

Executive Secretariat, NSC: Agency File: Records, 1981-1985

Finding Aid Type

White House Staff and Office File Collections

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Record Type

Textual

Biography

Office History - Reagan Administration

The National Security Act of 1947 created the National Security Council (NSC) to advise the President with respect to the coordination of domestic, foreign and military policy. The Act legislated only one position for the Council - Executive Secretary. The Executive Secretary recorded the meetings and actions of the NSC. The position and its corollary staff, the Executive Secretariat, remains within the NSC to the present. The title was changed to Staff Secretary from 1969-1980. For the first two years of the Reagan Administration the title was Staff Director. In 1983, the administration reestablished the title Executive Secretary, and made this person responsible for internal staff management and operations. The Executive Secretary coordinated the flow of substantive paperwork through the components of the NSC organization to ensure the effective use of staff resources. Executive Secretaries for the NSC under Reagan were Allen Lenz (Staff Director), Robert Kimmitt, William Martin, Rodney B. McDaniel, Grant S. Green, and Paul Schott Stevens. The Library has collections for all of these individuals and an office collection for the Executive Secretary.

The Secretariat provides information and records management services to the NSC, in much the same capacity as the White House Office of Records Management (WHORM) serves the rest of the Executive Office of the President. The Secretariat provides the indexing and record tracking necessary to manage the flow of paperwork, maintains the filing systems, determines which NSC records should be regarded as "presidential" records or NSC institutional records, and serves as the custodian for the permanent NSC institutional records of past administrations still within the custody of the NSC. The Secretariat manages records ranging from routine correspondence to national security classified records requiring special handling.

The Secretariat screens and logs all documents received by the NSC (i.e. cables, reports and various forms of correspondence). The Secretariat staff logged documents requiring action into the NSC's correspondence computer tracking system. The Secretariat began using computers for records management purposes in 1970. The tracking database was Action Status (ACSTAT) used to track both presidential and NSC institutional records and correspondence. The ACSTAT database was managed and searched by an IBM database management system, STAIRS (Storage and Information Retrieval System). The Library has no access to

the IBM system used at the White House, but relies on microfiche printouts of the database records.

During the Reagan Administration, documents logged by the Secretariat generated an NSC/S Profile Sheet, which would be attached to the cover of the routing folder for the document. The NSC/S Profile Sheet and the database would contain a unique document tracking number, major subject and country keywords, key names, tracking and filing information and a historical decisions index. Each time an action was completed, the NSC/S Profile sheet was annotated on the bottom of the page and the database updated.

The Secretariat made two key decisions about a document when it was logged into ACSTAT. First, the Secretariat placed the document in one of four tracking and control "System Files." Second, the document received a "File Designator" determining if a document was either a presidential or an institutional record. The System Files were an organized effort to distinguish between the different types of NSC documents and to assist in the tracking of the documents for security and operational reasons. The Secretariat gave all System I, System II, and System IV documents seven digit individual tracking numbers. The first two digits of each document designate the year, the next digit designates the system (O for System I, 9 for System II, 4 for System IV), and the last four digits are a sequential number assigned in order received (i.e. 8701233, 8890023, 8240999). This gives a loosely chronological order to sequential system numbers.

Once the Secretariat determined that a document was presidential it was then assigned a file designator. Designators included: PA (Presidential Acquisition Files); SII (System II Presidential Records); and WH (Presidential Record sent to WHORM for filing). The PA files were primarily System I files. The PA series of Presidential records were maintained in the Situation Room by Executive Secretariat staff members Ed Roberts and Kathleen Shanahan. Roberts and Shanahan maintained a system of subseries for these documents including:

VIP Visits and Presidential Visits

Situation Room

Country Files

Agency Files

Subject Files

Head of State Correspondence File

Miscellaneous

At no point was the determination of these sub-series recorded on an inventory or on database records. Either Shanahan or Roberts determined the sub-series for a document at the time of filing based largely on the "Keywords" used by the Secretariat for description and indexing purposes.

During 1984, there was considerable discussion within the NSC about the utility of maintaining the PA sub-series. Shanahan described the sub-series filing practices as "very archaic and arbitrary." For example, folders within any category came to have not only System I documents, but also non-log cables, non-log correspondence, and even System II & IV documents. Shanahan recommended that a number of the PA sub-series be transferred to WHORM and integrated with the White House Subject File system. NSC staff members argued, when searching for specific topics, countries or individuals, "you cannot beat" having all like records gathered in one folder for ease of use.

During the second Reagan term, the Secretariat decided against this ease of search and use and dropped the division of PA documents into specific sub-series. Documents were now arranged numerically by individual NSC Document numbers. This was modeled on the WHORM system of filing by case file number. There is also a widely-held belief that the sub-series filing system became unworkable with the retirement of Ed Roberts in January 1985. Roberts appears to have carried the institutional memory of how documents were split and filed.

