

Ronald Reagan Presidential Library
Digital Library Collections

This is a PDF of a folder from our textual
collections.

Collection: Hooley, James L.: Files
Folder Title: [Correspondence 1987] [1 of 5]
Box: OA 19290

To see more digitized collections visit:
<https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library
inventories visit:
<https://reaganlibrary.gov/document-collection>

Contact a reference archivist at:
reagan.library@nara.gov

Citation Guidelines: <https://reaganlibrary.gov/citing>

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name HOOLEY, JAMES: FILES

Withdrawer

SMF 10/25/2007

File Folder [CORRESPONDENCE, 1987) (1)

FOIA

S2007-080

Box Number 19290

RATNESAR

3

ID Doc Type	Document Description	No of Pages	Doc Date	Restrictions
44361 FORM	SF 171 FOR MICHAEL MORRISETTE	9	5/14/1987	B6

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

MEMORANDUM
OF CALL

Previous editions usable

To:

YOU WERE CALLED BY-- YOU WERE VISITED BY--

OF (Organization)

PLEASE PHONE ► FTS AUTOVON

WILL CALL AGAIN IS WAITING TO SEE YOU

RETURNED YOUR CALL WISHES AN APPOINTMENT

MESSAGE

*Henkel has 6
packs
on
Normandy.*

RECEIVED BY	DATE	TIME

THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR ALL ADVANCE OFFICE STAFF

FROM JAMES L. HOOLE *JLH*
SUBJECT NEW TITLES, CHANGES

You will recall that in my last memo I mentioned that some changes would be forthcoming designed to enhance our effectiveness and put our resources where they are most needed. Accordingly, I want to inform you of the following changes which will take place effective March 1st.

On most trips, one of the Deputy Directors of the office will arrive on site the day before the event, with supervisory and advisory responsibility. He will become the senior person on site responsible for the trip, just as though I were there myself. I believe that this is a logical step which will only improve the quality of our work, and should be viewed by no member of the advance staff as a sign of anything other than better use of existing resources. Whenever possible, that deputy will accompany the pre-advance team, so as to become as familiar as I with the trip site. Of course, there are times when I will be unable to conduct the pre-advance, and the relevant deputy will lead the team. This will also enable me to spend more time involved in a broader range of activities and responsibilities.

Up until this point, I have not had the luxury of being able to institute this system, although I have had the idea in mind for some time. However, I have secured approval for several administrative changes within the office which will enable me to put into place this system which will make greater use of our manpower.

Rick Ahearn will become a Deputy Director of Presidential Advance.

Joanne Hildebrand will become Assistant Director of Presidential Advance for Trip Coordination.

As you know, Marylou Skidmore has become a full-time site advanceperson.

Marilyn Elmore becomes Office Manager, with responsibility for day-to-day administrative operation of the office.

These steps will necessitate some changes in regard to the assignment of offices. I have asked Marilyn Elmore to discuss these with you, with the goal of making these changes during the time period following March 2nd, when most of us will be away.

I'm confident that we will all find these changes to be beneficial to the office.

THE WHITE HOUSE
WASHINGTON

EUROPE TRIP APRIL-MAY 1985

<u>EVENTS</u>	<u>ASSIGNMENT</u>	<u>NUMBER</u>
GERMANY	COUNTRY LEAD.....	1
	COUNTRY PRESS.....	1
	COUNTRY T.C.....	1
BONN, WEST GERMANY	PRESS.....	1
	SITE.....	3
	PRESS SITE.....	2
	T.C.....	$\frac{1}{7}$
BITBURG, WEST GERMANY	LEAD.....	1
	PRESS.....	1
	SITE.....	3
	T.C.....	$\frac{1}{6}$
HAMBACH, WEST GERMANY	LEAD.....	1
	PRESS.....	1
	SITE.....	1
	PRESS SITE.....	1
T.C.....	$\frac{1}{5}$	
STRASBOURG, FRANCE	LEAD.....	1
	PRESS.....	1
	SITE.....	2
	T.C.....	$\frac{1}{5}$
MADRID, SPAIN	LEAD.....	1
	PRESS.....	1
	SITE.....	4
	PRESS SITE.....	1
T.C.....	$\frac{1}{8}$	
LISBON, PORTUGAL	LEAD.....	1
	PRESS.....	1
	SITE.....	4
	PRESS SITE.....	1
T.C.....	$\frac{1}{8}$	

TOTAL - 39

THE WHITE HOUSE

WASHINGTON

FAR EAST TRIP APRIL-MAY 1986

<u>EVENT</u>	<u>ASSIGNMENT</u>	<u>NUMBER</u>
LOS ANGELES	LEAD.....	1
	PRESS.....	1
	SITE.....	1
	T.C.....	$\frac{1}{4}$
		4
HONOLULU	LEAD.....	1
	PRESS.....	1
	SITE.....	1
	SITE ASSIST.....	1
	T.C.....	$\frac{1}{5}$
	5	
GUAM	LEAD.....	1
	PRESS.....	1
	SITE.....	1
	SITE ASSIST.....	1
	T.C.....	$\frac{1}{5}$
	5	
BALI	LEAD.....	1
	PRESS.....	2
	SITE.....	2
	SITE ASSIST.....	1
	T.C.....	$\frac{1}{7}$
	7	
TOKYO SUMMIT	LEAD.....	1
	PRESS.....	2
	SITE.....	3
	SITE ASSIST.....	2
	PRESS SITE.....	1
	T.C.....	$\frac{1}{10}$
	10	
ANCHORAGE	LEAD.....	1
	PRESS.....	1
	SITE.....	1
	T.C.....	$\frac{1}{4}$
	4	

Total - 35

3/3/87 7:00 p.m.

