

Ronald Reagan Presidential Library
Digital Library Collections

This is a PDF of a folder from our textual collections.

Collection: Khachigian, Kenneth L.: Files

Folder Title: Staff Meeting Notes, 01/19/1981

Box: 1

To see more digitized collections visit:

<https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library inventories visit:

<https://reaganlibrary.gov/document-collection>

Contact a reference archivist at: reagan.library@nara.gov

Citation Guidelines: <https://reaganlibrary.gov/citing>

National Archives Catalogue: <https://catalog.archives.gov/>

1-19-81

Staff meeting

All remarks to Helene 53 Flom
Von Danneberg



1)

freeze orders

Dolan

Action (a)

Things only

- delivery
in
p.m.
to
Dolan
via
Baker

Action (b)

lunch remarks

Action (c)

inquiry, balls

2)

re: Hostage remarks

leave open

4:00 p.m. Roosevelt Room
meeting

1) King Freeze TD -

2) Cabinet room TD -

3) Cong. Under KK -

4) Evang. Balls - MM -

KK 5) White House Staff swearing in -

6) Cut ties (no remarks)
check this.

7) Cal. swearing in - MM

8) Fraud sniffing - TD

9) Right to Life - maybe!

Speech requirements

Speaking

1-19-81

1-20-81

President's Room

1.) Hiring Freeze - post - Tray.

Clean Schleele - remarks - talking points
- cover note to agency & dept. heads

Keeping our promises

Strict hiring freeze -

for everyone that have - no replacement - expect 7% attrition in a year

- Saves several 100 million dollars
- FACT sheet

2.) Signing cabinet nominations

Cong. luncheon

= 3.) Talking points/remarks
"spirit of cooperation.."

Meeting re: Schedule

7:00 a.m. Mayflower - Grand Room
2nd Floor

4.) Balls -
- Fact sheets - Tray can.
- decisions on satellite

1-21-81

White House Staff Swearing in -
remarks 9:00 a.m. 07
1:00 p.m.

Strong - Cabinet - but also
believes in strong staff -
How he sees White House
staff.

p.m. - Inaugural Reception
RR will wing these.

about
noon

First official act w/ Carter
Admin. is cut all ties -
back off on 2/9 - all
nominations withdrawn - cut the
ties.

Ed Harper - has the action

Briefing by Stockman

1-22-81

Cabinet Swearing in
remarks

Another cabinet meeting

Maybe directives out to cabinet

oral
off's
remarks

- Grand, sweeping & waste

- Toward consult.

- Regulates

P.3

Right to life meeting evening of
1-22 - open Q. on whether
RB will attend.
maybe remarks.

2 major speeches on (J)
two weeks -

Thursday 1.) Oval office - ~~#2~~
1-29-81 - speech to
nation

"The road we're on" - the
problem - the mess we're in...

Pres. Deal
Feb. 4?

2.) SOTU - Economic
plan -

1-23-81

=> GDP leadership briefs
- Cabinet meeting
- over to Fed. Reserve
Bd.

- Tip O'Neill for dinner

- COWPS?

24

1-24-81

- Cabinet meeting -
- alfalfa club } Carman
- alibi club } winter

1-25-81

- Super Bowl activity.