

GIFT UNIT, WHITE HOUSE: Records, 1981-1989 – REAGAN LIBRARY COLLECTIONS

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The non-bolded folders are subject to Freedom of Information Act (FOIA) requests under the provisions of the Presidential Records Act (PRA).

If you are interested in submitting a FOIA request for access to any of the unavailable records or have any questions about these collections or series, please contact our archival staff at 1-800-410-8354, outside the US at 1-805-577-4012, or email reagan.library@nara.gov.

GIFT UNIT, WHITE HOUSE: Records, 1981-1989

The White House Gift Unit functioned as a unit under the supervision of the Office of Correspondence and the ultimate supervision of Anne Higgins, Assistant to the President for Correspondence. However, the Gift Unit had functioned as its own office prior to mid-1981 and was housed in a separate location from the Office of Correspondence. In addition, staffers Mary Powers and John Hilboldt were given the title: Director of the White House Gift Unit. Therefore, the Reagan Library will treat this as a separate collection.

This collection consists of three boxes from the Director of the White House Gift Unit (consisting largely of records of gifts to White House staff), one box of 1981 gift correspondence, eight boxes of gift box inventories as they were packed at the White House, two boxes of further box inventories for pre-Inaugural, Foreign Officials, Archives Staff which came in a later accession and one box of correspondence regarding pre-Presidential gifts. We hope to find more gift correspondence within the Office of Correspondence collection and it will subsequently be moved to this collection.

Printouts of computer records of each gift, the “green sheets,” are part of the Museum Objects Collection and are with the Museum Registrar.

OA 384

Unarranged correspondence regarding pre-Presidential gifts to President and Mrs. Reagan

OA 8499

Gift Unit Chron Files 1981

OA 19419

Daily Tally Sheets

“Green Sheets”

Packages Mailed 1981-1982

Packages Mailed 1983

Packages Mailed 1984
Packages Mailed 1985
Packages Mailed 1986-1989
Loan Agreements/Letters
Miscellaneous File
Work Order Request for Archives Packing Staff
Archive Retrieval Forms
Oversized File Gifts/Destruction Approval
Trains--Toy Trains on Display Information
Pickett Street Storage Memo (10/04/1983)
Security/Access Memos
White Sheets - Staff Gifts
Allen (1981 Staff Gifts)
Anderson, Martin (1981 Staff Gifts)
Baker, James A. (1981 Staff Gifts)
Canzeri, Joseph (1981 Staff Gifts)
Deaver, Michael (1981 Staff Gifts)
Meese, Edwin (1981 Staff Gifts)
Nau, Henry (1981 Staff Gifts)
Anderson, Martin (1982 Staff Gifts)
Baker, James A. (1982 Staff Gifts)
Bonitati, Robert (1982 Staff Gifts)
Borcherdt, Wendy (1982 Staff Gifts)
Brady, James (1982 Staff Gifts)
Brandon, Mabel (Muffie) (1982 Staff Gifts)
Burgess, Jack (1982 Staff Gifts)
Clark, William (1982 Staff Gifts)
Darman, Richard (1982 Staff Gifts)
Deaver, Michael (1982 Staff Gifts)
Dole, Elizabeth (1982 Staff Gifts)
Feldstein, Martin (1982 Staff Gifts)
Fielding, Fred R. (1982 Staff Gifts)
Fischer, David (1982 Staff Gifts)
Fuller, Craig (1982 Staff Gifts)
Gale, Michael (1982 Staff Gifts)
Gergen, David (1982 Staff Gifts)
Harper, Edwin (1982 Staff Gifts)
Hauser, Richard (1982 Staff Gifts)
Hickey, Edward (1982 Staff Gifts)
Higgins, Anne (1982 Staff Gifts)
James, E. Pendleton (1982 Staff Gifts)
Jepsen, Dee (1982 Staff Gifts)
Kemp, Geoffery (1982 Staff Gifts)
Keyworth, George (1982 Staff Gifts)
McFarlane, Robert (1982 Staff Gifts)