PRESIDENTIAL ADVANCE OFFICE
STAFF ASSIGNMENTS

MONTHS: APRIL 1986 - MAY 1986

<u>EVENTS/LOCATIONS</u>	<u>DATES</u>	<u>ASSIGNMENTS</u>
D/B Thank WH Volunteers <u>450 OEOB</u>	Thurs. EVENT: 4/24 (2:15)	✓Lead: S. Prince
<u>FAR EAST TRIP</u>	Survey: 1/21-1/31 Pre-Advance: 2/22-3/2 <u>EVENTS: 4/25-5/7</u>	J. Hooley (D) G. Terry (LA & Tokyo) J. Hildebrand (ETC)
	South Lawn (4/25)	R. Ahearn/S. Prince
	Departure Statement Andrews AFB (4/25)	✓Lead: R. Ahearn ✓Press: M. Rosenker ✓T.C.: J. Hildebrand
	Los Angeles (4/25-26)	Lead: ✓W. McCay (4/18) Press: ✓D. Frederickson (4/18) Site: ✓S. Johnson (4/18) T.C.: ✓J. Hildebrand/K. O'Brien ✓
	Honolulu (4/26-28)	✓Lead: J. Lake (4/17*) ✓Press: S. Trees (4/18*) ✓Site: M. Brennan (4/18*) ✓Site Asst: J. Wakefield (4/19*) ✓T.C.: J. Hildebrand
	Guam (4/29)	✓Lead: A. Littlefair (4/20*) ✓Press: S. Salata (4/20*) ✓Site: R. Bliss (4/20*) ✓Site Assist: P. O'Neill ✓T.C.: J. Hildebrand/P. Stevens ✓
	Bali (4/29-5/2)	✓Lead: B. Schmidt (Jakarta on 4/14* & Bali on 4/15*) ✓Press: J. Brennan (Jakarta on 4/14* & Bali on 4/15*) ✓Press: J. Bradbury (4/17*) ✓Site: S. Sanders (4/17*) ✓Site: M. Crow (4/20*) ✓Site Assist: J. O'Hare (4/17*) ✓T.C.: J. Hildebrand/P. Stevens ✓

FAR EAST (contd.)

Tokyo Summit (5/2-7) ✓Lead: M. Lake (4/14*)
✓Press: T. Pernice (4/14*)
✓Press: H. O'Neill (4/16*)
✓Site: S. Lane (4/16*)
✓Site: J. Roots (4/16*)
✓Site: J. Pitts (4/16*)
✓Site Assist: R. Waller (4/16*)
✓Site Assist: C. Ricketts (4/16*)
✓Press Site: M. Tourtellote (4/16*)
✓T.C.: J. Hildebrand/✓
✓S. Scarbrough (4/19*)

Anchorage (5/7) ✓Lead: A. Littlefair
✓Site: Shane Johnson (5/2*)
✓Press: W. Pepper (5/2*)
✓T.C.: J. Hildebrand

Welcome Home Ceremony ✓ R. Ahearn/S. Prince
on South Lawn (5/7)

* Denotes date of arrival in respective
location, not departure from Washington, D.C.

Satellite Address to
High School Seniors
450 OEOB

Tues.
EVENT: 5/13 (1:00)

Lead: A. Littlefair

MUNCIE, INDIANA

Ball State Univ.

Pre-Advance: 5/8
Wed.
EVENT: 5/14

Lead: B. Schmidt
Press: J. Brennan
Site: B. Parrish
T.C.: P. Stevens

Drop-by White House
Photographers
Dinner (B-Tie)
Shoreham Hotel

Pre-Advance: 5/8
Thurs.
EVENT: 5/15

Lead: A. Littlefair
Press: M. Rosenker
Site:
T.C.: K. O'Brien

Armed Forces Day
Andrews AFB

Pre-Advance: 5/12
Sat.
EVENT: 5/17 (1:30)

Lead: M. Lake
Press: T. Pernice
Site: J. Pitts (T)
Press Trainee: C. Ritchie (T)
T.C.: J. Hildebrand

LIBERTY WEEKEND PRE-ADVANCE New York City	5/19	J. Hooley G. Terry G. Foster T. Pernice P. Stevens
Ceremony for World Trade Week & Present Presidential "E" Awards <u>Rose Garden</u>	Mon. EVENT: 5/19 (11:45)	Lead: S. Scarbrough
Close-up Found. TV Show <u>450 OEOB</u>	Wed. EVENT: 5/21 (11:30)	Lead: J. Hildebrand
House/Senate Dinner (B-Tie) Convention Center	Pre-Advance: 5/14 Wed. EVENT: 5/21	Lead: M. Lake Press: S. Trees Site: T.C.: S. Scarbrough
Tennis Tournament Arlington Y (RAIN SITE)	Pre-Advance: 5/12 Sat. EVENT: 5/24 (4:30)	Lead: A. Littlefair Press: T. Pernice T.C.: K. O'Brien
Memorial Day Ceremonies Arlington Cemetery	Pre-Advance: 5/19 Mon. EVENT: 5/26 (9:45)	Lead: J. Lake (T) Press: T. Pernice Site: T.C.: P. Stevens
D/B Veterans of OSS Dinner Washington Hilton	Pre-Advance: 5/22 Thurs. EVENT: 5/29 (7:30)	Lead: B. Schmidt Press: S. Salata (T) T.C.: S. Scarbrough
Photo w/National Spelling Bee Winners <u>Rose Garden</u>	Fri. EVENT: 5/30 (1:15)	Lead: P. Stevens
<u>GREENSBORO, N.C.</u> GOP Fundraiser	Pre-Advance: 5/28 Wed. EVENT: 6/4	Lead: A. Littlefair Press: J. Brennan Site: T.C.: K. O'Brien
<u>PARRIS ISLAND, S.C.</u> Boot Camp	Pre-Advance: 5/28 Wed. EVENT: 6/4	Lead: M. Lake Press: T. Pernice Site: T.C.: J. Hildebrand

THE WHITE HOUSE

WASHINGTON

March 25, 1987

MEMORANDUM FOR James L. Hooley
FROM: Andrew J. Littlefair
SUBJECT: Trip Information

Hopefully this will serve to highlight several aspects of tomorrow's visit. I have broken the information down site by site.

AIRPORT:

3 Schools - Rockbridge High School and Band
Ridgeway Elementary School
Immaculate Conception School

Other - Troop 701 Cub Scouts

Approximately 1,250 children

WEATHER:

Overcast, 50 degrees, 15 to 20 knot wind. No chance of rain until late afternoon.

PARADE:

Actual parade on Broadway Street between 10th and 6th.
Parade led by 200 piece Hickman High School Band.
Misc.: 800 students Airport Road and 63 North.
6,000 students from 18 area schools.
2,500 people in front of Shelter Insurance Building.
4,800 feet of aerial pennants.
2,700 feet of bunting.
6,500 hand held flags.
Balloon Rise (2,500).

Henkel theme signs taken care of.
20,000 parade souvenir tickets distributed.
City Council, etc. on Reviewing Stand.
T.V. and radio morning shows going live from platform early in A.M.
Camera Truck - two tier platform on bed.

