)
Linda Faulkner – LF-10 – Social Aide Program – Departure From
Linda Faulkner – LF-11 – Suggestion (Forward to Carol McCain)
Linda Faulkner – LF-12 – Performing at the White House
Linda Faulkner – LF-13 – Writer Interested in Attending Dinner for Prince and Princess of Wales
Linda Faulkner – LF-14 – Interest in White House Christmas Card
Linda Faulkner – LF-15/LF-15A-C – How Guest Lists Are Put Together/Wants to Be Invited (NR, RR, RR & NR, Social Secretary)
Linda Faulkner – LF-16/LF-16A-C – How Guests Are Invited to the White House (NR, RR, RR & NR, Social Secretary)
Linda Faulkner – LF-17/LF-17A-C – Criticism of Guests (NR, RR, RR & NR, Social Secretary)
Linda Faulkner – LF-18/LF-18A-C – Wants Invitation to White House (NR, RR, RR & NR, Social Secretary)
Fred Fielding – FF-1/FF-1A – Response to Individuals (Other than Elected Officials) Regarding All Judicial Appointments Except Supreme Court/Supreme Court
Fred Fielding – FF-2 – Response to Elected Officials Regarding All Judicial Appointments Except Supreme Court
Fred Fielding – FF-3 – Recommendation Judith Whittaker
Fred Fielding – FF-4 – Supreme Court
Fred Fielding – FF-5 – FOR Pardon for Joseph M> Margiotta
Fred Fielding – FF-5 – Individual’s Interest in a Specific Position
Fred Fielding – FF-6 – Against Pardon for Joseph M. Margiotta
Fred Fielding – FF-6 – Individuals Interest I Appointment (No Specific Position)
Fred Fielding – FF-7 – Standard Response to Negative Letters
Fred Fielding – FF-8 – Referral of Resumes by Others
Max Friedersdorf – MF-1/MF-1A-C – Resumes Referred (with Strong Recommendation) (Some to President/Some Delayed Response)
Max Friedersdorf – MF-2/MF-2A-C – Enclosing Resumes with General Recommendation (Some to President/Some Delayed Response)
Max Friedersdorf – MF-3/MF-3A-C – Resumes Referred (No Recommendation) (Some to President/Some Delayed Response)
Max Friedersdorf – MF-4/MF-4C – New Assignment / Delayed Response
Max Friedersdorf – MF-5/MF-5A-C – Favorable Recommendation (Some to President/Some Delayed Response)
Max Friedersdorf – MF-6/MF-6A-C – Acknowledgement/Delayed Acknowledgement of XX’s Recommendation of ZZ
Max Friedersdorf – MF-7/MF-7A – Recommending Reappointment / Delayed Acknowledgement
Max Friedersdorf – MF-8/MF-8A – Sending Additional Information / to the President
Max Friedersdorf – MF-9 – Congressional Liaison Resumes
Max Friedersdorf – MF-10 – Forwarding Groups of Resumes and Letters
Max Friedersdorf – MF-11 – Oppositions
Max Friedersdorf – MLF-12 – Person Forwarding Own Resume
Max Friedersdorf – MF-13/MF-13A – Acknowledging Constituent Views, Suggestion and Sent to [Max]/President
Max Friedersdorf – MF-14/MF-14A – Forwarding Correspondence Sent to President
Max Friedersdorf – MF-15/MF-15A – Letter to Max/President Extending Invitation to President
Max Friedersdorf – MF-16/MF-16A – Letter to MLF/President Endorsing Invite to President for Some Time in Future
Max Friedersdorf – MF-20 – Acknowledgement of Resume Sent to President (Personal Recommendation)
Max Friedersdorf – MF-21 – Acknowledgement of Resume Sent to Max (Personal Recommendation)
Max Friedersdorf – MF-22 – Acknowledgement of Resume Sent to President (High Personal Recommendation)
Max Friedersdorf – MF-23 – Acknowledgement of Resumes Sent to Max (High Personal Recommendation)
Max Friedersdorf – MF-24 – General Acknowledgement of Resume Sent to Max
Max Friedersdorf – MF-25 – General Acknowledgement of Resume Sent to President
Max Friedersdorf – MF-26 – Acknowledgement of a Recommendation to Reappoint Sent to President
Max Friedersdorf – MF-27 – Acknowledgement of Member Forwarding Groups of Resumes and Letters
Max Friedersdorf – MF-28 – Acknowledgement of XX’s Recommendation of ZZ’s Sent to Max
Max Friedersdorf – MF-29 – Acknowledgement of XX’s Recommendation of ZZ’s Sent to the President
Max Friedersdorf – MF-30 – Acknowledgement of Person Sending Own Resume
Max Friedersdorf – MF-31 – Acknowledgement of Oppositions
Max Friedersdorf – MLF-32 – Photo Requests on Behalf of Constituent (Sent to Member)
Max Friedersdorf – MLF-33 – Photo Requests on Behalf of Constituents (Sent to Member)
Max Friedersdorf – MLF-34 – Photo Requests on Behalf of Constituent (Sent to Constituent)
Max Friedersdorf – MLF-35 – Photo Requests on Behalf of Constituents (Sent to Constituents)
Max Friedersdorf – MLF-36 – Turndown Request Photo Sent to Member on Constituent’s Behalf
Max Friedersdorf – MLF-37 – Turndown of Requests – Photos Sent to Member on Constituents’ Behalf
Max Friedersdorf – MLF-38 – Turndown of Request – Photo Sent to Constituent
Max Friedersdorf – MLF-39 – Turndown of Requests Photos Sent to Constituents
Max Friedersdorf – MLF-40 – Photo Request Sent Directly to Constituent
Max Friedersdorf – MF-41 Photo Request Sent to Hill
Max Friedersdorf – MLF-1 – Thanks for Congratulations / Support
Max Friedersdorf – MLF-2 – Thanks for Congratulations / Support from Current/Former Colleagues
Max Friedersdorf – MLF-3 – Import Restrictions on Footwear
Craig Fuller – CLF-1 – Combined Federal Campaign Regulations
Craig Fuller – CLF-1 – Thanks for Congratulations
Craig Fuller – CLF-2 – Combined Federal Campaign (Support)
Craig Fuller – CLF-2 – Response to Resumes, Job Inquiries, Etc.
Craig Fuller – CLF-3 – Peter Grace
Karen Fuller - KDF-1 – PJB Has Left, Will Send Message to His Home, Not Possible for Him to Respond
Karen Fuller - KDF-2 – Ask That PJB Reconsider Decision Not to Run for Presidency
Karen Fuller - KDF-3 – Thanks for Kind Letter to PJB – Will Forward to His Home – May Not Be Able to Respond
Michael Gale – MRG-1 – Supporting President’s Position in Lebanon
Michael Gale – MRG-2 – Reiterating Administration’s Commitment to Israel
Michael Gale – MRG-3 – Sale of Aircraft to Israel
Michael Gale – MRG-4 – Support for Israel

Box 46
Gift Unit-President’s Signature – PG-1 – Trees for Israel
Gift Unit-President’s Signature – PG-2 – Remembrance -- President and First Lady
Gift Unit-President’s Signature – PG-3 – Remembrance – President Only
Gift Unit-President’s Signature – PG-4/PG4A-B – Remembrance (Food, Perishables)
Gift Unit-President’s Signature – PG-5/PG-5A – First Day/Commemorative Covers
Gift Unit-President’s Signature – PG-6A-D – Gifts (Floral, Jelly Beans)
Gift Unit-Nancy Reagan’s Signature – NRG-1 – Remembrance – First Lady Only
Gift Unit-Anne Higgins Signature – AVHG-1 – Thoughtful Donation
Gift Unit-Anne Higgins Signature – AVHG-2 – Gift Offer Turndown: Animals, “Strings-
Attached,” Etc.
Gift Unit–Anne Higgins Signature – AVHG-3 – Gift Offer Acceptance: 
Art/Handcrafts/Etc.
Gift Unit–Anne Higgins Signature – AVHG-4 – Interim Reply (Gift/Referral)
Robert Gleason – RG-1 – Correspondence Referred to Department/Agency for Handling 
(Direct Reply)
Robert Gleason – RG-2 – Correspondence Referred to Department/Agency
Robert Gleason – RG-3 – Recommendation of Individual for Employment (Referral to 
PPO)
Neil Hammerstrom – NH-1/NH-1A – Sending Mr. Meese’s (Autographed) Photograph
Neil Hammerstrom – NH-2 – Sending Mr. Meese’s Autograph
Neil Hammerstrom – NH-2A – Request for Item
Neil Hammerstrom – NH-3 – Invitation to Event (Turndown)
Neil Hammerstrom – NH-4 – Forwarding Presidential Invitation
Neil Hammerstrom – NH-5 – Invitation (Arrived Too Late)
Neil Hammerstrom – NH-6/NH-6A – Sending Photo of President / (Autographed)
Neil Hammerstrom – NH-7 – Requests for Personal Mementoes (to Mr. Meese) 
(Turndown)
Neil Hammerstrom – NH-8 – Contribution Returned
Neil Hammerstrom – NH-9 – Requesting a Copy of Mr. Meese’s Remarks
Neil Hammerstrom – NH-11 – Sending Photograph Signed by Mr. Meese (Which Writer 
Had Requested)
Neil Hammerstrom – NH-12 – Sending Photograph Signed by Mr. Meese (Which 
Writer Had Requested)
Neil Hammerstrom – NH-13 – Making Request of Mr. Meese
Neil Hammerstrom – NH-14 – Internships
Ellen Hancock – EH-1 – Services Offered to First Lady
Ellen Hancock – EH-2/EH-2A – Views/Support (For President and First Lady)
Ellen Hancock – EH-3/EH-3A – Materials Sent (to President and First Lady) (Clippings, 
Articles, Photos, Poems, Etc.)
Ellen Hancock – EH-4 – Views (Individuals)
Ellen Hancock – EH-5 – Interest in Position (Letter Will Be Kept on File)
Ellen Hancock – EH-6/EH-6A – Support from Child/Children
Ellen Hancock – EH-7 – Health/Safety of President and First Lady
Ellen Hancock – EH-8 – Turndown Offer of Gift
Ellen Hancock – EH-9 – Turndown Request for Fundraising Item
Ellen Hancock – EH-10 – Redecorating the White House
Ellen Hancock – EH-12 – Turndown Request for Personal Item of President’s or First 
Lady’s (Hat/Gloves, Etc.)
Ellen Hancock – EH-13 – Turndown Request for Souvenir from White House
Ellen Hancock – EH-14 – Letter from Child with Enclosures
Ellen Hancock – EH-15/EH-15A-B – Turndown Request for (First Lady, First Lady and 
President, President) Autograph
Ellen Hancock – EH-16 – Turndown Request for Endorsement
Ellen Hancock – EH-17 – Photo Request
Ellen Hancock – EH-18/EH-18A – Recipe Request / For Specific Recipe (Not Available)
Ellen Hancock – EH-19 – Turndown Requests for Items from White House (Tea Cups, Place Settings, Draperies, Etc.)
Ellen Hancock – EH-20 – Turndown Special Request
Ellen Hancock – EH-21 – Turndown Request for Help with Problem (Not in First Lady’s Jurisdiction)
Ellen Hancock – EH-22 – Referral to Department/Agency
Ellen Hancock – EH-23 – Response to Mail Addressed to First Lady with Request That It Be Forwarded to the President
Ellen Hancock – EH-24 – Response to Mail Addressed to First Lady with Request That It Be Forwarded to the President (Matters of Concern)
Ellen Hancock – EH-25 – Turndown Requests for Matchboxes, Pens, Etc.
Ellen Hancock – EH-26 – Job Request
Ellen Hancock – EH-27 – Views on Abortion
Ellen Hancock – EH-28 – Mail from Children (Unable to Answer Specific Questions, Sends Enclosures)
Ellen Hancock – EH-29 – Turndown Requests for First Lady’s Help with Matter of Policy or Legislation
Ellen Hancock – EH-30 – Jellybeans
Ellen Hancock – EH-31 – Inquiries about White House Restoration Funds (What to Do with Excess)
Ellen Hancock – EH-32 – Equal Rights Amendment
Ellen Hancock – EH-33 – Turndown Request for Contribution
Ellen Hancock – EH-34 – First Lady’s Fur Coat
Ellen Hancock – EH-35 – Letters from Children (Promising to Send White House Booklet When Available)
Ellen Hancock – EH-36 – Criticism of Purchase of State China
Ellen Hancock – EH-37 – Support for Purchase of State China
Ellen Hancock – EH-38 – First Ladies Fellowship for the Study of Costume Design
Ellen Hancock – EH-40 – Turndown Donations (Returned to Writer with RNC Address)
Ellen Hancock – EH-41 – Criticism of Mike Wallace Interview
Ellen Hancock – EH-42 – Turndown Requests for Help with Various Projects
Ellen Hancock – EH-43 – Turndown Requests for Personal Assistance
Ellen Hancock – EH-44 – Turndown Requests for Personal Note from First Lady
Ellen Hancock – EH-45 – Requests for Information About Drugs (Forwarded to Parents for Drug-Free Youth)
Ellen Hancock – EH-46 – Alcohol Abuse
Ellen Hancock – EH-47 – Turndown Requests for Funding Assistance
Ellen Hancock – EH-48 – Funding for Foster Grandparent’s Program (Forwarded to ACTION)
Ellen Hancock – EH-49 – Requests for Copy of To Love A Child / Requests for First Lady’s Autograph in Book
Ellen Hancock – EH-50 – Programs (Other Than Foster Grandparents) That Bring Old and Young Together
Ellen Hancock – EH-51 – Turndown Requests for First Lady’s Views on Policy/Legislative Matters (Encloses Material Reflecting President’s Views)
Ellen Hancock – EH-52 – Pennies for Pandas
Ellen Hancock – EH-52 – Joan Rivers
Richard Hauser – RAH-1 – Andrew Frey Nomination
Conrad Hausman – CKH-1 – Support on the Re-nomination of Richard V. Backley
John Herrington – JSH-1-T – Interest in Joining Administration (Credential Impressive)
John Herrington – JSH-1A-T – Thank-You – Discouraging (No Resume)
John Herrington – JSH-2-T – Interest in Joining Administration
John Herrington – JSH-3-T – Recommendation
John Herrington – JSH-4-T – On Behalf of Another (Senator/Congressman Writing)
John Herrington – JB-JH-1 – Response to Those Interested in Joining the Administration
John Herrington – JSH-1 – Interest in Joining Administration (Credentials Impressive)
John Herrington – JSH-1A – Thank-You -- Discouraging (No Resume Sent)
John Herrington – JSH-2 – Interest in Joining Administration

