

SWEET, ROBERT W.: FILES, 1985-1988 – REAGAN LIBRARY COLLECTIONS

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**SWEET, ROBERT W.: FILES, 1985-1988 (18.4 l. ft., 41 boxes)**

[Office of Policy Development, Senior Staff Member, 1983-1985](#)

Domestic Policy Council, Deputy Executive Secretary, 1985-1988

### **Biography**

Robert Sweet served as a senior member of the Office of Policy Development and the Domestic Policy Council in the first and second administration, respectively. He specialized in education policy but coordinated general domestic policy initiatives.

Robert Sweet was born in Durham, Maine in 1937. He obtained his BA in English from the University of Maine, Orono in 1960 and completed graduate coursework in chemistry and wage and salary administration from University of New Hampshire, Durham and Brandeis University, respectively.

Sweet worked primarily in education. Prior to his bureaucratic career, from 1960-1962 he taught at the junior high and high school level. From 1962-1979 he was an educational salesman and consultant with two major textbook companies where he conducted teacher training seminars in educational methodology and material utilization in the classroom at the elementary and secondary level. During that time, he was also a member of the Governor's Commission on Public Education for the state of New Hampshire, for 1973-1974. His work consisted of efforts to recodify state statutes for education and to implement a model voucher plan. Additionally, he served six years as a New Hampshire regional school board representative (1974-1980), where he was the chairman of the board for multiple terms. Robert Sweet was also one of the founders and first President of the Fair Haven Christian School in Essex, MA, which opened in 1977.

In the early 1980s, Robert Sweet served multiple positions within the Department of Education culminating in his appointment to the White House in the Office of Policy Development in 1983. In March of 1982, Robert Sweet was appointed by President Reagan to serve as Deputy Director of the National Institute of Education (NIE) in the US Department of Education. Concurrently, he was the Acting Director at NIE from June 17, 1982-January, 1983. He joined NIE after serving as Special Assistant in the Elementary and Secondary Education Division of the Department of Education.

On March 28, 1983 Robert Sweet joined the Office of Policy Development. Under the direction of the Assistant Director for Federalism, Health and Human Resources, he was responsible for

assisting in the development and implementation of policies relating to all aspects of education and disability. The Library has a separate inventory for this material that can be viewed [here](#).

In 1985, new Chief of Staff Donald Regan reorganized the White House staff by implementing the Cabinet government system. The seven Cabinet Councils for the first Administration were reorganized into two bodies: The Domestic Policy Council (DPC) and the Economic Policy Council (EPC). Ralph Bledsoe from the Office of Policy Development became the Secretary/Director of the DPC and Sweet was made the Deputy Executive Secretary. He also continued to coordinate health and education policy. As Deputy Executive Secretary he coordinated working groups on a wide variety of domestic policy issues, ensuring they created legislation and policy that fit under the broad umbrella of the Reagan White House policy directive. Sweet attended Domestic Policy Council meetings and helped draft decision memos for the President, as well as other logistical functions for the Domestic Policy Council.

In 1993, Robert Sweet co-founded the nonprofit the National Right to Read foundation, which focuses on the specific mission of returning scientifically validated classroom instruction in reading to public schools. He is married to Joy Sweet and has five children and currently resides in Virginia.

### **Scope and Content**

The Domestic Policy Council covered the broad sweep of U.S. domestic issues for 1985-1989 and this is reflected in the collection. Sweet helped develop policy on topics such as AIDS; education; tort policy; the ozone; Agent Orange; adoption; drug abuse; federal seat belt law; fetal transplantation; and more. Sweet remained heavily interested in Education policy and chaired the Parental Role in Education Working Group in the closing year of the Administration.

This collection consists of original memos, correspondence, drafts of working group papers, reports, studies, and more. Robert Sweet made multiple copies of his working material, including a reference copy of most of the memos and correspondence that passed through his office. Sweet specifically labelled this reference copy as “administrative” and this was maintained as a separate series.