FAIRVIEW:

1. Six Board members in holding on arrival in holding room.
2. Most staff escorted to Auditorium by escorts with signs.
3. Mrs. Hassmer class will be good. Role playing by students to identify branches of Government. President helps "partner" read article and determine branch of Government. Kid will read patriotic poem before President makes remarks.
4. Remember to holding room after both class visits.
5. In second classroom, Mrs. Loethen, President sits with little girl and helps her with computer program. Program is to educate about economics using lemonade stand where student is presented with choices that the President can help with.
6. Auditorium - Cute, with all kids sitting on floor. Ashcroft will make announcement of Bennett and the President. President sits on edge of stage as discussed.
7. Final holding room meet with 8 donors who contributed to make parade possible.

HICKMAN:

1. Luncheon laid on for staff.
2. PRESIDENT'S lunch should be able to conform to time limit in schedule. Preset salad, lemon custard. One plate to be served -- veal maderia.
3. Auditorium : 1,100 students
Cheerleaders on stage in bleachers on either side of the President.
Bennett takes seat.
Cheerleader makes presentation of Kewpie sweatshirt to the President at close of remarks.
4. 1,500 attendees in gymnasium (total).
900 invited guests (Educators)
600 senior class
5. Will brief all Governors and Superintendents about program, length of time, etc. on 28th at 7:30 A.M.
6. Should discuss presentations with you. Apple to President by Ashcroft. School bell to Ashcroft and Bennett from President.

Jim, hope this helps.

LAW FIRM OF
LAURENCE BROWN & ASSOCIATES, P.C.
2001 JEFFERSON DAVIS HIGHWAY
SUITE 408
ARLINGTON, VIRGINIA 22202

LAURENCE R. BROWN

JOHN S. ROBERTS, JR.
JAMES FRANCIS BROWNE

(703) 521-7200
TELEX-82-4411
FAX: (703) 521-9387

MLS
any interest?
how do we do these
now?
WBS
COUNSEL IN PATENT, ANTI-TRUST,
TRADEMARK AND
CORPORATE MATTERS
INTERNATIONAL PATENT
OPERATIONS

April 14, 1987

Grey Terry
Deputy Director of Presidential Advance
Room 185
OEOB
Washington, D.C. 20500

Dear Grey:

Pursuant to our conversation on April 14, 1987,
regarding volunteer advance work, I am enclosing a copy of
my resume for your and Jim's consideration.

As I explained, there is somewhat of an extended
respite from my extensive travel in connection with my law
practice and I would welcome the opportunity to assist your
office on a volunteer basis in future events which require
advance.

Thanks in advance Grey, for your consideration.

Sincerely,



James Francis Browne

JFB:kb
encl. Resume

JAMES FRANCIS BROWNE

38 Carriage House Circle
Alexandria, Virginia 22304
(703) 751-3916 (home)

Suite 408
2001 Jefferson Davis Highway
Arlington, Virginia 22202
(703) 521-7200 (business)

EDUCATION

Catholic University Law School, Washington, D.C. J.D., 1967
George Washington University, Washington, D.C. Graduate School/Political Science 1963-64
Catholic University, Washington, D.C. A.B., Politics 1963
Blue Key Honor Fraternity

EXPERIENCE

Investigative: Experience in all aspects of criminal, civil and security matters; interview of potential witnesses prior to indictment and trial; liaison with U.S. Attorneys and U.S. Department of Justice Task and Strike Forces in preparation of criminal indictments and trials. Cultivation, interview and guidance of confidential informants in criminal racketeering matters; conduct of personal background investigations in security matters; cultivation, guidance and interview of confidential sources in security matters.

Legal: Federal Civil Practice before Administrative Agencies including experience in all aspects of foreign and domestic trademark and copyright law; rendering opinions as to the availability, use and registration of trademarks; prosecution of trademark applications and oppositions before the Trademark Trial and Appeal Board and abroad; negotiation and preparation of trademark license agreements, letters of consent and undertaking; litigation of trademark and copyright causes in the Federal Courts as well as in the Court of Customs and Patent Appeals (now the C.A.F.C.).

EMPLOYMENT

10/85 - present Laurence Brown & Associates, P.C., associate attorney
11/82 - 9/85 U.S. Patent & Trademark Office - Trademark Attorney
Advance - Economic Summit, Williamsburg, VA.
11/81 - 10/82 Private Practice - Political Consultant
1/18 - 10/81 EPA - Transition - Special Assistant to the Administrator
8/79 - 1/81 Private Practice - Political Activity including Advance for Senator Howard Baker; Advance for Mrs. Reagan; Legal Counsel - Inaugural Committee
6/75 - 6/79 Private Practice, Political Consultant
11/72 - 6/75 Trademark Attorney, Colgate Palmolive Company, Haseltine, Lake and Waters, Private Practice
11/70 - 11/72 Browne, Beveridge, DeGrandi and Kline - Attorney
9/67 - 11/70 Federal Bureau of Investigation - Special Agent

ASSOCIATIONS

1968 District of Columbia Bar
1970 U.S. Court of Appeals (D.C.)
1970 Court of Customs and Patent Appeals
D.C. Bar Association (Trademark Committee)
American Bar Association
Society of Former F.B.I. Agents

Mary call -

When we return from Europe:

- ① Standard - type letter about appreciation, no openings, volunteer status, etc.

April 17, 1987

- ② F-41, he attended last seminar.

Jim

Mr. Jim Hooley
President Advance Team E.O.B.
Washington, D.C. 20501

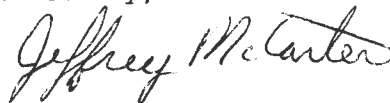
I would like to take this opportunity to tell you I have just completed my college degree in Social Science from Kansas State University.

My desire is to be employed as a sales representative of a major corporation in the Midwest region. While I attended Kansas State University I took a broad range of course work including classes in Engineering, Geography, History, Political Science and Recreation. Also in my work experience, I handled many positions of leadership including retail sales experience. As you can tell from my resume I have been self employed doing contract service work also.

I appreciate your kind words of support over the years in helping me to achieve my goals. At this point in time I am actively looking for employment in all fields. I will appreciate any contacts or leads you might provide to assist me with my future employment goals.

My parents have moved back to Overland Park and I am temporarily living with them at 11301 Craig, phone number 451-1506. I am enclosing my resume and I will be in contact with you soon. I will appreciate the opportunity to meet with you at your convenience.

Sincerely,



Jeffrey McCarter

JEFFREY DALE McCARTER

11301 Craig
Overland Park, KS 66210
913-451-1506

CAREER OBJECTIVE

To become an integral sales member of a progressive company striving to meet the needs of the consumer.

EDUCATION

Bachelor of Science in Social Science
Kansas State University, Manhattan, Kansas May, 1987

The White House Advance Team Seminar, Washington D.C., September, 1985

Associate Arts in Liberal Arts.
Johnson County Community College, Overland Park, Kansas, May, 1983

WORK EXPERIENCE

May - August 1985 & 1986: J.D.M. Painting Company, Manhattan, Kansas
Painting, energy improvement and concrete repair of suburban homes.