Meese, Edwin (1982 Staff Gifts)
Moore, Shirley (1982 Staff Gifts)
Nau, Henry (1982 Staff Gifts)
Osborne, Kathleen (1982 Staff Gifts)
Power, Mary (1982 Staff Gifts)
Powers, Diane (1982 Staff Gifts)
Sigur, Gaston J. (1982 Staff Gifts)
Small, Karna (1982 Staff Gifts)
Speaks, Larry (1982 Staff Gifts)
Studdert, Stephen (1982 Staff Gifts)
Tate, Sheila (1982 Staff Gifts)
Tyson, Charles P. (1982 Staff Gifts)
Von Damm, Helene (1982 Staff Gifts)
Waller, David B. (1982 Staff Gifts)
Weinberg, Mark (1982 Staff Gifts)
Williamson, Richard (1982 Staff Gifts)

OA 19420

Baker, James A. (1983 Staff Gifts)
Baroody, Michael (1983 Staff Gifts)
Bosch, Alphonso S. (1983 Staff Gifts)
Brady, James (1983 Staff Gifts)
Cicconi, James W. (1983 Staff Gifts)
Clark, William (1983 Staff Gifts)
Crispen, Elaine (1983 Staff Gifts)
Darman, Richard (1983 Staff Gifts)
Deaver, Michael (1983 Staff Gifts)
Fielding, Fred F. (1983 Staff Gifts)
Fulller, Craig (1983 Staff Gifts)
Gergen, David R. (1983 Staff Gifts)
Harper, Edwin (1983 Staff Gifts)
Higgins, Anne (1983 Staff Gifts)
Hilboldt, John Edward (1983 Staff Gifts)
Jepsen, Dee (1983 Staff Gifts)
Keyworth, George (1983 Staff Gifts)
Kornach, Wallace (1983 Staff Gifts)
Lenczowski, John (1983 Staff Gifts)
Ling, James (1983 Staff Gifts)
Martin, William F. (1983 Staff Gifts)
McFarlane, Robert C. (1983 Staff Gifts)
Meese, III, Edwin M. (1983 Staff Gifts)
Neal, Rich (1983 Staff Gifts)
Poindexter, John M. (1983 Staff Gifts)
Rogers, John F.W. (1983 Staff Gifts)
Rosebush, James S. (1983 Staff Gifts)

Sigur, Gaston (1983 Staff Gifts)
Stockman, David (1983 Staff Gifts)
Tate, Sheila (1983 Staff Gifts)
Tutwiler, Margaret D. (1983 Staff Gifts)
Tyson, Charles (1983 Staff Gifts)
Vila, Adis (1983 Staff Gifts)
Waller, David (1983 Staff Gifts)
Weinberg, Mark (1983 Staff Gifts)
Wettering, Frederick (1983 Staff Gifts)
Williamson, Richard (1983 Staff Gifts)
Wright, David (1983 Staff Gifts)
Whittlesey, Faith R. (1983 Staff Gifts)
Ahearn, Frederick L. (1984 Staff Gifts)
Alexander, Joseph K. (1984 Staff Gifts)
Baker, III, James A. (1984 Staff Gifts)
Blackwell, Morton (1984 Staff Gifts)
Brady, James (1984 Staff Gifts)
Buckley, Bernadine Healy (1984 Staff Gifts)
Camalier, Katherine (1984 Staff Gifts)
Card, Andrew H. (1984 Staff Gifts)
Chapman, Bruce (1984 Staff Gifts)
Childress, Richard T. (1984 Staff Gifts)
Cicconi, James W. (1984 Staff Gifts)
Cobb, Tyrus (1984 Staff Gifts)
Darman, Richard (1984 Staff Gifts)
Deaver, Michael (1984 Staff Gifts)
Descoteaux, Andrea (1984 Staff Gifts)
Donatelli, Frank (1984 Staff Gifts)
Donnelly, Thomas R. (1984 Staff Gifts)
Driggs, Michael A. (1984 Staff Gifts)
Fielding Fred F. (1984 Staff Gifts)
Free, Charles (1984 Staff Gifts)
Gant, Mary M. (1984 Staff Gifts)
Gartland, John C. (1984 Staff Gifts)
Gergen, David R. (1984 Staff Gifts)
Hart, Karen (1984 Staff Gifts)
Hauser, Richard A. (1984 Staff Gifts)
Hawley, Edward S. (Kip) (1984 Staff Gifts)
Herbolsheimer, Lawrence F. (1984 Staff Gifts)
Henkel, William (1984 Staff Gifts)
Hickey, Edward V. (1984 Staff Gifts)
Higgins, Anne (1984 Staff Gifts)
Hilboldt, John Edward (1984 Staff Gifts)
Jackson, Caron (1984 Staff Gifts)
Johnson, Richard G. (1984 Staff Gifts)