This decision resulted in a bifurcated filing system for the NSC. In the first administration, material for specific agencies, countries and/or head of state can be easily found grouped together. Material regarding the same topics has to be located by NSC System document numbers for the second administration. We also recommend using documents from the staff member responsible for a specific agency/issue to fill in information for the second administration. You can also use our topic finding guides or have an archivist do a search for folders with specific agency names. It is essential to note, the PA sub-series do not contain a comprehensive grouping on any particular agency. As in any filing system, it has gaps and idiosyncrasies.

Scope and Content Note

The following material consists of a subseries of the Presidential Acquisitions (PA) series of the National Security Council Executive Secretariat. For your convenience we have listed it as a separate collection. This collection consists of publications, reports, cables and various forms of correspondence regarding specific Executive branch agencies with input or responsibility for United States foreign affairs. For instance, the records include Secretary Shultz' evening reports to the President, Secretary Weinberger/Carlucci's Weekly Reports to the President, and miscellaneous items placed in the President's Daily briefing by the Situation Room. These files are from the first administration and the second administration reports are in the <u>Situation Room</u>, White House: Records, 1981-1989 files. This collection also includes material regarding multi-national organizations such as NATO, the Organization of American States and the United Nations.

The material is arranged alphabetically by agency or organizational name and then chronologically. NSC System I and System II case files can be found within the agency records but we have not filed on this basis, nor noted their location.

Last Modified Date

2024-10-25

RAC Box 1

Status	Title
OPEN	Agency for International Development (03/12/1982- 11/06/1983)
OPEN	Air Force (05/06/1981-09/14/1983)
OPEN	Arms Control and Disarmament Agency (04/25/1981) (1)(2)
OPEN	Arms Control and Disarmament Agency (04/25/1981) (2)
OPEN	Arms Control and Disarmament Agency (05/04/1981- 06/13/1981)

Status	Title
OPEN	Arms Control and Disarmament Agency (06/15/1981- 06/16/1981)
OPEN	Arms Control and Disarmament Agency (07/08/1981- 12/28/1981)
OPEN	Arms Control and Disarmament Agency (01/22/1982)
OPEN	Arms Control and Disarmament Agency (02/26/1982- 03/30/1982)
OPEN	Arms Control and Disarmament Agency (04/12/1982- 04/15/1982)
OPEN	Arms Control and Disarmament Agency (05/15/1982)
OPEN	Arms Control and Disarmament Agency (06/22/1982) (1)
OPEN	Arms Control and Disarmament Agency (06/22/1982) (2)
OPEN	Arms Control and Disarmament Agency (06/28/1982- 07/28/1982)
OPEN	Arms Control and Disarmament Agency (08/05/1982- 09/30/1982)
OPEN	Arms Control and Disarmament Agency (10/01/1982- 11/17/1982)
OPEN	Arms Control and Disarmament Agency (11/18/1982- 01/20/1983)
OPEN	Arms Control and Disarmament Agency (01/21/1983)
OPEN	Arms Control and Disarmament Agency (01/22/1983- 03/20/1983)
OPEN	Arms Control and Disarmament Agency (03/21/1983- 04/22/1983)
OPEN	Arms Control and Disarmament Agency (04/23/1983) (1)
OPEN	Arms Control and Disarmament Agency (04/23/1983) (2)
OPEN	Arms Control and Disarmament Agency (04/24/1983- 06/27/1983)
OPEN	Arms Control and Disarmament Agency (06/28/1983- 11/30/1983)

Status	Title
OPEN	Arms Control and Disarmament Agency (12/01/1983- 02/28/1984)
OPEN	Arms Control and Disarmament Agency (03/01/1984- 04/25/1984)
OPEN	Arms Control and Disarmament Agency (04/26/1984- 05/18/1984)
OPEN	Arms Control and Disarmament Agency (05/19/1984- 06/13/1984)
OPEN	Arms Control and Disarmament Agency (06/14/1984- 07/23/1984)
OPEN	Arms Control and Disarmament Agency (07/24/1984- 08/23/1984)
OPEN	Arms Control and Disarmament Agency (08/24/1984- 12/09/1984)
OPEN	Arms Control and Disarmament Agency (12/10/1984) (1)
OPEN	Arms Control and Disarmament Agency (12/10/1984) (2)
OPEN	Arms Control Impact Statement (12/14/1982)
OPEN	Arms Control Impact Statement (01/06/1983-01/12/1983)
OPEN	Arms Control Impact Statement (01/13/1983-07/12/1984)
OPEN	Arms Control Impact Statement (01/19/1983)
OPEN	Arms Control Impact Statement (01/30/1983)
OPEN	Arms Control Impact Statement (08/29/1983)
OPEN	Arms Control Impact Statement (11/30/1983)
OPEN	Arms Control Impact Statement (12/20/1983) (1)
OPEN	Arms Control Impact Statement (12/20/1983) (2)
OPEN	Arms Control Impact Statement (07/13/1984-08/04/1984)
OPEN	Arms Control Impact Statement (08/05/1984-11/05/1984)
OPEN	Arms Control Impact Statement (11/06/1984-12/11/1984)
OPEN	Arms Control Impact Statement (12/12/1984) (1)
OPEN	Arms Control Impact Statement (12/12/1984) (2)
OPEN	Arms Control Impact Statement (12/12/1984) (3)