January - June 1985: National Self Storage, Tucson, Arizona.
Managed several employees during daily operations for commercial and self storage system.
Directed collection and storage of corporate records. Supervised the construction of record storage units.

1983 - 1984: Ballard Sporting Goods, Manhattan, Kansas
Salesperson assisting retail customers in the selection of athletic shoes, sport clothes and sporting goods equipment.

COLLEGE ACTIVITIES

Intramural Director, Edwards Hall Kansas State University.
(1983 - 1986) Organized recreation activities in the intramural program for men & women in a residential hall of 200 persons.

Intramural Official - Kansas State University
(January 1984 to December 1986) Refereed Men's and Women's intramural basketball, softball, volleyball, water polo.

Assistant to the Site and Press Secretary,
(September 1985) Manhattan, Kansas for Vice-President George Bush, Landon Lecture Series.

(September 1985) Independence, Missouri for President Ronald Reagan trip to Santa - Cahi - Gon days.

REFERENCES

Mr. James Braden
Insurance Agencies
1101 5th Street, P.O. Box 58
Clay Center, Kansas 67432
(913) 632-3601

Mr. Leo Brady
Coldwell Banker
Homemaintenance Manager
10203 Metcalf
Overland Park, Kansas 66212
(913) 383-1010

Mr. Rusty Leffel
Attorney
12007 Ballentine
Overland Park, Kansas 66213
(913) 897-9541

THE WHITE HOUSE
WASHINGTON

*Hooley
wants
memo*

MEMORANDUM FOR JAMES L. HOOLEY

FROM: ANDREW J. LITTLEFAIR *ajl*

SUBS: CHATTANOOGA UPDATE

AIRPORT:

I believe we will have approximately 7,000 to 9,000. Unbelievable pressure for tickets. 4 bands. Tried to alleviate private school pressure with airport tickets. 3,500 hand-held flags. First-aid tent. Free coke.

MOTORCADE:

I've checked 3 times and asked 4 times. Trip takes between 19 and 21 minutes. We are showing 20.

GRISCOM SIGNS:

2 signs--"Welcome home to Chattanooga, TOM GRISCOM. . . and the Rest of your Party." One at airport and one on final turn into Student Center.

LUNCHEON:

Preset spinach salad, beef tenderloin, and dessert. Lunch plates should hit table within 1st minute. President has 6 students and one teacher at his table. Most kids are student-leader types, but, however, all have varied interest--athletics, ROTC scholars, student leadership, etc. Toast lecturn for remarks. No press for remarks.

REGIONAL PRESS MEETING:

Will be set up like oval office. Each person will have lapel microphone; WHCA mix/recording position (1 tech.) in corner of room. All staff will sit off to side and behind the President (including Sen. Baker). Please let me know if this is correct. Will be 6 correspondents and 4 photographers.

5/18/67

ARENA / HAND TEACHER'S MEETING:

Teachers will be brought in by bus an hour prior. Will be hosted by UTC Chancellor and 2 Brock sons. Sec. Brock and Sec. Bennett will have 15 minutes of mix and mingle before The President arrives. Group will be on risers in a "clam shell" formation when The President arrives. Brock brief intro, remarks by The President and then group photo.

ARENA / CONVOCATION:

2,700 students, 5,400 family. Good pre-program. 2 bands. Boys' Choir. Girl who makes intro, very poised and professional. Teleprompter very readable. Presentations--Chattanooga Choo-Choo train and Honorary Diploma.

ARENA / PHOTO OPP. ON DEPARTURE:

I recommend splitting photos into 2 groups. Griscom and Howard family into holding room lending more privacy. The rest, Atkins, Griscom - must dos, etc. in same room as Hand Teacher's Meeting

Please call if you have any questions or comments.

Copy Lou - held in case we need (disparately)
an extra body - might be okay for
an in-town assistant.
Jim

May 28, 1987

Mr. Jim Hooley
Presidential Advance Office
The White House
Room 185½
OEOB
Washington, D.C. 20050

Dear Mr. Hooley,

I hope the European trip is going well, I'm sure things are starting to get real busy. I wanted to thank you for the opportunity to go on the Chattanooga advance. It was a great experience. If I can ever help out with anything or you need a last minute person for a trip, I'll give my 100%. Thanks again for everything.

Sincerely,



Homer L. Luther, III

HLL:bn

My summer address:

Summer P.O. Box 6081
Henle 81
Georgetown University
Washington, D.C. 20057
(202) 944-0285

Letter for Eberhart:

- WA Morris' recommendation sent to me via Ken Duberstein.
- appreciate your interest, especially as WH alumnus.
- Unfortunately, no openings - none foreseeable.
- Will keep interest in mind if openings occur.
- Best wishes

cc: WA Morris
K. Duberstein

bcc: Hankel

THE WHITE HOUSE
WASHINGTON

M. L. S.
P. L. 2.

May 27, 1987

MEMORANDUM FOR BILL HENKEL

FROM:

BOB TUTTLE *BT*

SUBJECT:

Ronald G. Eberhardt

Attached is a resume of an individual who has been recommended to Ken Duberstein for a position in your area.

THE WHITE HOUSE

WASHINGTON

May 18, 1987

Dear Bill:

Thanks for your note and for bringing Ron Eberhardt, Jane Richmond and Ed Crain's credentials to my attention.

I appreciate knowing of their interest in working at the White House and your strong support for each of them.

I'll make sure to let the appropriate folks here see their bios and ask "the fellas" to follow-up as vacancies occur.

With best wishes,

Sincerely,

Kenneth M. Duberstein
Deputy Chief of Staff

Mr. William H. Morris, Jr.
President
Global USA, Inc.
1823 Jefferson Place, N.W.
Washington, D.C. 20036

bcc: to Bob Tuttle with original

May 13, 1987

Mr. Kenneth Duberstein
Deputy Chief of Staff
to The President
The White House
Washington, D.C. 20500

Dear Ken,

I am pleased to pass along the resumes of three individuals who would very much like the opportunity to work in the White House.

Knowing that you are surely overwhelmed with resumes from friends of friends, I was hesitant to forward these to you; however, I know each of these individuals personally, and I am confident they would be excellent choices to fill specific vacancies:

- Mr. Eberhardt's experience lends itself to areas of Administration, Cabinet Affairs, and Advance.
- Ms. Richmond's experience would qualify her for a Special Assistant post.
- Mr. Crain's experience would point him toward the legal area.