Kemp, Goffrey T. (1984 Staff Gifts)
Kimmitt, Robert M. (1984 Staff Gifts)
Kornach, Wallace (1984 Staff Gifts)
Lindsey, Lawrence B. (1984 Staff Gifts)
Martin, William F. (1984 Staff Gifts)
McFarlane, Robert C. (1984 Staff Gifts)
McManus, Michael A. (1984 Staff Gifts)
McTague, Robert Paul (1984 Staff Gifts)
Meese, Edwin (1984 Staff Gifts)
Meinking, Nancy Lee (1984 Staff Gifts)
Marone, Joseph (1984 Staff Gifts)
Oglesby, Jr., M. B. (1984 Staff Gifts)
Osborne, Kathleen (1984 Staff Gifts)
Peterson, Eileen D. (1984 Staff Gifts)
Poindexter, John M. (1984 Staff Gifts)
Reilly, Robert R. (1984 Staff Gifts)
Riggs, Douglas A. (1984 Staff Gifts)
Rosebush, James S. (1984 Staff Gifts)
Roussel, Peter H. (1984 Staff Gifts)
Sigur, Jaston J. (1984 Staff Gifts)
Sittman, William F. (1984 Staff Gifts)
Slipek, Margaret D. (1984 Staff Gifts)
Speaks, Larry M. (1984 Staff Gifts)
Svahn, John A. (1984 Staff Gifts)
Tate, Sheila (1984 Staff Gifts)
Tuttle, Robert H. (1984 Staff Gifts)
Tutwiler, Margaret D. (1984 Staff Gifts)
Tyson, Charles P. (1984 Staff Gifts)
Verstandig, Lee (1984 Staff Gifts)
Waller, David B. (1984 Staff Gifts)
Weinberg, Mark (1984 Staff Gifts)
Wettering, Frederick (1984 Staff Gifts)
Whittlesey, Faith R. (1984 Staff Gifts)
Wrobleski, Ann (1984 Staff Gifts)
Alvarado, Ronald L. (1985 Staff Gifts)
Anderson, Carl (1985 Staff Gifts)
Arey, Linda Lugenia (1985 Staff Gifts)
Baker, III James A. (1985 Staff Gifts)
Breux, Merlin P. (1985 Staff Gifts)
Breger, Marshall J. (1985 Staff Gifts)
Buchanan, Patrick J. (1985 Staff Gifts)
Chevez, Linda A. (1985 Staff Gifts)
Chew, David L. (1985 Staff Gifts)
Childress, Richard T. (1985 Staff Gifts)
Cooksey, Sherri M. (1985 Staff Gifts)

Coyne, Martin J. (1985 Staff Gifts)
Daniels, Jr., Mitchell E. (1985 Staff Gifts)
Dawson, Thomas C. (1985 Staff Gifts)
Deaver, Michael K. (1985 Staff Gifts)
Devress, Ralph M. (1985 Staff Gifts)
Dolan, Anthony R. (1985 Staff Gifts)
Donaldson, Helen Colle (1985 Staff Gifts)
Donnelly, Thomas R. (1985 Staff Gifts)
Fielding, Fred F. (1985 Staff Gifts)
Fortier, Donald B. (1985 Staff Gifts)
Free, Charles M. (1985 Staff Gifts)
Fuller, Craig (1985 Staff Gifts)
Gant, Mary Martin (1985 Staff Gifts)
Hauser, Richard A. (1985 Staff Gifts)
Hawley, Edmund S. (Kip) (1985 Staff Gifts)
Herbolsheimer, Lawrence (1985 Staff Gifts)
Hicks, Christopher (1985 Staff Gifts)
Higgins, Anne (1985 Staff Gifts)
Hodges, Gahl (1985 Staff Gifts)
Jarratt, Benjamin (1985 Staff Gifts)
Keel, Jr., Alton G. (1985 Staff Gifts)
Keyworth, George A. (1985 Staff Gifts)
Kington, Alfred M. (1985 Staff Gifts)
Kornach, Wallace (1985 Staff Gifts)
Laux, David (1985 Staff Gifts)
Leng, James G. (1985 Staff Gifts)
Makris, Kathleen, L. (1985 Staff Gifts)
Martin, William F. (1985 Staff Gifts)
Matlock, Jack F. (1985 Staff Gifts)
McFarlane, Robert C. (1985 Staff Gifts)