Box 47
John Herrington – JSH-4 – On Behalf of Another (Senator/Congressman Writing)
John Herrington – JSH-5 – On Behalf of Another (Senator/Congressman Writing)
John Herrington – JSH-6 – Interest in Joining Administration
John Herrington – JSH-7/JSH-7B – Comments/Concerns Regarding Appointment
John Herrington – JSH-7C – Presidential Appointments For Which Senate Confirmation is Not Required
John Herrington – JSH-8 – Thanks for Congratulatory Message
John Herrington – JSH-9 – Careerist Request for Presidential Appointment
Christopher Hicks – CH-1 – Re-Appointment of Paul Volcker to Federal Reserve Board
Christopher Hicks – CH-2/CH-2A-B – Recommendation for Treasurer of the U.S. (Responding on President’s, Mr. Meese’s, or Mr. Herrington’s Behalf)
Christopher Hicks – CH-3 – Recommendation for Chairman of the Federal Reserve Board
Gahl Hodges - GLH-1 & GLH-1/PL & GLH-1A-B & GLH-1A-B/PL – Sending Photo/Photos
Gahl Hodges - GLH-2 – Writer Interested in Attending White House Dinner (Response on Behalf of President and/or Mrs. Reagan)
Gahl Hodges - GLH-3/GLH-3A – Recommendation / Group to Perform at White House / (Acknowledging Recording)
Gahl Hodges – GLH-4/GLH-4A-D – Interested/Recommendation to Perform at White House (NR, RR & Social Secretary) / (Acknowledges Recording)
Gahl Hodges – GLH-5 – Interested in Performing (Has Written Previously)
Gahl Hodges – GLH-6 – Job Seekers
Gahl Hodges – GLH-7 – Writer Interested in Performing at White House (Specific Date/Month)
Gahl Hodges – GLH-8 – Message to Mr. Deaver
Gahl Hodges – GLH-9 - Interested in Being Invited to White House
Gahl Hodges – GLH-10 – Social Aide Program – Departure From
Gahl Hodges – GLH-11 – Suggestions (Forwarded to Carol McCain)
Gahl Hodges – GLH-12 – Performing at the White House
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<td>Dodie Livingston – DL-4 – Endorsing Commercial Event (Turndown)</td>
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<td>Dodie Livingston – DL-5 – Endorsing Fundraising Events (Turndown)</td>
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Dodie Livingston – DL-7 – Request for Message Did Not Reach Office in Time  
Dodie Livingston – DL-8 – Contributions to Community  
Dodie Livingston – DL-8A – Tribute to Individual  
Dodie Livingston – DL-8A – Congratulations on Accomplishment

Box 48  
Dodie Livingston – DL-9 – Congratulations for Special Day (President and Mrs.)  
Dodie Livingston – DL-9 – Tribute to Organization  
Dodie Livingston – DL-10 – Sending Item  
Dodie Livingston – DL-11 – National Foreign Language Week (Enclosing Presidential Statement on Same)  
Dodie Livingston – DL-12 – Dedication of Churches / Buildings  
Dodie Livingston – DL-13 – Reunion (School/Family)  
James Manning - JFM-1/JFM-1A – Turndown Request that FL Serve as Honorary Chairman, Etc. (Must Limit Her Activities)  
James Manning - JFM-2 – Concern re: Drugs/Alcohol  
James Manning - JFM-3 – Acceptance of Invitation  
James Manning - JFM-4/JFM-4A-B – Invitation/Request for FL to Visit Organization/Drug Treatment Center  
James Manning - JFM-5/JFM-5A – Drugs/Drug Program  
James Manning – JFM-7 – CON Budget Cuts for Drug/Alcohol Abuse Programs, Foster Grandparents, Etc.  
James Manning – JFM-8 – Support for Foster Grandparent Program  
James Manning – JFM-9 – Child Abuse  
James Manning – JFM-10 – General Support  
James Manning – JFM-11 – Turndown Requests for First Lady’s Assistance with Various Projects/Charities  
James Manning – JFM-12 – Turndown Requests for Meetings During U.S.-Soviet Summit in Moscow  
James Manning – JFM-13 – Views Concerning Unwed Mothers  
James Manning – JFM-15 – Turndown Offers to Volunteer for Special Projects  
James Manning – JFM-18 – Sending Photo of White House Event  
James Manning – JFM-19 – Funding of Foster Grandparent Program  
James Manning – JFM-20 – Turndown Request for Photo Reprint  
James Manning – JFM-22/JFM-22A – Turndown Invitation to FL (Out of Country/Previous Commitment)  
James Manning – JFM-23/JFM-23A – Turndown Invitation to FL (Received too Late, General)  
James Manning – JFM-24 – Turndown Invitation for FL to Speak/Appear re Drug Abuse (Too Far in Future – Re-extend Invite at Later Date)  
James Manning – JFM-25 – Turndown Invitation to FL/Offer to Send Message/Send Message Later  
James Manning – JFM-27/JFM-27A-B – Turndown Request for FL to Speak/Appear re: Drug Abuse (Previous Commitment/Official Schedule)  
James Manning – JFM-28 – Turndown Invitation to FL to Present Her Gift /Award, Drug
Correspondence, Office of-67

James Manning – JFM-29/JFM-29A – Turndown Request to Meet with FL to Present Her with Gift/Award, Drug and No Drug Related

James Manning – JFM-30 – Turndown Request to Meet with FL, Etc. (Busy Official Schedule)

James Manning – JFM-31 – Invitation (Not Drug-Related) – Date Too Far in Future

James Manning – JFM-32 – Concern About Effect of Budget Cuts on Drug Abuse Problem

James Manning – JFM-33/JFM-33A-E – Request for FL to Endorse /Promote Endeavors Related /Not Related to Drug Abuse Problem (Some Forwarded to NFP/Just Say No)

James Manning – JFM-34 – Administration’s 5-Pronged Approach to the Drug Problem

James Manning – JFM-35A – Concern About a Local Foster Grandparent Program (Referral to ACTION)

James Manning – JFM-36 – Turndown Request for Fundraising Assistance for Drug Abuse Programs

James Manning – JFM-38 – Advertising of Alcoholic Beverages

James Manning – JFM-41 – Turndown Requests for Groups to Meet with the First Lady and Tour the White House

James Manning – JFM-42/JFM-42A-B - Turndown Requests from Congress for First Lady to Accept Requests from Their Constituents

James Manning – JFM-43 – Request for Fundraising Assistance

James Manning – JFM-44A-B – Response to Students/ School Superintendents Who Invite First Lady to Visit Their Schools re: Drug Abuse Crusade

James Manning – JFM-45/JFM-45A-C – Turndown Invitation (Refer to NFP, Just No, and Nancy Reagan’s Speakers Bureau)

James Manning – JFM-46/JFM-46A – Turndown FL Request Due to Surgery (Will Send Message)

James Manning – JFM-47/JFM-47A – Turndown Cancer-Related Requests in the Medical Field

James Manning – JFM-49/JFM-49A – Turndown Renewed Requests for Meeting in 1989 When the First Lady is Out of Office

James Manning – JFM-50 – “Safety Kids Traveling Troupe” of Vance School

James Manning – JFM-51 – Thanks for Sending Items Regarding Drug Abuse

Carol McCain – CM-1 – Visiting White House, Brochure Enclosed

Carol McCain – CM-2 – White House Tour, Follow-Up Required

Carol McCain – CM-3 – White House Special Tour Set Up

Carol McCain – CM-4 – White House Special Tour Set-Up (Special Entry)

Carol McCain – CM-5 – White House Tour (Turndown) for Group

Carol McCain – CM-6 – Public Tour Information

Carol McCain – CM-11 – Turndown of Tour Ticket Request – Summer Hours

Peter McCoy – PM-1 – Letter/Resume to McCoy

Peter McCoy – PM-2 – Letter/Resume to Reynolds

Peter McCoy – PM-3 – Letter to McCoy (Applicant Has Been Interviewed)

Peter McCoy – PM-4 – Restoring White House

Peter McCoy – PM-5 – Restoring White House (2nd and 3rd Stories) (White House

Related (Unable to Respond Favorably to All)
Historical Association Address Set Forth)
Peter McCoy – PM-6 – Offering Services for White House Restoration Project
Barbara McQuown – BM-1 – Thank You / Self
Barbara McQuown – BM-2 – Thank You / Recommendation
Barbara McQuown – BM-3 – Congressional Recommendation
Barbara McQuown – BM-4 – Need Resume / Self
Barbara McQuown – BM-5 – Need Resume / Recommendation
Barbara McQuown – BM-6 – Forwarded / Self
Barbara McQuown – BM-7 – Forwarded / Recommendation
Barbara McQuown – BM-8 – Filled / Self
Barbara McQuown – BM-9 – Filled / Recommendation
Barbara McQuown – BM-10 – Final Selection / Not Announced / Self
Barbara McQuown – BM-11 – Final Selections / Not Announced / Recommendations
Barbara McQuown – BM-12 – Congratulations on Appointment
Edwin Meese – EM-1 – Personnel Recommendation
Edwin Meese – EM-1A – Employment in Administration
Edwin Meese – EM-2 – Senior Application in Administration Recommendation
(Forewarded to Pen James, with Background Information)
Edwin Meese – EM-3 – Requesting Senior Appointment in Administration
Edwin Meese – EM-4 – Congratulations
Edwin Meese – EM-5 – Thoughtful Message and Support
Edwin Meese – EM-6 – Appointment with Administration
Edwin Meese – EM-7 – Views/Suggestions
Edwin Meese – EM-9 – General Views (Critical)
Edwin Meese – EM-10 – Views (Abortion)
Edwin Meese – EM-11 – Views/Suggestions on the Economy

Box 49
Edwin Meese – EM-12 – Message of Goodwill/Support
Edwin Meese – EM-13/EM-13A – Acknowledgement (White Staff Member to Review Enclosure / Material Referred)
Edwin Meese – EM-14 – Referral
Edwin Meese – EM-14A – Views on Various Subjects
Edwin Meese – EM-15 – Women’s Advisory Committee
Edwin Meese – EM-16 – Con Appointment
Edwin Meese – EM-17/EM-17A – Criminal/Juvenile Justice
Edwin Meese – EM-18/EM-18A – Support / Opposition President’s Budget
Edwin Meese – EM-19 – Support for President Following March 30 Incident
Edwin Meese – EM-20 – Meese Family
Edwin Meese – EM-21 – General Referral (For Further Response)
Edwin Meese – EM-21A – Referral to Joe Wright
Edwin Meese – EM-22 – Referral Restricted for Congress and Other VIPs
Edwin Meese – EM-23 – Appointment of Drug Policy Advisor
Edwin Meese – EM-24 – Secretary Haig
Edwin Meese – EM-25/EM-25A – Con/Pro O’Connor Appointment
Edwin Meese – EM-27 – Consultations Still in Progress
Edwin Meese – EM-28 – Thanks for Sending Item
Edwin Meese – EM-29 – General
Edwin Meese – EM-30 – Air Traffic Controllers Situation (Support)
Edwin Meese – EM-31 – Concern over High Interest Rates
Edwin Meese – EM-32 – Interest Rate Burden on Savings and Loan Industry
Edwin Meese – EM-33 – School Busing
Edwin Meese – EM-34 – Retention of Current Statutory Ban on Exporting Alaskan Crude Oil
Edwin Meese – EM-35 – Decontrol of Natural Gas
Edwin Meese – EM-36 – Federal Reserve Board Influence on Monetary Policy
Edwin Meese – EM-37 – FEMA High Risk Flood Sites
Edwin Meese – EM-38 – Federal Pay Cap
Edwin Meese – EM-39 – Legal Services Corporation
Edwin Meese – EM-40 – Concern Over Specific Budget Cuts
Edwin Meese – EM-41 – Completed Contract Method of Accounting
Edwin Meese – EM-42 – School Prayer Amendment
Edwin Meese – EM-44 – Social Security
Edwin Meese – EM-45 – Concern about Increase in Textile / Apparel Imports
Edwin Meese – EM-46 – Thank You for Book
Edwin Meese Form Letter Notes
Lura Nell Mitchell – LNM-1 – Turndown Invitation from Group through Spokesman
Lura Nell Mitchell – LNM-2 – Turndown Request to Meet with HHB while in Washington
Lura Nell Mitchell – LNM-3 – Turndown Request to Meet with Chief of Staff (General)
Lura Nell Mitchell – LNM-8 – Response to Individuals Sent Too Far in Advance
Jay Moorhead – JM-1A/1PA and JM-1B/1PB – General Support from an Individual /
Asks What He/She Can do to Help
Jay Moorhead – JM-2 – General Support
Jay Moorhead – JM-3P – General Support, Description of Project, Offers Services
(#P=Incoming Addressed to President)
Jay Moorhead – JM-4/4P – Request for PSI Program Information (#P=Incoming Addressed to President)
Jay Moorhead – JM-5/5P – Suggested Ideas for Task Force Consideration (#P=Incoming Addressed to President)
Jay Moorhead – JM-6A/6PA and JM-6B/6PB – Recommendation for Task Force Membership for Third Party / Self Recommendation (#P=Incoming Addressed to President)
Jay Moorhead – JM-7/7P – Inquiries About Staff Positions and Assisting Task Force
(#P=Incoming Addressed to President)
Jay Moorhead – JM-8/8P – Acknowledgement of Report or Special Material
(#P=Incoming Addressed to President)
Jay Moorhead – JM-9 – Future Awards Program
Jay Moorhead – JM-10 – Project Data Bank
Richard Morris – RCM-1 – Prisoners/MIA in Southeast Asia
Richard Morris – RCM-2 – Treatment of Dogs in Philippines
Rick Neal – RJN-1 – Gambling on Indian Reservations
Gregory Newell – GJN-1 – Invitation to President (Turndown)
Gregory Newell – GJN-2 – Invitation to the President and Mrs. Reagan (Turndown)
Gregory Newell – GJN-3/GJN-3A-D – Request for Young People (to Meet and Talk) with the President/Mrs. Reagan (Past Date)
Gregory Newell – GJN-4/GJN-4A – Regret Invitation to the President / President and Mrs. Reagan (After the Fact)
Gregory Newell – GJN-5 – Invitation to President (to Attend Graduation Exercises)
Gregory Newell – GJN-6/GJN-6A – Requesting Appointment with President/Staff (To Give Ideas, Suggestions to Help)

Box 50
Gregory Newell – GJN-7/GJN-7A – Regret to Important Invitations to President/President and Mrs.
Gregory Newell – GJN-8/GJN8A-C – Regret for Request to Meet/Shake Hands with President/President and Mrs. (Past Date)
Gregory Newell – GJN-9/GJN-9A – Regret Invitation to President/President and Mrs. (To Visit in a Home, Use a Person’s Home, Have Dinner in a Home or Restaurant, Etc.)
Gregory Newell – GJN-10 – Regret request for President to Speak by Telephone (to School/Students)
Gregory Newell – GJN-11/GJN-11A – Regret Invitations to President /President and Mrs. Reagan (City/Church Anniversaries – Promise of Message)
Gregory Newell – GJN-12 – Invitation to President to Speak (at College, University, School)
Gregory Newell – GJN-13/GJN-13A – Pending Response to Future / Invitation to President/President and First Lady
Gregory Newell – GJN-14 – Invitations to President (to Worship)
Gregory Newell – GJN-15 – Turndown College Commencements (University/College Presidents)
Gregory Newell – GJN-16/GJN-16A – Regret on Invitation to President (When He Visits Area)
Gregory Newell – GJN-17/GJN-17A – Meeting / Talking with President or Staff on Issues (Turndown)
Gregory Newell – GJN-18/GJN-18A – Invitation to President / President and Mrs. For Advance Date (Request That They Be Renewed Later)
Gregory Newell – GJN-19/GJN-19A – Endorsement of Invitation to President / Some Forwarded to GJN
Gregory Newell – GJN-20 – Open Invitation to President Who Will Contact (If Opportunity Arises to Accept)
Gregory Newell – GJN-21 – Requesting to Have Picture Taken with President (Turndown)
Gregory Newell – GJN-22 – Invitation – President and Mrs. – For Dinner in Home
Gregory Newell – GJN-23 – Present Gifts
Correspondence, Office of-71