Thank you for your consideration of these resumes. Good luck in your most challenging position!

Very truly yours,



William H. Morris, Jr.
President and C.E.O.

Enclosures

RONALD G. EBERHARDT
301 G Street, N.E., #23
Washington, D. C. 20002
(O) 202/523-6141 (H) 202/543-5544

PROFESSIONAL EXPERIENCE

- | | |
|-----------------|--|
| 1985 to Present | Senior Legislative Officer and
Administrative Assistant
U. S. Department of Labor
Office of Congressional Affairs
Washington, D.C. |
| 1983 | Director of Congressional Affairs
Federal Emergency Management
Agency, Washington, D.C. |
| 1983 | Deputy Assistant to the Vice
President
The White House
Washington, D.C. |
| 1981 | Confidential Assistant to the
Assistant Secretary for Trade
Development
U. S. Department of Commerce
Washington, D.C. |
| 1979 | Assistant to the Commissioner of
Safety for Administration and
Public Affairs
State of Tennessee
Nashville, Tn |
| 1975 | Director of Public Information
City of Chattanooga Police
Department, Chattanooga, Tn |
| 1970 | Director of Sports Information &
Administrative Assistant to the
Director of Athletics
University of Tennessee
Chattanooga, Tn |

SELECTED ACCOMPLISHMENTS

- o Developed and implemented Local Area Network Computer System and state of the art telephone system for Office of Congressional Affairs.
- o Member of the United States Senior Executive Service.
- o Recruited large cadre of volunteer professionals to assist the Vice President's advance operations nationwide.
- o Organized and implemented high level trade and investment missions for chief operating officers of major American business' abroad.
- o Created and implemented the first dignitary protection unit and Protective Services Division for the State of Tennessee.
- o Established instant computer-linked print communications between police department and local and national news gathering organizations.
- o Received national recognition from Advertisers Association for production and direction of highway public safety television spots.
- o Designed and implemented first advance operation for intercollegiate team travel.
- o Won national award from College Sports Information Director's Association for publication of sports brochures and programs.

PERSONAL FACTS

Education: University of Tennessee at Chattanooga
Cleveland State College

Personal: Age, 37 Born October 22, 1949
Height, 6'0" Weight, 210 Lbs.
Health, Excellent
American Citizen

Memberships: 32nd Degree Scottish Rite Mason, University of
Tennessee Century Club, Republican National
Committee.

REFERENCES

- o Honorable William H. Morris, Jr., President, Global USA, Inc. 1823 Jefferson Place, N.W., Washington, D.C. 20036 202/296-2400
- o Mr. William D. Ellingsworth, Senior Staff Vice President National Association of Home Builders 15th & M Streets, N.W., Washington, D.C. 20005 202/822-0403
- o Mr. Robert A. McConnell, Vice President for Washington Affairs, CBS Incorporated 1800 M Street, N.W., Washington, D.C. 20036 202/457-4501
- o Honorable Arzo Carson, Director, Tennessee Bureau of Investigation, State of Tennessee, P. O. Box 100940, Nashville, Tn. 37210 615/741-0430
- o Mr. Jeffrey Bragg, President, Home Owners Warranty Corporation, 2000 L Street, N.W., Washington, D.C. 20036 202/463-4505
- o Honorable Joe M. Rodgers, United States Ambassador to France, APO, New York 09777

U.S. Department of Labor

Bureau of Labor-Management Relations and
Cooperative Programs
Washington, D.C. 20210



Mr. William Henkel
Assistant to the
President
The White House
Washington, D.C. 20500

Dear Bill:

I would like to thank you once again for taking the time to talk with me about my developmental program and long term goals. The insight you and Jim gave me about the Presidential Advance Office was most helpful. From the limited view I've had, it's certainly not done with mirrors and smoke, but with the dedication and effort of you and your staff.

Peggy has told me of your memorandum to Ms. Risque and I'm deeply appreciative. I'm sure that if the detail can be arranged, I'll be able to make a contribution.

Again, thanks for your time. If I can ever be of any assistance to you, please do not hesitate to call on me.

Sincerely,

Michael K. Morrissette
Executive Potential
Program Participant

447-9925

- 9653

- 9405 * (best number)

Asst Dir - Mr. Craven

Mary Lou

This is Peggy's
husband (she works
for Dubershein).

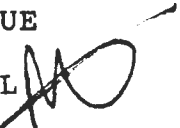
The guy is in charge
of security for Engraving
& Printing - in case
we ever want to
arrange tours.
Jim

THE WHITE HOUSE

WASHINGTON

May 27, 1987

MEMORANDUM FOR NANCY J. RISQUE

FROM: WILLIAM HENKEL 
SUBJECT: MICHAEL K. MORRISETTE

Nancy, don't ever tell me I haven't done something for you!

I interviewed Mike Morrisette this morning. He is a member of OPM's Executive Potential Program for Mid-Level Managers. The year-long program includes management development classes and core training, independent study and individual development through a series of personal details.

Jim Hooley and I believe strongly that a three-month detail to the Advance Office, while desirable for us, would not be in his long-term interest. I described your area and honestly believe he could make a contribution to the office of Cabinet Affairs or one of the Councils.

Let me know if I can broker a meeting with you or someone on your staff.

May 15, 1987

NOTE TO BILL HENKEL

As I mentioned to you, Mike is in OPM's Executive Potential Program for Mid-Level Managers. The year-long program includes management development classes and core training, independent study, and individual development through a series of personal details.

The purpose of the details is to provide participants with experience to round out their background -- in keeping with the idea that a good manager should be good at everything. Mike has chosen his details to fill in gaps in his experience: one month each in procurement and personnel; one month as executive assistant to the Bureau's deputy director for strategic and long-range planning (the Bureau is in the midst of planning for a huge new printing facility in Texas); and one month (June) with Steve Schlossberg at the Labor Department to deal with labor-management relations and gain a better understanding of how Office priorities are set, how potentially divergent goals are blended to form Department programs, and how those programs fit with Administration policy (maybe he should stay longer than a month!).

CP
Mike would like to have one final detail in a setting that would give him the chance to deal with the public, outside organizations, or other levels of government to gain a better understanding of how the problems presented by conflicting goals and ideas are successfully worked out. He has a requirement for a 60-day assignment but, if possible, would like to do one for 120 days, during August, September, and October.

As I said to you last week, I am very impressed by the work you and your staff do. I don't think many realize the amount of effort or level of detail that goes into what seems like a simple jaunt to York. The series of memos on the Economic Summit trip caught by eye -- particularly the attention to potential security problems at various possible sites for Presidential meetings and housing. It occurred to me that an assignment in the advance area might be a good opportunity for Mike to make a real contribution, using the skills he already has, while at the same time fulfilling the remaining requirements of his program.