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Meese, III, Edwin M. (1985 Staff Gifts)
Osborne, Kathleen (1985 Staff Gifts)
Peterson, Eileen D. (1985 Staff Gifts)
Petrosky, Dale A. (1985 Staff Gifts)
Poindexter, John M. (1985 Staff Gifts)
Prendergast, Richard H. (1985 Staff Gifts)
Reid, Kathleen (1985 Staff Gifts)
Regan, Donald T. (1985 Staff Gifts)
Reilly, Robert R. (1985 Staff Gifts)
Riggs, Douglas A. (1985 Staff Gifts)
Riley, Richard (1985 Staff Gifts)
Roper, William (1985 Staff Gifts)
Rosebush, James S. (1985 Staff Gifts)

Roussel, Peter (1985 Staff Gifts)
Sigur, Gaston (1985 Staff Gifts)
Sims, Robert B. (1985 Staff Gifts)
Sommer, Peter R. (1985 Staff Gifts)
Speakes, Larry M. (1985 Staff Gifts)
Steelman, Deborah L. (1985 Staff Gifts)
Svahn, John A. (1985 Staff Gifts)
Thomas, W. Dennis (1985 Staff Gifts)
Tuttle, Robert H. (1985 Staff Gifts)
Verstandig, Lee L. (1985 Staff Gifts)
Waller, David B. (1985 Staff Gifts)
Weinberg, Mark D. (1985 Staff Gifts)
Whittlesley, Faith R. (1985 Staff Gifts)
Wince, Deborah H. (1985 Staff Gifts)
Zuza, Richard B. (1985 Staff Gifts)
Anderson, Carl A. (1986 Staff Gifts)
Arey, Linda Lugenia (1986 Staff Gifts)
Barbour, Haley R. (1986 Staff Gifts)
Buchanan, Patrick J. (1986 Staff Gifts)
Card, Jr., Andrew H. (1986 Staff Gifts)
Chew, David L. (1986 Staff Gifts)
Cox, C. Christopher (1986 Staff Gifts)
Crispen, Elaine D. (1986 Staff Gifts)
Daniels, Jr., Mitchell E. (1986 Staff Gifts)
Danner, Donald A. (1986 Staff Gifts)
Danzansky, Stephen, I. (1986 Staff Gifts)
Dawson, Thomas A. (1986 Staff Gifts)
Elliott, Dorothy C. (1986 Staff Gifts)
Erkenbeck, Jane I. (1986 Staff Gifts)
Faulkner, Linda A. (1986 Staff Gifts)
Fernald, Barry P. (1986 Staff Gifts)
Fielding, Fred F. (1986 Staff Gifts)
Foreman, Anne N. (1986 Staff Gifts)
Fortier, Donald R. (1986 Staff Gifts)
Hauser, Richard A. (1986 Staff Gifts)
Henkel, William (1986 Staff Gifts)
Higgins, Anne (1986 Staff Gifts)
Jeffers, Janet M. (1986 Staff Gifts)
Johnson, Richard G. (1986 Staff Gifts)
Keel, Alton G. (1986 Staff Gifts)
Kelly, James A. (1986 Staff Gifts)
Kington, Alfred H. (1986 Staff Gifts)
Kormanik, Gina Marie (1986 Staff Gifts)
Ladd, Katherine D. (1986 Staff Gifts)
Laux, David N. (1986 Staff Gifts)