Status	Title
OPEN	Arms Control Impact Statement (12/13/1984-01/10/1985)
OPEN	Attorney General (11/15/1982-05/17/1983)
OPEN	Briefing Materials Relating to Defense Budgeting (09/07/1982) (1)
OPEN	Briefing Materials Relating to Defense Budgeting (09/07/1982) (2)
OPEN	Briefing Materials Relating to Defense Budgeting (09/07/1982) (3)
OPEN	Budget Meeting-Presidential, 02/27/1981) (1)
OPEN	Budget Meeting-Presidential, 02/27/1981) (2)
OPEN	Budget Meeting-Presidential, 02/27/1981) (3)
OPEN	Budget Meeting-Presidential, 02/27/1981) (4)
OPEN	Budget Meeting-Presidential, 02/27/1981) (5)
OPEN	Budget Meeting-Presidential, 02/27/1981) (6)
OPEN	(Central Intelligence Agency) CIA (02/02/1981-04/24/1981)
OPEN	(Central Intelligence Agency) CIA (04/24/1981-12/31/1981)
OPEN	(Central Intelligence Agency) CIA (01/01/1982-04/20/1982)
OPEN	(Central Intelligence Agency) CIA (04/21/1982-08/07/1982)
OPEN	(Central Intelligence Agency) CIA (08/16/1982-07/14/1983)
RAC Box 2	
Status	Title
OPEN	(Central Intelligence Agency) CIA (07/26/1983-08/27/1983)
OPEN	(Central Intelligence Agency) CIA (08/28/1983-06/04/1984)
OPEN	(Central Intelligence Agency) CIA (08/04/1984-09/20/1984)
OPEN	(Central Intelligence Agency) CIA (10/17/1984-12/10/1984)
OPEN	Civil Aeronautics Board
OPEN	Coast Guard (02/16/1982)
OPEN	Comptroller General of the United States (03/06/1981)
OPEN	Council of Economic Advisors (01/25/1984)
OPEN	Crisis Management Planning Staff (08/01/1984- 11/16/1984)

Status	Title
OPEN	Defense Annual Report to Congress (1984) (1)
OPEN	Defense Annual Report to Congress (1984) (2)
OPEN	Defense Intelligence Agency (06/01/1982)
OPEN	Department of Agriculture (02/03/1981-08/16/1983)
OPEN	Department of Commerce (02/03/1982-07/12/1982)
OPEN	Department of Commerce (August 1982)
OPEN	Department of Commerce (08/20/1982-11/26/1982)
OPEN	Department of Commerce (11/28/1982-12/06/1982)
OPEN	Department of Commerce (03/09/1984-07/12/1984)
OPEN	Department of Defense (02/04/1981-04/20/1981)
OPEN	Department of Defense (04/21/1981-06/20/1981)
OPEN	Department of Defense (06/21/1981-09/06/1981)
OPEN	Department of Defense (09/07/1981)
OPEN	Department of Defense (10/14/1981)
OPEN	Department of Defense (10/15/1981-01/13/1982)
OPEN	Department of Defense (01/14/1982-01/31/1982)
OPEN	Department of Defense (02/01/1982-02/11/1982)
OPEN	Department of Defense (02/12/1982-03/15/1982)
OPEN	Department of Defense (03/16/1982-03/31/1982)
OPEN	Department of Defense (04/01/1982-05/05/1982)
OPEN	Department of Defense (05/06/1982-06/10/1982)
OPEN	Department of Defense (06/11/1982) (1)
OPEN	Department of Defense (06/11/1982) (2)
OPEN	Department of Defense (06/12/1982-06/29/1982)
OPEN	Department of Defense (06/30/1982) (1)
OPEN	Department of Defense (06/30/1982) (2)
OPEN	Department of Defense (07/01/1982-07/20/1982)
OPEN	Department of Defense (07/21/1982-08/02/1982)
OPEN	Department of Defense (08/03/1982-09/10/1982)
OPEN	Department of Defense (09/11/1982-10/04/1982)

