



Ryan, Frederick J.: Files, 1982-1989

Finding Aid Type

White House Staff and Office File Collections

Subtitle/Office

Office of Appointments and Scheduling

Disclaimer

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Record Type

Textual

Biography

Biographical Note

Frederick Ryan served as the Chief of Staff of the Office of Ronald Reagan after the President left office in January 1989. He now serves as Chairman of the Board of the Reagan Foundation, the private organization affiliated with the Reagan Library.

Office Information

Frederick Ryan was the third Director of the Office of Appointments and Scheduling, a position he held until the end of the administration. The first director, Gregory Newell, has a small collection at the Library. The second director, William Sadlier, does not have a collection. However, Sadlier's work product can be found within various office series.

From 1985 until the end of the Administration, Mr. Ryan also served as the head of the White House Office of Private Sector Initiatives. See separate inventory for material pertaining to his Private Sector Initiatives role.

Scope and Content Note

Note

There is only a small amount of work product for Mr. Ryan within this office. The day-to-day function of maintaining schedules and appointments for the President are contained within the Office series. Ryan worked primarily outside of this office with other staff members, particularly Michael Deaver when he was at the White House, in shaping the President's schedule.

This collection has been arranged in five series. They are: Series I: Chronological File; Series II: Subject File; Series III: Long-Range Scheduling Meetings; Series IV: Monday Morning Memos; Series V: Events Scheduling Decision Memos.

Series List

SERIES II: SUBJECT FILE, 1983-1987

The subject file consists of memos, schedules, schedule proposals, reports, meeting agendas, speech outlines, talking points, letters, and notes regarding events and appointments for the President. Also present is correspondence regarding Presidential Medal of Freedom nominations. This series is arranged alphabetically by subject.

SERIES III: LONG-RANGE SCHEDULING MEETINGS, 1982-1988

This series consists of meeting agendas from Long-Range Scheduling Meetings regarding scheduling requests. The agendas are arranged chronologically.

SERIES IV: MONDAY MORNING MEMOS, 1982-1984

This series consists of briefing memos, meeting agendas, schedules, issues updates, and issue tracking reports pertaining to weekly update meetings held with the President. This material is arranged chronologically by meeting date.

SERIES V: EVENTS SCHEDULING DECISION MEMOS, 1983-1987

This series consists of memos to Michael Deaver and members of his staff, James Rosebush and Don Regan from Fred Ryan reviewing long range scheduling themes, getting approval for specific planned events and suggestions for making scheduling more efficient. It is arranged in chronological order.

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Box 1, cont.

Status

Title

OPEN [Advance Seminar][Budget Events 1985]
 OPEN [Communication Plan 1985 Budget and State of the Union]
 OPEN A Day in the Life of the President [1000th Day of Presidency (10/17/1983)]
 OPEN [Economic Summit - Tokyo 1986]
 OPEN [Ethnic Organizations - Proposed Telephone Calls July 1985-August 1985]
 OPEN [Geneva Summit] (1)-(3)
 OPEN [Lane, L. W. Jr.]
 OPEN [Luce, Clare Booth]
 OPEN [Medal of Freedom Recommendations, 1986-1987] (1)-(4)

Box 2

Status	Title
OPEN	[Medal of Freedom Recommendations, 1986-1987] (5)-(10)
OPEN	[Medal of Freedom Nomination Lists 1986]
OPEN	[MX Peacekeeper Missile - Public Affairs 1985]
OPEN	[Office of Intergovernmental Affairs Six-Month Plan for January 1986-June 1986]
OPEN	[Office of Public Liaison Six-Month Plan for January 1986-June 1986]
OPEN	Pending Issues (empty)
OPEN	[Political 1984] (1)(2)
OPEN	[Political Events May 1985]
OPEN	[Presidential Events and Themes 1985]
OPEN	[President's Committee on the Arts and Humanities 1987]
OPEN	[Ronald Reagan Leadership Award (Eureka College)]
OPEN	[Shuttle Launch]
OPEN	[Speech Material for Use with Press 1983]
OPEN	[Tax Reform Fall Campaign 1985]

SERIES III: LONG-RANGE SCHEDULING MEETINGS, 1982-1988

This series consists of meeting agendas from Long-Range Scheduling Meetings regarding scheduling requests. The agendas are arranged chronologically.

Box 2 cont.

Status	Title
OPEN	[Long-Range Scheduling Meetings September 1982-October 1982]
OPEN	[Long-Range Scheduling Meetings November 1982-December 1982]
OPEN	[Long-Range Scheduling Meetings January 1983]
OPEN	[Long-Range Scheduling Meetings August 1983]
OPEN	[Long-Range Scheduling Meetings September 1983-October 1983]
OPEN	[Long-Range Scheduling Meetings November 1983-December 1983]

Box 3

Status	Title
OPEN	[Long-Range Scheduling Meetings January 1984-February 1984]
OPEN	[Long-Range Scheduling Meetings March 1984-April 1984]
OPEN	[Long-Range Scheduling Meetings May 1984-June 1984]
OPEN	[Long-Range Scheduling Meetings July 1984-August 1984]
OPEN	[Long-Range Scheduling Meetings September 1984-October 1984]
OPEN	[Long-Range Scheduling Meetings November 1984-December 1984]
OPEN	[Long-Range Scheduling Meetings January 1985]
OPEN	[Long-Range Scheduling Meetings February 1985]
OPEN	[Long-Range Scheduling Meetings March 1985]
OPEN	[Long-Range Scheduling Meetings April 1985]
OPEN	[Long-Range Scheduling Meetings May 1985]
OPEN	[Long-Range Scheduling Meetings June 1985]
OPEN	[Long-Range Scheduling Meetings July 1985]
OPEN	[Long-Range Scheduling Meetings August 1985]
OPEN	[Long-Range Scheduling Meetings September 1985]
OPEN	[Long-Range Scheduling Meetings October 1985]
OPEN	[Long-Range Scheduling Meetings November 1985]