Lavin, Franklin L. (1986 Staff Gifts)
Lenczowski, John (1986 Staff Gifts)
Li, Frances C. (1986 Staff Gifts)
Makris, Kathleen (1986 Staff Gifts)
Martin, William F. (1986 Staff Gifts)
McTague, John P. (1986 Staff Gifts)
Menges, Constantine (1986 Staff Gifts)
Miller, Johnathan S. (1986 Staff Gifts)
Moore, Thomas Gale (1986 Staff Gifts)
Mussa, Michael L. (1986 Staff Gifts)
Paylan, Elise M. (1986 Staff Gifts)
Poindexter, John M. (1986 Staff Gifts)
Regan, Donald T. (1986 Staff Gifts)
Rodman, Peter W. (1986 Staff Gifts)
Roussel, Peter H. (1986 Staff Gifts)
Ryan, Jr., Frederick J. (1986 Staff Gifts)
Schnepper, Mary M. (1986 Staff Gifts)
Secret Service Detail - Camp David (1986 Staff Gifts)
Shepherd, J. Michael (1986 Staff Gifts)
Sigur, Gaston J. (1986 Staff Gifts)
Slye, Susan S. (1986 Staff Gifts)
Speaks, Larry M. (1986 Staff Gifts)
Sprinkel, Beryl W. (1986 Staff Gifts)
Stahlfeld, Eric R. (1986 Staff Gifts)
Tahir-Kheli, Shirin (1986 Staff Gifts)
Thomas, W. Dennis (1986 Staff Gifts)
Turner, Pamela J. (1986 Staff Gifts)
Tuttle, Robert H. (1986 Staff Gifts)
Vosburg, Brooke (1986 Staff Gifts)
Waller, David B. (1986 Staff Gifts)
Wallison, Peter J. (1986 Staff Gifts)
Wince, Deborah (1986 Staff Gifts)
Anderson, Carl A. (1987 Staff Gifts)
Arey, Linda Lugenia (1987 Staff Gifts)
Baker, Jr., Howard H. (1987 Staff Gifts)
Bauer, Gary L. (1987 Staff Gifts)
Black, Judy A. (1987 Staff Gifts)
Bell, Mariam (1987 Staff Gifts)
Buchanan, Patrick J. (1987 Staff Gifts)
Carlucci, Frank C. (1987 Staff Gifts)
Chew, David L. (1987 Staff Gifts)
Childress, Richard T. (1987 Staff Gifts)
Courtemanche, Jack L. (1987 Staff Gifts)
Cox, C. Christopher (1987 Staff Gifts)
Crippen, Dan L. (1987 Staff Gifts)

Culvahouse, Arthur B. (1987 Staff Gifts)
Danner, Donald A. (1987 Staff Gifts)
Danzansky, Stephen I. (1987 Staff Gifts)
DeMoss, Charlotte A. (1987 Staff Gifts)
Donatelli, Frank J. (1987 Staff Gifts)
Duberstein, Kenneth M. (1987 Staff Gifts)
Elliott, Dorothy C. (1987 Staff Gifts)
Faulkner, Linda A. (1987 Staff Gifts)
Fenton, Catherine S. (1987 Staff Gifts)
Fitzwater, Marlin (1987 Staff Gifts)
Graham, William R. (1987 Staff Gifts)
Gregory, Jr., Carlyle (1987 Staff Gifts)
Griscom, Thomas (1987 Staff Gifts)
Kelly, James A. (1987 Staff Gifts)
Kojelis, Linas (1987 Staff Gifts)
Lavin, Franklin L. (1987 Staff Gifts)
McAllister, Eugene C. (1987 Staff Gifts)
Melby, Eric D. K. (1987 Staff Gifts)
Miller, Johnathan (1987 Staff Gifts)
Mitchell, Lura Nell (1987 Staff Gifts)
Morrissette, Peggy (1987 Staff Gifts)
Mussa, Michael L. (1987 Staff Gifts)
Negroponte, John D. (1987 Staff Gifts)
Osborne, Kathleen L. (1987 Staff Gifts)
Paal, Douglas H. (1987 Staff Gifts)
Powell, Colin L. (1987 Staff Gifts)
Raidrdan, K. Kae (1987 Staff Gifts)
Regan, Donald T. (1987 Staff Gifts)
Ryan, Jr., Frederick J. (1987 Staff Gifts)
Slye, Susan S. (1987 Staff Gifts)
Solon, Carol Hornby (1987 Staff Gifts)
Sprinkel, Beryl W. (1987 Staff Gifts)
Stucky, Edward J. (1987 Staff Gifts)
Suro-Bredie, Carman (1987 Staff Gifts)
Sweetland, Joan Lee (1987 Staff Gifts)
Thomas, W. Dennis (1987 Staff Gifts)
Tuck, John C. (1987 Staff Gifts)
Tuttle, Robert H. (1987 Staff Gifts)
Walkup, Nettie Sue (1987 Staff Gifts)
Wallison, Peter J. (1987 Staff Gifts)
Webber, Mildred J. (1987 Staff Gifts)
Weinberg, Mark (1987 Staff Gifts)
Astrue, Michael James (1988-1989 Staff Gifts)
Baker, Jr., Howard H. (1988-1989 Staff Gifts)
Bell, Mariam (1988-1989 Staff Gifts)