Status	Title
OPEN	Department of Defense (10/05/1982-10/28/1982)
OPEN	Department of Defense (10/29/1982-12/05/1982)
OPEN	Department of Defense (12/06/1982-01/06/1983)
OPEN	Department of Defense (01/07/1983) (1)
OPEN	Department of Defense (01/07/1983) (2)
OPEN	Department of Defense (01/07/1983) (3)
OPEN	Department of Defense (01/07/1983) (4)
OPEN	Department of Defense (01/07/1983) (5)
OPEN	Department of Defense (01/08/1983-02/14/1983)
OPEN	Department of Defense (02/15/1983-04/04/1983)

RAC Box 3

Status

Title

OPEN	Department of Defense (04/05/1983-04/25/1983)
OPEN	Department of Defense (04/26/1983)
OPEN	Department of Defense (04/27/1983-05/22/1983)
OPEN	Department of Defense (05/23/1983-06/06/1983)
OPEN	Department of Defense (06/07/1983-07/12/1983)
OPEN	Department of Defense (07/13/1983-07/26/1983)
OPEN	Department of Defense (07/27/1983-09/08/1983)
OPEN	Department of Defense (09/09/1983-11/08/1983)
OPEN	Department of Defense (11/09/1983-11/15/1983)
OPEN	Department of Defense (11/16/1983-12/14/1983)
OPEN	Department of Defense (12/15/1983) (1)
OPEN	Department of Defense (12/15/1983) (3)
OPEN	Department of Defense (12/15/1983) (3)
OPEN	Department of Defense (12/16/1983-01/24/1984)
OPEN	Department of Defense (01/25/1984-02/28/1984)
OPEN	Department of Defense (03/01/1984-03/06/1984)
OPEN	Department of Defense (03/07/1984)
OPEN	Department of Defense (03/08/1984)
OPEN	Department of Defense (03/09/1984-05/07/1984)

	Status	Title
OPEN		Department of Defense (05/08/1984-05/28/1984)
OPEN		Department of Defense (05/29/1984-06/05/1984)
OPEN		Department of Defense (06/06/1984)
OPEN		Department of Defense (06/07/1984-07/05/1984)
OPEN		Department of Defense (07/06/1984-09/24/1984)
OPEN		Department of Defense (09/25/1984-10/13/1984)
OPEN		Department of Defense (10/14/1984) (1)
OPEN		Department of Defense (10/14/1984) (2)
OPEN		Department of Defense (10/15/1984-11/07/1984)
OPEN		Department of Defense (11/08/1984-11/25/1984)
OPEN		Department of Defense (11/26/1984-12/05/1984)
OPEN		Department of Defense (12/06/1984-01/08/1985)
OPEN		Department of Energy (02/12/1981-02/21/1982)
OPEN		Department of Energy (02/22/1982-11/11/1982)
OPEN		Department of Energy (11/12/1982-12/23/1983)
OPEN		Department of Health and Human Services (09/28/1984)
OPEN		Department of Interior (06/21/1982)
OPEN		Department of Justice (02/10/1981-11/12/1984)
OPEN		Department of Labor (01/19/1982-10/05/1983)
OPEN		Department of the Navy (02/18/1981-01/06/1982)
OPEN		Department of the Navy (01/07/1982-01/16/1983)
OPEN		Department of the Navy (01/17/1983-02/26/1983)
OPEN		Department of the Navy (02/27/1983-12/07/1984)
OPEN		Department of State (01/23/1981-05/13/1981)
OPEN		Department of State (05/14/1981-06/30/1981)
OPEN		Department of State (07/01/1981-02/12/1982)
OPEN		Department of State (02/13/1982-05/27/1982)
OPEN		Department of State (05/28/1982-08/12/1982
OPEN		Department of State (08/13/1982-10/31/1982)
OPEN		Department of State (11/01/1982-12/13/1982)

	Status	Title
OPEN		Department of State (12/14/1982) (1)
OPEN		Department of State (12/14/1982) (2)
OPEN		Department of State (12/15/1982-12/31/1982)
OPEN		Department of State (01/01/1983-01/27/1983)
RAC B	ox 4	
	Status	Title
OPEN		Department of State (01/28/1983) (1)
OPEN		Department of State (01/28/1983) (2)
OPEN		Department of State (01/29/1983-02/01/1983)
OPEN		Department of State (02/02/1983-02/05/1983)
OPEN		Department of State (02/06/1983-03/09/1983)
OPEN		Department of State (03/10/1983-05/02/1983)
OPEN		Department of State (05/03/1983-09/14/1983)
OPEN		Department of State (09/15/1983-10/03/1983)
OPEN		Department of State (10/04/1983-01/18/1984)
OPEN		Department of State (01/19/1984-05/01/1984)
OPEN		Department of State (05/22/1984-07/09/1984)
OPEN		Department of State (07/10/1984-10/10/1984)
OPEN		Department of State (10/11/1984-12/14/1984)
OPEN		Department of Transportation (1984)
OPEN		Department of Treasury (04/01/1982-03/17/1984)
OPEN		Department of Treasury (03/18/1984-12/19/1984)
OPEN		Emergency Mobilization Preparedness Board (10/30/1981- 12/09/1981)
OPEN		Emergency Mobilization Preparedness Board (12/10/1981- 01/24/1982)
OPEN		Emergency Mobilization Preparedness Board (01/25/1982)
OPEN		Emergency Mobilization Preparedness Board (01/26/1982- 05/25/1982)
OPEN		Emergency Mobilization Preparedness Board (05/26/1982- 01/10/1983)