Gregory Newell – GJN-24A – Invitation to President or Surrogate That We Forward to Surrogate’s Office / White House Speakers Bureau
Gregory Newell – GJN-25 – Honorary Membership
Cheri Nolan – CN-1/CN-1A – General/Specific Views/Suggestions
Cheri Nolan – CN-2 – Views/Suggestions (Referred)
Cheri Nolan – CN-3 – Request for President’s Photo
Cheri Nolan – CN-4 – Request for Financial Assistance
Cheri Nolan – CN-5 – Recorded Messages (Video or Cassette Tapes, Etc.)
Cheri Nolan – CN-6 – Requests for Autographed Photo of Mr. Regan
Cheri Nolan – CN-7 – Turndown Speaking Invitation in D.C. Area
Cheri Nolan – CN-8 – Turndown Speaking Invitation Outside D.C. Area
Cheri Nolan – CN-9 – Duties of Chief of Staff
Cheri Nolan – CN-10 – Specific Questions / Views / Comments (Referred to Department/Agency)
Cheri Nolan – CN-11 – Turndown Request(s)
Cheri Nolan – CN-12 – Views (Suggest Writer Communicate Directly with Departments /Agencies)
Cheri Nolan – CN-13 – Turndown Request for Name / Address of Third Party
Cheri Nolan – CN-14 – Turndown Request for Attendance / Participation at Political Benefit
Cheri Nolan – CN-15 – Invitation to Speak (Will Keep in Pending File)
Cheri Nolan – CN-16 – [Messages on Mr. Regan’s Leaving the White House]
M.B. Oglesby – MBO-41 – Photo Request – Sent to Member to be Forwarded to Constituent
M.B. Oglesby – MBO-55/MBO-55A – Members Strong Endorsement for Appointment To
M.B. Oglesby – MBO-56/MBO-56A – Members Recommendation for Appointment Of
M.B. Oglesby – MBO-57/MBO-57A – Member’s Notification of Third Party’s Interest in Appointment
M.B. Oglesby – MBO-58/MBO-58A – Members Forwarding of Third Party’s Recommendation of Someone for Appointment To
Dennis Patrick – DRP-1 – Stephen Sharp
Dennis Patrick – DRP-2 – General
Dennis Patrick – DRP-3 – Nomination to Board (Another Candidate Chosen)
Linda Perreault – LMP-1 – Services Offered to First Lady
Linda Perreault – LMP-2/LMP-2A – Views/Support for President and First Lady
Linda Perreault – LMP-3/LMP-3A – Materials Sent to President and First Lady (Clippings/Photos/Poems, Etc.)
Linda Perreault – LMP-4/LMP-4A – Views Individuals and General Acknowledgements
Linda Perreault – LMP-5 – Interest in Position (Letter Will Be Kept on File)
Linda Perreault – LMP-6/LMP-6A – Support from Child / Children (More Than One Letter)
Linda Perreault – LMP-7 – Health/Safety of President and First Lady
Linda Perreault – LMP-8 – Turndown Offer of Gift
Linda Perreault – LMP-9 – Turndown Request for Fundraising Item
Linda Perreault – LMP-10 – Redecorating the White House
Linda Perreault – LMP-12 – Turndown Request for Personal Item of President’s or First Lady’s (Hat, Gloves, Etc.)
Linda Perreault – LMP-13 – Turndown Request for Souvenir from White House
Linda Perreault – LMP-14 – Letter from Child (With Enclosures)
Linda Perreault – LMP-15/LMP-15A – Turndown Request for Autograph of the President and/or First Lady
Linda Perreault – LMP-16 – Turndown Request for Endorsement
Linda Perreault – LMP-16A – Those Who Write In Again After Receiving Turndown for Endorsement on Drug Program
Linda Perreault – LMP-17 – Photo Request
Linda Perreault – LMP-18/LMP-18A – Request for Recipe / Specific Recipe (Not Available)
Linda Perreault – LMP-19 – Turndown Requests for Items from White House (Tea Cups, Place Settings, Draperies, Etc.)
Linda Perreault – LMP-20 – Turndown Special Request
Linda Perreault – LMP-20A – Request Received Too Late for Response
Linda Perreault – LMP-21 – Turndown Request for Help with Problem (Not in First Lady’s Jurisdiction)
Linda Perreault – LMP-22 – Referral to Department/Agency
Linda Perreault – LMP-22A – For Request Outside the First Lady’s Jurisdiction, and Not Applicable to a Federal Government Agency
Linda Perreault – LMP-23 – Response to Mail Addressed to First Lady with Request That It Be Forwarded to the President
Linda Perreault – LMP-24 – Response to Mail Addressed to First Lady with Request That It Be Forwarded to the President (Matters of Concern)
Linda Perreault – LMP-25 – Turndown Request for Matchboxes, Pens, Etc.

Box 51
Linda Perreault – LMP-26 – Job Request
Linda Perreault – LMP-27 – Views on Abortion
Linda Perreault – LMP-28 – Mail from Children (Unable to Answer Specific Questions, Sends Enclosures)
Linda Perreault – LMP-29 – Turndown Requests for First Lady’s Help with matter of Policy or Legislation
Linda Perreault – LMP-30 – Jelly Beans
Linda Perreault – LMP-31/LMP-31A – Information on Lucky/Rex (Dogs)
Linda Perreault – LMP-33 – Turndown Request for Contribution
Linda Perreault – LMP-38 – First Ladies Fellowship for the Study of Costume Design
Linda Perreault – LMP-40 – Turndown Donations (Returned to Writer with RNC Address)
Linda Perreault – LMP-41 – People Wanting Recording Artists or Celebrities to be Involved in Their Project (Refer to EIC)
Linda Perreault – LMP-43 – Turndown Requests for Personal Assistance
Linda Perreault – LMP-44 – Turndown Requests for Personal Note from First Lady
Linda Perreault – LMP-45 – Requests for Information About Drugs (Forwarded to NFP)
Linda Perreault – LMP-46 – Thanks for Concern for Drug Program and For Sending
Correspondence, Office of-73

Linda Perreault – LMP-47 – Turndown Requests for Funding Assistance
Linda Perreault – LMP-48 – Funding for Foster Grandparent Program (Forwarded to ACTION)
Linda Perreault – LMP-49 – Requests for Copy of *To Love a Child* / Requests for First Lady’s Autograph on Book
Linda Perreault – LMP-50 – Programs (Other than Foster Grandparents) That Bring Old and Young Together
Linda Perreault – LMP-51 – Turndown Requests for First Lady’s Views on Policy/Legislative Matters (Encloses Material Reflecting President’s Views)
Linda Perreault – LMP-52/LMP-52A – Pennies for Pandas (where to donate/write for information)
Linda Perreault – LMP-54 – Response to Questions about Why/How First Lady Became Involved in Campaign Against Drug Abuse
Linda Perreault – LMP-55 – Contribution to Campaign Against Drug Abuse (Money Returned)
Linda Perreault – LMP-56 – Response to Requests for Funding for Drug Program
Linda Perreault – LMP-58 – Thanks for Sending Items Regarding Drug Abuse
Linda Perreault – LMP-59/LMP-59A – Material Sent with / Requests for First Lady to Endorse or Promote Endeavors Related to Drug Abuse Problem
Linda Perreault – LMP-60 – Response to Questions about the President’s Hearing Aid
Linda Perreault – LMP-61 – Response to Those Who Send Money for Mexican Relief
Linda Perreault – LMP-62 – In Response to Money Sent in for *Challenger* Crew’s Children’s’ Fund
Linda Perreault – LMP-63 – Views about Tobacco Abuse
Linda Perreault – LMP-64 – Views about Drug Abuse Campaign
Linda Perreault – LMP-65/LMP-65A – Interested in Establishing “Just Say No” Club / In a Foreign Country

Presidential Personnel/Associate Director AD-1/AD-1A – Thank-You Discouraging / No Resume Sent
Presidential Personnel/Associate Director AD-2 – Thank-You Encouraging
Presidential Personnel/Associate Director AD-3 – Recommendation Response
Presidential Personnel/Associate Director AD-4 – Congressional Recommendation Response
Presidential Personnel/Associate Director AD-5 – Congressional Recommendation -- Request for Resume
Presidential Personnel/Associate Director AD-6 – Thank-You for Communication on EPJ Behalf (Resume Retained)
Presidential Personnel/Associate Director AD-6 – Request for Resume
Presidential Personnel/Associate Director AD-7 – Letter of Recommendation on EPJ Behalf
Presidential Personnel/Associate Director AD-7 – Opposition Response
Presidential Personnel/Associate Director AD-7A – Recommendation for Position of Administrator of Alcohol, Drug Abuse and Mental Health
Presidential Personnel/Associate Director AD-7A – Recommendation of Don Dotson
Presidential Personnel/Associate Director AD-8 – Recommendation on Behalf of President
Presidential Personnel/Associate Director AD-8 – Advising Another Individual
Nominated
Presidential Personnel/Office – PPO-1/PPO-1A – Thank-You – Discouraging and (No Resume Sent)
Presidential Personnel/Office – PPO-3 – Recommendation Response
Presidential Personnel/Office – PPO-4 – Congressional Recommendation Response
Presidential Personnel/Office – PPO-5 – Congressional Recommendation – Request for Resume
Presidential Personnel/Office – PPO-6 – Request for Resume
Presidential Personnel/Office – PPO-7 – Opposition Response
Presidential Personnel/On Behalf of Ronald Reagan – RR-1/RR-1A – Thank-You - Discouraging and (No Resume Sent)
Presidential Personnel/On Behalf of Ronald Reagan – RR-4 – Congressional Recommendation Response
Presidential Personnel/On Behalf of Ronald Reagan – RR-6 – Request for Resume
Presidential Personnel/On Behalf of Ronald Reagan – RR-7 – Opposition Response
Press Secretary – MR-1 – Press Pass Approval
Press Secretary – MR-2 – Press Pass Expiring (Instructions for Renewal)
Press Secretary – MR-3 – Card Index “Access Index
Alan Raul – ACR-1 – Recommendations for Nomination to Federal Judiciary
Alan Raul – ACR-2/ACR-2A – Recommendation for Candidate(s) for Various Court Vacancies
Alan Raul – ACR-3 – Recommendation by Elected Official of Candidate for U.S. District Court Vacancy
Alan Raul – ACR-4 – Views re: Nominations to Federal Judiciary (“Pledge of Allegiance / Litmus Test”)
Alan Raul – ACR-5 – Recommendation of Candidate for U.S. District Court Vacancy
Alan Raul – ACR-6 – Views re: Judicial Selection Process
Alan Raul – ACR-7 – Views re: Candidate for Upcoming Court Vacancy
Alan Raul - ACR-8 - Support for Rehnquist and Scalia Nominations
Alan Raul - ACR-9 - Support for Scalia Nomination
Alan Raul – ACR-10 – Support for Rehnquist Nomination
Alan Raul – ACR-11 – Views re: Rehnquist Nomination
Alan Raul - ACR-12 - Views re: Scalia Nomination
Alan Raul – ACR-13 – Thanks for Expression of Interest in Being Appointed to Court Position
Alan Raul – ACR-14 – Nomination of William L. Dwyer
Alan Raul – ACR-15 – Recommendation of Candidate for Various Court Vacancies
Correspondence, Office of-75

(Incoming Addressed to Howard Baker)
Alan Raul – ACR-16 – Recommendation of Candidate for Various Court Vacancies
(From Elected Officials, Addressed to Howard Baker)
Alan Raul – ACR-17 – Recommendation for Supreme Court Position
Alan Raul – ACR-18 – Support for Bork for Supreme Court
Alan Raul – ACR-19 – Views re: Bork Nomination
Alan Raul – ACR-20 – Nomination of Judge James McGregor