Chew, David L. (1988-1989 Staff Gifts)
Childress, Richard T. (1988-1989 Staff Gifts)
Courtemanche, Jack L. (1988-1989 Staff Gifts)
Crippen, Dan L. (1988-1989 Staff Gifts)
Culvahouse, Arthur B. (1988-1989 Staff Gifts)
Danzansky, Stephen I. (1988-1989 Staff Gifts)
Dawson, Rett B. (1988-1989 Staff Gifts)
Duberstein, Kenneth M. (1988-1989 Staff Gifts)
Faulkner, Linda (1988-1989 Staff Gifts)
Fitzwater, Marlin (1988-1989 Staff Gifts)
Graham, William M. (1988-1989 Staff Gifts)
Gregory, Jr., Carlye (1988-1989 Staff Gifts)
Griscom, Thomas C. (1988-1989 Staff Gifts)
Judge, Clark S. (1988-1989 Staff Gifts)
Kelly, James A. (1988-1989 Staff Gifts)
Kormanik, Gina Marie (1988-1989 Staff Gifts)
Ledsky, Nelson C (1988-1989 Staff Gifts)
Maroni, William J. (1988-1989 Staff Gifts)
Maseng, Mari (1988-1989 Staff Gifts)
Morrissette, Peggy (1988-1989 Staff Gifts)
Mussa, Michael L. (1988-1989 Staff Gifts)
Negroponte, John d. (1988-1989 Staff Gifts)
Office of Legislative Affairs (1988-1989 Staff Gifts)
Olgesby, Jr., M. B. (1988-1989 Staff Gifts)
Paal, Douglas M. (1988-1989 Staff Gifts)
Peschong, John (1988-1989 Staff Gifts)
Powell, Colin L. (1988-1989 Staff Gifts) (1)(2)
Range, Rebecca (1988-1989 Staff Gifts)
Ryan, Jr., Frederick J. (1988-1989 Staff Gifts)
Sprinkel, Berlyl W. (1988-1989 Staff Gifts)
Suro-Bredie, Carman (1988-1989 Staff Gifts)
Tuttle, Robert H. (1988-1989 Staff Gifts)
Walkup, Nettie Sue (1988-1989 Staff Gifts)
Wood,. Laurie Elizabeth (1988-1989 Staff Gifts)
Zatarga, Maureen A. (1988-1989 Staff Gifts)

OA 19422

GSA Surplus 1985-1989

GSA Surplus 1981-1984

GSA Surplus dispatched prior to July 1983

GSA History File - Linda Frick

Legal File

Acknowledgement Card Samples

Forms: White House Gift Register/Staff Gift Record

Foreign Official Gift Reports 1981-1988

Financial Disclosure Gift Lists 1981-1988
Charity Lists (Binder)

Box 11075
Gift Box Inventories for Gifts #001-200

Box 11076
Gift Box Inventories for Gifts #201-400

Box 11077
Gift Box Inventories for Gifts #401-650

Box 11078
Gift Box Inventories for Gifts #651-875

Box 11079
Gift Box Inventories for Gifts #876-985

Box 11080
Gift Box Inventories for Gifts #986-1130

Box 11082
Gift Box Inventories for Gifts #1149-1314

Box 11119
Gift Box Inventories for Gifts #1316-1483

Box 4-A92-03-Gift Unit
Pre-Inaugural Box Inventories
Archives Special Box Inventories
Archives Staff Box Inventories
Foreign Officials Box Inventories

Box 5-A92-03-Gift Unit
Unboxed Gifts as of 04/01/1987