This collections consists of seven series, one of which contains two subseries. The series are as follows: SERIES I: AIDS Subject Files; SERIES II: Education Policy Files; SERIES III: Working Group Files; SERIES IV: Domestic Policy Council Files; SERIES V: Subject Files; SERIES VI: Chronological Files; SERIES VII: Administrative Files.

Series II consists of two subseries. The subseries are as follows: SUBSERIES A: Subject Files and SUBSERIES B: Publications.

### **Collection Description**

SERIES I: AIDS SUBJECT FILES, 1987-1988 (3.6 l. ft., Boxes 1-9)

This series contains material relating to Bob Sweet’s involvement in the Reagan

Administration's response to the HIV/AIDS crisis. This series documents Bob Sweet's role in coordinating and developing federal policies regarding HIV and AIDS on medical and biological grounds. It consists of all working material including Sweet's memos, correspondence, draft reports, meeting minutes, and etc. from the Health Policy Working Group on AIDS; reports and data on what circumstances should prompt medical testing for AIDS, such as enlisting in the military or going to federal prison; reports from the Center for Disease Control (CDC), the Food and Drug Administration (FDA), and more; and fact sheets and background information on HIV and AIDS itself.

Sweet was also involved in trying to frame the response to AIDS within the social policies of the Reagan Administration, this includes working materials such contents of public notifications; drafts of policy points for the President in discussing AIDS; press releases; material debating what changes, if any, should be made to sex education in schools; publications on AIDS and safe sex; and more.

This series is arranged alphabetically by the folder title.

#### SERIES II: EDUCATION POLICY FILES, 1985-1988

##### SUBSERIES A: SUBJECT FILES, 1985-1988 (3.6 l. ft., Boxes 9-16)

This series contains material relating to drafting and tracking education policy initiatives within President Reagan's second term. It consists of education topics on: the Civil Rights Act of 1984; dismantling the department of education; the Hatch Amendment; home schooling; parental choice in education; Historic Black Colleges and Universities; staffing at the National Institute of Education (NIE); phonics and literacy reform; and school discipline.

Robert Sweet was the chairman of the Parental Role in Education Working Group. This series contains the work material from this group including numerous drafts of the final reports; comments on drafts from Working Group Members; and the directions Bob Sweet gave to the Working Group regarding things such as meetings, assignments, and chapters of the final report.

This series is arranged alphabetically by the folder title.

##### SUBSERIES B: PUBLICATIONS, 1985-188 (0.5 l. ft., Box 16)

This subseries consists of the publications on current methodology and theory in the field of education. The subseries is arranged alphabetically by the folder title.

#### SERIES III: WORKING GROUP FILE, 1985-1988 (3.6 l. ft., Boxes 16-24)

This series contains material relating to Bob Sweet's oversight of many different working groups in the second administration. Sweet as the Deputy Executive Secretary of the Domestic Policy Council monitored the progress of different domestic policy initiatives and coordinate the working groups with the Domestic Policy Council. It consists of copies of communication between Working Group chairs and outside interested parties; press releases; numerous drafts of final reports; meeting minutes; list of meeting attendees; lists of Working Group members;

schedules for Working Group meetings and when the Working Group would meet with the entire Domestic Policy Council; draft memos to the President for decision; and Sweet's handwritten notes from when he personally attended meetings.

Folders for two working groups, the Health Policy Working Group on AIDS and the Parental Role in Education Working Group, were moved into Series I and Series II, respectively due to their content matter. Folder titles were slightly adjusted for standardization. This series is arranged alphabetically by the folder title.

**SERIES IV: DOMESTIC POLICY COUNCIL FILE, 1985-1988 (1.1 l. ft., Boxes 26-28)**

This series contains material relating to Robert Sweet's work product for the Domestic Policy Council. It consists of draft decision memos to President Reagan on policy issues; plans and schedules for pending legislation and policy issues; fact sheets on different Working Group topics; correspondence; and publications. The majority of this series consists of memos that cover a wide variety of topics including acid rain, seat belt usage, welfare reform, and more.