Box 52
Alan Raul – ACR-21 – Against Bork for Supreme Court
Alan Raul – ACR-22 – Recommendations for Supreme Court Vacancies
Alan Raul – ACR-23 – Supporting Kennedy for Supreme Court
Alan Raul – ACR-24 – General Comments on Supreme Court
Alan Raul – ACR-25 – Against Kennedy for Supreme Court
Alan Raul – ACR-26 – Interest in Supreme Court Appointment
Nancy Reagan – NR-1 – Thoughtful Message
Nancy Reagan – NR-2 – Actions Older Volunteers Regrets – Special Regards to
Nancy Reagan – NR-3 – Regrets – Special Regards to – Commended for Effects
Nancy Reagan – NR-4/NR-4A – Thanking for Past Visit / (Special Message Inserted)
Nancy Reagan – NR-4 – Thanks for Trip
Nancy Reagan – NR-5/NR-5A – Sharing Time at …. / (Special Message Insert)
Nancy Reagan – NR-6/NR-6A – Thanking for Help with ......../ (Special Message Insert)
Nancy Reagan – NR-6A-C – Trip Thank You (Staff Office Help / Motorcade Help)
Nancy Reagan – NR-8 – Graduation Congratulations
Nancy Reagan – NR-9 – Support Concerning the Attempt on President’s Life
Nancy Reagan – NR-10 – Thank-You GW (George Washington) Hospital Employees
Nancy Reagan – NR-10/NR-10A – Questions about First Lady’s Favorite Book, Author, or Tale (From One Child / More Than One Child)
Nancy Reagan – NR-11 – Messages of Concern about President’s Health
Nancy Reagan – NR-12 – Thoughtful Message
Nancy Reagan – NR-13 – Words of Support Concerning Interview with Barbara Walters
Nancy Reagan – NR-13 – Geneva Summit
Nancy Reagan – NR-13 – Thanks for Work vs. Drug Abuse (Informed by Third Party)
Nancy Reagan – NR-14/NR-14A-B – Birthday Greetings / Mutual Birthday / Mutual Birthday (Requested by Third Party)
Nancy Reagan – NR-16/NR-16A – Support of Mrs. Reagan’s Drug Campaign / with Gift
Nancy Reagan – NR-17 – Drug Letters (To Be Forwarded to NCADI)
Nancy Reagan – NR-18 – Thanks for Help in Campaign vs. Drug Abuse
Nancy Reagan – NR-19 – Positive Letters Concerning Mike Wallace Interview
Nancy Reagan – NR-19 – First Lady’s Views on the Importance of “Home”
Nancy Reagan – NR-20 – Support for Clothing Donations to Museums
Nancy Reagan – NR-21 – Support (General) for Mrs. Reagan
Nancy Reagan – NR-22 – Commendation to Foster Grandparents
Nancy Reagan – NR-23 – Support from Parents Whose Children Have Drug Problems
Nancy Reagan – NR-24 – Parents Who Seek Help Because Their Children Have a Drug
Problem
Nancy Reagan – NR-25 – Recognizing the Efforts of Volunteer Organizations
Nancy Reagan – NR-26 – Thank-You to those Who Express General Support for Foster Grandparents
Nancy Reagan – NR-27 – Support for Mrs. Reagan’s Involvement with Drug Programs
Nancy Reagan – NR-28/NR-28A – Response to Children / Class Groups Who Say They Don’t Use Drugs (Sent in Posters, Essays, Etc.)
Nancy Reagan – NR-29 – General Thank-You for People Who Helped Advance First Lady’s Events
Nancy Reagan – NR-30 - Acknowledgement of PDAP Thank-Yous and Support
Nancy Reagan – NR-31 – Request for Information
Nancy Reagan – NR-33 – Response to Letter Regarding Mrs. Reagan’s Appearance on Diff’rent Strokes
Nancy Reagan – NR-33 – Turndown Request for Invitation to Visit the First Lady at the White House
Nancy Reagan – NR-34 /NR-34A – Inviting NR to Visit School
Nancy Reagan – NR-34B – Turndown Request for First Lady to Meet with Young People
Nancy Reagan – NR-35 – Kids Letters Concerning Diff’rent Strokes
Nancy Reagan – NR-36 – Response to Kids Who Have Been on Drugs at One Time and Have Quit Now
Nancy Reagan – NR-40 – General Letters of Congratulations for First Lady’s Appearance on The Chemical People
Nancy Reagan – NR-41 – “Pennies for Pandas” Thank-You
Nancy Reagan – NR-42 – Shared Concern about Drug Abuse (Referral to NCADI)
Nancy Reagan – NR-43 – Concern about Friends / Family Members Using Drugs
Nancy Reagan – NR-44 – Trip Thank You
Nancy Reagan – NR-45 – Thank-You for Get-Well Cards Sent to First Lady after Fall in California
Nancy Reagan – NR-46 – Request for Drug Information from Parents Whose Children Are Older Than Teenagers (Referred to NCADI)
Nancy Reagan – NR-47 – Students Requesting Info on Drugs for Projects
Nancy Reagan – NR-48 – Response to Those Who Have Been on Drugs at One Time and Have Now Quit
Nancy Reagan – NR-49 – Support for European Trip
Nancy Reagan – NR-50 – NBC Documentary about the First Lady
Nancy Reagan – NR-50 – Message to Community/Groups Thanking Them for All They Are Doing to Combat Drug Abuse
Nancy Reagan – NR-50A – Message to Young People (School, Group, Rally, March, Etc.)
Nancy Reagan – NR-51 – Response When Children Send in Special Items
Nancy Reagan – NR-53 – Response to Special Items Sent to the First Lady
Nancy Reagan – NR-54 – Sympathy Response re: Challenger Crew Letters
Nancy Reagan – NR-54A – Sympathy Response re: Air Crash in Canada
Nancy Reagan – NR-55A/NR-55B – Turndown Requests for First Lady to Visit Schools or “Just Say No” Rallies
Nancy Reagan – NR-57 – Mrs. Reagan for President in 1988
Nancy Reagan – NR-58 – Bicentennial of the Constitution
Nancy Reagan – NR-59 – Thanks for Get-Well Message from Class Friend
Nancy Reagan – NR-60 – Thanks for Flowers Sent by Close Friend
Nancy Reagan – NR-61 – Thanks for Mass Cards from General Public
Nancy Reagan – NR-62 – Thanks for Flowers from General Public
Nancy Reagan – NR-63 – Thanks for Get-Well Message from General Public
Nancy Reagan – NR-64 – Thanks to General Public Who Share Similar Health Experience
Nancy Reagan – NR-65 – Thanks for Gifts from General Public
Nancy Reagan – NR-68 – Alcohol Free Graduation Events
Nancy Reagan – NR-69 – Graduation Wishes from First Lady

Box 53
Jeannie H. Reed – JHR-1/JFR-1A – Thank-You – Discouraging / (No Resume)
Jeannie H. Reed – JHR-2 – Thank You – Encouraging
Jeannie H. Reed – JHR-3 – Recommendation Response
Jeannie H. Reed – JHR-4 – Congressional Recommendation Response
Jeannie H. Reed – JHR-5 – Congressional Recommendation – Request for Resume
Jeannie H. Reed – JHR-6 – Request for Resume
Jeannie H. Reed – JHR-7 – Opposition Response
Jeannie H. Reed – JHR-7B/JHR-7C – Presidential Appointments for Which Senate Confirmation Is/Is Not Required
Jeannie H. Reed – JHR-8 – Advising Another Individual Nominated
Jeannie H. Reed – JHR-9 – Careerist Request for Presidential Appointment
Donald Regan – DTR-1/DTR-1A-B – Congratulations from Friends & VIPS/Groups/General Public
Donald Regan – DTR-2 – Job Recommendation
Donald Regan – DTR-2A – Writer Sends Resume
Donald Regan – DTR-Writer Interested in Working at White House
Donald Regan – DTR-3 – Views and Support
Donald Regan – DTR-4/DTR-4A – Suggests and Support with Referral
Donald Regan – DTR-5 – Support for Buchanan Appointment
Donald Regan – DTR-6 – Catholic Hospital Comments (Newsweek)
Correspondence, Office of

Donald Regan – DTR-7 – Thanks for Sending Copy of Editorial, News Item, Etc.
Donald Regan – DTR-8 – Views/Comments
Donald Regan – DTR-9 – Recommendation of Abigail Healy to Head Alcohol Abuse Policy Office at White House
Donald Regan – DTR-10 – Support for Continuation of Central American Outreach Briefings
Donald Regan – DTR-11 – Support for Bitburg Visit
Donald Regan – DTR-12 – Straight Support
Donald Regan – DTR-13 – Hostage Crisis in Lebanon
Donald Regan – DTR-14 – Thanks for Get Well Wishes to the President
Donald Regan – DTR-15 – Textile and Apparel Trade Enforcement Act of 1985
Donald Regan – DTR-16 – Duties as Chief of Staff
Donald Regan – DTR-17 – Suggestions re: Clement Conger
Donald Regan – DTR-18 – Regret Invitation to Political Benefit
Donald Regan – DTR-19 – Speech to White House on Small Business
Donald Regan – DTR-20 – Views re: Pending Legislation
Donald Regan – DTR-21 – Support for Reauthorization of Superfund Program
Donald Regan – DTR-22 – Thanks for Support

Kathie Regan – KR-1/KR-1A – Thanks for Recommendation (Herrington/Oglesby)

Douglas Riggs – DAR-1 – Acknowledgement of Incoming Correspondence
Douglas Riggs – DAR-2 – CDS Payback
Douglas Riggs – DAR-3 – Tax-Exempt Status of Fraternal Benefit Societies
Douglas Riggs – DAR-4 – Taxation of VA Disability Benefits
J. Steven Rhodes – JSR-1 – Referral to Agency

James Rosebush – JR-1 – Job Requests (Turndown)
James Rosebush – JR-1A/JR-1B – General Support from Individual (Who Asks What He/She Can Do to Help)
James Rosebush – JR-1PA/JR-1PB – Support from an Individual (Incoming to the President)
James Rosebush – JR-2 – General Support from an Organization / JR-2P – General….(Incoming Addressed to the President)
James Rosebush – JR-3 – General Support, Description of Project, Offers Support / JR-3P – General….(Incoming to President)
James Rosebush – JR-4 – Request for Program Information / JF-4P – Request….(Incoming Addressed to President)
James Rosebush – JR-5 – Suggested Ideas for Task Force Consideration / JR-5P – Suggested….(Incoming to President)
James Rosebush – JR-6B – Recommendation for Task Force Membership Self Recommendation / JR-6PB – Recommendation….(Incoming to President)
James Rosebush – JR-7 – Inquiries About Staff Positions and Assisting the Task Force / JF-7P – Inquiries….(Incoming to President)
James Rosebush – JR-8 – Acknowledgement of Report or Special Material / JR-8P – Acknowledgement….(Incoming to President)

Fred Ryan – FJR-1/FJR-1A – Turndown Invitation to the President / Invitation…. (With Referral for Message Consideration)
Fred Ryan – FJR-2/FJR-2A – Turndown Invitation to the President and Mrs. Reagan /
Correspondence, Office of-79

Turndown… (With Referral for Message Consideration)
Fred Ryan – FJR-3/FJR-3A-C – Request to Meet the President/First Lady (While in Washington) (Past Date Requests)
Fred Ryan – FJR-4/FJR-4A – Regret Invitation to the President/Mrs. Reagan (After the Fact)
Fred Ryan – FJR-5 – Invitation to the President to Attend High School Graduation Exercises
Fred Ryan – FJR-6/FJR-6A – Appointment with the President
Fred Ryan – FJR-7/FJR-7A – Regret to Important Invitations to the President/ President and Mrs. Reagan
Fred Ryan – FJR-8/FJR-8A-C – Requests to Meet with the President / President and Mrs. Reagan (Shake Hands) / [Third Party Requests] [Turndowns]
Fred Ryan – FJR-9/FJR-9A – Regret Invitation to President and Mrs. Reagan (Visit in Home, Use Home, Have Dinner in Home or Restaurant)
Fred Ryan – FJR-10 – Telephone Call to School Students
Fred Ryan – FJR-11/FJR-11A – Decline Invitation for President and Mrs. Reagan but Promise a Message

Box 54
Fred Ryan – FJR-12 – Invitation for President to Speak (At School, College, University)
Fred Ryan – FJR-13 – Pending Response to an Invitation to the President
Fred Ryan – FJR-14 – Invitation for the President to Worship
Fred Ryan – FJR-15 – Decline for College Commencements (to College/University Presidents)
Fred Ryan – FJR-16/FJR-16A – Decline for Appointment When President Visits an Area / Decline….(After the Fact)
Fred Ryan – FJR-17/FJR-17A – Turndown Request to Meet/Talk with President or His Staff on Issues
Fred Ryan – FJR-18/FJR-18A-B – Invitation to the President / President and Mrs. Reagan for an Advance Date
Fred Ryan – FJR-19/FJR-19A – Endorsement of Invitation / Invitation Forwarded by Another Office
Fred Ryan – FJR-20 – Open Invitation to President (Will Contact if Opportunity to Accept)
Fred Ryan – FJR-21 – Request to Have Photo Taken with President
Fred Ryan – FJR-22 – Invitation to President and Mrs. Reagan to Have Dinner in Writer’s Home
Fred Ryan – FJR-23 – Request to Present Gift(s) to the President
Fred Ryan – FJR-26 – Honorary Chairmanships
Fred Ryan – FJR-27 – President’s Fall Calendar Committed / Far East Trip
Fred Ryan – FJR-28 – Campaign Related Invitations
Fred Ryan – FJR-29 – Invitation re: President’s China Trip
Fred Ryan – FJR-30 – Turndown – Follow-up Response to an Earlier Invitation
Fred Ryan – FJR-31 – Request for Administration Representatives to Speak (Referred to RNC)
Fred Ryan – FJR-32 – Regret for President and Surrogate
Fred Ryan – FJR-33 – Regret for President – Suggest Surrogate
Fred Ryan – FJR-34 – Regret for Presidential Representative / Surrogate
Fred Ryan – FJR-35 – Turndown Request to Interview the President
Fred Ryan – FJR-36 – Acknowledgement of Invitations to the President for 1985
Fred Ryan – FJR-36 – Turndown Invitations for Events Scheduled While President is on a European Trip
Fred Ryan – FJR-37 – Invitation to the Press, Non-Committal
Fred Ryan – FJR-38 – Turndown Invitation Extended Prior to Election (Will Keep in Mind for Future Trips)
Fred Ryan – FJR-39 – Recommendation for Presidential Medal of Freedom
Fred Ryan – FJR-40 – Recommendation for Medal of Freedom
Fred Ryan – FJR-41 – Recommendation for Medal of Freedom (More Than One Candidate Recommended)
Fred Ryan – FJR-42 – Follow-Up Regret on 1989 Invitation
Fred Ryan – FJR-43 – Nice Regret
Fred Ryan – FJR-44 – Regret for Speaker’s Bureau
Fred Ryan – FJR-1T (For Use While President is Recuperating) – Invitation to the President – Turndown
Fred Ryan – FJR-2T (For Use While President is Recuperating) – Invitation to the President and Mrs. Reagan (Turndown)
Fred Ryan – FJR-4T/FJR-4AT (For Use While President is Recuperating) – Regret Invitation to the President / President and Mrs. Reagan (After the Fact)
Fred Ryan – FJR-6T (For Use While President is Recuperating) – Appointment with the President (To Give Ideas, Suggestions, Etc.)
Fred Ryan – FJR-7T/FJR-7AT (For Use While President is Recuperating) – Regret to Important Invitations to the President and Mrs. Reagan
Fred Ryan – FJR-11T/FJR-11AT (For Use While President is Recuperating) – Decline Invitation for President / President and Mrs. Reagan but Promise a Message
Fred Ryan – FJR-30T (For Use While President is Recuperating) – Turndown – Follow-Up Response to an Earlier Invitation
Fred Ryan – FJR-32T (For Use While President is Recuperating) – Regret for President and Surrogate
Fred Ryan – FJR-33T (For Use While President is Recuperating) – Regret for President – Suggest Surrogate
Fred Ryan – FJR-35T (For Use While President is Recuperating) – Request to Interview the President
William Sadlier – WKS-26 – Honorary Chairmanships
Elizabeth Schaben – EMS-1 – Services Offered to First Lady
Elizabeth Schaben – EMS-2/EMS-2A – Views/Support for President and First Lady
Elizabeth Schaben – EMS-3/EMS-3A – Materials Sent to President and First Lady
Elizabeth Schaben – EMS-4/EMS-4A – Views and General Acknowledgement (No Viewpoint)
Elizabeth Schaben – EMS-5 – Interest in Position (Letter Will Be Kept on File)
Elizabeth Schaben – EMS-6/EMS-6A – Support from Child/Children (More Than One Letter)
Elizabeth Schaben – EMS-7 – Health/Safety of First Lady
Elizabeth Schaben – EMS-8 – Turndown Offer of Gift
Elizabeth Schaben – EMS-9 – Turndown Request for Fundraising Item
Elizabeth Schaben – EMS-10 – Redecorating the White House
Elizabeth Schaben – EMS-12 – Turndown Request for Personal Item of President or First Lady’s (Hat, Gloves, Etc.)
Elizabeth Schaben – EMS-13 – Turndown Request for Souvenir from White House
Elizabeth Schaben – EMS-14 – Letter from Child (With Enclosure)
Elizabeth Schaben – EMS-15/EMS-15A-B – Turndown Request for First Lady’s / President and First Lady / President’s Autograph
Elizabeth Schaben – EMS-16 – Turndown Request for Endorsement
Elizabeth Schaben – EMS-16A – Those Who Write in Again After Receiving Turndown for Endorsement on Drug Programs
Elizabeth Schaben – EMS-17 – Photo Request
Elizabeth Schaben – EMS-18/EMS-18A – Request for Recipe and Specific Recipe (Not Available)
Elizabeth Schaben – EMS-19 – Turndown Request for Items from the White House (Tea Cups, Place Settings, Draperies, Etc.)
Elizabeth Schaben – EMS-20 – Turndown Special Request
Elizabeth Schaben – EMS-20A – Request Received too Late for Response
Elizabeth Schaben – EMS-21 – Turndown Request for Help with Problem (Not in First Lady’s Jurisdiction)
Elizabeth Schaben – EMS-22 – Referral to Department/Agency
Elizabeth Schaben – EMS-22A – For Requests Outside the First Lady’s Jurisdiction and Not Applicable to a Federal Government Agency