Status	Title
OPEN	[Long-Range Scheduling Meetings December 1985]
OPEN	[Long-Range Scheduling Meetings January 1986-March 1986]
OPEN	[Long-Range Scheduling Meetings April 1986-June 1986]
OPEN	[Long-Range Scheduling Meetings July 1986-September 1986]
OPEN	[Long-Range Scheduling Meetings October 1986-December 1986]
OPEN	[Long-Range Scheduling Meetings January 1987-March 1987]
OPEN	[Long-Range Scheduling Meetings April 1987-June 1987]
OPEN	[Long-Range Scheduling Meetings July 1987-September 1987]
OPEN	[Long-Range Scheduling Meetings October 1987-December 1987]

Box 4

Status	Title
OPEN	[Long-Range Scheduling Meetings January 1988-March 1988]
OPEN	[Long-Range Scheduling Meetings April 1988-June 1988]
OPEN	[Long-Range Scheduling Meetings July 1988-September 1988]
OPEN	[Long-Range Scheduling Meeting Cumulative Results Memo November 1983-February 1984]

SERIES IV: MONDAY MORNING MEMOS, 1982-1984

This series consists of briefing memos, meeting agendas, schedules, issues updates, and issue tracking reports pertaining to weekly update meetings held with the President. This material is arranged chronologically by meeting date.

Box 4, cont.

Status	Title
OPEN	Monday Morning Memo 11/08/1982 (1)(2)
OPEN	Monday Morning Memo 11/22/1982

Status	Title
OPEN	Monday Morning Memo - Weekly Update 12/06/1982 (1)(2)
OPEN	Monday Morning Memo - Weekly Update 12/13/1982
OPEN	Monday Morning Memo - Weekly Update 12/20/1982 (1)(2)
OPEN	Monday Morning Memo - Weekly Update 01/13/1983
OPEN	Monday Morning Memo - Weekly Update 02/07/1983
OPEN	Monday Morning Memo - Weekly Update 02/14/1983
OPEN	Monday Morning Memo - Weekly Update 02/22/1983
OPEN	Monday Morning Memo Week of 04/11/1983
OPEN	Monday Morning Memo - Weekly Update 04/18/1983
OPEN	Monday Morning Memo - Weekly Update 04/25/1983
OPEN	Monday Morning Memo 05/02/1983
OPEN	Monday Morning Memo Tuesday 05/10/1983
OPEN	Monday Morning Memo - Weekly Update 06/06/1983
OPEN	Monday Morning Memo - Weekly Update 06/27/1983

Box 5

Status	Title
OPEN	Monday Morning Memo - Weekly Update 07/11/1983
OPEN	Monday 08/08/1983
OPEN	Monday Morning Update 10/03/1983
OPEN	Weekly Update Tuesday 10/11/1983
OPEN	Monday Morning Update 10/17/1983
OPEN	Weekly Update Monday 10/31/1983
OPEN	Monday Morning Update 11/28/1983
OPEN	Monday Morning Update 12/05/1983
OPEN	Monday Morning Update 01/16/1984
OPEN	Monday Morning Update 01/23/1984
OPEN	Monday Morning Update 01/30/1984
OPEN	Weekly Update Tuesday 02/21/1984
OPEN	Monday Morning Update 03/19/1984
OPEN	Monday Morning Update 04/09/1984
OPEN	Monday Morning Update 05/14/1984
OPEN	Monday Morning Update 09/10/1984

SERIES V: EVENTS SCHEDULING DECISION MEMOS, 1983-1987

This series consists of memos to Michael Deaver and members of his staff, James Rosebush and Don Regan from Fred Ryan reviewing long range scheduling themes, getting approval for specific planned events and suggestions for making scheduling more efficient. It is arranged in chronological order.

Box 5, cont.

Status	Title
OPEN	[Events Scheduling Decision Memos - To Deaver Office, 08/08/1983-03/29/1984]
OPEN	[Events Scheduling Decision Memos - To Deaver Office, 03/30/1984-05/10/1984]
OPEN	[Events Scheduling Decision Memos - To Deaver Office, 05/11/1984-05/31/1984]
OPEN	[Events Scheduling Decision Memos - To Deaver Office, June 1984-July 1984]
OPEN	[Events Scheduling Decision Memos - To Deaver Office, 08/01/1984-10/29/1984]
OPEN	[Events Scheduling Decision Memos - To Deaver Office, 10/30/1984-12/31/1984]
OPEN	[Events Scheduling Decision Memos - To Deaver Office, January 1985-February 1985]
OPEN	[Events Scheduling Decision Memos - To Deaver Office, March 1985-May 1985]
OPEN	[Events Scheduling Decision Memos - To Don Regan, September 1985-June 1986]
OPEN	[Events Scheduling Decision Memos - To Don Regan, July 1986-February 1987]