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WITHDRAWAL SHEET

Ronald Reagan Library

Collection: KHACHIGIAN, KEN: Files

Archivist: gge

{Notes} (March 1981)

File Folder: Cabinet Meetings (1 of 3) Box 4689

Date: 5/13/97

Box 1

dh
redo
10/24/06

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. Notes	handwritten notes by Ken Khachigian re Cabinet Meeting (8 pp.)	4/24/81	P5
2. Notes	handwritten notes by Ken Khachigian re Cabinet Meeting (2 pp.)	4/16/81	P5
3. Notes	handwritten notes by Ken Khachigian re Cabinet Meetings (4 pp.)	4/2/81	P5, PT B1
3 4. Notes 3.	handwritten notes by Ken Khachigian re Cabinet Meeting (5 pp.) p. 4 partial; p. 5, A1D	3/19/81	P5 86
2 5. Notes 2.	handwritten notes by Ken Khachigian re Cabinet Meeting (2 pp.)	3/13/81	P5
1 6. Notes 1.	handwritten notes by Ken Khachigian re Cabinet Meeting (4 pp.)	3/5/81	P5
7. Notes	handwritten notes by Ken Khachigian re Cabinet Meeting (4 pp.)	2/26/81	P5 LOS 11/29/00

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National security classified information [(a)(1) of the PRA].
- P-2 Relating to appointment to Federal office [(a)(2) of the PRA].
- P-3 Release would violate a Federal statute [(a)(3) of the PRA].
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA].
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].

C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- F-1 National security classified information [(b)(1) of the FOIA].
- F-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- F-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- F-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- F-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].
- F-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

WITHDRAWAL SHEET

Ronald Reagan Library

Collection: KHACHIGIAN, KEN: Files

Archivist: gge *db*

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CABINET MEETING PARTICIPANTS

March 5, 1981 -- 3:00 PM

The Cabinet -- All members

James A. Baker III
Michael K. Deaver
Richard V. Allen
Martin Anderson
James Brady
Dave Gergen
Murray Weidenbaum
Richard Darman
Craig Fuller
Daniel Murphy
Ken Khachigian
Karen Hart

For Presentations:

Max Friedersdorf
Ed Harper
Pen James
Lyn Nofziger
Fred Fielding
Don Devine

Cabinet Meeting

3:00
p.m.

3-5-81

TMI

- 1.) More Fed money for clean-up
- 2.) Re processing - let private do it.

NOBize re: gov.

get items out of SES
elsewhere.

Commerce: Have 120 empty
positions -

"I'm not against convert."
I was a Democrat 2 years
before I became Governor."

SES

— Devine

Wait 120 days before
you act - identify the

P-2

Men who ^{you} want to move.

Have a personnel man on all these matters - Have them identify those you want reemployed. 15 days notice

105 days - cut the papers - 121st day - send them to Nome, Alaska.

Can't fire career Reserve people.

OPM -

120 days news from the time the Agency head gets there.

after disbursements on SES etc
P: "I think you're beginning to find out why bureaucracy has such a long life."

reduce Fed. exps in FY 1982 by 63,000 - save 2.81 billion from D.C. Budget.

7.3
Freeze was a temporary
measure. We now have a
reduced level - so that this
fiscal year, 30,000 fewer
Fed res.

nearly a 5% reduction in
personnel nearly every agency.

You can do a freeze w/ your
Dept. to achieve ceiling.

Ed Harper: Discussion on
legislative clearance process.

Speeches etc:

- 1.) Brady help w/ press
- 2.) Frank Throssman - Communication
Working w/ Pub. Affairs Officers -
to speak w/ me w/ voice.
 - scheduling
 - where they sub for Pres.
on speech.
- 3.) Bergen - Staff Director -
Focal point for communication
strategy & execution.

P. 4
Interagency Groups - They don't
make decisions - P. does.
Make sure of that.

THE WHITE HOUSE

WASHINGTON

CABINET MEETING AGENDA

March 5, 1981 -- ^{3:00}~~3:30~~ PM

1. Barnwell and Three Mile Island The President

2. Personnel
 - A. Senior Executive Service Lyn Nofziger
Don Devine
Fred Fielding

 - B. Reduced Personnel Levels David Stockman

3. Legislative Policy Review Ed Harper
Max Friedersdorf

4. Speeches and Press Contact Jim Baker

5. Interdepartmental Working
Groups Ed Meese

THE WHITE HOUSE

WASHINGTON

March 4, 1981

MEMORANDUM FOR THE SECRETARY OF STATE
THE SECRETARY OF THE TREASURY
THE SECRETARY OF DEFENSE
THE ATTORNEY GENERAL
THE SECRETARY OF THE INTERIOR
THE SECRETARY OF AGRICULTURE
THE SECRETARY OF COMMERCE
THE SECRETARY OF LABOR
THE SECRETARY OF HEALTH AND HUMAN SERVICES
THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT
THE SECRETARY OF TRANSPORTATION
THE SECRETARY OF ENERGY
THE SECRETARY OF EDUCATION