Box 55
Elizabeth Schaben – EMS-23 – Response to Mail Addressed to First Lady with Request It Be Forwarded to the President
Elizabeth Schaben – EMS-24 – Response to Mail Addressed to First Lady with Request That It Be Forwarded to the President (Matters of Concern)
Elizabeth Schaben – EMS-25 – Turndown Requests for Matchbooks, Pens, Etc.
Elizabeth Schaben – EMS-26 – Job Request
Elizabeth Schaben – EMS-27 – Views on Abortion
Elizabeth Schaben – EMS-28 – Mail from Children (Unable to Answer Specific Questions, Send Enclosures)
Elizabeth Schaben – EMS-29 – Turndown Requests for First Lady’s Help with Matter of Policy or Legislation
Elizabeth Schaben – EMS-30 – Jelly Beans
Elizabeth Schaben – EMS-31/EMS-31A – Information on Lucky/Rex (Dogs)
Elizabeth Schaben – EMS-32 – Equal Rights Amendment
Elizabeth Schaben – EMS-33 – Turndown Request for Contributions
Elizabeth Schaben – EMS-40 – Turndown Donations (Returned to Writer with RNC Address)
Elizabeth Schaben – EMS-41 – People Wanting Recording Artists or Celebrities to be Involved in Their Project (Refer to EIC)
Elizabeth Schaben – EMS-42 – Turndown Requests for Help with Various Projects
Elizabeth Schaben – EMS-43 – Turndown Requests for Personal Assistance
Elizabeth Schaben – EMS-44 – Turndown Requests for Personal Note from First Lady
Elizabeth Schaben – EMS-45 – Requests for Information about Drugs (Forwarded to NCADI)
Elizabeth Schaben – EMS-46 – Thanks for Concern for Drug Program and for Sending Information (Forwarding Letter to NCADI)
Elizabeth Schaben – EMS-47 – Turndown Requests for Funding Assistance
Elizabeth Schaben – EMS-48 – Funding for Foster Grandparent Program (Forwarded to ACTION)
Elizabeth Schaben – EMS-50 – Programs (Other Than Foster Grandparents) That Bring Young and Old Together
Elizabeth Schaben – EMS-51 – Turndown Requests for First Lady’s Views on Policy/Legislative Matters (Enclose Material Reflecting President’s Views)
Elizabeth Schaben – EMS-52/EMS-52A – “Pennies for Pandas” (Where to Send Donations / Where to Write for Information)
Elizabeth Schaben – EMS-54 – Response to Questions about Why/How First Lady Became Involved in Campaign Against Drug Abuse
Elizabeth Schaben – EMS-55 – Contribution to Campaign Against Drug Abuse (Money Returned to Writer)
Elizabeth Schaben – EMS-56 – Response to Requests for Funding for Drug Problems
Elizabeth Schaben – EMS-58 – Thanks for Sending Items Regarding Drug Abuse
Elizabeth Schaben – EMS-59/EMS-59A – Request and Material Sent to First Lady to Endorse / Promote Endeavors Related to the Drug Abuse Problem
Elizabeth Schaben – EMS-60 – Response to Question about President’s Hearing Aid
Elizabeth Schaben – EMS-61 – Response to Those Who Send in Money for Mexican Relief
Elizabeth Schaben – EMS-63 – Views about Tobacco Abuse
Elizabeth Schaben – EMS-64 – Views about Drug Abuse Campaign
Elizabeth Schaben – EMS-65/EMS-65A – Interest in Establishing “Just Say No” Clubs / In a Foreign Country
Elizabeth Schaben – EMS-65B – Request Information / Send Any Materials to NR to be Forwarded to “Just Say No” Club
Elizabeth Schaben – EMS-66 – Sharing Concerns about Mammograms and Breast Cancer
Elizabeth Schaben – EMS-67 - Public Mailing Address
Elizabeth Schaben – EMS-68 – Turndown for Political Fundraisers
Elizabeth Schaben – EMS-69 – Legalization of Drugs
John Schrote – JS-1 – Congratulations on Appointment to Administration
John Schrote – JS-2 – Congressional Staff Whose Members Lost Election
John Schrote – JS-3 – Thank-You – Encouraging
John Schrote – JS-4 – Recommendation Response
John Schrote – JS-5 – Congressional Recommendation Response
John Schrote – JS-6 – Thank-You – Encouraging (on Behalf of HVD)
John Schrote – JS-7 – Congressional Recommendation Response (on Behalf of HVD)
John Schrote – JS-8 – Thank-You – Encouraging (on Behalf of President)
John Schrote – JS-9 – Recommendation Response
Richard Shelby – RDS-1 – Recommendation for Position with Administration
Richard Shelby – RDS-4 – Interested in Government Service Resume Placed on File
(Standard Resume)
William Sittmann – WFS-1 – 1984 Summer Olympics – Adult Response
Larry Speakes – LS-1 – Resume Submitted for White House Press Office
Larry Speakes – LS-2 – Congratulations on Appointment
Larry Speakes – LS-4 – Requests to Jim Brady for Interviews with President
Mitchell Stanley – MS-1/MS-1A – Sending Edwin Meese’s Photograph / Autographed Photograph
Mitchell Stanley – MS-2 – Sending Edwin Meese Autograph
Mitchell Stanley – MS-2A – Request for Item
Mitchell Stanley – MS-3 – Invitation to Event
Mitchell Stanley – MS-4 – Forwarding Presidential Invitation
Mitchell Stanley – MS-5 – Invitation (Arrived too Late)
Mitchell Stanley – MS-6/MS-6A – Sending Photo of President / (Autographed)
Mitchell Stanley – MS-7 – Requests for Personal Mementoes (to Edwin Meese)
(Turndown)
Mitchell Stanley – MS-8 – Enclosure Returned RNC Address Set Forth
Mitchell Stanley – MS-9 – Requesting a Copy of Edwin Meese’s Remarks
Mitchell Stanley – MS-10 – Invitation for President to Speak
Mitchell Stanley – MS-11 – Sending Photo Signed by Edwin Meese (Writer Requested)
Mitchell Stanley – MS-12 – Sending Photos Signed by Edwin Meese (Which Writer Had Requested)
Mitchell Stanley – MS-13 – Making Request of Edwin Meese
Jay Stephens – JBS-1 – Support for Dr. Rajko Mednica
Edward J. Stucky – EJS-1 – Response to Kingon/Chew Mail re: Footwear Imports
Edwin Thomas – ET-1/ET-1A – Sending EM’s Photograph / Autographed Photograph
Edwin Thomas – ET-2 – Sending EM’s Autograph
Edwin Thomas – ET-2A – Request for Item
Edwin Thomas – ET-3 – Invitation to Event Turndown
Edwin Thomas – ET-4 – Invitation (Forwarded to Greg Newell)
Edwin Thomas – ET-5 – Invitation (Arrived Too Late)
Edwin Thomas – ET-6/ET-6A – Sending Photo of President / (Autographed)
Edwin Thomas – ET-7 – Requests for Personal Mementoes (To EM)
Edwin Thomas – ET-8 – Enclosure Returned, RNC Address Set Forth
Edwin Thomas – ET-9 – Requesting Copy of EM Remarks
Correspondence, Office of-84

Edwin Thomas – ET-10 – Invitation for President to Speak
Kay Trafton – KT-1 – Payment in Lieu of Taxes Program
William Triplett – WKT-1 – Cults
Carlton Turner – AVH-CT-1 – Support and Offer of Help (from Professionals)
Carlton Turner – AVH-CT-2 – Suggestions for Drug Crusade
Carlton Turner – AVH-CT-3 – Drug Project Funding Requests Turndown (Referral)
Carlton Turner – AVH-CT-4 – Drug Project Endorsement Request Turndown (Referral)

Box 56
Robert Tuttle – RHT-1/RHT-1A – Self-Endorsement – (Discouraging –Resume/No Resume/No Qualifications;/Do Not Code/Central Files
Robert Tuttle – RHT-2 – Encouraging Response to Job Inquiry (Fully Coded – When Returned to Room 131/Processing)
Robert Tuttle – RHT-3 – General Recommendation Prior to Selection of Nominees – Process if Resume or Candidate Attached
Robert Tuttle – RHT-6 – Interest in Joining Administration (Request for Resume)
Robert Tuttle – RHT-7 – Comments Regarding Appointment (Critical/Negative)
Robert Tuttle – RHT-7B – Concerns Regarding Re-Appointment (PAS Pending in Senate)
Robert Tuttle – RHT-8 – Congratulations Message
Robert Tuttle – RHT-9 – Careerist Application (Do Not Process/Central Files)
Robert Tuttle – RHT-9B – Intern Letter
Robert Tuttle – RHT-10 – Issues
Robert Tuttle – RHT-12 – Rosemary Collyer
Robert Tuttle – RHT-13 – TVA Vacancy
Robert Tuttle – RHT-14 – Recommendations of Jack Smith for FCC Chairmanship
Robert Tuttle – RHT-15 – Recommendation of Jack Smith as Member of FCC
Robert Tuttle (On Behalf of President Reagan) – RHT-1A-R – Self-Endorsement
(Discouraging: No Resume, No Qualifications, Do Not Code, Central Files)
Robert Tuttle (On Behalf of President Reagan) – RHT-2-R – Encouraging – Fully Coded – When Returned to 131 / Process
Robert Tuttle (On Behalf of President Reagan) – RHT-3-R – Recommendation (Prior to Selection of Nominee – Process if Resume of Candidate Attached)
Robert Tuttle (On Behalf of President Reagan) – RHT-6-R – Interest in Joining Administration – Request for Resume
Robert Tuttle (On Behalf of President Reagan) – RHT-7-R – Comments Regarding Appointment – Critical/Negative
Robert Tuttle (On Behalf of President Reagan) – RHT-7B-R – Concerns Regarding Re-
Appointment (PAS Appointment Pending in Senate)
Robert Tuttle (On Behalf of President Reagan) – RHT-8-R – Congratulatory Message
Robert Tuttle (On Behalf of President Reagan) – RHT-9-R – Careerist Application
Robert Tuttle (On Behalf of President Reagan) – RHT-9B-R – Intern Letter
Robert Tuttle (On Behalf of President Reagan) – RHT-10-R – Issues
Robert Tutle – RHT-3-T – General Recommendation (Prior to Selection of Nominee) – Process if Resume of Candidate Attached [Addressed to John Herrington]
Robert Tuttle – RHT-6-T – Interest in Joining Administration – Request for Resume (Addressed to John Herrington)
Robert Tuttle – RHT-9B-T – Intern Letter (Addressed to John Herrington)
Robert Tuttle – RHT-10-T – Issues (Addressed to John Herrington)
Wayne Valis – WV-1 – Soliciting Legislative / Policy Suggestions from Business Leaders
Lee Verstandig – LLV-1 – Correspondence Referred to Department / Agency for Handling (Direct Reply)
Lee Verstandig – LLV-2-Correspondence Referred to Department / Agency
Lee Verstandig – LLV-3 – Recommendation of Individual for Employment (Referral to PPO)
Lee Verstandig – LLV-4 – Views/Support (Forwarded to Reagan-Bush ’84 Committee)
Lee Verstandig – LLV-5 – Termination of General Revenue Sharing Program
Lee Verstandig – LLV-6 – Termination of General Revenue Sharing Program (Responding on Behalf of the President)
Jonathan Vipond JV-1 – Interviewed but Not Hired
Jonathan Vipond JV-2 – Never Interviewed
Jonathan Vipond JV-3 – Thank You for Recommendation (Received Letter)
Jonathan Vipond JV-4 – Turndown for Black Liaison Position (Interviewed)
Helene von Damn – HVD-1 – Interest in Joining Administration (Credentials Impressive)
Helene von Damn – HVD-1A – Thank-You – Discouraging (No Resume)
Helene von Damn – HVD-2 – Recommendation for Ambassadorial Appointment
Helene von Damn – HVD-2 – Interest in Joining Administration
Helene von Damn – HVD-3 – Recommendation
Helene von Damn – HVD-4 – On Behalf of Another First and Last Name (Senator/Congressman Writing)
Helene von Damn – HVD-5 – On Behalf of Another (Senator/Congressman Writing)
Helene von Damn – HVD-6 – Interest in Joining Administration
Helene von Damn – HVD-7 – Comments Regarding Appointment
Helene von Damn – HVD-7A – Comments re: Federal Energy Regulatory Commission
Helene von Damn – HVD-7B-C – Presidential Appointment for Which Senate Confirmation Is/Is Not Required
Helene von Damn – HVD-8 – Congratulatory
Helene von Damn – HVD-9 – Careerist Request for Presidential Appointment
Helene von Damn – HVD-10 – Congratulations
Benjamin Waldman – BSW-1 – Congressional Recommendation
Benjamin Waldman – BSW-2 – Congressional Recommendations for Administration Positions
Agnes Waldman – AMW-1 – Thanks for Message/Material (Will Bring to Mr.
Buchanan’s Attention)  
Agnes Waldman – AMW-2 - Interim Response While Mr. Buchanan is on Far East Trip  
Agnes Waldman – AMW-3 - Letter Has been received and Forwarded to PJB  
Agnes Waldman – AMW-4 – Thanks for Views / Support, Letter Being Forwarded to PJB  
Agnes Waldman – AMW-5 – Response to People Who Want PJB’s Address  
Sue Walkup – SW-1 – Turndown Invitation from Group through Spokesman  
Sue Walkup – SW-2 – Turndown Request to Meet with HHB in Washington  
Sue Walkup – SW-3 – Turndown Request to Meet with Chief of Staff (General)  
Sue Walkup – SW-4 – Souvenir Item Turndown for HHB  
Sue Walkup – SW-5 – Requests to Work at White House, Addressed to a Staff Member  
Under Howard Baker  
Sue Walkup – SW-6 – Offer to Sell (Turndown)  
Sue Walkup – SW-7 – Miscellaneous Children’s Mail  
Sue Walkup – SW-8 – Response to Invitations Sent too Far in Advance  
Sue Walkup – SW-9 – Comments re: Iran/Contra / No Support  
Sue Walkup – SW-10 – Support for President’s 07/30/1987 Remarks to Pro-Life Leaders  
Sue Walkup – SW-11 – Auction Item Turndown  
Sue Walkup – SW-12 – Requesting Recommendation from Chief of Staff  
David Waller – DW-1 – Executive Clemency for Joseph M. Margiotta  
Peter Wallison – PJW-1 – Thanks for Messages of Congratulations  
Peter Wallison – PJW-2 – Recommendation of Candidate(s) for Nomination to Various Court Vacancies  
Peter Wallison – PJW-2A – Recommendation of Candidate(s) for Various Court Vacancies (Incoming Not Addressed to President)  
Peter Wallison – PJW-2B – Recommendation of Candidate(s) for Various Court Vacancies (Incoming Referred to AG Meese)  
Peter Wallison – PJW-3 – Recommendation of Candidates for U.S. District Court Vacancy  
Peter Wallison – PJW-3A – Recommendation of Candidate for U.S Court Vacancy (Addressed to the President)  
Peter Wallison – PJW-4 – Thanks for Expression of Interest in Being Appoint to Court Position  
Peter Wallison - PJW-5 - Support for Rehnquist and Scalia Nominations  
Peter Wallison - PJW-6 - Support for Scalia Nomination  
Peter Wallison – PJW-7 – Support for Rehnquist Nomination  
Peter Wallison – PJW-8 – Views re: Rehnquist Nomination  
Peter Wallison - PJW-9 - Views re: Scalia Nomination  
Peter Wallison – PJW-10 – Response to Senators Recommending Candidates for Vacancies in Their States  
Faith Ryan Whittlesey – FRW-1 – Response to Resumes  