I would really value your advice on this, and any ideas you may have. Many thanks



WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

HOOLEY, JAMES: FILES

Withdrawer

SMF 10/25/2007

File Folder

[CORRESPONDENCE, 1987) (1)

FOIA

S2007-080

RATNESAR

Box Number

19290

3

<i>ID</i>	<i>Document Type</i> <i>Document Description</i>	<i>No of</i> <i>pages</i>	<i>Doc Date</i>	<i>Restric-</i> <i>tions</i>
44361	FORM SF 171 FOR MICHAEL MORRISETTE	9	5/14/1987	B6

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.



Philadelphia

The National Celebration in Philadelphia of the 200th Anniversary of the United States Constitution

We The People 200, Inc.

June 1, 1987

Mr. Thomas Griscom
Assistant to the President
for Communications and Planning
The White House
Washington, DC 20500

Dear Mr. Griscom:

Attached is a proposed scenario for the events of September 17th, Constitution Day.

Mr. Gray Terry of the Advance Office has been to Philadelphia to discuss these events and the participation of the President with our staff. He has also discussed logistics of both the Parade and the Gala with Mr. Gary Smith of Smith and Hemion who are the producers of our television gala. Mr. Smith will be co-ordinating with our staff and also with Radio City Music Hall the producers of the Constitution Day Parade.

A meeting with Mr. Terry and the Protective Police Division with our people was scheduled for May 20th, but had to be rescheduled for June 15th due to the STARK tragedy.

We are honored to work with you and your people to highlight the participation of President Reagan in this historic occasion. Any assistance we can give you or the White House Advance Team is yours for the asking.

Sincerely,

A handwritten signature in black ink that reads 'Bill Rouse'.

Willard G. Rouse, III

Enclosures

WGR:jms

PROPOSED SCENARIO FOR SEPTEMBER 17th, 1987

FOR PRESIDENT AND MRS. REAGAN

THE CONSTITUTION DAY CELEBRATION IN PHILADELPHIA

The Constitution Day parade produced by Radio City Music Hall for We the People will begin at 9 a.m. on September 17. It will originate at Penn's Landing and end at the Philadelphia Art Museum. The focus of attention will be on Independence Hall. Opposite Independence Hall a grandstand will be built to accommodate approximately 1500 people. Included in this group will be Chief Justice Burger, Members of the Federal Commission, the Cabinet, and many other dignitaries.

We would like to build a box for the President and Mrs. Reagan into the middle or top of this grandstand to meet secret service requirements. The design of this has been discussed with the White House advance group.

The Constitution Day parade will be carried live on CBS television beginning at 9 a.m. The ceremony at which the President would re-dedicate the Constitution would take place at roughly 11:45 a.m. and would last approximately 30 minutes, ending with the ringing of one of the existing liberty bells by the President, which would enable bells all over the city and the country to ring.

Part two of the President and Mrs. Reagan's participation would be attendance at the Constitution Gala. The show which will be a tribute to America will be held at Convention Hall, taped between the hours of 6 and 8 p.m. to be shown on CBS television between 9 and 11 p.m. This is the way Smith and Hemion also do "Christmas in Washington." A set of plans was sent by Mr. Rene Lagler of the Smith and Hemion staff to Mr. Gray Terry showing the suggested location of the box for the President and Mrs. Reagan keeping in mind the security requirements. Following the Gala, the President and Mrs. Reagan could return to Washington, or attend our Gala Dinner. Whatever would be most enjoyable to them.

A sample line schedule is attached for your review.

PROPOSED SCHEDULE FOR PRESIDENT AND MRS. REAGAN

SEPTEMBER 17, 1987

Time TBA	Arrive special area of VIP seating opposite Independence Hall. This would be designed in conjunction with the Secret Service and the advance office and We the People. The President would review part of the Constitution Day parade. The parade is based on the Preamble to the Constitution.
11:45 a.m.	Constitution Day Ceremony. President Reagan makes remarks and rings one of the existing Liberty Bells to herald the 200th birthday of the Constitution. The actual staging of the ceremony would be done by Smith-Hemion, the advance office and We the People, in conjunction with the Secret Service.
12:15 p.m.	Ceremony concludes. President and Mrs. Reagan depart to holding location for down time. This could be a home in the area, such as Ambassador Annenberg's house, and/or if Mrs. Reagan would like she could spend some time with her brother, Dr. Richard Davis and his family at a location to be determined by the advance office
5:55 p.m.	President and Mrs. Reagan arrive at Convention Hall for two hour television gala. It would be possible to arrive by helicopter.
8:00 p.m.	Gala concludes, the President and Mrs. Reagan helicopter to airport for return to Washington.

Many Lou - please respond from yourself -
express interest, you'll be calling about
a possible trip - after Labor Day - etc.
Then pls. remind me of assignment when we
begin assigning 3905 W Street, Northwest
Washington, DC 20007
~~this~~ late Sept + June 4, 1987
Oct trips.

Jim

Mr. James L. Hooley
Deputy Assistant to the President
Director of Presidential Advance
The White House
Office of Advance, Room 185
Washington, DC 20500

Dear Mr. Hooley:

I am writing to you to express my interest in volunteering to do advance work on your staff. Enclosed is a resume for your review. I have just graduated from the MBA program at the University of Maryland and I would like to offer my services in my free time.

I believe I would be an asset to your staff in that I have good experience working on Presidential events. As a former staff member of both The President's Dinner and the National Republican Senatorial Committee, I have been involved in the planning stages of numerous Presidential events. In addition, as a former staff member of Senator Baker, I will be comfortable working with the Senator and his aides, including Tom Griscom who was my boss at the NRSC.

Overall, I believe I have both the experience and the work history necessary to quickly make a significant contribution to your staff. I will call your office within the next several weeks in the hope that we may discuss this possibility further. Thank you for your consideration of my qualifications.

Sincerely,


Scott Balderson

Enclosure

SCOTT P. BALDERSON
3905 W STREET NW
WASHINGTON, DC 20007
(202) 338-3855

Education MASTER OF BUSINESS ADMINISTRATION, University of Maryland, 1987
Concentration: Finance

BACHELOR OF ARTS, Wake Forest University, 1982
Major: History

CERTIFICATE: Real Estate Educational Requirement for Licensure (Maryland)

Employment OFFICE MANAGER

Experience **National Republican Senatorial Campaign Committee**, October 1984-January 1986

(Full-time)

- Supervised the daily office operation of this national party organization.
- Directed purchasing, equipment usage, and building maintenance for an office of 100 full-time employees.
- Developed the preliminary committee budget for the 1985-86 election cycle.
- Supervised the relocation of the committee.