FROM: FRED FIELDING *FF*

SUBJECT: Senior Executive Service

The Senior Executive Service (SES) is divided into career and non-career positions and this distinction affects selection, qualifications, reassignment and removal of individuals in the SES. Following is a very brief explanation of Agency Heads' authority in dealing with the SES:

SES Positions

There are a set number of SES positions in each agency. Allocation is made by the Office of Personnel Management from a pool established by statute. Positions are designated either career-reserved or general. Career-reserved positions may be filled only with career people on a merit basis under the agency's career recruitment program. General positions may be filled by either career or non-career people, but the number of non-career appointments is also fixed by OPM.

Non-career SES

- o Positions may be filled by the agency on a non-competitive basis,
- o Qualifications are determined by the agency,
- o May be reassigned to other non-career positions in agency head's discretion,

- o May be removed or asked to resign because of "lack of confidence" but not solely on the basis of political affiliation unless affiliation is essential to job performance,
- o No rights to appeal removal.

Career SES

- o Career-reserved positions must be filled on a competitive basis under agency selection procedures,
- o Qualifications of the appointee are subject to review by the Office of Personnel Management,
- o May be reassigned on a truly voluntary basis,
- o May not be involuntarily reassigned or removed except for cause for 120 days after appointment and commissioning of the agency head or immediate non-career supervisor,
- o May be involuntarily reassigned after 120 days if given 15 days notice. Reassignment may be made to any career or general SES position in the agency or to another agency so long as the individual is qualified and the other agency agrees,
- o May not be rated on performance during the first 120 days after appointment of agency head or supervisor,
- o May be removed from SES for unsatisfactory executive performance only after notice and opportunity for informal hearing before the Merit Systems Protection Board and may retain placement rights in a non-SES position with the agency,
- o May be removed from government service for cause with proper notice, hearing and appeal procedures,
- o Regulations on procedures and placement rights in instances in which functions are abolished or personnel complements are reduced are being prepared by OPM and will be furnished later.

Procedural Protections

OPM has issued regulations concerning the selection, appointment, reassignment and removal of persons in the SES. In addition, individual agencies have issued supplementary regulations.

Failure to follow the regulations may result in reversals of agency action by the Merit Systems Protection Board or the courts. Historically more personnel actions are reversed for procedural irregularity than on substantive grounds. Moreover, some courts have held officials personally liable for improper personnel actions.

Individual Status

The rights of an individual in SES are determined not only by the classification of the position but also by the status of the individual. Thus, a career SES official may accept a Presidential appointment yet retain rights to return to the SES. The rights of an individual to placement in a non-SES position in the agency may depend on his status prior to appointment to the SES. Before taking any action on an SES member the status of the individual should be checked.

Individualized Judgments

The creation of SES was intended to give an agency head greater flexibility in managing his agency with people in whom he had confidence. SES personnel are rated on executive performance which includes ability to carry out the policies of the Administration and the agency head. Unsatisfactory performance is a basis for removal from SES. The system was also intended to establish a corps of career managers who would bring continuity and government expertise to federal service. The 120 day restriction on removal or reassignment was designed to assure that agency heads would review the actual performance of individual SES managers rather than make blanket judgments based on service in a prior Administration. In the first test of SES following a change of Administration, care must be taken to insure that the spirit of the process is observed and that procedural requirements are followed.

Cabinet Meeting

3-13-81

Block 1981 Farm Bill

Seamless program cuts would be very controversial -



Try to lower ~~dry~~ dairy from 75 to 70%

P: "Does this include money for repair of the grounds after the tractors come?"

Block: "They won't come, Dr. P. if we get the grain embargo off."



Try to take a cut at ~~follow~~ for moral basis of issue.

RLS. But decide it on basis that it comes up next year or not this year + we'll take a look at it next year.

DS. — Try to come up w/ a long term proposal w/ at least shows we're prepared to cut.

"If no further comment, then in the words of the Admiral — all ahead Full."

Looking at
Bothy
Truman

Bill French Smith

One House veto - We will
oppose it - We think it's
unworkable.