Box 57  
Richard Williamson – RW-1 – Continuation of General Revenue Sharing  
Richard Williamson – RW-3 – General Revenue Sharing
D. Edward Wilson – DEW-3 – Recommending Judith Whitaker
D. Edward Wilson – DEW-4 – Recommendation (Candidate Already Nominated)
D. Edward Wilson – DEW-5 – Recommendation (No Candidate Selected Yet)
Nina Wormser – NW-1 – Invitation (Mrs. Reagan) (Turndown) (Limited Appearances)
Nina Wormser – NW-1A – Invitation (Mrs. Reagan) Turndown (Limited Appearances) Message Enclosed
Nina Wormser – NW-2 – Invitation (Mrs. Reagan) (Turndown) (Committed to be in Washington)
Nina Wormser – NW-2A – Invitation (Mrs. Reagan) (Turndown) (Committed to be in Washington) Message Enclosed
Nina Wormser – NW-3 – Invitation for NR (Turndown)
Nina Wormser – NW-3A – Invitation for NR (Turndown) (Sends Message)
Nina Wormser – NW-4 – Invitation (Mrs. Reagan) (Turndown) (Unable to Respond Favorably to Each One)
Nina Wormser – NW-4A – Invitation (Mrs. Reagan) (Turndown) (Unable to Respond Favorably to Each One) Message Enclosed
Nina Wormser – NW-5 – Invitation (Mrs. Reagan) (Turndown) (Date Too Far in Future)
Nina Wormser – NW-6 – Invitation to Mrs. Reagan Turndown (Previously Scheduled Commitment)
Nina Wormser – NW-7 – Invitation to Mrs. Reagan Turndown (Previously Scheduled Commitment) Message Enclosed
Nina Wormser – NW-8 – Invitation to Mrs. Reagan. To Visit Some Time in Future, No Special Date/Event Turndown
Nina Wormser – NW-9 – Invitation to Mrs. Reagan. (To Meet When Visit D.C.) Turndown (Busy Daily Schedule)
Nina Wormser – NW-10 – Invitation (Mrs. Reagan.) Turndown – To Visit Particular State/City
Nina Wormser – NW-10A – Invitation (Mrs. Reagan) Turndown – To Visit Particular State/City (Message Enclosed)
Nina Wormser – NW-11 – Invitation (Mrs. Reagan) Turndown – Invitation Arrived Too Late
Nina Wormser – NW-11A – Invitation (Mrs. Reagan) – Turndown (To See While in Washington) (Arrived Too Late)
Nina Wormser – NW-12 – Invitation (Mrs. Reagan.) Turndown – To Meet with Mrs. Reagan to Give a Gift
Lynn Ross Wood – LRW-1 – Thank-You -- Discouraging
Lynn Ross Wood – LRW-1A – Thank-You – Discouraging (No Resume)
Lynn Ross Wood – LRW-3 – Recommendation
Lynn Ross Wood – LRW-4 – Congressional Recommendation
Lynn Ross Wood – LRW-5 – Congressional Recommendation – Request Resume
Lynn Ross Wood – LRW-6 – Request for Resume
Correspondence, Office of-88

Lynn Ross Wood – LRW-7 – Opposition
Lynn Ross Wood – LRW-7A – Comments re: Federal Energy Regulatory Commission
Lynn Ross Wood – LRW-7B-C – Presidential Appointments for Which Senate
  Confirmation Is/Is Not Required
Lynn Ross Wood – LRW-8 – Congratulatory
Lynn Ross Wood – LRW-9 – Careerist for Presidential Appointment
Ann Wrobleski – AW-1 – Honorary Chairmanship Regret (May be Accompanied by
  Message)
Ann Wrobleski – AW-1A – Invitation to Mrs. Reagan (Must Limit Her Activities)
Ann Wrobleski – AW-2 – Drugs/Alcohol – Support
Ann Wrobleski – AW-3 – Invitation to Mrs. Reagan (Accepts)
Ann Wrobleski – AW-4 – Invitation to Visit Drug Treatment Center
Ann Wrobleski – AW-4A – Request for First Lady to Visit Organization
Ann Wrobleski – AW-5 – Drugs – Sent Information
Ann Wrobleski – AW-6 – Invitation to Visit Facilities Specifically for Handicapped and
  Disabled Children
Ann Wrobleski – AW-7 – Budget Cuts (Con) for Foster Grandparent Program,
  Drug/Alcohol Abuse Programs
Ann Wrobleski – AW-8 – Support of Foster Grandparent Program
Ann Wrobleski – AW-9 – Child Abuse
Ann Wrobleski – AW-10 – Support
Ann Wrobleski – AW-11 – Lending First Lady’s Assistance to Various Projects/Charities
  Turndown (Unable to Accept Any Additional Projects
Ann Wrobleski – AW-12 – Supporting Foster Grandparent Program
Ann Wrobleski – AW-13 – Views Concerning Unwed Mothers
Ann Wrobleski – AW-14 – Drug/Alcohol Abuse Among Teenagers
Ann Wrobleski – AW-15 – Offers to Volunteer with Special Projects (Turndown)
Ann Wrobleski – AW-16 – Suggestions for Special Projects
Ann Wrobleski – AW-17 – Letter to Detroit Free Press to FL’s Special Projects
Ann Wrobleski – AW-18 – Disbursement of Event Photos
Ann Wrobleski – AW-19 – Foster Grandparent Program Funding
Ann Wrobleski – AW-20 – Requests for Photo Reprints
Ann Wrobleski – AW-21 – Invitation for NR (Turndown)
Ann Wrobleski – AW-22A – Turndown Invitation (First Lady Out of the Country)
Ann Wrobleski – AW-23 – Invitation (Mrs. Reagan) (Turndown) – Invitation Arrived
  Too Late
Ann Wrobleski – AW-24 – Turndown Invitation for First Lady to Speak/Appear re: Drug
  Abuse (Date Too Far in Future – Suggest Invitation Be Extended Again Later)
Ann Wrobleski – AW-25 – Invitation (Mrs. Reagan) (Turndown) (Sends Message)
Ann Wrobleski – AW-26 – Turndown Invitation for First Lady to Speak/Appear re: Drug
  Abuse (No Independent Travel)
Ann Wrobleski – AW-27 – Turndown Invitation for First Lady to Speak/Appear re: Drug
  Abuse (Scheduling Conflict)
Ann Wrobleski – AW-27A – Turndown Request for First Lady to Make Appearance re:
Drugs (Busy Official Schedule)
Ann Wrobleski – AW-28 – Invitation (Mrs. Reagan) Turndown – Unable to Respond Favorably to Each One
Ann Wrobleski – AW-29 – Invitation (Mrs. Reagan) (Turndown) – To Meet Mrs. Reagan to Give a Gift
Ann Wrobleski – AW-31 – Invitation (Mrs. Reagan) – Date Too Far in Future
Ann Wrobleski – AW-32 – Concern about Budget Cuts Where Drug Problems Are Involved
Ann Wrobleski – AW-33 – Requests for First Lady to Endorse or Promote Personal Endeavors Related to Drug Problem
Ann Wrobleski – AW-34 – Administration’s 5-Pronged Approach to the Drug Problem
Ann Wrobleski – AW-35A – Local Foster Grandparent Programs (Referral to ACTION)
Ann Wrobleski – AW-36 – Requests for Fundraising Assistance – Drug Programs
Ann Wrobleski – AW-37 – Requests for Teen Titans Comic Book
Ann Wrobleski – AW-38 – Advertising of Alcoholic Beverages
Ann Wrobleski – AW-39 – Appointment of Dr. Donald MacDonald as Administrator of Alcohol, Drug Abuse and Mental Health Administration
Henry Zuniga – HZ-1 – Michael Cardenas’ Resignation as Administrator of the SBA

SERIES V: ALPHABETICAL FILE
Box 58
“Abortion and the Conscience of the Nation” (Booklet)
Addresses on Arms Reduction and the Western Alliance - June 1982 (Booklet)
Address to Nation on Explosion of Challenger 01/28/1986
AIDS and the Education of our Children
“America’s Agenda for the Future” – 1986 (Booklet)
“America’s Economic Bill of Rights,” 07/03/1987 (Booklet)
“America’s Vision of the Future” – U.S. State Department Current Policy No. 1001
Attack on the Church – Persecution of the Catholic Church in Nicaragua
Biography – Nancy Reagan
“Central America at a Critical Juncture” – U.S. State Department Current Policy No. 1007
Certificate of Heroism – President’s Drug Awareness Program
[Connie Mackey – Student Mail – Tape for President] (Stored in A/V for preservation)
[Copies & Masters of Various “Response to Public” Form Letters] (1)-(6)
Crusade for a Drug Free America – Fact Sheet January 1988
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Enclosures (Binder) (9)(10)
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End of Administration Acknowledgement Card
Executive Forum Invitation
Facsimile Signature Card – First Lady
Facsimile Signature Card – President
The Family: Preserving America’s Future – Department of Education (Original Report)
*The Family: Preserving America’s Future* (Booklet)
[Favorite Bible Verses]
Freedom, Regional Security and Global Peace – March 1988
[Get-Well Flag Displayed on OEOB – Transferred to Museum Collection]
[Greetings Office Forms]
The Importance of SDI (Strategic Defense Initiative) - White House Issue Brief
Inaugural Address 1981 (Booklet)
Inaugural Address 1985 (Booklet)
Inaugural Program – 1981
Legislative and Administrative Message – A Union of Individuals – 1988
Listing of State Legislatures and Names of Governors
Major Foreign Policy Addresses 1981 (Booklet)
*Management of the U.S. Government: Part 6 – FY 1987*
*Management of the U.S. Government – FY 1988*
Moscow State University Speech
*National Security Strategy for the U.S., January 1988*
*Nicaragua’s Interior Ministry: Instrument of Political Consolidation, August 1987*
*Nicaragua’s Military Build-up and Support for Central American Subversion: Background Paper*
Omnibus Trade and Competitive Act Veto Message 05/24/1988
Peace Begins at Home” By Ronald Reagan – April 1981
[Presidential Messages to Children]
Presidential Portrait – Hyman Sarfatti
Presidential Remarks – Heritage Foundation 11/30/1987

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President’s Bicentennial of the Constitution Message
[President’s Hearing Aid]
*The President’s House* (Booklet)
*The President’s Strategic Defense Initiative, January 1985*
*Private Sector Initiatives: A Presidential Commitment* (Report)
Proclamation – AIDS Awareness and Prevention Month 1987 (Stored in oversize box)
“A Quest for Excellence”, 1987 (Booklet)
Radio Addresses 04/03/1982-06/05/1982 (Booklet)
Radio Addresses 08/18/1982-10/30/1982 (Booklet)
Radio Addresses 11/06/1982-02/19/1983 (Booklet)
Radio Addresses 02/26/1983-06/23/1983 (Booklet)
Radio Addresses Volume VI – 10/01/1983-12/31/1983 (Booklet)
Radio Addresses Volume VII - 01/07/1984-03/31/1984 (Booklet)
Radio Addresses Volume IX - 01/26/1985-04/20/1985 (Booklet)
Radio Addresses Volume X – 04/27/1985-08/03/1985 (Booklet)
Radio Addresses Volume XII - 11/16/1985-02/08/1986 (Booklet)
Radio Addresses Volume XIII – 02/15/1986-05/10/1986 (Booklet)
Radio Addresses Volume XIV - 05/17/1986-08/09/1986 (Booklet)
Radio Addresses Volume XV – 08/16/1986-11/15/1986 (Booklet)
Radio Addresses Volume XVI - 11/22/1986-02/14/1987 (Booklet)
Radio Addresses Volume XVII – 02/21/1987 – 05/16/1987 (Booklet)
Radio Addresses Volume XVIII – 05/23/1987-08/15/1987 (Booklet)
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Radio Addresses Volume XXI – 02/20/1988-05/14/1988 (Booklet)
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[Radio Addresses – Public Requests]

Box 61
Rancho del Cielo Fact Sheet
Reagan Administration Programs to Combat Waste, Fraud and Abuse in the Federal Government

*Reagan Administration: Promises Made, Promises Kept, 1981-1989*
Reagan Presidency: Seven Years of Accomplishment 1981-1988
Reagan Presidency: Seven Years of Accomplishment 1981-1988 Master
Recipe – Chocolate Brownies
Recipe – Cold Cucumber Soup
Recipe – Crab Meat Casserole
Recipe – Gazpacho Soup
Recipe – Piccata of Veal
Recipe – Pumpkin Pecan Pie

Recommendations of the National Drug Policy Board for 1988 Anti-Drug Abuse Legislation

Remarks on Arrival of Pope John Paul II 09/10/1987

*The Sandanista Military Build-up: An Update*, October 1987
Seal of the President and the Vice President
Publication – "Schools that Work" – Department of Education
Publication – "Schools without Drugs" – Department of Education
Soviet Bloc Military Equipment Supplied to Nicaragua

*Soviet Military Power: An Assessment of the Threat, 1988*
*Soviet Military Power, 1987*
Soviet Space Challenge, The
Soviet Strategic Defense – June 1987
State of the Union 01/26/1982 (Booklet)
State of the Union 01/25/1988 (Booklet)
Stationary – “From the Desk of Ronald Reagan” Notepad – Pink
Stationary – “From the Desk of Ronald Reagan” Notepad – White
Stationary – “From the Desk of Ronald Reagan” Notepad – Yellow

[Undeliverable Mail]
Vice President’s Christmas Cards

Welcome to the White House

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The White House
White House Christmas Booklet, 1981
White House Christmas Booklet, 1988
“The White House Garden and Grounds” (Booklet)