CONTROLLER

1984 Roast to Howard Baker, June-September 1984

The President's Dinner, January-June 1984

- Planned, developed, and administered the accounting system for these two special fundraising events.
- Issued financial statements and projections.
- Prepared the budgets and cash flow analyses.

STAFF ASSISTANT

Senator Howard Baker, November 1982-January 1984

- Facilitated liaison between the Senator and constituents for defense related issues.
- Resolved specific problems for constituents.

Employment GRADUATE ASSISTANT

Experience **Office of the Dean**, University of Maryland, September 1986-May 1987

(Part-time)

- Facilitated budget analysis utilizing computer spread sheets for the College of Business and Management.
- Researched projects on an ad hoc basis.

MARKETING ASSISTANT

The Billow Group, Spring 1986

- Researched leasing information for a commercial real estate developer.

References Available upon request

THE WHITE HOUSE

WASHINGTON

June 12, 1987

MEMORANDUM FOR GARY L. FOSTER
ASSISTANT DIRECTOR FOR PRESS
OFFICE OF PRESIDENTIAL ADVANCE

FROM: C. CHRISTOPHER COX 
SENIOR ASSOCIATE COUNSEL TO THE PRESIDENT

SUBJECT: Allocation of Expenses Incident to
Presidential Travel and Appearances

Attached is a draft letter, along the lines that we discussed, that could be used by the Advance Office with actual or prospective hosts for Presidential speaking engagements. The purpose of the letter is to make clear in advance what expenses are considered to be the responsibility of the White House, and what are considered to be incidental expenses that are the responsibility of the host.

Attachment

THE WHITE HOUSE

WASHINGTON

Dear _____:

This office has previously discussed with you the tentatively planned visit of the President to your area, and the prospect of your hosting the President for a particular event. This letter describes certain administrative and operational details incident to such a Presidential visit.

Generally, all travel expenses of the President and the President's party while the President is on official business--as he will be in this case--are paid from appropriated federal funds. These expenses include air transportation, ground transportation, accommodations, communications, and security. In addition, the White House Communications Agency will provide sound and lighting equipment, if necessary. Other expenses in connection with a Presidential visit, such as preparation of the site, are generally the responsibility of the host. An estimate of such expenses in connection with this particular Presidential event is as follows:

<u>Category of Expense</u>	<u>Amount</u>
Containment facilities/fences	\$ _____
Promotion	_____
Stanchions/ropes/pipe & drape	_____
Staging	_____
Electricity	_____
Camera platforms	_____
Decorations (American flags, etc.)	_____
[Other]	_____
Total	\$ _____

While the foregoing items are the financial responsibility of the host, this office will be happy to assist you in arranging for the acquisition or placement of any such items necessitated by the visit of the President, and in otherwise planning for the event.

We look forward to discussing these matters further with you, and to working with you in connection with the proposed event.

Sincerely,

James L. Hooley
Deputy Assistant to the President
and Director of Presidential Advance

THE WHITE HOUSE

WASHINGTON

June 18, 1987

MEMORANDUM FOR HOWARD H. BAKER, JR.

THROUGH WILLIAM HENKEL
FROM JAMES L. HOOLEY *JLH*
SUBJECT JULY 3 JEFFERSON MEMORIAL EVENT

Bill Henkel, Nancy Risque, Frank Donatelli, Mari Maseng and I have been developing plans for the July 3 event at the Jefferson Memorial, commemorating Independence Day. This is to provide you with the latest plans.

Concept

As you know, July 3 is the legal holiday this year for the Federal government's observation of Independence Day. Therefore, we are billing the event as the official Presidential celebration of the holiday. Sponsored by the U.S. Chamber of Commerce, this will be a star-spangled patriotic event featuring military bands, entertainment, color guards and plenty of goose bumps.

Audience and Theme

On the one hand, it is important that at least a percentage of the crowd in attendance have an interest in the President's anticipated speech topic. On the other hand, we need to maintain the credibility of an official Fourth of July celebration. Therefore, the crowd will have a core of issue-oriented people, as well as a lot of lucky tourists. We are working to generate a core crowd of approximately 3,000 people from lists of Chamber members and staff, White House staff and administration appointees, Capitol Hill staff, trade association staff, etc. Cabinet members, their wives, and ranking government and military officials will also be invited. Over and above this number, tickets will be distributed to several thousand people at Tourmobile lines, White House tours, etc. to fill out the crowd.

For the same reason that the "quality" of the crowd must be maintained as well as the quantity, the speech also must contain elements of a traditional Fourth of July Address. We believe it is important that we not be seen as generating a crowd under false pretenses. Therefore, the speech must not be all issue-oriented, and should contain some typical Ronald Reagan "God Bless the USA" oratory.

MEMORANDUM FOR HOWARD H. BAKER, JR.

Scenario

We are attempting to put a "package" together for the 3,000 primary ticket holders which would include reserved parking on the Ellipse, free Tourmobile shuttle rides from the Ellipse to the Jefferson Memorial, and a breakfast under a canopy on the Memorial grounds. The Marriott corporation has been asked to donate the breakfasts, and the Chamber is underwriting costs for items which we cannot have donated or loaned (flags, tents, platforms, etc.).

Following breakfast, at 9:30 am guests will join tourists and others for a half-hour program of performances by elements of the U.S. armed services which will be presented on the steps of the Memorial. At this time the Military District of Washington special events coordinators are preparing a proposed program. The program will build in excitement and patriotic flavor until the arrival of the President at 10:00 am. The President will be introduced by the President of the U.S. Chamber of Commerce, then will make remarks that we suggest being no longer than 15 minutes (this due to climate and potential loss of television coverage). The program will conclude with the singing and playing of the National Anthem. We anticipate the President returning to the White House just after 10:30 am, which means he could be at Camp David for lunch.

We will continue to develop the event along these lines unless instructed otherwise.

cc: K. Duberstein
T. Griscom
J. Courtemanche
F. Ryan

N. Risque
M. Maseng
F. Donatelli

THE WHITE HOUSE

WASHINGTON

June 19, 1987

MEMORANDUM FOR HOWARD H. BAKER, JR.

THROUGH: WILLIAM HENKEL
FROM: JAMES L. HOOLE *JLH*
SUBJECT: CONSTITUTION ANNIVERSARY EVENTS

The following is a brief synopsis of events related to the 200th Anniversary of the Signing of the Constitution. The information is based on preliminary meetings held earlier this week with the two principal organizing groups. Pending your approval of the President's participation in these general plans, we will present more detailed scenarios as they are developed.