This series is arranged alphabetically, and then chronologically when necessary by the folder title.

**SERIES V: SUBJECT FILE, 1985-1988 (2.2 l. ft., Boxes 28-33)**

This series contains material related to Robert Sweet's work product that were generally outside the scope of the DPC. It consists material about social issues such as abortion; drug abuse; fetal experimentation and transplants; religious liberties; pornography; and more. This series also contains all the regular staffing functions assigned to him, including reviews and edits of official administration communication, speeches given by President Reagan, interviews, luncheon papers, messages, scheduling, and more.

This series is arranged alphabetically by folder title.

**SERIES VI: CHRONOLOGICAL FILE, 1984-1988 (1.9 l. ft., Boxes 33-37)**

This series contains ingoing and outgoing correspondence from Robert Sweet during his time at the Domestic Policy Council. It serves to document his daily activities and schedule as a member of the Domestic Policy Council. The chronological file consists of letters; memos; articles; invitations, transcripts of speeches he gave; travel reimbursements; resumes he received; and personal correspondence either drafted by Robert Sweet or sent to him. It starts in January 1985 and documents his daily activities through December of 1988.

This series is arranged chronologically. Original folder titles were retained in processing.

**SERIES IV: ADMINISTRATIVE FILES, 1984-1988 (1.9 l. ft., Boxes 37-41)**

This series contains copies of most of the material from previous series Sweet specifically labelled as administrative. In addition to photocopies of memorandum and correspondence, this

series also contains budgetary information; invitations to meetings; assignments he worked on for [Jack Svahn](#); correspondence sent to the White House and forwarded to the DPC for answer (computer tracking correspondence); and all the logistical information for the events and conferences Sweet attended in his official capacity at Domestic Policy Council.

This series is arranged alphabetically and then chronologically. Original folders were retained in processing.

### Container List

#### SERIES I: AIDS SUBJECT FILES

##### Box 1

11/30/1987 Report on AIDS Statistics, Schedule, Etc. (1)(2)  
Administrative Proposals on AIDS Legislation  
[AIDS] (1)-(6)  
AIDS 3 (1)-(8)  
AIDS Awareness Month – October 1987 (1)(2)

##### Box 2

AIDS/Bauer (1)(2)  
[AIDS: A Christian Response]  
AIDS General I (1)(2)  
AIDS General II  
AIDS, Health Policy Working Group on I (1)-(14)

##### Box 3

AIDS, Health Policy Working Group on I (15)-(22)  
AIDS, Health Policy Working Group on II (1)-(11)

##### Box 4

AIDS/Klenk (1)-(3)  
[AIDS Legislation] (1)(2)  
AIDS/Mailer/DPC/March 1988  
AIDS Mailer (1)(2)  
AIDS Mailing HP Working Group (1)-(3)  
AIDS/ Natural Epidemiological Survey (1)-(5)  
[AIDS Publications] (1)-(5)

##### Box 5

The AIDS Record (1)-(5)  
AIDS/Robertson, Mark  
AIDS/Testimony (1)-(7)  
AIDS Testing (1)-(5)  
AIDS Testing II (1)(2)

Box 6

AIDS/Testing II (3)(4)

AIDS/VA (1)(2)

[Alcohol Related Fatality Statistics]

America Responds to AIDS Brochure (1)(2)

CDC – AIDS Weekly Report (1)-(7)

[CDC Quarterly Report to the Domestic Policy Council on the Prevalence and Rate of Spread of HIV in the US] (1)-(5)

Committee Report /AIDS 03/01/1988 (1)-(3)

Box 7

Domestic Policy Council (DPC) – 89<sup>th</sup> Meeting, 05/04/1987 re: AIDS

Domestic Policy Council (DPC) – 92<sup>nd</sup> Meeting – 05/27/1987 re: AIDS Testing

Fact Sheet/AIDS/1987 (1)-(3)