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Acknowledgement Card R-4A (1st Class Girl Scout)
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Acknowledgement Card (Thank you for Get-Well Message)
Acknowledgement Card (Thank you for your Prayers)
Acknowledgement Card (Thoughts and Prayers)
Acknowledgement Card (Time of Sorrow)
Acknowledgement Card (Volunteer Service)
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Photo – Presidential Portrait (3”x 5”)
Photo – President at Ranch with Saddle
Photo – President at Ranch on Brown Horse
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Photo – President at Ranch with Irish Setter
Photo – President at Tuskegee University
Photo – President at Vietnam Veterans Memorial
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Photo – President in Blue Denim Jacket
Photo – President in Cowboy Hat
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Photo – President on White Horse (with Signature)
Photo – President on White Horse (without Signature)
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Photo – President – "The Toast" (with Signature)
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American Enterprise Day
Asian/Pacific American Heritage Week
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Cancer Control Month
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Citizenship Day and Constitution Week
Columbus Day
Commodore John Barry Day
Days of Remembrance of Victims of the Holocaust
Death of Anwar el-Sadat
Death of General Bradley
Death of Roy Wilkins
Father’s Day
Fire Prevention Week
Flag Day and National Flag Week
General Pulaski Memorial Day
Hungarian Freedom Fighters Day
International Year of Disabled Persons
Jewish Heritage Week
Law Day U.S.A.
Lief Erikson Day
Loyalty Day
Memorial Day, 05/25/1981
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National Agriculture Day
National Blinded Veterans Recognition Day
National Children’s Day
National Clean-up Day and Flag-up Americans Highways Week
National Cystic Fibrosis Week
National Day of Prayer
National Day of Recognition for Veterans of the Vietnam Era
National Defense Transportation Day and National Transportation Week
National Diabetes Week
National Employ the Handicapped Week
National Family Week
National Farm-City Week
National Farm Safety Week
National Forest Products Week
National Guard Day
National Hispanic Heritage Week
National Maritime Day
National Poison Prevention Week
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National P.O.W./M.I.A. Recognition Day
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National School Bus Safety Week
National Year of Disabled Persons
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Pan American Day and Pan American Week
Red Cross Month
Save Your Vision Week
Silver Anniversary Year of the National System of Interstate and Defense Highways
Small Business Week
Thanksgiving Day
United Nations Day
Veterans Day
Victims’ Rights Week
White Cane Safety Day
Women's Equality Day
World Food Day
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Wright Brothers Day
Yorktown Bicentennial
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A Day of Prayer for Poland and Solidarity with the Polish People
Afghanistan Day
Amelia Earhart Day
American Education Week
American Heart Month
American Salute to Cabanatuan Prisoner of War Memorial Day
Armed Forces Day
Asian/Pacific American Heritage Week
Baltic Freedom Day
Bicentennial Year of the American Bald Eagle and National Bald Eagle Day
Bill of Rights Day and Human Rights Week
Cancer Control Month
Captive Nations Week
Child Health Day
Citizenship Day and Constitution Week
Columbus Day
Crime Victims Week
Dr. Robert H. Goodard Day
Dutch-American Friendship Day
Father’s Day
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General Pulaski Memorial Day
Head Start Awareness Month
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Jewish Heritage Week
Law Day U.S.A.
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Loyalty Day
Louisiana World Exposition of 1984
Lupus Awareness Week
Mothers Day
Myasthenia Gravis Awareness Week
National Agriculture Day
National Alzheimer’s Disease Week
National Architecture Week
National Child Abuse Prevention Week
National Children’s Day
National Christmas Seal Month
National Closed-Captioned Television Month
National Construction Industry Week
National Consumers Week
National Cystic Fibrosis Week
National Day of Prayer
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National Defense Transportation Day and National Transportation Week
National Diabetes Month
National Disabled Veterans Week
National Drunk and Drugged Driving Awareness Week
National Employ the Handicapped Week
National Energy Education Day
National Eye Donor Month
National Family Week
National Farm-City Week
National Farm Safety Week
National Forest Products Week
National Hispanic Heritage Week
National Home Health Care Week
National Hospice Week
National Housing Week
National Jaycee Week
National Maritime Day
National Medic Alert Week
National Navaho Code Talkers Day
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National Peach Month
National Poison Prevention Week
National Port Week
National P.O.W./M.I.A. Recognition Day
National P.T.A. Membership Month
National Purple Heart Week
National Recognition Day for Nurses
National Respiratory Therapy Week
National Safe Boating Week
National School Bus Safety Week
National School Lunch Week
National Scleroderma Week
National Sewing Month
National Spinal Cord Injury Month
National Year of Disabled Persons
Nordic-America Week
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Solidarity Day
Thanksgiving Day
Theodore Roosevelt Day
The 259th Anniversary of the Birth of George Washington
United Nations Day
United States-Korea Centennial
Veterans Day
White Cane Safety Day
Women's Equality Day
Women's History Week
Working Mothers Day
World Communications Year 1983: Development of Communications Infrastructures
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World Trade Week
Wright Brothers Day
Zoo and Aquarium Month

Box 73 (1983)
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American Heart Month
American Indian Day
Anti-Defamation League Day
Asian/Pacific Heritage Week
Baltic Freedom Day
Bicentennial of Air and Space Flight
Bicentennial Year of the Birth of Simon Bolivar
Bill of Rights Day and Human Rights Day and Week
Cancer Control Month
Captive Nations Week
Carrier Alert Week
Child Health Day
Citizenship Day and Constitution Week
Columbus Day
Crime Victims Week
Death of American and French Military Personnel in Beirut, Lebanon
Death of Federal Diplomatic and Military Personnel in Beirut, Lebanon
Father's Day
F.B.I. Day
Fiorello H. La Guardia Memorial Day
Fire Prevention Week
Flag Day and National Flag Week
Florence Crittenton Mission Week
General Pulaski Memorial Day
Helsinki Human Rights Day
Honoring the Ukrainian Helsinki Monitoring Group
Jewish Heritage Week
Law Day
Lief Erikson Day
Lithuanian Independence Day
Loyalty Day
Lupus Awareness Week
Management Week in America
Metropolitan Opera Day
Minority Enterprise Development Week
Missing Children Day
Mother’s Day
Myasthenia Gravis Awareness Week
National Adult Day Care Center Week
National Agriculture Day
National Alzheimer’s Disease Month
National Amateur Baseball Month
National Animal Agriculture Week
National Andrei Sakharov Day
National Arthritis Month
National Atomic Veterans Day
National Care and Share Day
National Child Abuse Prevention Month
National Children and Television Week
National Children's Liver Disease Awareness Week
National Child Support Enforcement Month
National Christmas Seal Month
National Closed-Captioned Television Month
National Coin Week
National Consumers Week
National Cystic Fibrosis Week
National Day of Mourning, Sunday 09/11/1983
National Day of Prayer
National Decade of Disabled Persons
National Defense Transportation Day and National Transportation Week
National Diabetes Month
National Disabled Veterans Week
National Drug Abuse Education Week
National Drunk and Drugged Driving Awareness Week
National Employ the Handicapped Week
National Eye Donor Month
National Family Week
National Farm-City Week
National Farm Safety Week
National Forest Products Week
National High School Activities Week
National High-Tech Week
National Hispanic Heritage Week
National Historically Black Colleges Day
National Home Care Week
National Housing Week
National Inventors Day
National Jaycee Week

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National Mental Health Week
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National Parkinson’s Disease Week
National Physical Fitness and Sports Month
National Poison Prevention Week
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National Productivity Improvement Week
National Respiratory Therapy Week
National Reyes Syndrome Week
National Safe Boating Week
National School Bus Safety Week
National School Lunch Week
National Scleroderma Week
National Sewing Month
National Sickle Cell Anemia Awareness Month
National Year of Partnership in Education
National Year of Volunteerism
Older American Month
One Hundred and Fiftieth Anniversary of Green County, Missouri
Pan American Day and Pan American Week
Prayer for Peace, Memorial Day 1983
Public Employees Appreciation Day
Red Cross Month
Save Your Vision Week
Small Business Week
Swedish-American Friendship Day
Thanksgiving Day
Tricentennial Anniversary Year of German Settlement on America
Twenty-Fifth Anniversary of the National Aeronautics and Space Administration
200th Anniversary of the Signing of the Treaty of Paris
United Nations Day
Veterans Day
White Cane Safety Day
Women's Equality Day
Women's History Week
World Communications Year 1983: Development of Communications Infrastructures
World Food Day
World Trade Week
Wright Brothers Day
Year of the Bible
Youth of America Week
Zoo and Aquarium Week

Box 75(1984)
Afghanistan Day
African Refugees Relief Day
Alaska Statehood Day
American Heart Month
Asian/Pacific Heritage Week
A Time of Remembrance for all Victims of Terrorism throughout the World
Baltic Freedom Day
Bill of Rights, Human Rights Day and Week
Cancer Control Month
Captive Nations Week
Centennial of the Birth of Harry S. Truman
Child Health Day
Citizenship Day and Constitution Week
Coast Guard Day
Columbus Day
Commemoration of the Great Famine in the Ukraine
Conferral of Honorary Citizenship of the United States upon William Penn and Hannah Callowhill Penn
Crime Victims Week
D-Day National Remembrance
Education Day U.S.A.
Emergency Medicine Week
Family Reunion MonthFather’s Day
Federal Credit Union Week
Fire Prevention Week
Flag Day and National Flag Week
Food for Peace Day
Fortieth Anniversary of the Warsaw Uprising
Frozen Food Day
Galway’s Quincentennial Year
General Pulaski Memorial Day
Harmon Killebrew Day
Hawaii Statehood Silver Jubilee Day
Helen Keller Deaf-Blind Awareness Week
Jewish Heritage Week
Law Day U.S.A.
Lief Erickson Day
Loyalty Day
Lupus Awareness Week
Mental Illness Awareness Week
Military Spouse Day
Minority Enterprise Development Week
Missing Children Day
Mothers Day
Municipal Clerks Week
Myasthenia Gravis Awareness Week
National Adoption Week
National Adult Day Care Center Week
National Agriculture Day
National Alzheimer’s Disease Week
National Animal Health Week
National Arts with the Handicapped Week
National Asthma and Allergy Awareness Week
National Beta Club Week
National Birds of Prey Conservation Week
National Blood Pressure Awareness Week
National Care and Share Day
National Child Abuse Prevention Week
National Child Passenger Safety Awareness Day
National Children's Week
National Christmas Seal Month
National Community Leadership Week
National Consumers Week
National Correctional Officers Week
National Day of Prayer
National Defense Transportation Day and Day of Transportation Week
National Diabetes Month
National Digestive Diseases Awareness Week
National Down’s Syndrome Month
National Drug Abuse Education and Prevention Week
National Drunk and Drugged Driver’s Awareness Week
National Duck Stamp Week, Golden Anniversary Year of the Duck Stamp
National Employ the Handicapped Week
National Employ the Older Worker Week
National Energy Education Day
National Epidermolysis Bullosa Awareness Week
National Eye Donor Month
National Family Week
National Farm-City Week

Box 76 (1984)
National Farm Safety Week
National Fetal Alcohol Syndrome Awareness Week
National Forest Products Week
National Head Injury Awareness Week
National Hearing Impaired Awareness Week
National High-Tech Week
National Hispanic Heritage Week
National Historically Black Colleges Week
National Home Care Week
National Hospice Month
National Housing Week
National Ice Cream Month and National Ice Cream Day
National Maritime Day
National Mental Health Counselors Week
National Neighborhood Housing Service Week
National Organ Donation Awareness Week
National Pearl Harbor Remembrance Day
National Photo Week
National Physical Fitness and Sports Month
National Poison Prevention Week
National P.O.W./M.I.A. Recognition Day
National Quality Month
National Reyes Syndrome Week
National Safe Boating Week
National Sanctity of Human Life Day
National School Age Child Care Awareness Week
National School Lunch Week
National Sewing Month
National Single Parent Day
National Social Work Month
National Spina Bifida Month
National Surveyors Week
National Theater Week
National Tourism Week
National tuberous Sclerosis Week
National Volunteer Firefighters Recognition Day
National Women Veterans Recognition Week
1992 Chicago-Seville International Exposition
Older Americans Month
Ostomy Awareness Month
Pan American Day and Pan American Week
Parkinson's Disease Awareness Week
Polish American Heritage Month
Prayer for Peace, Memorial Day May 28, 1984
Red Cross Month
Return and Final Interment of Unknown American Killed in Vietnam
Save Your Vision Week
Small Business Week
Smokey Bear Week
Space Exploration Day
Student Awareness of Drunk Driving Month
Thanksgiving Day
35th Anniversary of NATO
United Nations Day
Veterans Day
Veterans Preference Month
White Cane Safety Day
Women In Agriculture Week
Women's Equality Day
Women's History Week
World Food Day
World Trade Week
World War I Aces and Aviators Day
Wright Brothers Day
Year of Excellence in Education
Year of the Ocean
Year of the St. Lawrence Seaway and St. Lawrence Seaway Day
Youth of America Week

Box 77 (1985)
Afghanistan Day
American Education Week
American Heart Month
Asian/Pacific American Heritage Week
A Time of Remembrance
Baltic Freedom Day
Bill of Rights Day, Human Rights Day and Week
Cancer Control Month
Captive Nations Week
Centennial Year of Liberty in the United States
Child Health Day
Citizenship Day and Constitution Week
Columbus Day
Dr. Jonas E. Salk Day
Education Day U.S.A.
Eugene Ormandy Appreciation Day
Fair Housing Month
Family Reunion Day
Father’s Day
Fire Prevention Week
Flag Day and National Flag Week
Freedom of the Press Day
General Pulaski Memorial Day
Helen Keller Deaf-Blind Awareness Week
Helsinki Human Rights Day
High Blood Pressure Awareness Week
International Youth Year
Jewish Heritage Week
Law Day U.S.A.
Learning Disabilities Awareness Month
Lief Erikson Day
Lithuanian Independence Day
Loyalty Day
Made in America Month
Mental Illness Awareness Week
Minority Enterprise Development Week
Mothers Day
Myasthenia Gravis Awareness Week
National Adoption Week
National Adult Day Care Center Week
National Alzheimer's Disease Month
National Asthma and Allergy Awareness Week
National Big Brothers and Big Sisters Week
National Cerebral Palsy Month
National Child Abuse Prevention Month
National Child Safety Awareness Month
National Consumers Week
National Correctional Officers Week
National CPR Awareness Week
National Day of Fasting to Raise Funds to Combat Hunger
National Day of Prayer
National DECA Week
National Defense Transportation Day and National Transportation Week
National DES Awareness Week
National Diabetes Month
National Digestive Disease Awareness Week
National Disability in Entertainment Week
National Down Syndrome Month
National Drug Abuse Education Week
National Drunk and Drugged Driving Awareness Week
National Employ the Handicapped Week
National Family Week
National Farm-City Week
National Farm Safety Week
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National Forest Products Week
National Foster Grandparent Month
National High-Tech Month
National Hispanic Heritage Week
National Historically Black Colleges Week

Box 78 (1985)
National Home Care Week
National Hospice Month
National Housing Week
National Jerome Kern Day
National Lupus Awareness Week
National Maritime Day
National Mark Twain Day
National Medical Transcriptionist Week
National Neighborhood Crime Watch Day
National Organ Donation Awareness Week
National Osteoporosis Awareness Week
National Poison Prevention Week
National P.O.W./M.I.A. Recognition Day
National Reyes Syndrome Week
National Safe Boating Week
National Sanctity of Human Life Day
National Science Week
National School Lunch Week
National Sewing Month
National Skin Cancer Prevention and Detection Week
National Spina Bifida Month
National Sudden Infant Death Syndrome Awareness Month
National Temporary Services Week
National Tourism Week
National Weather Satellite Week
National Women Veterans Recognition Week
Oil Heat Centennial Year
Older Americans Month
Operation: Care and Share
Pan American Day and Pan American Week
Polish American Heritage Week
Prayer for Peace, Memorial Day May 27, 1985
Red Cross Month
Save Your Vision Week
Senior Center Week
Seventy-Fifth Anniversary of the Boy Scouts of America
Small Business Week
Space Exploration Day
Thanksgiving Day
Twenty-Fifth Anniversary Year of the Peace Corps
United Nations Day
Very Special Arts U.S.A. Month
Veteran’s Day
Victims of Crime Week
Vietnam Veterans Recognition Day
White Cane Safety Day
Women's Equality Day
Women's History Week
World Food Day
World Health Week and World Health Day
World Trade Week
Wright Brothers Day
Youth Suicide Prevention Month