Status	Title
OPEN	Emergency Mobilization Preparedness Board (01/11/1983- 08/08/1983)
OPEN	Emergency Mobilization Preparedness Board (08/09/1983- 01/22/1984)
OPEN	Emergency Mobilization Preparedness Board (01/23/1984- 02/28/1984)
OPEN	Emergency Mobilization Preparedness Board (03/01/1984- 03/13/1984)
OPEN	Emergency Mobilization Preparedness Board (03/14/1984- 09/24/1984)
OPEN	Emergency Mobilization Preparedness Board (09/25/1984- 11/05/1984)
OPEN	Federal Emergency Management Agency (02/09/1981- 05/28/1981)
OPEN	Federal Emergency Management Agency (05/29/1981- 01/31/1982)
OPEN	Federal Emergency Management Agency (02/01/1982- 06/08/1984)
OPEN	Intelligence Oversight Board (05/13/1983-05/19/1983)
OPEN	Joint Chiefs of Staff (10/23/1980)
OPEN	Joint Chiefs of Staff (01/23/1981-03/09/1981)
OPEN	Joint Chiefs of Staff (06/09/1981) (1)
OPEN	Joint Chiefs of Staff (06/09/1981) (2)
OPEN	Joint Chiefs of Staff (11/03/1981-06/22/1982)
OPEN / DIGITIZED	Joint Chiefs of Staff (07/06/1982-08/02/1982)
OPEN	Joint Chiefs of Staff (December 1982) (1)
OPEN	Joint Chiefs of Staff (December 1982) (2)
OPEN	Joint Chiefs of Staff (December 1982) (3)
OPEN	Joint Chiefs of Staff (12/06/1982-02/07/1983)
OPEN	Joint Chiefs of Staff (05/31/1983-07/29/1983)
OPEN	Joint Chiefs of Staff (08/03/1983)
OPEN	Joint Chiefs of Staff (09/01/1983-09/15/1983)

Status	Title
OPEN	Joint Chiefs of Staff (02/07/1984-02/17/1984)
OPEN	Joint Chiefs of Staff (03/14/1984-02/05/1985)
OPEN	Joint Chiefs of Staff Briefing for President (March 1984) (1)
OPEN	Joint Chiefs of Staff Briefing for President (March 1984) (2)
OPEN	National Aeronautics and Space Administration (01/01/1981-01/31/1981)
OPEN	National Aeronautics and Space Administration (02/01/1981-12/05/1983)
OPEN	National Security Agency (10/08/1982-05/17/1983)
OPEN	National Security Council (01/23/1981-07/29/1981)
OPEN	National Security Council (08/07/1981)
OPEN	National Security Council (10/20/1981-01/12/1982)
RAC Box 5	
Status	Title
OPEN	National Security Council (01/22/1982) (1)
OPEN	National Security Council (01/22/1982) (2)
OPEN	National Security Council (03/22/1982-08/13/1982)
OPEN	National Security Council (10/20/1982) (1)
OPEN	National Security Council (10/20/1982) (2)
OPEN	National Security Council (01/12/1983-12/08/1983)
OPEN	National Security Council (12/29/1983-08/14/1984)
OPEN	National Security Council (08/23/1984-09/28/1984)
OPEN	National Security Council (01/07/1985)
OPEN	National Security Council (01/11/1985-01/17/1985)
OPEN	National Security Planning Group (03/04/1981-07/16/1981)
OPEN	North Atlantic Treaty Organization (01/21/1981- 02/04/1981)
OPEN	North Atlantic Treaty Organization (02/06/1981- 02/25/1981)
OPEN	North Atlantic Treaty Organization (03/04/1981- 03/12/1981)