Famous
mixed
metaphor!

"Bush: 'Let's get to the
root of the coconut.'"

re: legislative veto

"My recommendation is to
courageously study the damn thing."
(laughter)

RFB: "Isn't there a compromise area
where there are things you don't
submit to legis. veto, but that we
recognize constitutional review
responsibility?"

CABINET MEETING PARTICIPANTS

February 13, 1981 1:00 PM

The Cabinet -- All Members

James A. Baker III
Michael K. Deaver
Richard V. Allen
Martin Anderson
James Brady
Max Friedersdorf
David Gergen
Murray Weidenbaum
Robert Garrick
Richard Darman
Craig Fuller
Daniel Murphy
Ken Khachigian
Karen Hart

For Presentations:

Ed Harper
Pen James
Lyn Nofziger
Rich Williamson
Glenn Schleede (OMB)
John Buck Chapoton
Assistant Secretary-Designate
for Tax Policy (Treasury)
Tim McNamar (Treasury)
Norman Ture (Treasury)

For Distribution:

All Cabinet Attendees
Dave Fischer

THE WHITE HOUSE

WASHINGTON

CABINET MEETING AGENDA

February 13, 1981 -- 1:00 PM

- | | |
|-----------------------------------------------------------------|---------------------------|
| 1. Operations of Departments on
George Washington's Birthday | Jim Baker |
| 2. Cabinet Councils | Ed Meese |
| 3. Placement of Personnel | Jim Baker
Lyn Nofziger |
| 4. Departmental Actions Related
to the Budget | Ed Meese |
| 5. Economic Program Announcements | The President |
| 6. Remaining Issues | The President |

Cabinet Meeting

3-19-81

1:34 p.m.

Introduce Ken Davis - new Deputy Energy Secy.

P: Fed. Com. on Labor & Medicine Source is watching UMW strike:

"This information should remain in this room" - looked up at Chandelier - "did you hear me?"

Diener: re: Housing Commission like Kaiser Commission.

Have it look at all ~~the~~ proposals in HUD, ~~to~~

Presse: Need to get this going because of long lead times for next year's plans

Lewis: Create 5 staff w/ Commission.

R.R.: Cyres - also have to get rid of paperwork - Washon - filed all paperwork

together + it was 250
feet long

2

Econ. Recovery Program

Stollman - moved very quickly
of America -

Friedland: We're on schedule

Try to get outside private
witnesses to testify for our
program in House + Senate

P: "How well did your ideas work?"

They've had a free money
for about 40 years."

I keep thinking this when
these people (like Walter Heller)
are complaining.

"How come your advice
didn't work?"

during meeting - Wardenbar spoke -
PR turned around to look, got the
KK, smiled + winked.


P3

James G. Thompson called
the opponents - "weepies"

Regional Councils

Hayes: Do we want to continue
Regional Council?

Balding - Found that one man
in 1 hour a day could do all
the work of Regional Council
Chairman.

(4) 

Advisors on Critical Issues

Mess

+ Mess ~~is~~ receptive to leaks out
of departments

important to coordinate / +
Sgt's + WH.

How to make the best
out of a potentially bad
story.

Geiger: Helps the P. by Sgt's,
+ WH working in harmony -
about the WH

RONALD W. REAGAN LIBRARY

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 2 LISTED ON THE
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

CABINET MEETING PARTICIPANTS

March 19, 1981 -- 1:30 PM

The Cabinet -- All Members *

James A. Baker III
Michael K. Deaver
Richard V. Allen
Martin Anderson
James Brady
David Gergen
Murray Weidenbaum
Richard Darman
Craig Fuller
Daniel Murphy
Ken Khachigian
Karen Hart

* Ken Davis, Deputy Secretary-Designate of Energy,
attending for Secretary Edwards

For Presentations:

Max Friedersdorf
Ed Harper
Pen James

THE WHITE HOUSE

WASHINGTON

CABINET MEETING AGENDA

March 19, 1981 -- 1:30 PM

- | | | |
|----|---------------------------------------------------|------------------------|
| 1. | Appointment of Presidential
Housing Commission | Sam Pierce |
| 2. | Economic Recovery Program | |
| | a. Budget Status | Dave Stockman |
| | b. Legislative Status | Max Friedersdorf |
| 3. | Status of Regional Personnel
Councils | Ed Harper
Pen James |
| 4. | Advisories on Critical Issues | Ed Meese |
| 5. | Departmental Public Affairs
Activity | Ed Meese |
| 6. | Legislative Process | Max Friedersdorf |