There are three major events, one on September 16th in Washington and two on September 17th in Philadelphia as follows:

September 16th: "A Celebration of Citizenship" - The President has been asked to make brief remarks and then lead an audience of 30-50 thousand students in the Pledge of Allegiance from the Capitol's West Front. The ceremony, which will be covered live on television and linked with schools throughout the nation, is the culmination of the Bicentennial Commission's youth education effort and will take place between 1:00 and 1:30 pm (ET).

The event also features the reading of the winning student essay on the Constitution by its author and it has been suggested that the President might want to meet the 50 finalists in that contest earlier in the day, perhaps in the Rose Garden.

September 17th (Morning): Constitution Day Parade and Ceremonies-Philadelphia, Pennsylvania - "We the People-200", the Commission-sanctioned organizing group in Philadelphia has planned a large scale parade to pass in front of Independence Hall between 9:00 and 12:00 noon on September 17th. CBS is covering the entire event live.

The President's minimal participation would include an arrival onto the dais in front of Independence Hall to witness the last 20-25 minutes of the parade, after which he would make brief remarks and then initiate the tolling of the Liberty Bell replica which hangs in the tower of Independence Hall. This would, in turn, trigger the tolling of bells throughout Philadelphia and the nation.

6/19/87 2:00 p.m.

We would like to also explore, with your approval, the possibility of having the President's car lead the parade; he would then enter the reviewing stand to watch the parade pass before him. This might necessitate an overnight in Philadelphia the evening before (Mrs. Reagan will be in California).

September 17th (Evening): Constitution Gala-Philadelphia, Pennsylvania - As a finale to the day's events, "We the People-200" has organized a black tie gala to be taped "live" by CBS between 6:00 and 8:00 pm (ET) for rebroadcast later that evening.

The President has been invited to witness the show from the Presidential Box and then proceed on stage at the end for brief remarks and participation in the closing segment. Preliminary discussions with Jack Courtemanche indicate that Mrs. Reagan may be able to return to the East Coast on the 17th from California in time to join the President for the Gala. If so, we would arrange a suitable location for the President to spend private work time between the morning and evening events.

On balance, these events appear to be professionally organized, quality events. If you concur with the President's participation as outlined above, we will continue to work with the organizing groups to define the activities and present you with more detailed information as it develops.

Your approval below will serve as the "go-ahead" for the event committees to begin making arrangements for Presidential participation under our guidance and instruction.

APPROVAL/DISAPPROVAL

- 1. September 16th - Remarks and Pledge from Capitol Steps
Approve _____ Disapprove _____
- 2. Meeting with student essay winners
Approve _____ Disapprove _____
- 3. September 17th - Independence Hall Ceremonies
Approve _____ Disapprove _____
- 4. September 17th - Gala Attendance and Remarks
Approve _____ Disapprove _____

cc: K. Duberstein
M. Fitzwater
T. Griscom
J. Courtemanche
F. Ryan

THE WHITE HOUSE
WASHINGTON

June 19, 1987

To JH+
GT

MES for file

MEMORANDUM FOR HOWARD H. BAKER, JR.
THROUGH: WILLIAM HENKEL *WH*
FROM: JAMES L. HOOLEY *JH*
SUBJECT: CONSTITUTION ANNIVERSARY EVENTS

The following is a brief synopsis of events related to the 200th Anniversary of the Signing of the Constitution. The information is based on preliminary meetings held earlier this week with the two principal organizing groups. Pending your approval of the President's participation in these general plans, we will present more detailed scenarios as they are developed.

There are three major events, one on September 16th in Washington and two on September 17th in Philadelphia as follows:

September 16th: "A Celebration of Citizenship" - The President has been asked to make brief remarks and then lead an audience of 30-50 thousand students in the Pledge of Allegiance from the Capitol's West Front. The ceremony, which will be covered live on television and linked with schools throughout the nation, is the culmination of the Bicentennial Commission's youth education effort and will take place between 1:00 and 1:30 pm (ET).

The event also features the reading of the winning student essay on the Constitution by its author and it has been suggested that the President might want to meet the 50 finalists in that contest earlier in the day, perhaps in the Rose Garden.

September 17th (Morning): Constitution Day Parade and Ceremonies-Philadelphia, Pennsylvania - "We the People-200", the Commission-sanctioned organizing group in Philadelphia has planned a large scale parade to pass in front of Independence Hall between 9:00 and 12:00 noon on September 17th. CBS is covering the entire event live.

The President's minimal participation would include an arrival onto the dais in front of Independence Hall to witness the last 20-25 minutes of the parade, after which he would make brief remarks and then initiate the tolling of the Liberty Bell replica which hangs in the tower of Independence Hall. This would, in turn, trigger the tolling of bells throughout Philadelphia and the nation.

6/19/87 2:00 p.m.

We would like to also explore, with your approval, the possibility of having the President's car lead the parade; he would then enter the reviewing stand to watch the parade pass before him. This might necessitate an overnight in Philadelphia the evening before (Mrs. Reagan will be in California).

September 17th (Evening): Constitution Gala-Philadelphia, Pennsylvania - As a finale to the day's events, "We the People-200" has organized a black tie gala to be taped "live" by CBS between 6:00 and 8:00 pm (ET) for rebroadcast later that evening.

The President has been invited to witness the show from the Presidential Box and then proceed on stage at the end for brief remarks and participation in the closing segment. Preliminary discussions with Jack Courtemanche indicate that Mrs. Reagan may be able to return to the East Coast on the 17th from California in time to join the President for the Gala. If so, we would arrange a suitable location for the President to spend private work time between the morning and evening events.

On balance, these events appear to be professionally organized, quality events. If you concur with the President's participation as outlined above, we will continue to work with the organizing groups to define the activities and present you with more detailed information as it develops.

Your approval below will serve as the "go-ahead" for the event committees to begin making arrangements for Presidential participation under our guidance and instruction.

APPROVAL/DISAPPROVAL

Consider combining these

- 1. September 16th - Remarks and Pledge from Capitol Steps
 Approve Disapprove _____
- 2. Meeting with student essay winners
 Approve _____ Disapprove _____
- 3. September 17th - Independence Hall Ceremonies
 Approve *Parade* Disapprove _____
- 4. September 17th - Gala Attendance and Remarks
 Approve Disapprove

cc: K. Duberstein
M. Fitzwater
T. Griscom
J. Courtemanche
F. Ryan