FDA/AIDS/April, 1988

FDA Testing Issues

Federal Coordinating Committee

HHS Response to the President's Principles (1)(2)

HIV Commission/MacDonald (1)(2)

HIV Prevalence Study September 1987 President Decision Memo II (1)(2)

HPWG/March 16 Meeting (1)-(8)

Box 8

MMWR/CDC/Testing in Healthcare Settings

[National Household Seroprevalence Survey] (1)(2)

OPM AIDS Regs. (1)(2)

President Speech/AIDS

[Publications regarding AIDS] (1)-(4)

Sex/Education (1)-(9)

[US Public Health Service AIDS Information Packet] (1)

Box 9

[US Public Health Service AIDS Information Packet] (2)-(5)

Veterans/AIDS

SERIES II: EDUCATION POLICY FILES

SUBSERIES A: Subject Files

Box 9 cont'd

Articles and Clippings (Second Term) (1)(2)

Character Education

Civil Rights [Act of 1984]

Correspondence [Education] (1)-(11)

Dismantling Department of Education (Second Term)

Education Resources – July 1985 (1)

Box 10

Education Resources – July 1985 (2)-(6)  
Education: Teacher Certification/Competency Training  
Fact Sheets, General (Second Term)  
Federal Role in Education  
Hatch Amendment (1)(2)  
Higher Education/Bennett Speech (1)-(3)  
Historic Black Colleges (1)-(8)  
Home Schooling 1985 [Publications]

Box 11

Home Schools (1)-(5)  
Home Schools – Carol Petrone File  
Home Schools: Home Schooling in the United States: A Statutory Analysis [Binder and Added  
Material] (1)-(3)  
Humanist  
Initiatives (Second Term)  
Issue Luncheon Papers (Second Term)  
Learn, Inc. (1)-(4)  
Literacy I (1)-(3)  
Literacy II (1)(2)

Box 12

Literacy II (3)-(5)  
Memos I (1)-(5)  
Memos II (1)-(9)  
NEA [National Education Association] (Second Term)  
NIE [National Institute of Education] (Second Term)  
Office of Management and Budget (OMB) [Circular No. A-21 – Cost Principles for Educational  
Institutions]  
Parental Role in Education, Working Group on – Charter  
Parental Role in Education, Working Group on – [Final Report] (1)

Box 13

Parental Role in Education, Working Group on – [Final Report] (2)-(4)  
Parental Role in Education, Working Group on – [Final Drafts of Reports] (1)-(6)  
Parental Role in Education, Working Group on – [Last Minute Comments and Revisions, 1988-  
1989] (1)-(6)  
Parental Role in Education, Working Group on – [Letters] (1)-(3)

Box 14

Parental Role in Education, Working Group on – [Memos (1988)] (1)-(3)  
Parental Role in Education, Working Group on – [Publications, Legal] (1)-(5)  
Parental Role in Education, Working Group on – [Solicited Comments on Final Report] (1)-(7)  
Parental Role in Education, Working Group on – [Various Memos, Drafts] (1)(2)

Box 15

Parental Role in Education, Working Group on – [Vouchers Program; Drafting of Final Reports]  
(1)-(4)

Private Foundations

Public Affairs

Publications

Reading Reform Research I (1)-(4)

Reading Reform Research II (1)(2)

School Discipline (1)-(5)

School Reform

Student Financial Aid (Second Term)

#### SUBSERIES B: Publications

Box 16

“As the Twig is Bent”: A Parents’ Manual

Briefing on Tuition Vouchers and Related Plans

Chalcedon Report: Attack on the Family

*Character, Content, Choice and Citizen Involvement* (1)-(4)

Department of Education: Daily Education News

“The Equal Access Act: Implications for Secondary School Policies”

“Family Choices in Education” by Thomas R. Ascik, Esq.