Box 79 (1986)
Adult Literacy Awareness Month
Afghanistan Day
American Business Women's Day
American Heart Month
American Indian Week
American Liver Foundation National Liver Awareness Month
Andrei Sakharov Day
Asian/Pacific American Heritage Week
A Time of Remembrance for Victims of Terrorism
Baltic Freedom Day
Better Hearing and Speech Month
Cancer Control Month
Captive Nations Week
Centennial of the Birth of David Ben-Gurion
Centennial Year of the Gasoline Powered Automobile
Child Health Day
Citizenship Day and Constitution Week
Columbus Day
Crack/Cocaine Awareness Month
Critical Care Week
Death of American Astronauts on Board Space Shuttle Challenger
Education Day U.S.A.
Emergency Medical Services Week
Ethnic American Day
Fair Housing Month
Father’s Day
Federal Lands Cleanup Day
Fire Prevention Week
Flag Day and National Flag Week
Freedom of Information Day
Gaucher's Disease Awareness Week
General Pulaski Memorial Day
Hands Across America Day
Helsinki Human Rights Day
Hugo Lafayette Black Day
Human Rights Day, Bill of Rights Day and Human Rights Week
Jewish Heritage Week
Just Say No To Drugs Week
Law Day U.S.A.
Lief Erikson Day
Let Freedom Ring Day
Loyalty Day
Lupus Awareness Month
Made in America Month
Martin Luther King Jr. Day
Mental Illness Awareness Week
Minority Enterprise Development Week
Mothers Day
National Adoption Week
National Adult Immunization Awareness Week
National Agricultural Export Week
National Agricultural Day
National Air Traffic Control Day
National Alopecia Areata Awareness Week
National Alzheimer's Disease Month
National Aplastic Anemia Awareness Week
National Arts Week
National Barrier Awareness Day
National Birds of Prey Month
National Black (Afro-American) History Month
National Burn Awareness Week
National Child Identification and Safety Information Day
National Child Safety Month
National Children's Accident Prevention Week
National Children's Television Awareness Week
National Community Education Day
National Community College Month
National Consumers Week
National Day of Prayer
National Defense Transportation Day and National Transportation Week
National Diabetes Month
National Digestive Disease Awareness Week
National Down Syndrome Month
National Drug Abuse Education Week and National Drug Abuse Education Day
National Drunk and Drugged Driving Awareness Week
National Employ the Handicapped Week
National Energy Education Day
National Epidermolysis Bullosa Awareness Week

Box 80 (1986)
National Family Care Givers Week
National Family Reunion Weekend
National Family Week
National Farm-City Week
National Farm Safety Week
National Fetal Alcohol Syndrome Awareness Week
National Fire Fighters Day
National Fishing Week
National Floral Emblem of the United States of America - The Rose
National Food Bank Week
National Forest Product Week
National Garden Week
National Hemophilia Month
National Hispanic Heritage Week
National Historically Black Colleges Week
National Home Care Week
National Homelessness Awareness Week
National Hospice Month
National Housing Week
National Humanities Week
National Hungarian Freedom Fighters Day
National Immigrants Day
National Infection Control Week
National Institutes of Health Centennial Year
National Interstate Highway Day
National Jaycee Week
National Job Skills Week
National Kidney Program Day
National Literacy Day
National Maritime Day
National Mathematics Awareness Week
National Neighborhood Crime Watch Day
National Neighborhood Housing Services Week
National Nuclear Medicine Week
National Organ and Tissue Donor Awareness Week
National Osteoporosis Awareness Week
National Outreach to the Rural Disabled Day
National Pearl Harbor Remembrance Day
National Philanthropy Day
National Poison Prevention Day
National P.O.W./M.I.A. Recognition Day
National Reading Is Fun Week
National Safe Boating Week
National Safety in the Work Place Week
National Sanctity of Human Life Day
National Save Industry and Jobs Day
National School-Age Child Care Awareness Day
National School Library Month
National School Lunch Week
National Seek and College Discovery Day
National Spina Bifida Month
National Theater Week
National Tourism Week
National Women Veterans Recognition Week
National Year of the Teacher, National Teacher Appreciation Day
Naval Aviation Day
Older Americans Melanoma/Skin Cancer Detection and Prevention Week
Older Americans Month
Pan American Day and Pan American Week
Polish American Heritage Month
Prayer for Peace, Memorial Day
Red Cross Month
Salute to School Volunteers Day
Save Your Vision Week
Sesquicentennial Year of the National Library of Medicine
Small Business Week
Suspending Most-Favored Nation Status for Afghanistan
Thanksgiving Day
Truck and Bus Safety Week
United Nations Day
United Way Centennial 1887-1987
Veterans Day
Walt Disney Recognition Day
White Cane Safety Day
Women's Equality Day
Women's History Week
World Food Day
World Health Week and World Health Day
World Trade Week
Wright Brothers Day
Year of the Flag
Youth Suicide Prevention Week

Box 81 (1987)
Afghanistan Day
African American Education Week
AIDS Awareness and Prevention Month
American Gospel Arts Day
Correspondence, Office of-114

American Heart Month
American Indian Week
American Red Cross Month
Arizona Diamond Jubilee Year
Asian/Pacific American Heritage Week
Baltic Freedom Day
Benign Essential Blepharospasm Awareness Week
Cancer Control Month
Captive Nations Week
Child Health Day
Citizenship Day and Constitution Week
Clean Water Day
Columbus Day
Congratulating Stars and Stripes on its Victory in the America’s Cup
Death of American Servicemen on Board United States Ship Stark
Education Day U.S.A.
Emergency Medical Services Week
Father’s Day
Federal Employees Recognition Week
Fiftieth Anniversary of the Animated Feature Film
Fire Prevention Week
Flag Day and National Flag Week
Freedom of Information Day
General Pulaski Memorial Day
Geography Awareness Week
George C. Marshall Month - June
German American Day
Greek Independence Day: A National Day of Celebration of Greek and American Democracy
Hatch Act Centennial
Helsinki Human Rights Day
Human Rights Day Bill of Rights Day and Human Rights Week
International Special Olympics Week and Day
Interstate Commerce Commission Day
Jewish Heritage Week
Just Say No to Drugs Week
Know Your Cholesterol Week
Law Day U.S.A.
Lief Erikson Day
Martin Luther King Jr. Day
Mental Illness Awareness Week
Minority Enterprise Development Week
Mothers Day
National Adoption Week
National Adult Immunization Awareness Week
National Alzheimer’s Disease Month
National Arts Week
National Bowling Week
National Burn Awareness Week
National Cancer Institute Month
National Catfish Day
National Child Abuse Prevention Week
National Child Support Enforcement Month
National Civil Rights Day
National Community Education Day
National Consumers Week
National Correctional Officers Week
National Czech American Heritage Week
National Dairy Goat Awareness Week
National Day of Excellence
National Day of Mourning for the Victims of United States Ship Stark
National Day of Prayer
National Defense Transportation Day and National Transportation Week
National Developmental Disabilities Awareness Month
National Diabetes Month
National Digestive Diseases Awareness Month
National Down’s Syndrome Month
National Drunk and Drugged Driving Awareness Week
National Employ the Handicapped Week
National Energy Education Day
National Family Bread Baking Month
National Family Caregivers Week
National Family Week
National Farm-City Week
National Farm Safety Week

Box 82 (1987)
National Fishing Week
National Food Bank Week
National Forest Products Week
National P.O.W. Recognition Day
National Hispanic Heritage Week
National Historically Black Colleges Week
National Home Health Care Week
National Hospice Month
National Immigrants Day
National Job Skills Week
National Literacy Day
National Lupus Awareness Month
National Maritime Day
National Medical Research Day
National Minority Cancer Awareness Week
National Neighborhood Crime Watch Day
National Older Americans Abuse Prevention Week
National Organ and Tissue Donor Awareness Week
National Osteoporosis Awareness Week
National Outward Bound Week
National Pearl Harbor Remembrance Day
National Podiatric Medicine Week
National Poison Prevention Week
National P.O.W./M.I.A. Recognition Week
National Reye’s Syndrome Week
National Safe Boating Week
National Safety Belt Use Day
National Sanctity of Human Life Day
National School Lunch Week
National School Yearbook Week
National Tourette Syndrome Week
National Tourism Week
National Volunteer Week, 1987: Our Constitutional Heritage
National Women in Sports Day
National Women Veterans Recognition Week
National Year of Thanksgiving
National Year of the Americas
National Year of the Teacher, National Teacher Appreciation Day
9-1-1 Emergency Number Day
Northwest Ordinance Bicentennial Day
Older Americans Month
Pan American Day and Pan American Week
Polish American Heritage Month
Prayer for Peace, Memorial Day
Recognition of the Disabled American Veterans, Vietnam Veterans National Memorial as a Memorial of National Significance
Save Your Vision Week
750th Anniversary of Berlin
Seventy-Fifth Anniversary Year of the Department of Labor
Shay’s Rebellion Week and Day
Small Business Week
Thanksgiving Day
300th Commencement Exercise at the Ohio State University
United State Department of Agriculture 125th Anniversary Year
United Nations Day
United States-Canada Days of Peace and Friendship
United States Olympic Festival - 1987 Celebration, United States Olympic Festival 1987 Day
Veterans Day
Victims of Crime Week
White Cain Safety Day
Women's Equality Day
Women's History Day
World Food Day
World Trade Week
Wright Brothers Day
Year of the Reader

Box 83 (1988)
Actors Fund America Appreciation Month
Afghanistan Day
American Heart Month
American Red Cross Month
Asian/Pacific American Heritage Week
Baltic Freedom Day
Cancer Control Month
Captive Nations Week
Child Health Day
Citizenship Day and Constitution Week
Columbus Day
Crime Victims Week
Dennis Chavez Day
Department of Commerce Day
Drug Free America Week
Education Day U.S.A.
Emergency Medical Services Week
Fair Housing Month
Father’s Day
50th Anniversary of the Javits-Wagner-O'Day Act
50th Anniversary Year of the Federal Food, Drug and Cosmetic Act
Fire Prevention Week
Fire Safety at Home Day - Change Your Clock, Change Your Battery
Flag Day and National Flag Week
Freedom of Information Day
Gaucher's Disease Awareness Week
General Pulaski Memorial Day
Geography Awareness Week
German-American Day
Greek Independence Day: A National Day of Celebration of Greek and American Democracy
Helsinki Human Rights Day
Human Rights Day, Bill of Rights Day and Human Rights Week
Jewish Heritage Week
John Muir Day
Just Say No To Drugs Week
Law Day U.S.A.
Lief Erikson Day
Letter to the Veterans of the U.S. Armed Forces: Christmas 1988
Lithuanian Independence Day
Loyalty Day
Lyme Disease Awareness Week
Martin Luther King Day
Mental Illness Awareness Week
Minority Enterprise Development Week
Mothers Day

Box 84 (1988)
National Adoption Week
National Adult Day Care Center Week
National Adult Immunization Awareness Week
National Agriculture Day
National Alzheimer’s Disease Month
National A.I.D.S. Awareness and Prevention Week
National American Indian Heritage Week
National Arbor Day
National Book Week
National Challenger Center Day
National Chester F. Carlson Recognition Day
National Child Abuse Prevention Month
National Child Care Awareness Week
National Child Passenger Safety Awareness Week
National China-Burma-India Veterans Appreciation Day
National Citizenship Day and Constitution Week
National Civil Rights Day
National Consumers Week
National Craniofacial Awareness Week
National Dairy Goat Awareness Week
National D.A.R.E. Day
National Day of Excellence
National Day of Prayer
National Day of Recognition for Mahatma K. Gandhi
National Defense Transportation Day and National Transportation Week
National Diabetes Month
National Digestive Disease Awareness Month
National Disabled Americans Week
National Down Syndrome Month
National Drinking Water Week
National Drive for Life Week
National Drunk and Drugged Driving Awareness Week
National Employ the Handicapped Week
National Family Week
National Farm-City Week
National Farm Safety Week
National Firefighters Day  
National Fishing Week  
National Forest Products Week  
National Former Prisoners of War Recognition Day  
National Foster Care Month  
National Hispanic Heritage Week  
National Historically Black Colleges Week  
National Home Care Week  
National Hospice Month  
National Job Skills Week  
National Jukebox Week  
National Know Your Cholesterol Month  
National Literacy Day  
National Lupus Awareness Month  
National Maritime Day  
National Medical Research Day  
National Neighborhood Crime Watch Day  

Box 85 (1988)  
National Neighbor Works Week  
National Older Americans Abuse Prevention Week  
National Organ and Tissue Donor Awareness Week  
National Osteoporosis Prevention Week  
National Outpatient Ambulatory Surgery Week  
National Paralysis Awareness Week  
National Poison Prevention Week  
National P.O.W./M.I.A. Recognition Day  
National Productivity Improvement Week  
National Recycling Month  
National Rural Health Awareness Week  
National Safe Boating Week  
National Safe Kids Week  
National Safety Belt Use Week  
National Sanctity of Human Life Day  
National School Lunch Week  
National Scleroderma Awareness Week  
National Senior Citizen’s Day  
National Sewing Day  
National Sir Winston Churchill Week  
National Skiing Day  
National Student-Athlete Day  
National Stuttering Awareness Week  
National Teacher’s Appreciation Day  
National Tourism Week  
National Trauma Awareness Month  
National Tuberous Sclerosis Awareness Week
National Visiting Nurse Associations Week
National Week of Recognition and Remembrance for Those Who Served in the
   Korean War
National Women in Sports Day
National Women Veterans Recognition Week
National Year of Friendship with Finland
Older Americans Month
Pan American Day and Pan American Week
Polish-American Heritage Month
Prayer for Peace, Memorial Day 1988
Pregnancy and Infant Loss Awareness Month
Public Service Recognition Week
Religious Freedom Week
Run to Daylight Day
Save Your Vision Week
Small Business Week
Take Pride in America Month
Thanksgiving Day
To Amend the Quantitative Limitations on Imports of Certain Cheese
United Nations Day
United Stated-Canada Days of Peace and Friendship
Veterans Day
Vocational-Technical Education Week
Week of Remembrance of Kristallnacht
White Cane Safety Day
Women's Equality Day
Women’s History Month
World Food Day
World Trade Week
Wright Brothers Day
Year of New Sweden
Youth 2000 Week

Box 86 (1989)
America Loves Its Kids Month
Martin Luther King, Jr., Day
National Burn Awareness Week
National Commissioned Corps of the Public Health Service Centennial Day
National Day of Excellence
National Skiing Day
National Tourism Week
National Visiting Nurse Associations Week
Neurofibromatosis Awareness Week
Year of the Young Reader

Box 87
Oversize Items