Status	Title
OPEN	North Atlantic Treaty Organization (03/13/1981- 03/19/1981)
OPEN	North Atlantic Treaty Organization (03/20/1981- 03/31/1981)
OPEN	North Atlantic Treaty Organization (04/04/1981- 04/14/1981)
OPEN	North Atlantic Treaty Organization (04/15/1981- 04/23/1981)
OPEN	North Atlantic Treaty Organization (04/24/1981- 05/08/1981)
OPEN	North Atlantic Treaty Organization (05/12/1981- 05/15/1981)
OPEN	North Atlantic Treaty Organization (05/20/1981- 06/16/1981)
OPEN	North Atlantic Treaty Organization (06/18/1981- 06/30/1981)
OPEN	North Atlantic Treaty Organization (07/01/1981- 07/31/1981)
OPEN	North Atlantic Treaty Organization (08/05/1981- 09/21/1981)
OPEN	North Atlantic Treaty Organization (09/23/1981- 10/07/1981)
OPEN	North Atlantic Treaty Organization (10/22/1981- 12/10/1981)
OPEN	North Atlantic Treaty Organization (12/12/1981- 01/09/1982)
OPEN	North Atlantic Treaty Organization (01/11/1982-02/11/1982)
OPEN	North Atlantic Treaty Organization (02/16/1982- 05/08/1982)
OPEN	North Atlantic Treaty Organization (05/10/1982- 07/21/1982)

Status	Title
OPEN	North Atlantic Treaty Organization (07/22/1982- 08/02/1982)
OPEN	North Atlantic Treaty Organization (10/08/1982- 12/15/1982)
OPEN	North Atlantic Treaty Organization (12/23/1982- 02/18/1983)
OPEN	North Atlantic Treaty Organization (02/24/1983- 04/18/1983)
OPEN	North Atlantic Treaty Organization (04/21/1983- 08/12/1983)
OPEN	North Atlantic Treaty Organization (09/13/1983)
OPEN	North Atlantic Treaty Organization (09/24/1983- 10/20/1983)
OPEN	North Atlantic Treaty Organization (10/21/1983-01/10/1984)
OPEN	North Atlantic Treaty Organization (01/26/1984-02/06/1984)
OPEN	North Atlantic Treaty Organization (02/27/1984-05/07/1984)
OPEN	North Atlantic Treaty Organization (05/14/1984-05/23/1984)
OPEN	North Atlantic Treaty Organization (05/24/1984- 06/17/1984)
OPEN	North Atlantic Treaty Organization (06/18/1984- 09/12/1984)
OPEN	North Atlantic Treaty Organization (09/13/1984- 10/26/1984)
OPEN	North Atlantic Treaty Organization (11/02/1984- 12/18/1984)
OPEN	North Atlantic Treaty Organization (01/03/1985-01/09/1985)
OPEN	Office of Management and Budget (06/15/1981- 07/16/1984)

RAC Box 6

Status	Title
OPEN	Office of Science and Technology (02/06/1981-07/06/1983)
OPEN	Organization of American States (07/09/1983-08/22/1984)
OPEN	Organization of American States (08/23/1984) (1)
OPEN	Organization of American States (08/23/1984) (2)
OPEN	Peace Corps (06/10/1982-10/07/1982)
OPEN	Peace Corps (10/08/1982-01/31/1983)
OPEN / DIGITIZED	President's Foreign Intelligence Advisory Board
	<u>(05/19/1981-07/22/1981)</u>
OPEN / DIGITIZED	Secretary Haig's Evening Report (01/22/1981-02/03/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (02/04/1981-02/18/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (02/19/1981-03/04/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (03/03/1981-03/25/1985)
OPEN / DIGITIZED	Secretary Haig's Evening Report (03/26/1981-04/18/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (04/20/1981-05/08/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (05/09/1981-06/05/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (06/06/1981-07/02/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (07/03/1981-07/29/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (07/30/1981-08/17/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (08/19/1981-09/14/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (09/05/1981-10/01/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (10/02/1981-10/28/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (10/27/1981-11/14/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (11/17/1981-12/02/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (12/03/1981-12/16/1981)
OPEN / DIGITIZED	Secretary Haig's Evening Report (12/17/1981-01/02/1982)
OPEN / DIGITIZED	Secretary Haig's Evening Report (01/05/1982-01/29/1982)
OPEN / DIGITIZED	Secretary Haig's Evening Report (02/02/1982-02/27/1982)
OPEN / DIGITIZED	Secretary Haig's Evening Report (03/02/1982-03/24/1982)
OPEN / DIGITIZED	Secretary Haig's Evening Report (03/25/1982-04/21/1982)
OPEN / DIGITIZED	Secretary Haig's Evening Report (04/22/1982-05/20/1982)