“The Family in America” Publications

Humanism and Moral Relativism in Textbooks (Newsletters)

[Public Papers of the Reagan Administration: Remarks regarding Education (1982-1984)] (1)(2)

[Public Papers of the Reagan Administration: Remarks regarding Education (1982-1984)] (3)

[Public Papers of the Reagan Administration: Remarks regarding Education (1985-1988)] (1)(2)

*The Rutherford Institute* (1)-(3)

*The Rutherford Institute* – News Release

[Supreme Court Cases]

“Twenty-Eighth Report by the Committee on Government Operations” on the Emergency  
Shelter Grant Programs

White House Talking Points on American Education

“Wooing Workers in the ‘90s: New Role for Family Benefits” (*New York Times*)

#### SERIES III: WORKING GROUP FILES

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Adoption Task Force (1)

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Adoption Task Force (2)(3)

Agent Orange Working Group (1)-(15)

The Alternate Federal Personnel Management Systems Working Group

Antitrust Review EPC and Working Group (1)

Box 18

Antitrust Review EPC and Working Group (2)-(4)

Anti-Trust Working Group



Biotechnology (1)-(10)  
Working Group on Biotechnology  
Catastrophic Health Care Proposal/OPM (1)(2)

Box 19  
Catastrophic Health Care Proposal/OPM (3)-(11)  
Catastrophic [Health Insurance] – Health Policy Working Group I (1)-(8)

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Catastrophic [Health Insurance] – Health Policy Working Group I (9)(10)  
Catastrophic [Health Insurance] – Health Policy Working Group II (1)-(9)  
Corporate Sentencing Working Group  
Working Group on Corporate Sentencing (1)-(4)  
Drug Policy  
Drug Abuse Policy Working Group (1)(2)

Box 21  
Energy, Natural Resources, and the Environment, Working Group on (1)-(6)  
Family File: March 1986 (1)(2)  
Family File: Miscellaneous (not entered) – [Article Searches] (1)(2)  
Family File: April 1986 – [Article Searches] (1)-(6)  
Family Working Group (1)-(3)

Box 22  
Family Working Group (4)-(8)  
Federalism Working Group I (1)-(13)

Box 23  
Federalism Working Group II (1)-(10)  
Immigration Reform, Working Group on (1)(2)  
Immigration Reform, Working Group on [Department of Labor Report] (1)(2)  
Immigration Reform, Working Group on/HHS  
Legal and Regulatory Policy Working Group  
Interagency Low Income Opportunity Advisory Board (ILIOAB) – [Drafts]  
Interagency Low Income Opportunity Advisory Board (ILIOAB) – [Meeting Information, State  
Analysis]  
Management and Administration Working Group (empty)  
Organ Transplant, Working Group on (1)(2)

Box 24  
Ozone Negotiations/Questions  
DPC – Ozone (1)(2)  
President's Council on Management Improvement (PCMI)  
Privatization, Working Group on (1)-(5)  
Proposition 65, Working Group on  
SO<sup>2</sup> -NO<sub>x</sub> and Control Option/EPA, Task Group on

State of the Union, Working Group on  
Tort Policy Working Group I (1)-(6)

Box 25

Tort Policy Working Group I (7)-(9)  
Tort Policy Working Group II (1)-(6)  
Tort Policy Working Group III (1)-(8)  
Tort Policy Working Group – Report 1987 (1)(2)

SERIES IV: DOMESTIC POLICY COUNCIL FILES

Box 26

1985 Review and 1986 Plans (1)(2)  
Acid Rain, DPC Meetings (1)-(4)  
Domestic Policy Council (DPC) Meeting – 05/05/1986 re: Seat Belt Issue I (1)(2)  
Domestic Policy Council (DPC) Meeting – 05/05/1986 re: Seat Belt Issue II (1)(2)  
Domestic Policy Council (DPC) Meeting – 06/05/1986 re: Aviation Safety  
Issues List (1)(2)  
Legislative Initiatives [Presented by Office of Management and Budget] (1)(2)  
Memos (Domestic Policy Council) [October 1985 – February 1986]  
Memos (Domestic Policy Council) [March – April 1986]  
Memos (Domestic Policy Council) [May – July 1986] (1)-(3)  
Memos (Domestic Policy Council) [August – December 1986]

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Memos (Domestic Policy Council) [January – March 1987] (1)-(3)  
Memos (Domestic Policy Council) [April 1987] (1)(2)  
Memos (Domestic Policy Council) [May 1987] (1)(2)  
Memos (Domestic Policy Council) [June 1987]  
Memos (Domestic Policy Council) [July 1987]  
Memos (Domestic Policy Council) [August – October 1987] (1)-(4)  
Memos (Domestic Policy Council) [November – December 1987]  
Memos (Domestic Policy Council) [January – February 1988]  
Memos (Domestic Policy Council) [March – April 1988]  
Memos (Domestic Policy Council) [May – August 1988]  
Military Family Break-up (1)(2)  
Welfare Reform [Correspondence and Publications, No Date]  
Welfare Reform [Correspondence and Publications, Summer 1985]  
Welfare Reform [Correspondence and Publications, Fall 1985]  
Welfare Reform [Correspondence and Publications, September – October 1985]

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Welfare Reform [Correspondence and Publications, November 1985] (1)-(4)  
Welfare Reform [Correspondence and Publications, December 1985]  
Welfare Reform [Correspondence and Publications, January-February 1986] (1)(2)  
Welfare Reform [Correspondence and Publications, March 1986] (1)-(4)  
Welfare Reform [Correspondence and Publications, April-December 1986]

Welfare Reform [Correspondence and Publications, 1987]

SERIES V: SUBJECT FILES

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Abortion (Second Term) (1)-(5)

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Bicentennial Commission

Budget (Second Term)

Creation/Evolution #1 and 2

“Developing Financial Statements for the Federal Government” (1)(2)

Drug Policy

Enrolled Bills (Second Term)

Fairness Doctrine Republican Policy Committee Legislative Notice (1)(2)

Families: Family Protection Report (Newsletter)

Fetal Experimentation I (1)-(3)

Fetal Experimentation II (1)(2)

Fetal Experimentation – Executive Orders (1)(2)

Fetal Transplantation – General (1)-(5)

Box 30

Fetal Transplantation – General (6)-(12)

Fetal Transplantation – Laws, etc.

Fetal Transplant Studies (1)-(9)

Fetal Use in Research

Foundation of the Americas for the Handicapped

Handicapped: Memos (1)-(4)

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Handicapped: Memos (5)-(9)

Health and Human Services, Department of

Justin Dart/Handicapped Issues (1)-(3)

Justin Dart [Jr.] – Management (1)(2)

National Society for Children and Adults with Autism (NSAC) Annual Conference (1)(2)

Pornography (1)-(3)

Presidential Initiatives – 1985

Presidential Interviews (Second Term)

Presidential Issue Luncheon Papers (Second Term)

Presidential Messages (Second Term) [January 1985]

Presidential Messages (Second Term) [February 1985]

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Presidential Messages (Second Term) [April – May 1985]

Presidential Messages (Second Term) [June 1985]

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Presidential Messages (Second Term) [July 1985]

Presidential Messages (Second Term) [August – December 1985]  
Presidential Messages (Second Term) [January – March 1986]  
Presidential Messages (Second Term) [April – December 1986]  
Presidential Messages (Second Term) [January – August 1987]  
Presidential Messages (Second Term) [September 1987 – October 1988]  
Presidential Q and A (Second Term)  
Presidential Scheduling (Second Term) (1)(2)  
Publications: Persuasion at Work (The Rockford Institute)  
Presidential Scheduling (Second Term) (1)(2)  
Publications: Persuasion at Work (The Rockford Institute)  
The Reagan Record (1)(2)  
Reagan Speeches/Statements (1)-(3)  
Religion and Politics  
Religious: 4<sup>th</sup> Network (1)(2)  
Religious Liberty – Green Case  
Religious Liberty (Second Term) (1)-(5)