Status	Title
OPEN / DIGITIZED	Secretary Haig's Evening Report (05/21/1982-06/09/1982)
OPEN / DIGITIZED	Secretary Haig's Evening Report (06/10/1982-07/01/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (07/02/1982- 07/24/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (07/27/1982- 08/12/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (08/13/1982- 09/01/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (09/02/1982- 09/20/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (09/21/1982- 10/06/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (10/08/1982- 11/02/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (11/04/1982- 11/22/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (11/26/1982- 12/16/1982)
OPEN / DIGITIZED	Secretary of State's Evening Reports (12/17/1982- 01/05/1983)
OPEN / DIGITIZED	<u>Secretary of State's Evening Reports (01/06/1983-</u> 01/24/1983)
OPEN / DIGITIZED	<u>Secretary of State's Evening Reports (01/25/1983-02/10/1983)</u>
OPEN / DIGITIZED	Secretary of State's Evening Reports (02/11/1983- 03/14/1983)
OPEN / DIGITIZED	<u>Secretary of State's Evening Reports (03/15/1983-04/01/1983)</u>
OPEN / DIGITIZED	<u>Secretary of State's Evening Reports (04/02/1983-04/28/1983)</u>
OPEN / DIGITIZED	Secretary of State's Evening Reports (04/29/1983- 05/23/1983)

Status	Title
OPEN / DIGITIZED	Secretary of State's Evening Reports (05/24/1983- 06/15/1983)
RAC Box 6A	
Status	Title
OPEN / DIGITIZED	Secretary of State's Evening Reports (06/16/1983- 06/30/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (07/01/1983- 07/22/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (07/23/1983- 08/16/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (08/18/1983- 09/16/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (09/20/1983- 10/14/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (10/15/1983- 11/05/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (11/08/1983- 12/02/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (12/03/1983- 12/12/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (12/13/1983)
OPEN / DIGITIZED	Secretary of State's Evening Reports (12/14/1983- 12/30/1983)
OPEN / DIGITIZED	<u>Secretary of State's Evening Reports (01/04/1984-</u> 01/25/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (01/26/1984- 02/18/1984)
RAC Box 7	
Status	Title
OPEN / DIGITIZED	Secretary of State's Evening Reports (02/22/1984- 03/15/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (03/16/1984- 04/30/1984)

Status	Title
OPEN / DIGITIZED	Secretary of State's Evening Reports (05/01/1984- 05/31/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (06/01/1984- 06/29/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (07/02/1984- 07/31/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (08/01/1984- 08/31/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (09/04/1984- 09/28/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (10/01/1984- 11/20/1984)
OPEN / DIGITIZED	Secretary of State's Evening Reports (11/21/1984- 01/18/1985)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (02/18/1981- 04/25/1981)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (05/09/1981- 06/12/1981)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (07/02/1981- 08/14/1981)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (08/31/1981- 10/13/1981)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (10/31/1981- 11/20/1981)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (11/28/1981- 12/31/1981)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (01/09/1982- 02/20/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (02/27/1982- 04/03/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (03/29/1982- 05/03/1982)

Status	Title
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (05/15/1982- 06/19/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (06/25/1982- 07/31/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (08/05/1982- 08/27/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (09/11/1982- 10/02/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (10/08/1982- 11/05/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (11/13/1982- 12/04/1982)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (12/10/1982- 01/08/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (01/14/1983- 02/04/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (02/11/1983- 03/03/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (03/04/1983- 03/26/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (04/08/1983- 04/22/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (04/29/1983- 05/14/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (05/21/1983- 06/11/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (06/17/1983- 07/22/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (07/26/1983- 09/03/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (09/10/1983- 10/08/1983)

Status	Title
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (10/14/1983- 11/05/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (11/10/1983- 12/03/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (12/09/1983- 12/30/1983)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (01/07/1984- 01/27/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (02/04/1984- 03/02/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (03/10/1984- 03/30/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (04/06/1984- 04/27/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (05/05/1984- 05/25/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (06/01/1984- 06/15/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (06/22/1984- 07/13/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (07/20/1984- 08/04/1984)
RAC Box 8	
Status	Title
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (08/11/1984- 08/31/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (09/08/1984- 09/28/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (10/06/1984- 11/02/1984)
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (11/10/1984- 12/07/1984)