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School Prayer (Second Term) (1)(2)  
State of the Union  
Welfare File – Miscellaneous (Not Entered) (1)-(7)

SERIES VI: CHRON FILES

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CHRON Files: 1984 – January 1985 (1)-(3)  
CHRON Files: February 1985 (1)-(3)  
CHRON Files: March 1985 (1)

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CHRON Files: March 1985 (2)-(4)  
CHRON Files: April 1985 (1)-(3)  
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CHRON Files: September 1985  
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CHRON Files: April 1986 (1)(2)

CHRON Files: May 1986 (1)-(3)

CHRON Files: June 1986 (1)(2)

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CHRON Files: July 1986

CHRON Files: August 1986 (1)(2)

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CHRON Files: July 1988 – September 1988 (1)(2)

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SERIES VII: ADMINISTRATIVE FILES

Box 37 cont'd

Administrative: Staffing Memos/OMB Legislative Reference Memos (1)

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Administrative: Staffing Memos/OMB Legislative Reference Memos (2)(3)

Agenda 1985

Computer Tracking Correspondence (Second Term) [1984]

Computer Tracking Correspondence (Second Term) [January 1985 – April 1985]

Computer Tracking Correspondence (Second Term) [May 1985 – July 1985]

Computer Tracking Correspondence (Second Term) [August 1985]

Computer Tracking Correspondence (Second Term) [September 1985]

Computer Tracking Correspondence (Second Term) [October 1985 – February 1986]

Computer Tracking Correspondence (Second Term) [March 1986 – April 1986] (1)(2)

Computer Tracking Correspondence (Second Term) [May 1986 – June 1986] (1)(2)

Computer Tracking Correspondence (Second Term) [July 1986]

Computer Tracking Correspondence (Second Term) [August 1986]

Computer Tracking Correspondence (Second Term) [September 1986 – December 1986]

Computer Tracking Correspondence (Second Term) [January 1987 – March 1987]

Computer Tracking Correspondence (Second Term) [April 1987 – December 1987]

Correspondence – General [1984 – January 1985] (1)-(3)

Correspondence – General [February 1985] (1)(2)

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Correspondence – General [March 1985] (1)(2)

Correspondence – General [April 1985]

Correspondence – General [May 1985] (1)-(3)

Correspondence – General [June 1985 – December 1985]  
Correspondence – General [1986]  
Correspondence – General [January 1987 – September 1987] (1)(2)  
Correspondence – General [October 1987 – December 1987]  
Memos (Second Term) [January 1985]  
Memos (Second Term) [February 1985]  
Memos (Second Term) [March 1985]  
Memos (Second Term) [April 1985] (1)(2)  
Memos (Second Term) [May 1985] (1)(2)  
Memos (Second Term) [June 1985] (1)

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Memos (Second Term) [June 1985] (2)  
Memos (Second Term) [July 1985]  
Memos (Second Term) [August 1985] (1)(2)  
Memos (Second Term) [September 1985 – November 1985]  
Memos (Second Term) [December 1985]  
Memos (Second Term) [January 1986]  
Memos (Second Term) [February 1986]  
Memos (Second Term) [March 1986 – May 1986]  
Memos (Second Term) [June 1986 – July 1986]  
Memos (Second Term) [August 1986]  
Memos (Second Term) [September 1986 – December 1986]  
Memos (Second Term) [January 1987 – February 1987]  
Memos (Second Term) [March 1987]  
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Memos (Second Term) [July 1987 – October 1987]  
Memos (Second Term) [November 1987 – March 1988]

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Memos (Second Term) [April 1988 – September 1988]  
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Svahn Action Items [January 1985 – March 1985]  
Svahn Action Items [April 1985 – May 1985]  
Svahn Action Items [June 1985] (1)(2)  
Svahn Action Items [July 1985 – August 1987]  
Svahn Action Items [October 1987 – November 1987]  
Svahn Action Items [December 1987]