Status	Title
OPEN / DIGITIZED	Secretary Weinberger Weekly Report (12/14/1984-
	<u>01/18/1985)</u>
OPEN	State INR (Bureau of Intelligence and Research) Morning
	Summary (11/22/1983- 11/30/1983)
OPEN	State INR Morning Summary (12/01/1983-12/07/1983)
OPEN	State INR Morning Summary (12/08/1983-12/12/1983)
OPEN / DIGITIZED	State INR Morning Summary (12/13/1983-12/15/1983)
OPEN	State INR Morning Summary (12/16/1983)
OPEN / DIGITIZED	State INR Morning Summary (12/17/1983-12/20/1983)
OPEN	State INR Morning Summary (12/21/1983-12/22/1983)
OPEN / DIGITIZED	<u>State INR Morning Summary (12/23/1983-12/24/1983)</u>
OPEN	State INR Morning Summary (12/26/1983-12/29/1983)
OPEN	State INR Morning Summary (01/02/1984-01/08/1984)
OPEN	State INR Morning Summary (01/09/1984-01/18/1984)
OPEN	State INR Morning Summary (01/19/1983-01/27/1984)
OPEN	State INR Morning Summary (01/28/1984-02/05/1984)
OPEN	State INR Morning Summary (02/06/1984-02/17/1984)
OPEN	State INR Morning Summary (02/18/1984-02/29/1984)
OPEN	State INR Morning Summary (03/01/1984-03/11/1984)
OPEN	State INR Morning Summary (03/12/1984-04/05/1984)
OPEN	State INR Morning Summary (04/06/1984-05/10/1984)
OPEN	State INR Morning Summary (05/11/1984-06/11/1984)
OPEN	State INR Morning Summary (06/12/1984-06/30/1984)
OPEN	State INR Morning Summary (07/01/1984-07/10/1984)
OPEN	State INR Morning Summary (07/11/1984-07/20/1984)
OPEN	State INR Morning Summary (07/21/1984-08/04/1984)
OPEN	State INR Morning Summary (08/08/1984-08/21/1984)
OPEN	State INR Morning Summary (08/22/1984-08/31/1984)
OPEN	State INR Morning Summary (09/01/1984-09/21/1984)
OPEN	State INR Morning Summary (09/22/1984-10/31/1984)
OPEN	State INR Morning Summary (11/01/1984-11/08/1984)

Status	Title
OPEN	State INR Morning Summary (11/09/1984-12/04/1984)
OPEN	State INR Morning Summary (12/05/1984-12/31/1984)
OPEN	State INR Morning Summary (01/01/1985-01/17/1985)
OPEN	United Nations (01/21/1981-04/09/1981)
OPEN	United Nations (04/10/1981-05/19/1981)
OPEN	United Nations (05/20/1981-06/16/1981)
OPEN	United Nations (06/17/1981-07/18/1981)
OPEN	United Nations (07/19/1981-08/19/1981)
OPEN	United Nations (08/20/1981-09/28/1981)
OPEN	United Nations (09/29/1981-10/08/1981)
OPEN	United Nations (10/09/1981-01/11/1981)
OPEN	United Nations (01/12/1982-03/25/1982)
OPEN	United Nations (03/26/1982-05/09/1982)
OPEN	United Nations (05/10/1982-05/23/1982)
OPEN	United Nations (05/24/1982-06/27/1982)
OPEN	United Nations (06/28/1982-08/11/1982)
OPEN	United Nations (08/12/1982-10/14/1982)
OPEN	United Nations (10/15/1982-01/04/1982)
OPEN	United Nations (01/05/1983-01/12/1983)
OPEN	United Nations (01/13/1983-01/31/1983)
OPEN	United Nations (02/01/1983-03/31/1983)
OPEN	United Nations (04/01/1983-07/31/1983)
RAC Box 9	
Status	Title
OPEN	United Nations (08/01/1983-09/27/1983)
OPEN	United Nations (09/28/1983-11/21/1983)
OPEN	United Nations (11/22/1983-12/31/1983)
OPEN	United Nations (01/01/1984-08/13/1984)
OPEN	United Nations (08/14/1984-11/01/1984)
OPEN	United Nations (11/02/1984) (1)
	United Nations $(11/02/1084)$ (2)

Status	Title
OPEN	United Nations (11/21/1984) (1)
OPEN	United Nations (11/21/1984) (2)
OPEN	United Nations (12/06/1984) (1)
OPEN	United Nations (12/06/1984) (2)
OPEN	United Nations (12/07/1984-12/28/1984)
OPEN	United States Information Agency (USIA) (01/20/1981- 12/31/83 (1)
OPEN	United States Information Agency (USIA) (01/20/1981- 12/31/83 (2)
OPEN	United States Information Agency (USIA) (01/20/1981- 12/31/83 (3)
OPEN	United States Information Agency (USIA) (01/20/1981- 12/31/83 (4)
OPEN	United States Information Agency (USIA) (01/20/1981- 12/31/83 (5)
OPEN	United States Information Agency (USIA) (01/20/1981- 12/31/83 (6)
OPEN	United States Information Agency (USIA) (01/01/1984) (1)
OPEN	United States Information Agency (USIA) (01/01/1984) (2)
OPEN	United States Trade Representative (02/03/1981- 11/02/1982)
OPEN	United States Trade Representative (11/03/1982) (1)
OPEN	United States Trade Representative (11/03/1982) (2)
OPEN	United States Trade Representative (11/04/1982- 10/18/1984)
OPEN / DIGITIZED	Weinberger China Trip (09/28/1983-09/30/1983)